



Amusement Devices Activity

Park Hire Attachment 1

Effective from July 2025 to June 2026

Amusement devices require an Activity Approval under Section 68 Local Government Act 1993.

Use this form to apply to use Council managed parks and open spaces for the following:

- Amusement devices (in the form of jumping castles, rides, inflatable items such as sumo wrestling and bubble soccer perimeter, kindy farms, petting zoo, etc.)

If an amusement device is to be installed as part of an event, an Activity Approval will be required for the structure. The Activity Approval must be in the applicant's possession and on-site at all times.

This attachment is to be submitted with the park hire application form.

Please call our Customer Service Centre on (02) 9391 7000 for any assistance.

Amusement devices and rides

Event Name:

Description of the device / ride:

Dimensions of the device / ride (metres):

Length:

Width:

Height:

NOTE: Device / ride greater than 100m² and/or height greater than 6m may require Development Consent

Supplying company's name:

Supplying company's address:

Phone:

Email:

Insurance details

The applicant must supply Council with a copy of the amusement device supplier's Certificate of Currency showing Public Liability Insurance to the value of at least twenty million dollars (\$20,000,000) per claim for the intended period of hire.

Please attach a copy of the supplier's certificate of currency to this application form.

Prohibited locations

Some parks and reserves are not suitable for amusement devices.

There may be other parks, reserves and playgrounds not listed on this form where amusement devices are prohibited.

- Elms Reserve, Woollahra
- Neild Avenue Maze, Paddington
- Plumb Reserve, Woollahra
- McKell Park, Darling Point
- Thornton Playground, Bellevue Hill
- Blackburn Gardens, Double Bay

NOTE: Items with a footprint greater than 36m² are not suitable for some parks and ovals.



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Conditions of hire

Full Conditions of Hire associated with this application can be accessed at:

www.woollahra.nsw.gov.au/park-hire-general-conditions

Fees (Fees are valid until 30 June 2026)

Amusement devices	Fee for area covered	Receipt code
Where the footprint of the amusement device is less than 50m ²	\$71.00 per item	T337
Where the footprint of the amusement device is greater than 50m ²	\$138.00 per item	T337
<i>Note: Park Hire Fees are applicable for amusement devices where the footprint is greater than 50m², regardless of the number of guests attending (i.e. less than 20 people). Hire fees are charged for event duration, plus set up and pack up</i>		
Bond for Amusement devices	\$100.00 per item	T28

NOTE: Hire fees are charged for event duration, plus set up and pack up

Park Hire Fees are applicable for amusement devices where the footprint is greater than 50m², regardless of the number of guests attending (i.e. less than 20 people).

Where the footprint of the amusement device is less than 2m², then the fee charged is calculated based on total footprint of the activity.

Privacy and conditions of use

For more information about Privacy & Personal Information Policy: www.woollahra.nsw.gov.au/privacy.

Lodgement details

Mail to: Woollahra Municipal Council
PO Box 61 Double Bay 1360

In person: Council Chambers
536 New South Head Road
Double Bay NSW 2028

Email: records@woollahra.nsw.gov.au

Telephone: (02) 9391 7000

Website: www.woollahra.nsw.gov.au

Payment methods:

Payment can be made at our Customer Service Department by the following methods: cash, EFTPOS, Money Order cheque (make cheques payable to Woollahra Council), or credit card – American Express, MasterCard or Visa.

Credit card payments will incur a processing fee.

OFFICE USE ONLY

CSO name:



Payment Form

Payment methods

Payment in person at Council's Customer Service Centre can be made in cash, EFTPOS, cheque or money order or credit card (American Express, MasterCard and Visa).

Payment details

All credit card payments will incur a processing fee of 0.55%.

Separate cheques are required for integrated development fees to the relevant body. Cheques and money orders are payable to **Woollahra Council**.

Payments should be sent to Woollahra Council at: 536 New South Head Road DOUBLE BAY NSW 2028;
PO Box 61 DOUBLE BAY NSW 1360

Privacy notice

The personal information in this form is required under the Environmental Planning and Assessment Act 1979 and will only be used for processing of payments. If you do not provide the information, Council will not be able to process your payment and application. Payment information is restricted to Council officers. Council is to be regarded as the agency that holds the information. You may request amendment of any personal information held by Council that is incorrect.

Payment particulars

Payment for:

Council reference:

Application address:

Credit card details

Card type:

☐ Visa☐ MasterCard☐ American Express

Card number:

Cardholder name:

Expiry date:

Total amount paid \$:

CVV:

Cardholder signature:

Contact number

OFFICE USE ONLY

Cashier's name:

Cashier's signature:

Payment processed: Yes ☐

No ☐

Date: