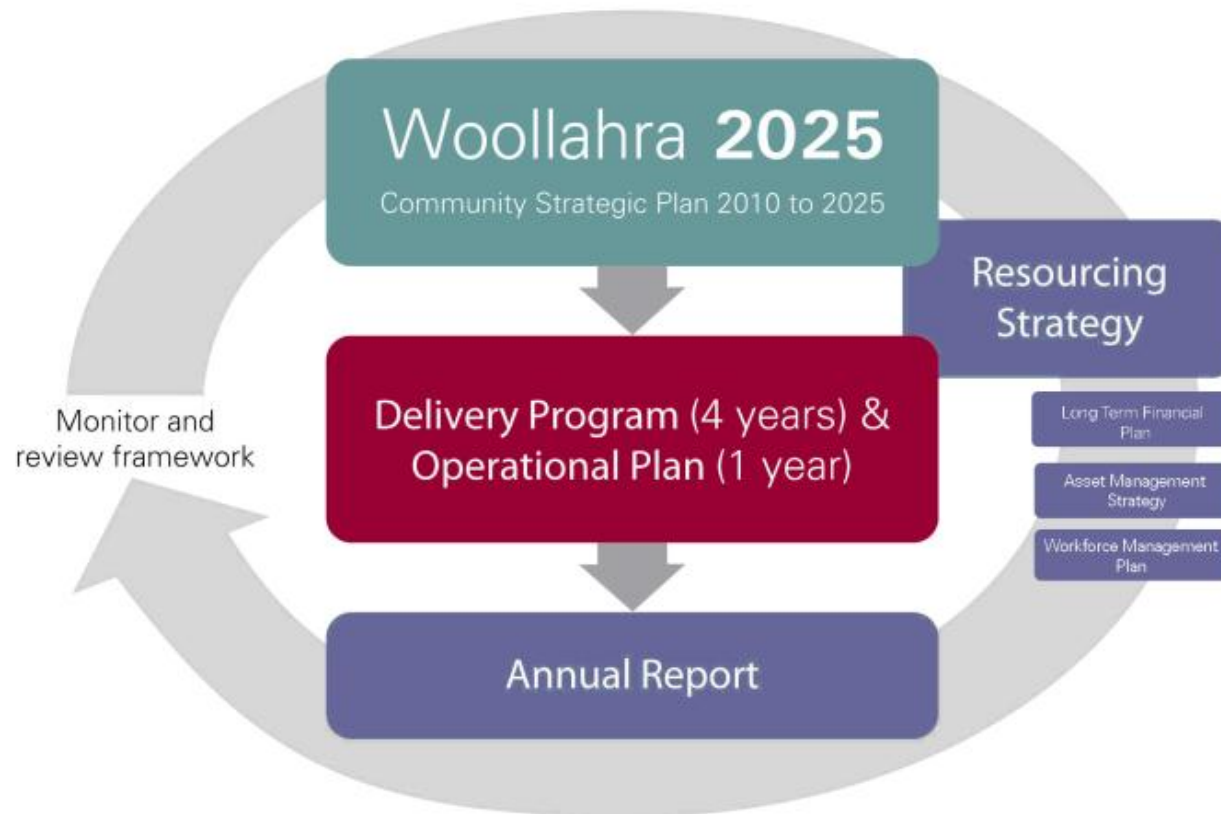




Delivery Plan & Operational Report

In response to the NSW Government Integrated Planning and Reporting Legislation, Council has developed a suite of documents which include a 15 year Community Strategic Plan, combined 4 year Delivery Program & Annual Operational Plan, supported by a Resourcing Strategy which incorporates a Long Term Financial Plan, Workforce Management Plan and Asset Management Strategy.

This Framework is presented in the following diagram.



Delivery Program 2009 to 2013 Achievements for 2010/11

This section of the Annual Report summarises the status of the Actions listed in Council’s combined Delivery Program 2009 to 2013 & Operational Plan 2010/11 as at 30 June 2011. Section 428 of the *Local Government Act 1993*, requires Councils to report on its achievements in implementing its Delivery Program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed. Our Integrated Planning & Reporting Framework provides the structure for our reporting to the community and is outlined below.

The Community Strategic Plan *Woollahra 2025 ... our community ... our place ... our plan*, presents a 15 year vision for the Woollahra Local Government Area and is structured around five (5) interrelated Themes, each of which is supported by specific Goals and Strategies.

Our five interrelated Themes are:



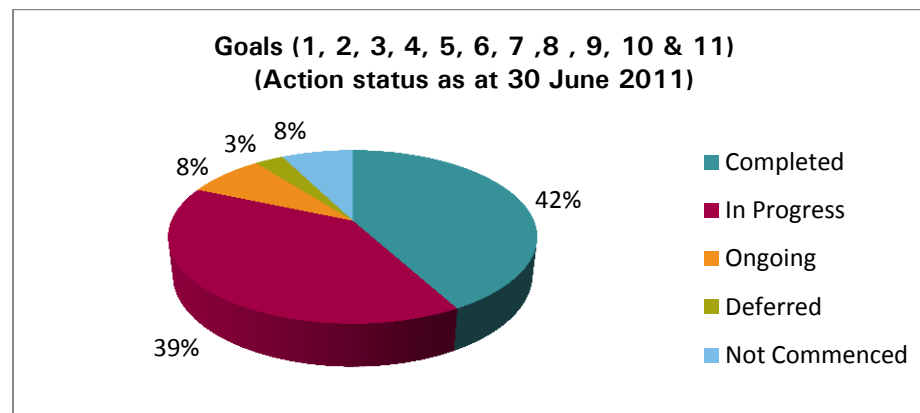
Our Delivery Program and Operational Plan supports our “Woollahra 2025” Community Strategic Plan in identifying specific Priorities and Actions to deliver on each of the Themes, Goals and

Strategies identified in Woollahra 2025. These show Council’s commitment to the community by detailing what Council will do over the four year term 2009 to 2013 to achieve the Goals and Strategies, with the Operational Plan identifying specific Actions to be undertaken each year.

A snap shot of each Goal, the supporting Priorities from the Delivery Program, and the Operational Plan Actions status as at 30 June 2011 is presented in this section of the Annual Report.

Overall for the 2010/11 financial year, Council reported on 200 Actions in the Delivery Program and Operational Plan. As at 30 June 2011, 81% were completed or in progress, 8% were ongoing, 3% were deferred and 8% were not commenced.

The status of the Actions are presented graphically in the following chart.



Highlights of the achievements for each Goal of Council’s Delivery Program and Operational Plan by Theme follow.

Full commentary on the progress of all of our four year Priorities and 2010/11 Actions are available in the detailed Delivery Program Report which follows this summary report.

In addition to the Delivery Program and Operational Plan Actions, Council also committed to 213 Capital Work Projects during the financial year 2010/11.

The status report of the Capital Works Projects is provided in Part 6 of Council's comprehensive Annual Report.

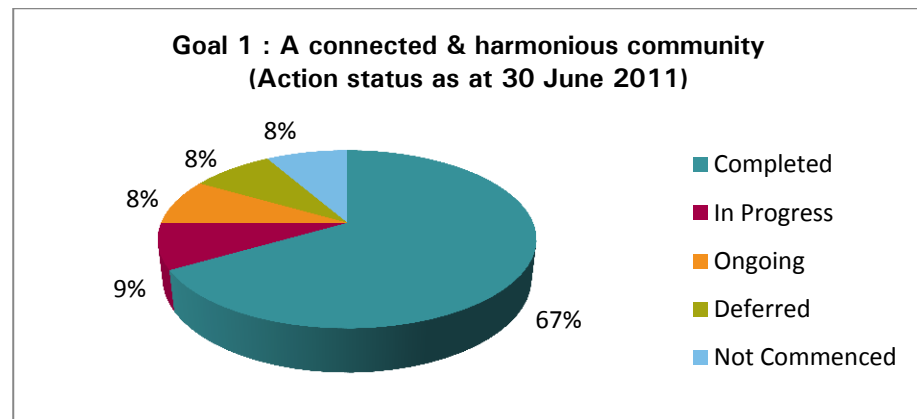
Community well being

Our **Theme: Community well being** outlines Council’s commitment to community well being through the planning, facilitation and provision of appropriate community and cultural services and facilities throughout the Municipality. Our **Theme : Community well being** consists of 3 Goals being **Goal 1 : A connected and harmonious community, Goal 2 : A supported community and Goal 3 : A creative and vibrant community.** Our Goals are supported by a number of four year Delivery Program Priorities and Annual Operational Plan Actions. A summary of the status of each Action within **Theme: Community well being** is provided below:

Goal 1 : A connected and harmonious community.

Goal 1 is supported by 8 Priorities for 2009 to 2013 and 12 Actions in 2010/11.

The status of those Actions at 30 June 2011 is provided below:



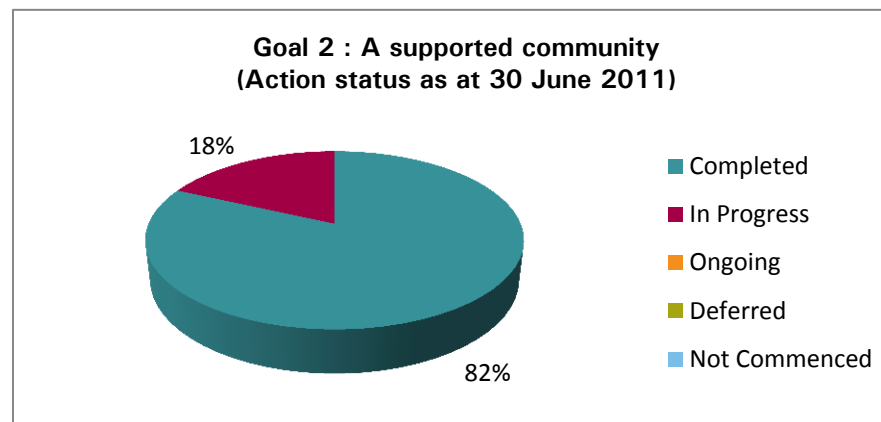
Highlights for **Goal 1 : A connected & harmonious community** in 2010/11 include:

- Australia Day Woollahra Citizen of the Year Program held and winners announced.
- Good Neighbourhood Day was celebrated on the 27 March 2011.
- Council continues to work alongside the Double Bay Partnership.
- Completion of the Online Engagement Strategy.
- Launch of the dedicated community information webpage.
- Harmony Day activities conducted and promoted.

Goal 2: A supported community

Goal 2 is supported by 13 Priorities for 2009 to 2013 and 11 Actions in 2010/11.

The status of those Actions at 30 June 2011 is provided below:



Highlights for **Goal 2 : A supported community** in 2010/11 include:

- Primary Resources on Parenting (PROP) Sessions conducted to provide information to parents.

- Hosted the Volunteer Forum in June 2011.
- Library Lovers Day Morning Tea on 14 February 2011.
- Home Library Service Outreach Program was launched on 14 February 2011.
- Library Service commenced podcasting the Writers and Readers and Tea Topics Program.

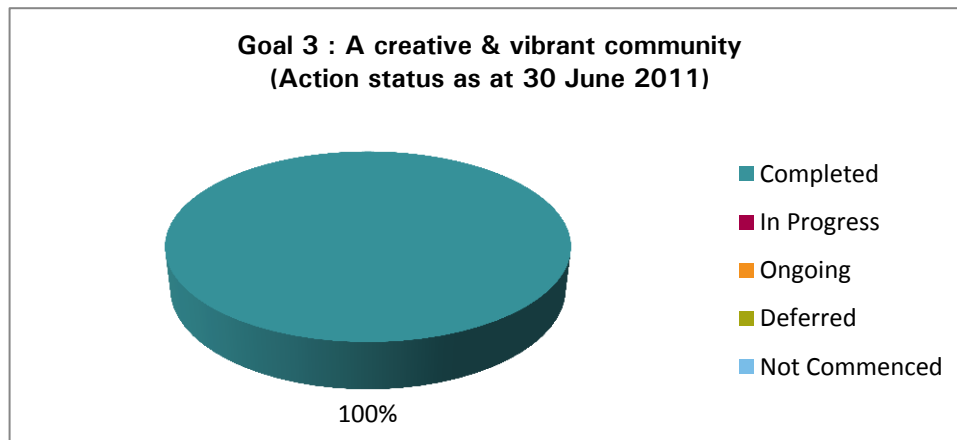
celebrations and activities.

- Council supported the first Woollahra Festival, conducted in November 2010.
- 10 year touring exhibition of Woollahra Small Sculpture Prize (WSSP) held in 2010.

Goal 3 : A creative and vibrant community

Goal 3 is supported by 8 Priorities for 2009 to 2013 and 17 Actions in 2010/11.

The status of those Actions at 30 June 2011 is provided below:



Highlights for **Goal 3 : A creative and vibrant community** in 2010/11 include:

- 2010 marked the 150th anniversary of the Municipality of Woollahra (Sesquicentenary).
- Local History Centre participated in two open days at Strickland House and five photographic touring exhibitions to local schools.
- Council provided grants to organisations to support cultural

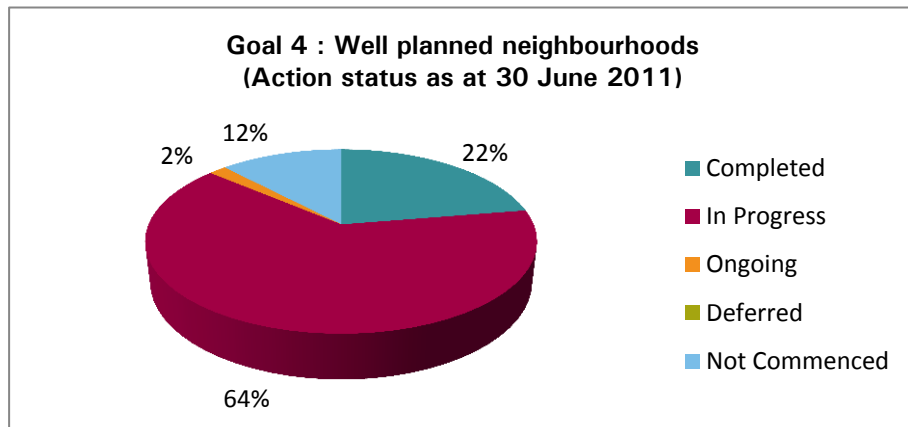
Quality places and spaces

Our **Theme: Quality places and spaces** outlines Council’s commitment to continue to work to keep our area unique and beautiful and ensure that areas of special character and of heritage significance are protected and enhanced. Our **Theme : Community well being** consists of the following 3 Goals, being **Goal 4 : Well planned neighbourhoods**, **Goal 5 : Liveable places** and **Goal 6 : Getting around**. Our Goals are supported by a number of four year Delivery Program Priorities and Annual Operational Plan Actions. A summary of the status of each Action within **Theme: Quality places and spaces** is provided below:

Goal 4 : Well planned neighbourhoods.

Goal 4 is supported by 8 Priorities for 2009 to 2013 and 58 Actions in 2010/11.

The status of those Actions at 30 June 2011 is provided below:



***Note:** 64% of Actions for Goal 4: well planned neighbourhoods were in progress as at 30 June 2011, and this is primarily due to these projects being linked to the major project for preparing a new Municipality wide Principle LEP.

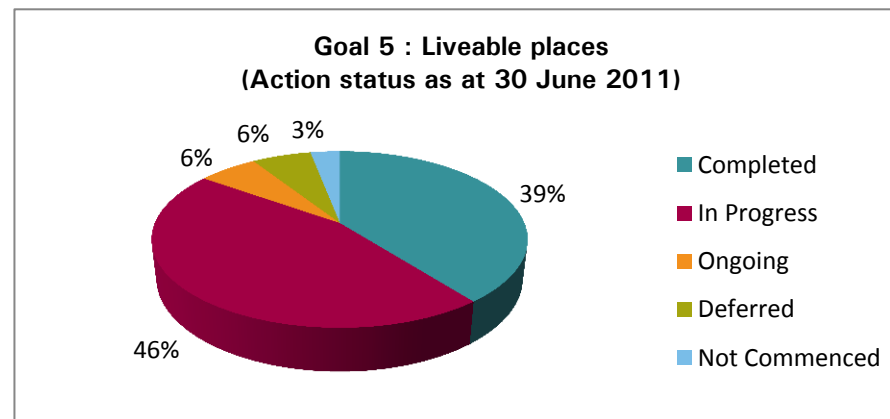
Highlights for **Goal 4 : Well planned neighbourhoods** in 2010/11 include:

- Draft Development Control Plan for Kiaora Lands, Double Bay approved and commenced on 10 June 2011.
- Review of privacy controls for Residential DCP conducted and DCP amended and approved by Council on 28 February 2011.
- Waste Not DCP prepared, exhibited and approved by Council on 28 February 2011.

Goal 5 : Liveable places.

Goal 5 is supported by 21 Priorities for 2009 to 2013 and 33 Actions in 2010/11.

The status of those Actions at 30 June 2011 is provided below:



Highlights for **Goal 5 : Liveable places** in 2010/11 include:

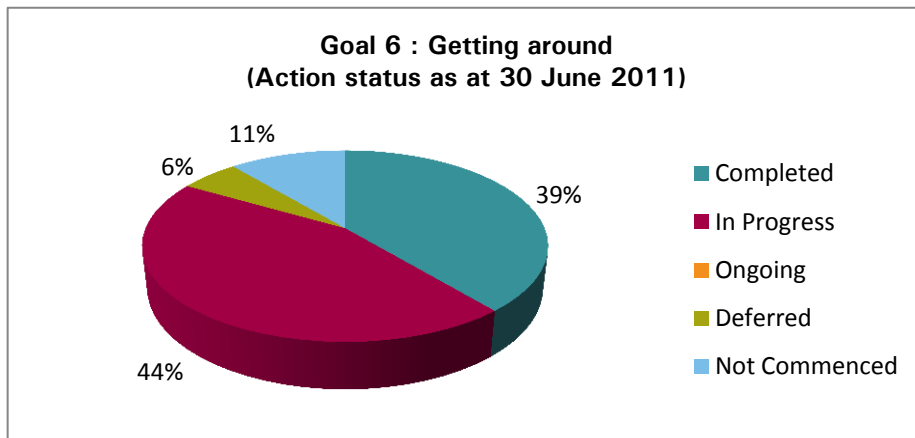
- Major upgrade of the Watsons Bay Baths.
- Stage 2 of the Gap Park Masterplan was completed.

- Annual maintenance programs for public open spaces completed as scheduled.
- Stormwater Capital Works projects approved by Council progressed.
- New Playgrounds installed at Robertson Park, Rose Bay Park and Bellevue Park.
- New exercise station installed at Christison Park.
- Flood Studies completed for Rushcutters Bay, Double Bay, Rose Bay and Vaucluse.

Goal 6 : Getting around.

Goal 6 is supported by 10 Priorities for 2009 to 2013 and 18 Actions in 2010/11.

The status of those Actions at 30 June 2011 is provided below:



Highlights for **Goal 6 : Getting around** in 2010/11 include:

- Implemented bus shelters improvement program, with two bus shelters being replaced in Birriga Road, Bellevue Hill and one in New South Head Road, Double Bay.
- Implemented the annual Traffic Capital Works Program

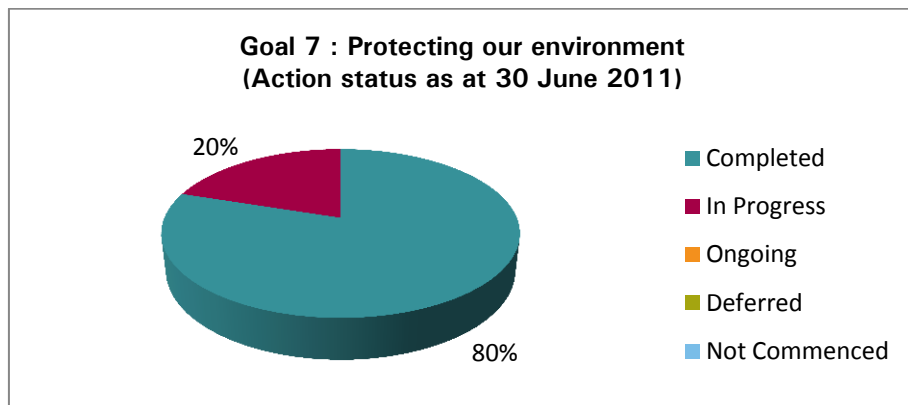
A healthy environment

Our **Theme: A healthy environment** outlines Council’s commitment to improving native bushland through a bush regeneration program, the implementation of a tree management policy and managing tree preservation orders for trees on private and public land. Our **Theme : A healthy environment** consists of the following 2 Goals, being Protecting our environment and Sustainable use of resources. Our Goals are supported by a number of four year Delivery Program Priorities and Annual Operational Plan Actions. A summary of the status of each Action within **Theme: A healthy environment** is provided below:

Goal 7 : Protecting our environment.

Goal 7 is supported by 9 Priorities for 2009 to 2013 and 5 Actions in 2010/11.

The status of those Actions at 30 June 2011 is provided below:



Highlights for **Goal 7 : Protecting our environment** in 2010/11 include:

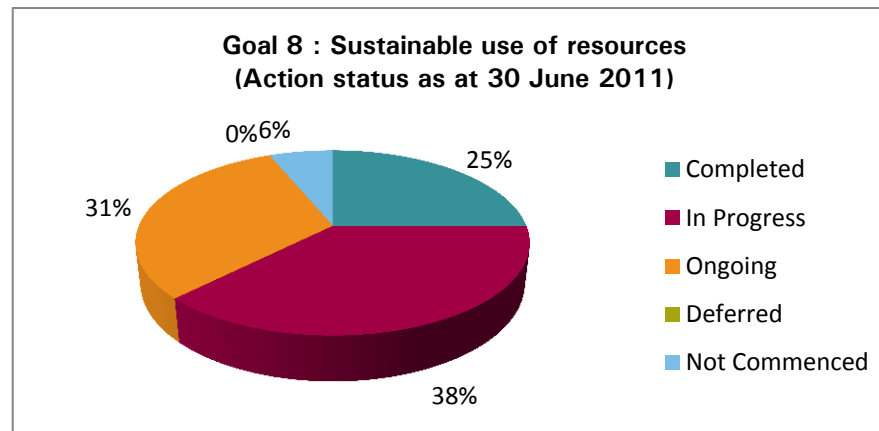
- Stream-watch program developed and implemented.
- Greenweb street tree plantings undertaken as part of the Street Tree Masterplan Review.

Goal 8 : Sustainable use of resources.

Goal 8 is supported by 12 Priorities for 2009 to 2013 and 16 Actions in 2010/11.

The status of those Actions at 30 June 2011 is provided below:

Highlights for **Goal 8 : Sustainable use of resources** in 2010/11 include:



- Implemented the O’Sullivan Road rain garden project, as part of the Three Council Ecological Footprint Project.
- Continuing involvement with Barrett House (sustainable demonstration house) as part of the Three Council Ecological Footprint Project.
- Council adopted a Carbon Reduction Strategy and Action Plan,

to reduce local greenhouse gas emissions and ecological footprint.

- Review of house-hold clean up collection completed and clean up service reduced to 3 per year, resulting in a reduction of over 80% of clean up material being sent to landfill.
- “Sustainable Sparks” initiative established at Council to educate staff on reducing waste and litter and increasing re-use and recycling.

Local prosperity

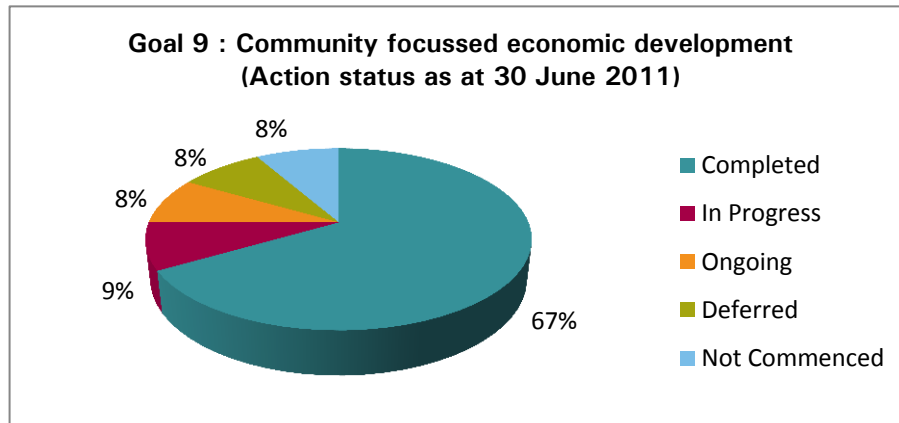
Our **Theme: Local prosperity** outlines Council’s commitment to improving and promote our town centres, improve our understanding of tourism trends and the role tourism plays in the local economy. Our **Theme : Local prosperity** consists of the following Goal, being **Goal 9 : Community focused economic development**.

- Council continues to support the operation of the Double Bay Partnership which is working to achieve a vibrant and viable Double Bay business centre.
- Streetscape works in the Double Bay and Bellevue Hill shopping precincts have been completed.

Our Goal is supported by a number of four year Delivery Program Priorities and Annual Operational Plan Actions. A summary of the status of each Action within **Theme: Local prosperity** is provided below:

Goal 9 : Community focused economic development.

Goal 9 is supported by 7 Priorities for 2009 to 2013 and 8 Actions in 2010/11. The status of those Actions at 30 June 2011 is provided below:



Highlights for **Goal 9 : Community focussed economic development** in 2010/11 include:

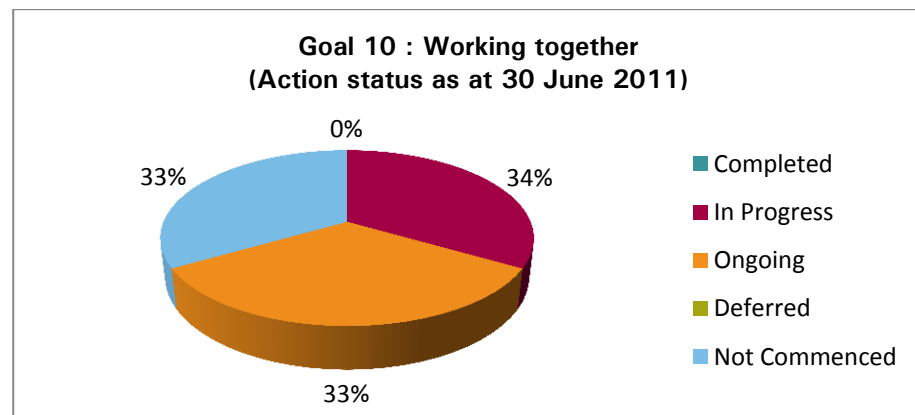
Community leadership and participation

Our **Theme: Community leadership and participation** outlines Council's commitment to the highest standards of corporate governance. Our **Theme : Community leadership and participation** consists of the following 2 Goals, being **Goal 10 : Working together** and **Goal 11 : A well managed Council**.

Our Goals are supported by a number of four year Delivery Program Priorities and Annual Operational Plan Actions. A summary of the status of each Action within **Theme: Community leadership and participation** is provided below:

Goal 10 : Working together.

Goal 10 is supported by 4 Priorities for 2009 to 2013 and 3 Actions in 2010/11. The status of those Actions at 30 June 2011 is provided below:

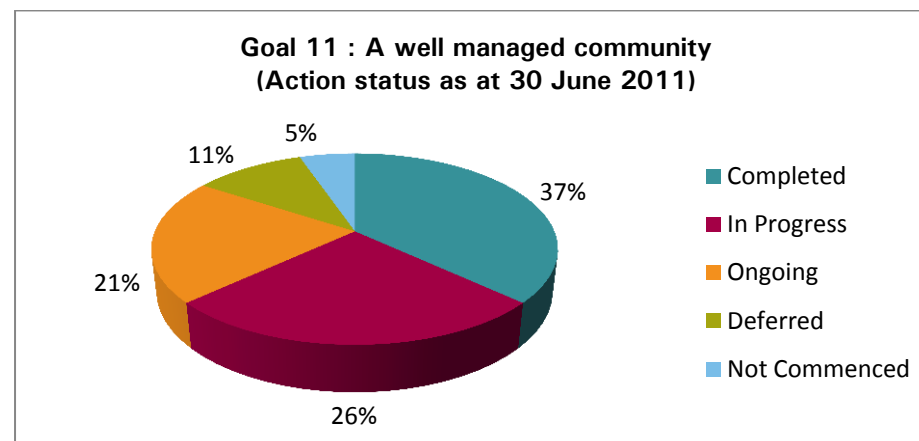


Highlights for **Goal 10 : Working together** in 2010/11 include:

- Council continues to actively contribute to the effective operations of the Southern Sydney Regional Organisation of Councils (SSROC).

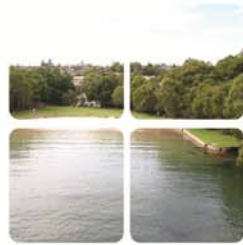
Goal 11 : A well managed Council.

Goal 11 is supported by 14 Priorities for 2009 to 2013 and 19 Actions in 2010/11. The status of those Actions at 30 June 2011 is provided below:



Highlights for **Goal 11 : A well managed Council** in 2010/11 include:

- Community engagement undertaken in February 2011 on the Long Term Financial Plan and Special Rate Variation (SRV).
- Special Rate Variation (SRV) for 2011/12 financial year, prepared and approved in full by IPART on 10 June 2011.
- Developed the Long Term Financial Plan, Workforce Management Plan and Asset Management Policy/Strategy.
- Implementation of an Integrated Planning & Reporting System (Interplan) to measure and report on performance.
- Developed a council-wide Business Assurance Program incorporating an Internal Audit programme and strengthening our Risk Management and Good Governance practices.



Delivery Program

2009 to 2013

+ Operational Plan

2010/2011

Annual Progress Report (1 July 2010 to 30 June 2011)

Link to Community Strategic Plan – Woollahra 2025

- Goal 1: A connected & harmonious community
- Goal 2: A supported community
- Goal 3: A creative & vibrant community
- Goal 4: Well planned neighbourhoods
- Goal 5: Liveable places
- Goal 6: Getting around

- Goal 7: Protecting our environment
- Goal 8: Sustainable use of resources
- Goal 9: Community focussed economic development
- Goal 10: Working together
- Goal 11: A well managed Council

Woollahra
Municipal
Council



Delivery Program + Operational Plan



What is our Delivery Program & Operational Plan?

Our Delivery Program 2009 to 2013 outlines the priorities Council will pursue to meet the Goals and Strategies for Woollahra outlined in our Community Strategic Plan 'Woollahra 2025 ... our community ... our place ... our plan'. These Goals and Strategies were developed in consultation with the Woollahra community. The Delivery Program presents a statement of commitment to the community from the Council for its four year term.

Supporting the Delivery Program is Council's annual Operational Plan which identifies the specific actions, programs and projects Council proposes to undertake each year. The Operational Plan 2010/11 also includes details of Council's Budget for 2010/11, along with the Rating Structure and Fees and Charges. The Operational Plan is prepared each year in response to changing community needs and expectations.

Progress reports for each of the five (5) Themes and eleven (11) Goals from our Delivery Program and Operational Plan are reported to the most appropriate Standing Committees on a quarterly basis, being to the Community & Environment Committee, the Corporate & Works Committee and/or the Urban Planning Committee. The four (4) year Priorities and one (1) year Actions contained in the Delivery Program and Operational Plan are presented by Theme, Goal and Strategy.

What are Quarterly Progress Reports and what is our reporting structure?

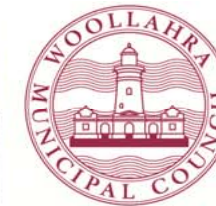
Our Quarterly Progress reports are designed to provide a snapshot to the Council and the community on the progress against the four (4) year Priorities outlined in our Delivery Program and one (1) year Actions contained in our adopted *Delivery Program 2009 to 2013 and Operational Plan 2010/11*.

The following table presents the Quarterly Reporting Structure to the relevant Council Committee.

Theme	Goal	Responsible Committee		
		Community & Environment	Corporate & Works	Urban Planning
Community well-being	Goal 1: A connected and harmonious community	✓		
	Goal 2: A supported community	✓		
	Goal 3: A creative and vibrant community	✓		
Quality places and spaces	Goal 4: Well planned neighbourhoods			✓
	Goal 5: Liveable places	✓		
	Goal 6: Getting around		✓	
A healthy environment	Goal 7: Protecting our environment	✓		
	Goal 8: Sustainable use of resources	✓		
Local prosperity	Goal 9: Community focused economic development		✓	
Community leadership and participation	Goal 10: Working together		✓	
	Goal 11: A well managed Council		✓	

In addition to the quarterly progress reports on the Priorities and Actions, a separate report on Council's Capital Works Program is also considered by the Corporate & Works Committee. This report provides progress comments against the programmed works.

Delivery Program + Operational Plan



How to interpret our Annual Progress Report?

The diagram below is presented to assist the reader to interpret the Annual Progress Report.

Woollahra Municipal Council Annual Progress Report July 2010 - June 2011

Operational Plan Action

Current status of Operational Plan Action

Progress comment on Action to end of June 2011

Delivery Program Priority

Council officer responsible for Action

Report period

Current milestone date set for completion of Action in DPOP

Progress comment relevant to Delivery Program Priority 1.2.1 - Provide and facilitate a range of community projects and programs.

Tick represents that the Progress comments have changed from the previous quarterly report.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
1.2.1 Celebrate and promote Good Neighbour Day.	Completed	Good Neighbour Day was celebrated on 27 March 2011 with Council's promotion including a media release, flyers, information on the website and article in the Mayoral column. Banners were also on display in Double Bay and Rose Bay.	Manager Community Development	31/03/2011	
Priority Progress Comments: Good Neighbour Day was celebrated on Sunday 27 March with Council's promotion including media release, notice in the mayoral column and banners being placed in Rose Bay and Double Bay.					
Priority: 1.2.2 Provide grants to community organisations to support community and cultural services and activities.					
Priority Progress Comments: Community grants have been awarded to community organisations under the Community and Cultural Grants program with both the Large and Small Grants round being finalised for this financial year.					
Priority: 1.2.3 Provide and promote access to community venues for community activities.					
1.2.3.1 Investigate continued management of Vaucluse Bowling Club for public use.	Ongoing	The Vaucluse Bowling Club (VBC) have forwarded an application to renew their lease to the Land and Property Management Authority NSW. To date the club is still waiting to hear from the Authority. Discussions with Council for the continued management of VBC will commence once the club has had confirmation of their application. Under Council's current sub lease arrangements, the club continues to be available for public use to provide a range of functions and activities for the local community.	Manager Community Development	30/06/2011	✓

Delivery Program + Operational Plan

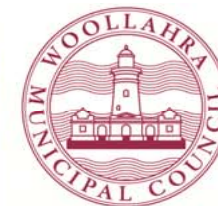


TABLE OF CONTENTS			Page
THEME : Goal	1	COMMUNITY WELL BEING : A connected and harmonious community	1
Strategy 2025	1.1	Foster and build community partnerships and networks.	1
	1.2	Increase engagement in community activities.	2
	1.3	Improve access to information.	4
	1.4	Encourage respect and support for social and cultural diversity and inclusion.	5
THEME : Goal	2	COMMUNITY WELL BEING : A supported community	9
Strategy 2025	2.1	Increase access to services and information to support families, young people and seniors.	9
	2.2	Support opportunities to participate in active and healthy recreational activities.	12
	2.3	Encourage independent living for older people and people with special needs.	13
	2.4	Protect the health and well-being of residents and visitors to our area.	15
	2.5	Improve community safety and reduce crime in Woollahra.	16
	2.6	Increase opportunities for youth involvement in developing activities and facilities.	17
THEME : Goal	3	COMMUNITY WELL BEING : A creative and vibrant community	18
Strategy 2025	3.1	Preserve and promote local history and heritage.	18
	3.2	Support the celebration of local people, places and cultural heritage.	19
	3.3	Provide innovative and enhanced library services that encourage lifelong learning.	23
	3.4	Support and promote arts, artists and cultural development within the local community.	24
	3.5	Improve the accessibility of arts to the broader community.	25

Delivery Program + Operational Plan

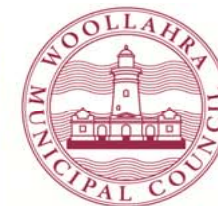


TABLE OF CONTENTS (continued)			Page
THEME : Goal	4	QUALITY PLACES AND SPACES : Well planned neighbourhoods	26
	4.1	Encourage and ensure high quality planning and urban design outcomes.	26
	4.2	Promote sustainable design in future private and public development.	42
	4.3	Protect local heritage and residential amenity, including protection of significant architecture and the natural environment.	45
	4.4	Encourage diversity in housing choice to suit a changing population.	50
	4.5	Support and enhance the form and function of the local village atmosphere.	51
THEME : Goal	5	QUALITY PLACES AND SPACES : Liveable places	53
Strategy 2025	5.1	Enhance local community, cultural and recreation facilities to become more attractive, integrated, safe and accessible.	53
	5.2	Provide and maintain safe, clean, serviceable public infrastructure including roads, footpaths, parks, open spaces, stormwater drains and seawalls.	57
	5.3	Provide attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces.	59
	5.4	Protect trees, streetscapes and landscapes.	62
	5.5	Enhance the physical environment of our local suburbs, neighbourhoods and town centres.	63
	5.6	Reduce impacts of local flooding and improve floodplain risk management	64
	5.7	Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.	65

Delivery Program + Operational Plan

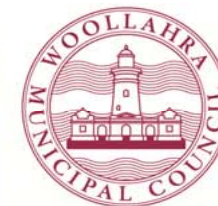


TABLE OF CONTENTS (continued)			Page
THEME : Goal 6	QUALITY PLACES AND SPACES : Getting around		67
Strategy 2025	6.1	Facilitate an improved network of accessible and safe transport options.	67
	6.2	Improve the management of public parking on-street and off-street.	69
	6.3	Promote provision of better, more integrated public and community transport.	71
	6.4	Reduce traffic congestion, noise and speeding.	73
THEME : Goal 7	A HEALTHY ENVIRONMENT : Protecting our environment		74
Strategy 2025	7.1	Protect natural landscapes, systems and biodiversity.	74
	7.2	Preserve and restore bushland areas and create wildlife corridor plantings.	76
	7.3	Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.	77
THEME : Goal 8	A HEALTHY ENVIRONMENT : Sustainable use of resources		78
Strategy 2025	8.1	Reduce greenhouse gas emissions and ecological footprint.	78
	8.2	Monitor and strategically manage environmental risks and impacts of climate change.	80
	8.3	Encourage and assist our community to be leaders in waste management and resource recycling.	81
	8.4	Reduce local water usage by Council and on private property.	84
	8.5	Promote and carry out water sensitive urban design.	85

Delivery Program + Operational Plan




TABLE OF CONTENTS (continued)			Page
THEME : Goal	9	LOCAL PROSPERITY : Community focused economic development	86
Strategy 2025	9.1	Encourage vibrant and vital local suburbs, villages and neighbourhoods that support a healthy economy.	86
	9.2	Balance tourism demands with impacts on the community.	89
	9.3	Maintain a high quality public domain to support and promote local business.	90
THEME : Goal	10	COMMUNITY LEADERSHIP AND PARTICIPATION : Working together	91
Strategy 2025	10.1	Improve communication with the community and increase awareness of Council's activities.	91
	10.2	Plan for the future of Woollahra.	93
	10.3	Build and foster relationships, strategic networks and work collaboratively with all levels of government, non-government organisations, the private sector and community groups.	94
THEME : Goal	11	COMMUNITY LEADERSHIP AND PARTICIPATION : A well managed Council	95
Strategy 2025	11.1	Facilitate community led decision-making that is open, honest, and ethical and benefits the broad community.	95
	11.2	Develop and maintain effective reporting systems that enable Council to measure and report on performance.	96
	11.3	Maintain community access and effective participation in Council committees.	98
	11.4	Maintain Council's strong financial position.	100
	11.5	Deliver high quality services that meet customer expectations.	103
	11.6	Minimise risk for Council and the community.	106

Annual Progress Report

THEME : Goal 1 COMMUNITY WELL-BEING: A connected and harmonious community.

Strategy 2025: 1.1 Foster and build community partnerships and networks.

Priority: 1.1.1 Increase links between residents, local agencies and business.

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
1.1.1.1 Work with the Double Bay Partnership to identify and develop community activities in Double Bay.	Completed	Council continues to work alongside Double Bay Partnership activities.	Acting Cultural Development Coordinator	30/06/2011	

Priority Progress Comments:

Council continues to work with residents, local agencies and business within the area.



Annual Progress Report

Strategy 2025: 1.2 Increase engagement in community activities.

Priority: 1.2.1 Provide and facilitate a range of community projects and programs.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
1.2.1.1 Celebrate and promote Good Neighbour Day.	Completed	Good Neighbour Day was celebrated on 27 March 2011 with Council's promotion including a media release, flyers, information on the website and article in the Mayoral column. Banners were also on display in Double Bay and Rose Bay.	Manager Community Development	31/03/2011	

Priority Progress Comments:

Good Neighbour Day was celebrated on Sunday 27 March with Council's promotion including media release, notice in the mayoral column and banners being placed in Rose Bay and Double Bay.

Priority: 1.2.2 Provide grants to community organisations to support community and cultural services and activities.

Priority Progress Comments:

Community grants have been awarded to community organisations under the Community and Cultural Grants program with both the Large and Small Grants round being finalised for this financial year.

Priority: 1.2.3 Provide and promote access to community venues for community activities.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
1.2.3.1 Investigate continued management of Vaucluse Bowling Club for public use.	Ongoing	The Vaucluse Bowling Club (VBC) have forwarded an application to renew their lease to the Land and Property Management Authority NSW. To date the club is still waiting to hear from the Authority. Discussions with Council for the continued management of VBC will commence once the club has had confirmation of their application. Under Council's current sub lease arrangements, the club continues to be available for public use to provide a range of functions and activities for the local community.	Manager Community Development	30/06/2011	✔

Annual Progress Report

Priority Progress Comments:

Provision of community venues maintained. Promotion of venues continued. Annual usage report for 2010/2011 due for completion in September 2011.



Annual Progress Report

Strategy 2025: 1.3 Improve access to information.

Priority: 1.3.1 Provide high quality information to promote community organisations, events, services and activities.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
1.3.1.1 Develop and implement the Online Engagement Strategy and Roadmap.	Deferred	The Online Engagement Strategy is complete and was endorsed by Manex in February 2011. The Strategy is an internal document which sets direction and provides guidance to Council staff on how communication and engagement with the community can be improved by complementing offline methods with online methods of communication. A briefing on Council's approach to online engagement will be provided to the Community and Environment Committee. The Online Engagement Strategy is now the responsibility of the Communications Department.	Community Liaison Coordinator	30/06/2011	
1.3.1.2 Launch the dedicated community information webpage.	In Progress	Stage 1 of this project was completed in March 2011 which involved reviewing and improving content in the 'Local information and activities' section of Council website. This section has now been re-named 'Community'. Stage 2 in progress and due for completion late 2011.	Community Liaison Coordinator	30/06/2011	✔
1.3.1.3 Investigate locations for permanent banner poles to display promotional banners for community events and activities.	Completed	Investigation into locations completed, with potential sites identified.	Community Liaison Coordinator	31/12/2010	

Priority Progress Comments:


What's On Calendar of events produced and Out & About noticeboards updated on a monthly basis. Continued promotion and improvements to design of marketing collateral.





Annual Progress Report

Strategy 2025: 1.4 Encourage respect and support for social and cultural diversity and inclusion.

Priority: 1.4.1 *Provide a range of social and cultural programs and resources to key target groups, including youth, seniors, Aboriginal and Torres Strait Islanders.*

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
1.4.1.1 Conduct and promote Harmony Day activities.	Not commenced	Harmony Day coincides with the United Nations Day for the Elimination of Racial Discrimination. Council supported a free Harmony Day event hosted by the Baha'i community at the Gunyah on Sunday 3 April from 2pm to 4pm. They were successful in obtaining a Community and Cultural Grant to run the event which celebrated cultural diversity and to further promote dialogue and understanding between all diverse elements of the community. The interfaith program included readings from major religions. Promotion of Harmony Day included information on the website, media release and assistance in printing flyers for the Baha'i community event. Activities in the library included storytime promoting harmony and a Bollywood Kids Club activity that incorporated Indian traditions and entertainment.	Manager Community Development	31/03/2011	
1.4.1.2 Facilitate a Roadshow to celebrate, promote and acknowledge achievements of youth.	Completed	Council worked in partnership with local schools and Urban Arts Base to host the Youth Roadshow. Community organisations and schools were invited to display the work/skills of their clients, students and volunteers. The event was held from 12 to 15 May 2011. The themes included: Kincoppal Rose Bay – Multi Media/Electronic Arts/Information Technology/Electronic Communication/ Art and Literacy, Visual arts and music; Ascham – Youth for a Better World. They showcased all aspects of community service, involvement, volunteering and related topics; Urban Arts Base – Interactive Community Art Experience; and Woollahra Council Paddington Library – Youth photographic display. All participating schools have indicated they would like to run a similar event in 2012.	Manager Community Development	30/06/2011	

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
1.4.1.3 Support program for youth who self harm.	Completed	<p>The final Mental Health Information Session was held on 27 July 2011 with the Black Dog Institute hosting the event and supported by Council. "Lets Talk About Mental Health" theme was "Understanding Mood Disorders and Resilience".</p> <p>Community Services is also a member of the newly formed Wesley Mission- LifeForce Program- Suicide Prevention Group in the eastern suburbs. The aim is to develop resources for the local community that will support individuals and families experiencing mental health issues.</p>	Manager Community Development	31/03/2011	
1.4.1.4 Implement projects identified at the Men's Health Forum.	Completed	<p>The Positive Ageing Project has the aim to celebrate and showcase seniors' contribution to the local community and reduce social isolation for seniors with the view of promoting independence and healthy lifestyles. Seniors have completed a photography course using this medium to engage the participants. The course was held at the Waverley Woollahra Arts School in Bondi with an official launch of the photographs scheduled for 23 August at the Paddington Library. Council received \$5,000 grant funding for this project from the State Government; Ageing, Disability and Home Care Services.</p> <p>A Mens Chat Group has also been convened at the Vaucluse Bowling Club which provides an opportunity for men to meet on a monthly basis and develop a network within their local community.</p> <p>NOTE: Original target date 31/12/2010.</p>	Manager Community Development	30/06/2011	

Priority Progress Comments:

Community Services support a number of initiatives that include the Friendship Postcard Exhibition that raised awareness of mental health during Mental Health Week. Ongoing projects include the Positive Ageing Project fostering participation and healthy lifestyle choices for seniors, the Mental Health Information Sessions "Lets Talk About Mental Health" and the ongoing participation in projects to promote reconciliation.

Priority: **1.4.2 Participate in the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSI).**



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
1.4.2.1 Conduct Reconciliation and NAIDOC week activities and participate in the ERLGATSI Forum Council contribution towards regional coordinator position.	Completed	Council continues to participate in the forum which promotes and supports reconciliation initiatives. The Pauline McLeod Awards were held on the 2nd June 2011 during Reconciliation Week. Local schools were invited to participate in the art competition which is one of the popular activities included in the Awards.	Manager Community Development	31/03/2011	✔

Priority Progress Comments:

Council continues to participate in the ERLGATSI Forum.

Priority: 1.4.3 Encourage good citizenship.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
1.4.3.1 Conduct the annual Australia Day Woollahra Citizen of the Year Program.	Completed	The Citizen of the Year (COTY) Awards were held on 27 January 2011. The winners were: Citizen of the Year: Saxon Graham for his volunteering roles and his demonstration how people with a disability, if given an opportunity, can exceed previously conceived expectations. Highly Commended Award COTY: Robert Schneider for his volunteer program for social support and community participation opportunities for young adults with intellectual disabilities. Young Citizen of the Year: Antonia Clarke for her local volunteering role with the Redfern Legal Centre and for volunteering her skills in Ghana. Senior Citizen of the Year: Russell Stern for his many years of volunteering for the Bondi Lion's Club the Jewish Centre for the Ageing for 14 years. Highly Commended SCOTY: Maureen Clark Mastellone for contribution to the local community.	Manager Community Development	31/03/2011	

Priority Progress Comments:

We continue to offer monthly citizenship ceremonies, with a range of interesting keynote speakers that encourage good citizenship. Communications, Community Services, Library and Information Services and Environmental Education staff host a range of workshops, seminars and community events that are all aimed at promoting community



Annual Progress Report

interaction, skills development and networking opportunities that all encourage good citizenship.



Annual Progress Report

THEME : Goal 2 COMMUNITY WELL-BEING: A supported community.
Strategy 2025: 2.1 Increase access to services and information to support families, young people and seniors.

Priority: 2.1.1 Support the provision of childcare in the Municipality.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
2.1.1.1 Implement recommendations from the child care study.	Completed	In response to public request and interest, information from the Child Care Study 2009 is provided which includes trends, supply and demand for child care in the local area. NOTE: Original target date 31/12/2010.	Manager Community Development	30/06/2011	

Priority Progress Comments:

Council provides ongoing support for child care through community information and research.

Priority: 2.1.2 Manage the Woollahra Preschool Service.

Priority Progress Comments:

The Preschool continues to operate at full capacity and provides a high quality service.

Priority: 2.1.3 Provide services and activities to seniors through the Woollahra Seniors and Community Centre.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
2.1.3.3 Prepare a report in relation to the EJ Ward Centre relating to local community users given preference over regional users and the viability of marketing the space to local community groups. [Refer NOM 13/12/2010 - Cirs Medcraft, Cavanagh & Jarnason].	In Progress	A report was submitted to the Community and Environment Committee on 27 June with the following Council resolution: "A. That consideration of the matter be deferred pending investigation into costs estimates for the works and potential funding opportunities that would enable the works to commence immediately. B. That further advice on this matter be provided by the end of July 2011."	Manager Community Development	30/06/2011	✔



Annual Progress Report

Priority Progress Comments:


The centre continues to provide a range of services and information for seniors.

Priority: 2.1.4 Contract Holdsworth Community Centre and Services to provide family support services.

Priority Progress Comments:

The Centres Audited Financial Statements and Annual Report was received and noted at the Community and Environment Committee meeting on 29 November 2010. The 2011/12 Business Plan and Budget has also been received with Council noting the funding request with a determination pending following a review of surplus funds.


Priority: 2.1.5 Provide information and resources to support families.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
2.1.5.1 Conduct a program of information and education sessions for parents such as resuscitation; learn to drive and resilience in children.	Completed	The PROP (Primary Resources on Parenting) Sessions continued to provide information to parents. Three sessions were held this quarter which included, Helping learner drivers become SAFER drivers, Developing Resilience & Leadership in school children and Emergency First Aid.	Manager Community Development	30/06/2011	

Priority Progress Comments:


An annual calendar of information/education sessions for parents has been completed with Council hosting monthly sessions.

Priority: 2.1.6 Provide support for volunteers.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
2.1.6.1 Coordinate the volunteer forum for organisations with volunteers.	Completed	Council continues to host the Volunteer Forum supporting organisations who use volunteers in the provision of a range of services. This quarter the forum was held in June with a presentation on the "Psychology of Interviewing - Techniques."	Manager Community Development	30/06/2011	



Annual Progress Report

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
2.1.6.2 Further develop the Library volunteer program and implement a Volunteer Marketing Strategy.	Completed	A Volunteer job description pack for all Library Services, with an emphasis on the Home Library Service, was developed and launched at the Library Lovers Day Morning Tea on 14 February 2011 by Noeline Brown, Ambassador for Ageing. This has resulted in four newly inducted and trained volunteers. (one computer buddy and three home library delivery volunteers). Further work on the Volunteer Marketing strategy will occur later in 2011.	Manager Library and Information Services	30/06/2011	

Priority Progress Comments:

Council holds a quarterly forum which provides information and best practice on policy and procedures for local organisations utilising volunteers.



Annual Progress Report

Strategy 2025: **2.2** **Support opportunities to participate in active and healthy recreational activities.**

Priority: **2.2.1** **Promote healthy recreational activities to residents.**

Priority Progress Comments:

Ongoing promotion of recreational activities in the local community through Councils website, What's On and brochures.

Priority: **2.2.2** **Contract Holdsworth Community Centre and Services to provide recreational services to seniors and people with a disability.**

Priority Progress Comments:



The 2010/11 Holdsworth Community Centre and Services Business Plan was received and noted by Council on 28 June 2010, with programs and services for seniors and people with a disability continuing.



Annual Progress Report

Strategy 2025: **2.3** **Encourage independent living for older people and people with special needs.**

Priority: **2.3.1** **Provide services and information to support older people and people with a disability to live independently.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
2.3.1.1 Implement the recommendations of the Access Action Plan.	Completed	A major recommendation in the Access Action Plan is to hold quarterly forums with the aim to report back to the community on the key programs that have a direct or indirect impact on access issues. This quarter the forum was held in June with presentations on Open Space and Trees, Easy PC Computer Courses for Seniors and Access updates on local services.	Manager Community Development	30/06/2011	
2.3.1.2 Improve access to healthy lifestyles for older people through recreation and leisure opportunities.	Completed	The Healthy Lifestyle Program continues to be delivered at the Woollahra Seniors and Community Centre. This quarter the program included the Stepping on Program presented by St Vincent's Hospital, Seniors Card and First Aid for Seniors.	Manager Community Development	30/06/2011	
2.3.1.3 Develop an outreach program for Home Library Service members to assist in reducing social isolation.	Completed	The Home Library Service Outreach Program was launched on 14 February 2011 at Library Lovers Day by Noeline Brown, Ambassador for Ageing. This was the first of three planned social activities for 2011, which includes transportation by Holdsworth Community Centre and Services. The second session was held in conjunction with the Library's Biggest Morning Tea on 26 May 2011 with approximately 20 Home Library members in attendance. The Library Service also launched the 55+ Club at both Paddington and Watsons Bay Libraries in February due to local community demand.	Manager Library and Information Services	30/06/2011	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
2.3.1.4 Investigate emerging technologies for Home Library Service members following the Home Library review.	In Progress	<p>As part of the Library volunteer recruitment drive, Computer buddies have been sought to train Home Library Service members by visiting their homes. The training includes the use of the Library catalogue thereby allowing members to select their own material, access to online databases and social media. The Library has also had eight Home Library members participate in "Easy PC" with The Scots College students.</p> <p>Since April, the Library Service commenced podcasting the Writers and Readers and Tea Topics programs to make these events and programs accessible to housebound members of the community.</p> <p>NOTE: Original target date 31/12/2010.</p>	Manager Library and Information Services	30/06/2011	✔

Priority Progress Comments:

A range of information has been provided through information sessions at the Woollahra Seniors and Community Centre, the Access Forum held quarterly and website information. Exercise sessions have continued at the Woollahra Seniors and Community Centre and remain well attended by seniors.

Priority: **2.3.2 Contract Holdsworth Community Centre and Services to provide services for seniors, people with a disability and their carers.**

Priority Progress Comments:

The 2010/11 Holdsworth Community Centre and Services Business Plan was received and noted by Council on 28 June 2010, with programs and services for seniors, people with a disability and carers continuing.



Annual Progress Report

Strategy 2025: **2.4** **Protect the health and well-being of residents and visitors to our area.**

Priority: **2.4.1** **Manage the Public Health and Safety Program, the Childhood Immunisations Program, and the Pollution Control Program.**

Priority Progress Comments:


Childhood immunisation clinic operating monthly. Council's Environmental Health Officers and Health & Food Safety Officer responding to requests and conducting investigation of all public health, food safety and pollution matters in accordance with subject service standards.



Annual Progress Report

Strategy 2025: **2.5** **Improve community safety and reduce crime in Woollahra.**

Priority: **2.5.1** **Work with local communities to promote local community safety.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
2.5.1.1 Provide information sessions on Personal and Home Safety for Seniors.	Completed	These sessions are a component of the Seniors Healthy Lifestyle program which is run at the Woollahra Seniors and Community Centre. This quarter the program included First Aid for Seniors.	Manager Community Development	30/06/2011	

Priority Progress Comments:


Participation in the Domestic Violence network for the region continues with a promotional strategy completed for White Ribbon Day held in November which raises awareness to prevent violence against women. Council continues to host the Community Safety Committee.



Annual Progress Report

Strategy 2025: **2.6** **Increase opportunities for youth involvement in developing activities and facilities.**

Priority: **2.6.1** **Encourage youth participation in developing activities and facilities.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
2.6.1.1 Approach local schools to develop partnerships which foster community inclusiveness and leadership skills for students.	Completed	The Easy PC courses for seniors to develop their IT skills has continued to be popular. Six week training modules delivered by students on a one to one basis have been run at The Scots College, Kincoppal and Ascham. Kincoppal and Ascham also participated in the Youth Roadshow in May. The project showcased youth achievements ranging from photography, multi media, visual arts and music to volunteering and community involvement.	Manager Community Development	30/06/2011	

Priority Progress Comments:

The Easy PC program has continued to be popular. Students from Kincoppal , The Scots College and Ascham have participated providing one to one teaching sessions for seniors to improve their IT Skills.





Annual Progress Report

THEME : Goal 3 COMMUNITY WELL-BEING: A creative and vibrant community.

Strategy 2025: 3.1 Preserve and promote local history and heritage.

Priority: 3.1.1 Collect local history and heritage information and improve its accessibility to the public.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
3.1.1.1 Implement the local history outreach program.	Completed	During the year, the Local History Centre participated in two open days at Strickland House and during Library and Information Week; organised five photographic touring exhibitions to local schools and updated the Library's social media options on a regular basis.	Manager Library and Information Services	30/06/2011	
3.1.1.2 Increase accessibility to the Library's photograph collection.	Completed	As researched and reported to Community and Environment Committee meeting on 28 March 2011, it is proposed to purchase an image management system for the digitisation and online display of a pictorial history of Woollahra in the next financial year. In the meantime, a new Galleries page was established on Council's website in March to highlight the displays and exhibitions of the Local History Centre.	Manager Library and Information Services	30/06/2011	

Priority Progress Comments:

The Local History Centre is open 23 hours per week for public access and an increased amount of information is now available on-line.



Annual Progress Report

Strategy 2025: 3.2 Support the celebration of local people, places and cultural heritage.

Priority: 3.2.1 *Provide, support, and promote community cultural celebrations, programs and venues.*




Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
<p>3.2.1.1 Celebrate Council's sesquicentenary (150 years).</p>	<p>Completed</p>	<p>There were a range of activities and events associated with the celebration of our sesquicentenary this year. The ideas were formulated and presented to Council for endorsement at a Council meeting held on 8 March 2010.</p> <p>A range of logos and artwork were developed to celebrate the event and our activities and artwork has been applied to a range of printed and electronic material throughout the year. An advertorial ran in the Wentworth Courier in April outlining the details of the sesqui event and activities.</p> <p>Additional editorial and a photo was also published in the Wentworth Courier with the Mayor, GM and one of our oldest serving staff members. The Mayor hosted a successful community reception on 20 April for key community representatives and previous Mayors. This event included an extensive photo gallery of images supplied by our Local History Centre. A special award was presented to long time local history activist and member of the WHHS, Bruce Crosson, in recognition of his efforts and contribution to preserving our heritage. A special staff morning tea was hosted to mark our sesquicentenary. Notelet cards as free giveaways featuring images from the exhibition have been given out via our library branches and customer service centre throughout the year.</p> <p>Our website team and local history staff built a dedicated sesqui website which includes important information and images of interest. Street banners with a commemorative logo and text were placed in all commercial centres for most of the year (only just replaced in October with WSSP banners). A special public performance by the Woollahra Philharmonic Orchestra was held in June to mark the event.</p> <p>A special council meeting was also hosted and a Mayoral Minute tabled on 7 June 2010 to mark the year long celebrations. Plans</p>	<p>Acting Manager Communications</p>	<p>31/12/2010</p>	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
		are now underway for the renaming of some of the Council's meeting rooms to reflect local identities and contributors in recognition of their local contribution. The WHHS kindly hosted a very popular public walk in association with Council visiting previous Council Chamber locations, ending in morning tea at Redleaf. In summary the events and activities have all been well received by the community.			
3.2.1.2 Provide grants to cultural organisations to support cultural celebrations and activities.	Completed	2010/11 Grants Program completed. Preparation commenced for the next round of the Cultural and Community Grants Program 2011/12.	Acting Cultural Development Coordinator	30/06/2011	
3.2.1.6 Prepare a report on commissioning of a pictorial publication celebrating the 150 Anniversary of the Woollahra Municipality (Sesquicentennial). [Refer NOM 1/11/2010 - Clr Howe].	Completed	This report was presented to the Community and Environment Committee (Item D5) on 28 March 2011.	Manager Library and Information Services	30/06/2011	
3.2.1.7 Prepare a report on the establishment of a appropriate program for public identification of places where persons who are recognised as significantly contributing to the development of our nation and its culture resided, significant historical or cultural events in the history of Woollahra Municipality or Australia as a nation took place. [Refer NOM 1/11/2010 - Clr Howe].	Completed	This report was presented to the Community and Environment Committee (Item R2) on 28 March 2011 and adopted by Council on 11 April 2011.	Manager Library and Information Services	30/06/2011	


Priority Progress Comments:

Support and promotion of community cultural celebrations, programs and venues is ongoing through Community PAC's, Community and Cultural Grants Program, local cultural networks, community information, What's On and Council's website.



Annual Progress Report

Priority: 3.2.2 Provide cultural development services through facilitation and the development of partnerships.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
3.2.2.1 Support Queen Street West Woollahra Association in the development and management of the first Woollahra Festival.	Completed	Council supported the first Woollahra Festival conducted in November 2010.	Acting Cultural Development Coordinator	31/12/2010	
3.2.2.2 Undertake a strategic review of Council coordinated cultural activities and programs.	Completed	An evaluation report was submitted to Council's Community and Environment Committee on 14 February 2011.	Acting Cultural Development Coordinator	31/03/2011	

Priority Progress Comments:

Through the ongoing role of cultural development and facilitation of networks, assistance has been provided to local cultural organisations including Woollahra Festival Inc, Paddington Art Prize and Eastern Suburbs Organisation for Reconciling Australia (bush tucker walks and bush tucker brunch) this quarter.



Annual Progress Report

Strategy 2025: 3.3 **Provide innovative and enhanced library services that encourage lifelong learning.**

Priority: 3.3.1 **Provide a high quality library and information service for the Woollahra community.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
3.3.1.1 Undertake a targeted library membership drive.	Completed	The Library is progressing with a new brand for the Library and associated collateral. Once finalised the Library will continue with its membership drive. It is proposed to launch the Library brand with the rollout of RFID at Double Bay and Paddington Libraries. NOTE: Original target date 31/03/2011.	Manager Library and Information Services	30/06/2011	✔
3.3.1.2 Review the Library web pages to ensure a more interactive site.	Completed	The Library website pages are updated on a regular basis. The Library has been working towards offering more interactive features to the community including maintaining a Twitter profile, establishing a Flickr account and podcasting of Library events and programs.	Manager Library and Information Services	30/06/2011	
3.3.1.3 Investigate and implement E media via E book Technology.	Completed	The Library has placed orders for new E- Audio books and is currently finalising its implementation with the Library management system. This new technology will be available in early 2011/12. NOTE: Original target date 31/12/2010.	Manager Library and Information Services	30/06/2011	✔
3.3.1.4 Develop and implement a promotional program for the Library's electronic resources and databases.	Completed	A Councillor briefing session was held on 14 February 2011 with a marketing strategy to be rolled out in the second half of 2011. In line with the outcomes of the Electronic databases survey, the Library has subscribed to seven new databases in 2011/12.	Manager Library and Information Services	30/09/2010	✔
3.3.1.5 Develop and implement a customer education program on general computer usage and the Library's online resources.	Completed	As part of the Electronic Resources review, the Library has purchased an online training course called Dynamic Learning online which provides online training in popular computer applications e.g. Office 2007 and social networking such as FaceBook, Twitter etc. This is available both from home and in the Library.	Manager Library and Information Services	30/06/2011	

Priority Progress Comments:


Library & Information Services continues to provide a quality service for the Woollahra community. Detailed statistics are reported to the Community & Environment Committee on a quarterly basis.



Annual Progress Report

Strategy 2025: **3.4** **Support and promote arts, artists and cultural development within the local community.**



Priority: **3.4.1** **Provide support for, and promotion of, local arts and cultural activities.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
3.4.1.1 Undertake an "Artists in Residents" audit for the Woollahra area.	Completed	An Audit was undertaken and reported in the Community Services Cultural Program Evaluation to Council's Community and Environment Committee on 14 February 2011.	Acting Cultural Development Coordinator	30/06/2011	

Priority Progress Comments:

Ongoing support provided with local cultural development through expert advice and the provision of cultural funding through the Community and Cultural Grants Program. Local cultural activities promoted wherever appropriate through the Community Liaison Team and cultural networks.

Priority: **3.4.2** **Produce the Woollahra Small Sculpture Prize.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
3.4.2.1 Stage a 10 year touring exhibition of Woollahra Small Sculpture Prize (WSSP) acquisitions in the lead up to the 10th WSSP exhibition.	Completed	The touring exhibition of the Woollahra Small Sculpture Prize concluded in 2010, with all sculptures now on public display in the Chambers.	Acting Cultural Development Coordinator	31/12/2010	
3.4.2.2 Implement the new components of the Woollahra Small Sculpture Prize (WSSP) including e-news bulletins and extended exhibition activities.	Completed	Second E-News bulletin was sent out in the beginning of May 2011. WSSP facebook and twitter updates have been occurring during this period. Subscribers to all our social media accounts have increased during this quarter.	Acting Cultural Development Coordinator	31/12/2010	

Priority Progress Comments:

The Woollahra Small Sculpture Prize (10 years in 2010) is produced annually with activity occurring throughout the year. The Prize continues to develop benefits back to the community including a Volunteer Program, schools touring, artist talks and strong links to other Council programs including Kids Day Out, Tea Topics and the Environmental Schools Sculpture Prize. The 2010 Prize attracted 552 entries, with finalists exhibited at Woollahra Council Chambers between 23 October and 7 November (over an extended period in 2010). The Woollahra Small Sculpture Prize E-News currently has more than 2,500 subscribers and new interactive components of the website galleries are being developed to be launched during the 2010 exhibition. This includes use of social networking media, streaming artist talks and an interactive gallery feature. The 2010 Prize concluded successfully in November 2010 and a detailed evaluation report was presented at Council's Community and Environment Committee in January 2011.



Annual Progress Report

Strategy 2025: **3.5** **Improve the accessibility of arts to the broader community.**

Priority: **3.5.1** **Facilitate and encourage inclusive arts activities and programs.**

Priority Progress Comments:

Facilitation and encouragement of a broad range of diverse programs is ongoing through promotion and the allocation of large and small cultural grants in August and October 2010 as well as the development of additional programs such as the Council supported Critical Path Research Residency Room at Drill Hall.

Priority: **3.5.2** **Facilitate and develop an annual public art program.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
3.5.2.1 Identify public art projects that are eligible for funding and establish working parties.	Completed	Public art projects have been identified, with working parties established. The Watson's Bay Public Art Project is progressing with the chosen artist having signed a contract with the Council. Final design modifications have been approved and materials ordered for installation of artwork before the end of the calendar year.	Acting Cultural Development Coordinator	30/06/2011	✔

Priority Progress Comments:

The development of diverse public art opportunities reflective of the community is ongoing and occurs during either capital works opportunities and/or investigation and development of appropriate community initiatives. In late 2010, an opportunity was identified as part of the upgrade of the Watsons Bay Baths. Council's Public Art Advisory Committee have been involved in the assessment and recommendations for a final artist to develop an artwork that best meets the requirements of the site. The artwork is due for installation in 2011.




Annual Progress Report

THEME : Goal 4 QUALITY PLACES AND SPACES: Well planned neighbourhoods.

Strategy 2025: 4.1 Encourage and ensure high quality planning and urban design outcomes.

Priority: 4.1.1 Provide an environmental planning and compliance framework for managing and controlling land development.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.1.1.1 Prepare a new principal Local Environmental Plan (LEP).	In Progress	<p>Project commenced. Work being overseen by the Council's Strategic Planning Working Party (SPWP). Progress reports made to Urban Planning Committee. Decision by Council on 14 December 2009 to carry out consultation on housing target opportunity sites. Consultation with owners of opportunity sites and owners of properties adjoining all opportunity sites occurred over the May to July 2010 period. Over 500 submissions received. Council decision 13 December 2010 that "reports on opportunity sites in the new local environmental plan process including public consultation be at most to every second Urban Planning Committee meeting in 2011". Reporting to UPC commenced on 11 April 2011. Meeting with Dept. Planning and Infrastructure on 12 May included discussion on Principal LEP. Advice from DPI offering stage delivery of housing targets. Report to UPC on 11 July 2011 on DPI option for housing targets. Council decision on 25 July to accept staged approach. Consideration on remaining residential opportunity sites deferred. Work continuing on LEP preparation.</p> <p>NOTE: Original target date 31/03/2011.</p>	Manager Strategic Planning	30/06/2012	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.1.1.2 Review Section 94 Contributions Plan and Section 94A Development Contributions Plan.	In Progress	<p>Review commenced. Influenced by proposed changes to State Government legislation. Discussions held with Department of Planning. Legislation changes proposed for 2010 have been delayed. No release date provided by Department. Guidelines for preparing new contributions plans released for comment in December 2009. New section 94A plan prepared and exhibited in July and August 2011. Report to Urban Planning Committee on 22 August 2011. Council decision on 5 September 2011 to approve plan. Commencement date 31 August 2011.</p> <p>A review of Woollahra's section 94 contributions plan and section 94A development contributions plan will be required when the Department releases the final version of the guidelines and new legislation is introduced. The review will be undertaken as a new project.</p> <p>Awaiting release of guidelines and new legislation.</p> <p>NOTE: Original target date 30/06/2011.</p>	Manager Strategic Planning	30/06/2012	✔
4.1.1.3 Prepare comprehensive development control plans.	In Progress	<p>Project commenced with preparation of new envelop controls for residential buildings. Model controls being prepared for two precincts.</p> <p>NOTE: Original target date 30/06/2011.</p>	Manager Strategic Planning	30/06/2012	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
<p>4.1.1.4 Finalise a Draft Local Environmental Plan (LEP) for White City.</p>	<p>In Progress</p>	<p>Decision of Council to prepare draft LEP to (a) rezone Nos.81-83 New South Head Road, Edgecliff from Open Space 6 to a zone that allows mixed commercial and residential development (subject to development controls); (b) list the White City site as a heritage item; (c) include provisions for the development of the White City site in accordance with the open space zone applying to land south of the viaduct and the existing and proposed business zone along New South Head Road. Submission of Draft LEP to Minister, for that part dealing with rezoning of 81-83 New South Head Road only to occur subject to public benefits being achieved, including public access through and across the site and 81-83 New South Head Road.</p> <p>Preliminary work undertaken. White City site now under multiple ownership. Further negotiations required with new owners of tennis complex.</p> <p>Nos. 73-79 and 81-83 New South Head Road and Lot 30 DP 817499, all of which formed part of the White City site, are now associated with Principal LEP housing target opportunity sites. DA lodged on 26 October 2010 for extensions to current car wash use on Nos. 81-83. DA refused on 18 October 2011.</p> <p>NOTE: Original target date 30/06/2011.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2012</p>	<p style="text-align: center;">✔</p>
<p>4.1.1.5 Prepare new Development Control Plan (DCP) Edgecliff Commercial Centre.</p>	<p>In Progress</p>	<p>Research commenced, but limited to work on proposed residential opportunity sites forming part of housing target for Draft East Sub-regional Strategy.</p> <p>NOTE: Original target date 30/06/2011.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2012</p>	



Annual Progress Report


Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.1.1.6 Develop the stormwater management Development Control Plan (DCP) as part of the floodplain risk management program.	In Progress	<p>Flood plain studies for Paddington/Rushcutters Bay, Double Bay, Rose Bay and Watsons Bay completed. Meeting held with consultant in July 2010. Draft DCP prepared by consultants and being reviewed. Further research being carried out for sea level rise issues. Brief for Coastal Zone Management Plan prepared by Technical Services Division. Advertising of brief schedule to occur between 28 September and 27 October. Paddington/Rushcutters Bay, Double Bay and Rose Bay studies updated to include sea level rise figures. Sydney Coastal Councils group has commissioned CSIRO to map tidal inundation. Information expected by November 2011.</p> <p>Note: Original target date 30/06/2011.</p>	Manager Strategic Planning	31/03/2012	✓
4.1.1.7 Redraft/rearrange Development Control Plans (DCPs) and other planning documents to allow website access to controls for individual sites.	In Progress	<p>Project commenced under funding from Commonwealth Government RIFF program. Electronic delivery dependent on purchase of new software. Modelling of new control framework commenced.</p> <p>Note: Original target date 31/03/2012.</p>	Manager Strategic Planning	30/06/2012	✓

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
<p>4.1.1.8 Prepare draft Local Environmental Plan (LEP) and draft Development Control Plan (DCP) for Kiaora Lands Double Bay.</p>	<p>Completed</p>	<p>Council decision to prepare draft LEP and draft DCP. Authorisation from Department of Planning to use Director's delegated functions under s.65 and s.69 of the Act obtained. Report on Draft LEP and Draft DCP to Urban Planning Committee 30 November 2009. Council decision on 14 December 2009 to exhibit Draft LEP and defer exhibition of Draft DCP pending public consultation with residents, with such consultation to include montages of likely development allowable under DCP controls. Decision also sought further information about Green Star rating, loss of trees and traffic generation.</p> <p>Public exhibition of Draft LEP, development concept plans and unendorsed DCP commenced on 15 February 2010. Further decision on 8 March to conduct public meeting and property owner meetings and extend the Draft LEP exhibition to 7 May. Public meeting held on 21 April. Property owner meetings held between 28 April and 26 May. Meetings with business operations and land owners held in May and June.</p> <p>Report on submissions to the Strategic and Corporate Committee of 11 August. Council decision on 23 August to:</p> <ol style="list-style-type: none"> 1. Prepare planning proposal based on Draft LEP, but with alterations 2. Exhibit Draft DCP, subject to alterations 3. Require report on parking management options during construction 4. Require Woolworths to submit certain reports with DA <p>Public exhibition of Draft LEP and DCP over period 13 October to 12 November 2010. Report on exhibition to Strategic and Corporate Committee on 14 December 2010. Decision of Council on 14 December to (a) send planning proposal, as exhibited, to Department of Planning; (b) defer Draft DCP for report to Council meeting on 31 January 2011; (c) require Woolworths to submit certain information with a future DA.</p>	<p>Manager Strategic Planning</p>	<p>31/03/2011</p>	<p style="text-align: center;">✔</p>



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
		<p>Planning proposal submitted to Department of Planning to allow drafting of LEP by Parliamentary Council. Further report to Council on 31 January 2011. Council decision on 31 January 2011 to approve DCP subject to amendments. Discussions with Department of Planning about legal drafting of LEP completed. LEP gazetted on 10 June 2011. DCP amendments commenced on 10 June 2011.</p>			
<p>4.1.1.9 Review planning controls for transition areas between Residential 2(a) and Residential 2(b) zones.</p>	<p>In Progress</p>	<p>Research complete. Report considered by UPC on 16 May 2011. Council decision on 30 May deferring matter to allow consultation and review of Residential 2(b) zone at interface of Edgecliff Road and Wallaroy Road. Matter listed for consideration at Strategic Planning Working Party meeting on 22 September 2011.</p> <p>Note: Original target date 30/06/2011.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2012</p>	
<p>4.1.1.10 Prepare new Development Control Plan (DCP) for Schools and Colleges.</p>	<p>In Progress</p>	<p>Review commenced. Workshop with local school representatives conducted. Draft DCP prepared and under review. Discussions have occurred with Department of Planning about land use zoning aspect for school sites. This matter is relevant to controls that might be placed in the DCP, particularly those about retention of major open space areas on school grounds. Further amendments to Infrastructure SEPP (2007) being assessed. Amendments to Draft DCP prepared and being reviewed prior to consideration by Strategic Planning Working Party.</p> <p>Note: Original target date 30/06/2011.</p>	<p>Manager Strategic Planning</p>	<p>31/03/2012</p>	<p style="text-align: center;"></p>

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
<p>4.1.1.11 Amend Paddington Development Control Plan (DCP) and Woollahra Local Environmental Plan (LEP) 1995 to include controls for William Street commercial uses.</p>	<p>In Progress</p>	<p>Research completed. Public exhibition of three options complete. Council decision on 10 August 2009 to prepare draft LEP based on preferred option. Decision also required further report to UPC on possible controls in LEP to prevent amalgamation of allotments. Preparation of Draft LEP and Draft DCP underway. Report to UPC on 8 February 2010. Council decision on 22 February to defer Draft LEP to obtain legal advice on whether clause 4 acts as a development standard or a prohibition on development. Report to UPC on 8 March with legal advice. Council decision on 22 March to prepare Draft LEP. Due to savings and transitional provisions in EPA Act, Draft LEP now needs to proceed through new LEP gateway process.</p> <p>Planning proposal submitted to Department of Planning on 30 April. Gateway determination approved planning proposal, but with substantial changes. Meeting held with senior Department of Planning staff on 15 July and 17 August. Letter received from Department of Planning with possible options. Further negotiations with Department required. Recent amendments to SEPP (Exempt and Complying Development Codes) 2008 have a possible bearing on the Council's Draft LEP. This matter has been investigated and discussions have been held with Department's Regional Office. Report to UPC in final quarter of 2011 with options.</p> <p>Note: Original target date 30/06/2011.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2011</p>	<p>✓</p>
<p>4.1.1.12 Prepare an album of Woollahra developments displaying exemplary examples of good planning, architecture, urban design and/or heritage conservation best practice. [Refer NOM 15/12/2008 - Clr Zeltzer].</p>	<p>Not commenced</p>	<p>Report considered by UPC on 6 April 2009. Council decision on 27 April requiring further report, creation of working party and correspondence with Building Design Association and Institute of Architects. This project has been delayed due to the vacant Strategic Heritage Officer position. We have now filled the position and the project will be recommenced.</p> <p>Note: Original target date 30/06/2011.</p>	<p>Director Planning and Development</p>	<p>31/12/2011</p>	




Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
<p>4.1.1.13 Prepare a report on suitable trees for specific areas as part of LEP and DCP reviews. [Refer NOM 9/03/2009 - Cllrs Petrie, Howe, Zeltzer, Carmichael, Cavanagh & Edelman].</p>	<p>In Progress</p>	<p>Advice from Council's Parks and Street Trees Department. The matter was raised with the Strategic Planning Working Party on 6 August 2009 as part of the process for preparing our new Principal LEP and Consolidated DCP. It was noted that the Draft Tree Management Policy and Street Tree Master Plan are being considered by the Parks and Street Trees Department. Discussions on the tree management policy are occurring with the Vegetation Management Working Party.</p> <p>The draft Tree Management Policy (version 10.2) was considered by the Community and Environment Committee on 14 February 2011. Council on 28 February 2011 endorsed the draft Policy for exhibition purposes subject to numerous alterations. Exhibition carried out, concluding on 20 April 2011. Technical Services reported to the Community and Environment Committee on 25 July. Council approved the Tree Management Policy (version 12) on 8 August. Work on Street Tree Master Plan continuing. Examine Tree Management Policy to identify relevant aspects for Principal LEP and DCPs. Technical Services is continuing work on the Street Tree Master Plan.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2012</p>	<p style="text-align: center;">✔</p>
<p>4.1.1.14 Prepare a report on suitable trees for specific areas as part of LEP and DCP reviews. [Refer NOM 9/03/2009 - Cllrs Petrie, Howe, Zeltzer, Carmichael, Cavanagh & Edelman].</p>	<p>In Progress</p>	<p>Refer to Action 4.1.1.13 for progress comments.</p>	<p>Manager Open Space and Trees</p>	<p>30/06/2012</p>	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
<p>4.1.1.15 Review privacy controls in Residential DCP with particular regard to appropriateness of using obscure glazing to upper floor bedroom windows and issues of bulk and scale created by privacy screens. [Refer NOM 11/05/2009 - Clr Zeltzer].</p>	<p>Completed</p>	<p>Report presented to the Urban Planning Committee on 1 February 2010. Recommendation to defer for a further report. Informal consultation with Councillors on 31 March to inform considerations. Further consultation with Councillors on 5 May 2010. Further report to UPC on 6 September 2010. Deferred by Council 20 September 2010. Resubmitted to Council on 11 October 2010. Decision to UPC recommendations except that sill heights to be 1.5m and privacy controls not to apply to bedrooms. Rescission motion lodged at end of Council meeting. Rescission motion to be considered on 1 November 2010. Decision of Council on 1 November 2010 to prepare draft DCP with amending controls for privacy. Draft DCP prepared and on exhibition 17 November 2010 to 24 December 2010. Report on exhibition to UPC 31 January 2011. Matter deferred to meeting of UPC on 14 February 2011. DCP approved by Council on 28 February 2011. Amendments commenced.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2011</p>	
<p>4.1.1.16 Prepare a report on the interaction or possible conflict between two controls in our planning instruments, one related to maximum street frontage for garaging and the other being the requirement for off-street parking. [Refer NOM 11/05/2009 - Clr Zeltzer].</p>	<p>Completed</p>	<p>Report considered by the Urban Planning Committee on 8 February 2010. Council decision on 22 February 2010 to prepare draft DCP to amend Woollahra Residential DCP 2003. This amendment has been merged with another amendment relating to obscure glazing and privacy screening. Draft DCP prepared and on public exhibition from 17 November 2010 to 24 December 2010. Report on exhibition to UPC on 31 January 2011. Matter deferred for further report on obscure glazing. Reconsidered by UPC on 14 February 2011. DCP approved by Council on 28 February 2011. DCP commenced.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2011</p>	
<p>4.1.1.17 Prepare a report on options for amending controls to regulate offensive, unsightly and/or garish painting and commercial signs on commercial premises across the Municipality. [Refer NOM 12/04/2010 - Clrs Shoebridge & Jarnason].</p>	<p>In Progress</p>	<p>Research commenced with review of relevant policies and legislation. Analysis of case studies carried out. Draft report prepared and being reviewed.</p> <p>Note: Original target date 30/06/2011.</p>	<p>Manager Strategic Planning</p>	<p>31/12/2011</p>	<p style="text-align: center;"></p>



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.1.1.18 Prepare a report on changes to planning controls to ensure parking spaces in new dwelling houses and RFBs have direct access to allow electric cars to be recharged. [Refer NOM 23/08/2010 - Clrs Boskovitz & Carmichael].	Completed	Considered as part of report to UPC on 15 November 2010 relating to Draft Parking DCP. Report recommended no action until release of further Government and industry research. No further action arising from Council decision on 29 November 2010.	Manager Strategic Planning	30/06/2011	
4.1.1.19 Review subdivision and allotment size controls in LEP in regard to matters including: density; open space maintenance; deep soil constraints; driveway lengths; maintaining green canopies; protecting views; maintaining heritage curtilages. [Refer NOM 14/05/2007 - Clr Shoebridge].	Not commenced	This project will be integrated with the preparation of Principal LEP and Consolidated DCP. See 4.1.1.1 and 4.1.1.3.	Manager Strategic Planning	30/06/2012	✔
4.1.1.20 Review land use zoning and investigate possibility of allowing more retail, restaurant and similar uses for part of Oxford Street between Queen Street and Ocean Street, Woollahra. [Refer NOM 26/11/2007 - Clrs Shoebridge & Petrie & decision 13/07/2009].	In Progress	Residential zoning and densities taken up as part of Principal LEP opportunity site considerations. Further work on opportunity sites deferred until after the Principal LEP is finalised. Consideration of rezoning to allow retail, restaurant and similar uses to be taken up with preparation of Principal LEP. See 4.1.1.1.	Manager Strategic Planning	30/06/2012	✔
4.1.1.21 Review Double Bay Centre DCP to investigate suitable planning and economic concessions to encourage a new picture theatre, cinema or hotels. [Refer NOM 1/11/2010 - Clrs Howe & Petrie].	Completed	Report considered by Urban Planning Committee on 25 July 2011. Council decision on 8 August to take no further action on the NOM of 1 November 2010.	Manager Strategic Planning	30/06/2011	✔



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
<p>4.1.1.22 Report on effectiveness of current controls in Woollahra LEP 1995 and Residential DCP in limiting excessive site excavation. [Refer NOM 1/11/2010 - Clrs Edelman, Howe, Petrie, Wynne & Young].</p>	<p>In Progress</p>	<p>Work commenced with a review of our current policy on excavation, relevant Land and Environment Court cases and policy from other councils. Presentation made to Strategic Planning Working Party on 10 August 2011. Further work being carried out with a view to another presentation to SPWP in last quarter of 2011.</p> <p>Note: Original target date 30/06/2011.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2012</p>	<p>✓</p>
<p>4.1.1.23 Prepare new LEP and DCP controls (building envelope controls) for Stamford Hotel site - i.e. land to which the former Ashington proposal applied. [Refer to review of assessment by NSW Planning Assessment Commission dated 25 September 2009 and letter from NSW Premier (n.d.) received on 8 October 2009].</p>	<p>In Progress</p>	<p>Liaison with Department of Planning in response to Minister's letter. No response to date from Department. DA671/2010) submitted on 10 December 2010. Amended application lodged on 29 July 2011. Proposal seeks consent to demolish the existing Stamford Plaza Hotel structure and construct a mixed use development with retail space, five cinemas and residential units above. The existing car park, with 154 spaces and vehicular entry, will be retained.</p> <p>Note: Original target date 30/06/2011.</p> <p>Note: Target date to be reassessed following decision by Joint Regional Planning Panel on amended DA.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2011</p>	
<p>4.1.1.24 Report on regulating RFBs subject to existing use rights. [Refer decisions on 14/12/2009 and 6/09/2010].</p>	<p>Completed</p>	<p>Report considered by UPC on 23 August 2010. Council decision on 6 Sept 2010 to adopt rezoning approach. Integrate outcome with preparation of Principal LEP and reporting on new opportunity sites for additional housing.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2012</p>	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.1.1.25 Prepare new LEP and DCP controls for Strickland House.	Not commenced	<p>Awaiting further action from State Property Authority, including revised conservation management plan and commencement of community consultation program. Demolition of dilapidated buildings adjoining Carrara completed. Council decision on 5 September 2011 - a request be made to the State Property Authority to allow Woollahra Council to consult with the community and comment on the revised Strickland House Conservation Management Plan before it is endorsed by the Heritage Council and the NSW State Government.</p> <p>Note: Original target date 30/06/2011.</p> <p>Note: Target date to be reassessed following outcome of further actions by State Planning Authority.</p>	Manager Strategic Planning	31/03/2012	✓
4.1.1.26 Report on sites additional to the current opportunity sites that are identified through investigations relating to existing use rights of residential flat buildings in the Residential 2(a) Zone. [Refer decision on 11/10/2010].	In Progress	<p>Further investigations to be carried out based on template presented to UPC on 23 August 2010. (see project 4.1.1.24)</p> <p>This project will be integrated with the Principal LEP project. See 4.1.1.1.</p>	Manager Strategic Planning	30/06/2012	✓
4.1.1.27 Prepare and exhibit Draft Waste Not DCP. [Refer decision on 1/11/2010].	Completed	<p>Report on Draft DCP presented to UPC on 11 October 2010. Council decision on 1 November 2010 to endorse Draft DCP for public exhibition. The exhibition was carried out from 24 November to 22 December 2010. Report on exhibition considered by Urban Planning Committee on 14 February 2011. DCP approved by Council on 28 February 2011. DCP commenced.</p>	Manager Strategic Planning	30/06/2011	

Annual Progress Report

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
4.1.1.28 Prepare a report on clear controls for lofts over garages in the Woollahra Conservation areas so that the controls regarding lofts in this location are brought into accord with those applying to the Paddington Conservation area. [Refer NOM 11/10/2010 - Cirs Zeltzer & Medcraft].	In Progress	Review of controls has commenced. Impact of recent amendment to SEPP (Exempt and Complying Development Codes) 2008 is also being investigated. Note: Original target date 31/03/2011.	Manager Strategic Planning	31/03/2012	✔
4.1.1.29 Prepare an amendment to the Woollahra Residential Development Control Plan 2003. [Refer NOM 1/11/2010 - Cirs Grieve, Howe & Petrie].	Completed	Draft DCP prepared and placed on public exhibition from 17 November 2010 to 24 December 2010. Refer to Action 4.1.1.15 for status.	Manager Strategic Planning	30/06/2011	

Priority Progress Comments:

Majority of projects commenced. Focus during quarter on Principal Local Environmental Plan, review of excavation controls, refinement of Draft DCP for Educational Establishments and preparation of new Section 94A Development Contributions Plan.

Priority: 4.1.2 Deliver high quality and timely development assessment.

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
4.1.2.1 Ongoing monitoring of work flow and work practices for the delivery of best practice assessment of applications in a timely manner.	Completed	A report into the review considered by DCC on the 7 March 2011 and referred to Council on the 14 March 2011 where it was resolved to defer consideration pending public consultation. The matter is scheduled for further consideration by DCC on the 6 June 2011. NOTE: Original target date 31/03/2011. Council resolved to adopt the delegations review on the 14 June 2011 subject to amendments.	Manager Development Control	31/03/2011	✔



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.1.2.2 Prepare a report on requiring section 96 applications that relate to DAs conditions which have been previously approved by the Development Control Committee or Full Council or the Court. [Refer NOM 08/03/2010 - Clr Zeltzer].	Completed	The report on this matter has been delayed due to the Manager being on extended sick leave. It was presented to the DCC on 30/8/10. Report has been placed on the DCC agenda of the 30 August 2010. This matter was considered by DCC on the 7 March 2011 with a recommendation to maintain current procedure adopted by Council on the 14 March 2011.	Manager Development Control	31/12/2010	
4.1.2.3 Prepare a report on the adequacy and effectiveness of disclosure together with any proposed changes in the form of DA notifications to residents in an area affected by a DA, with particular reference to: - their rights to object to a DA. - the level at which a decision on the relevant DA may be made, and how it can be elevated should resident so desire. [Refer to NOM 28/03/2011 - Clrs Medcraft & Cavanagh].	Completed	In discussion with Allan Coker I am advised that this NOM will be satisfied provided that the website is updated with a detailed explanation as to how objections are dealt with in relation to the delegations, and that the standard acknowledgement letters and notification letters are modified to provide a similar (albeit brief) explanation of the determination process linking back to the web site explanation. I have emailed Councillor Medcraft in relation to this. Further details will be included in the Councillors Bulletin on 8 April 2011.	Manager Development Control	30/06/2011	
4.1.2.4 Prepare a report on the implications and practicality of providing Councillors with electronic copies (pdf) of plans, elevations, sections and other architectural drawings and information included on the Agenda's of the Application Review Panel, Application Assessment Panel and Development Control Committee. [Refer NOM 30/05/2011 - Clrs Howe & Wynne].	Not commenced	Electronic copies (pdf) of plans are now provided on the Councillors' portal for all matters referred to the DCC. This will be extended to apply to matters referred to the ARP and the AAP. Recommendation to amend target date for ARP and AAP to 31/12/2011.	Manager Development Control	31/12/2011	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.1.2.5 Prepare a report on the implications of extending the notification time on planning matters which come before the Application Assessment Panel, Development Control Committee and Urban Planning Committee. [Refer to NOM 30/05/2011 - Cirs Howe & Wynne].	Not commenced	This matter will be actioned by the Manager Development Control on his return from leave.	Manager Development Control	31/12/2011	

Priority Progress Comments:

The principal performance indicator for the Development Control Department is that we continue to provide an effective and efficient development control service to all.

In the Fourth Quarter of 2010-11 net mean determination times for the processing of all DAs (which excludes stop the clock periods where Council must wait for information to be submitted by the applicant) was 79 days. This is a good reduction from the 85 days recorded in the Third Quarter of 2010-11. The gross mean time in the Fourth Quarter (which includes the time taken to obtain information from applicants) was marginally reduced to 96 days in comparison to 100 days in the Third Quarter.

Particularly in the Fourth Quarter the net mean processing time to determine a DA under delegation fell significantly from 61 days in the Third Quarter to 44 days in the Fourth Quarter. A commensurate reduction in the gross mean processing time for delegated DAs occurred with a significant reduction from 74 days in the Third Quarter to 54 days in the Fourth Quarter. This decrease in the processing times significantly contributed to the overall improvement.

Processing times for DAs which proceeded through ARP did not change significantly, with net mean processing times reducing only marginally from 109 days in the Third Quarter to 105 days in the Fourth Quarter. Gross mean processing time remained static at 119 days. Because ARP matters have now reached a number that is statistically significant we are focusing on strategies that will ensure that we perform better in respect of ARP DAs. For example, we are currently developing a more streamlined assessment report specifically tailored for ARP matters. In this way we expect to reduce processing times in this area, and thus overall processing times.

The trend of reduced numbers of matters proceeding to DCC has continued with only 11 matters determined at that level in the Fourth Quarter as opposed to 15 matters in the Third Quarter. We are also pleased to report that the average processing time for such matters reduced substantially with net mean processing times now standing at 128 days in the Fourth Quarter as opposed to 174 days in the Third Quarter. Gross mean processing times similarly reduced from 202 days in the Third Quarter to 166 days in the Fourth Quarter.

Unexpectedly, matters proceeding to AAP increased in processing time from a net mean of 120 days, and a gross mean of 169 days in the Third Quarter to a net mean of 158 days and 208 days gross mean processing time in the Fourth Quarter. The deterioration in the AAP processing times is anomalous however, anecdotally, concern has been expressed that AAP matters are increasingly called to DCC for determination. Therefore assessment reports are being more extensively written as is required in that forum.




Annual Progress Report

Due to an influx of DAs towards the end of the financial year outstanding applications on hand grew marginally from 151 DAs to 175. This trend towards increased input is expected to continue into the First Quarter of 2011-12 due to increased DA activity associated with the April/September period.

The processing statistics over the last four Quarters, whilst elevated in comparison to the outcomes of the 2009-10 financial year remain well within an acceptable tolerance and we remain well placed to report a good overall outcome to the Department of Planning for the financial year 2010-11.

Graphical representations of Development Applications activity is provided as a separate Annexure 2 to this report.

Priority: 4.1.3 Develop and implement e-planning facilities in accordance with the best practice criteria established by the Commonwealth and State Government.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.1.3.1 Institute departmental task force headed by a senior development assessment officer to investigate research and develop best practice eDA strategy to provide electronic lodgement, referral, public notification, request for information, assessment management and determination consistent with the COAG national standard.	Completed	<p>A task force has been established chaired by a Team Leader and including representatives from Communications, Strategic Planning and Development Control administration.</p> <p>The purpose of this task force is to ensure that Council is in a position to provide best practice e-planning services once an EDMS is established.</p> <p>A report was presented to the Urban Planning Committee in March 2011 in respect of progress on the proposed implementation of an EDMS, funding for which is provided in Council's 2011/12 Budget.</p> <p>The matter of a Councillor briefing has been referred to Corporate Services for further action as the project progresses.</p> <p>NOTE: Original target date 30/09/2010.</p>	Manager Development Control	31/12/2011	

Priority Progress Comments:


E-planning facilities have been deferred pending a decision by Council regarding the implementation of an EDMS to the organisation.



Annual Progress Report

Strategy 2025: **4.2** **Promote sustainable design in future private and public development.**

Priority: **4.2.1** **Prepare planning documents that embrace sustainability principles.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.2.1.1 Include sustainability principles within principal Local Environmental Plan (LEP) and consolidated Development Control Plans (DCP).	In Progress	Work commenced. Provisions being prepared by Department of Planning for Standard Instrument and then inclusion in Woollahra Principal LEP. NOTE: Original target date 31/03/2011.	Manager Strategic Planning	30/06/2012	
4.2.1.2 Review DCP for Exempt and Complying Development to address proposed changes to SEPP (Infrastructure) 2007 relating to photovoltaic systems and solar hot water systems. [Refer NOM 27/08/2007 - Clr Shoebridge & decision 24/05/2010 relating to SEPP discussion paper]	In Progress	Submission made on discussion papers from Department of Planning relating to proposed changes to SEPP (Infrastructure) 2007 and SEPP (Exempt and Comply Development Codes) 2008. Amend to SEPP (Infrastructure) 2007 gazetted and commenced on 17 December 2010. Report on amendments to UPC on 31 January 2011. Council resolution on 14 February 2011 to (a) receive and note report (b) raise concerns with Sydney Harbour Councils (c) raise concern with Inner City Mayors' Forum in regard to heritage conservation areas. Codes SEPP's impact on heritage conservation area discussed at Mayors' Forum meeting on 26 July 2011. Next meeting of Sydney Harbour Councils yet to be convened. Review controls in DCPs for photovoltaic systems and solar hot water systems in the course of preparing new comprehensive DCP. See action 4.1.1.3. Note: Original target date 30/06/2011.	Manager Strategic Planning	30/06/2012	

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.2.1.3 Report on possible amendments to all heritage conservation area DCPs that would encourage the installation of solar electricity and solar hot water panels and in particular that do not provide blanket opposition to the installation of solar panels simply because they can be seen from the public domain. [Refer NOM 12/11/2007 - Clr Shoebridge].	In Progress	Link to 4.2.1.2. Note: Original target date 30/06/2011.	Manager Strategic Planning	30/06/2012	✓
4.2.1.4 Develop policy and controls for sea level rise. [Refer NOM 11/05/2009 - Clrs Shoebridge, Jarnason, Grieve & Howe].	In Progress	This matter will be considered as part of the Principal LEP and consolidated DCP preparation. The work will be scheduled for discussion at a future meeting of the Strategic Planning Working Party. Reporting to Council will be scheduled as part of the Principle LEP program. It will also be dealt with in the context of the NSW Coastal Planning Guideline: Adapting to Sea Level Rise. Progress on this project will be reported with updates to the Principal LEP and consolidated DCP. Briefing given by Council staff and Lyndsey Taylor Lawyers to Councillors on 14 March 2011 before the committee meetings. Brief for Coastal Zone Management Plan prepared by Technical Services Division. Advertising of brief schedule to occur between 28 Sept and 27 October. Link to actions 4.1.1.1 and 4.1.1.3	Manager Strategic Planning	30/06/2012	✓
4.2.1.5 Amend DCPs to restrict installation of desalination plants. [Refer decision of 27 January 2009].	Not commenced	To be taken up with preparation of consolidated DCP.	Manager Strategic Planning	30/06/2012	

Annual Progress Report

Priority Progress Comments:


Progress within the quarter was focussed on additional work on mapping of predicted sea level rise benchmarks adopted by the NSW Government and updating flood studies with regard to those benchmarks. The Strategic Planning Department also had input to preparing the brief for the Coastal Zone Management Plan.



Annual Progress Report

Strategy 2025: 4.3 Protect local heritage and residential amenity, including protection of significant architecture and the natural environment.

Priority: 4.3.1 *Develop policies, including a Heritage Item Register and a Significant Tree Register, to maintain cultural and natural heritage items.*

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.3.1.1 Prepare the Heritage Item Local Environmental Plan (LEP) incorporating deferred potential heritage items in Woollahra and Watsons Bay Heritage Conservation Areas, Bellevue Hill and Rose Bay heritage item anomalies and contemporary heritage items.	In Progress	<p>All consultant projects complete. Decisions to prepare draft LEPs. These have been merged to a single LEP. Authorisation from Director General Department of Planning to use delegated functions under section 65 and 69. Section 62 consultation carried out with Heritage Branch. Draft LEP public exhibition completed on 19 February 2010.</p> <p>Draft LEP converted into planning proposal and submitted to Department of Planning under gateway process. Response received from Department requiring amendment to planning proposal. Department no longer supports listing of heritage item groups. Report to Urban Planning Committee on 16 May 2011. Council decision on 30 May to forward planning proposal with one minor amendment and retention of heritage item groups to Department. Parliamentary Counsel has prepared final Draft LEP which is currently with Department. Discussions occurring over 32B Wentworth Road, Vaucluse.</p>	Manager Strategic Planning	31/12/2011	
4.3.1.2 Prepare additional heritage controls for Oxford Street Paddington.	In Progress	<p>Consultant report for Oxford Street Paddington complete. Further discussions with City of Sydney Council required. Strategic Heritage Officer reviewing consultant report.</p> <p>Note: Original target date 30/06/2011.</p>	Manager Strategic Planning	30/06/2012	




Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.3.1.3 Carry out a study of hotels in Paddington to determine and establish more specific conservation controls.	In Progress	Research work completed by consultant and draft heritage inventory sheets prepared by Strategic Heritage Officer. Note: Original target date 31/12/2011.	Manager Strategic Planning	30/06/2012	✓
4.3.1.4 Review of heritage provisions for Principal Local Environmental Plan (incorporating potential heritage conservation area Fairfax Road Bellevue Hill).	In Progress	Review of heritage inventory sheets for all currently listed heritage items continued. Consultant work on Fairfax Road, Bellevue Hill complete. Work being integrated with preparation of Principal LEP. Discussion occurring with Department of Planning on transfer of current Woollahra LEP heritage provisions into new instrument.	Manager Strategic Planning	30/06/2012	
4.3.1.5 Prepare a report on developing a vision and master plan for William Street, Paddington. [Refer NOM 14/12/2009 - Clrs Medcraft & Petrie].	In Progress	Site inspections carried out with Director of Technical Services and Councillor Medcraft. Scope of project divided between need for infrastructure improvements through capital works programs and review of land use planning. Planning controls for William Street are currently being revised. Planning proposal for William Street substantially modified by conditions as part of Department of Planning Gateway determination. Options for progressing planning proposal being discussed with Department. Summary of proposed infrastructure improvements to be included with progress report on planning issues which will be presented to Urban Planning Committee in last quarter of 2011. Note: Original target date 30/06/2011.	Manager Strategic Planning	30/06/2012	✓





Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
<p>4.3.1.6 Undertake an urgent heritage assessment of the buildings at 92 - 96 Newcastle Street, Rose Bay. [Refer NOM 22/02/2010 - Ctrs Shoebridge, Grieve & Jarnason].</p>	<p>Completed</p>	<p>Report completed by Council's Heritage Officer Sara Reilly and considered by Urban Planning Committee on 7 June 2010. Council decision on 7 June 2010 to engage a heritage consultant to carry out a heritage assessment of properties. Consultant engaged and report submitted. Covering report prepared, with consultant's assessment included, for consideration by UPC meeting on 26 July 2010. Council decision on 26 July 2010 to list the former churches at 96-98 Newcastle Street Rose Bay as heritage items and a heritage item group. Documentation submitted to Department of Planning. Department of Planning advised it will not approve a planning proposal to list the properties. This advice followed by correspondence to the Department. Report to UPC on 13 December 2010 with outcome of discussions with the Department. Council decision on 31 January 2011 to (a) note report (b) proposal to list former church buildings be included with work on review of heritage items in Principle LEP (c) call for separation of heritage assessment and planning assessment at State Government level. This project will be integrated with 4.3.1.4.</p>	<p>Manager Strategic Planning</p>	<p>30/06/2011</p>	
<p>4.3.1.7 Commence the process for considering the listing of the Wentworth Memorial Church, building, surrounding grounds and significant trees on the property on the State Heritage Register. [Refer NOM 9/08/2010 - Ctrs Grieve, Shoebridge & Jarnason].</p>	<p>In Progress</p>	<p>Process commenced based on extensive research recently undertaken by Council's heritage officer in relation to the proposed subdivision of the property. Submission with proposed listing made to Department of Planning. Heritage Branch advised that nomination has been unsuccessful in this instance, but it will consider further nomination based on Modernist themes. Heritage Branch will now consider proposal to list the church and site at a meeting in November 2011.</p> <p>Note: Original target date 30/06/2011.</p>	<p>Manager Strategic Planning</p>	<p>31/12/2011</p>	<p style="text-align: center;"></p>

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.3.1.8 Prepare a report outlining Council's strategy for reviewing its Heritage Items including in the Council's LEP. [Refer NOM 23/08/2010 - Cirs Howe, Cavanagh, Shapiro & Zeltzer].	In Progress	Report prepared and considered by Urban Planning Committee on 14 March 2011. Council decision on 28 March 2011 for further report on researching inter-war flats, Arts and Crafts buildings and California bungalows. Note: Original target date 30/06/2011.	Manager Strategic Planning	31/12/2011	✓
4.3.1.9 Review potential items - Wilkinson buildings.	In Progress	Research completed at Mitchell Library. Review of Council's DA archives commenced. Schedule of buildings being prepared. Note: Original target date 30/06/2011.	Manager Strategic Planning	30/06/2012	✓
4.3.1.10 Prepare planning proposal to list 37 Darling Point Road, Darling Point (Duntrim House), as a heritage item [Refer decision 11/10/2010].	In Progress	Planning proposal prepared and submitted to Department of Planning. Gateway Determination received thereby allowing public exhibition of planning proposal. Exhibition carried out from 1 April to 6 May 2011. Report to Urban Planning Committee in 27 June 2011. Council decision on 11 July to refer planning proposal to Department. Proposal referred. Awaiting response from Department and Parliamentary Counsel. Note: Original target date 30/06/2011.	Manager Strategic Planning	31/12/2011	✓

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.3.1.12 Prepare a report on the appropriateness of adding a list of early street names in footpaths throughout the municipality as items to Woollahra Council's Heritage Register. [Refer NOM 29/11/2010 - Clrs Grieve & Young].	In Progress	<p>Items 1 of NOM - review, update and photograph street name inlays - referred to Strategic Heritage Officer</p> <p>Item 2 of NOM - report on adding inlays to list of heritage items - referred to Strategic Heritage Officer</p> <p>Item 3 of NOM - review standard condition and its implementation - standard condition E7 Public footpaths amended to include protection of street name inlays. New standard condition E30 Protection of street name inlays added. Conditions imposed where relevant to DA.</p> <p>Documentation on street name register researched through Council's Local History Section. Photographical recording commenced. Methods for repairing damaged inlays researched.</p> <p>Note: Original target date 30/06/2011.</p>	Manager Strategic Planning	31/12/2011	
4.3.1.13 Consider listing the former Anglican church buildings at 96 – 98 Newcastle Street Rose Bay as individual heritage items and a heritage item group as part of the work involved with reviewing heritage items for the Principal LEP [Refer decision 31/01/2011].	Not commenced	Not commenced.	Manager Strategic Planning	30/06/2012	

Priority Progress Comments:

Work during quarter focussed on final stages of Draft Woollahra LEP 1995 (Am 66) - Heritage Items, planning proposal for 37 Darling Point Road, Darling Point, and heritage assessment of 12 Olola Avenue, Vaucluse. The Strategic Heritage Officer was also involved with providing responses to DA referrals.



Annual Progress Report

Strategy 2025: **4.4** **Encourage diversity in housing choice to suit a changing population.**

Priority: **4.4.1** **Ensure Council's planning documents support housing diversity.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.4.1.1 Prepare new principal Local Environmental Plan (LEP) with consideration of diverse housing choice.	In Progress	Survey and analysis of existing housing capacity and opportunities for housing growth complete. Translation of Woollahra LEP 1995 land use zones into Standard Instrument zones carried out. Diversity of housing choice available under current land use zones will be achievable under Principal LEP using Standard Instrument zones. Refer to 4.1.1.1 for progress on Principal LEP. NOTE: Original target date 31/03/2011.	Manager Strategic Planning	30/06/2012	✔
4.4.1.2 Carry out the Housing Strategy Review with consideration of diverse housing choice.	In Progress	Survey and analysis of existing housing capacity and opportunities for housing growth complete. Translation of Woollahra LEP 1995 land use zones into Standard Instrument zones carried out. Diversity of housing choice available under current land use zones will be achievable under Principal LEP using Standard Instrument zones. Refer to 4.1.1.1 for progress on Principal LEP.	Manager Strategic Planning	30/06/2012	✔
4.4.1.3 Review Development Control Plans with consideration to diverse housing choice.	In Progress	Review of building envelope controls and FSRs being carried out to facilitate diversity of housing across the Municipality. Material presented to Strategic Planning Working Party and Urban Planning Committee. Agreement from Dept of Planning about use of FSR and envelope controls. Modelling of new controls being prepared for two precincts.	Manager Strategic Planning	30/06/2012	✔

Priority Progress Comments:

Work during the quarter focussed on preparing reports on submissions to opportunity sites for increased residential development. We also reported on the Department of Planning and Infrastructure's offer to stage the delivery of additional housing opportunities.



Annual Progress Report

Strategy 2025: **4.5** **Support and enhance the form and function of the local village atmosphere.**

Priority: **4.5.1** **Ensure Council's planning strategies and controls support appropriate conversation and development which will enhance the village character of Woollahra.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.5.1.1 Within the State planning framework prepare a new principal Local Environmental Plan (LEP) which limits new housing to areas that are already zoned for medium density housing and to 'opportunity' sites where there is a sound planning justification to increase residential development potential.	In Progress	Refer to actions: 4.1.1.1 - Principal LEP 4.4.1.1 - Housing choice 4.4.1.2 - Housing strategy	Manager Strategic Planning	30/06/2012	
4.5.1.2 In a new development control plan ensure that built form controls are crafted to protect the important qualities of each precinct/area.	In Progress	Refer to actions: 4.1.1.3 - Comprehensive DCPs NOTE: Original target date 31/03/2011.	Manager Strategic Planning	30/06/2012	

Priority Progress Comments:

N/A

Priority: **4.5.2** **Ensure that upgrades to infrastructure reinforce the distinctive character of local precincts.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
4.5.2.1 Implement projects in the Capital Works Program in a manner consistent this priority.	Ongoing	Capital upgrades of the public domain are currently either at design or tendering stage. Where they affect the appearance of the public domain, they are subject to a rigorous consultation process. Consistency with local character is always a key design consideration.	Director Technical Services	30/06/2011	



Annual Progress Report


Priority Progress Comments:

All new infrastructure upgrades which may affect the appearance of the public domain are subject to a rigorous design process which includes consultation with the local community and community representatives.



Annual Progress Report

THEME : Goal 5 QUALITY PLACES AND SPACES: Liveable places.
Strategy 2025: 5.1 Enhance local community, cultural and recreation facilities to become more attractive, integrated, safe and accessible.
Priority: 5.1.1 Plan for community, cultural and recreation facilities to ensure they reflect community needs and aspirations.

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.1.1.1 Conduct a feasibility study to provide a multi-purpose community facility in the Paddington/Woollahra area.	In Progress	AECOM Consultants have been engaged to complete the Woollahra Community Facilities Study. The study will be completed by September 2011 providing recommendations for Council consideration in line with the broader asset management strategy. NOTE: Original target date 31/12/2010.	Manager Community Development	30/06/2011	
5.1.1.2 Provide analysis and conduct research for the development of a new central library in Double Bay.	In Progress	David Jones (formerly the Building consultant with the State Library of NSW) completed the New Double Bay Library Design Brief in July 2010. This lead to a request for Quotation from six architects with strong Library experience for the development of a Concept design for the new Double Bay Library. Brewster Hjorth Architects were appointed in August 2010. The Concept design plans were presented to Council at a briefing on 9 November 2010. Council staff are progressing DA discussions with Woolworths and Nettletontribe and BrewsterHjorth Architects.	Manager Library and Information Services	30/06/2011	
5.1.1.3 Report on the viability of an aquatic centre, featuring a 50-metre pool, to be built in the Woollahra Municipality.	Deferred	A brief report updating the findings of the various studies undertaken on this issue since 1999 was presented to the Community and Environment Committee in November 2010. No further work on this matter will be undertaken until after the proposal for a recreation facility at White City is better understood, as this may have implications for the viability or need for a Council facility.	Project Manager - Strategic Projects and Policy	30/06/2011	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
5.1.1.4 Report on the location of a playground (aimed at elder children 6 - 12 years) in the north western corner of the Royal Hospital for Women Park. [Refer NOM 1/11/2010 - Cirs Medcraft, Wynne, Plater, Young, Petrie, Jarnason & Zeltzer].	Completed	Report presented to the Environment Committee meeting in May 2011.	Manager Open Space and Trees	30/06/2011	✔
5.1.1.6 Report on the feasibility and options for renovations to the existing amenities block in Lyne Park to allow for the operation of a cafe. [Refer NOM 11/04/2011 - Cirs Howe, Petrie & Wynne].	In Progress	Detailed design being finalised with a view of inviting tenders in the second quarter of 2011/12.	Director Technical Services	30/09/2011	✔
5.1.1.7 Report on the feasibility of installing water drinking and filling stations (similar to those along the beaches in Waverley) in high traffic areas like the ferry wharves and in primary tourist areas such as Watsons Bay. [Refer NOM 30/05/2011 - Cirs Petrie & Wynne].	Not commenced	Open Space and & Trees staff will be installing five (5) water refilling stations in 2011/12 in the following locations: - Rushcutters Bay Park; - Lyne Park; - Robertson Park; - Christison Park; and - Steyne Park.	Manager Open Space and Trees	30/09/2011	✔

Priority Progress Comments:

The provision of community, cultural and recreation facilities are under constant review, with a report on the provision of community facilities presented to the Community & Environment Committee in September 2009.

Priority: **5.1.2** **Staged implementation of recommendations in the Access Action Plan relating to community and recreation facilities.**

Priority Progress Comments:

This is a rolling program of works that forms part of Council's annual capital works program, ensuring safe and accessible facilities.



Annual Progress Report

Priority: 5.1.3 Implement a prioritised program of improvements to community and recreation facilities.

Priority Progress Comments:

Capital improvement projects approved by Council are underway. Refer to Capital Works program for details.

Priority: 5.1.4 Implement major upgrades to recreation facilities.

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.1.4.1 Complete reconstruction of Watsons Bay Baths.	Completed	Baths completed and reopened on 10 December 2010.	Manager Open Space and Trees	31/12/2010	
5.1.4.2 Improve facilities and amenities at Lyne Park Kiosk.	Detailed Design	Tender documentation for the incorporation of a kiosk facility within the amenities building is being prepared. This should be completed by September 2011, with a view to calling public open tenders for the design, construction and operation of a kiosk facility, in late 2011.	Manager Property and Projects	30/06/2011	✔
5.1.4.4 Prepare a report on the ability of Council to work with National Parks and Wildlife to develop the parking area across the Road from Doyles at Watsons Bay. [Refer NOM 23/08/2010 - Clr Boskovitz].	Completed	Meeting held between the Manager Engineering Services, Manager Open Space & Trees and National Parks and Wildlife staff. Report to the Community and Environment Committee on 28 March 2011.	Manager Open Space and Trees	30/06/2011	

Priority Progress Comments:

Upgrades approved by Council to recreational facilities such as baths amenities and Watsons Bay library have been completed. Refer to Capital Works program for details.

Priority: 5.1.5 Implement upgrades to community and cultural facilities.



Annual Progress Report

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.1.5.2 Improve accessibility at Double Bay Central Library.	Deferred	DA approved December 2009. Project will now not proceed as Council did not receive the grant from the State Government needed to complete the lift installation works. It is proposed to undertake this project once the Kiaora Lands development is complete and a suitable use of the St Brigids building is approved.	Manager Property and Projects	30/06/2011	✔

Priority Progress Comments:

Upgrades to community and cultural facilities approved by Council underway. Refer to Capital Works Program for details.



Annual Progress Report

Strategy 2025: **5.2** **Provide and maintain safe, serviceable public infrastructure including roads, footpaths, parks, open spaces, stormwater**

Priority: **5.2.1** **Implement the infrastructure maintenance programs for all classes of public infrastructure.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
5.2.1.1 Implement the infrastructure maintenance programs including restoration following utility works.	Completed	Maintenance program for Council's Civil Infrastructure ongoing. Works completed as programmed. Restoration works following utility upgrades ongoing. Restoration works completed as programmed.	Manager Civil Works and Infrastructure	30/06/2011	
5.2.1.2 Undertake scheduled maintenance and cleaning of stormwater pits and pipes, and stormwater quality improvement devices.	Ongoing	Scheduled inspection and cleaning of GPTs, pits and pipes ongoing and completed as per weekly/monthly inspections program. In the 4th Quarter: Pollutants removed from GPTs: 11 GPTs inspected and cleaned; 24.4 tonnes of pollutants removed comprising of 26% Sediments; 10% Litter; 64% Organics. Pollutants removed from pits: 144 Pits inspected and cleaned; 20.9 tonnes of pollutants removed comprising of 24% Sediments; 20% Litter; 56% Organics.	Manager Civil Works and Infrastructure	30/06/2011	✔
5.2.1.3 Undertake scheduled cleaning of smart poles, parking meters and new paved areas within all business centres and the cleaning of porous inlets in Rose Bay.	Ongoing	Schedules have been implemented for the cleaning of multi function poles, porous pavers, parking meters and pavers within business centres.	Manager Depot and Waste Services	30/06/2011	✔

Priority Progress Comments:

Maintenance program for Council's Civil Infrastructure ongoing, completed as programmed.

Scheduled inspection and cleaning of GPTs, pits and pipes ongoing and completed as per weekly/monthly inspections program.

Restoration works following utility upgrades ongoing. Restoration works completed as programmed.

Priority: **5.2.2** **Undertake regular reviews of street lighting.**

Annual Progress Report

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.2.2.1 Participate in the Southern Sydney Regional Organisation of Councils (SSROC) street lighting improvement project.	In Progress	Ongoing. Council through SSROC has reached agreement with Energy Australia to replace all Twin20 Luminaries with CFL 32W energy efficient lights.	Manager Engineering Services	31/03/2011	

Priority Progress Comments:

Site specific reviews are undertaken as requested or reported. Review of pedestrian crossing lighting in progress.



Annual Progress Report

Strategy 2025: **5.3** **Provide attractive, accessible, connected and safe parks, sportsgrounds and other public spaces.**

Priority: **5.3.1** **Ensure Plans of Management for public open spaces are updated periodically and reflect community needs and aspirations.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.3.1.1 Review and update Plans of Management for Redleaf Gardens, Woollahra Park and Natural Areas (Foreshores).	In Progress	Staff are currently working with consultants on updates to the Redleaf, Foreshores, and Woollahra Park Plans of Management.	Manager Open Space and Trees	30/06/2011	

Priority Progress Comments:

Plans of Management for public open space are periodically reviewed.

Priority: **5.3.2** **Implement a prioritised program of improvements to public open spaces.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.3.2.1 Implement staged actions arising from the Recreational Needs Assessment.	In Progress	New playgrounds installed at Robertson Park, Rose Bay Park and Bellevue Park. New exercise station installed at Christison Park.	Manager Open Space and Trees	30/06/2011	
5.3.2.42 Prepare a report on the controlling/ridding of rats in the Double Bay Commercial Centre, with special note on the harbour foreshore, garbage bins in laneways, uninhabited building Sir Stamford and the old Double Bay picture theatre. [Refer NOM 14/03/2011 - Clr Petrie].	In Progress	In progress.	Manager Compliance	30/06/2011	

Priority Progress Comments:

Progress of improvements to public open space ongoing.

Annual Progress Report

Priority: 5.3.3 Implement major upgrades to open spaces.

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.3.3.1 Implement the Gap Park Masterplan (Stage 2) - (extent depends on Grant outcome).	Completed	Stage 2 works completed.	Manager Open Space and Trees	30/06/2011	✔
5.3.3.2 Complete Lyne Park carpark upgrade.	In Progress	Construction underway; due for completion August 2011.	Manager Open Space and Trees	30/06/2011	✔
5.3.3.3 Upgrade paths in Cooper Park.	Design/Scope of Works	Finalising designs for Cooper Park path upgrades Work to be undertaken in early 2011/2012.	Manager Open Space and Trees	30/06/2011	✔

Priority Progress Comments:

Currently implementing 2010/2011 major open space upgrades.

Priority: 5.3.4 Complete annual maintenance programs for public spaces.

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.3.4.1 Complete annual maintenance programs for public spaces.	Completed	Annual maintenance programs completed to schedule.	Manager Open Space and Trees	30/06/2011	

Priority Progress Comments:

Maintenance programs and schedules progressing to targets.

Priority: 5.3.5 Support and promote public safety in public open spaces through local law enforcement officers.



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
5.3.5.3 Prepare a report on possible solutions to help reduce anti social and drunken behaviour at both Watsons Bay Baths and Redleaf Pool in the evenings/early mornings. [Refer to NOM 28/02/2011 - Cirs Wynne & Edelman].	In Progress	Awaiting police report.	Team Leader Open Space and Recreational Planning	30/06/2011	

Priority Progress Comments:

Patrols conducted of public open spaces, together with the investigation and actioning of customer requests/complaints by Council's Rangers.

Priority: 5.3.6 Provide lifeguard services to Camp Cove Beach.

Priority Progress Comments:

Lifeguard services commence at the end of October each year and continue through to the end of Easter. Services are dependent on the weather and are generally provided every day during the December/January school holidays and on weekends only during other times.



Annual Progress Report

Strategy 2025: **5.4** **Protect trees, streetscapes and landscapes.**

Priority: **5.4.1** **Implement adopted policy for public and private tree management throughout Woollahra.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.4.1.1 Update the Significant Tree Register.	In Progress	Initial tree inspections and updates have commenced.	Manager Open Space and Trees	30/06/2011	
5.4.1.2 Complete the Street Tree Masterplan.	In Progress	On hold pending the finalisation of the Tree Management Policy.	Manager Open Space and Trees	31/12/2010	
5.4.1.3 Implement electronic asset inventory and condition surveys for all street trees and park trees in high visitation areas.	Completed	New software installed. Asset inventory and condition surveys completed for 2010/2011.	Manager Open Space and Trees	30/06/2011	✔
5.4.1.4 Prepare a tree management policy for public and private trees.	Completed	Draft Tree Management Policy prepared.	Manager Open Space and Trees	30/06/2011	✔

Priority Progress Comments:

Draft Tree Management Policy prepared.

Annual Progress Report

Strategy 2025: **5.5** Enhance the physical environment of our local suburbs, neighbourhoods and town centres.

Priority: **5.5.1** **Implement Neighbourhood Centre Strategies (Stages 2 and 3) considering neighbourhood functionality.**

Priority Progress Comments:

No work commenced.

Priority: **5.5.2** **Staged implementation of recommendations in the Disability Action Plan relating to town centres and neighbourhoods.**

Priority Progress Comments:

Upgrades in accordance with the Disability Action Plan by Council are underway. Refer to Capital Works Program for details.

Priority: **5.5.3** **Maintain and improve accessibility to public places for all user groups.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
5.5.3.1 Provide a disability access as part of the Watsons Bay Baths upgrade.	Completed	Improved disability access is a major component of the new Watsons Bay Baths.	Manager Open Space and Trees	30/06/2011	
5.5.3.2 Prepare a report on the land at 9A Cooper Park Road, Bellevue Hill on appropriate use of the site, options or constraints for community use rezoning and benefits or otherwise in rezoning the land. [Refer NOM 12/04/2010 - Cirs Medcraft, Cavanagh & Shapiro].	Completed	Council has resolved to prepare a planning proposal to rezone the site.	Manager Property and Projects	30/06/2011	✔

Priority Progress Comments:

Maintenance of accessibility to public open space ongoing. Planning and construction for improved access projects underway.



Annual Progress Report

Strategy 2025: **5.6** **Reduce impacts of local flooding and improve floodplain risk management.**

Priority: **5.6.1** ***Develop and implement a five year capital renewal program for stormwater drainage infrastructure and Environmental Works Program for water quality improvements.***

Priority Progress Comments:

Stormwater Capital Works projects approved by Council are in progress. Refer to Capital Works Program for details.

Review of the 5 year Stormwater Capital Works Program completed in January as part of Council's Budget Development Cycle.

Priority: **5.6.2** ***Develop Floodplain Risk Management Plans for all Woollahra catchments: Rushcutters Bay, Double Bay, Rose Bay and Vaucluse.***

Priority Progress Comments:

Rushcutters Bay: Flood Study Completed. Risk Study and Plan public exhibition completed.

Double Bay: Flood Study completed. Risk Study and Plan public exhibition completed.

Rose Bay & Vaucluse: Flood Study completed. Risk Study and Plan commenced.



Annual Progress Report

Strategy 2025: **5.7** **Renew and upgrade infrastructure including roads, footpaths, stormwater drains and seawalls.**

Priority: **5.7.1** **Complete annual condition surveys and prepare 5 year and annual Capital Works Program for all classes of public infrastructure.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
5.7.1.1 Conduct annual review of the Asset Mangement Plan for infrastructure assets.	Completed	<p>The annual condition survey of our infrastructure assets completed as programmed.</p> <p>Review of 5 year and annual Capitial Works Programs completed in January/February as part of Council's Budget Development Cycle.</p> <p>Revised and completed new Asset Management Strategy and Asset Management Plans for Transport, Stormwater, Buildings and Land Improvement Assets completed in March 2011.</p>	Manager Civil Works and Infrastructure	30/06/2011	

Priority Progress Comments:

The annual condition survey of our infrastructure assets completed as programmed.

Review of the 5 year and annual Capital Works Programs completed in January as part of Council's Budget Development Cycle.

Priority: **5.7.2** **Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
5.7.2.1 Implement the Infrastructure renewal Capital Works Program.	In Progress	Infrastructure Capital Works projects approved by Council are in progress. Refer to Capital Works Program for details.	Manager Civil Works and Infrastructure	30/06/2011	
5.7.2.2 Implement the Stormwater Capital Works Program.	In Progress	Stormwater Capital Works projects approved by Council are in progress. Refer to Capital Works Program for details.	Manager Civil Works and Infrastructure	30/06/2011	



Annual Progress Report

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
5.7.2.56 Prepare a report on re-installing in 5 ways the iconic 5-way lamp post in an appropriate location in 5-ways. [Refer NOM 10/08/2009 - Cirs Medcraft & Cavanagh].	Completed	On 13 December 2010 the Community and Environment Committee recommended that Council re-instate a lamp post at Five Ways intersection, Paddington on the southern side of Heeley Street on Glenmore Road. Works Completed June 2011.	Manager Civil Works and Infrastructure	30/06/2011	✔
5.7.2.57 Prepare a report canvassing all impacts on adopting a policy of undertaking all new paving works in Paddington using the "Paddington Mix" concrete paving material. [Refer NOM 12/04/2010 - Cirs Cavanagh & Medcraft].	Completed	A report was presented to the Community and Environment Committee on 13 December 2010. The Committee recommended 'That when undertaking footpath works in Paddington, wherever feasible, Paddington Mix Concrete is chosen'. The Committee recommendation was endorsed by Council on 31 January 2011.	Team Leader - Infrastructure Assets	30/06/2011	

Priority Progress Comments:

Refer to Capital Works Program for details.



Annual Progress Report

THEME : Goal 6 QUALITY PLACES AND SPACES: Getting around.

Strategy 2025: 6.1 Facilitate an improved network of accessible and safe transport options.

Priority: 6.1.1 Provide for sustainable, safe convenient and efficient local movement of pedestrians and vehicles.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
6.1.1.1 Complete and implement Pedestrian Access and Mobility Plans.	In Progress	All pedestrian access and mobility improvements completed except the proposed kerb extension works at the intersection of Jersey Road, Rush Street and Underwood Street. This project will be considered for inclusion in future Traffic Capital Works programs.	Manager Engineering Services	30/06/2012	✔
6.1.1.2 Implement the action arising from the review of the Woollahra Traffic and Transport Strategy.	Not commenced	Review of Traffic and Transport Strategy will not be completed in 2010/11. The project has been delayed as staffing resources in the Traffic team have necessarily been diverted to other urgent projects. Will be continued in 2011/12.	Manager Engineering Services	30/06/2011	✔
6.1.1.3 Implement projects arising from recommendations of the Woollahra Local Traffic Committee.	In Progress	Ongoing.	Manager Engineering Services	30/06/2011	
6.1.1.4 Implement project and actions adopted in the Woollahra Bike Strategy.	In Progress	Three routes issued for construction. Three other routes in final design stage. Old South Head Road part-Route A6 to be redesigned in consultation with RTA.	Manager Engineering Services	30/06/2012	✔
6.1.1.26 Review the Woollahra Traffic and Transport Strategy.	In Progress	Review of Traffic and Transport Strategy will not be completed in 2010/11. The project has been delayed as staffing resources in the Traffic team have necessarily been diverted to other urgent projects. Will be continued in 2011/12.	Manager Engineering Services	31/12/2010	✔
6.1.1.28 Prepare a report on Council undertaking a windscreen audit of all streets within the municipality. [Refer NOM 24/05/2010 - C/r Boskovitz].	In Progress	Audit has commenced and will continue into 2011/12.	Manager Engineering Services	31/12/2011	✔



Priority Progress Comments:

Traffic matters investigated promptly and reported to the Woollahra Traffic Committee. Proposals in the Paddington PAMP and Darling Point Study completed or in progress.



Annual Progress Report

Priority: **6.1.2** **Convene and service the Woollahra Local Traffic Committee and implement actions arising from this Committee's recommendations as adopted by Council.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
6.1.2.1 Woollahra Local Traffic Committee to consider the idea of installing flashing lights and/or other options to slow traffic at the entrances to the Vaucluse shops on New South Head Road, Vaucluse. [Refer NOM 11/04/2011 - Cirs Boskovitz & Wynne].	Completed	Counts completed. Report has been considered by the Woollahra Local Traffic Committee meeting and was reported to the Community & Environment Committee on 11 July 2011.	Manager Engineering Services	30/06/2011	
6.1.2.2 Woollahra Local Traffic Committee to investigate the introduction of a shared zone and the review of parking options and the resident parking in Walker Avenue, Edgecliff. [Refer NOM 16/05/2011].	Completed	Traffic counts have been received. Reported to July Woollahra Local Traffic Committee meeting and recommendations, reported to the Community & Environment Committee Meeting on 11 July 2011.	Manager Engineering Services	30/06/2011	

Priority Progress Comments:

Traffic Committee meetings held monthly as scheduled. Extraordinary meetings held as found necessary. Actions resulting from Traffic Committee progressed and implemented.



Annual Progress Report

Strategy 2025: **6.2** **Improve the management of public parking on-street and off-street.**

Priority: **6.2.1** **Manage public parking infrastructure and parking across the municipality.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
6.2.1.1 Implement the Parking Capital Works Program.	Deferred	No parking capital works programmed in 2010/2011.	Manager Engineering Services	30/06/2011	
6.2.1.3 Review resident parking schemes including inventory, surveys of eligible properties and eligibility criteria.	Completed	Schemes reviewed. Ongoing reviews will be undertaken as resources are available.	Manager Engineering Services	30/06/2011	✔
6.2.1.4 Review and upgrade parking facilities at Lyne Park.	In Progress	Construction programmed for June to August 2011.	Manager Open Space and Trees	31/12/2010	✔
6.2.1.5 Prepare a report on the viability and financing options to enable underground street parking for residents in Paddington and other heritage conservation areas. [Refer NOM 30/11/2009 - Clrs Cavanagh & Medcraft].	Completed	A report on this matter was considered at the Community & Environment Committee on the 1 November 2010. Residents of Stafford Street, Union Street and Heeley Street to be surveyed following approval of the surveyed prior to further report to the Community & Environment Committee.	Director Technical Services	30/06/2011	
6.2.1.6 Prepare a report investigating the possibility of providing more parking for commuters and residents in and around Lyne Park. [Refer NOM 6/09/2010 - Clr Boskovitz].	Not commenced	This proposal involves complex issues in a number of areas (e.g. zoning, land ownership/management, engineering/structural, financial, etc) and it will not be possible with Council's current resources to investigate this matter this year. Will be commenced in 2011/12.	Manager Engineering Services	30/06/2011	✔
6.2.1.7 Prepare a report on introducing time limited parking restrictions on New South Head Road, Rose Bay. [Refer NOM 30/05/2011 - Clrs Howe & Wynne].	Completed	Reported to the Woollahra Local Traffic Committee in July and recommendations reported to the Community & Environment Committee on 11 July 2011.	Manager Engineering Services	30/06/2011	✔

Priority Progress Comments:

Resident Permit Parking studies completed for Woollahra 1, Woollahra 2, Paddington 4, Norwich Road/Richmond Road and Rose Bay Garden Estate. Parking review completed in Double Bay and Oxford Street shopping centres.



Annual Progress Report

Priority: 6.2.2 *Provide parking enforcement services.*

Priority Progress Comments:

Parking enforcement services provided throughout the Municipality.



Annual Progress Report

Strategy 2025: **6.3** **Promote provision of better, more integrated public and community transport.**

Priority: **6.3.1** **Provide services and programs to support improved and accessible public transport.**

Priority Progress Comments:

Community Bus workshops held with Councillors.
Public Transport Forum deferred pending direction from the State Government.

Priority: **6.3.2** **Review and analyse bus, train and ferry services, and linkages between services and lobby State Government.**

Priority Progress Comments:

Submission forwarded to Ministry of Transport requesting disability access at Edgecliff interchange. Requests forwarded to Sydney Buses to improve Darling Point and Watsons Bay services and connectivity.


Priority: **6.3.3** **Maintain and upgrade where possible, public transport facilities.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
6.3.3.1 Implement bus shelters improvement program.	Completed	Three shelters replaced in Birriga Road (2) and in New South Head Road Double Bay (1).	Manager Engineering Services	30/06/2011	

Priority Progress Comments:

Quotations called for replacement bus shelters for Birriga Road (2) and New South Head Road, Double Bay.

Priority: **6.3.4** **Provide community transport connections between neighbourhoods and town centres.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
6.3.4.1 Participate in the Sustainable Transport Forum.	In Progress	Discussions held with adjoining Councils. Efforts in this area will be increased in 2011/12.	Manager Engineering Services	30/06/2011	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
6.3.4.2 Report on the feasibility of providing a community shuttle bus between neighbourhoods and community nodes to provide a free and convenient local service for residents.	Completed	Meetings held with Working Party. Further discussions proposed.	Manager Engineering Services	31/12/2010	

Priority Progress Comments:

Information provided to Community Services on possible routes for community shuttle service.

Priority: 6.3.5 Contract Holdsworth Community Centre and Services to conduct individual and community transport services throughout the Municipality.

Priority Progress Comments:

The 2010/11 Holdsworth Community Centre and Services Business Plan was received and noted by Council on 28 June 2010, including the continued provision of individual and community transport services.



Annual Progress Report

Strategy 2025: **6.4** **Reduce traffic congestion, noise and speeding.**

Priority: **6.4.1** **To reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
6.4.1.1 Implement the annual Traffic Capital Works Program.	In Progress	In progress. Refer to individual projects 6.4.1.2 to 6.4.1.12 within the Capital Works Program for specific details.	Manager Engineering Services	30/06/2011	

Priority Progress Comments:

In various stages of design (refer to individual projects 6.4.1.2 to 6.4.1.12).



Annual Progress Report

THEME : Goal 7 A HEALTHY ENVIRONMENT: Protecting our environment.

Strategy 2025: 7.1 Protect natural landscapes, systems and biodiversity.

Priority: 7.1.1 Plan and implement strategies and initiatives to enhance natural landscapes and systems.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
7.1.1.1 Develop a Sustainability Action Plan (SAP).	Completed	Draft Sustainability Action Plan prepared and currently being reviewed. Ongoing project for 2011/2012.	Manager Open Space and Trees	30/06/2011	✔

Priority Progress Comments:

Implementation of developed initiatives underway. Planning for future natural landscapes and systems enhancements commenced.

Priority: 7.1.2 Implement a prioritised program of improvements to natural areas.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
7.1.2.1 Implement the Cooper Creek Rehabilitation Project (DECC project).	In Progress	Phase 2, central creek area, currently being rehabilitated. Completion date January 2012.	Manager Open Space and Trees	30/06/2011	✔

Priority Progress Comments:

Implementation of improvement program for natural areas progressing to schedule.

Priority: 7.1.3 Educate and partner with the community on the protection of natural areas and waterways, including Bushcare.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
7.1.3.1 Develop and implement a stream-watch program.	Completed	Stream-watch program developed and implemented and ongoing. Program for 2010/11 completed to target. Ongoing project for 2011/2012.	Manager Open Space and Trees	30/06/2011	✔

Annual Progress Report

Priority Progress Comments:

Bushcare, Streamwatch and other identified environmental education partnerships developed and ongoing.

Priority: 7.1.4 Provide scheduled tree maintenance program and services and respond to customer needs.


Priority Progress Comments:

Scheduled and customer request tree maintenance programs ongoing.

Annual Progress Report

Strategy 2025: 7.2 **Preserve and restore bushland areas and create wildlife corridor plantings.**

Priority: 7.2.1 **Continue the implementation of the Greenweb Street Tree Strategy.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
7.2.1.1 Identify all existing and proposed Greenweb trees as part of the Street Tree Masterplan Review.	Completed	All Greenweb streets identified. Greenweb plantings ongoing as opportunities arise.	Manager Open Space and Trees	30/06/2011	

Priority Progress Comments:

Greenweb street tree plantings ongoing.



Annual Progress Report

Strategy 2025: 7.3 Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.

Priority: 7.3.1 *Implement a five year Capital Renewal Program for stormwater drainage infrastructure and Environmental Works Program for water quality improvement.*

Priority Progress Comments:

Stormwater Capital Works projects approved by Council are in progress. Refer to Capital Works Program for details.

Priority: 7.3.2 *Undertake water quality monitoring for public waterways.*

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
7.3.2.1 Develop the Water Quality Monitoring Strategy.	Completed	A consultant has been engaged to prepare the Water Quality Monitoring Strategy and to undertake water quality monitoring across the LGA. 2010/2011 program completed. More monitoring planned for 2011/2012.	Manager Open Space and Trees	31/12/2010	✔

Priority Progress Comments:

Monitoring equipment purchased and monitoring program underway.

Priority: 7.3.3 *Provide street cleaning services to prevent litter and dirt entering the stormwater drainage system.*

Priority Progress Comments:

Maintenance and service program for street cleaning is progressing to target.

Priority: 7.3.4 *Implement the Stormwater Asset Strategy.*

Priority Progress Comments:

Capital projects approved by Council are in progress. Refer to Capital Works Program for details.

Annual Progress Report

THEME : Goal 8 A HEALTHY ENVIRONMENT: Sustainable use of resources.

Strategy 2025: 8.1 Reduce greenhouse gas emissions and ecological footprint.

Priority: 8.1.1 Provide policy and planning initiatives based on the principles of Ecologically Sustainable Development (ESD).

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
8.1.1.1 Integrate Ecological Sustainable Development (ESD) considerations within the new principal Local Environmental Plan (LEP).	In Progress	Work commenced. Provisions being prepared by Department of Planning for Standard Instrument and then inclusion in Woollahra Principal LEP. Note: Recommendation to amend target date to 30 June 2012.	Manager Strategic Planning	31/03/2011	✔
8.1.1.2 Prepare a report on the Ecological Sustainability Taskforce on the costs and benefits both monetary and environmentally of changing to a no chemical weed eradication system. [Refer NOM 6/09/2010 - Ctrs Grieve, Jarnason & Shoebridge].	Completed	A report on non chemical weed eradication systems has been presented to the Ecological Sustainability Taskforce.	Manager Open Space and Trees	30/06/2011	✔

Priority Progress Comments:

Work focussed on new Principal LEP and standard ESD provisions.

Priority: 8.1.2 Provide programs and projects to reduce local greenhouse gas emissions and ecological footprint.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
8.1.2.1 Participate and implement projects arising from the Three Council Ecological Footprint Project.	Ongoing	Continuing our involvement with Barret House (sustainable demonstration house). Community "go solar" project underway. O'Sullivan Road rain garden completed.	Manager Open Space and Trees	30/06/2011	✔
8.1.2.2 Implement Council's Energy Savings Action Plan.	Ongoing	Implementation of Council's Energy Savings Action Plan underway. Ongoing project for 2011/2012.	Manager Open Space and Trees	30/06/2011	✔

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
8.1.2.4 Implement the Environmental Education Program.	Completed	Environmental Education Program for 2010/11 completed. Ongoing project for 2011/2012.	Manager Open Space and Trees	30/06/2011	✔
8.1.2.5 Provide programs and projects to reduce local greenhouse gas emissions and ecological footprint.	Ongoing	Council has adopted a carbon reduction strategy and action plan. We are currently implementing local projects such as solar panels on Council buildings and energy efficient lighting. Ongoing project for 2011/2012.	Manager Open Space and Trees	30/06/2011	✔
8.1.2.6 Implement the Sustainability Street project.	In Progress	Our Environmental Education Officer is facilitating the formation of community groups to implement sustainability street projects in Woollahra as part of the 3 Council ecological footprint project. The O'Sullivan Road group has been set up and we will continue to recruit for more sustainability street community groups.	Manager Open Space and Trees	30/06/2011	
8.1.2.7 Investigate the feasibility of providing a service to locals which facilitates to bulk purchase of solar panels and water tanks. [Refer NOM 25/05/2009 - Cirs Grieve & Zeltzer].	Ongoing	Investigation underway as part of the 3 Council Ecological Footprint Project. Solar panel purchasing arrangement underway. Go Solar Project underway. Ongoing project for 2011/2012.	Team Leader Environment and Sustainability	30/06/2011	✔

Priority Progress Comments:

Programs and projects to reduce greenhouse gas emissions and to reduce ecological footprint in place and ongoing.

Priority: **8.1.3 Coordinate Council's Environmental Grants Program.**

Priority Progress Comments:

Annual Environmental Grants program is underway.



Annual Progress Report

Strategy 2025: **8.2** **Monitor and strategically manage environmental risks and impacts of climate change.**

Priority: **8.2.1** **Participate in projects that respond to the effects of climate change, including the effects of sea level rise.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
8.2.1.1 Develop a Climate Change Strategy.	Ongoing	Draft Climate Change Adaptation Plan prepared. Currently developing the action plan. Ongoing project for 2011/2012.	Manager Open Space and Trees	30/06/2011	✔
8.2.1.2 Participate in the Cities for Climate Protection (CCP) Sustainable Transport Forum.	In Progress	Attended two forums of transport staff from south-east councils to discuss metropolitan transport issues.	Manager Engineering Services	30/06/2011	



Priority Progress Comments:

Participation in projects that respond to climate change and sea level rise organised and ongoing.

Annual Progress Report

Strategy 2025: **8.3** **Encourage and assist our community to be leaders in waste management and resource recycling.**

Priority: **8.3.1** **Encourage greater community participation in waste reduction, recycling and composting initiatives.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
8.3.1.1 Carry out and review the household clean-up collection service.	Completed	The review has been finalised and the clean up service reduced to 3 per year. This has resulted in a reduction of over 80 tonnes of clean up being sent to landfill.	Manager Depot and Waste Services	30/06/2011	
8.3.1.2 Participate in the regional waste avoidance/reduction recycling project.	In Progress	Recycling projects are undertaken in conjunction with various Councils and Government bodies as required. We are currently running a tender for the disposal of residual waste to AWT in conjunction with SSROC.	Manager Depot and Waste Services	30/06/2011	
8.3.1.4 Prepare a report on the progress of Woollahra, Waverley and Randwick Council's efforts of obtaining joint depot operations. [Refer NOM 24/05/2010 - Ctrs Grieve, Shoebridge & Jamason].	In Progress	Officers of Waverley and Woollahra Council's are currently undertaking a process of determining the space required for a joint depot facility. A review of functional space requirements, allowing for synergies derived from shared use had been completed and the findings of this are being applied to preliminary design templates which make space allowances for ingress, egress vehicle movements. Once this process is complete, estimates of cost for land purchase and building construction will be prepared and reported to Council. It should be noted that the timeframe for any eventual relocation is highly speculative as the project is contingent on the redevelopment for residential purposes of the Council's existing site at O'Dea Avenue or the redevelopment for residential purposes of the Council's existing site at O'Dea Avenue. Council officers are not yet able to provide reliable estimates of the timing of this. Note: Original target date 30/06/2011.	Director Technical Services	31/12/2011	



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
8.3.1.5 Prepare a report on the costs and benefits of no longer collecting e-waste from the kerb but only through the bi-annual e-waste collection which are held in conjunction with Waverley Council and that e-waste clean up dates be advertised on Council's website and included on the next clean up service fridge magnet. [Refer NOM 31/01/2011 - Clrs Grieve & Jarnason].	Completed	Report prepared and considered by the Community and Environment Committee on the 28 March 2011.	Manager Depot and Waste Services	30/06/2011	

Priority Progress Comments:

Council now offers a full range of waste reduction services including paper and container recycling, food and organics recycling and home composting and worm farming.

Education programs are run to encourage the use of all services

Priority: 8.3.2 Implement programs to educate the community including schools, residents, community groups, businesses and staff on reducing waste and litter and increasing re-use and recycling.

Priority Progress Comments:

School and community education programs are progressing to target. Council staff are participating in worm farming and recycling initiatives. The Sustainability section has set up "Sustainable Sparks" to initiate programs within Council.

Priority: 8.3.3 Conduct cost effective and efficient waste collection and recycling to residents and businesses.

Priority Progress Comments:

Waste collection services continue to be carried out to set schedules and within budget.

Priority: 8.3.4 Conduct organics recycling services.



Annual Progress Report

Priority Progress Comments:


Organics collection service has progressed across the municipality. Small organics bins have been delivered to residents of Paddington to assist them in participating in the organics collection service.



Annual Progress Report

Strategy 2025: 8.4 **Reduce local water usage by Council and on private property.**

Priority: 8.4.1 **Encourage greater community participation in water savings initiatives.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
8.4.1.1 Develop a policy on controlling bore water use.	Not commenced	Woollahra Staff continue to work with staff from the Department of Water and Energy on responsible bore water use for public areas. Council has no jurisdiction over private bore water use, but can provide advice or put residents in touch with the appropriate Department of Water and Energy officers. Any Policy on bore water use should come from the NSW Department of Water and Energy.	Manager Open Space and Trees	30/06/2011	

Priority Progress Comments:

Initiatives to encourage community participation in water saving in place.

Priority: 8.4.2 **Implement the Environmental Education Program for each year.**

Priority Progress Comments:

Environmental Education Program implemented and ongoing.

Priority: 8.4.3 **Educate the community to reduce use of potable water.**

Priority Progress Comments:

Community education program for water use reduction being implemented.



Annual Progress Report

Strategy 2025: **8.5** **Promote and carry out water sensitive urban design.**

Priority: **8.5.1** **Integrate water sensitive urban design into local infrastructure and development.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
8.5.1.1 Include water sensitive urban design considerations into the new principal Local Environmental Plan (LEP).	In Progress	Environmental Sustainability staff continue to work with Strategic Planning staff on the inclusion of WSUD elements in the new set of planning controls. The draft Stormwater DCP will also include WSUD considerations.	Manager Open Space and Trees	31/03/2011	

Priority Progress Comments:

Program of Water Sensitive Urban Design (WSUD) projects being developed and implemented.



Annual Progress Report

THEME : Goal 9 LOCAL PROSPERITY: Community focused economic development.

Strategy 2025: 9.1 Encourage vibrant and vital local suburbs, villages and neighbourhoods that support a healthy economy.

Priority: 9.1.1 Provide optimal parking to local residents and commercial centres and monitor parking meters.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
9.1.1.1 Undertake a review of car parking restrictions.	Ongoing	Parking restrictions reviewed as required.	Manager Engineering Services	30/06/2011	
9.1.1.2 Undertake a staged review of resident parking schemes.	In Progress	Woollahra 2 and Paddington 4 changes implemented. Double Bay, Darling Point 1 & 2 and Watsons Bay schemes under review.	Manager Engineering Services	30/06/2011	✔
9.1.1.3 Undertake in co-operation with the Double Bay Partnership Sydney's most extensive Grower's/Art and Crafts/Food Market in NSW in Double Bay, during the Sydney International Food Festival (SIFF). [Refer NOM 12/07/2010 - Cirs Boskovitz, Carmichael & Zeltzer].	Completed	Response to the Notice of Motion is completed. Matters arising are ongoing.	Director Planning and Development	30/06/2011	

Priority Progress Comments:

Reviews completed in Woollahra 1 & 2, Paddington 4 Resident Permit Parking Schemes, and currently in progress in Rose Bay. Reviews completed of shopper parking in Double Bay and Oxford Street business centres.

Priority: 9.1.2 Encourage economic development in business and retail centres.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
9.1.2.1 Participate in the Double Bay Partnership.	Ongoing	Council continues to support the operation of the Double Bay Partnership.	Director Planning and Development	30/06/2011	

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
9.1.2.2 Undertake Oxford Street Paddington business management.	In Progress	Retail study by Urbis JHD completed. Discussions have occurred with City of Sydney Council. Reports to Urban Planning Committee on 14 May, 9 July and 14 August 2007. Decision of Council on 27 August 2007 to enter into discussions with the City of Sydney Council for a centre management model. Discussions have occurred and contact has been made with a newly created Oxford Street Partnership. Business plan submitted. Report dealing with funding request from Partnership presented to Corporate and Works Committee meeting on 4 July 2011. Council decision on 11 July 2011 to support funding subject to formal agreement between the Partnership and Council. Agreement document being drafted.	Manager Strategic Planning	31/12/2011	✔
9.1.2.3 Prepare a report on the establishment of a picture theatre in Double Bay, in relation to potential benefits, consequences and implications of Council calling for expressions of interest with a view to the possibility of entering into a Public/Private Partnership for the redevelopment of the Cross Street Carpark to include a theatre complex. [Refer NOM 13/12/2010 - Clrs Petrie, Zeltzer, Edelman & Howe].	In Progress	Report considered by Urban Planning Committee on 28 March 2011. Council decision on 11 April 2011 to defer consideration of matter until determination of DA for 33 Cross Street, Double Bay. DA currently being processed. Plans being amended. Report to meeting of Joint Regional Planning Panel. Date yet to be determined.	Manager Strategic Planning	31/12/2011	✔

Priority Progress Comments:

Council has continued to support the operation of the Double Bay Partnership which is working to achieve a vibrant and viable Double Bay business centre.

Priority: **9.1.3 Carry out urban design studies for areas, precincts and sites.**



Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
9.1.3.1 Continue Neighbourhood Centres Strategy, Stages 2 and 3 to encourage commercial vitality of centres.	Not commenced	These are urban design projects that need to be reassessed as part of the capital works budget.	Manager Strategic Planning	30/06/2011	

Priority Progress Comments:

As part of our residential strategy an urban design study has commenced for the Edgecliff commercial centre to determine its capacity to accommodate additional dwellings. Progress on the residential opportunity sites continues to be reported to the Urban Planning Committee.

Priority: **9.1.4 Manage and promote open space and foreshore areas with high visitation rates.**

Priority Progress Comments:

Promotional material and bookings management system in place.



Annual Progress Report

Strategy 2025: **9.2** **Balance tourism demands with impacts on the community.**

Priority: **9.2.1** **Ensure planning for high profile tourism areas considers and protects residential amenity.**

Priority Progress Comments:

No specific tourist-related projects were carried out.

Annual Progress Report

Strategy 2025: **9.3** **Maintain a high quality public domain to support and promote local business.**

Priority: **9.3.1** **Provide services to meet community expectations in relation to the presentation of business centres and high profile areas.**

Priority Progress Comments:

Cleaning and maintenance schedules are progressing to times frames and budgets

Priority: **9.3.2** **Provide street furniture maintenance services.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
9.3.2.1 Implement the Streetscape Works Program.	Completed	Streetscape works in the Double Bay and Bellevue Hill shopping precincts are now complete.	Manager Property and Projects	30/06/2011	

Priority Progress Comments:

Projects implemented as required. Refer to Capital Works Program for details.





Annual Progress Report

THEME : Goal 10 COMMUNITY LEADERSHIP AND PARTICIPATION: Working together.

Strategy 2025: 10.1 Improve communication with the community and increase awareness of Council activities.

Priority: 10.1.1 Provide professional publications, promotional material and media releases.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
10.1.1.27 Prepare a report investigating new methods of advertising items on public exhibition and generally engaging with the community. [Refer NOM 28/02/2011 - Clrs Boskovitz & Medcraft].	In Progress	Preparation of the report commenced with a view to presenting to Council in second quarter of 2011/12. Note: Original target date 30/06/2011.	Acting Manager Communications	31/10/2011	
10.1.1.28 Prepare a report on the feasibility of introducing a digital interactive screen to Five Ways, Paddington and Oxford Street to aid tourists in discovering items of interest in the suburb. [Refer NOM 11/04/2011 - Clrs Cavanagh & Medcraft].	Not commenced	Not commenced.	Acting Manager Communications	31/10/2011	

Priority Progress Comments:

Woollahra News our community bulletin is published monthly in the Wentworth Courier. Regular media releases are issued on Council actions, initiatives and events to promote our work, events, facilities and the opportunity for engagement. Our website is updated daily/weekly with news content and event information and revisions to service information for public use and benefit. Regular advertising, by way of our notification page and the Mayoral column also enhances public awareness of our initiatives. Our events are also used to showcase our community, build skills and awareness and encourage two way communication between Council and the community. As much as possible Mayoral speeches also include relevant information on our services, facilities and projects in an effort to broaden public awareness of what we do. An e-newsletter on bushcare and environmental issues are now available for public subscription. Public awareness and subscription to a range of e-newsletters on specific issues has increased in the last 6 months. We also use social media such as Facebook to increase promotion and boost Council's profile.

Priority: 10.1.2 Provide educational tours for school children and community groups on local government processes and Council's role in the community.



Annual Progress Report

Priority Progress Comments:

Council's communication department has developed a program on local government processes and Council's role in the community. Council conducts educational tours for school children and community groups on an ongoing basis throughout the year. Tours and excursions in conjunction with the Woollahra Small Sculpture Prize and the Environmental Schools Sculpture Competition and supporting workshops have been held to supplement our general interaction with school students.



Annual Progress Report

Strategy 2025: **10.2** **Plan for the long term future for Woollahra.**

Priority: **10.2.1** **Develop and maintain a long term Community Strategic Plan for Woollahra.**

Priority Progress Comments:

The Woollahra Community Strategic Plan - Woollahra 2025 our community..our place..our plan - was adopted by Council in April 2010. This 15 year plan sets the long term future for Woollahra. The Community Strategic Plan must be reviewed every four years by each new council following the ordinary local government elections. The Community Strategic Plan will be reviewed following the local government elections to be held in September 2012.

Annual Progress Report

Strategy 2025: **10.3** **Build and foster relationships, strategic networks and work collaboratively with all levels of government, non-government**

Priority: **10.3.1** **Work closely with the Southern Sydney Regional Organisation of Councils (SSROC) to improve service efficiency and effectiveness and to promote Council's position on matters of common interest.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
10.3.1.1 Actively participate in a range of SSROC Working Groups formed to undertake projects.	Ongoing	Council continues to actively contribute to the effective operations of SSROC.	General Manager	30/06/2011	

Priority Progress Comments:

Council continues to work closely with SSROC in all areas including ordinary meetings, standing committees and working parties.



Annual Progress Report

THEME : Goal	11	COMMUNITY LEADERSHIP AND PARTICIPATION: Well managed Council.
Strategy 2025:	11.1	Facilitate community led decision-making that is open, honest and ethical and benefits the broad community.
Priority:	11.1.1	<i>Undertake community consultation and engagement processes in Council decision-making and the delivery of projects.</i>

Priority Progress Comments:

Community consultation is being done across the organisation regularly on a broad range of issues and programs. Communications staff assists with promoting the engagement process through media, advertising and other promotional opportunities as requested. The extent of promotion is largely guided by the scope and reach of the project, objectives and budget. Support has been provided to Ward Councillors engaged in public consultation meetings with local residents.

Priority: **11.1.2** ***Provide organisational support systems that facilitate transparent and democratic decision-making.***

Priority Progress Comments:

Democratic and transparent decision making is an important part in maintaining the community's support and confidence in Council. Council's well established and documented processes are continually under review and allows the community to participate and scrutinise the decisions of Council. The community's involvement in the process is facilitated by the timely availability of meeting agendas on Council's website, at Council's Customer Service Centre and libraries, access to Council documents and files relating to agenda matters, open Committee meetings where members of the public can address the Councillors to voice their opinions, and the timely release of the meeting minutes on Council's website and at Council's Customer Service Centre.

Annual Progress Report

Strategy 2025: 11.2 Develop and maintain effective reporting systems that enable Council to measure and report on performance.

Priority: 11.2.1 *Ensure Council maintains a transparent and integrated planning and reporting framework that is legislative compliant and facilitates effective decision-making.*

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
11.2.1.1 Extend Council's Corporate Planning Reporting Software system to include an Enterprise Risk Management Module.	Deferred	The Risk Management Module database in Interplan is fully operational. The software system is now known as BRACM (Business Risk Assessment Control Module). All Departments have now identified all their business risks associated with their operations and existing risk control measures and these have been recorded into BRACM to create the Council's Corporate Business Risk Register.	Manager Risk Control and Safety Services	31/03/2011	✔

Priority Progress Comments:

Council has implemented an Integrated Planning and Reporting Software System (Interplan) to measure and report on performance against all Priorities and Actions in its Delivery Program 2009 to 2013 and Operational Plan 2010/11. Progress reports in relation to the Delivery Program and Operational Plan are presented to Council quarterly.

Priority: 11.2.2 *Ensure council maintains a strong governance framework by continually reviewing Council policies and procedures for adequacy and currency.*

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
11.2.2.1 Respond to any recommendations arising from the Division of Local Government's Promoting Better Practice Review of Woollahra Council.	In Progress	The report on the Promoting Better Practice review was submitted to the Council Meeting held on 14 February 2011. Implementation of the recommendations from the Review is in progress.	Manager Governance	30/06/2011	✔
11.2.2.2 Review Council's Annual Reporting requirements in conjunction with the implementation of the Integrated Planning and Reporting Legislation.	Not commenced	Advice has been received from the Division of Local Government, Department of Premier and Cabinet that reporting requirements for the 2009/10 Annual Report have not changed as the Integrated Planning and Reporting legislation only came into effect from 1 July 2010 for category 1 councils. The new reporting requirements will commence for the 2010/11 Annual Report.	Manager Governance	31/12/2010	



Annual Progress Report

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
11.2.2.3 Review the content and availability of information that Council is required to have available or publish under the Government Information (Public Access) Act 2009.	Ongoing	The information that Council is required to make available as "Open Access Information" under the Government Information (Public Access) Act has been identified. The information that Council can publish on the Council's website is being published on the website. If information is required to be made available to the public and it is not practical to publish that information on the Council's website the information will be made available through other means such as inspection or by providing a copy of the information.	Manager Governance	31/12/2010	

Priority Progress Comments:

The review of corporate and governance policies and procedures is ongoing. Where required, policies and procedures are updated to reflect current legislative or operational requirements and practices.

Priority: 11.2.3 Report regularly on Council's activities and achievements to the community.

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
11.2.3.1 Maintain a regime of reporting quarterly on Council's activities to the Council and the community.	Completed	Quarterly reporting on Priorities and Actions in the Delivery Program 2009 to 2013 & Operational Plan 2010/11 is occurring in accordance with the quarterly reporting timetable.	Manager Governance	30/06/2011	

Priority Progress Comments:

We have already developed established communication methods for updating the community on our achievements: the media, promotional material, the website, displays, advertising and events. These methods are used regularly to communicate our activities and achievements on an ongoing weekly and monthly basis.



Annual Progress Report

Strategy 2025: **11.3** **Maintain community access and effective participation in Council committees.**

Priority: **11.3.1** **Provide effective support to manage the efficient operation of Council and other Committee meetings.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
11.3.1.1 Continue to review and refine Council's business paper preparation and minutes recording processes in conjunction with the implementation of the Integrated Planning and Reporting Legislation.	Ongoing	Business paper preparation and minute recording is continually under review to ensure that the Councillors and community receive the most up to date information in an open, transparent and timely manner.	Manager Governance	30/06/2011	

Priority Progress Comments:

Support to Council and Committee meetings is ongoing and includes the timely preparation and delivery of meeting agendas to Councillors and the public, provision of staff to attend meetings and record the decisions of the meetings, to provide advice to the Committee Chairperson on the legislative and policy requirements for the operation of the meeting, and for the distribution and publication of the meeting decisions to Councillors, staff and the public.

Priority: **11.3.2** **Encourage community representation on subject based sub-committees.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
11.3.2.1 On-going review of Sub-Committee terms of reference and membership.	In Progress	This review process includes reviewing Council's sub-committees and the structure of their Terms of Reference (TOR) to ensure they have a TOR, that the TOR contains the essential elements that describes the sub-committees establishment, composition, scope/purpose, reporting mechanisms and that the sub-committee is reporting, if required, to the relevant standing committee. A review of the Animal Advisory Committee was completed in the previous quarter. A review of the Community Safety Committee and Ecological Sustainability Task Force was completed this quarter.	Manager Governance	30/06/2011	✔

Priority Progress Comments:

The activities to achieve this Priority are ongoing and includes periodic reviews of the promotion of the sub-committees via Council's web site, operation of the sub-committees to their stated Terms of Reference, conduct of meetings, opportunities for community participation and how the sub-committees are reporting their activities to Council and the



Annual Progress Report

community.



Annual Progress Report

Strategy 2025: **11.4** **Maintain Council's strong financial position.**

Priority: **11.4.1** **Effective management of Council's finances.**

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
11.4.1.1 Undertake community consultation in respect of Council's proposed Long Term Financial Plan and proposed future Section 508A Special Rate Variation application.	Completed	Community engagement undertaken in February 2011 on the Long Term Financial Plan and proposed Special Rate Variation (SRV) with a progress report to Corporate and Works Committee on 21 February 2011. Council's SRV application was submitted to IPART on 25 March 2011. IPART approved Council's application in full on 10 June 2011.	Manager Finance	25/03/2011	✔
11.4.1.2 Revalue Council's infrastructure assets using the fair value asset revaluation as required by the national accounting standard.	Completed	Revaluation of Building assets completed in 2008/09. Revaluation of Transport and Stormwater assets completed in 2009/10. Revaluation of Land Improvement assets completed in March 2011. Revaluation of classes of assets revised as part of the annual reporting and capitalisation reports, completed in the last quarter 2010/11.	Manager Civil Works and Infrastructure	30/06/2011	✔
11.4.1.76 Review and update Council's long term (10 year) financial plan in conjunction with developing our Community Strategic Plan.	Completed	Council's Long Term Financial Plan (LTFP) was reviewed and updated in conjunction with the preparation of Council's Special Rate Variation (SRV) application.	Manager Finance	30/06/2011	✔
11.4.1.77 Undertake a review of the Investment Strategy and Policy to ensure currency in changing economic times.	Completed	The Division of Local Government's Investment Policy Guidelines were released in May 2010 and formed the basis of a review of Council's Policy. A revised Ministerial Investments Order, released in February 2011, has also incorporated into a revised draft Investment Policy. The revised draft Investment Policy was adopted by the Corporate & Works Committee on 20 June 2011 and Council on 27 June 2011.	Manager Finance	30/09/2010	✔

Annual Progress Report

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
11.4.1.78 Prepare a report on the cost and impact of removing all regulations and fees for low impact photography in Woollahra. [Refer NOM 6/09/2010 - Clrs Shoebridge, Grieve & Jarnason].	Completed	Report presented to Corporate & Works Committee and referred to Council on the 11 October 2010.	Manager Open Space and Trees	30/06/2011	

Priority Progress Comments:

Council's Financial Statements for the year ended 30 June 2010 were prepared, audited and reported to the Corporate & Works Committee on 13 September 2010. Council adopted its Financial Statements on 20 September 2010.

Council's end of year result for 2009/2010, the June Budget Review, was also reported to the Corporate & Works Committee on 13 September 2010. This report included recommendations for revision of the budget for 2010/2011 following the Minister for Local Government's decision to not approve Council's proposed special rate variation for 2010/2011.

The revotes and rollovers of incomplete 2009/2010 projects were also considered by the Corporate & Works Committee on 13 September and adopted by Council on 20 September 2010.

Budget reviews are presented to Council quarterly, the last one being the March 2011 Quarterly Budget Review which was submitted to the Corporate & Works Committee on 23 May 2011.

Effective management of Council's finances remains a high priority in all operational business plans with regular reporting of finances to Managers to facilitate early identification of any budget variations. The rollout of new Enterprise Budgeting software has enhanced Directors' and Managers' access to budgetary performance and enabled the capture of budget variations as and when they arise.

Priority: **11.4.2 Manage the leasing and licensing of Council buildings.**

Priority Progress Comments:

Review of leasing and licensing of Council buildings is conducted on an ongoing basis.

Priority: **11.4.3 Implement the outcomes of the Property Assets Study.**



Annual Progress Report

Priority Progress Comments:

Property Assets Study outcomes are implemented on an ongoing basis. Supporting information was provided for inclusion into a report submitted to Council regarding 9A Cooper Park Road property. A further report will be submitted once the plan to rezone this site has been adopted.



Annual Progress Report

Strategy 2025: **11.5** **Deliver high quality services that meet customer expectations.**

Priority: **11.5.1** **Provide best practice customer services in a timely and professional manner.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
11.5.1.1 Development of customer feedback process that will enable analysis of customer service standards and facilitate continued service standard improvements.	In Progress	<p>A more formal and comprehensive approach to feedback will be developed as a result of the customer service strategy.</p> <p>Local initiatives that have already commenced and future developments for Customer Services are outlined below:</p> <p>The Customer Service department is enrolled in a Mystery Shopping program to facilitate quality measurement and support the delivery of customer service over the telephone. The annual program has been organised through the National Local Government Customer Service Network (NLGCSN) and will enable benchmarking of industry best standards against other councils. Preliminary discussions with the service provider have commenced and quality measurement is due to start April 2011. Future program developments include face to face quality measurement, and expanding the program across council.</p> <p>Research into a Customer Feedback system through NLGCSN has commenced.</p> <p>Quality standards have been developed for Call Centre /Reception team. We are currently in the process of creating quality standards for Front Counter. This is due fourth quarter 2011. We are at the Initial stage of this task. The first step is to form a project group comprising key customer service staff to develop the quality standards. this will be followed with coaching and training of counter staff, followed by regular quality assessments.</p>	Acting Manager Customer Service	30/06/2011	

Priority Progress Comments:

Customer Service departmental activities undertaken in the last quarter include:
Attendance at the annual National Local Government Customer Service Network Conference in May,



Annual Progress Report

Implementation and staff training of new administration procedures,
 Participation in annual mystery shopping program,
 Customer Service project team finalised KPI's for front counter

Training course participation included:

Policy & Report Writing

New staff induction course

PowerPoint training

Meeting facilitation skills

Two staff enrolled and commenced in Advanced Diploma of Management

Two staff commenced Certificate IV Project Management.

The final quarter results for 2010/11:

19,937 calls to our call centre; 290 development related applications; 3768 customer service requests generated; 1127 parking permits issued; 52,481 unique visitors to our website, 373,966 page views and 134,656 visits.

Priority: 11.5.2 Provide for the effective planning and delivery of information technology services to enable efficient services to the community.

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
11.5.2.1 Staged implementation of actions arising from Council's Information Technology Strategy.	Ongoing	Commenced the following: Implementation of a helpdesk system; Preparation of a business case for a new document management system; Installation of new virtual private network links to improve application access speed at external locations. Commenced implementation of Authority 6.3 with a scheduled live date of 4 October 2011.	Manager Information Systems	30/06/2011	

Priority Progress Comments:

Virtual private network links upgraded and a health check completed on virtual server and storage environment.

Priority: 11.5.3 Maintain a highly skilled, productive, committed and customer focused workforce.



Annual Progress Report

<i>Actions</i>	<i>Status</i>	<i>Progress Comments</i>	<i>Responsible Person</i>	<i>Target Date</i>	<i>Comment Updated</i>
11.5.3.1 Development of a corporate wide Customer Service Strategy.	In Progress	<p>Research into the development of the Customer Service Strategy has been undertaken but progression has been delayed. The Acting Manager Customer Services is re-prioritising this project for completion in early 2011/12.</p> <p>Work continued on the review of Council's Complaint Handling Procedure which feeds into the overall Customer Service Strategy. The project team has participated in 4 meetings to date and work has progressed from the data gathering stage to data analysis.</p> <p>NOTE: Original target date 30/09/2010.</p>	Acting Manager Customer Service	30/06/2011	
11.5.3.2 Ongoing monitoring and review of Council's Integrated Workforce Management Framework as part of our Workforce Management Plan.	Ongoing	The Best People Program (Integrated Workforce Management Framework) is now fully implemented with the Staff Performance Development and Review system and the go-live of the Career Development Program for Managers. We are now focusing on further improvement in Best People with the primary focus on workforce planning and staff engagement.	Manager Organisational Development and Human Resources	31/03/2011	✔
11.5.3.3 Implementation of a structural program for corporate business improvement processes through staff training and workshops.	In Progress	Best Service Program now fully implemented. Staff presentations are now held monthly with the aim of presenting to all staff by end of 2011. Thereafter we would continue to conduct refresher sessions. 5 continuous improvement projects are underway and 1 successfully completed.	Manager Organisational Development and Human Resources	31/03/2011	✔



Priority Progress Comments:

The new staff Performance Development Review system continued to grow in terms of participation and completion rates. The Career Development Program for Managers and Directors went live supported by a program of training sessions. The IT Kiosk concept is working well at O'Dea and plans to extend it to Quarry St next are taking shape. Our Best Service continuous improvement program is working to schedule with monthly presentations. Of the 6 projects started, 1 is now complete with significant savings identified. Payroll completed the Year End activity and the external audit returned satisfactorily results. Our flagship courses on management and projects are proceeding well. Intensive follow up of our Staff Survey issues continue with good staff support.

Annual Progress Report

Strategy 2025: **11.6** **Minimise risk for Council and the community.**

Priority: **11.6.1** **Maintain a risk management framework that achieves best practice in managing risks associated with Council's business activities.**

Actions	Status	Progress Comments	Responsible Person	Target Date	Comment Updated
11.6.1.1 Review and amend where necessary the Corporate Risk Management Plan.	Deferred	<p>The Corporate Risk Management Plan was revised following an external audit of the Council's risk management framework.</p> <p>The revision of the Corporate Risk Management Plan has seen its title change to Risk Management Strategy and its approach extend to ensure a clear link to Council's Delivery Program and Operational Plan and the Community Strategic Plan. Additionally, Department Risk Management Plans were introduced to show how each Department is contributing to and achieving compliance with the Risk Management Strategy. There are 22 Department Risk Management Plans in place.</p>	Manager Risk Control and Safety Services	30/06/2011	
11.6.1.2 Implement and maintain emergency procedures and inductions at Council owned venues.	Completed	Action ongoing. Evacuation exercises held with regular hirers at all venues.	Community Liaison Coordinator	30/06/2011	

Priority Progress Comments:

Effective management of risk remains a high priority across all of Council's operations and services. To support our commitment to effective risk management, Council has in place a comprehensive Risk Management Plan and Program that is pro-active and systematic in its approach to minimising our organisation's exposure to risks and losses.

Council has extended its commitment towards managing its risks by incorporating risk action improvement strategies as key components in the development of service delivery plans (DSPs) for all Council Departments. The ongoing management and monitoring of our progress in implementing those risk management improvement actions/opportunities is through our integrated planning & reporting software system.

Council has developed a Risk Management Database that integrates with our integrated planning & reporting software system. This database will improve management of key business risk improvement actions. The Database was operational in February 2011.

