



Display Goods on Footway

Under Section 68 – Part E, *Local Government Act, 1993*

Effective from July 2022 to June 2023

About this form

Use this form to apply for an Approval to display goods on footpath/roadway.

You must attach all the required supporting documents.

For further information, please contact Customer Service Centre on (02) 9391 7000.

Applicant details

Title:

Full name:

Business name:

(if applicable)

Contact name & title: (if applicable)

ABN / ACN:

Address:

(adjoining premises)

Phone:

Email:

Site details

Location of proposed activity: Please attach a plan of the location. A sample plan can be accessed at [Display Goods on Footway Conditions pdf](#).

Description of the proposed display detailing how the display will be secured, material and dimensions of the proposed display: (attach extra material if necessary)

Site details *(continued)*

Detail special requirements: (e.g umbrellas, umbrella weight bags, removable screens)

Is your business a food business?:

Yes No

If YES, provide your Food Premises Registration number:

Days of the week for proposed activity:

MON TUES WED THURS FRI SAT SUN

Times(s) for proposed activity:

Opening:

Closing:

Attachments / Supporting documents

- | | |
|----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| 1. Attach a site plan
(to scale – an example can be found at Display Goods on Footway Conditions pdf) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Attach colour photos of the proposed area | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Attach details and images of the proposed display (eg sample display) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Copy of identification of applicant (eg business contact) ID should be Passport or Drivers Licence | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Conditions

Full Conditions associated with this application can be accessed at:

https://www.woollahra.nsw.gov.au/_data/assets/pdf_file/0009/218574/Display_Of_Goods_Footway_Approval_TCs.pdf

Declaration and signature

I,

apply for consent to display goods in the manner outlined on the accompanying plan. I declare that all the information given is true and correct. I have read, understood, and accept the conditions available at www.woollahra.nsw.gov.au/footway-dining-conditions I accept that all these conditions must be complied with at all times. I also understand that:

If incomplete or inaccurate information is supplied, the application may be delayed or rejected, and/or

More information may be requested after the date of lodgement

Applicant's signature

Date

Fees (Fees are valid until June 2023)

Type	Cost	Receipt code
Application fee	\$178.50.00 plus hourly rate	T354

If approval is granted and a Display of Goods Approval agreement is required to be entered into, all costs are payable by the applicant. Protracted negotiations over 5 hours will be charged at \$79 per hour. These fees are calculated on the hourly rate, and payable before the release of any legal agreement.

Privacy

For more information about Privacy & Personal Information Policy: www.woollahra.nsw.gov.au/privacy.

Lodgement details

Mail to: Woollahra Municipal Council
PO Box 61 Double Bay 1360

In person: Council Chambers
536 New South Head Road
Double Bay NSW 2028

Email: records@woollahra.nsw.gov.au

Telephone: (02) 9391 7000

Website: www.woollahra.nsw.gov.au

Payment can be made at our Customer Service Department by the following methods: cash, EFTPOS, Money Order cheque (make cheques payable to Woollahra Council), or credit card – American Express, MasterCard or Visa.

Credit card payments will incur a processing fee.

OFFICE USE ONLY

Application fee (T54) - \$178.50

CSO name:

Date:

Does the applicant require a Food Premises Registration number?

Yes No

If YES, have they provided the Food Premises Registration number?

Yes No

If NO, this application cannot proceed without a Food Premises number and ask that they apply for a Food Premises Registration with Council. (direct them to this form).