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## Companion Animal Management

LG (Gen) Reg Cl 217(1) (f)

The Council's Companion Animal functions are undertaken by Council's three Rangers and one Companion Animal Officer. During the reporting period there were 428 new companion animal registrations on the New South Wales Companion Animals Register for our area, with approximately 95% of these animals being de-sexed. Furthermore, 203 barking dog matters were reported and investigated, 4 nuisance dog declarations, 1 dangerous dog order and no restricted dog orders were issued, with the required notifications being issued to the Office of Local Government. A total of 106 dog related fines were issued.

Council is committed to encouraging responsible pet ownership and providing adequate exercise space for animals. Information is provided on Council's website and within Council's Customer Services area. Council continues to produce its successful 'People & Pets Flip Guide'.

Council operates and supports a Companion Animal's Advisory Committee comprising representatives from the local residential community, animal professionals and Council Officers. Council's Animal Advisory Committee generally meets once every quarter to discuss Companion Animal issues.

Three areas within the Municipality are currently declared as 'off-leash' areas where dogs are permitted to be exercised off-leash at all times. There are a further seven areas where dogs are permitted off-leash during prescribed times.

Council utilises the services of the Sydney Dogs Home at Carlton as its animal pound. The Sydney Dogs Home is responsible for managing unclaimed animals and for implementing strategies that seek alternatives to euthanasia of unclaimed animals.

The 2013/14 income and expenditure relative to the Council's Animal Control function is provided in the table below.

Expenditure		Income	
Staffing expenses	\$87,109	Recovered costs	Nil
Protective clothing; Material: Goods & Services and Catering	\$830	Impounding Fees	Nil
State Debt Recovery Office Processing Charges	\$1,897	Dog Licences	\$18,297
Legal Expenses	\$7,949	Dog Fines	\$19,840
Mobile Telephone Charges	\$163		
Impounding Expenses	\$7,338		
Internal Plant Charge	\$5,642		
<b>Total Expenditure</b>	<b>\$110,928</b>	<b>Total Income</b>	<b>\$38,137</b>

## Condition of Assets

Integrated Planning & Reporting Manual 2013

Council reviewed and updated its Asset Management Plans during the year.

This section of the Annual Report contains a summary of the visual condition analysis for the major infrastructure assets and an estimate (at current values) of the amount of money required to bring these assets up to a satisfactory standard.

The table below is an inventory of the major infrastructure assets considered, including the estimated Current Replacement Cost at 2010/11 values (at last valuation), and the updated capital works undertaken since then.

Asset	Quantity Note 2	Estimated Current Replacement Cost (CRC) Note 1
Road Pavement including islands, signs, medians, etc.	1,266,673 m <sup>2</sup>	\$336,980,366
Concrete Bridge Structure	1	\$2,332,350
Kerb and Gutter	281km	\$56,635,184
Footpaths including stairways, kerb ramps	450,000 m <sup>2</sup>	\$59,751,297
Drainage – Pipelines <sup>Note 2</sup>	105 km	\$52,743,405
Drainage – Pits & SQIDs <sup>Note 2</sup>	4,399	\$21,704,818
Wharves, Jetties, Swimming Baths, Boat Ramps & Foot Bridge <sup>Note 4</sup>	5	\$6,909,241
Sea Walls <sup>Note 4</sup>	3.65 km	\$42,199,225
Retaining Walls <sup>Note 4</sup>	7 km	\$22,580,364
Other Roadside Assets <sup>Note 2&amp;3</sup>	variety of items	\$ 3,497,594
Park Assets <sup>Note 4</sup>	variety of items	\$33,650,702
<b>Total</b>		<b>\$638,984,546</b>

Note 1: These values are based on replacement cost at 2010/11 prices – it would cost this amount to build the assets then. The figures are based on estimated unit rate costs in 2010/11 and do not include the cost of the land.

Note 2: All measurements are subject to adjustment as the inventory is further refined.

Note 3: Database on these items is being developed hence is not the complete figure.

Note 4: This item is not taken into financial statements at fair value.

## Condition of Major Infrastructure Assets by Category

During the financial year 2013/14, Council carried out condition assessments on footpaths, kerb & gutter and road pavements. This information is incorporated into the charts below.

The graphs below present the percentage of assets, in each major class of assets, rated as either "As New", "Very Good", "Good", "Poor" or "Failed". The graph also shows the value, in dollars, for each asset rating.

The condition is measured using a 1 to 5 rating system as follows:

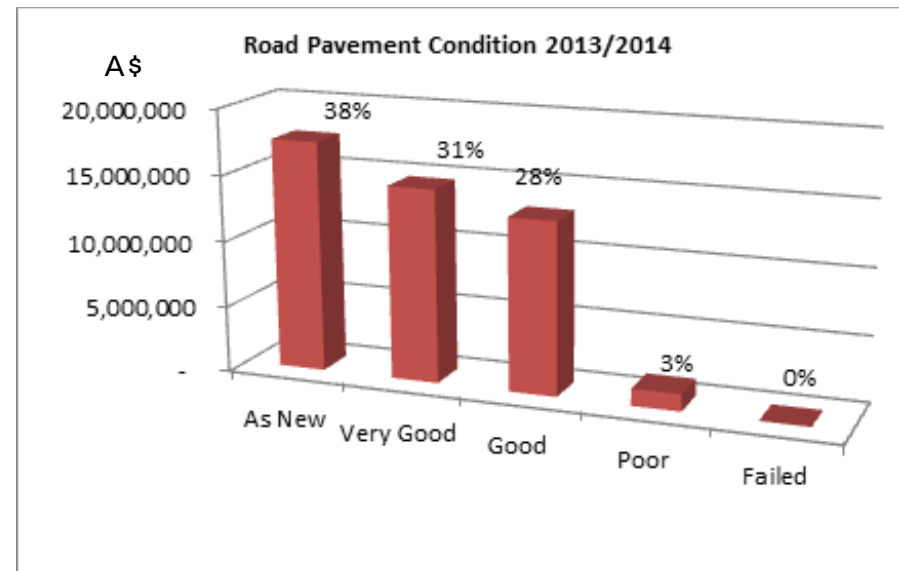
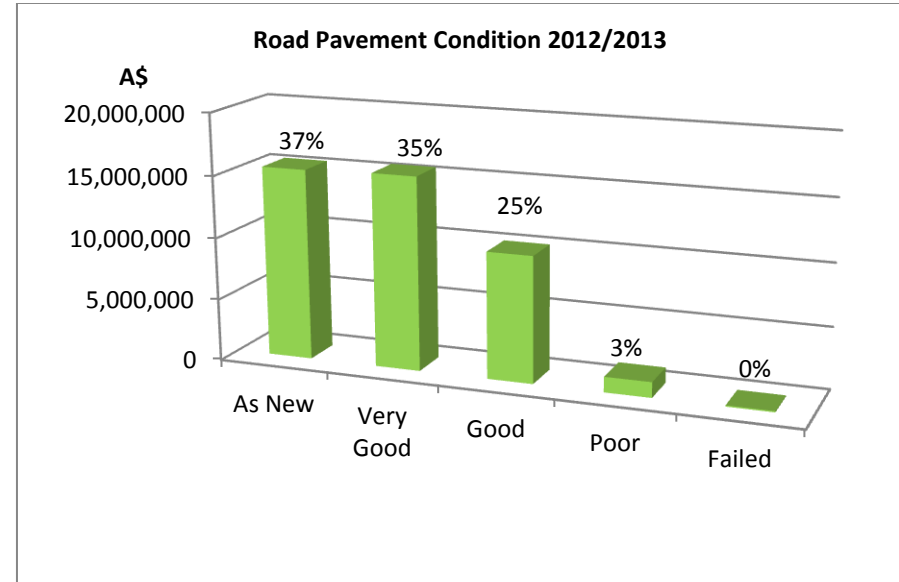
### Rating Description of Condition

- 1 As New: Only planned maintenance required.
- 2 Very Good: Minor maintenance required plus planned maintenance.
- 3 Good: Significant maintenance required.
- 4 Poor: Significant renewal/upgrade required.
- 5 Failed: Unserviceable.

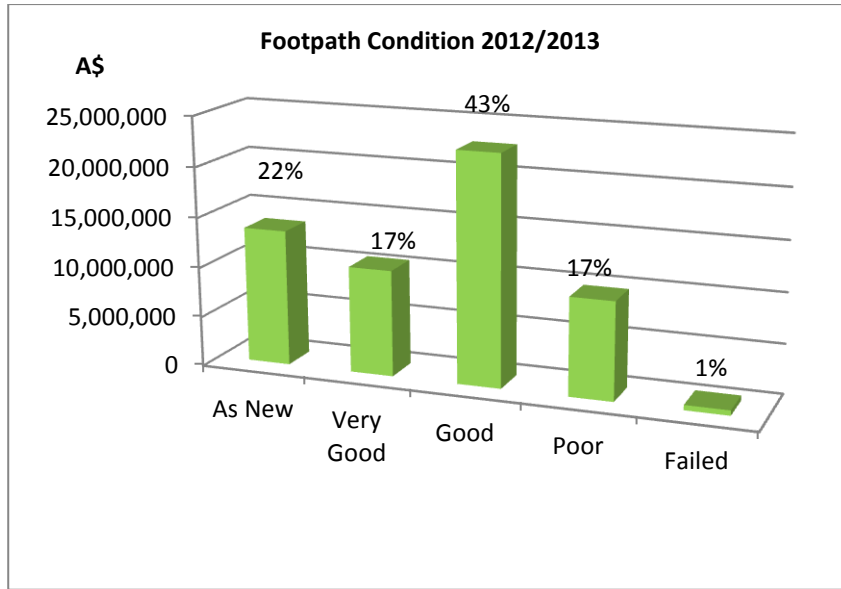
### Five Year Capital Renewal Program

Council maintains a rolling five year Capital Renewal Program as part of its Long Term Financial Plan. Also included below are details of the amount of each class of asset scheduled for renewal in the next five year Capital Renewal Program.

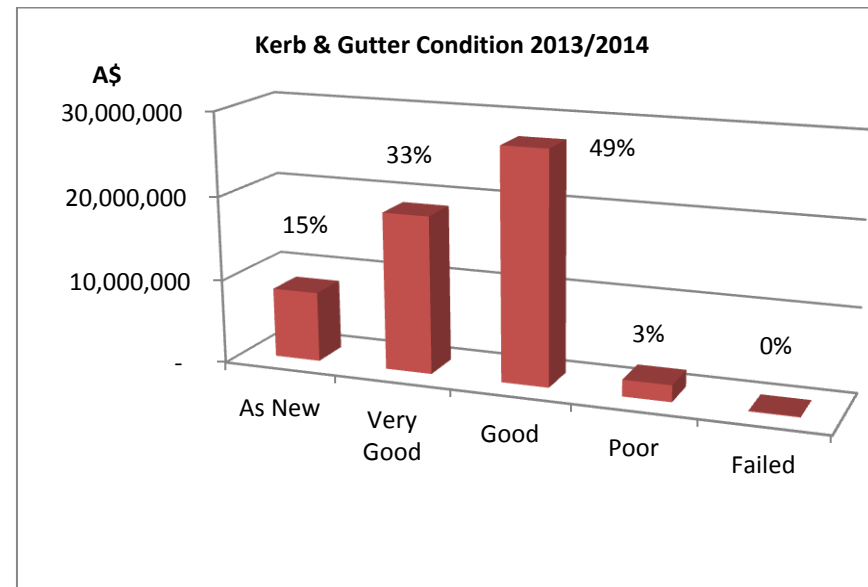
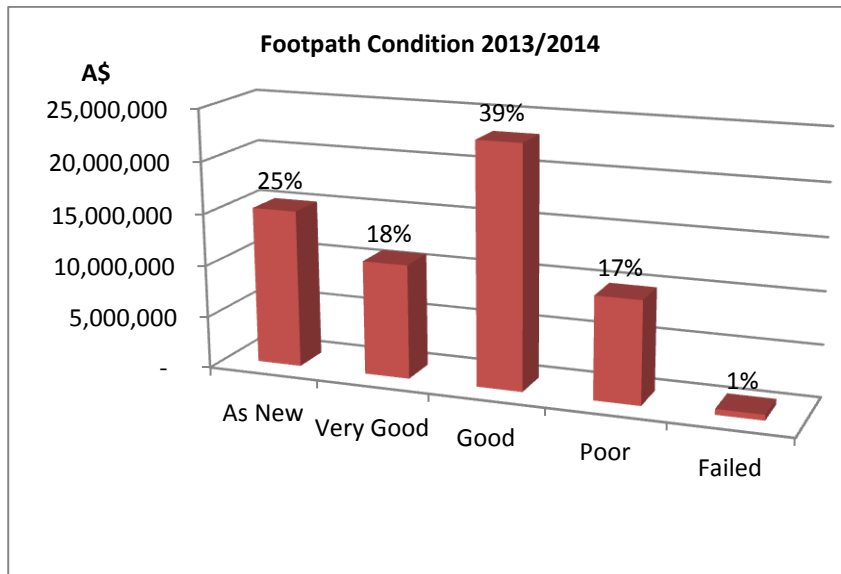
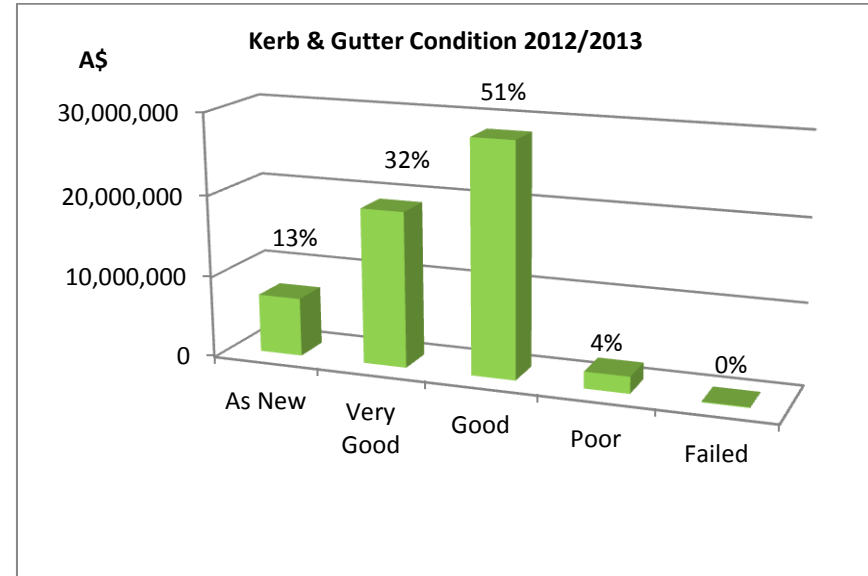
### Road Pavement Condition Profile



**Footpath Condition Profile**



**Kerb and Gutter Condition Profile**



**Drainage**

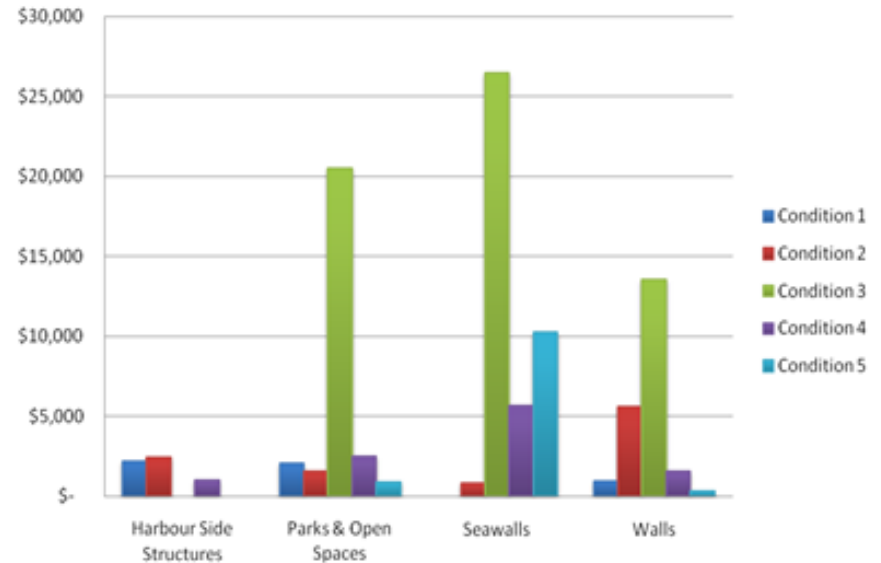
Capital works for the drainage assets are programmed with regard to the following:

- The results of drainage studies carried out
- Known problem areas
- Drainage lines which are known to be in poor condition
- The estimated age of construction.

Council currently has less detailed information on the condition of the drainage network, compared with other assets. Council commenced an audit of the stormwater network in 2012/13 and this continued through year 2013/14. Approximately 60% of the stormwater network has now been reviewed.

**Other Assets**

The Category of “other” assets includes: harbourside structures; seawalls; park assets and retaining walls. Council has adopted an Asset Management Plan for these assets and has recorded their present condition of serviceability among other parameters for better management. The table below shows the condition of the assets and the estimated value, in \$’000, of those assets by category during the 2010/11 financial year.



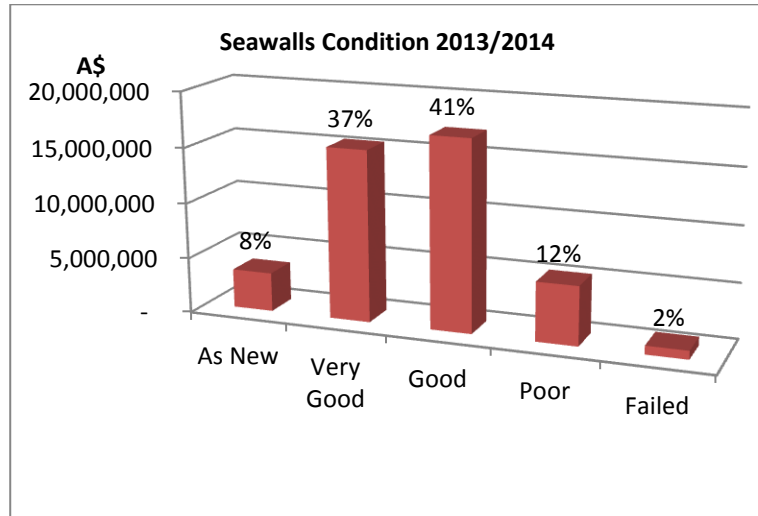
**Harbourside Structures**

Council is responsible for two recreational wharves: Yarranabee Park Wharf & Pontoon; and Parsley Bay Wharf. The other harbourside structures include: the Murray Rose Pool; the Parsley Bay Footbridge; and the Watsons Bay Baths.

During 2013/2014, Council refurbished the Murray Rose Pool enclosure and the Parsley Bay Footbridge.

**Seawalls**

The estimated capital renewal cost for seawalls is determined by identifying the seawalls that are falling below the desired level of service and that are coming to the end of their estimated economic lives within the next five years. The capital renewal expenditure has been based on replacement costs derived from previous works. The desired works for the seawalls is to upgrade most of the seawall assets rated as Condition 3 (needing minor repairs) through the five year Capital Renewal Program.



### Retaining Walls

Over the past several years, some retaining walls have reached the end of their service life and therefore require capital renewal.

Determining the method of capital renewal often requires site inspections and engineering recommendations. It may also involve extensive geotechnical investigation and subsequent detailed engineering design. Council intends to engage a consultant to undertake a comprehensive study on these structures during financial year 2014/15.

### Capital Renewal Program

The following table is a summary of the major infrastructure assets that were deemed to be below the desirable state of condition as determined by the condition analysis, including an estimate (at current values) of the amount of funds required to bring these assets up to a satisfactory condition over the next five years.

#### Summary of funds required over the next five years for the Capital Works Program

Asset Category	Funds Requirement A\$
Road Pavements	\$ 10,487,000
Footpaths	\$ 5,978,000
Kerb and Gutter	\$ 5,070,000
Drainage	\$ 2,400,000
Seawalls including Harbourside Structures	\$ 1,260,000
Retaining Walls	\$ 1,400,000
	<b>\$ 26,595,000</b>

## Contracts

LG (Gen) Reg Cl 217(1)(a2)

Woollahra Municipal Council awarded the following major contracts for works or goods and services during 2013/14:

Contractor	Location/Nature of the Contract	Contract Terms	Contract Amount (ex GST)
KK Civil Pty Ltd	Vaucluse Road, Vaucluse – Road infrastructure works	Civil infrastructure works	\$297,435
Melhemcorp Pty Ltd	O'Sullivan Road, Rose Bay – Road infrastructure works	Civil infrastructure works	\$317,771
SITA Australia Pty Ltd	Processing of mixed food and garden organic material	3 Years	\$222.60 per tonne (Incl GST)
Melhemcorp Pty Ltd	Elizabeth Street, Victoria Street & Underwood Street, Paddington – Road infrastructure works	Civil infrastructure works	\$537,955
Civil Works (NSW) Pty Ltd	Coolong Road, Vaucluse – Road infrastructure works	Civil infrastructure works	\$196,777
Crest Air Conditioning Pty Ltd	Supply and replacement of chiller plant at Redleaf Council Offices	Supply and replacement of equipment	\$289,600
Jones Lang LaSalle	Market and sale of Council's Depot at 52-54 O'Dea Avenue, Waterloo	Market and sale of land	Selling fee of 0.15% of final sale price plus advertising and marketing fee of \$36,952
RA Bell Environmental & Co	Provision of cleaning and inspecting gross pollutant traps (Stormwater Decontamination Systems)	3 years with option to renew for a further 2 periods of 12 months	Estimated expenditure of \$45,000 pa over the life of the contract
Hope Diving Services Aust Pty Ltd	Minor works at Murray Rose Pool	Minor works on harbour swimming pool	\$168,908
GPM Constructions Pty Ltd	Parsley Bay Bridge refit	Works on Parsley Bay Bridge	\$339,474
Ozpave (Aust) Pty Ltd	Rose Bay Community Garden – bulk earthworks and roadworks	Civil infrastructure works	\$194,328
Brookfield Johnson Controls	Provision of Centre Management Services for Kiaora Place	3 years with option to renew for a further 3 years	\$207,579
URM Environmental Services	Collection, Material Recovery Facility (MRF) and Sale of Recyclables	7 years with option to renew for a further 3 years	Service - \$2,115,424 Bin roll out - \$898,748



## Community Grants

LG (Gen) Reg Cl 217(1)(a5)

Council continued its commitment to the provision of community grants in 2013/14 by granting \$69,668 to 23 community-based organisations and 14 local primary schools for community and cultural purposes (see tables below).

A grant under Section 356 of the Local Government Act was also made to the Holdsworth Street Community Centre (\$862,500).

### General Community Grants

Organisation	Purpose	Funding
<b>Bondi Beach Cottage</b>	Art therapy workshops for children and adolescents suffering from depression, anxiety, low self-esteem and the effects of trauma of neglect.	\$4,000
<b>Bondi Outreach Project</b>	The 'Youth Mentoring and Engagement' project which aimed to reduce drug and alcohol related harm, disengagement and isolation in young people in the Woollahra area by working with families, schools and support agencies to provide mentoring, education and casework.	\$4,970
<b>Eastern Sydney Suicide Prevention Network</b>	A Suicide Prevention Awareness Film Night and a Suicide Prevention Walk providing an opportunity for the community to engage with the effects of and issues surrounding suicide.	\$3,000
<b>Metro Screen</b>	A three-day senior's filmmaking workshop, transferring stories from their lives to the screen. Seniors learnt new skills and captured stories from a local area – Parsley Bay.	\$2,500
<b>Miroma</b>	For 2 projects: 1. The annual Miroma Art Exhibition held at Art2Muse Gallery in Double Bay showcasing the developing artwork of individuals with intellectual disabilities living in the Eastern suburbs. The featured artists participate in Miroma's Fine Arts Program. 2. The promotion of a pilot project, the Community Assistance Program, which offers members of the community, especially older people and those at risk of isolation, companionship and assistance with small tasks around the house and garden. The tasks were performed by people who attend Miroma, accompanied by staff.	\$5,000
<b>National Council of Jewish Women NSW Division</b>	Mum for Mum, a free service that matches trained and supervised volunteers with new mothers in need of a supportive connection to help them successfully cope with the pre- and post-natal months.	\$4,500
<b>REELise Inc.</b>	The REELise film festival involved a free mobile phone filmmaking project for young people around the issue of cyber bullying. It aimed to build awareness about the mental health impacts of bullying and put the power for positive change at their fingertips. The project culminated in a festival.	\$5,000
<b>Rose Bay Good Neighbour Group</b>	The annual Rose Bay Neighbourhood Christmas Carols at Pannerong Reserve. The evening included a BBQ and carols by local children and was hosted by the Rose Bay Good Neighbour Group, Rose Bay retailers, and the Catholic, Greek, Anglican and Presbyterian churches. The event was open to all local residents.	\$5,000

Organisation	Purpose	Funding
<b>Sailability Rushcutters Bay</b>	The 'Sailing Access' project engaging people with a disability and their carers in sailing activities in Sydney Harbour over three 'try sail' days.	\$3,000
<b>Sir Roden &amp; Lady Cutler Foundation</b>	'Pick Me Up', a free door-to-door transport service for clients with nowhere else to turn. It ensured people with disabilities and those suffering from distress, helplessness, misfortune, poverty, sickness and suffering were able to attend vital medical appointments.	\$5,000
<b>UTS Shamrocks Women's Australian Football Club</b>	A family-friendly Open Day held at Trumper Park, the Shamrocks' home ground, in February 2014 to promote women's AFL, and the sport of AFL in general. The day included games, activities and refreshments.	\$1,378
<b>Waverley Action for Youth Services</b>	Safe Summer Survival (SSS), a youth-based peer education program providing health promotion and education about the risks associated with alcohol and other drugs as well as safe sex practices to young people in the Eastern Suburbs area. SSS involves the recruitment, training and outreach activities of a young group of people.	\$4,500
<b>Waverley Community Men's Shed</b>	Training in First Aid for 10 supervisors responsible for running the Men's Shed and purchase of some small tools.	\$3,000
<b>Kids Giving Back</b>	'Scones for Good: Super Jam Tea Parties', a volunteering program that brought local youth and their parents together with elderly residents. Participants set up a tea party at Gaden Seniors Centre, served tea and talked with the elderly.	\$770
<b>Woollahra Primary Schools Recognition</b>	\$50 provided to each primary school in the area to recognise community-mindedness in its pupils.	\$700
<b>Bondi Beach Cottage</b>	To run a six week program for new mums susceptible to or experiencing post-natal depression, to learn skills in mothering and self-care. A further two-hour workshop aimed at parents of children aged 0-3, focused on how to play with and engage children.	\$900
<b>Bondi Outreach Project (BOP)</b>	The 'After Hours Crisis Assistance' project to establish an afterhours phone service for young people, so BOP can provide crisis advice, support, referrals and practical assistance outside of office hours, when most other services are shut. Funding to cover telephone and internet costs, travel for crisis call outs, and emergency food, clothing and travel for clients.	\$950
<b>Junction House Incorporated</b>	A fun evening out for people with a disability, who were engaged in an evening of dancing and singing, and their carers, who could relax and socialise with other carers.	\$1,000
<b>Urban Arts Base (UAB)</b>	'Art On Your Street' project, bringing the artistic endeavours of clients of UAB to the streets of Woollahra in the form of a pop up artistic mural. UAB works with young people with mental health issues.	\$1,000
<b>Woollahra Sailing Club - Mirror Class</b>	To develop the existing fleet of Mirror Dinghies, making sailing available and affordable for local families. Volunteers restore preloved dinghies which are then made available to the public.	\$1,000
<b>Sub-Total</b>	<b>Community Grants</b>	<b>\$57,168</b>

### Cultural Grants

Organisation	Purpose	Funding
<b>Australian Art Events Foundation</b>	The second Go East Art Tour, a Saturday afternoon tour in March 2014, utilised a 24 seater bus to take visitors to 8 art galleries and public art locations within the Woollahra LGA.	\$1,000
<b>Paddington Art Prize</b>	The Paddington Art Prize, a \$20,000 acquisitive prize awarded annually for a painting inspired by the Australian landscape.	\$2,000
<b>Paddington Uniting Church</b>	KulchaFest' providing a number of cultural events including 'High Art on the High Street', 'Paddington Stories' a Pacific Fashion show, Paddington Pubs Multicultural Food Offering, Art Works After Dark - all with a Paddington focus.	\$4,500
<b>Woollahra Philharmonic Orchestra</b>	A continuation of the core Orchestra program, for the second time delivering eight (instead of four) symphonic concerts. By doubling their concerts, they aim to provide access to Orchestral performances to more of the community, including family and child -focussed programming.	\$5,000
<b>Sub-Total</b>	<b>Cultural Grants</b>	<b>\$12,500</b>
<b>Total</b>	<b>Total Community and Cultural</b>	<b>\$69,668</b>

## Councillor Expenses

LG (Gen) Reg Cl 217 (1)(a1)

The Council has adopted a policy that governs the expenses allowable for conferences and seminars, the types and monetary limits of expenses Councillors can claim reimbursement for and the facilities to be made available to the Mayor and Councillors.

The cost of Councillor expenses and provision of facilities to Councillors in accordance with Council's Policy for the 2013/14 period was as follows:

Expense/Facility	Cost
Provision of dedicated office equipment allocated to Councillors	Nil
Telephone fixed line, mobile calls and internet expenses	\$22,293
Attendance at conferences and seminars	\$7,983
Training and skill development expenses	\$2,368
Interstate visits undertaken by Councillors	Nil
Overseas visits undertaken by Councillors	Nil
Expenses of spouse or partners	Nil
Expenses involved in the provision of child care	\$930
Stationery & miscellaneous goods and services	\$6,596
Motor vehicles expenses	\$7,544
Catering for afterhours Council, Committee, Sub-Committee and Working Party meetings	\$28,714
<b>Total</b>	<b>\$76,428</b>

## **Companies Controlled by Council**

LG (Gen) Reg Cl 217(1)(a7)

The Council did not have a controlling interest in any companies in the period 2013/14.

## Environmental & Infrastructure Works Program

### Rate Variation Condition of Approval

The Environmental Levy was first introduced in 2002, allowing Council to fund a range of specific improvement projects under the Environmental Works Program (EWP).

In 2006 the Minister for Local Government approved a further special rate variation application that allowed Council to introduce an Infrastructure Renewal Levy for a period of 5 years, 2006/07 to 2010/11. This levy was to fund the implementation of a defined program of infrastructure renewal based on comprehensive condition assessment, establishment of performance measures, asset lifecycle costing and financial modelling. The objectives of the program were:

1. Improved condition of roads, footpaths, kerbs and gutters and retaining walls; and
2. Improved drainage system; and
3. Improved condition of wharves and jetties, harbour facilities and seawalls

From existing income sources, Council committed an additional \$1.4m annually to infrastructure renewal.

The Environmental Works Program and Infrastructure Works Program levies were combined into one levy in 2007. This additional approval was also for a period of 5 years, 2007/08 to 2011/12.

In 2011 the Independent Pricing & Regulatory Tribunal approved the permanent renewal of the Environmental & Infrastructure Renewal Levy. This provides ongoing funding for environmental projects.

## Environmental Works Program

The Environmental Works Program (EWP) has and will continue to deliver excellent stormwater quality, improved bushland condition, environmental education, water and energy savings, reduced pollution, and flood management benefits to our local community.

The following is a summary of the activities carried out over the 2013/14 financial year.

### Environmental Sustainability Action Plan

Woollahra Council completed its first Environmental Sustainability Action Plan (ESAP). The ESAP will:

- protect local biodiversity and natural resources,
  - increase sustainability of Council's operations,
  - monitor Council's performance across water, biodiversity, energy, greenhouse gas emissions, transport, waste, and
- Define clear, detailed actions to meet set targets

Developing a truly sustainable community in Woollahra requires effort from both Council and residents. Together our joint actions will ensure that the beautiful environment we enjoy today will be around for many generations to come.

The Environmental Sustainability Action Plan was adopted by Council on 9<sup>th</sup> September 2013.

### Biodiversity Conservation Strategy

In June 2012 Woollahra Council commenced the development of its first Biodiversity Conservation Strategy (BCS).

**The Woollahra Biodiversity Strategy;**

- Identifies biodiversity values, and
- Provides a suite of actions that will target investment in terrestrial, aquatic and marine programs until 2020,
- Identifies and maps threatened, vulnerable and endangered species and populations,
- Sets Biodiversity Targets for 2020,
- Informs and supports Council planning and management decisions relating to biodiversity. Increasing future commitment to the management, protection and rehabilitation of flora and fauna habitat.

The Biodiversity Conservation Strategy is due to be completed by December 2014.

**Coastal Zone Management Plan**

As a coastal Council we have a responsibility to plan for the future environmental protection of the coastal zone and manage our public assets that are likely to be impacted by coastal processes.

We also have a responsibility to inform and educate the community so they can make informed decisions regarding property, planning and future development on the coast.

In 2010 Woollahra Council was awarded funding to a total project value of \$155,000 to complete Stage 1 - Estuary Management Study/Coastal Zone Management Plan. In April 2012 Council commissioned consultants to prepare Stage 1 of a CZMP to assess risks from coastal hazards, community uses of the coastal zone and pressures on coastal ecosystems including risks to estuary health. Council received the FINAL Stage 1 report in August 2013.

Council will now commence work on stage 2 which will include a detailed action plan to manage the Woollahra Coastline into the future.

**Environmental Monitoring**

Council monitors environmental data from stormwater treatment devices (pit cleaning and gross pollutant traps), water quality measures, street sweeping and beach cleaning activities to quantify the amount of pollution Council is preventing from reaching the harbour.

**Grants**

Grant applications and project plans are continually being developed to implement the EWP.

The following Grants funding has been allocated during the 2013/14 financial year.

**Grant Funding allocated during 2013/14**

Grant	Project	Funding
Local Government Energy Efficiency Program	Solar Hot Water Systems	\$88,539
Office of Environment & Heritage - Estuary Management Program	Coastal Zone Management Plan	\$87,328
Community Energy Efficiency Program (CEEP)	Energy Efficiency at Redleaf Council Chambers	\$350,000

**Environmental Education**

Environmental Levy funds also contribute to Council’s Environmental Education and Action Plan (EEAP) to engage, educate, motivate and support the community (including schools, residents and business) and Council staff to work together towards sustainability and the protection of our natural environment.

### ***Sustainability Workshops***

During 2013/14 Woollahra hosted 30 sustainability workshops for local residents. Topics included energy saving, native gardens, sustainable renovations, composting and worm farming, food waste reduction, organic gardening, marine environments and sustainable shopping.

### ***Environmental Events***

A number of environmental events were run throughout the year for local residents:

- National Tree Day (July 2013) - tree plantings were carried out in local parks
- Sustainable House Day (September 2013) – bus tour of local sustainable houses
- Food Waste Challenge (November 2013) – series of workshops and events to reduce food waste
- Rock Pool Rambles (January 2014) – residents were guided through an exploration of the rock pools at Nielsen Park’s Bottle and Glass rocks
- Science of the Surf (January 2014) – residents were taught surf safety coastal geomorphology with UNSW’s Dr. Rip
- Snorkelling discovery tour (February 2014) – Guided tour through Camp Cove
- Eastern Green Thumbs Network (March 2014) – local gardeners from across the eastern suburbs came together for these two networking events
- Earth Hour (March 2014) - many local restaurants joined Council in this energy use awareness event
- From Waste to Resources Workshop (May 2014)
- Revamped Fashion Workshop (June 2013) – Turn old into new clothing
- Living with Less Chemicals (April 2014)

### **World Environment Day 2014**

On World Environment Day in June 2014 the staff at Woollahra Council raised **\$415.30** for OzHarvest.

For every \$1 donated, OzHarvest is able to provide and deliver 2 meals to Australians in need.

With Council's donation, **that's close to 850 meals** for people in need, and saves a lot of excess food going to landfill.

### ***Schools Network***

In November 2007, the Eastern Suburbs Schools Sustainability Network (ESSSN) was established as a collaboration between Woollahra, Waverley and Randwick Councils to support local schools in implementing school-based sustainability initiatives.

During 2013 – 2014 ESSSN meetings were held once per school term and were strongly attended by local teachers as well as interested parents, representatives from Council and other relevant organisations including the Marine Discovery Centre, Office of Environment & Heritage, and the Department of Education and Communities.

An email network and website also operates to facilitate communication between ESSSN members.



**School Competitions**

In October 2013, Council held the 7th annual Environmental Schools Sculpture Prize. Run in partnership with the annual Woollahra Small Sculpture Prize, the competition encouraged local school students to submit sculptures in line with the theme 'Energy Matters', which were put on display at Council over a two week period at the end of October/beginning of November.



Junior Prize Winner, Jazmyn Bailey - Let's get connected



Senior Prize Winner, Bryana Bailey - Breeze Light

**Sustainable Building Advisory Service (SBAS)**

Launched in partnership with Archicentre in October 2011, the SBAS offers residents free sustainable building advice from a qualified architect. The SBAS encourages residents to incorporate sustainability features by providing practical recommendations at the early stages of design. Since commencement of the project, over 40 residents have utilised the service and received comprehensive sustainability recommendations for their projects.

**Environmental Grants**

In 2013/14, Community Environmental Grants were offered to community groups and local schools. A total of 12 applications were received, with over \$10,000 of funding allocated. Successful projects included composting programs, and the installation of vegetable gardens, native gardens, rainwater tanks, bird-attracting gardens and bush tucker gardens.

**Water Quality Treatment Program**

The objectives of the Water Quality Treatment Program is to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. The following projects have been carried out over the 2013/14 financial year:

**Harbour Foreshore Cleaning**

During 2008 Council undertook a review of its Harbour Foreshore Cleaning program. Based upon this review and the assessment of 3 quotations the Barber Surf Rake 400HD was considered the most suitable and cost efficient machine for use as part of Woollahra Municipality's Foreshore Cleaning Program.

Following the review, Council purchased a new beach rake and tractor which has removed more litter from beaches than we were previously able to do by hand. This has included the collection of buried objects such as glass and syringes. It has also allowed us to clean more beaches in a shorter timeframe than was previously achievable with manual cleaning methods.

Council has now adopted a combination of hand cleaning and mechanical cleaning along the harbour foreshore to reduce the amount of pollution entering the harbour.

During 2013/14, Council contributed Environmental Levy funds towards the monitoring and cleaning of stormwater raingardens across the local government area. Contractors have been commissioned to remove litter, pollution and sediments from the raingardens in Bellevue Hill, Rose Bay and Lynne Park, and Parsley Bay.

In 2013/14 Council installed additional stormwater litter nets along the foreshore. These nets will be monitored to determine their effectiveness in trapping litter.

Water sensitive urban design (WSUD) elements are now being incorporated into various capital renewal and streetscape improvement projects, including gross pollutant traps, rain gardens, permeable pavements and sand filters.

## Watercourse and Bushland Vegetation Treatment Program

The objectives of the Watercourse and Bushland Vegetation Treatment Program include:

- the prevention of uncontrolled run-off, erosion, nutrient transport and weed intrusion into remnant bushland,
- the protection, restoration and enhancement of indigenous bushland areas, and
- the rehabilitation of creek systems to prevent erosion, and to minimise sediment and nutrient transport to harbour waters.

Achievements in this program over the 2013/14 financial year include:

- Cooper Park – Bush regeneration and weed removal works were undertaken around the upper pond and amphitheatre.
- Ongoing bushland regeneration at Gap Park
- Ongoing bushland regeneration works at Trumper Park
- Ongoing bushland regeneration works at Parsley Bay
- Ongoing bushland regeneration works at Harbour View Park

## Woollahra Carbon Strategy & Action Plan

In 2010 Woollahra Municipal Council commissioned sustainability consultants Kinesis to measure its Greenhouse Gas (GHG) emissions and to develop a strategy and action plan to reduce and manage these emissions.

The **Woollahra Carbon Strategy & Action Plan** was adopted by Council in June 2010.

Major energy reduction projects were identified including;

- Street lighting efficiency upgrade
- Energy efficiency upgrade at Redleaf council chambers
- Energy efficiency upgrades at Councils depots and buildings
- Improving the efficiency of the Council fleet
- Solar photovoltaic projects

The actions are now being progressed with the first project being completed in September 2011. A 10KW solar array was installed on Redleaf Kiosk which will help reduce Councils energy consumption by approximately 15,000kWh per year.

During the 2013/14 financial year Council completed a comprehensive energy efficiency upgrade of the Redleaf Council Building. This project included energy efficient lighting, the installation of an energy sub-metering system, and the installation of a new energy efficient HVAC (heating, ventilation and air conditioning) system.

In 2013/14 Council also installed solar hot water systems on five council buildings, including: Quarry St Depot, Fletcher St Depot, Trumper Oval Grandstand, Colleagues Sport Fields (Rugby Club) and Hugh Latimer Centre.

### 3 Council Regional Environment Program

This project commenced in December 2007 with a three year Urban Sustainability Grant from The Department of Environment and Climate Change (DECC) totalling \$1.875 million dollars.

This Project adopts an integrated approach that focuses on capacity building between the three Councils of Randwick, Waverley and Woollahra and the local community to implement a range of tangible actions capable of producing measurable reductions in Energy Water & Waste across the Eastern Suburbs.

A Memorandum of Understanding which establishes the formal working relationship between the three Councils was signed in December 2007 by the General Managers.

#### Ongoing Projects include:

**Barrett House** – Sustainable demonstration house

**Compost Revolution** – Workshops & Free Compost bins and Worm farms for residents

**Sustainable Business Program** – Working with local business to save water and energy.

#### Infrastructure Works

As mentioned above Council commits from existing income sources an additional \$1.4m annually to infrastructure works.

Details of project expenditure and project status for the Environmental and Infrastructure Works Program are provided in Part 6 of this Annual Report.

#### Financial Breakdown

The following is a financial breakdown of expenditure of the combined Environmental & Infrastructure Levy Works for 2013/14.

<b>Annual Financial Summary Environmental &amp; Infrastructure Renewal Levy Works</b>	
<b>Unexpended Levy Funds 30 June 13</b>	
Environmental Works Levy	34,068
Combined Environmental & Infrastructure Renewal Levy	933,301
<b>Levy Raised 2013/2014</b>	
Combined Environmental & Infrastructure Renewal Levy	3,742,443
<b>Expenditure from the Levy funds</b>	
Environmental Works Levy	(25,548)
Combined Environmental & Infrastructure Renewal Levy	(3,690,638)
<b>Unexpended Levy Funds 30 June 14</b>	
Environmental Works Levy	8,520
Combined Environmental & Infrastructure Renewal Levy	985,105
	<b>993,625</b>

## Equal Employment Opportunity Management Plan

LG (Gen) Reg Cl 217(1)(a9)

In accordance with Council's Equal Employment Opportunity Management Plan the following activities have been undertaken during the financial year 2013/14

### ***Equal Employment Opportunity Policy***

- The EEO policy was continually reviewed and available to all staff through electronic database, noticeboards, briefings and employee selfservice (HR Central). The policy can also be accessed through council's intranet (The Hub).
- All new employees continue to be provided with a copy of the EEO policy during the two day corporate induction training.
- The two hour EEO module is delivered at every corporate induction.
- Refresher EEO training was conducted across council and was attended by 93 staff.

### ***Other HR Policies and Procedures***

- The practice of continually reviewing the following policies has ensured we are compliant with legislation and encourage diversity and equity in the workplace:-
  - Recruitment & selection
  - Conditions of employment
  - Flexible work options
  - Grievances
  - Learning & development
  - Higher duties

### ***Contact Officers***

- The use of contact officers as an option in the grievance procedure has been continued.
- The contact officers provide a constructive alternative for staff members to access information and support.
- The contact officer's role continues to be promoted and new

contact officers are added when required.

- Information folders are provided to each contact officer. Ongoing information is supplied to all contact officers to keep them up to date.
- A promotional poster of all contact officers has been provided to staff and placed on the noticeboards throughout the Council.
- A brochure promoting contact officers and their role is provided to all new employees at induction.

### ***Recruitment & Selection***

- Information packs are available to all prospective applicants. The pack includes the 'How to Apply for a Job' brochure which includes a statement on EEO and advises that there will be questions on EEO at an interview.
- All employment advertisements continue to include the statement that Council is an EEO employer.
- Recruitment panels are made aware of EEO principles and are briefed on EEO guidelines to follow prior to any interview process.
- All recruitment panel members are required to participate in a training program.
- The training program covers EEO principles and their application in the recruitment and selection process.

### ***Appointment, Higher Duties and Transfer***

- All permanent vacant positions are advertised to ensure every person has the opportunity to apply.
- For long term acting duties, expressions of interest continue to be invited to ensure fair consideration of all interested staff.

### ***Learning and Development***

- The training calendar is promoted to all staff so they are aware of all available training.

- The training calendar is on HR Central and can be accessed through the Council's intranet (The Hub).
- Plan in place to move to e-learning program in 2014/15
- All staff can apply for internal and external training.
- Managers and Directors received refresher training in EEO.
- All internal training is reviewed to ensure EEO principles are adhered to.
- Corporate Induction continues to include a compulsory 2 hour module on EEO for all new staff. It covers EEO, harassment and discrimination, Council's policies and commitment, grievance procedures, contact officers and acceptable workplace behaviour.

#### ***Grievance Procedure***

- The grievance procedure is provided to all staff through training, contact officers, lotus notes database and HR Central
- All staff are able to access their Manager and Director to discuss any grievance or complaint.
- All staff have access to human resources staff to discuss difficulties and get advice on lodging a grievance.
- All grievances lodged are investigated and dealt with in line with the investigation process.
- All relevant forms are available on HR Central

## Financial Summary

### Planning and Reporting Manual 2010

For the 2013-2014 Annual Report the Council has included the full General Purpose Financial Statements and Special Schedules for the year ended 30 June 2014, including the Auditor's Reports from Council's Auditors, Hill Rogers Spencer Steer.

The main points of interest to note from the Financial Statements and Auditor's Reports are:

- Council's budget result for the year was a surplus of \$159k which compared favourably to the original budget forecast surplus of \$30k.
- Accounting for the acquisition of Stage 1 of Kiaora Place (a Public Private Partnership with Woolworths Ltd) valued at \$82.05 million, funded by \$58.25 million in borrowings
- Council's resolutions to sell O'Dea Avenue Depot and 9A Cooper Park Road. Contracts have exchanged on both properties to the value of \$65.1 million which is disclosed as Assets Held for Sale.
- As a consequence of the above sales, Council's Available Working Capital increased to \$67.826 million (\$2.726 million net of Assets Held for Sale), which the Auditor noted as being sound. (Available Working Capital represents Council's net current assets position adjusted by eliminating both externally and internally restricted funds held for future purposes.)
- Council's operating result for the year was a deficit of \$2.897 million compared with a surplus of \$2.917 million in the previous year, noting that the 2013/14 result included a net \$1.434 million revaluation decrement (expense) of investments and assets compared to \$2.791 million increment (income) in the previous year.
- Council's operating result before capital grants & contributions was a deficit of \$6.261 million compared with a deficit of \$1.439 million in 2012/13.
- Council's overall financial position is sound.

- Council's Key Financial Performance Measurement Ratios being all favourable in comparison to their respective benchmarks:

Ratio	Result	Benchmark
Operating Performance Ratio	2.78%	-4%
Own Source Operating Revenue	92.38%	60%
Unrestricted Current Ratio (which takes into account external restrictions on Council's cash such as Section 94 Contributions and Grants)	7.12:1 (2.61:1 net of Assets Held for Sale)	1.5:1
Debt Service Cover Ratio	5.25 times (total borrowing costs)	2 times (total borrowing costs)
Arrears of Rates, Annual & Extra Charges	4.55% (\$2.232m)	5%
Cash Expense Cover Ratio	4.92 months	3 months

- Council's Infrastructure Asset Performance Indicators, other than the Backlog Ratio, were all close to benchmark and indicate the need for additional investment in asset renewal

Ratio	Result	Benchmark
Building & Infrastructure Renewals Ratio	89.61%	100%
*Infrastructure Backlog Ratio	0.07	0.02
Asset Maintenance Ratio	0.95	1.0
Capital Expenditure Ratio	0.89	1.0

\* Note: At the time of preparing the Annual Report Council was reviewing its methodology for assessing the value of the IBR.

For the purposes of this Report, the full Audited Financial Statements for the year ended 30 June 2013 are included as Part 4 of the Comprehensive Annual Report

## Functions Delegated to Others Organisations

LG(Gen) Reg CI 217(1)(a6)

There are no external bodies exercising Council functions.



## Legal Proceedings

LG (Gen) Reg Cl 217(1)(a3)

Council's legal costs for 2013/2014 were \$1,259,924.

This amount represents an increase of \$38,675 from Council's 2012/2013 legal costs however includes an amount of \$415,835 for legal proceedings instigated by Council for breach of contract for the management of Council's car parks.

If this extraordinary legal matter was excluded from the legal costs, the legal costs for the period would be \$844,089 which is a decrease of \$377,160 from the 2012/2013 legal costs.

The following table provides a breakdown of those legal costs into the various cases and categories which were conducted during the period. The table also includes the outcome of the proceedings.

### Legal Costs Incurred for Various Cases

Development Control Cases Over \$20,000		
Address	Cost \$	Outcomes
15 Burrabirra Avenue, Vaucluse	34,414	Consent Orders Issued
6/14 Fairfax Road, Bellevue Hill	20,155	Upheld
8 Hargrave Lane, Paddington	71,816	Consent Orders Issued
6 Heeley Street, Paddington	57,600	Ongoing
3 Kidman Lane, Paddington	34,314	Consent Orders Issued
12 Olola Avenue, Vaucluse	38,245	Upheld
116 Queen Street, Woollahra	35,850	Consent Orders Issued
119-121 Queen Street, Woollahra	49,205	Dismissed
12 Victoria Av, Woollahra	36,509	Upheld
29-53 Victoria Road, Bellevue Hill	47,355	Consent Orders Issued
83 Yarranabbe Road, Darling Point	45,277	Dismissed

Development Control Cases between \$10,000 & \$20,000		
Address	Cost \$	Outcome
1 Cascade Street, Paddington	19,400	Consent Orders
2A Gilliver Avenue, Vaucluse	12,393	Upheld
8A Ginahgulla Rd, Bellevue Hill	16,403	Upheld
45 Grosvenor St, Woollahra	12,370	Upheld
12/13-21 Macdonald Street, Paddington	17,244	Consent Orders Issued
6 Marathon Avenue, Darling Point	16,581	Discontinued
81 Ocean Avenue, Double Bay	19,957	Upheld
202 Old South Head Rd, Bellevue Hill	15,897	Discontinued
12 Wallaroy Crescent, Woollahra	15,116	Consent Orders Issued

Development Control Cases under \$10,000		
Address	Cost \$	Outcome
55A Darling Point Road, Darling Point	8,639	Discontinued
6 Dumaresq Rd, Rose Bay	508	Ongoing
6 Dumaresq Road, Rose Bay	3,186	Discontinued
62 Edgecliff Rd, Woollahra	3,110	Discontinued
167 Edgecliff Rd, Woollahra	55	Consent Orders Issued
458 Edgecliff Rd, Edgecliff	4,274	Discontinued
15 Gipps Street, Paddington	1,344	Consent Orders Issued
32 Girilang Avenue, Vaucluse	1,488	Discontinued
16-22 Bay Street, Double Bay	1,472	Consent Orders Issued
5-7 Mansion Road, Bellevue Hill	3,637	Ongoing
560 Old South Head Rd, Rose Bay	6,847	Ongoing
1B Rawson Road, Rose Bay	4,012	Discontinued



7 Sutherland Street, Paddington	7,830	Consent Orders Issued
29-53 Victoria Road, Bellevue Hill	683	Ongoing
93 Victoria Rd, Bellevue Hill	5,893	Upheld
61 Wentworth Road, Vaucluse	1,170	Discontinued
6 Wolseley Rd, Point Piper	9,384	Upheld
3/84-86 Wolseley Road, Point Piper	8,330	Dismissed
<b>Total Development Control Legal Costs</b>	<b>687,963</b>	

Compliance Cases over \$20,000		
Address	Cost \$	Outcome
103 Darling Point Road, Darling Point	27,295	Appeal upheld Costs - Ongoing

Compliance Cases between \$10,000 & \$20,000		
Address	Cost \$	Outcome
30 Alma Street, Paddington	12,950	Successful
12 Olola Ave, Vaucluse	11,902	Successful
42-54 Victoria Road, Bellevue Hill	12,385	Ongoing
86 Wolseley Road, Point Piper	14,245	Costs recovery - ongoing

Compliance Cases under \$10,000		
Address	Cost \$	Outcome
29/8 Bellevue Road, Bellevue Hill	3,906	Successful
49 Brown Street, Paddington	4,081	Ongoing
28 Edgecliff Road, Woollahra	7,632	Ongoing
74 Elizabeth Street, Paddington	9,146	Dismissed
4 Herbert Street, Edgecliff	714	Ongoing
4 Mona Road, Darling Point	975	Ongoing
779 New South Head Road, Rose Bay	4,820	Withdrawn
33 Rowe St, Woollahra	1,836	Ongoing
16 Tivoli Av, Rose Bay	2,000	Withdrawn

8 Wiston Gardens, Double Bay	2,647	Ongoing
<b>Net Compliance Legal Costs</b>	<b>116,534</b>	

Fire Safety Management		
Address	Cost \$	Outcome
5 Banksia Road, Bellevue Hill	2,867	Successful
9 Banksia Road, Bellevue Hill	4,435	Successful
<b>Total Fire Safety Management Legal Costs</b>	<b>7,302</b>	

Environment & Public Health		
Type	Cost \$	Outcome
63 Fitzwilliam Road, Vaucluse	2,051	Ongoing
<b>Total Environment &amp; Public Health Legal Costs</b>	<b>2,051</b>	

Ranger Services		
Type	Cost \$	Outcome
Local court prosecution – offence “Expose article on road without approval”	3,665	Successful
<b>Total Ranger Services Legal Costs</b>	<b>3,665</b>	

Animal Control		
Type	Cost \$	Outcome
Girilang Avenue, Vaucluse	4,479	Successful
Moncur Street, Woollahra	3,402	Withdrawn
<b>Total Animal Control Legal Costs</b>	<b>7,881</b>	

Car Parks		
Type	Cost \$	Outcome
Management of car parks	415,835	Ongoing
<b>Total Car Park Costs</b>	<b>415,835</b>	

<b>Public Liability/Professional Indemnity/Motor Vehicle</b>		
<b>Type</b>	<b>Cost \$</b>	<b>Outcome</b>
3xmatters	18,693	1 ongoing, 3 settled
<b>Total PL/PI/MV Legal costs</b>	<b>18,693</b>	
<b>Total Net Legal Costs</b>		
	<b>1,259,924</b>	

**Key to Outcomes comments**

**Development Control Cases**

Consent Orders Issued: A satisfactory negotiated outcome was achieved.  
 Discontinued: The appeal was withdrawn by the applicant.  
 Dismissed: Council's decision was supported by the Court.  
 Ongoing: Action was commenced this year but not finalised.  
 Upheld: Council's decision was not supported by the Court.

**Compliance cases**

Discontinued: The appeal was withdrawn by the applicant or Council ceased prosecution or enforcement action.  
 Matter waived (Council's costs awarded) Court waived fine but costs awarded to Council.  
 Ongoing: Action was commenced this year but not finalised.  
 Appeal dismissed: Council's Order/decision was supported by the Court.  
 Appeal upheld: Council's Order/decision was not supported by the Court.  
 Successful: Council's prosecution or enforcement action was supported by the Court or a satisfactory negotiated outcome was achieved.  
 Unsuccessful: Council's prosecution or enforcement action was not supported by the Court.  
 Withdrawn: Action was withdrawn by Council or a satisfactory outcome was achieved before the matter was considered by the Court.

## Overseas Visits

LG (Gen) Reg Cl 217(1)(a)

There were no overseas visits undertaken by Councillors, Council staff or other persons representing the Council during 2013/14.

In response to an invitation from the Ministry of National Development of Singapore, the Mayor, Councillor Toni Zeltzer attended the World Cities Mayors' Forum in Singapore from 30 May 2014 to 2 June 2014 at no cost to Council. Accommodation expenses were paid by the Singapore Government and the Mayor paid her own airfares.

## Partnerships with Other Organisations

LG (Gen) Reg (CL 217(1)(a8))

### Public Private Partnerships

A public private partnerships (PPP) is “an arrangement between a council and a private person for the purposes of: (a) providing public infrastructure or facilities (being infrastructure or facilities in respect of which the council has an interest, liability or responsibility under the arrangement), or (b) delivering services in accordance with the arrangement, or both”.

#### PPP between Council and Gloxinia Investments Pty Ltd

In 2006 Council, as freehold owner of the land, resolved to enter into a PPP with Gloxinia Investments Pty Ltd in relation to redevelopment of The Cosmopolitan Centre, Knox Street, Double Bay.

The PPP involves a 99 year lease to Gloxinia Investments Pty Ltd for the ground level retail stratum and the upper residential stratum with Council owning the middle carpark stratum containing 78 car spaces, function room and office space.

#### PPP between Council and Woolworths Ltd

In 2011 Council resolved to enter into a PPP with Woolworths Ltd for the redevelopment of various parcels of land owned by Woolworths and Council around Kiaora Lane and Kiaora Road in Double Bay.

The redevelopment proposal comprised:

- Stage 1 on the Kiaora Lane carpark site containing a Woolworths Supermarket, Dan Murphys Liquor, Thomas Dux Grocer, Speciality retail space, Commercial office space and car parking.

- Stage 2 on the New South Head Road site (the current Woolworths site) containing a purpose built Council Library, Commercial Tenancies, Specialty Retail Tenancies and a Public Arcade between Kiaora Lane and New South Head Road.

At the completion of the redevelopment works, the site transfers to Council’s ownership.

Following Council obtaining ownership of the site, the initial lease terms for the Woolworths supermarket and other Woolworths’ tenancies are 30 years, with further five 10 year options to extend.

**Council is a member of the following organisations.**

#### Premsure

Premsure is a Local Government Mutual Self Insurance Pooling Group for Public Liability/Professional Indemnity Insurance. The members of Premsure during 2013–2014 were Manly, Waverley and Woollahra Councils. The Group continues to deal with claims up to 31 October 1999 when Council changed its insurance cover to “Statewide Mutual”.

The Pooling Group has not operated for some years and has been managing existing claims on their books. Having regard to the age of Premsure and the fact that there is only one outstanding claim advice has now been sort in relation to the benefits or otherwise of "winding up" Premsure.

#### Southern Sydney Regional Organisation of Councils (SSROC)

SSROC is a regional organisation of 16 councils in the southern area of Sydney. SSROC provides a forum for the councils to deal with issues they have in common, particularly those that cross

boundaries. Key issues under consideration include the environment, transport, procurement, waste, library services and planning.

Member councils of SSROC are Ashfield Municipal Council, Bankstown City Council, Botany Bay City Council, Burwood Council, City of Canada Bay Council, City of Canterbury Council, City of Sydney Council, Hurstville City Council, Kogarah Municipal Council, Leichhardt Municipal Council, Marrickville Council, Randwick City Council, Rockdale City Council, Sutherland Shire Council, Waverley Council and Woollahra Municipal Council.

### **Sydney Coastal Councils Group**

The Sydney Coastal Councils Group is a group of 15 councils adjacent to Sydney marine and estuarine environments and associated waterways. The Group was established in 1989 to promote the co-ordination between member councils on environmental issues relating to the sustainable management of the urban coastal environment.

Member councils of the Group are Botany Bay City Council, City of Sydney Council, Hornsby Shire Council, Leichhardt Municipal Council, Manly Council, Mosman Council, North Sydney Council, Pittwater Council, Randwick City Council, Rockdale City Council, Sutherland Shire Council, Warringah Council, Waverley Council, Willoughby City Council and Woollahra Municipal Council.

## Planning Agreements

EPA Act Sec 93G(5)

Council did not enter into any planning agreements during 2013/14.

## Privacy & Personal Information Protection

Annual Reports (Statutory Bodies) Regulation CI 10(3)

### ***Privacy and Personal Information Protection Act 1998***

Clause 10(3) of the Annual Reports (Statutory Bodies) Regulation requires Council to include in its Annual Report the following information:

- (a) A statement of the action taken by Council in complying with the requirements of the Privacy and Personal Information Protection Act, and
- (b) Statistical details of any review conducted by or on behalf of the Council in relation to possible actions by Council that may have contravened the Privacy and Personal Information Protection Act.

### ***Statement of the action taken in complying with the requirements of the Act***

The Privacy and Personal Information Protection Act provides for the protection of personal information and for the protection of the privacy of individuals. It establishes twelve Information Protection Principles which cover the collection, storage, use, disclosure of and access to an individual's personal information.

Council is also required to protect the health information of individuals through the Health Records and Information Privacy Act. This Act establishes fifteen Health Privacy Principles which cover the collection, storage and security, use, disclosure of and access to an individual's health information.

Council's Privacy Management Plan is based on the Model Privacy Management Plan for Local Government prepared by the Office of Local Government and the requirements of the Privacy and Personal Information Protection Act and the Health Records and Information Privacy Act into a Privacy Management Plan. The

Privacy Management Plan details how Council will manage an individual's personal and health information.

The Privacy Management Plan specifically addresses:

- Definitions
- Public Registers
- Information Protection Principles (PIIPA)
- Health Information Protection Principles (HRIPA)
- Promoting Privacy and Implementation of the Privacy Management Plan
- Review Rights and Complaints
- Other Relevant Matters

### ***Statistical details of any review conducted by or on behalf of the Council***

There was one application for review of Council's actions under The Privacy and Personal Information Protection Act during the period 1 July 2013 to 30 June 2014.

Although the application claimed that Council released information contrary to the requirements of the Privacy and Personal Information Protection Act, the complaint did not relate to the release of personal information as defined by section 4 of the Privacy and Personal Information Protection Act and was managed in accordance with Council's normal complaint handling procedures.

There were no applications for review of Council's actions under the Health Records and Information Privacy Act during the period 1 July 2013 to 30 June 2014.

## Rates Written Off

LG (Gen) Reg Cl 132

The amount of Rates and Charges written off by Council in 2013/14 is shown in the following table:

	\$
Pensioner Rebates – mandatory <sup>(1)</sup>	\$255,606
Pensioner Rebates – voluntary <sup>(2)</sup>	\$120,062
Rates – other (including Postponed Rates)	\$30,135
Interest (including Postponed Interest)	\$2,057
Domestic Waste Management Charges	\$22,221
Stormwater Management Charges	\$2,966
<b>Total Rates &amp; Annual Charges Abandoned</b>	<b>\$413,047</b>

- (1) The mandatory Rebate granted is 50% of the Rates & Annual Charges levied to a maximum of \$250. The State Government reimburses Council 55% of the total rebates granted.
- (2) In addition to the mandatory Rebate, a Council Rebate of Council's Environmental & Infrastructure Renewal Levy was granted to all eligible pensioners. This rebate covers 100% of the Levy.



## Remuneration Package – General Manager

LG (Gen) Reg Cl 217(1)(b)

The General Manager's remuneration package consists of:

1. Salary component
2. Employer's contribution and/or salary sacrifice to a superannuation scheme
3. Non-cash benefits (motor vehicle)
4. Amount payable by Council by way of Fringe Benefit Tax for non-cash benefits

The total of the remuneration package for the General Manager for components 1, 2, 3 above was \$300,027 and the amount payable by Council by way of FBT for non-cash benefits was \$26,365.

## Remuneration Packages – Senior Staff

LG (Gen) Reg Cl 217(1)(c)

Council has four senior staff positions (as defined by the Local Government Act), being Director Corporate Services, Director Planning & Development, Director Technical Services and Director Community Services.

The remuneration packages of the senior staff consists of:

1. Salary component
2. Employer's contribution and/or salary sacrifice to a superannuation scheme
3. Non-cash benefits (motor vehicle)
4. Amount payable by Council by way of Fringe Benefit Tax for non-cash benefits

The total of the remuneration package for Senior Staff for components 1, 2, 3 above was \$948,510 and the amount payable by Council by way of FBT for non-cash benefits was \$82,476.

## Stormwater Management Services & Coastal Protection Services Levy

LG (Gen) Reg Cl 217(1)(e) & (e1)

### **Stormwater Management Services**

Council's annual Stormwater Capital Works program is funded by the Stormwater Management Charge, supplemented by the Environmental & Infrastructure Renewal Levy and Grant funding received from the NSW Floodplain Management Program.

Council undertook the following stormwater management projects during 2013/14:

Project	Project Description	Status at 30 June 2014
Rushcutters Bay Floodplain Risk Management Study	This study recommends and prioritises works to mitigate flooding in Rushcutters Bay.	Complete
Rose Bay Floodplain Risk Management Study	This study recommends and prioritises works to mitigate flooding in Rose Bay. The study was adopted by Council in 2013/14.	Complete
Watsons Bay Updated Flood Study	This study recommends and prioritises works to mitigate flooding in Watsons Bay.	Complete
Watsons Bay Flood Risk Management Plan	A consultant was appointed in 2013/2014 to prepare the Watsons Bay Flood Risk Management Plan. The Plan is underway and a draft report has been received. Community consultation will be undertaken in 2014/2015 and the Plan will be presented to Council for adoption.	Plan is in draft form
Watsons Bay Sea Level Rise Study	This work was undertaken in conjunction with the Watsons Bay Flood Risk Management Plan.	Plan is in draft form
Bay Street/ Knox Street, Double Bay	Stage 1 of this project, which includes an inlet capacity upgrade in Guilfoyle Avenue, Double Bay as identified in the Floodplain Risk Management Study, is complete.	Complete
Stormwater Network Condition Assessment	This is a proactive inspection of Council's stormwater network which aims to assess the condition of the assets and prioritise future capital works programs. Approximately 60% of the stormwater network has now been audited. Stage 1 of this project is complete.	Complete
10-12 The Crescent & Hopetoun Ave Stage 2	Stage 2 of this project was completed. This included increasing pit capacity at this location.	Complete
Stormwater Small Works	Projects complete. This is for minor stormwater projects. Minor works have been undertaken at New South Head Rd and Duff Reserve.	Complete
Harris Street, Paddington Stage 2 - Stormwater system upgrade	This project includes construction of a new channel to prevent flooding to the downstream property. Works are underway. An unknown Council stormwater pit and pipe were uncovered and they need to be incorporated into the design. This has resulted in unexpected works and it delayed the project. Works will continue into the first quarter of 2014/2015.	Underway
Vaucluse Road Vaucluse - Stormwater upgrade	The works included stormwater pipes and pit renewals as part of the roadworks in Vaucluse Road.	Complete
Victoria Street Watsons Bay	Grant funding was not received. Minor stormwater works were undertaken with the Council funding.	Complete
Bellevue Rd Conduit Scheme Stage 2	This stage of works involved preparing a design for upgrade works, particularly in the area of Carlotta Road. This design was presented to the Floodplain Committee.	Complete

### **Coastal Protection Services Levy**

Council does not levy an annual charge for Coastal Protection Services.

## **Subsidised Work on Private Property**

LG (Gen) Reg Cl 217(1)(a4)

Council did not carry out any works on private land during 2013/14.