

Review of Determination

Tree Works

Under the *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017* and the *Woollahra Municipal Council Tree Management DCP 2015*.

Effective from July 2025 to June 2026

Use this form to request Council to review a determination of an application to prune or remove a tree growing on private property. You must lodge this application within 12 months of the date of issue of the determination of the Tree Works application. We will only consider this application if:

- You are the owner or have obtained the consent of the owner of the property in which the tree/s stand; and
- You have obtained additional information that supports your application such as an Arborist's, Engineer's or Plumber's Report.

Before Council can consider a review of determination, we require you to provide documentation additional to any information provided with your original application.

For further information, please contact Customer Service Centre on (02) 9391 7000.

Applicant details

Full name:

Company name
(if applicable):

Address:

Phone:

Email:

Site details *(Location and title description of the property on which the tree stands – trunk is growing)*

Unit, Shop or Suite no:

Street no:

Street name:

Suburb:

Deposited/Strata Plan(s):

Which decision is to be reviewed?

Fees for a review of determination are 50% of the original TPO application fee. This is a processing fee and is not refundable.

Application no:

Date of issue:

Fees paid \$:

Species:

Access details for the property

Do you need the inspecting officer to contact you for an appointment or to make special arrangements for access into your property? e.g. locked gate, dogs, you wish to be present?

No – a Council officer will inspect the tree works once the completed form has been registered

Yes – please provide details of the person who will be onsite for the appointment

Contact:

Phone:

Please note that delays may be experienced if you require an appointment or if there are special arrangements for an officer to undertake a site inspection. Council will not make appointments with multiple parties.

Owner's details and consent

Owner's consent

This section must be signed by the owner of the property. If there is more than one owner, every owner must sign.

If the property is owned by **company title**, this section must be signed by a director under common seal.

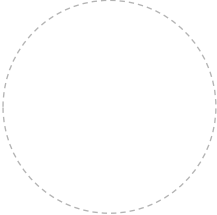
If the property is owned by **strata plan**, this section must be signed by an authorised officer under common seal and minutes from a meeting of the body corporate or executive committee meeting at which the listed works were approved **must** be submitted with the completed application.

If you have recently purchased the property, please include a copy of the contract of sale (it may take several months before Council is notified by the Lands Title Office of the change of ownership).

Note: Council WILL NOT process this application without the appropriate owner's consent

Under the *Environmental Planning Assessment Act 1979* and the *Woollahra Municipal Council Tree Management DCP 2015* Council is required to obtain the legal consent of the owner of the property on which the tree/s are growing when tree removal is proposed.

As owner/s of the land to which this application relates, I consent to this application being submitted to Woollahra Municipal Council for consideration. I also give consent for authorised Council officers to enter the land to carry out inspections. I understand that the final determination will be sent to the applicant and I will receive a copy sent to my postal address (where I am not the applicant). I agree to abide by any conditions, including conditions to undertake replanting, imposed as part of Council's determination of this application.

Family name:	<input type="text"/>	 Affix Common Seal	
Given name:	<input type="text"/>		
Company name:	<input type="text"/>		
Signature:	<input type="text"/>		Date:
Address:	<input type="text"/>		
Family name:	<input type="text"/>	Given name:	<input type="text"/>
Company name:	<input type="text"/>		
Signature:	<input type="text"/>	Date:	<input type="text"/>
Address:	<input type="text"/>		

If you are signing on the owner's behalf, please state the nature of your legal authority and attach **full documentary evidence** e.g. Power of Attorney.

NOTE: if you are managing a residential tenancy property you must provide the written consent of the owner of the property. A residential tenancy agreement is not acceptable delegated authority.

Attached: Additional Consent Power of Attorney Minutes of Meeting

Applicant's declaration

Applicant's declaration:

I apply for a permit to carry out the works described in this application. I declare that all the information given is true and correct. I understand that, if incomplete, the application may be delayed or rejected, and more information may be requested.

Name:

Signature: **Date:**

Fees (Fees are valid until 30 June 2026)

Fees for a review of determination are 50% of the original TPO application fee. This is a processing fee and is not refundable.

Privacy

For more information about Privacy & Personal Information Policy: www.woollahra.nsw.gov.au/privacy.

Lodgement details

Mail to: Woollahra Municipal Council
PO Box 61 Double Bay 1360

In person: Council Chambers
536 New South Head Road
Double Bay NSW 2028

Email: records@woollahra.nsw.gov.au

Telephone: (02) 9391 7000

Website: www.woollahra.nsw.gov.au

Payment can be made at our Customer Service Department by the following methods: cash, EFTPOS, Money Order cheque (make cheques payable to Woollahra Council), or credit card – American Express, MasterCard or Visa.

Credit card payments will incur a processing fee.

OFFICE USE ONLY

Review of TPO (T44)

CSO name: