ROAD OCCUPANCY LICENCE APPLICATION
NON-DEVELOPMENT & SPECIAL EVENT ACTIVITIES

RTA

FORM N

Is this an extension of existing / previous licence?   No   Yes - Licence #. _____
(original attached)

Was this application entered on-line?   No   Yes - Application #. _____
(on-line print out attached)

CONTACTS

Proponent Organisation		**Your Reference No.**	
Proponent Contact Name		**On-site Company**	
Phone		**On-Site Contact Name**	
Fax		**On-site Phone**	**Fax:**
Email			

LOCATION

Subject Road		**UBD Map Reference**	
From (Cross Street)		**To (Cross Street)**	
Suburb		**Council**	

TIMES

Requested Start & End Dates	Enter start date of 1st shift & start date of last shift	**Estimated Duration of Activities**	Duration for this application ONLY, in number of hours / shifts
Requested Times	For example Mon - Fri 1000 - 1500 , Sat 0700 - 1300		

PROPOSED ACTIVITIES

Project		

Work Description for this Application		**Current Speed Limit:** **Km/h**

Licence Type	Abnormal Load Movement Bridge Building Construction Building Work Zone Special Event	Hoardings Hazard Reduction Utility Maintenance SRA Works Other: _____	Investigation Landscaping / mowing Police Operations Crane Site access
Lane/s or Shoulder/s Closed	Median Shoulder Shoulder Lane 1 (kerb Lane/s)	Lane 2 (next after kerb lane) Lane 3 Lane 4	**Total no. of lanes to be closed at any one time?** (in same direction): _____ **lane(s) of** _____
Direction	All directions East bound West bound	East and West bound North bound	North and South bound South bound
Flow Management	Standard lane merge Contra Flow Stop / Slow Control	Detour (other roads) Detour (side-track) Portable Signals	Mobile works Short term / Intermittent works Non-Trafficable Area
Miscellaneous	**Turning Bay/s affected?** Yes No	**Speed reduction?** Yes _____ km/h (Apply for SZA) No	**Community Notification** Newspaper VMS Letterbox drop

RTA

If this project is managed by the RTA, fill in the following:

RTA Branch:	**RTA Contact:**

Please allow a minmum of 10 working days to process this application. I hereby apply for a Road Occupancy Licence:

Signature: Date:

Fax to the RTA office relevant to the location of the application. Refer to Explanatory Notes for fax numbers.