

# Carry Out Works in a Public Road or Driveway

Conditions / Instructions

**Read all sections carefully.**

## **A. Instructions and information to the applicant for ALL works**

- A.1. Any construction work on a public road must not be commenced until you receive written Consent from Council.
- A.2. Council's standard '**Specification for Roadworks, Drainage and Miscellaneous Works**' can be downloaded from Council's Website [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au/data/assets/pdf_file/0014/92012/Specification_for_Roadworks,_Drainage_and_Miscellaneous_Works.pdf) or copies are available at Council. ([http://www.woollahra.nsw.gov.au/data/assets/pdf\\_file/0014/92012/Specification\\_for\\_Roadworks, Drainage and Miscellaneous Works.pdf](http://www.woollahra.nsw.gov.au/data/assets/pdf_file/0014/92012/Specification_for_Roadworks,_Drainage_and_Miscellaneous_Works.pdf)).  
See **page 76** to refer to the details of Council's 'Standard Vehicle Crossing and Layback'.
- A.3. If the proposed works are associated with a DA, they must comply with DA consent conditions and approved plans.
- A.4. All driveway related work proposals must be accompanied by an approved DA/BA/CDC, as the case may be, for approved off street parking space. It is the responsibility of the applicant to research and investigate prior to making the application and refer to such DA/BA/CDC in the application form.
- A.5. The applicant must ensure that new driveways are constructed in accordance with Council's standard specification and drawing RF2\_D, see '*Specification for Roadworks, Drainage and Miscellaneous Works*', *page 76 except for the driveway width which is specified in this Consent or DA Consent*.  
If the driveway cannot be constructed in accordance with this drawing, the applicant must ensure that the driveway is designed by a suitably qualified engineer in accordance with the Australian Standard for Off-Street Parking AS2890.1-2004.
- A.6. Prior to any excavation works, the location and depth of all public utility services (telephone, cable TV, electricity, gas, water sewer, drainage, etc.) must be ascertained. The developer shall be responsible for all public utility adjustment/relocation works, necessitated by the development work, and as required by the various public utility authorities and/or their agents.
- A.7. Please note that some propose permanent structure/s might require a legal arrangement and/or an agreement with Council to **remain on public road reserve**. If applicable, applicant will be notified of this during assessment process.
- A.8. Once Consent is issued, the construction must be completed within the period specified in the Consent.

## **B. Following supporting documentation MUST be supplied prior to assessment**

- B.1. A copy of the contractor's public liability insurance (minimum \$20,000,000) with Council listed as an interested party **must** be attached to this application form.
- B.2. Site plan of proposed road works.
- B.3. Traffic (vehicular/pedestrian) Control Plan and/or Construction Management Plan (if applicable) detailing the works to be undertaken (TCP must be prepared by an RMS-accredited Traffic Control Consultant).  
**Road Closures are not permitted under this Consent.**
- B.4. Copy of all **related** Condition(s) of Development Consent
- B.5. All development works within Council road reserve should be covered by a damage security bond and/or an infrastructure bond with Council. This may be satisfied by the bonds already placed under related Development Application. If there is no related Development Application then, Council will specify a suitable bond requirement during assessment process prior to release of Consent under this application. All bonds are refundable subject to final inspection of the completed works.
- B.6. Engineering drawings (plans, sections and elevations) of the site and details of proposed works. Cross-sectional drawing (preferably 1:50 OR 1:25) of driveway crossing taken from the centre of the road pavement to the property boundary, detailing proposed (critical) reduced levels to AHD. Council assess the cross section with 'B85 car template' to verify car bottom craping issue. See pages 9 and 10.
- B.7. Construction Management Plan could also be a requirement in the Development Consent (if applicable)

- B.8. Public Road Asset Condition Report to clarify the condition of the existing public infrastructure including stormwater pipe system adjacent to the development site at time of application submission. The report must include photographs/videos showing current condition and any existing damage of all Council assets fronting and adjoining the site, such as road pavement, kerb and gutter, footpath including driveways, retaining walls and stormwater drainage pipes and pits. The report is to be supplied in both paper copy and electronic format in Word. Photographs are to be in colour, digital and with date stamp.
- B.9. Details of water quality treatment proposed for site water prior to discharge to Council stormwater drainage system.

**C. Standard conditions**

- C.1. For the protection of the public, WorkCover approved barriers must be erected and maintained at any worksite on Council owned or managed property.
- C.2. The footpath must be clear of rubbish or suitably barricaded at all times. Following completion, all formwork and waste must be removed from the footpath area, gutters and pits.
- C.3. This Road Act Application is only valid for a period of 12 months from the date of lodgement unless Consent is already issued. Request for extension will incur an additional fee.
- C.4. All traffic control shall be in accordance with the current version of AS1742.3 and the RMS guide to Traffic Control at Works Sites. TCPs modified from those that appear in the abovementioned documents shall contain a reference to the standard plan upon which they are based. All TCPs must be prepared by a qualified person, holding an RMS “Design and Inspect Traffic Control Plans” accreditation.

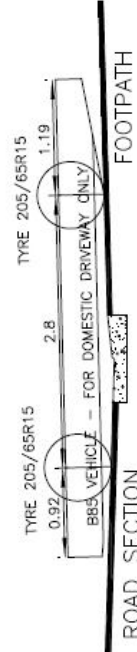
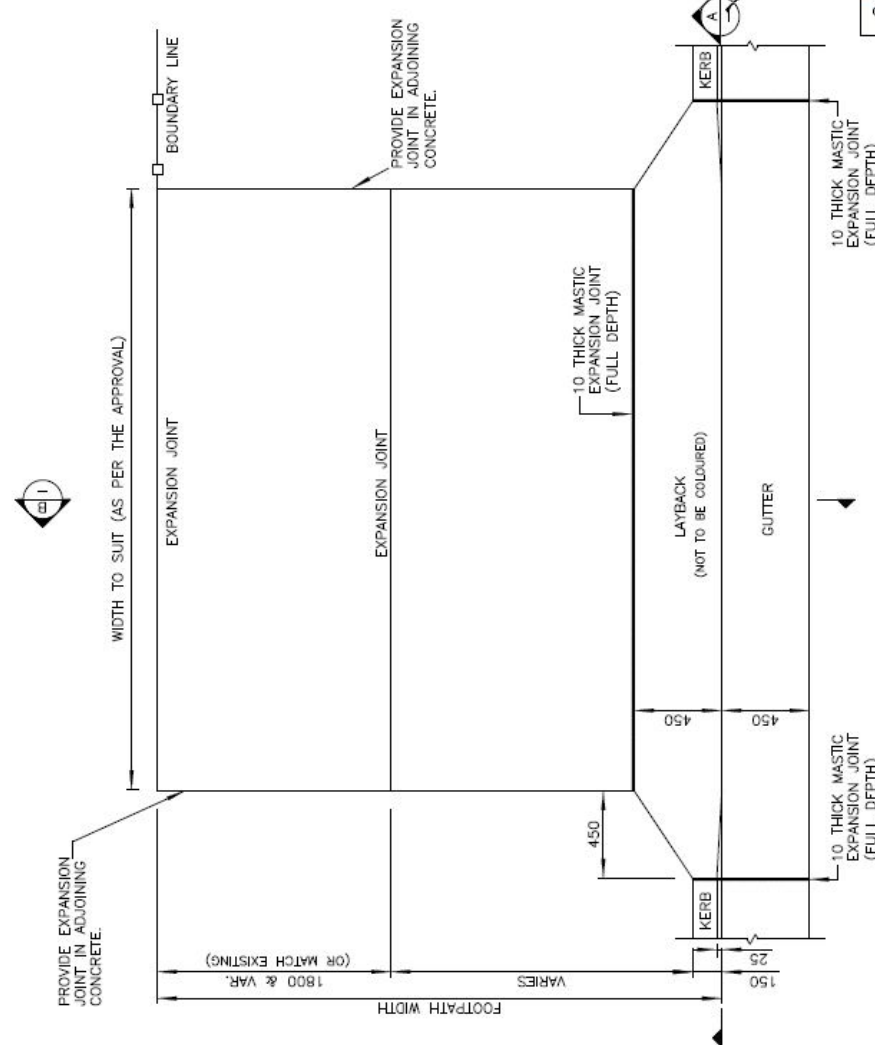
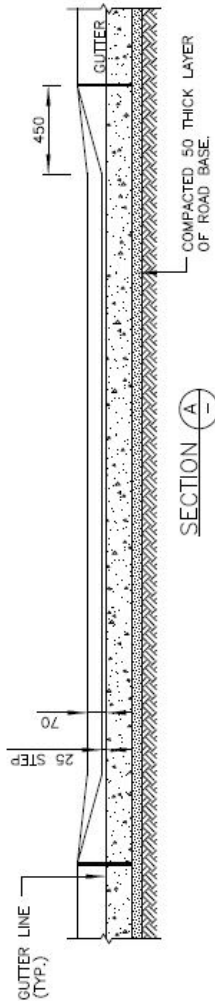
**Schedule of fees 2023/2024**

Type of Fee / Charge	Fee or Charge	Unit rate (e.g. per hour, per metre etc)	Supplementary information
Driveway Application Processing Fee for works in roadways, including driveways, road pavements, footpaths, kerb & gutter, drainage works, retaining walls, requiring Roads Act approval (fee includes three inspections only)	\$645.00	Per application	Cancellation fee is calculated as the application fee of \$67.00 plus any inspections completed at the time of cancellation
Modification or extension of a Section 138 Road Act Approval	\$365.00	Per application	Only for estimate additional processing fees
Infrastructure security deposit	Note	Per application	If the application is a subject of a current DA and/or an infrastructure security deposit is not held by the Council, the applicant is required to lodge a security deposit in line with the estimated value of the works based on the following scale:
Infrastructure security deposit – Works up to \$50,000	\$2,745.00	Per application	Refundable following reinstatement of road assets to Council’s satisfaction
Infrastructure security deposit – Works \$50,000 - \$100,000	\$5,490.00	Per application	Refundable following reinstatement of road assets to Council’s satisfaction
Infrastructure security deposit – Works over \$100,000	\$4,802.00 plus \$234 per \$10,000 estimated cost	Per application	Refundable following reinstatement of road assets to Council’s satisfaction

NOTE: If an estimate of the cost of the potential damage is required, the applicant should refer to the restoration rates as listed in the Road Opening Permit form.

**NOTES**

- CONSTRUCTION OF DRIVEWAYS MUST BE IN ACCORDANCE WITH THIS DRAWING AND DRIVEWAY PROFILE DESIGN MUST BE IN ACCORDANCE WITH THE AUSTRALIAN STANDARD FOR OFF STREET PARKING AS2890.1 - 2004 TO ENSURE THAT VEHICLE SCRAPING DOES NOT OCCUR
- RESIDENTIAL VEHICLE CROSSINGS REFER TO SINGLE AND DUAL OCCUPANCY DWELLING ONLY. FOR ALL OTHER TYPES OF DEVELOPMENTS REFER TO STANDARD HEAVY DUTY VEHICLE CROSSING AND LAYBACK.
- ALL CONCRETE TO HAVE A MIN. COMPRESSIVE STRENGTH (F<sub>c</sub>) OF 32MPa AT 28 DAYS.
- DRIVEWAYS ARE TO BE NO CLOSER THAN:
  - 6m FROM TANGENT POINT OF CORNER
  - 0.5m FROM ELECTRICAL TURRETS.
  - 1.0m FROM ELECTRICAL POLES.
  - 0.5m FROM STORMWATER LINTELS.
  - 1.0m FROM TELSTRA PITS.
- GAS MARKERS, WATER HYDRANT & STOP VALVES CAN REMAIN IN NEW DRIVEWAYS BUT MUST BE ACCESSIBLE AT ALL TIMES.
- THE DESIRABLE MAXIMUM GRADE BETWEEN TOP OF KERB AND FRONT OF FOOTPATH IS 1 IN 33 (3%). THE CONTRACTOR IS RESPONSIBLE TO ENSURE VEHICULAR SCRAPING DOES NOT OCCUR
- TELSTRA PITS ARE NOT TO REMAIN IN DRIVEWAYS UNLESS APPROVED BY TELSTRA AND SUITABLE ARRANGEMENTS MET.
- ALL REDUNDANT LAYBACKS TO BE REPLACED WITH KERB & GUTTER & ADJOINING REDUNDANT DRIVEWAY SLABS ARE TO BE REMOVED & AREA RESTORED WITH TOPSOIL & TURF.
- WHERE A LAYBACK IS TO BE EXTENDED, NEW ONE CONSTRUCTED OR AN OLD ONE REMOVED, ADJACENT ROAD PAVEMENT 300 WIDE IS TO BE SAWCUT AND REMOVED FOR FORMWORK. THE ROAD PAVEMENT IS TO BE RESTORED IN ACCORDANCE WITH COUNCIL'S STANDARD SPECIFICATION.
- IF LENGTH OF DRIVEWAY IS LESS THAN 1METER, EXPANSION JOINTS ARE REQUIRED AT THE PROPERTY BOUNDARY AND BOTH SIDES OF THE DRIVEWAY CROSSING ONLY.
- ALL STORMWATER RELOCATIONS ARE TO BE 150x75 GALVANISED STEEL RECTANGULAR SECTION. NO OUTLET WILL BE PERMITTED IN THE LAYBACK WINGS.
- WHEN WORKS ARE COMPLETED, THE EDGES OF THE DRIVEWAY CROSSING ARE TO BE BACKFILLED WITH SUITABLE SOIL AND MADE SAFE.
- ALL EXISTING FOOTPATHS AFFECTED BY THE WORKS ARE TO BE SAWCUT AND REMOVED. THE DRIVEWAY CROSSING IS TO BE CONNECTED TO THE FOOTPATH WITH NO GAPS OR UNFINISHED SECTIONS.
- DRIVEWAY CROSSINGS MUST BE CROWNED OFF UNTIL COMPLETED FOR PUBLIC SAFETY.
- ENSURE SUITABLY COMPACTED APPROVED SUBGRADE. REPLACE IF NECESSARY.
- MAX WIDTH MAY BE VARIED WITH THE PERMISSION OF COUNCIL'S TECHNICAL SERVICES DEPARTMENT

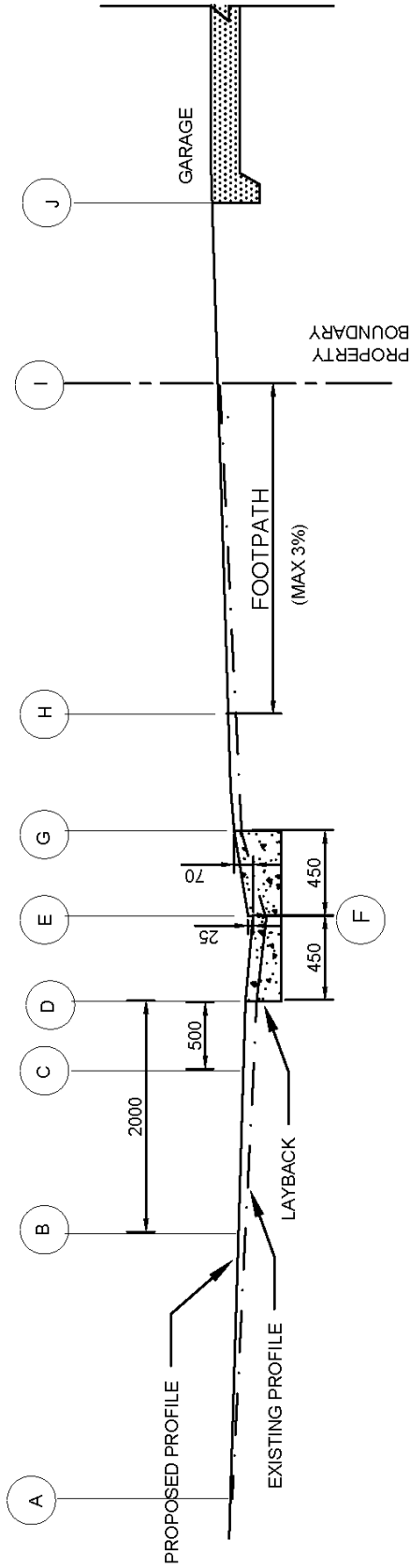


B85 VEHICLE TEMPLATE  
(ALL DIMENSION IN METER)

Scale	N.T.S	Drawing No.	RF2_D	WOOLLAHRA MUNICIPAL COUNCIL	
Reviewed	SARAS	Datum	-	STANDARD VEHICLE CROSSING	
Checked	YASAS	Date	OCTOBER 12	AND LAYBACK	

ORIGINAL - A3 SHEET

**THIS IS ONLY AN EXAMPLE OF THE DRIVEWAY CROSS SECTION DRAWN NOT TO SCALE.**



**INSTRUCTION :**

LEVELS SHOULD BE TAKEN AT POINTS A TO J AND THE DRIVEWAY CROSS SECTION SHOULD BE DRAWN TO THE SCALE 1:50 OR 1:25

LEVELS NEEDED AT THESE POINTS FOR DRIVEWAY PROFILE	
POINT	REMARK
A	CENTRE OF ROAD
B	2000mm FROM LIP OF GUTTER
C	500mm FROM LIP OF GUTTER
D	LIP OF GUTTER
E	GUTTER
F	INVERT OF GUTTER
G	REAR OF LAYBACK
H	COUNCIL FOOTPATH
I	BOUNDARY
J	GARAGE

DRAWN:	SHANIS B	SCALE:	NOT TO SCALE	Woollahra Municipal Council	DRAWING No:	RF2_C2
	YASAR DE SILVA		ISSUED FOR:			DRIVEWAY APPLICATIONS
APPROVED:					DATE:	MAY 2012

