

WOOLLAHRA COUNCIL ANNUAL REPORT

2018–2019



Acknowledgement of Country

Woollahra Council acknowledges the Gadigal and Birrabirragal people who are the traditional custodians of this land and pay respects to Elders past, present and emerging.



Message from the General Manager



This Annual Report for 2018/19 and the associated financial statements and summary of capital works outline how we are delivering on social, economic, infrastructure and cultural projects.

With a sound financial status, a balanced budget of \$114.4M and a healthy balance sheet, we have security, stability and flexibility to continue to make infrastructure improvements. Capital works and infrastructure projects offer practical and tangible benefits to our residents and ratepayers. Road, footpath, kerb and guttering renewals and seawall reconstruction have been a top priority, with 150 projects identified for 2018/19.

Our focus on environmental preservation, education and sustainability has continued to play an important role in many service delivery areas. Diverting waste from landfill has been a priority and this year 55% of domestic waste was processed into compost. With the help of bushcare volunteers and the community, more than 5000 new seedlings were planted. We enhanced the embankment and completed significant bush regeneration in Cooper Park, installed our first electrical vehicle charging station, and partnered with neighbouring councils on environmental education.

In the last 12 months we have advanced the Cross St cinema and car park project to further revitalise the Double Bay commercial centre. We have also progressed feasibility studies for the Rose Bay car park redevelopment project, planned for the commercial centre. Our decision to relocate Woollahra Library to the Double Bay commercial centre was vindicated with a substantial increase in membership in the last 12 months

and the successful activation of Kiaora Place. A total of 699,917 people visited our libraries and more than half our residents are members.

Our standout cultural development project approved by Council this year was the new community art gallery (set to open in 2020) to be located in the beautiful heritage building overlooking Blackburn Gardens. Heritage preservation and strategic planning were a strong focus of attention for Councillors and staff in the last financial year. Further resources allocated in this area will help ensure our history and heritage is preserved whilst maintaining good urban design and planning outcomes.

\$157k in funding was allocated to community organisations through our Community, Cultural, Environmental and Placemaking grants program.

Our engagement efforts were increased with the introduction of a new online platform 'Your Say' which provides the community with the opportunity to have their say. 546 people registered to have their say and more than 7600 people engaged with us. We are always open to community feedback on our projects, services and facilities. Offering great customer service is our constant motivation for improvement. I am grateful to our Councillors and staff for their shared commitment to customer service and dedicating their skills, time and energy to public service.

I encourage you to follow us on social media and sign up for our free monthly e-newsletter *Woollahra News* via the website to find out about our projects, opportunities to have your say and ensure you don't miss the wide range of exciting events on offer in our local area.

Gary James

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Murray Rose Pool, Redleaf



Introduction

Overview of the Annual Report

Council's Annual Report is one of the key accountability mechanisms between Council and the Woollahra community. Based on community consultation, Council developed our Community Strategic Plan *Woollahra 2030—Our Community, Our Place, Our Plan*, presenting a forward-looking vision for the future of the Woollahra Community.

Woollahra 2030 is structured under five Themes and eleven Goals, which represent the shared vision for Council and the community and sets clear strategies to meet this vision. Council's four year Delivery Program and Annual Operational Plan (DPOP) identifies the Priorities and Actions that respond to the Themes, Goals and Strategies in *Woollahra 2030*. The Annual Report details Council's performance against the Actions outlined in the Delivery Program and Annual Operational Plan.

The Annual Report also includes a range of statutory information Council is required to report on under the Local Government Act and Regulation. This information assists the community's understanding of Council's performance as a business entity and community leader.

Woollahra Municipality

Woollahra Municipality is located in Sydney's eastern suburbs, about 5 kilometres from the Sydney GPO. The Municipality is bounded by Port Jackson (Sydney Harbour) in the north, the Waverley Council area in the east, Randwick City in the south and the City of Sydney in the west. The Woollahra Municipality includes the suburbs of Bellevue Hill, Darling Point, Double Bay, Edgecliff, Paddington (part), Point Piper, Rose Bay (part), Vaucluse (part), Watsons Bay and Woollahra.

The total land area is 12 square kilometres including harbour foreshore and beaches. The area is predominantly residential, with some commercial land use, parklands and a military reserve. Natural features of the Municipality include 16 kms of harbour foreshore consisting of rocky headlands, coastal cliffs and beaches, approx. 30 hectares of bushland located in 5 reserves with 3 vegetation communities containing over 300 plant species including 2 threatened and 1 vulnerable species. Other prominent features include Sydney Harbour National Park, the Macquarie Lighthouse, Gap Park and the award-winning Rose Bay Promenade. Woollahra is also the location of some of Sydney's premier shopping precincts such as Double Bay, Paddington and Queen Street, Woollahra.

The traditional custodians of the Woollahra area are the Gadigal and Birrabirragal people. European settlement dates from 1790, although development was minimal until the 1860s. Land was used mainly for dairy farming and market gardening, with some fishing. Expansion took place in the 1880s and 1890s, continuing into the early 1900s and the inter-war period. Significant development occurred during the immediate post-war years, from the 1950s to the mid 1960s. The population gradually declined from the late 1960s, falling from 63,000 in 1966 to 53,000 in 1976 and then to 51,000 in 1986, but has risen since to 58,456 in 2017.

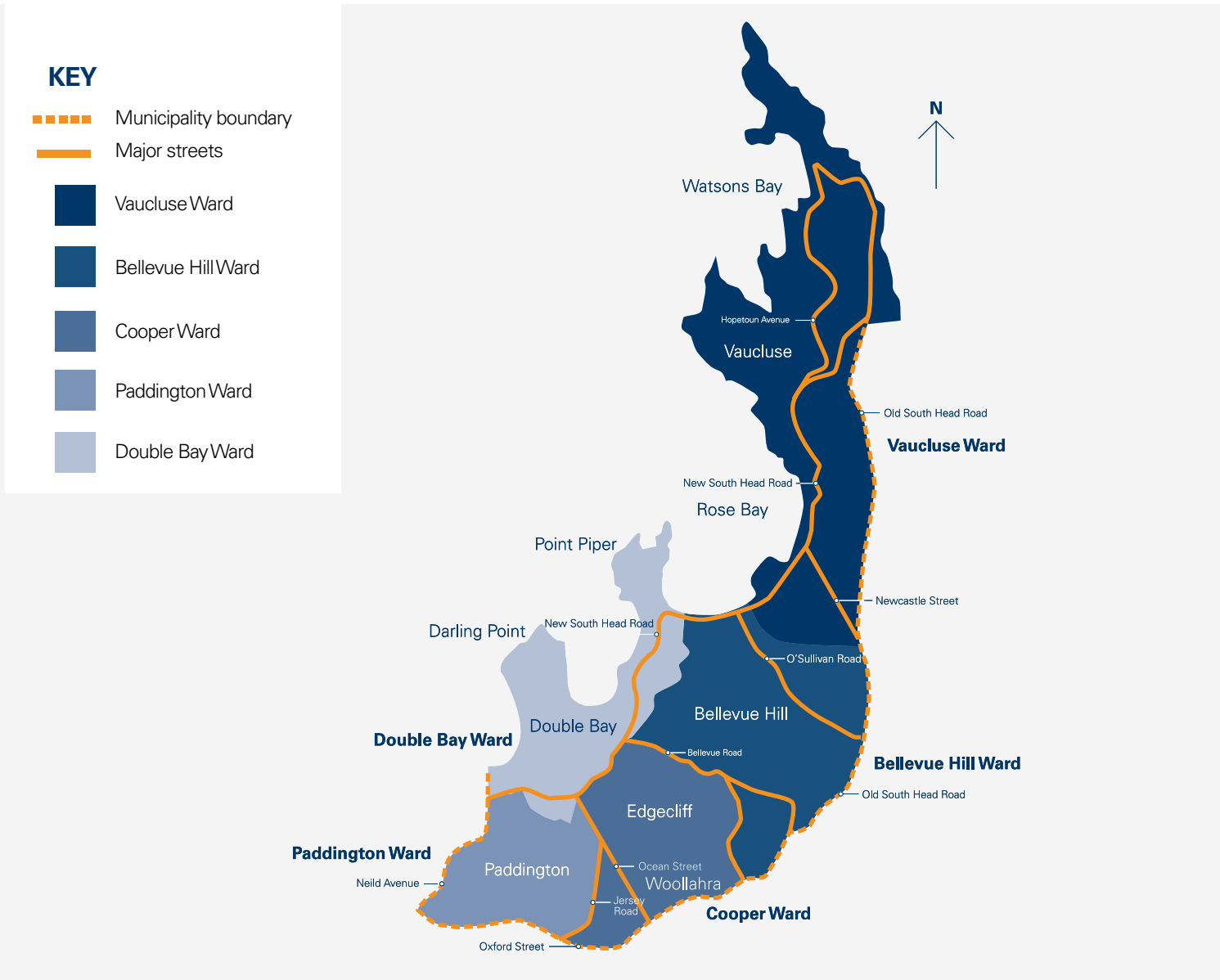
Woollahra Council

The Woollahra Local Government Area is divided into five electoral wards: Bellevue Hill, Cooper, Double Bay, Paddington and Vaucluse, each of which is represented by three Councillors.

The Councillors meet each week in different Committees and twice a month in a full Council meeting, to consider reports presented to them by Council staff. These meetings are open to the public. Information on upcoming meetings is available on Council's website: woollahra.nsw.gov.au/council/meetings_and_committees

The formal Committee Structure of Council is supported by a range of Advisory Committees and Working Parties that provide a wider opportunity for community involvement in the Council decision making process.

Woollahra Council is committed to the principles of access and equity. We are continually working towards improving equal access to our services and facilities to all who live in, work in and visit the area.



Guiding principles

Council recognises the guiding principles set out in the Local Government Act in everything it does.

These principles are:

Exercise of functions

- Councils should provide strong and effective representation, leadership, planning and decision-making.
- Councils should carry out functions in a way that provide the best possible value for residents and ratepayers.
- Councils should plan strategically for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- Councils should work co-operatively with other Councils and the State Government to achieve desired outcomes for the local community.
- Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- Councils should work with others to secure appropriate services for local community needs.
- Councils should act fairly, ethically and without bias in the interests of the local community.
- Councils should be responsible employers and provide a consultative and supportive working environment for staff.

Community participation

- Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Decision-making

- Councils should recognise diverse local community needs and interests.
- Councils should consider social justice principles.
- Councils should consider the long term and cumulative effects of actions on future generations.
- Councils should consider the principles of ecologically sustainable development.
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Financial management

- Council spending should be responsible and sustainable, aligning general revenue and expenses.
- Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- Councils should have effective financial and asset management, including sound policies and processes.
- Councils should have regard to achieving intergenerational equity.

Integrated planning and reporting

- Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- Councils should identify strategic goals to meet those needs and aspirations.
- Councils should develop activities and prioritise actions, to work towards the strategic goals.
- Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- Councils should regularly review and evaluate progress towards achieving strategic goals.
- Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- Councils should collaborate with others to maximise achievement of strategic goals.
- Councils should manage risks to the local community or area or to the council effectively and proactively.
- Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.



Values and commitments

Consistent with the guiding principles, Council has established the following values and made the following commitments:

Our values

Woollahra Council values
Respect for people
Integrity and excellent performance
Professional, quality service
Open, accountable communication

Our commitments to our people

- We will manage our internal processes to ensure a seamless customer experience
- We will conduct a safe, fair and open workplace where people are recognised and encouraged to develop their talents
- We will communicate openly and inclusively with clear and consistent language
- We will challenge ourselves to go on doing better.

Our commitments to our community

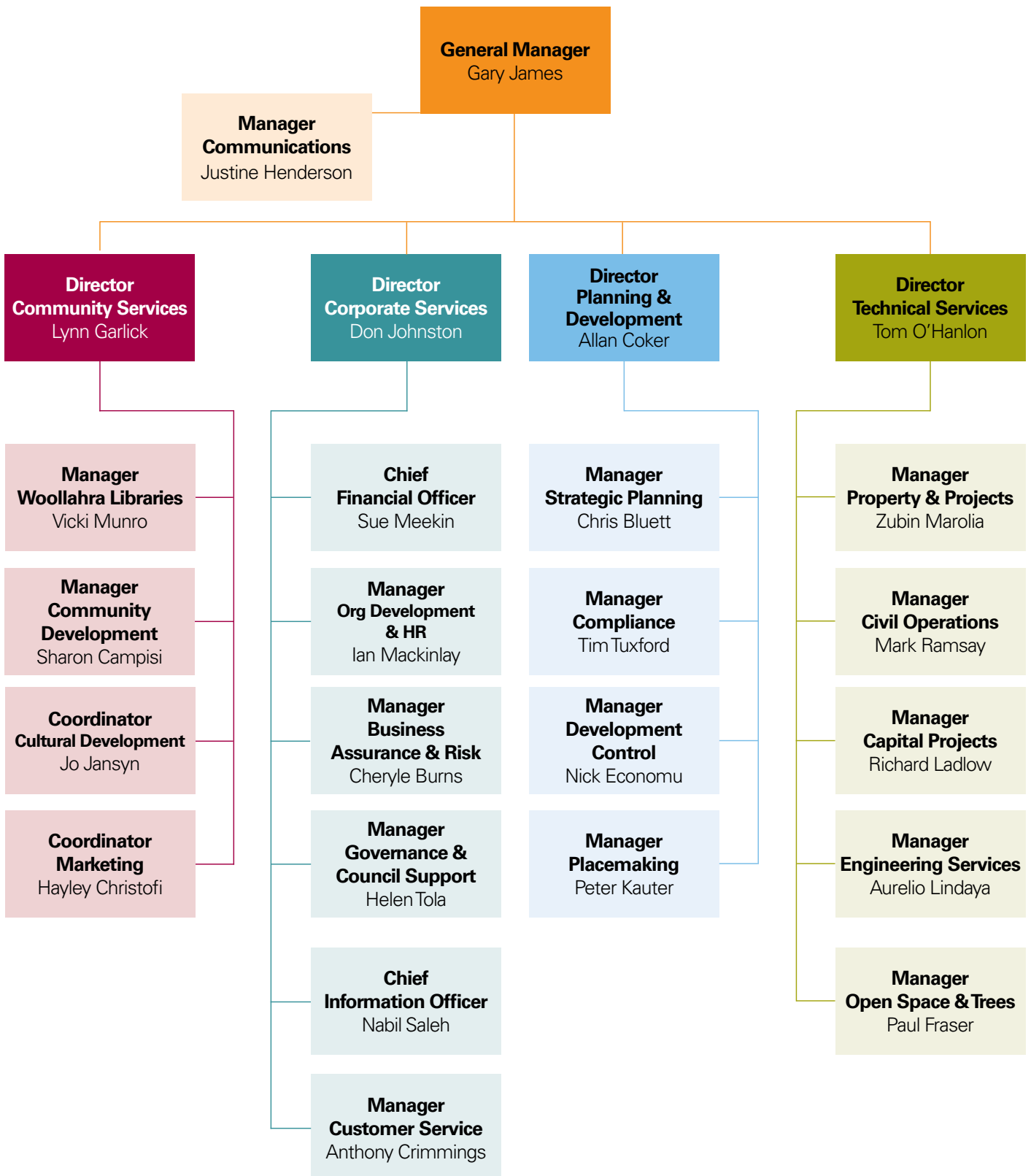
- We will deliver seamless, responsive services to our community
- We respect the rights of every customer to be treated fairly
- We will keep our community informed about Council's services and activities and encourage community feedback
- We will continuously strive to improve our services to the community
- We will engage with our community to promote opportunities for participation in Council's planning and decision making
- We will commit to continuous improvement and innovation in our service delivery to deliver best value for our community

Councillors

Our Woollahra local government area consists of five electoral wards, with three Councillors representing each Ward, a total of fifteen (15) Councillors. The last election was held in September 2017.

BELLEVUE HILL WARD	COOPER WARD	DOUBLE BAY WARD	PADDINGTON WARD	VAUCLUSE WARD
 <p>Nick Maxwell Councillor</p>	 <p>Luise Elsing Councillor</p>	 <p>Richard Shields Deputy Mayor</p>	 <p>Peter Cavanagh Councillor</p>	 <p>Claudia Cullen Councillor</p>
 <p>Lucinda Regan Councillor</p>	 <p>Anthony Marano Councillor</p>	 <p>Mark Silcocks Councillor</p>	 <p>Harriet Price Councillor</p>	 <p>Mary-Lou Jarvis Councillor</p>
 <p>Isabelle Shapiro Councillor</p>	 <p>Megan McEwin Councillor</p>	 <p>Toni Zeltzer Councillor</p>	 <p>Matthew Robertson Councillor</p>	 <p>Susan Wynne Mayor</p>

Organisation structure



Woollahra workforce

Our organisation is structured into four Divisions:

- Community Services
- Corporate Services
- Planning and Development
- Technical Services.

There is also a Communications Department that reports directly to the General Manager.

Services we provide include:

- Asset management
- Capital works
- Community and cultural development
- Development assessment
- Environmental health and building control
- Recreation and open space management
- Urban planning.

Internal services under the Corporate Services

Division include:

- Customer Services
- Finance and Corporate Planning
- Organisational Development and Human Resources
- Business Assurance and Risk Management
- Information Technology
- Governance and Council Support.

For more information on our facilities, projects or services, please contact our Customer Service Centre on 9391 7000, Monday to Friday 8.00am to 4.30pm or visit Council's website:

woollahra.nsw.gov.au

Future direction

Together, Council and the community have contributed to the development of a long term vision for Woollahra.

Through our community engagement process we identified what is important to us, the things we value about Woollahra as a place to live, work and visit and what we want to see in our community in the future. This engagement informed the development of our community strategic plan, *Woollahra 2030 – Our Community, Our Place, Our Plan* as well as our current Delivery Program and annual Operational Plan.

Integrated planning and reporting framework

Woollahra Council's integrated planning and reporting framework comprises our Community Strategic Plan and our combined Delivery Program and Operational Plan, all supported by our Resourcing Strategy. Our Annual Report is our report to the community on our achievements for the year.

The Local Government Act 1993 requires Council to report on the effectiveness of the principal activities undertaken and on achievements in implementing the Delivery Program and Operational Plan.

Council's integrated planning and reporting Framework forms the structure for reporting to the community as demonstrated in the diagram below:



The Community Strategic Plan, *Woollahra 2030*, presents a vision for the Woollahra Local Government Area and is structured around five Themes. Themes are supported by Goals and Strategies.

Woollahra 2030's five Themes are:

- Community wellbeing
- Quality places and spaces
- A healthy environment
- Local prosperity
- Community leadership and participation

The eleven Goals of these Themes are:

- A connected, harmonious and engaged community for all ages and abilities
- A supported, enabled and resilient community
- A creative and vibrant community
- Well planned neighbourhoods
- Liveable places
- Getting around
- Protecting our environment
- Sustainable use of resources
- Community focused economic development
- Working together
- A well managed Council

Our Goals are supported by a number of Delivery Program Priorities and Operational Plan Actions. Our combined Delivery Program and Operational Plan supports *Woollahra 2030* by identifying Priorities and Actions to implement under each of the Themes, Goals and Strategies in *Woollahra 2030*.

Priorities demonstrate Council's commitment to the community by detailing what Council will do over the electoral term to achieve the Goals and Strategies. Priorities are supported by one year Actions which identify what Council plans to undertaken annually.



Community Strategic Plan

Woollahra 2030 is our Community Strategic Plan that has been developed by Council in consultation with the Woollahra community. It presents a long term vision for Woollahra and is structured around five broad interrelated Themes, each of which is supported by a range of Goals and Strategies.



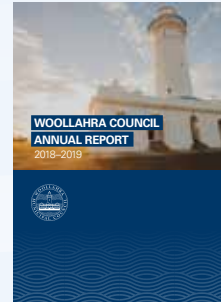
Delivery Program & Operational Plan

Our Delivery Program and Operational Plan identifies a number of Priorities and Actions in response to the Themes, Goals and Strategies identified in *Woollahra 2030*, to relay Council's commitment to the community over the term (2017 to 2020) of Council. Council has combined its Delivery Program and annual Operational Plan into one document for ease of reference. Quarterly progress reports are presented to the Council and community in relation to the Delivery Program and Operational Plan.




Resourcing Strategy

The *Resourcing Strategy* comprises Council's Asset Management Strategy, Long Term Financial Plan and Workforce Management Plan.



Annual Report

Our Annual Report provides a year in review and is prepared within five months of the end of each financial year in accordance with the requirements of the *Local Government Act 1993*.



Delivery Program and Operational Plan

Community wellbeing

This theme outlines Council's commitment to community wellbeing through the planning, facilitation and provision of appropriate community and cultural services and facilities throughout the Municipality.

This theme consists of three Goals:

Goals for Community wellbeing

A connected and harmonious community

A supported community

A creative and vibrant community

10% of operational expenditure*

\$9.882m

3% of capital expenditure

\$0.531m

*Administration costs are spread across each area

Open spaces provide community connections



2018–2019 snapshot

In the 2018/19 financial year, Council provided programs, services and information for our local residents and visitors.

The focus on 2018/19 was to support, educate and raise awareness for people as they aged, those with disability or anxiety, families, young people and those experiencing social isolation or domestic violence.

Learning and creative opportunities were delivered via our community, cultural programs and learning services.

People’s sense of community is not based on where they live but on the relationships they have with the people where they live and on their sense of belonging.



\$1.15m
grants income generated



10
community venues for hire



21 Pieces
of Public Art



33 Pieces
of Street Art
includes murals and traffic signal boxes

Across 3 Woollahra Libraries:

699,917 Library visits last year

6,579 new members



680 programs and events for children and young adults

102 Library Volunteers

55% residents are Library members

“ 769 ”
Your Say Woollahra visitors:
Community Facilities Study & Library Strategic Plan



10,000+
followers



24K subscribers to **55 e-newsletters**

35,000+ people connected at events or programs held by **Community Services**



A connected and harmonious community

Our Goal

Woollahra will be a community where people care for each other, have a sense of belonging and can contribute meaningfully to their community and neighbourhood through participation in community life.

Goal 1:

A connected and harmonious community

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	5	22%
In Progress	1	4%
Ongoing	17	74%
Deferred	0	0%
Not commenced	0	0%
Total	23	100

Our annual Cultural Day was themed *Viva America Latina*, held in Lyne Park, Rose Bay and attended by approximately 8,000 people. Findings from 105 intercept surveys revealed that 55% of attendees were Woollahra residents with a further 18% being from neighbouring LGAs. The event trialled the 'no single use plastics' draft policy, with market stall holders only using recyclable environmentally-friendly serving containers for food and recyclable or compostable cups for serving alcohol.



Cultural Day 2018, *Viva America Latina*

Council hires 10 venues to community groups across the LGA, to attract regular and casual hirers undertaking a range of social, cultural and recreational activities for the community. In 2018/19 over 450 different hirers utilised these venues for 13,000 hours of use.

Regular events included the Woollahra School of Philosophy, the 'Business Bites' program focussed on local businesses, author events and coordination of eight Book Clubs to connect people and ideas to encourage lifelong learning.

102 community members participated in volunteering at Woollahra Libraries, with tasks including Justice of the Peace services, assisting with the digitisation of Local History resources, StoryTimes and using devices to access digital collections, shelving, slide monitoring and students completing their Duke of Edinburgh Award.

A supported community

Our Goal

Woollahra will be a place where people have access to a range of effective and diverse social services and programs that meet the changing needs of our community.

Goal 2:

A supported community

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	1	11%
In Progress	0	0%
Ongoing	8	89%
Deferred	0	0%
Not commenced	0	0%
Total	9	100

In 2018/19 Council allocated community grants to:

- Bike East towards the purchase of a trishaw, to enable BIKEast to offer a Cycling Without Age Program, connecting residents of care homes with volunteer 'pilots' to go for rides around their community.
- COA Sydney to support fortnightly bus trips for seniors with significant mobility issues.
- Inala (Miroma) for the annual Miroma Art Exhibition which showcases the creative talents of individuals with disabilities living in the Eastern suburbs.
- Little Heroes Swim Academy for an aquatic wheelchair to support a Learn to Swim program for young people with a disability living in the Woollahra area.
- A Unique Hug to enable members of the community come together to knit items for vulnerable and socially isolated people.



Cycling Without Age Program

Council also continues to support Holdsworth to deliver programs and services for isolated people with a disability.

Our libraries service 33,000+ Woollahra Libraries members, including over 14,000 items and 4,000 eResources delivered to more than 280 Home Library Service members and 13 institutions, to reach community members with a disability or the frail aged.

Measuring supply against the benchmark of 0.44 places per child, in July 2018 a gap of 25 child care places across the Woollahra LGA was identified. Funding was sought to expand the Woollahra Preschool Service, with 95% of estimated costs (\$738,500) secured from the State government in February 2019 for expansionary works to create 20 new places.

The Woollahra Preschool Inclusion Support program continues including the employment of a early childhood qualified Inclusion Support Teacher and reduced fees for children with identified additional support needs.

A creative and vibrant community

Our Goal

Woollahra will be a place where people of all ages and backgrounds have access to lifelong learning opportunities, cultural and community activities. We will support local creativity, cultural pursuits and creative talents

Goal 3:

A creative and vibrant community

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	6	35%
In Progress	1	6%
Ongoing	10	59%
Deferred	0	0%
Not commenced	0	0%
Total	17	100

2018/19 the Woollahra Small Sculpture Prize attracted 668 artist entries. Artists participating in our Artist in Residence Program have been utilising space in the EJ Ward Paddington Community Centre, each undertaking a community project in exchange for use of the space.

Woollahra Council entered into an exciting partnership with UNSW School of Art and Design to undertake a cutting edge project with the Woollahra community (particularly those over 65 to talk about their aspirations and fears of ageing). Community members have been creatively engaged in groups where they have spoken



Winner, 2019 Woollahra Small Sculpture Prize
Autumn On The Monaro by Merran Esson

about the concept of home and community and what it means to them as they age. This project has been in collaboration with UNSW's Ageing Futures Institute, which is pioneering Labs without Walls. Using this approach, research is not confined to 'research labs' in universities but takes place with members of the community. This data will be used by artists to create artworks and feedback to the community as part of The Big Anxiety – festival of arts + science + people. This festival is an innovative international arts festival focusing on mental wellbeing, which began in 2017 and ran from October–November 2019.

An additional \$40,000 of State Library funding was awarded to Woollahra Libraries to continue to digitise our Local History collection to allow 24/7 online access. The addition of 1,071 new catalogue records has improved the accessibility of the digitised Woollahra Building Register series in the Local History Digital Archive, a vital resource for members of the community who wish to research property history. Interest and engagement with Local History has been consistently demonstrated by the volume of online searching, with 4,686 searches of Council's documents archive and 161,948 searches of library databases.

Quality places and spaces

The quality places and spaces theme outlines Council's commitment to continue to work to keep our area unique and beautiful and ensure that areas of special character and of heritage significance are protected and enhanced.

This theme consists of three Goals:

Goals for Quality places and spaces

Well planned neighbourhoods

Liveable places

Getting around

32% of operational expenditure*

\$31.622m

73% of capital expenditure

\$12.409m

*Administration costs are spread across each area

Lyne Park, Rose Bay





2018–2019 snapshot

In the 2018/19 financial year, Council provided planning for green, multi-purpose infrastructure that supports and connects our community, heritage and local character and seamlessly integrated active transport.

 **24,600m²**
roads renewed
across Woollahra

 **7,000m²**
footpath renewed
across Woollahra

181.56 tonnes 
pollution diverted from
Sydney Harbour & collected
at our storm water pits.

12 
amenities blocks upgraded
with energy efficient lighting

567 Development
Applications

320 s.4.55
Applications

338 building
approvals

 **32,166**
registered vehicles

Well-planned neighbourhoods

Our Goal

Woollahra will have well planned, high quality and sustainable building development that respects and enhances our environment and heritage.

It will complement and retain the local character of our suburbs, villages and neighbourhoods and provide access to a range of housing options.

Goal 4:

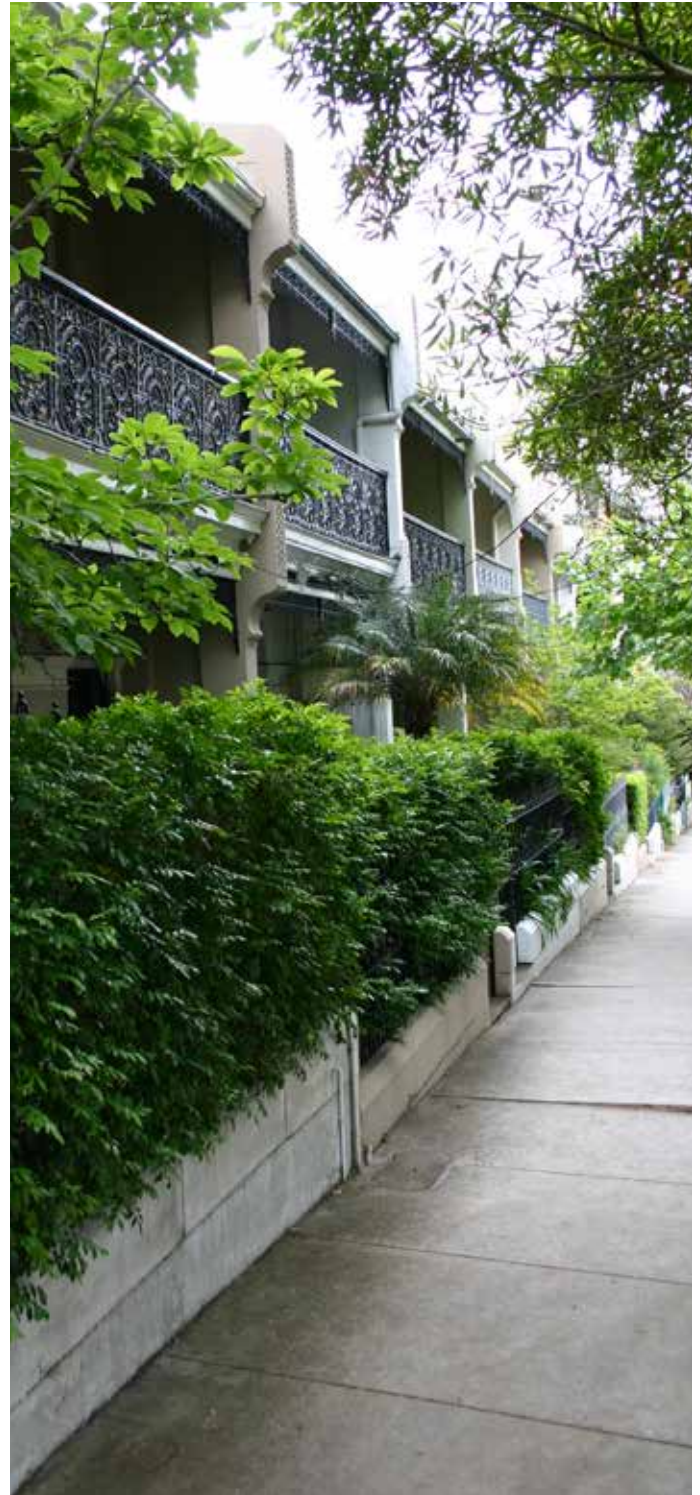
Well-planned neighbourhoods

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	14	26%
In Progress	26	49%
Ongoing	4	8%
Deferred	2	4%
Not commenced	7*	13%
Total	53	100

In 2018/19, we were tasked by the Greater Sydney Commission with drafting and conducting community consultation for a 20 year land-use vision, the Local Strategic Planning Statement (LSPS). This document sets out the special character and values of Woollahra that are to be preserved and how change will be managed into the future 331 community submissions were considered in the drafting of our LSPS.

*4 actions were introduced as a result of Council decisions in the final quarter of 2018/19.



Heritage terrace houses, Paddington

Livable places

Our Goal

Woollahra will be a community with accessible, integrated and well maintained public places and open spaces. We will have clean and well maintained infrastructure and community facilities. It will be a safe and attractive place with high quality public and private facilities and amenities.

Goal 5: Livable places

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	3	15%
In Progress	8	40%
Ongoing	9	45%
Deferred	0	0%
Not commenced	0	0%
Total	20	100

As a result of a change to the Crown Lands Act, Council's are to investigate and review Plans of Management (POM's) for all Crown Lands. Consultation for Sir David Martin Reserve Plan of Management ran for 5 weeks with 438 online visits with 108 submissions received, informing updates to the Sir David Martin Reserve Plan of Management.

106 general community members and 41 hirers of community facilities were consulted to contribute to a Community Facilities Study to inform current



St Brigid's – soon to be a new gallery

and future planning for our existing and proposed community buildings.

A Planning Proposal was approved for both the lan St and Wilberforce Ave Rose Bay car parks redevelopment. A new 750m² community centre is included in the proposal.

A Development Application for redevelopment of the St Brigids building (formerly Double Bay Library) into a community art gallery was approved with detailed design drawings underway.

Floodplain Risk Management Plans are progressively being developed for various catchments within Woollahra. Floodplain risk management studies and plans have been completed for Rushcutters Bay, Double Bay, Rose Bay and Watsons Bay. A grant funding application has been made to the Department of Planning, Industry and Environment to develop flood studies and plans for Vaucluse, Darling Point and other catchments.

Getting around

Our Goal

Woollahra will be a place where it is easy to get around, easy to access our foreshore, our recreation facilities, our green open space and our public and private institutions. We will also have easy access to the city and its wide range of services and facilities and be able to access public transport, walking and cycling routes within our area.

Goal 6: Getting around

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	0	0%
In Progress	1	25%
Ongoing	3	75%
Deferred	0	0%
Not commenced	0	0%
Total	4	100

A major review of the Resident Parking Zones in Paddington and Woollahra is complete. Significant improvements have been implemented as a result. New pedestrian crossings have been installed in Bellevue Hill and Woollahra to improve pedestrian safety and amenity. A preliminary draft of the Woollahra Integrated Transport Strategy was implemented in 2018/19.

Refer to Part 2 of the Annual Report for Capital Works Projects.



Cycleway network

Cooper Park



A healthy environment

The healthy environment theme outlines Council's commitment to improving native bushland through a bush regeneration program, the implementation of a tree management policy and managing tree preservation orders for trees on private and public land, as well as achieving sustainability targets through waste management, water sensitive urban design and educational initiatives.

This theme consists of two Goals:

Goals for a healthy environment

Protecting our environment

Sustainable use of resources

14% of operational expenditure*

\$13.333m

11% of capital expenditure

\$1.766m

*Administration costs are spread across each area

Bushcare at Parsley Bay Reserve



2018–2019 snapshot

We all share the beauty of Woollahra's scenic natural environment and can all help to protect it for future generations to enjoy by making sustainable choices

In the 2018/19 financial year, capital improvements throughout our natural areas were implemented with the guidance of our asset register and Biodiversity Strategy.

Council's Bushcare program continues to run successfully at the following locations:

- Cooper Park
- Gap Park
- Harbour View Park
- Parsley Bay
- Trumper Park
- Paddington Community Nursery.



704 tonnes
street litter collected



1,341 tonnes
domestic hard waste
diverted from landfill



3,855 tonnes
domestic organic
waste collected



55%
red-lid domestic waste
processed into compost



68 Bushcare
volunteers

42 environmental
educational events

159 street and park
trees planted

4,156 new ground cover
plants planted



1,400 subscriptions
to our Bushcare eNewsletter

Protecting our environment

Our Goal

Woollahra will be a place where the natural environment will be protected and conserved from adverse impacts, to preserve our vegetation and wildlife habitats

Goal 7:

Protecting our environment

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	0	0%
In Progress	2	50%
Ongoing	2	50%
Deferred	0	0%
Not commenced	0	0%
Total	4	100

Completed capital projects from 2018/19 include the embankment enhancement of Cooper Park Creek, the continued bush regeneration works in Cooper Park and the continued plantings at the ponds in Cooper Park and Trumper Park.

The Greenweb Street Tree Strategy principles continue to be implemented. We have also been successful in a \$100K grant from the NSW Government program 5 Million Trees, which we will put towards planting and maintenance of new trees in the next phase of planting programs. Council has also launched the Harbourcare program which invites Community and business groups to help remove litter from waterways and Sydney Harbour.



Water Dragon, Parsley Bay Vauclose

Maintenance and service programs for street cleaning to prevent litter and dirt entering the stormwater drainage system continue on a monthly basis in residential streets. High traffic areas and known 'hot spots' are cleaned on a fortnightly or weekly basis.

Beachwatch continues to collect water quality samples at recreational swimming locations such as Murray Rose Pool at Redleaf, Rose Bay Beach, Neilsen Park Pool and Watsons Bay Baths. Council has undertaken water quality monitoring in order to establish the cause of poor water quality at Rose Bay and has worked with SydneyWater to resolve water quality issues .

During the year 40 customer requests were investigated by Council's Rangers with regard to erosion and sediment control on building sites and 53 customer requests were investigated by Council's Rangers & Environmental Health Officers relating to potential water pollution, with 5 penalty infringement notices were issued for pollution offences.

Sustainable use of resources

Our Goal

Woollahra will reduce energy and water use, reduce emissions and develop adaptation actions that will reduce the impacts of climate change. We will minimise waste generation and encourage resource recycling.

Goal 8:

Sustainable use of resources

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	7	70%
In Progress	0	0%
Ongoing	3	30%
Deferred	0	0%
Not commenced	0	0%
Total	10	100

Council is continuing to work on the Sydney Harbour Estuary Coastal Management Program being led by the Sydney Coastal Councils Group with Stage 1 now complete.

Council, in partnership with Waverley and Randwick Councils, continues to progress the development of the Eastern Beaches Coastal Management Program through grant funding provided by Department of Planning, Industry and Environment. These programs take a risk management approach towards sea level rise and coastal inundation.

Council also works in partnership with Waverley Council and Randwick Council to implement the Eastern Suburbs Low Carbon Future Plan. The regional partnership has measured regional emissions and has developed strategies to reduce our emissions. 2018/19 projects included:

- Lobbying for performance standards for new developments and increased BASIX targets
- Infrastructure for Electric Vehicles
- Waste reduction strategies such as Compost Revolution and Grow It Local
- Solar My School Program.

The Solar My School program was awarded the Local Government Professionals NSW Excellence Award for Environmental Leadership and Sustainability. Through the Program to date, five schools have installed solar power systems with another seven currently at either the tender or feasibility report stage. This takes the total capacity across the LGA to 600 kW.

Woollahra's first public electric vehicle charging station was installed at Kiaora Place carpark and launched on World Environment Day.

In 2018/19, Council has awarded grants to 9 projects for the 2019/20 Environmental Grants Program, recipients included local schools and child care centres, a community garden, a residential aged care facility and a local beach cleaning group.

Local prosperity

The local prosperity theme outlines Council's commitment to improve and promote our town centres, improve our understanding of local tourism trends and the role tourism plays in the local economy.

Five Ways, Paddington

This theme consists of one Goal:

Goal for local prosperity

Community focused economic development

8% of operational expenditure*

\$7.958m

2% of capital expenditure

\$0.244m

*Administration costs are spread across each area



2018–2019 snapshot

Our plan for community revitalisation by introducing the latest tools of economy building, community capital, and placemaking.

Woollahra continues to be a popular destination for domestic and international tourists, adding to the local economy.

The Oxford Street & Paddington Roadmap Report and Double Bay Place Plan plan for the physical, social, cultural, economic and environmental things we need to do across the disciplines of land use planning, urban design, social, cultural, environmental and business development to nurture thriving hubs for local businesses.



\$45,097
in community
Placemaking grants



653,053
international visitors



247,893
domestic visitors

31% workers 
live and work in the area

 **79.6%**
resident workers
have a tertiary qualification

9,260 
local businesses

25,663 
local jobs

4% commercial vacancy rate
Oxford St, Paddington

Community focussed economic development

Our Goal

Woollahra will maintain the diversity of our local economic base and encourage new business into the area that will enhance and positively impact on community life.

Goal 9: Community focussed economic development

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	1	13%
In Progress	1	13%
Ongoing	6	75%
Deferred	0	0%
Not commenced	0	0%
Total	8	100



Ganda, a free wayfinding app for Double Bay

Council has received funding from Roads and Maritime Services for design work on the Bay Street link, to link the centre to the harbour by upgrading paving, street lighting and crossing points and redesign the cul-de-sac terminus. Engineering design work has commenced and lighting projects in and around the ferry wharf have been carried out including tree bud lighting along Bay Street, tree uplighting in Steyne Park, Marathon Road steps and the Steyne Park cenotaph.

A way finding application for mobile devices (called 'Ganda') has now been developed and is available on the Apple iStore and Google Play .

Urban design options are being prepared for properties which have a frontage or back onto Kiaora Lane to encourage tenancies to open up onto Kiaora Lane and increase outdoor dining and trading.

The 3 Council's Regional Environment Program (Randwick, Waverley and Woollahra) has been investigating the potential to offer a separated organic waste collection service to commercial waste customers, to reduce the amount of waste sent to landfill from businesses in the Eastern suburbs.

Regular events are happening in Perry Lane, nearby to Juniper Hall and the Reservoir Gardens. These have included the Head On Photo Festival and the Perry Lane Art Project. Exhibitions are being regularly held at Juniper Hall through the Moran Arts Foundation.

Horticultural elements of business centres are continually improving with a rollout of planter boxes with seasonal flowers and vegetation included. Vaucluse and Plumer Road shops were completed with fig balls and flowers. Street furniture maintenance is carried out to a high standard.



Markets in Guilfoyle Park, Double Bay

Community leadership and participation

The Community leadership and participation theme outlines Council's commitment to to the highest standards of corporate governance.

This theme consists of two Goals:

Goals for community leadership & participation

Working together

A well managed Council

36% of operational expenditure*

\$35.596m

7% of capital expenditure

\$1.068m

*Administration costs are spread across each area

Customer service is our top priority.



2018–2019 snapshot

Local government is a democratic sphere of government charged with creating vibrant, sustainable and supportive communities, where local people can have their say and help shape their future.



76,000+
calls answered



95%
service standard
for calls answered



800
DAs and CDCs
processed by
Customer Service staff

1,800,000

Council website
views by users

400,000
website users



546
Your Say
Woollahra
registrations

870 online submissions
received



3,700+
followers
facebook, twitter and instagram



7,600 people
participating in engagement

Working together

Our Goal

Woollahra will be a place where residents are well informed and able to contribute to their community. Council will listen and respond to requests and concerns through open communication and engagement.

Goal 10:

Working together

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	0	0
In Progress	1	50%
Ongoing	1	50%
Deferred	0	0
Not commenced	0	0
Total	2	100



Working together to achieve engagement

2018–2019 saw improved functionality on our website, which enables residents to quickly lodge requests online and they are able to include photos with their requests. Residents are then able to receive their own unique number in response to their request and they can easily obtain information on its progress.

The visitor parking scheme is continuing to be very popular with all residents and the one day permits are continuing to grow in number. A new on hold message service has been implemented whilst residents are briefly on hold. This message enables Council to advise and update the community on activities, events and services. It is updated regularly with important information.

A well-managed Council

Our Goal

Woollahra will be open and accountable to all stakeholders, encourage participation in decision making and make decisions that are in the public interest. Through effective long term planning we will develop and implement strategies and ensure ongoing resources to fulfil long term community goals.

Goal 11:

A well-managed Council

Action Status as at 30 June 2019

Status	# of Actions	Percentage
Completed	3	19%
In Progress	3	19%
Ongoing	8	50%
Deferred	0	0%
Not commenced	2	12%
Total	16	100

Community input into Council decision making plays an important role in helping to make Woollahra a great place for everyone to live, work and visit.

We know Woollahra's residents, workers and visitors have experience, knowledge and expertise about the community that we can learn and benefit from. That's why Council actively seeks out and listens to the ideas, concerns and aspirations of our community – so that Councillors can make decisions that are representative and in the best interest of the whole community.

Community engagement is not one-size-fits-all. We select and tailor a range of online and offline techniques to help facilitate appropriate, accessible and meaningful engagement.

This year, we began using Your Say Woollahra, Council's online community engagement platform to facilitate and increase community involvement in Council decision-making. We published 22 projects, which saw more than 7,600 visitors, 546 new registrations and over 1,130 responses to surveys, forums, polls and submissions to public exhibitions. The five projects that garnered the most activity were Rushcutters Bay Park Youth Recreation Area, Sir David Martin Reserve Plan of Management, Community Facilities Study, Playspace Strategy and new multipurpose courts at Christison Park.

In addition to online engagement, Council also held community pop-ups in all five wards, workshops and face-to-face and telephone surveys.

Our hope is for a community that actively participates in civic life and helps identify solutions to their concerns. In the coming year, we will continue to focus on delivering community engagement programs that increase community confidence and trust in Council and ensure Council decisions reflect the whole community by incorporating the community's views, concerns and aspirations into the decision making process.

Statutory information



Grants

Local Government (General) Regulation 2005 cl 217 (1) (a5)

Council continued its commitment to the provision of community grants in 2018/19 by granting \$100,005 (for community and cultural) to 25 organisations and local primary schools and preschools for community, cultural purposes (see table overleaf).

A section 356 grant was also made to Holdsworth Community of \$999,663 for 2018/19 towards services provided at Holdsworth Community Centre and Gaden Centre. Council also granted Holdsworth Community \$50,000 for a pilot for Homeshare, a program designed to match older people who are living alone in a comfortable home with a caring person who is happy to provide companionship in return for affordable accomodation.

Woollahra Philharmonic Orchestra (WPO)



Community and Cultural Grants

Organisation	Purpose	Funding
4 Churches + Rose Bay Good Neighbour Group (auspiced by St Michaels Anglican Church)	The annual Rose Bay Neighbourhood Christmas Carols at Pannerong Reserve is hosted by the Rose Bay Good Neighbour Group, Rose Bay retailers and the Catholic, Greek, Anglican and Presbyterian Churches. It included a free sausage sizzle and carols, as well as a performance by the Woollahra Philharmonic Orchestra.	\$5,000
A Unique Hug	A Unique Hug is a not-for-profit community engagement project where members of the community come together to knit items for the vulnerable or and/or socially isolated. A regular group of ten local ladies meet regularly in Paddington to knit a range of scarves, beanies, etc. Funding granted for wool.	\$1,000
Beaches Outreach Project (BOP)	BOPs "No More Bullying" Program provided education and support to young people in the Woollahra area impacted by bullying behaviour. The focus of this program is to identify and engage the perpetrators of bullying providing them with intensive counselling to target this growing social problem at its root cause. BOP engage with Woollahra youth at Cooper Park, Trumper Park, behind Woolworths Double Bay, Rose Bay Beach, Parsley Bay, Nielsen Park and beach, Watsons Bay and Gap Park, as well as outside Woollahra.	\$7,500
BIKEast	Funding granted to purchase a trishaw (a three-wheeled vehicle operated with pedals) to enable BIKEast to offer a Cycling Without Age Program. This program connects residents of care homes with volunteer 'pilots' to go for rides around their community. This offers a unique healthy outdoor recreational experience and helps reconnect residents with the wider community outside their care home.	\$7,500
Bondi Beach Cottage	The Circle of Security Evening Program 8 week parenting course is an evidence-based program that helps form secure attachment between a child and parent, helping them navigate parenting while juggling other demands in life. Running this program after hours gives busy Woollahra families access at times that suit their lifestyle. It is aimed at parents of children 0-5 and was offered through schools or childcare centres.	\$2,000
COA Sydney Incorporated	COA runs a weekly bus outing for clients, which enables low impact physical activity in different parts of Sydney, supporting active ageing and encouraging social connection. Funded granted to extend this program fortnightly to include a second bus for seniors with more serious mobility issues.	\$7,000

Organisation	Purpose	Funding
Critical Path	Critical Path are based at the Drill Hall, in Rushcutters Bay. A group of senior female creatives, connected to choreographic practice, act as a focus for the support and celebration of older women working in creative industries across Woollahra. The project involved two group meetings, a public gathering, one-on-one conversations and a school dance/youth dance partnership.	\$7,500
Double Bay Sailing Club Inc.	Funding granted to host the first Women's Laser Regatta in Australia, providing coaching and training to all women sailors and a series of races. Its key objective is to encourage more women to participate in sailing and eventually create a more diverse sailing community in Woollahra.	\$2,000
Eastern Sydney Suicide Prevention Network	The ESSPN has partnered with Jewish Care and the Haymarket Foundation to run a monthly 'Suicide Impacting Me' Group (SIM Group) to allow a safe place where people impacted by suicide can find support and access professional advice from trained clinicians. The group has been running since February 2017 and has attracted up to 8 attendees per session. Funding granted for promotional material and administrative costs to run the group for 12 months.	\$4,349
Hilary Geddes	Scapes: Soundmapping Woollahra Precinct is a performance-based, interactive project. Performances held in seven locations in built and natural environments throughout Woollahra, where musicians improvise new works in response to their surroundings, reframing the audience's understanding of what constitutes music and how sound impacts upon our relationship with place.	\$996
Historic Houses Association of Australia	'A Point Called Darling' is a guided historical walk around Darling Point offered monthly. Commencing at the wharf and taking in HHA's headquarters at Lindesay, these walks are designed to engage the local community and visitors with Darling Point's rich architectural heritage and encourage conservation of its built environment.	\$1,000
Inala (Miroma)	The annual Miroma Art Exhibition showcases the creative talents of individuals living with disability who live in the Eastern Suburbs. The exhibition was held at Gaden Cafe, Woollahra in September.	\$6,000

Community and Cultural Grants *continued*

Organisation	Purpose	Funding
Little Heroes Swim Academy	Funding granted for an aquatic wheelchair to support a Learn to Swim program for young people with a disability living in the Woollahra area. Most students who access the program would not be able to access similar programs elsewhere because of the level of their disability. The program is based at Kincoppal Rose Bay.	\$2,080
Marnie Ross	Funding granted to run the 'Little Things Art Prize', encouraging local artists to bring attention to small things that make them happy and express them creatively in a small format. This competition has run successfully since 2015. It culminates in an exhibition at St Cloche Gallery, Paddington.	\$2,830
MUM FOR MUM NCJWA	Mum for Mum is a confidential, non-denominational home-visiting program where trained volunteers visit a mother once a week in the last trimester of pregnancy and for the first year of their baby's life in order to provide emotional support. Funding granted to facilitate four Mothers' Groups for vulnerable Mum for Mum recipients, upskilling sessions for volunteers and training for new volunteers.	\$1,800
Music Ensemble Program (MEP)	Funding granted for BayFest 18, a youth music festival that showcases the musical talents of the 150 students aged 12-18 who participate in the MEP based at Rose Bay Secondary. The festival is held at the school and is a free cultural and community event for the family.	\$2,000
NSW Friendship Circle	The 'Friendship Walk' is an annual family fun day in support and celebration of young people living with disability. Held in August, the walk ends at Vaucluse Primary School where there are children's activities and a sausage sizzle.	\$3,500
Rafaela Pandolfini	In Movement was a week-long exhibition at Critical Path in Darling Point in August 2019. The exhibition aimed to include 10 local and national Australian artists and included sculpture, video art and performance.	\$2,000
REELise Inc.	The Cyber Hero project worked with local teachers, filmmakers and students to deliver an innovative education program to encourage healthy and creative online time by primary school students. It rewarded students who demonstrate good cyber citizenship through Cyber Hero Awards at the REELise Film Festival 2019. The Festival uses pocket filmmaking to broaden awareness about digital world issues impacting youth mental health.	\$3,750

Community and Cultural Grants *continued*

Organisation	Purpose	Funding
Sailability NSW Inc (Rushcutters Bay)	The 'Sailing Access' project engages people with disability and their carers in sailing activities in Sydney Harbour. The project is accessed by people from across Sydney. Funding granted towards an application of antifoul paint to the two main boats used for taking out clients with disabilities.	\$2,000
Sherman Centre for Culture & Ideas (SCCI)	The inaugural SCCI Architecture Hub 2018 ran from 12-21 October, presenting a programme of films, panel events, presentations and workshops on the topic of architecture and its role in our world. Funding granted for the artist's fee to create and programme Architecture Words, a series of panel sessions dedicated to contemporary writing on architecture at Goodhope St, Paddington.	\$4,000
Sir Roden & Lady Cutler Foundation Inc.	Funding requested for the Pick Me Up service, which provides free door to door medical related transport to people in the Woollahra LGA who are physically, mentally, socially or financially disadvantaged. Funding to cover insurance and registration costs for the fleet of cars used for the service.	\$7,500
The Wallace Co-op	Funding granted to run a 10 week acting course for over 55s at the Drill Hall. By working on scenes from plays, films and stories made up from the participants own lives, acting classes can facilitate many skills including communication, relationship building and strengthening	\$1,000
WAYS Youth & Family	"A WAYS Safe Summer" (AWSS) is a youth based peer education project which aims to provide health promotion and education regarding STI's, the importance of getting tested, safe sex practices and the risks associated with alcohol and other drugs to young people in Eastern Sydney including Woollahra.	\$7,500
ww	The Orchestra continued its core program, delivering eight symphonic concerts. They aim to provide access to orchestral performances to the community, including family- and children-focussed programming.	\$7,500
Woollahra Primary Schools Recognition	Funding provided annually to primary schools in the area to recognise community-mindedness in its pupils. Schools advise how they will use the funding.	\$700
Total Community and Cultural Grants		\$100,005

Environmental Grants

Organisation	Purpose	Funding
Cooper Park Community Garden Incorporated	Construction of 8 raised garden beds for the benefit of members to learn and share the experience of organic gardening.	\$2,000
Double Bay Public School	Contribution of funding towards installation of a 30kW solar power system on the roof of a school building.	\$2,000
Emanuel Woollahra Preschool	Rebuild and create a space for children to learn benefits of growing their own produce.	\$800
Glenmore Road Public School P&C Assoc.	Establish a laying chicken coop alongside planned organic vegetable gardens including sustainability education programs.	\$1,500
Holy Cross Catholic Primary School	Develop a native garden to educate and engage students to establish nature gardens and the importance of sustaining native plants in our environment.	\$900
Laneway Communityspace Inc	Establishment of three vertical water-wise succulent gardens in a laneway.	\$800
Responsible Runners Action Network	Weekly beach clean ups in Rose Bay, marketing events and campaigns to increase membership and awareness of plastic pollution problems.	\$1,000
Rose Bay Community Garden Inc	Installation of a solar-timed door to keep chickens in their nesting box area until 9am to encourage laying in boxes.	\$500
Windsor Street Edible Garden Inc	To establish and maintain an edible community garden and street library in Windsor Street cul-de-sac.	\$1,000
Woollahra Public School	Contribution of funding towards installation a 40kW solar power system on the roof of the school hall.	\$2,000
Total Environmental Grants		\$12,500

Placemaking Grants

Organisation	Purpose	Funding
Australian Events Foundation	Art Month Sydney 2019 – a festival that takes place in March that encourages engagement with contemporary art & artists through fostering a culture of gallery visitation, developing pathways for the next generation of collectors and providing access to artists & their stories. Funding is for targeted marketing of participating galleries and art events in the Paddington/Woollahra precinct. This includes 'Art at Night', a self-guided tour of local galleries followed by an 'after party' at a local destination.	\$5,500
Bard on the Beach	This is the 5th consecutive year & brings Shakespearean performance to life in Robertson Park during April 2019 over six (6) evenings. Productions will be King John & The Comedy of Errors.	\$7,500
Cambridge Markets Pty Ltd	Cambridge Christmas Market 2018 and Winter Market 2019 – these markets showcase local artisans, quality food providers, talented designers and small businesses. They include 120 stalls, rides and activities for kids	\$7,500
Cicada & Co	Bellevue Hill Village Library – to provide a street library for the Bellevue Hill Village Community. Funding is for the cost and installation of the library which will be painted by a local artist.	\$2,097
Double Bay + Districts Business Chamber (DB+DBC)	Fashion Forever – Double Bay – a week long curated fashion event to highlight Double Bay as a premier fashion destination. Key activities include a fashion parade, photography exhibition, in-store evenings, high tea, Art & Fashion, fashion breakfast & individual store promotions.	\$7,500
Double Bay Networking Group (DBNG)	This is a not-for-profit organisation that assists & supports business owners, SMEs & retailers grow their businesses through networking and business referrals. Funding is to assist with administrative costs and for a 'Thought Leaders' business forum.	\$7,500
Rebecca Hearty & Gregory Ford	Perry Lane Art Project – proposes to extend the current interest in the laneway by continuing to provide fresh new murals to the collection already on display – to envisage a space that offers the community a place where creativity has a platform and is exhibited with potential to alter the current use of the laneway beyond its pedestrian use. Two (2) or three (3) new more artworks to be created in the coming year.	\$7,500
Total Placemaking Grants		\$45,097
Total Community, Cultural, Environmental and Placemaking Grants		\$157,602

Contracts

Local Government (General) Regulation
2005 cl 217 (1) (a2)

The following major contracts for works and services were awarded during 2018/19:

Nature of contract	Contractor/s	Contract terms	Contract amount (ex GST)
Lease of Redleaf Kiosk	Café Industry Pty Ltd	5 years. Option to extend for a further 5 years	\$314,600 (5 years) plus \$100,200 (incl GST for refurbishment commitment)
Replacement of HR Management Information System	Frontier Software Pty Ltd	5 years	\$178,505
Graffiti removal services	Graffiti Clean	3 year period with option to extend for a further two x 12 month periods	\$144,350
Military Road walkway tender	Melhemcorp Pty Ltd	8 weeks	\$658,372 plus any provisional costs use
Supply of verge turf mowing services 2018-2021	Triniem Pty Ltd	3 years. Option to extend for a further two x12 months options	\$132,000
Processing and disposal services for general hard waste (non-putrescible)	Veolia Environmental Services Pty Ltd	12 months	N/A

Legal Proceedings

Local Government (General) Regulation 2005 cl 217 (1) (a3)

Council is required to disclose a summary of amounts incurred during the year in relation to legal proceedings taken by or against the council and a summary of the state of progress of each legal proceeding and the result.

Council's legal proceedings expense for 2018/19 was \$1,173,200

A summary of costs and the current status/outcome of each case is provided.

Development Control Cases under \$10,000

Address	Cost	Outcome
13 Cove Street, Watsons Bay	\$316	Upheld
240 New South Head Road, Double Bay	\$239	Dismissed
2A Oxford Street, Paddington	\$106	Upheld with amended plans (s34 Agreement)
252-256 Old South Head Road, Bellevue Hill	\$ 7,956	Upheld
49 Drumalbyn Road, Bellevue Hill	\$4,600	Upheld
12/100 New South Head Road, Edgecliff	\$1,246	Upheld
24 Northland Road, Bellevue Hill	\$6,198	Discontinued
27 Derby Street, Vaucluse	\$2,200	Upheld

Development Control Cases under \$10,000 *continued*

Address	Cost	Outcome
1/7 Salisbury Street, Watsons Bay	\$6,95a7	Upheld with amended plans (s34 Agreement)
39 Glenview Street, Paddington	\$5,717	Upheld with amended plans (s34 Agreement)
2 Queen Road, Paddington	\$5,987	Discontinued
673 New South Head Road, Vaucluse	\$ 2,247	Discontinued
76 Drumalbyn Road, Bellevue Hill	\$807	Ongoing
39 Carlotta Road, Double Bay	\$8,664	Discontinued
584 Old South Head Road, Rose Bay	\$8,005	Ongoing
212-214 Old South Head Road, Bellevue Hill	\$8,957	Ongoing
12 Glenview Street, Paddington	\$1,209	Discontinued
11 Brown Street, Paddington	\$6,486	Upheld
9 Spencer Street, Rose Bay	\$ 6,208	Discontinued
4 & 6 Bayview Hill Road, Rose Bay	\$4,841	Ongoing
39 Carlotta Road, Double Bay	\$3,527	Ongoing
274 Old South Head Road, Bellevue Hill	\$6,567	Ongoing
34 Kent Road, Rose Bay	\$9,654	Ongoing

Development Control Cases under \$10,000 *continued*

Address	Cost	Outcome
12 Greycliff Avenue, Vaucluse	\$4,858	Ongoing
4 & 6 Bayview Hill Road, Rose Bay	\$4,344	Ongoing
2 Alton Street, Woollahra	\$1,629	Discontinued
9A Cooper Park Road, Bellevue Hill	\$914	Ongoing
12 Kent Road, Rose Bay	\$2,615	Ongoing
28 Kent Road, Rose Bay	\$2,157	Ongoing

Development control Cases between \$10,000 – \$20,000

Address	Cost	Outcome
52 Mona Road, Darling Point	\$15,625	Upheld with amended plans (s34 Agreement)
21-23 Cranbrook Road, Bellevue Hill	\$15,776	Dismissed
63 New South Head Road, Vaucluse	\$17,021	Upheld
9A Cooper Park Road, Bellevue Hill	\$10,242	Consent orders
22 Spencer Street, Rose Bay	\$19,653	Upheld with amended plans (s34 Agreement)
76 Drumalbyn Road, Bellevue Hill	\$13,555	Ongoing
28 George Street, Paddington	\$14,608	Upheld with amended plans (s34 Agreement)

Development control Cases between \$10,000 – \$20,000 *continued*

Address	Cost	Outcome
7 & 9 Belmore Place, Paddington	\$11,048	Upheld with amended plans (s34 Agreement)
4 & 6 Bayview Hill Road, Rose Bay	\$11,183	Upheld with amended plans (s34 Agreement)
7 Serpentine Parade, Vaucluse	\$15,00	Discontinued
28-34 Cross Street, Double Bay	\$11,190	Ongoing

Development control Cases over \$20,000

Address	Cost	Outcome
21-27 Bay Street, Double Bay	\$25,913	Ongoing
805-807 New South Head Road, Rose Bay	\$25,245	Ongoing
11 Wentworth Street, Point Piper	\$28,294	Upheld with amended plans (s34 Agreement)
164 Victoria Road, Bellevue Hill	\$21,432	Ongoing
98 Manning Road, Double Bay	\$54,834	Upheld with amended plans (s34 Agreement)
20 The Crescent, Vaucluse	\$22,608	Ongoing
58-60 Newcastle Street, Rose Bay	\$22,898	Upheld with amended plans (s34 Agreement)
30-36 Bay Street, Double Bay	\$45,754	Upheld with amended plans (s34 Agreement)
12-16 William Street, Double Bay	\$50,461	Upheld

Development control Cases over \$20,000 *continued*

Address	Cost	Outcome
25 Military Road, Watsons Bay	\$62,325	Upheld
37 Bundarra Road, Bellevue Hill	\$20,774	Upheld with amended plans (s34 Agreement)
448 Edgecliff Road, Edgecliff	\$58,345	Upheld with amended plans
404 Edgecliff Road, Woollahra	\$21,054	Consent orders
11 Stephen Street, Paddington	\$48,702	Upheld with amended plans (s34 Agreement)
9 Sutherland Crescent, Darling Point	\$20,884	Upheld with amended plans (s34 Agreement)
518A Old South Head Road, Rose Bay	\$49,57	Upheld
71 Yarranabbe Road, Darling Point	\$26,736	Discontinued
Total Development Control costs	\$885,943	

Building and Compliance Cases under \$10,000

Address	Cost	Outcome
19 Alton Street, Woollahra	\$721	Complied with undertaken
13 Robinson Lane, Woollahra	\$2,100	Advice
1 Victoria St, Paddington	\$136	Discontinued
18 Bay Street, Double Bay- enforcement of condition I.6	\$5,150	Ongoing
36 Mona Road, Darling Point	\$9,149	Consent Orders plus costs
7 Loftus Road, Darling Point	\$7,991	Ongoing
140 Boundary Road, Paddington- class 1 appeal	\$8,795	S34 Agreement
13 Benelong Crescent, Bellevue Hill- class 4 enforcement	\$8,290	Ongoing
328A Oxford Street, Paddington	\$6,634	Conviction

Building and Compliance Cases under \$10,000 *continued*

Address	Cost	Outcome
1 Moncur Street, Woollahra	\$6,789	Ongoing
3/56 Bellevue Road, Bellevue Hill	\$1,653	Ongoing
24 Bay St, Double Bay - Pelicano	\$7,246	Ongoing
14 Dover Road, Rose Bay	\$3,877	Order satisfied
Bellevue Gardens, Bellevue Hill	\$3,033	Ongoing
28 George Street, Paddington	\$5,299	Ongoing
29-33 Bay Street, Double Bay	\$2,606	Ongoing

Building and Compliance Cases over \$10,000

Address	Cost	Outcome
20 The Crescent, Vaucluse	\$54,732	Ongoing
28 Bay Street, Double Bay - The Royal Oak Hotel	\$41,919	Ongoing
35-37 Bay Street, Double Bay	\$11,940	Ongoing
Total Building and Compliance costs	\$188,059	

Fire Safety Management

Address	Cost	Outcome
11 Black Street, Vaucluse	\$20,768	Appeal upheld, order modified
224 Old South Head Road, Vaucluse	\$351	Ongoing
Total Fire Safety Management costs	\$21,118	

Ranger Services

Address	Cost	Outcome
7 Loftus Road, Darling Point	\$6,698	Ongoing
5A Kulgoa Road, Bellevue Hill	\$7,165	Conviction plus costs
Total Ranger Services costs	\$13,863	

Animal Control

Address	Cost	Outcome
12 Military Road, Watsons Bay	\$23,783	Conviction plus costs
7 Court Road, Double Bay	\$15,063	Not guilty, dismissed
Saltman	\$3,116	Infringement withdrawn
25 Stafford Street, Paddington	\$4,826	Advice
Total Animal Control costs	\$46,787	

Environment & Public Health Services

Address	Cost	Outcome
63 Fitzwilliam Road, Vaucluse – Environmental health Action	\$3,100	Order satisfied, discontinued with costs
6/21 Guilfoyle Avenue, Double Bay- enforcement council	\$1,377	Order satisfied, discontinued
40 Fairfax Road, Bellevue Hill	\$2,486	Order satisfied, discontinued
89-91 Victoria Road, Bellevue Hill	\$4,020	Order satisfied, discontinued
55 Benelong Crescent, Bellevue Hill	\$2,817	Discontinued
2-22 Knox Street, Double Bay	\$3,631	Ongoing
Total Environment & Public Health Services Costs	\$17,430	



Companion Animals

Local Government (General) Regulation 2005 cl 217 (1) (f)

Companion Animal functions are undertaken by Council's Rangers and Companion Animal Officer.

During the year there were 243 new companion animal registrations on the New South Wales Companion Animals Register for our area, with approximately 88% of these animals being de-sexed.

Furthermore, 95 barking dog matters were reported and investigated and no nuisance dog declarations were issued. 5 dogs were declared dangerous, while no menacing dog declarations or restricted dog orders were issued. A total of 60 dog related fines were issued.

Four areas within the Municipality are currently declared as 'off-leash' areas where dogs are permitted to be exercised off-leash at all times. There are a further seven areas where dogs are permitted off-leash during prescribed times.

Income	
Dog licenses	\$22,315
Dog fines	\$11,840
Total income	\$34,155

Council utilises the services of the Sydney Dogs and Cats Home at Carlton as its animal pound. The Sydney Dogs and Cats Home is responsible for managing unclaimed animals and for implementing strategies that seek alternatives to euthanasia of unclaimed animals.

Council is committed to encouraging responsible pet ownership and providing adequate exercise space for animals. Further information regarding Companion Animal Management is available on Council's website and from Council's Customer Service Centre.

Council lodged all required pound and dog attack data with the Office of Local Government as required during 2018/19.

The 2018/19 income and expenditure relative to the Council's Animal Control function is provided in the tables below.

Expenditure	
Staffing	\$46,991
Materials	\$1,698
State Debt Recovery Office Processing Charges	\$951
Impounding	\$10,712
Legal	\$46,788
Vehicle	\$6,637
Total Expenditure	\$113,777

Woollahra Council Animal Control Officer and friends

Environmental and Infrastructure Renewal Levy

Rate Variation Condition of Approval

The Environmental Levy was first introduced in 2002, allowing Council to fund a range of specific improvement projects under the Environmental Works Program. In 2006, Council extended the Environmental Levy to include a program of infrastructure renewal projects. The new combined Environmental & Infrastructure Renewal Levy (E&IRL) was approved for a period of 5 years.

In 2011 the Independent Pricing & Regulatory Tribunal (IPART) approved the permanent renewal of the E&IRL. This Levy will provide ongoing funding for environmental and infrastructure renewal projects.

In granting that approval, IPART required Council to report on a number of matters in its annual report.

The program of expenditure on environmental and infrastructure renewal listed in its special variation application.

Council's application envisaged spending \$4.952m per annum on its environmental and infrastructure renewal program, adjusted for inflation. The adjusted figure for 2018/19 was \$6.031m.

The E&IRL provides funding towards initiatives and projects undertaken in its Sustainability cost centre in its operating budget and its Environmental Works Program and Infrastructure Renewal Program capital budgets. Expenditure across the three cost centres in 2018/19 totalled \$5.454m using \$3.333m of E&IRL funding. Expenditure will fluctuate between years depending on the type and size of the projects undertaken. Although

the current year total expenditure of \$5.454m is less than the \$6.031m, it is more than offset by higher expenditure in previous years.

The outcomes achieved as a result of the special variation

Put simply, the E&IRL enables renewals to roads, kerbs and guttering, footpaths, seawalls and retaining walls that would otherwise continue to deteriorate to below acceptable community standards. Details of capital projects funded by the E&IRL are contained in Part 5 of the Annual Report.

It also supports Council's continuing implementation of the Woollahra Environmental Sustainability Action Plan which sets out actions and environmental targets to improve and conserve biodiversity, reduce energy, water and waste and improve sustainable transport options. Highlights and achievements in this regard are contained pages 28–31 of the Annual Report under Goals 7 and 8 – Protecting our Environment and Sustainable use of Resources.

Its asset renewal and maintenance expenditure

Council's total asset renewal and maintenance expenditure is reported in special schedule 7 included in the annual financial statements in Part 3 of the Annual Report. The 2018/19 expenditure relevant to the E&IRL is:

- Asset renewal \$4.8m
- Asset maintenance \$7.0m

Examples of renewals works undertaken during 2018/19 can be found in Part 2 – Capital Works of the Annual Report.

Its actual productivity savings achieved

Council demonstrates productivity savings in broad terms through its continual adoption of balanced budgets while not exceeding the rate peg limit.

Council has a rigorous and stringent budget process guided by its annual budget strategy adopted in December each year for the following year's budget. Among the strategies and parameters set each year are providing sufficient funding for all continuing services, providing funding for recommended service expansions while adopting a balanced budget. Inherent in this process is the achievement of productivity savings.

Council's continuous improvement culture is demonstrated through its ongoing Best Service Program that encourages staff from across Council to identify opportunities to improve their day-to-day jobs, ensuring efficiency gains and service improvements are part of the way we do business.

Any significant variations from its financial results as forecast in its Long Term Financial Plan and any corrective action taken or to be taken.

The long term financial plan submitted to IPART in 2011 painted a less than optimal picture of Council's financial future through not meeting a number of key performance indicators over the life of the plan. This highlighted the importance of retaining the E&IRL as an important source of funding for asset renewal and environmental works.

Council's financial position has improved significantly from that forecast as a consequence of:

- the ongoing rigour of the budget setting process and Council's continuous improvement culture
- proceeds from the sales of assets totalling some \$64m
- the outstanding financial success of the Public Private Partnership development at Kiaora Place, Double Bay.



Gap Park, Watsons Bay

Stormwater Management Services and Coastal Protection Services Levy

Local Government (General) Regulation
2005 cl 217 (1) (e), (e1)

Coastal Protection Services Levy

Council does not levy an annual charge for Coastal Protection Services

Stormwater Management Services Council's annual Stormwater Capital Works Program is funded by the Stormwater Management Charge.






2018/19 Stormwater Management Projects

Project	Project Description	Status as at 30 June 2019
Stormwater Network Condition Assessment	This is a proactive inspection program of Council's stormwater network which aims to assess the condition of the assets and prioritise future capital works programs. Stormwater CCTV program is currently being implemented targeting known drainage problem areas. The data is also being incorporated into Council's Stormwater Defects Register which Council's Civil Operations Team use to formulate their maintenance programs. This is an ongoing project which will be undertaken in stages.	Ongoing
Stormwater Small Works	This is for stormwater and drainage improvement projects. Works completed in 2018/19 included dish drain works in Paddington, construction of a pit and lintel in Balfour Road, stormwater pit works in Glenmore Road, stormwater pipe works in Bellevue Road, stormwater works in Belah Gardens and emergency works in New South Head Road.	Completed
Inlet Capacity Increase Program	Upgrading and improving stormwater inlets to improve the capacity of the stormwater network. This is an ongoing program that involves kerb inlet upgrade works at various locations across the municipality to improve the efficiency of Council's overall stormwater network.	Ongoing
Boronia Road pipe upgrade In Progress- installation of new stormwater line	The project involved installing stormwater infrastructure to improve the efficiency of drainage network.	In progress

2018/19 Stormwater Management Projects *continued*

Project	Project Description	Status as at 30 June 2019
Elizabeth Street, Paddington stormwater upgrade	This project involves the construction of a new stormwater pipeline between Underwood Street and Paddington Street	In progress
Pit Upgrade – Harris Street, Paddington	A complex pit upgrade project to be completed in stages. This stage, stage 3, includes the upgrade and relocation of a main Stormwater pipe in the street to the Council drainage reserve and the construction of a large Stormwater pit at the cul-de-sac end of Harris Street.	In Progress
Flood mitigation works-Trumper Park at Cecil Street	This project builds on the flood mitigation work completed at Trumper Oval and Cecil Lane. It involves the construction of stormwater infrastructure between Cecil Street and Trumper Oval.	In Progress
Watsons Bay Flood Diversion Wall – Stage 1 – Design	The project is in planning and design stage. Subject to stakeholder and community support works will commence generally along the boundary of the Sydney Harbour National Park along Cliff Street between Short Street and Victoria Road.	In Progress

Woollahra Environmental Targets 2018/19

	Target	2018/19 Status
Energy 	30% reduction in greenhouse gas emissions by 2025 on 2003/04 levels	Data not available – Council is currently undertaking a complete audit of emissions working towards achieving certified carbon neutrality for 2018-19
	100kW of renewable energy installed at Council facilities by 2030	88 kW of renewable energy installed
Water 	50% reduction of 2005/06 levels of water consumption (from mains) by 2025	40719KL increase in water consumption compared to 2005/06 levels. Note: data for 2018/19 is not yet complete – to be updated as made available by Sydney Water.
	Stormwater harvesting or rainwater harvesting systems installed on all major council assets by 2025.	20 rainwater tanks installed on Council assets and four stormwater harvesting schemes installed in Council parks
Waste 	75% waste diversion from landfill by 2021-22	55% of domestic waste diverted from landfill
	Litter collection devices and services throughout the LGA increase by 5% each year (% by volume)	357.44 tonnes of waste removed from gross pollutant traps, beaches and rain gardens (from 41.6 tonnes collected in 15/16)
Transport 	30km of roads within the LGA have designated bike lanes by 2025	25 km of bike lanes, some of which are shared bike lanes
	2.4km of new off road cycleways by 2020	No new off cycle roadways constructed in 2018/19
Biodiversity 	75% Bushland under regeneration by 2025	57.2% of bushland under regeneration
	40% Bushland fully regenerated by 2025	36.3% of bushland is fully regenerated
	Increased, or maintained urban forest (ha) [measured every 5 years]	245ha (2015/16) [next captured in 2020]
	1,750 trees planted in bushland annually	2015 trees planted in bushland in 2018/19
	4,250 shrubs planted in bushland annually	3,660 shrubs planted in bushland in 2018/19
	4,000 ground cover plants planted in bushland annually	4,156 ground cover plants planted in bushland in 2018/19
	200 street trees planted annually	149 planted in FY19
	50 park trees planted annually	10 planted in FY19
Increase the number of bush regeneration volunteers by 30% by 2030	17% increase in bush regeneration volunteers-2030 target on track	

Partnerships with Other Organisations

Local Government (General) Regulation 2005 cl 217 (1) (a8)

A Public Private Partnership (PPP) is “an arrangement between a council and a private person for the purposes of: (a) providing public infrastructure or facilities (being infrastructure or facilities in respect of which the council has an interest, liability or responsibility under the arrangement), or (b) delivering services in accordance with the arrangement, or both.”

In 2018/19 Council had the following PPP:

Cross Street Car Park Cinema Development Proposal

In July 2016 Council selected the Palace Cinemas/ Built/Axiom Consortium as the preferred proponent for the Cross Street Car-park Cinema Development proposal and resolved to enter into formal negotiations with the consortium with a view to preparing draft commercial terms.

Arising from this decision, Council advised the Office of Local Government of its intention to progress negotiations with the consortium as a PPP.

In December 2018 signed a non-binding Heads of Agreement (HOA) with the consortium, endorsing in-principle commercial terms for the development proposal. Negotiations have continued with the consortium since.

Other Partnerships

Sydney East Business Chamber (formerly the Double Bay & Districts Business Chamber)

Council works alongside the Sydney East Business Chamber which was founded to help the growth of Double Bay with a commitment to helping the local business community. Following on from participation in the Future Cities Program, Double Bay now has a Place Plan (recently reviewed), a single plan for the future of Double Bay. The Plan, which has been endorsed by the Chamber and Council, sets out an ambitious series of strategies, priorities and actions aimed at achieving a new vision and place story for Double Bay.

Council regularly considers its involvement with the Chamber. In response to a request for funding the Council agreed to provide \$80,000 to assist the Chamber in carrying out actions identified in its Business Plan 2018-2021 and Funding Submission 2018 – 2019 to 2020- 2021.

Paddington Business Partnership

Paddington Business Partnership (PBP) is an inclusive group of Paddington business people working closely with residents and local councils to help nurture and protect their unique precinct. The Council provided funding of \$50,000 to the PBP to carry out activities contained in the Paddington Business Partnership Business Plan for 1st July 2018 – 30th June 2019.

Holdsworth Community

Holdsworth Community is a non-government incorporated association working for the community. Woollahra Council has had a longstanding partnership with Holdsworth to care for, connect and support families with young children, seniors, people living with a disability and their carers.

The financial support from Council is to help Holdsworth Community to continue to provide support services, meal services and community transport. In addition, Council provides and maintains two premises to Holdsworth to run services. This past year Council has also provided additional funding to pilot a HomeShare program.

Paddington Library Agreement

Woollahra Municipal Council and City of Sydney operate a joint agreement for the operation of Paddington Library. This partnership has a long history dating from 1994, with the current agreement dating from 1 July 2017 to 30 June 2021.

Under the agreement Woollahra Libraries is responsible for the daily management of the Library Service, reporting to a quarterly planning meeting with both Council representatives.

All costs associated with the Library are apportioned on a 60:40 basis with Woollahra paying 60% and the City of Sydney paying 40% of operational and agreed capital costs. This apportionment is based on Paddington library membership.

The Spark Van

The Spark Van is a new initiative across the three Library networks of Woollahra, Waverley and Randwick. A five year Van Participation Agreement was signed in June 2019 and has an end date of 30 June 2024.

The agreement is for the shared use of the Spark van and its running costs. The van is available for pop up events, festivals and Library initiatives. It is housed at the AIF shared Depot of Waverley and Woollahra in Alexandria.

Women's Housing Company

The Women's Housing Company is a not-for-profit social housing service. Council has partnered with the Women's Housing Company to assist women and children needing long-term safe housing due to domestic and family violence.

The agreement is on a fee for service model for three years to provide two units of accommodation. The goal is to allow local families affected by domestic violence to remain with the support of their community and be assisted to re-establish themselves. Local welfare agencies specialised in supporting families who have fled domestic violence also provide support. The agreement was signed in February 2019 and has an end date of 30 June 2022.

Waverley / Woollahra State Emergency Service (SES)

The State Emergency Service is an emergency and rescue service dedicated to assisting the community with temporary restoration of flood and storm damage.

The Waverley/Woollahra SES facility is located under Syd Einfeld Drive in Bondi Junction on a space leased from Roads and Maritime Services. The facility includes an operations centre for use during storm and floods, training facilities, equipment and vehicle stores and offices.

The Waverley/Woollahra SES is largely made up of volunteers from within the Waverley and Woollahra local government areas. Other volunteer members are drawn from the Sydney metropolitan area.

Waverley/Woollahra Alexandria Depot Facility

Waverley and Woollahra Councils jointly own and run their Alexandria Integrated Depot Facility under a collaboration agreement.

Council is a member of the following organisations:

Premsure

Premsure is a Local Government Mutual Self Insurance Pooling Group for Public Liability/Professional Indemnity Insurance. The members of Premsure during 2016/17 were Manly, Waverley and Woollahra Councils.

The Pooling Group has not operated for since 30 June 2000 and all public liability claims reported on their books have been finalised and closed. An actuary report has been obtained in relation to the distribution of funds remaining in the Pool. It is anticipated remaining funds will be distributed and the cessation of Premsure will be completed in 2019/2020 financial year.

Southern Sydney Regional Organisation of Councils (SSROC)

SSROC is a regional organisation of councils in the southern area of Sydney. SSROC provides a forum for the councils to deal with issues they have in common, particularly those that cross boundaries. Key issues under consideration include the environment, transport, procurement, waste, library services and planning.

Sydney Coastal Councils Group

The Sydney Coastal Councils Group is a group of councils adjacent to Sydney marine and estuarine environments and associated waterways. The Group was established in 1989 to promote the co-ordination between member councils on environmental issues relating to the sustainable management of the urban coastal environment.

Private Swimming Pool Inspections

Swimming Pools Act (SP Act) 1992,
s 22F(2) Swimming Pools Regulation 2018
(SP Reg) cl 23

Details of inspections of private swimming pools in 2018/19

Private Swimming Pool Inspection Type	Number of inspections
Inspections of tourist and visitor accommodation	0
Inspections of premises with more than two dwellings	49
Inspections that resulted in issuance a certificate of compliance under s22D of the SP Act	76
Inspections that resulted in issuance a certificate of noncompliance under cl 21 of the SP Reg	27

Planning Agreements

Environmental Planning and Assessment Act 1979 Sec 7.5(5)

Council has the following current planning agreement(s) in place:

Planing Agreements

Agreement with	Purpose	Date	Compliance
The Presbyterian Church (New South Wales) Property Trust	Dedicate land to Council (approximately 1,366.1m ²) for the purposes of extending the area of the public open space contained within Dillon Street Reserve; Procure a range of external works associated with the upgrade of the land to form part of the extended Dillon Street Reserve; Dedicate land to Council for the purposes of the future widening of the existing footpath along southern Stephen Street, in order to provide a benefit for the public in terms of the increased area of public open space and the improvement of pedestrian access associated with Dillon Street Reserve.	21/9/2017	The agreement requires that the developer transfer the Dedicated Land to Council within 3 months after issue of any occupation certificate for Stage 2 of the development. The agreement anticipates completion of Stage 2 in April 2019. The relevant subdivision is in train. Advice has been received that the external works will be completed by early to mid-2019. All works have been completed and the new piece of land has been allocated to Woollahra Council.

Rates and Charges Written Off

Local Government (General) Regulation
2005 cl 132

The amount of Rates and Annual Charges written off
by Council in 2018/19:

Category	Amount
Pensioner Rebates - mandatory ¹	\$236,000
Pensioner Rebates - voluntary ²	\$113,451
Rates- other (including Postponed Rates)	\$54,058
Interest (including postponed interest)	\$1,219
Domestic Waste Management Charges	\$8,940
Stormwater Management Charges	\$1,794
Total Rates and Annual Charges Abandoned	\$415,461

1. The mandatory rebate granted is 50% of the Rates and Annual Charges levied to a maximum of \$250.
The State Government reimburses Council 55% of the total rebates granted.

2. In addition to the mandatory rebate, Council rebates 100% of the
Environmental and Infrastructure Renewal Levy to all eligible pensioners.

Councillor Expenses

Local Government (General) Regulation 2005 cl 217 (1) (a1)

The Council has adopted a policy that governs the expenses allowable for conferences and seminars, the types and monetary limits of expenses Councillors can claim reimbursement for and the facilities to be made available to the Mayor and Councillors.

The cost of Councillor expenses and provision of facilities to Councillors in accordance with Council's Policy for the 2018/19 financial year was as follows:

Expense/Facility	2018/19 cost
Provision of dedicated office equipment allocated to Councillors	\$0
Telephone calls made by Councillors	\$24,670
Attendance of Councillors at conferences and seminars	\$18,637
Training of councillors and provision of skill development	\$1,908
Interstate visits by Councillors, including transport, accommodation and other out-of-pocket travelling expenses	\$0
Overseas visits by Councillors, including transport, accommodation and other out-of-pocket travelling expenses	\$0
Expenses of any spouse, partner or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors	\$0
Expenses involved in the provision of care for a child of, or an immediate family member of, a Councillor	\$0
JRPP attendance	\$3,600
Internet, travel and parking reimbursements, stationery and miscellaneous goods and services:	\$7,799
<i>Internet</i>	\$3,585
<i>Travel and Parking reimbursements</i>	\$2,005
<i>Stationery and Miscellaneous Expenses</i>	\$2,209
Total Councillor Expenses	\$55,823

Privacy and Personal Information Protection

Annual Reports (Statutory Bodies)
Regulation 2010 CI 10 (3)

Privacy and Personal Information Protection Act 1998

Clause 8(1) of the Annual Reports (Statutory Bodies) Regulation requires Council to include in its Annual Report the following information:

- (a) A statement of the action taken by Council in complying with the requirements of the Privacy and Personal Information Protection Act, and
- (b) Statistical details of any review conducted by or on behalf of the Council in relation to possible actions by Council that may have contravened the Privacy and Personal Information Protection Act 1998.

Statement of the action taken in complying with the requirements of the Act

The Privacy and Personal Information Protection Act provides for the protection of personal information and for the protection of the privacy of individuals. It establishes twelve (12) Information Protection Principles which cover the collection, storage, use, disclosure of and access to an individual's personal information.

Council is also required to protect the health information of individuals through the Health Records and Information Privacy Act 2002. This Act establishes fifteen Health Privacy Principles which cover the collection, storage and security, use, disclosure of and access to an individual's health information.

Council's Privacy Management Plan is based on the Model Privacy Management Plan for Local Government prepared by the Office of Local Government and the requirements of the Privacy and Personal Information Protection Act 1998 and the Health Records and Information Privacy Act 2002.

The Privacy Management Plan details how Council will manage an individual's personal and health information and specifically addresses:

- Definitions;
- Public Registers;
- Information Protection Principles (PIIPA);
- Health Information Protection Principles (HRIPA);
- Promoting Privacy and Implementation of the Privacy Management Plan;
- Review Rights and Complaints; and
- Other Relevant Matters.

Statistical details of any review conducted by or on behalf of the Council

There were no applications for review of Council's actions under the Privacy and Personal Information Protection Act during the period 1 July 2018 to 30 June 2019.

Equal Employment Opportunity Management Plan

Local Government (General) Regulation
2005 cl 217 (1) (a9)

The EEO Management Plan is integral to the maintenance of our cultural values not just a matter of legislative compliance.

We build these values and our commitment to EEO in the way we structure our Workforce Plan which in turn forms part of the overall Resourcing Strategy.

In accordance with Council's Equal Employment Opportunity Management Plan the following activities have been undertaken during the financial year 2018/19:

Equal Employment Opportunity Policy

- The EEO policy was reviewed and is available to all staff in Councils' electronic data management system (HPE Content Manager) and through a link on Councils' intranet (The Hub) and via Councils' HR software (HR Central).
- All new employees are provided with the EEO policy in their new starter pack.
- A two hour EEO module is delivered at every corporate induction.
- Refresher EEO training is conducted on a biennial basis across Council.
- All employees are required to undertake an EEO refresher course once every 2 years.
- In 2018/19, 6 courses were scheduled with a total of 75 placements.

Disability Inclusion Action Plan

Disability Inclusion Act 2014 Sec 13

Places, spaces and activities that are accessible and inclusive benefit not only those with disability but are more attractive and welcoming to people of all abilities.

Since adopting our Disability Inclusion Action Plan in June 2017, Council has made great progress in breaking down barriers which prevent people with disability from accessing the same opportunities as everyone else.

In 2018/19 Council worked in partnership with the State Government to implement an accessibility upgrade at Edgecliff Station that includes sheltered seating, a fully accessible ramp to replace the old one that didn't meet disability standards and the installation of a second lift to the station platforms.

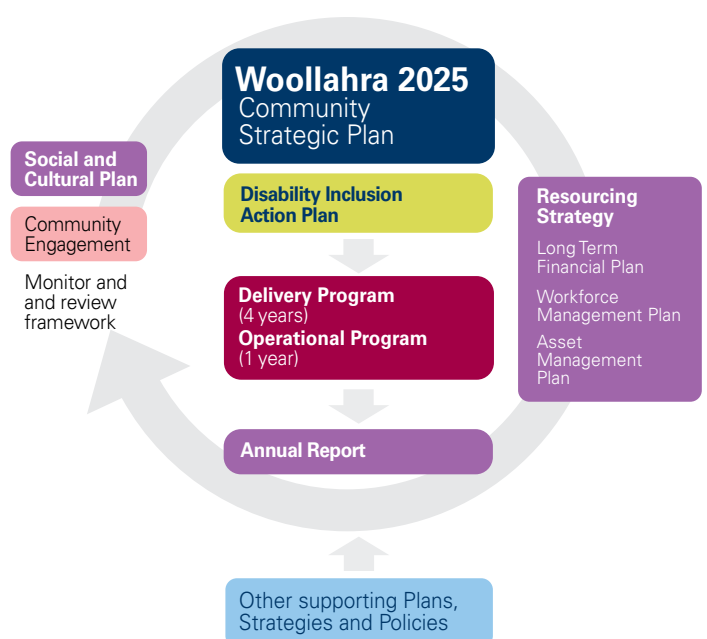
Council has committed to ensuring our roads, footpaths, cycleways and transport systems accommodate, as far as is practicable, people of all ages, life stages and mobility abilities. In 2018/19 Council's Engineering Services team commenced work on the Woollahra Integrated Transport Strategy that gives consideration to access for children and people with disabilities and mobility issues.

The Master Locksmiths Access Key (MLAK) system allows people with disability access to disabled toilets that are locked. In 2018/19 Council's Property and Projects team commenced a program to modify the MLAK locks on our accessible public toilets so that they can be left unlocked during the day. Signage with clear instructions and emergency contact details will be

installed when the accessible toilets are locked at night. The accessibility features of toilets throughout the Municipality were updated on the National Public Toilet Map

In 2018/19 Council's Open Space and Recreation team commenced work on a major upgrade to the Parsley Bay Reserve playground. The design of the new playground will result in an all-abilities inclusive play space that will feature wetpour rubber softfall to provide wheelchair and pram access through the playground. Council was a grant recipient from NSW Government and the 'Everyone can play' initiative towards this play space.

Our Disability Inclusion Action Plan informs Council's Delivery Program and Operational Plan to create inclusive infrastructure and services to support all members of our community.



Remuneration Package General Manager

Local Government (General) Regulation 2005 cl 217 (1) (b)

The General Manager's remuneration package consists of:

1. Salary component
2. Employer's contribution and / or salary sacrifice to a superannuation scheme
3. Non-cash benefits (motor vehicle)
4. Amount payable by Council by way of Fringe Benefit Tax for non-cash benefits

The total of the remuneration package for the General Manager for components 1, 2 and 3 above was \$395,000 and the amount payable by Council by way of FBT for non-cash benefit was \$14,713.

Remuneration Package Senior Staff

Local Government (General) Regulation 2005 cl 217 (1) (c)

Council has four senior staff positions (as defined by the Local Government Act), being:

- Director Community Services
- Director Corporate Services
- Director Planning & Development
- Director Technical Services.

The remuneration packages of senior staff consist of:

1. Salary component
2. Employer's contribution and / or salary sacrifice to a superannuation scheme
3. Non-cash benefits (motor vehicle)
4. Amount payable by Council by way of Fringe Benefit Tax for non-cash benefits

The combined total of the remuneration packages for Senior Staff for components 1, 2 and 3 above was \$1,107,497 and the amount payable by Council by way of FBT for non-cash benefit was \$45,740.



Government Information
(Public Access) Act 2009

Government Information (Public Access) Act 2009

The Government Information (Public Access) Act 2009 (GIPA Act) became operational on 1 July 2010 and introduced a new “right to information” approach for access to government information.

Council is required to prepare an annual report in accordance with the requirements of section 125 of the GIPA Act and clause 7 of the Government Information (Public Access) Regulation (GIPA Regulation). In the annual report we are required to include statistical information on formal access applications in the form required by Schedule 2 of the GIPA Regulation.

This section is Council’s GIPA Act Annual Report for the financial year 2018/19.

Review of Proactive Release Program

Council is required under the GIPA Act section 7 (3) to review its program for the release of government information to identify the kinds of government information held by Council that should, in the public interest, be made publicly available and that can be made publicly available without imposing unreasonable additional costs on Council. This review must be undertaken at least once every 12 months.

Council’s program for the proactive release of information involves maintaining and promoting to staff a practice of openness and accountability of corporate information and decision making which is embodied in Council’s corporate values as “Open, accountable communication”.

The program is achieved by providing information through extensive publication on Council’s website or through inspection of paper and / or electronic information following a written request.

Council prefers written requests for access to information that cannot be sourced from its website in order to clearly identify the information sought. In order to reduce costs to our customers, Council encourages applications to be made in the first instance, under the informal request provisions of the GIPA Act.

During 2018/19, Council reviewed its program for release of government information by:

- Regularly checking Council's website for content and currency of information, paying particular attention to ensuring the timely release of information relating to new proposals, developments, programs, services and initiatives of Council;
- Regular briefings to Customer Service call centre staff, management, other targeted staff and new staff. Briefings reinforce Council's open and accountable ethos, combined with Council's responsibilities under the GIPA Act and the relationship to other legislation that potentially restricts access to certain information, (including the Privacy and Personal Information Protection Act, Health Records and Information Privacy Act and the Companion Animals Act);
- Reviewing Council's Access to Information Policy and Procedures to ensure they are compliant with legislation and are able to be applied in practice;
- Reviewing information requests and formal Access Applications received by Council to evaluate the type of information the community is seeking access to and whether any of that information could be proactively released with Council's current technological and human resource capabilities; and
- Evaluating how to provide better access to Development Application information during the public notification process.

During 2018/19, Council continued to proactively release information, in addition to the statutory release of open access information, by:

- Reporting to the community through prominent display on its website and local print media "Have your say" and public exhibition notices of proposed activities, policies and strategies which invites community feedback during the decision making process;
- Advertising Council managed and community activities and events through a monthly "What's on" calendar of events (printed and e newsletter distributed to over 2,600 people), web-based calendar of events, social media tools including Facebook and Twitter, outdoor banners and a series of "Out and about" posters on community notice boards;
- Publishing a monthly "Woollahra Library" newsletter (printed and e-newsletter distributed to over 4,600 people) featuring news, events, book reviews and special giveaways from Council's libraries and communicating via various social media tools including Facebook, Twitter, Flickr, Youtube and podcasts;
- Publishing a "Woollahra Small Sculpture Prize" e-newsletter (distributed to over 4,100 people) featuring information for artists wishing to enter the event as well as information on judges, exhibition dates, artist talks, school tours and more. This is supported by multiple social media tools including Facebook, Twitter, Instagram and Pinterest;

- Publishing a quarterly “Bush Telegraph” e-newsletter about bush regeneration, flora and fauna;
- Publishing a quarterly “Our Environment” e-newsletter promoting environmental issues and events;
- Distributing regular “Media Releases” on Council decisions, projects, services and events and matters of community interest and activities that are supported by Council;
- Hosting a range of community events that promote what we do and enhance community engagement;
- Maintaining an online DA Tracking facility on Council’s website including online access to Development Application plans and associated documents during the public exhibition period.

(Note: for copyright reasons, plans and associated documents are removed from online access following determination of the Development Application however, inspection access is still available subject to restrictions on internal floor plans where the applicant is not the owner of the property).

Statistical Information about Access Applications

Information, in the form required by Schedule 2 of the GIPA Regulation, relating to the access applications made to Council during the reporting year is shown in the following Tables A to I.

The data demonstrates Council’s commitment to openness and accountability and a willingness to meet the needs of our customers.

Number of Access Applications received

During the reporting period, Council received a total of fifty six (56) formal access applications of which forty six (46) were approved either in full or in part.

Number of refused Applications for Schedule 1 information

During the reporting period, three (3) applications were refused. One application was reviewed internally and information was provided in part with information of a commercial nature redacted.

Table A: Number of applications by type of applicant and outcome

Applicant type	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	1	0	0	0	0	0
Private sector business	4	2	0	0	0	0	0	0
Not for profit organisations or community groups	0	1	1	0	1	0	0	0
Members of the public (application by legal representative)	12	4	1	0	0	2	0	0
Members of the public (other)	15	8	0	2	0	1	0	0

*More than one decision can be made in respect of a particular access application. If so, a recording is made in relation to each decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome

Applicant type	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*	1	3	2	0	0	0	0	0
Access applications (other than personal information applications)	27	12	1	2	1	1	0	0
Access applications that are partly personal information applications and partly other	3	0	0	0	0	2	0	0

*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for Invalidity	Number of Applications
Application does not comply with formal requirements (section 41 of the Act)	2
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	2
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of the Act

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of the Act

	Number of occasions when application not successful*
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interests of agencies and other persons	1
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

*There were four (4) times where the applications were not successful under the "Individual rights, judicial processes and natural justice" provisions of the Act relate to applications for access to development applications for residential properties.

Where the applicant was the owner of the property Council refused access to the list of private addresses of other parties that had been notified of the development application by Council during the DA public notification period.

Where the applicant was not the owner of the property Council refused access to internal floor plans and the list of private addresses of other parties that had been notified of the development application by Council during the DA public notification period.

All other information relating to the development applications was released to the access applicants.

Table F: Timeliness

	Number of occasions when application not successful*
Decided within the statutory timeframe (20 days plus any extensions)	44
Decided after 35 days (by agreement with applicant)	8
Not decided within time (deemed refusal)	4
Total	56

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total
Internal review	1	0	1
Review by Information Commissioner*	1	0	1
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
Total	2	0	2

*The Information Commissioner does not have the authority to vary decisions, but can make recommendation to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of Applications for Review
Applications by access applicants	1
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Table I: Applications transferred to other agencies under Division 2 of Part 4 of the Act (by type of transfer)

	Number of Applications Transferred
Agency-initiated transfers	0
Applicant-initiated transfers	0

An aerial photograph of a city, likely Sydney, Australia, featuring a prominent skyscraper in the center. The city is surrounded by greenery and a large body of water, possibly the Sydney Harbour, is visible in the background. The sky is blue with scattered clouds. The text 'Public Interest Disclosures Act 1994' is overlaid on the image in a blue box.

Public Interest

Disclosures Act 1994

Public Interest Disclosures Act 1994

Statistical information on Public Interest Disclosures

Council is required to report annually on its obligations under the Public Interest Disclosures Act 1994 (PID Act) section 31 and Public Interest Disclosures Regulation 2011 (PID Reg.) clause 4.

Public Interest Disclosures (PIDs) for the period 1 July 2018 to 30 June 2019

		Total
Number of public officials who made PIDs:	In performing their day-to-day function	0
	Under a statutory or other legal obligation	0
	All other PIDs	0
Number of PIDs received relating to:	Corrupt conduct	0
	Maladministration	0
	Serious and substantial waste of local government money	0
	Government information contraventions	0
	Local government pecuniary interest contraventions	0
Number of PIDs finalised		0

Staff awareness of Public Interest Disclosures Policy

During 2018/19, Council undertook the following actions to meet its staff awareness obligations:

- Information on public interest disclosures was included in Council's Employee Manual which is provided to all new staff on commencement at Council;
- Training and a copy of Public Interest Disclosures Internal Reporting Policy was provided to all new staff during Council's corporate induction process; and
- The Public Interest Disclosures Internal Reporting Policy was available on Council's internal Procedures Database, Human Resources Intranet and on Council's website.

Public Interest Disclosures Internal Reporting Policy

Council's current Public Interest Disclosures Internal Reporting Policy was adopted in 2013 and is based on the NSW Ombudsman's model internal reporting policy for local government.

Council's *Public Interest Disclosures Internal Reporting Policy* is available on our website.

Appendix

1. Related Council plans, Strategies and policies

The 2018/19 Annual Report is informed and supported by a number of strategies and plans including, but not limited to, the following:

- Asset Management Strategy 2011-2021
- Delivery Program 2018-2021
& Operational Plan 2018-2019
- Disability Inclusion Action Plan 2017
- Double Bay Place Plan 2014
- Double Bay Place Plan 2019-2023
- Oxford Street, Paddington – Placemaking Road Map Report 2014
- Oxford Street & Paddington Place Plan 2019-2023
- *Woollahra 2030*- Community Strategic Plan- Adopted 18 June 2018
- Woollahra Local Environment Plan 2014
- Woollahra Social and Cultural Plan 2013-2023

2. Relevant legislation

- Annual Reports (Statutory Bodies) Regulation 2010
- Carers (Recognition) Act 2010
- Disability Inclusion Act 2014
- Environmental Planning and Assessment Act 1979
- Fisheries Management Act 1994
- Government Information (Public Access) Act 2009
- Government Information (Public Access) Regulation 2009
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Public Interest Disclosures Act 1994
- Public Interest Disclosures Regulation 2011
- Swimming Pools Act (SP Act) 1992
- Swimming Pools Regulation 2018

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