



DELIVERY PROGRAM & OPERATIONAL PLAN PROGRESS REPORT

January - June 2023

Acknowledgement of Country

Woollahra Council acknowledges the Gadigal and Birrabirragal people who are the Traditional Custodians of this land and we pay our respects to Elders past, present and emerging.



Contents

Executive Summary	4
Notices of Motion	6
New - received January- June 2023	6
Actioned via the Operational Plan 2022/23	10
Completed / In Progress / Not Yet Commenced	11
January - June 2022/23 Highlights by Focus Area	16
Environmental	16
Economic	17
Civic Leadership	18
Social	19
January - June 2022/23 Progress by Service Area	20
Environment & Climate Change	20
Waste & Cleansing	26
Parks, Trees & Recreation	29
Land & Building Services	33
Transport & Engineering	35
Development Assessment	38
Strategic Planning, Heritage Conservation & Place	42
Compliance	69
Governance	71
Corporate Services	73
Community Services, Culture & Arts	75
Library Services	86
Customer Experience & Engagement	88
Woollahra Preschool	91



Rose Bay

Executive Summary



Welcome to the progress report for Council's Delivery Program 2022 - 2023 to 2025-2026 and Operational Plan 2022-2023, for the reporting period January - June 2023.

Just like the first six months of the 2022-2023 financial year, this last six months has been an incredibly busy time for Council as we continue to deliver services for the community, whilst also focussing heavily on continuing to secure our financial future.

As reported in the first half of 2022-2023, in October 2022 Council resolved to apply for a Special Rate Variation (SRV) to assist with the future financial sustainability of the organisation and to be able to deliver a range of priority projects for the community. Then in February 2023, Council applied to the Independent Pricing & Regulatory Tribunal (the IPART) for rate increases beyond the annual rate peg limit, otherwise known as an SRV.

On 15 June 2023, the IPART approved Council's application for an SRV in full that will see rates rise by 13.7% in 2023-24 (including the rate peg of 3.7%) and 7.5% in 2024-25 (including the rate peg of 2.5%), with these increases to then be retained in the rate base permanently, effective from 1 July 2023.

This means that the 2023-2024 budget includes additional rates income from the SRV of \$4.3 million, with the components of this being additional operating expenditure for SRV projects of \$2.5 million, with surplus funds of \$1.8 million transferred a new SRV Reserve to fund future year SRV projects, commencing in 2024-2025. Importantly, the SRV will assist us in delivering projects valued at close to \$49 million over the coming years that will see existing assets improved and the provision of some new assets.

Whilst ever mindful of the impact of an SRV on our community, the SRV, along with a broad range of budget repair initiatives undertaken over recent years, means that Council will now be able to focus on consolidating our financial sustainability, whilst also delivering some priority projects.

In light of the SRV being in place from 1 July 2023, if you are experiencing financial hardship and are unable to pay your rates, you can find out more about our Financial Hardship Policy and how we may be able to assist you at this link:

https://www.woollahra.nsw.gov.au/services/rates_and_property/rates

As noted earlier, this past six months has seen Council continue to deliver for our community and highlighted below is a snapshot of some of those achievements:

- Stage 1 of the Trumper Park pathway renewal project is now open, from the Trumper Park tennis courts to Edgecliff Train Station (Bowes Ave)
- Across February and March, we supported WorldPride with grant funding for some local events and activations as well as in-kind support.
- Over 220 people were welcomed as Australian Citizens at our Citizenship Ceremonies.
- In May we celebrated our magnificent volunteers who really are the heart and soul of our community.
- There are now over 28,000 active members accessing services at our Libraries and during this six month reporting period, there were 263,814 visits made to our Libraries.
- Received 229 development applications for assessment.
- Finalised new Floor Space Ratio (FSR) and urban greening provisions which will help to safeguard Woollahra’s unique local character.
- Undertook 265 food control inspections.
- Installed 2 x new electric vehicle chargers, one in Vaucluse and one in Bellevue Hill.
- Completed the Watsons Bay flood mitigation works.
- Completed internal and external renovations to the much-loved Cooper Park Hall in Bellevue Hill.

As you can see, Council continues to provide a diverse range of services to our community and if you would like your voice heard on any number of the projects or initiatives that we are undertaking, I encourage you to join our online community engagement platform Your Say Woollahra at:

<https://yoursay.woollahra.nsw.gov.au/>

Craig Swift-McNair,
General Manager

Understanding this report

We have used a traffic light system to indicate the progress of our Operational Plan actions:



	Completed / Achieved		Not yet commenced
	Delays		No progress
	In Progress		Alternative action taken
	Further steps (for planning matters)		






Notices of Motion





A Notice of Motion (NOM) is a request for action adopted by Council during the financial year. Councillors can raise a NOM at formal Council meetings. NOMs are not resourced in the adopted Operational Plan and related Budget at the commencement of the financial year and therefore resources with which to undertake the actions from a NOM, will normally form part of the consideration by Council prior to adopting a NOM. Where resourcing is required to deliver a NOM action/s, this may lead to delayed delivery of already adopted Operational Plan actions. Council staff will keep Councillors informed of any potential delivery impacts to existing Operational Plan action as a result of a NOM or NOMs being adopted by Council.

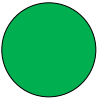
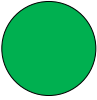
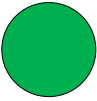
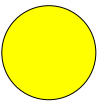
In the following pages, NOMs are reported in three ways: New – being those NOMs received between January – June 2023; NOMs being actioned via the Council adopted 2022/23 Operational Plan and NOMs either Completed / In Progress / Not Yet Commenced.

In the period 1 January to 30 June 2023, new NOMs as listed below were received. This list reflects the status of the report as at 26 July 2023. Where a report has been tabled to the Finance, Community & Services Committee this is referred to as FC&S; where a report has been tabled to the Environmental Planning Committee this is referred to as EP; where a report has been tabled to the Strategic & Corporate Committee this is referred to as S&C.

NOM Date	NOM Subject & Brief Description	Status
Environment & Climate Change		
27-Feb-23 	Solar Canopies For Car Parking Lots And Rooftop Car Parks Prepare a report, subject to funding being considered and approved as part of the Council budget process, to investigate the feasibility of installing or providing a strategy to install raised solar canopies in parking lots owned or managed by Council.	In Progress; Preliminary research has been undertaken to identify suitable carparks.
Parks, Trees & Recreation		
13-Feb-23 	A Swimmable Harbour Commission a report subject to funding being considered and approved as part of the 2023/24 Budget process to investigate the feasibility (or otherwise) of creating a more accessible, safe and swimmable harbour, including identifying potential locations, with the focus of the report to be on the western harbour area of the LGA.	Not Yet Commenced; Funding has been approved in the FY23/24 Operational Budget to engage a consultant to undertake a feasibility study of creating a more swimmable harbour in the western part of the LGA.

NOM Date	NOM Subject & Brief Description	Status
27-Feb-23 	Squash Liaise with Squash NSW with a view of adding appropriate line marking to the existing hit up wall at Redleaf.	Completed; Following discussions with Squash NSW the line markings on the Redleaf hit up wall have been completed.
13-Mar-23 	Review Woollahra Street Tree Masterplan 2014 Review the Woollahra Street Tree Masterplan 2014 to consider opportunities and locations for the planting of Jacarandas both as avenue planting on street verges and on traffic islands and prepare a report to Council to identify locations where Jacaranda planting can take place and how the Woollahra Street Tree Masterplan 2014 can be amended to include this new street enhancement.	In Progress; This NOM will be further investigated as part of the Urban Forest Strategy once it has been on exhibition and a post exhibition report presented to Council.
11-Apr-23 	Synthetic Turf Requests that staff give consideration to the findings and recommendations of the Department of Environment and Planning report of August 2021, and the Chief Scientist's progress report, when reviewing and reporting a final version of its Plans of Management for Woollahra's parks and its Recreation Strategy.	In Progress; The Chief Scientist has provided a summary report and is finalising findings. Once this report is made public staff will give consideration to the findings and recommendations.
Transport & Engineering		
27-Feb-23 	Quarry Street, Paddington Requests that a 10km/hr zone be marked at Quarry Street, Paddington.	In Progress: Investigations have revealed that the site is already signposted as a 10km/h zone. New signage in accordance with current standards have been ordered and will be placed in more prominent locations.
26-Jun-23 	Road Safety New South Head Road Requesting Council approach Transport for NSW to make New South Head Road consistent 50km/h speed limit.	In Progress; Matter has been discussed with senior management at TfNSW, who have asked that discussions be continued with TfNSW representatives.

NOM Date	NOM Subject & Brief Description	Status
Strategic Planning, Heritage Conservation & Place		
27-Mar-23 	Procedure For A Planning Proposal Prepare a report investigating any unintended consequences of resolving that Planning Proposals go to the Environmental Planning Committee before they are presented to the Woollahra Local Planning Panel for advice.	Completed; On 24 April 2023 Council considered a report on any unintended consequences of changing Council's internal planning proposal process, where Council resolved: -to advise the Chair of the WLPP that planning proposals should be considered at a public meeting -request advice and guidance from the Chair of the WLPP on how the public can participate and be heard -staff to consider how Councillors can be briefed about planning proposals prior to lodgement with the WLPP.
11-Apr-23 	Heritage Advice From Woollahra Local Planning Panel Advise the Chair of the Woollahra Local Planning Panel (WLPP) that its position and preference is for all future planning proposals that deal with proposed heritage listings of properties in the municipality to be dealt with and considered in the public forum of the WLPP and not through the electronic forum.	Completed; Council staff have advised the chair of the WLPP that its preference is for planning proposals to be considered at a public meeting of the WLPP. It is anticipated that this will be formalised into the WLPP operational procedures in the second half of 2023.
8-May-23 	Interim Heritage Order And Heritage Listing - 3 Eastbourne Road, Darling Point Undertake an urgent independent assessment of heritage to determine whether an interim heritage order under authorisation can be issued on 3 Eastbourne Road, Darling Point.	Completed; Staff engaged Robertson & Hindmarsh to conduct an urgent heritage assessment of 3 Eastbourne Road, Darling Point. The heritage assessment was reported to the EPC meeting on 3 July 2023, and on 10 July 2023 Council resolved that no further action be taken to progress the listing of 3 Eastbourne Road, Darling Point.
Compliance		
26-Jun-23 	The Royal Hotel Paddington - Building Information Certificate Requesting the GM prepare a report on the BIC to be presented to Council - The Royal Hotel Paddington - Building Information Certificate BIC 46/2022.	In Progress; NOMs to be addressed through a report to the relevant Committee then to Council before September 2023.

NOM Date	NOM Subject & Brief Description	Status
Governance		
27-Mar-23 	Recommendations From Standing Committees To Council Meeting Implement the tabling of reports from the formal Standing Committees (being the Finance, Community & Services Committee, the Environmental Planning Committee and the Strategic & Corporate Committee) to the next Council meeting in the Council meeting cycle.	Completed; Tabling of reports from Standing Committees (including Environmental Planning Committee, Finance, Community & Services Committee and Strategic & Corporate Committee) are referred to the next Council meeting in the Council meeting cycle. This commenced in April 2023.
13-Feb-23 	Australia Day Ensure that from January 2024 Citizenship Ceremony/s on one of the three days before or after Australia Day.	Completed; Noted for action from January 2024.
Community Services, Culture & Arts		
27-Mar-23 	The Uluru Statement From The Heart & The Voice To Parliament Prepare a report on developing a Council information and community education strategy on the Voice (the YES Strategy).	Completed; Reports submitted to Council on 8 May, 2023, with subsequent reports presented to 26 June 2023 and 10 July, 2023. Information and community education strategy in implementation stage.
Communications & Engagement		
27-Mar-23 	DA Advertising In Wentworth Courier Ensure that Council no longer advertises Development Applications (DAs) in the Wentworth Courier and that the Woollahra Community Participation Plan be amended to reflect this change.	In Progress; Expected to cease in August 2023 following consultation with Manager Development Assessment. Advertisement copy will redirect readers to our website for development notifications. WCPP amended after public exhibition and resolution of Council on 26 June 2023.

Council resolution 24 April 2023 relating to outstanding Notices of Motion

An update report on the status of outstanding Notices of Motion was tabled to Council 24 April 2023. A record of Notices of Motion which were resolved as closed through that report is available [here](#).

Notices of Motion actioned via the Operational Plan 2022/23

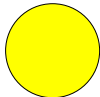
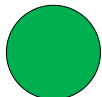
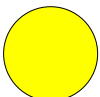
Resourcing has been allocated to address actions arising from the following open Notices of Motion in the current Operational Plan 2022/23. Progress comments will appear in this report under the relevant priorities.





NOM Date	NOM Subject	Priority	Page
Parks, Trees & Recreation			
06-Apr-20	Street Play Initiative	5.1.1	30
22-Jun-20	Street Tree Management Plan for Figs in Municipality	7.1.1	31
Transport & Engineering			
25-May-20	Street Inlay Audit and Rectification	4.2.1	35
29-Sep-20 & 14-Jun-22	Hydrogeological and geotechnical study for the Rose Bay/Lower Bellevue Hill Catchment Area below the ridgeline at Drumalbyn Road to begin immediately on 1 July 2022	4.1.1	35
29-Sep-20	Pedestrianisation and Traffic Calming Measures for Rose Bay	6.3.1	37
Strategic Planning, Heritage Conservation & Place			
22-Jun-20	Rose Bay Centre Improvements and Place Plan	9.1.1	65
22-Feb-21	Worldwide Pride 2023	9.1.1	67
14-Feb-22	Strengthening Protections for Character Buildings	4.2.1	63

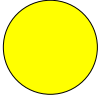
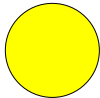
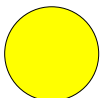
Previous Notices of Motion Completed, In Progress or Not Yet Commenced during this reporting period





The below Notices of Motion were received prior to 1 January 2023. Resourcing has been allocated to prepare responses to the Notices of Motion during the reporting period. This list reflects the status of the report as at 26 July 2023. Where a report has been tabled to the Finance, Community & Services Committee this is referred to as FC&S; where a report has been tabled to the Environmental Planning Committee this is referred to as EP; where a report has been tabled to the Strategic & Corporate Committee this is referred to as S&C.

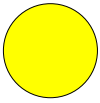
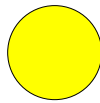
Note: Notices of Motion reported as completed in previous progress reports do not appear in this list.

NOM Date	NOM Subject & Brief Description	Status
Waste & Cleansing		
28-Nov-22 	Soft Plastics Writes to Woolworths, Coles and the Federal and State Environment Ministers expressing disappointment that the REDcycle Service has been suspended and urge that all stakeholders.	In Progress; Letters from the Mayor covering parts 1.i. ii. & iii of the NOM were sent to the relevant parties on 19 December 2022. Other aspects of the NOM are in progress and will be reported to Council before 31 August. Advice has been sought by an expert consultant on options for soft plastics recycling and that advice is currently being reviewed by staff.
Parks, Trees & Recreation		
26-Oct-20 	Plans of Management Prepare a further report the preferred strategic approach outlines the preferred strategic approach to updating Plans of Management for those parks and open spaces across the Woollahra local government area which are not Crown Land Reserves and therefore not captured in the review noted above; includes a delivery timetable; and is received by Council in connection with the presentation of Crown Lands Plans of Management review report.	Completed; This NOM has been dealt with in the post exhibition report for the draft Crown Land Plans of Management which was adopted by Council on 24 July 2023. The final resolution included the following; That the Community Land Plans of Management review follow the same process and format that has been delivered in the preparation of the Crown Land Plans of Management.
28-Nov-22 	Urban Forest Strategy Undertake a broad strategic review of Council's overall Open Space and Trees section of Council as part of the service review program for 2022-2023 (incorporating any work already	In Progress; The Councillor Briefing on the Urban Forest Strategy was held on 20 March 2023. Staff reviewed all feedback and presented a report to Council on 10 July 2023 where it was resolved to place the

NOM Date	NOM Subject & Brief Description	Status
	<p>undertaken with regard to maintenance operations of the Open Space & Trees section) and that this review include a focus on consideration of how Council will best implement the objectives of its urban forest strategy. Provide a briefing to Councillors on the draft urban forest strategy in February/March 2023 with a view of tabling the Urban Forest Strategy to the Environmental Planning Committee. Give urgent consideration to remedying the high proportion of vacant street tree pits or dead trees in the Cooper Ward, and along Old South Head Road and New South Head Road.</p>	<p>UFS on public exhibition. The exhibition period will run from 19 July - 31 August 2023.</p> <p>An external consultant was appointed in March 2023 to conduct a Service Review. A draft report has been completed and a Councillor briefing will be presented in Q1 of FY23/24.</p>
Transport & Engineering		
<p>27-Jul-20</p> 	<p>30km Speed Zone Investigate and prepare a report regarding the potential to implement 30km/h zones or 40km/h zones in certain areas of the Woollahra Municipality.</p>	<p>In Progress; Potential 30km speed zones are included in Council's draft Active Transport Plan, and will be reported to Council in the coming months.</p>
<p>5-Jul-21</p> 	<p>Truck Staging Area for Developments Call for State Government to plan and designate Truck Staging Area for Developments in Eastern Sydney – Adopt as part of the development consent process for all development a designated truck staging area away from residential streets.</p>	<p>In Progress; This task is delayed as staff are seeking to develop a common position with neighbouring Councils regarding a suitable truck staging location for developments in the Eastern Suburbs. It is anticipated that a letter will be sent to the Planning minister in Q2 of FY23/24.</p>
<p>28-Mar-22</p> 	<p>Timed Parking in Watsons Bay Investigate the introduction of timed parking for all or some streets in Watsons Bay to the north of Military Road.</p>	<p>In Progress; Study has been undertaken and results will be reported to Woollahra Local Traffic Committee in August 2023.</p>
<p>25-Jul-22</p> 	<p>Angled Rear To Kerb Car Parking In Double Bay Investigate the feasibility (including costs) of implementing angled rear to kerb car parking in Double Bay, for the purpose of addressing the loss of parking and revenue in Knox Street</p>	<p>Not Yet Commenced; This has not been prioritised now that the Knox Street project is not proceeding at this time. This will be scheduled for consideration later in FY23/24.</p>

NOM Date	NOM Subject & Brief Description	Status
	due to the proposed pedestrianisation including consideration of any impact on building a safe cycle network.	
31-Oct-22 	Kiosk Substations Make inquiries of Ausgrid as to whether any areas in the Woollahra municipality have reached electrical grid capacity and as to why there are so many installations of kiosk substations in the municipality.	In Progress; Manager Engineering Services has commenced communication with Ausgrid on the issue.
12-Dec-22 	No Right Hand Turn Into Knox Street From New South Head Road Liaise with Transport NSW as soon as reasonably practical to review the Knox Street intersection to improve vehicular safety by prohibiting right hand turns into Knox Street from New South Head Road, Double Bay.	In Progress; A Traffic Management Plan together with a design plan to restrict right turn movements from New South Head Road into Knox Street was approved by Transport for NSW in October 2022 as part of the proposed Knox Street Pedestrian Project. Noting that the Knox Street project is not proceeding at this time, Council's Engineers have commenced discussions with Transport for NSW (TfNSW) to seek their views on the proposal to proceed to restrict right turn movements from New South Head Road into Knox Street. Should TfNSW support in principle the proposed right turn restriction, Council's Engineers will then prepare a Traffic Management Plan and present a report to TfNSW for consideration and approval, before reporting to the Woollahra Local Traffic Committee meeting and Finance, Community Services committee meeting for endorsement.
Development Assessment		
26-Jul-21 	Enforceable DA Conditions relating to footpaths Prepare a report to investigate the feasibility of additional enforceable conditions of any Development Application (DA) which requires all footpaths to be maintained in a manner that provides a safe path.	In Progress; NOM to be addressed through a report to the relevant committee in September 2023.

NOM Date	NOM Subject & Brief Description	Status
6-Oct-21 	<p>Protected wash areas Prepare a report on the review our standard conditions of consent to determine how they can be strengthened with regards to managing run off from slurry and the requirements around Protected wash off areas and education can be done to educate builders and renovators on the importance of essential erosion and sediment controls to prevent run off from their building sites entering our waterways.</p>	In Progress; NOM to be addressed through a report to the relevant committee in September 2023.
Strategic Planning, Heritage Conservation & Place		
14-Feb-22 	<p>Substations & Electrical Infrastructure Review and prepare a report to Council, on measures that can be taken in its planning instruments (including any amendment to its current Development Control Plan or Local Environmental Plan, amongst others) to ensure that all development in the municipality that requires, or may foreseeably require, the installation of an electricity substation or some form of upgraded electrical infrastructure (“infrastructure”).</p>	In Progress; Staff have consulted with Ausgrid, local architects and sought legal advice on this matter. A report to EP Committee is expected in the second half of 2023.
Compliance		
14-Feb-22 	<p>Determination of Building Information Certificates by Council Prepare a report that details proposed methods and processes (including any procedure for notification of a Building Information Certificates (BIC) to Councillors) for the calling of a BIC by a Councillor to Council, with a view to amending the Code of Meeting Practice to reflect this.</p>	In Progress; Report scheduled to be reported to Council with the NOM for the The Royal Hotel Paddington - Building Information Certificate.
25-Jul-22 	<p>Impacts Of Site Contamination Prepare a report in relation to the impacts of site contamination to strengthen Council’s planning controls regarding site contamination and disposal of contaminated site water during construction.</p>	In Progress; NOM to be addressed through a report to the relevant Committee then to Council before October 2023.

NOM Date	NOM Subject & Brief Description	Status
Governance		
<p>26-Oct-20</p> 	<p>Councillor Indemnification Prepare a report for consideration by Council on the merits of reviewing Council's current Payment of Expenses and Provision of Facilities Policy so that Councillors acting in good faith in their role as a Councillor are indemnified for reasonable expenses incurred by them in defending legal proceedings and/or obtaining medical services and/or relation to any property damage.</p>	<p>In Progress; A report on the Payment of Expenses & Provision of Facilities Policy is to be prepared and will include reference to Councillor Indemnification. The report is scheduled to be presented to Council in FY23/24.</p>
<p>26-Apr-21</p> 	<p>Legal Services Panel Review Present a recommendation on a way forward to reconstitute the former Legal Services Review Panel.</p>	<p>In Progress; Legal advice has been received in relation to the role of the Legal Services Panel Review with a meeting to discuss this to be scheduled with three Councillors (Clrs Robertson, Shapiro and Wynne) in August / September 2023.</p>

Environmental

January- June 2023 highlights



Trumper Park path upgrades for disabled access



Trumper Park path upgrades for disabled access



EV Charger at Birriga Road, Bellevue Hill



Winner

At the NSW Local Government Excellence Awards, Woollahra, Waverley & Randwick Councils were named winners of the Partnerships & Collaboration Award for our Regional Environment Program delivered by our Environment & Sustainability team.



Trumper Park

Stage 1 of the Trumper Park Pathway renewal project to improve the pathway from the Trumper Park Tennis Courts to Edgcliff Train Station (Bowes Avenue) is open, with the section of path alongside Quarry Street to follow shortly.



EV chargers

2 new electric vehicle chargers have been installed in the municipality, at Old South Head Road, Vaucluse and Birriga Road, Bellevue Hill.

Economic

January- June 2023 highlights



WorldWide Pride activation in Five Ways, Paddington



Parklet activation



Streets as Shared Spaces activation installation, Rose Bay



WorldPride 2023

Placemaking grants recipients hosted events in the local area to celebrate WorldPride. These included events by Head On who presented Queertography, an outdoor photography exhibition celebrating LGBTQIA+ experiences, visibility, and giving depth to queer representation.



Parklets

A parklet was placed in Collins Avenue opposite Rose Bay beach. A QR survey code indicated over 80% of respondents agreed that the installation of the parklet increased the amount of time they spent in the Centre.



Activation

A new Rose Bay Place Plan 2023-2028 was endorsed by Council on 26 June 2023. This a strategic guide to place activation and economic development in Rose Bay. Read the Plan [here](#).

Civic Leadership

January- June 2023 highlights



Dance for Parkinsons event held 22 March 2023 at the Cultural Hub



Colour Bind exhibition at Woollahra Gallery at Redleaf featuring works by Sue Hanckel, Alice Laura Palmer and Sarah Edmondson



Sapphic Literary Lounge event at Watsons Bay Library held as part of WorldWide Pride 2023



Partnerships

Council has worked in partnership with local community organisations and networks to produce a range of collaborative events including Seniors Festival with 19 collaborative events.



Exhibitions

18 exhibitions were staged at the Woollahra Gallery at Redleaf with a total of 6,791 visitors over this period.



Libraries

Woollahra Libraries has 28,024 active Library members regularly accessing library services. There were 263,814 visits this period (4.9 visits per capita) and a total of 280,651 loans (5 per capita).

Social

January- June 2023 highlights



Citizenship celebrations



As part of WorldWide Pride 2023 celebrations Woollahra Libraries hosted a Drag Storytime



Celebrating our volunteers 16 May 2023 for Volunteer Week



Welcome!

At our citizenship ceremonies we welcomed 225 conferees and their guests (an average of 80 people per ceremony) to 7 separate ceremonies.



Celebrate

Council staff from various departments across Council worked collaboratively with the WorldPride Sydney 2023 team and the community to successfully deliver a number of events and activations throughout February 2023 to March 2023 in celebration of WorldPride.



Volunteers


We celebrated our fabulous Cultural, Bushcare, HarbourCare and Library volunteers in Volunteer week with a string quartet performance from Woollahra Philharmonic Orchestra and a native golden wattle to seedling to plant. Learn more about volunteering opportunities [here](#)



Environment & Climate Change

Strategy 5.4: Reduce impacts of local flooding and improve floodplain risk management.


Ref	Priority	Progress Comments
5.4.1	Ensure appropriate Floodplain Risk Management Plans are in place for the various catchments in Woollahra.	Floodplain Risk Management Plans are progressively being developed for various catchments within the Woollahra Municipality. Once these Floodplain Risk Management Plans are completed they are referred to the Woollahra Flood Risk Management Committee and Council's Environmental Planning Committee for adoption. Floodplain risk management studies and plans have been completed for Rushcutters Bay, Double Bay, Rose Bay and Watsons Bay, Paddington.

Project / Action	Deliverable	Status	Stage	Progress Comments
Pending funding from the Dept. Planning & Environment, complete Flood Risk Management Plans for Vaucluse & Darling Point catchments.	Complete Plans for Vaucluse & Darling Point catchments and refer to the Floodplain Risk Management Committee for Council adoption.	Not yet commenced 	Awaiting commencement date	Funding applications have been made to the Department of Planning and Environment to develop flood studies and plans for Vaucluse, Darling Point. These applications were not successful. The Flood studies and plans for Vaucluse and Darling Point remain priorities. Staff are commissioning small scale flood studies as and when required until area-wide flood studies are resourced.


Ref	Priority	Comments
5.4.2	Develop and implement a five year Capital Renewal Program for stormwater drainage infrastructure and management of stormwater pollutants.	Stormwater Drainage Infrastructure Program has been developed and is based on various Council Flood Studies and Flood Risk Management Studies and Plans. In June 2023 Council was advised by the Independent Pricing & Regulatory Tribunal (IPART) that our application for a Special Rate Variation was successful. This will provide \$13.9m in funding over 10 years to complete priority projects to expand the capacity of our stormwater network, as well as funding an increased level of drainage and pipe repair works across the LGA to ensure the network is functioning at optimum efficiency.

Strategy 7.1: Protect and maintain trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.

Ref	Priority	Progress Comments
7.1.3	Educate and partner with the community on the protection of natural areas and waterways, including Bushcare.	Council supported 29 HarbourCare clean-up events from January to June, at Rose Bay, Watsons Bay, Camp Cove and Parsley Bay. This included a community event for Clean Up Australia Day in March. Council also continued to coordinate the Bushcare program across 10 sites, including plant propagation at Council's Paddington nursery.

Project / Action	Deliverable	Status	Stage	Progress Comments
Support and promote Council's HarbourCare and Bushcare Programs and other engagement activities.		Completed / Achieved 	On schedule	In a new collaboration, Woollahra Bushcare volunteers combined with Randwick Bushcare volunteers to assist with ecological restoration at Parsley Bay and Wylies Baths (Randwick). This enabled both teams of volunteers to exchange ideas and learn from one another. A native habitat plant giveaway was offered to schools, 8 schools participated.


Ref	Priority	Progress Comments
7.1.4	Implement actions from the Biodiversity Conservation Strategy.	Consultants have continued to review Council's Biodiversity Conservation Strategy, which is due for completion in July 2023. A capital project to undertake restoration of bushland at Rose Bay Park was completed. Projects continue to be implemented as detailed in the April-June 2023 Capital Works report .

Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake biennial biodiversity and environmental monitoring program.	Biodiversity data collected.	Completed / Achieved 	On schedule	The biennial biodiversity and environmental monitoring was completed in FY21-22 and will next be undertaken in FY23-24. The results have been developed into Stories of Local Biodiversity available on our website.


Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.

Ref	Priority	Progress Comments
7.2.1	Implement a five year Capital Renewal Program for stormwater drainage infrastructure and management of stormwater pollutants.	Capital Renewal Program projects are incorporated into Council's future Capital Works program for renewal and/ or upgrade. As part of the Special Rate Variation funding, gross pollutant traps (GPTs) and water sensitive urban designs (WSUDs) will be incorporated where possible to mitigate and manage stormwater pollutants.

Ref	Priority	Progress Comments
7.2.2	Implement a program of capital works for water quality improvement, including installation of stormwater quality improvement devices such as raingardens and Gross Pollutant Traps (GPT).	As detailed in the April-June 2023 Capital Works report , a new GPT has been designed to treat water flowing to Cooper Creek, which will be installed in FY23/24. A GPT in Collins Avenue Rose Bay is in development. A raingarden has been installed at Cliff Street Watsons Bay.

Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Environment & Sustainability	90% of works Completed / In Progress by 30 June 2023	Delays 		13 projects programmed; 30% (4/13) are Completed or In Progress (defined as construction having commenced). The most recent progress update is available in the April-June 2023 Capital Works report . The installation of the gross pollutant traps (GPTs) has been scheduled in FY23/24 to minimise community disruption.


Ref	Priority	Progress Comments
7.2.3	Collaborate with partners to develop and implement programs to improve water quality.	Collaboration with Beachwatch, Sydney Water, Transport for NSW, the Member for Vacluse and members of the local community continues through the Rose Bay Beach Working Party. The terms of reference for the Working Party have been reviewed and expressions of interest advertised for community representatives. Other collaboration on catchment-wide water quality issues has taken place with the Sydney Coastal Councils Group and the Parramatta River Catchment Trust. Staff provided a presentation about water quality at Rushcutters Bay for the 'Litter Free Sydney Catchment Tour'.

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop Coastal Management Programs for the Woollahra LGA.	Progress the Eastern Beaches Coastal Management Program	Completed / Achieved 	On schedule	Stage 2 of the Greater Sydney Harbour Coastal Management Program has been completed, including: investigation of effectiveness of current stormwater management; identification of Council needs and management options to improve waterway health; and a review of options to establish a governance framework and funding structure to enable long term coordinated management. Staff continue to collaborate with other catchment Councils to progress the CMP and provided a presentation about water quality at Rushcutters Bay for the 'Litter Free Sydney Catchment Tour'.

Ref	Priority	Progress Comments
7.2.5	Take appropriate and timely action in response to pollution incidents.	Staff assist with pollution incident response as required. Compliance staff participated in Sydney Coastal Councils Group 'Get the Site Right' erosion and sediment control inspection and education day in May.


Strategy 8.1: Reduce greenhouse gas emissions.

Ref	Priority	Progress Comments
8.1.1	Provide programs and projects to reduce local greenhouse gas emissions.	Annual auditing of Council's carbon footprint has been completed and Climate Active certification of carbon neutral accreditation achieved. Programs to reduce community emissions continue to be implemented through the 3 Council Regional Environment Program. A series of 'Go Electric' information sessions were held, content included in community newsletters, and information provided on Council's website to educate local residents about how to reduce emissions.


Project / Action	Deliverable	Status	Stage	Progress Comments
Participate in and implement projects arising from the Three Council Regional Environment Program.	3 Council Regional Environment Program projects including Solar My Suburb and electric vehicle charging.	Completed / Achieved 	On schedule	The 3 Council Regional Environment Program has continued to roll-out the Solar My Suburb and Solar My School programs. Kambala School has had a feasibility study completed. The 18 Footers Sailing Club is installing an 80kW solar system and the Jewish Women's Association is installing 20.6kW. The Energy Smart Cafes program is assisting cafes to reduce their energy use. The 3 Council REP is continuing to work with a number of organisations to support EV charging, including an ARENA funded Australian-first trial of installation of EV chargers on light poles. A regional electric vehicle charging strategy has been drafted and will be reported to Council in August.

Strategy 8.2: Provide support to the community to reduce their environmental impact.

Ref	Priority	Progress Comments
8.2.1	Coordinate educational events and Council's Environmental Grants Program.	Support is provided to community groups, such as the community gardens, to implement environmental initiatives and hold educational events. In March a series of events were supported at the community gardens for Neighbour Day.


Project / Action	Deliverable	Status	Stage	Progress Comments
Deliver Council's environmental grants program.	Grant funds distributed and projects completed.	Completed / Achieved 	On schedule	Council's annual community environmental grants were awarded to 8 organisations for a range of environmental projects. The projects completed include community workshops about EV charging which was held by Rotary Rose Bay, community workshops about installing rooftop solar by Jewish Women's Sustainability Initiative, installation of habitat gardens at Rose Bay Public School and the Scots College, development of an environmental education space at Glenmore Road Public School, and development of a recycling system at Goodstart Early Learning.

Ref	Priority	Progress Comments
8.2.2	Implement the Environmental Education Program for each year.	Monthly Environment E-Newsletters were distributed to the database of subscribers and environmental content included in the hardcopy Woollahra newsletter to promote participation in the Environmental Education Program.

Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and implement a program of environmental education initiatives to address a range of issues.	Environmental education initiatives delivered to the community.	Completed / Achieved 	On schedule	Education sessions have been held for staff, the local community and schools, including: community- rockpool rambles, whale watching tours, a series of three 'Go Electric' workshops, presentation at the Arboreal Narratives event, composting and pickling workshops; staff sessions about Powerful Owls, and training to use Council's e-bike; sessions for schools and preschools about supporting school green teams / champions, reducing canteen waste, water quality, and establishment of a bushfoods garden at Woollahra Preschool.

Strategy 8.3: Prepare for and adapt to the impacts of climate change.

Ref	Priority	Progress Comments
8.3.1	Develop and implement projects to enable climate change adaptation.	Consultants WSP finalised development of a Climate Change Risk Assessment and Adaptation Plan. Identified risks are being incorporated into Council's operational risk register and adaptation actions will be incorporated into future Operational Plans.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement actions adopted by Council to address the climate emergency.	Maintain Council's carbon neutral certification under the Climate Active Program.	Completed / Achieved 	On schedule	In July 2022 Council's contract for 100% renewable electricity commenced, which will significantly decrease Council's carbon emissions. In March Council's Climate Active certification for FY21-22 was approved, confirming Council's carbon neutral status for the 2021-22 FY.

Strategy 8.5: Reduce potable water usage by Council and encourage reduced usage on private

Ref	Priority	Progress Comments
8.5.1	Integrate water sensitive urban design into local infrastructure and development and investigate stormwater re-use.	Opportunities are explored through our Capital Works Program to integrate water sensitive urban design into our local infrastructure. Within the current FY22/23 a water sensitive urban design is included within the Watsons Bay Flood Mitigation Work project which is expected to be delivered by mid-2023. In addition to this Collins Avenue GPT is in development stage to be constructed in FY23/24.
8.5.2	Implement projects to reduce Council's water usage.	Monitoring of Council's water use is ongoing. Any anomalies are investigated and addressed. A rainwater tank has been installed at Cooper Park Community Hall.
8.5.3	Work with neighbouring Council's to implement programs aimed at reducing community water use.	The WaterFix Program has been extensively promoted to residents living in apartment blocks, however there has been a low uptake in the program. As a result, the 3 Council Regional Environment Program is now looking to trial the Waterfix Program in schools.



Waste & Cleansing

Strategy 5.2: Provide and maintain safe, clean, serviceable public infrastructure including roads, footpaths, bicycle facilities, parks, open spaces, stormwater drains and seawalls.



Ref	Priority	Progress Comments
5.2.1	Implement the infrastructure maintenance programs for all classes of public infrastructure.	During the reporting period, Council received 127 CRMs for footpath defects. Of these 115 were completed within this period. A further 315 were identified by Council inspectors, with 35 completed within this period. Many of these did not require works to be conducted, but were minor defects noted to monitor.


Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.

Ref	Priority	Progress Comments
7.2.4	Provide street cleaning services to minimise litter and dirt entering the stormwater drainage system.	9 CRMs were received and actioned for the cleaning of business centres during the reporting period in addition to the routine maintenance and cleaning by business centres staff.
7.2.5	Take appropriate and timely action in response to pollution incidents.	There were no pollution incidents during the reporting period.



Strategy 8.4: Encourage and assist our community to be leaders in waste management and resource recycling.

Ref	Priority	Progress Comments
8.4.1	Encourage greater participation in waste reduction, recycling and other measures to minimise waste.	Our FY22/23 diversion rate of waste, recyclables and organics collected from kerbside bins is 55% which is slightly down on the FY21/22 rate. This is due to an overall decline the tonnages collected. During this period Council encouraged participation in waste management services, events and programs. This included promotion and hosting compost workshops, re-signing our partnership with the Bower, continuing to provide school workshops via Keep Australia Beautiful, jointly hosting Recycle it Saturday, ongoing participation in the Compost Revolution program, Council uniform recycling program, Letter box drop to all unit blocks regarding Kitchen to Compost Service, E-waste recycling and promotion of services and activities via What's on, Environment and Woollahra newsletters. A new truck art competition has been announced and information circulated to primary schools in Woollahra and planning has begun for Clothing Drop off donation day in partnership with the Red Cross for second half of the calendar year.

Project / Action	Deliverable	Status	Stage	Progress Comments
Participate in regional waste avoidance/reduction recycling projects and events.	National recycling week, Clean Up Australia Day, Second Hand Sunday and The Garage Sale Trail.	Completed / Achieved 	On schedule	Clean-up Australia Day took place on March 5 with all of our regular sites taking part including Watsons Bay beaches, Rose Bay, Vaucluse and Double Bay foreshores. Many community and corporate groups took part. Council ran an event with harbour care volunteers and the community on Rose Bay Beach. We collected 53kg of litter. Remnant plastics, broken up bit of foam/polystyrene and cigarette butts were at the top of the list for most littered items. As part of Compost Awareness week in May, we ran a compost workshop at the Rose Bay Community garden which was well attended by approximately 15 residents. Other workshops and online events were hosted by Compost Revolution staff.
Carry out education programs to relevant stakeholders.	Increase in litter collection devices and services throughout the LGA for stormwater quality management.	Completed / Achieved 	On schedule	Council continues to work with SSROC and the 3 Council program to educate residents and schools. Provision of waste workshops to primary schools is on-going via Keep Australia Beautiful. Three schools were visited in terms 1 and 2. They were Double Bay Public, Glenmore Rd Public, McAuley Catholic. Glenmore Rd received workshops for all years K-6 and the other schools received workshops for year 3 students. All students involved showed a good understanding of waste and recycling. Further schools and early learning centres have been booked for term 3. Council continues to promote Kitchen to Compost via our newsletters, social media and other communications mediums. In June, a pop-up stall was hosted by Council at the Double Bay food markets by waste staff to promote Kitchen to Compost. A number of caddy bins and re-useable shopping bags were distributed on the day. In addition a postcard mailout for unit blocks was undertaken to provide further engagement with residents. Planning has begun for a community donation day in partnership with the Red Cross to support their programs and engage our community in recycling and re-use as well as new residential recycling education campaign including resources such as new and revised brochure and recycling bag for unit blocks is being developed.

Project / Action	Deliverable	Status	Stage	Progress Comments
Encourage the recycling of organics through the 3 Council Compost Revolution.	Increase on the organic waste diverted from landfill.	Completed / Achieved 	On schedule	Compost Revolution is advertised on our website and at intervals in our Council newsletters and social media. A new product 'SubpodWormfarm' has been added to the website and several workshops were run during this period including 'Troubleshooting and Discussions for Experienced Composters', 'Compost Revolution Autumn Webinar', and 'Guide to Composting and Worm Farming for Beginner'.





Ref	Priority	Progress Comments
8.4.2	Conduct cost effective and efficient waste collection and recycling to residents and businesses and conduct organics recycling services.	Councils waste services are conducted in accordance with set budgets. 10,358 tonnes of general was collected in the FY22/23 which is 709 tonnes less than the previous year. 5,266 tonnes of recycling was collected during FY22/23 which is 866 tonnes less than the previous year. FOGO service is provided to all residents, with 4,175 tonnes of organics was collected which is 268 tonnes less than the previous year.



Project / Action	Deliverable	Status	Stage	Progress Comments
Carry out the household clean-up collection service, totalling 3 collections per zone annually.	Collection of non-recyclable bulky household items from 11 defined zones covering the LGA.	Completed / Achieved 	On schedule	The clean-up is run 3 times per calendar year. The first half of the year sees 1 clean-up for each of the 11 zones and takes a break in April-June. This round has been completed with 656 tonnes collected. This was 145 tonnes less than last year. The remaining two clean-ups for each zone will be completed in the second half of 2023.
Encourage the recycling through the E-Waste service and problem waste drop off.	Complete joint collections days with Waverley and City of Sydney Councils for problem waste.	Completed / Achieved 	On schedule	Two Recycle it Saturday events were held during this period. The February 28 event had 790 cars attend with 16 tonnes collected and May 20 had 747 cars with 15.33 tonnes collected. New categories of waste have been added to this collection including small metal items (scissors, cutlery, utensils, keys etc), vapes and coffee capsules. The E-waste service is advertised regularly via Council newsletters and has achieved 7,016 tonnes this period. The Woollahra App is being used by 34% of residents to lodge requests and 22% are choosing to use the wasteless notice board to list working items.



Parks, Trees & Recreation


Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life..

Project / Action	Deliverable	Status	Stage	Progress Comments
Investigate and implement actions from the Recreational Needs Analysis.	Projects pending budget approval.	Completed / Achieved 	Adopted	The draft Recreation Strategy was placed on public exhibition from 13 February to 3 April 2023. The community provided 106 submissions which were reviewed and presented to the Strategic & Corporate Committee on 17 July 2023. The Committee resolved that the recommendations be further presented to the Council meeting on 24 July 2023, where the Strategy was adopted.
Plan and construct multi use sports courts at locations agreed by Council. (NOM 13/11/2017)	Undertake investigation and feasibility study for a multi-court facility at Lough Playing Fields.	Delays 	Preparations	The construction method of the multi courts at Lough Playing fields has had to be re-designed due to geo technical issues which has increased the cost of the project. Council has provided further funding in the FY23/24 Capital Works Budget to proceed with the project. Community consultation on the project will commence Q2 FY23/24.
Investigate and implement actions from the LGA-wide strategy for play spaces.(NOM 30/10/2017)	Projects pending budget approval.	Completed / Achieved 	Adopted	The draft Play Space Strategy was placed on public exhibition from 13 February to 3 April 2023. The community provided 39 submissions which were reviewed and presented to the Strategic & Corporate Committee on 17 July 2023. The Committee resolved that the recommendations be further presented to the Council meeting on 24 July 2023, where the Strategy was adopted.
Conduct a review of all dog regulations in parks and reserves.	Review complete, recommendations drafted	Completed / Achieved 	On schedule	A full review of all dog regulations has been undertaken. Recommendation of changes to exhibit to the public were adopted by Council on 12 December 2022. Public exhibition commenced on 1 March to 26 April 2023, with a further exhibition for Gap Park running from 15 May to 16 June 2023. 476 submissions have been received with staff currently undertaking a review of them with a post exhibition report to be presented to a future Council meeting for adoption.

Project / Action	Deliverable	Status	Stage	Progress Comments
Street Play Initiative allowing children to play in the street of their local community at agreed times. (CR 6/4/2020)	Conduct a feasibility assessment of trialling a Street Play Initiative, giving priority to streets in the Paddington and Cooper Wards.	Delays 	Preparations	Discussions with both Waverley and Inner West Council have been undertaken. The Street Play Initiative is an action in the draft Play Space Strategy which we await final adoption. Once this is made final we will progress with further investigation and consultation identifying streets in the Paddington and Cooper Wards as a priority.
Complete feasibility study for Paddington Greenway and seek grant funding for implementation if found to be feasible.	Feasibility study.	Completed / Achieved 	No further action	Staff presented a final concept design report at the Council meeting of 27 February 2023 where it was determined the project would be discontinued.



Strategy 5.3: Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.

Ref	Priority	Progress Comments
5.3.1	Ensure Plans of Management for public open spaces are updated periodically and reflect community needs and aspirations.	The 21 Crown Land Plans of Management were on public exhibition from 13 February to 3 April 2023. The community provided 176 submissions which were reviewed and presented in a report to the Strategic & Corporate meeting on 17 July 2023 with various recommended amendments and subsequently adopted at the Council meeting of the 24 July 2023.
5.3.2	Implement a prioritised program of capital improvements to public open spaces and recreation facilities.	The adopted Capital Works program continues to be implemented. Completed projects this quarter include; Trumper Park accessible pathway, Tingira Memorial Reserve landscaping, upgraded garden beds at the entry to Rushcutters Bay Park, Moncur Reserve informal play elements and seating, upgrade to the Vacluse War Memorial, improvements to Cooper Park pond, upgraded pathway adjacent to the Cooper Park tennis courts and the Figtree Embankment stabilisation works.


Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Open Space & Trees	90% of works Completed / In Progress by 30 June 2023	Delays 		39 projects programmed; 74% (29/39) are Completed or In Progress (defined as construction having commenced). The most recent progress update is available in the April-June 2023 Capital Works report .

Strategy 7.1: Protect and maintain trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.

Ref	Priority	Progress Comments
7.1.1	Plan and implement strategies and initiatives to enhance natural landscapes and systems and maintenance of trees.	In this period we achieved the following; <ul style="list-style-type: none"> • 60 street trees 75-100L • 12 park trees 100-200L • 100 trees planted in Bushland • 1,776 shrubs planted in Bushland • 2,315 groundcovers planted in Bushland • 93% of bushland is under regeneration • 69% of bushland is fully regenerated.

Project / Action	Deliverable	Status	Stage	Progress Comments
Create an Urban Forest Strategy. (CR 29/9/2020 part F)	Prepare an Urban Forest Strategy setting out its long term vision and tree canopy targets for land owned or administered by Council.	Complete / Achieved 	Exhibition	Council resolved to place the draft Urban Forest Strategy on public exhibition 10 July 2023. It will on exhibition for 6 weeks and be promoted through various engagement platforms. A post exhibition report will be presented to Council in Q2 FY23/24.
Strategic management of fig trees. (CR 22/06/2020).	Prepare a report setting out detailed plan of management for fig trees.	Complete / Achieved 	Awaiting Council decision	An expert consultant has assisted staff in preparing a draft strategic report on the management of Hills Fig trees in the LGA. Tree inventory data and various mapping tools have been reviewed and utilised to examine our Hills Fig population. Field assessments have been conducted along with a desktop review of all Council Policies relating to Tree Management. A Councillor Briefing was held on 20 March 2023. A report is currently being drafted to be presented to Council in Q2 FY23/24.

Ref	Priority	Progress Comments
7.1.2	Implement a prioritised program of capital improvements to natural areas.	Capital improvements throughout our natural areas are implemented with the guidance of our asset register and Biodiversity Strategy. Examples of these works include the maintenance of the Cooper Park pond to remove sediment and plant further vegetation for improved water quality and water management.
7.1.4	Implement actions from the Biodiversity Conservation Strategy.	Consultants have continued to review Council's Biodiversity Conservation Strategy, which is due for completion in July 2023. A capital project to undertake restoration of bushland at Rose Bay Park was completed. Projects continue to be implemented as detailed in the April-June 2023 Capital Works report .

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement tree planting projects in line with Council's Biodiversity Conservation Strategy.	Identify planting opportunities to plant trees and shrubs annually	Complete / Achieved 	On schedule	Staff continue to align our planting projects with the Biodiversity strategy. A draft Urban Forest Strategy, which references the Biodiversity Conservation Strategy, was presented to Council on 10 July 2023 and resolved to place on public exhibition.

Strategy 11.2: Secure Council's financial position.


Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	The reviewed Asset Management Plan for Open Spaces (playgrounds, fencing, multipurpose facilities) was adopted by Council on 28 November 2022 and continue to be updated.




Land & Building Services

Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life..

Ref	Priority	Progress Comments
5.1.2	Implement a prioritised program of capital improvements to community facilities.	Capital works delivery is detailed in the April-June 2023 Capital Works report where detailed progress updates of individual projects is provided.

Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Property & Projects	90% of works Completed / In Progress by 30 June 2023	Delays 		46 projects programmed; 74% (34/46) are Completed or In Progress (defined as construction having commenced). The most recent progress update is available in the April-June 2023 Capital Works report .


Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.

Project / Action	Deliverable	Status	Stage	Progress Comments
Subject to feasibility, outcome of EOI process and Council consideration, progress the redevelopment of the Cross Street carpark / cinema.		Delays 	Preparations	Council appointed Fortis Consortium as development partner to enter into a Public Private Partnership for delivery of the project at its meeting of 11 April 2022. A non-binding Heads of Agreement is currently being negotiated.


Strategy 11.2: Secure Council's financial position.

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	The reviewed Asset Management Plans for Buildings (community, sporting and operational) and Investment Properties were adopted by Council on 28 November 2022 and continue to be updated.

Ref	Priority	Progress Comments
11.2.3	Maximise return from Council's commercial premises.	A review of Council's commercial premises is required to then assess potential for further development and / or income generating opportunities.


Project / Action	Deliverable	Status	Stage	Progress Comments
Review Council's property holdings for income-generating and future development opportunities.	Review complete, recommendations drafted	Complete / Achieved 	In Draft	A review of the income generating Property assets to assess their existing use and review their potential development/ income-generating opportunities has been undertaken. The draft report to provide feasible options is currently being assessed internally to develop a priority program of actions for consideration in FY23/24.

Ref	Priority	Progress Comments
11.2.4	Explore opportunities to leverage Council assets for commercial return.	As part of Council's review to maximise return from Council's commercial premises, opportunities to leverage Council assets for commercial return is being incorporated.


Project / Action	Deliverable	Status	Stage	Progress Comments
Review Council's property holdings for income-generating and future development opportunities.	Review complete, recommendations drafted	Complete / Achieved 	In Draft	This review is being undertaken in conjunction with the draft report for 11.2.3 (above) for consideration in FY23/24.

Transport & Engineering

Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.

Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake a hydrogeological and geotechnical study for the entire Rose Bay basin area from the Bellevue Hill ridgeline (CR 29/09/2020).	Report to Committee	Delays 	Preparing recommendations	GHD Consulting have completed the study phase of the project and have presented their findings to staff. They have now commenced the next stage of the project which is to recommend any necessary amendments to Council's DCP. A report to the Environment and Planning Committee is anticipated in Q2 of 2023/24.


Strategy 4.2: Conserving our rich and diverse heritage.

Project / Action	Deliverable	Status	Stage	Progress Comments
Street Inlay Audit and Rectification.	Undertake an audit of all 493 street inlays (set out in Annexure 1 of report to Urban Planning Committee on 23/02/2015).	Delays 	Preparations	Audit and survey is complete. Internal staff discussions are ongoing in regard to the best method of remediating damaged/missing inlays. Report expected in Q2 of 2023/24.

Strategy 5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls..

Ref	Priority	Progress Comments
5.5.1	Prepare and implement asset management plans for all classes of public infrastructure.	Council's Infrastructure Assets are reviewed every five years and this information is used to develop Council's five year Infrastructure Renewal Capital Works Forward Program. The program is reviewed annually and informs the annual Delivery Program and Operational Plan (DPOP).

Ref	Priority	Progress Comments
5.5.2	Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.	Projects are delivered to Capital Projects to implement via Project Briefs from Asset Management. The progress of 84 nominated infrastructure projects are detailed in the most recent April-June 2023 Capital Works report .


Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Engineering Services	90% of works Completed / In Progress by 30 June 2023	Delays 		84 projects programmed; 71% (60/84) are Completed or In Progress (defined as construction having commenced). The most recent progress update is available in the April-June 2023 Capital Works report .

Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.

Ref	Priority	Progress Comments
6.1.1	Provide for sustainable, safe, convenient and efficient local movement of pedestrians, other alternative active transport and vehicles and support improved and accessible public transport.	The Woollahra Active Transport Plan is a visionary long term document which will guide investment and design decisions for the next 10-15 years for both walking and cycling, and includes designs for 10 high quality cycling and pedestrian projects. The Draft ATP was presented to Council in Q1 FY22/23 and went to Public Exhibition in Q2 FY22/23. It is anticipated that the final ATP with community feedback will be reported to Council in Q1 of FY23/24 for consideration and endorsement.

Strategy 6.3: Reduce traffic congestion, noise and speeding.

Ref	Priority	Progress Comments
6.3.1	Maintain public parking infrastructure, manage parking across the municipality and reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.	Parking is reviewed by Council's Traffic & Transport Section on an on-going basis. Parking reports are prepared for the consideration of the Woollahra Traffic Committee and Council's Finance, Community and Services Committee. A review of the Resident Permit Parking area in Watsons Bay is underway and Public Exhibition was undertaken in Q2 2022/23. The final review of the study, together with community feedback, will be reported to Council in Q1 2023/24 for consideration and endorsement.

Project / Action	Deliverable	Status	Stage	Progress Comments
Pedestrianisation and Traffic Calming works for Rose Bay	Pedestrianisation Study completed; Traffic Calming works programmed	Delays 	In Draft	High Pedestrian Activity Area (HPAA) study for Rose Bay is currently underway. Once completed a report will be prepared to include findings of the study and proposed treatments for the consideration of the Woollahra Local Traffic Committee and Council's Finance, Community and Services Committee in first half FY23/24.


Strategy 11.2: Secure Council's financial position.

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	A review of the Land Improvement (Retaining walls, Seawalls and Harbourside Structures), Transport, and Stormwater Asset Management Plans was undertaken to update the latest information, accordingly. This continuing process assists with the ability to effectively program the renewal of assets based on their condition ratings and then are incorporated into our future capital works program.

Development Assessment

Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.

Ref	Priority	Progress Comments
4.1.2	Deliver high quality and timely development assessment.	The principal performance indicator for the Development Assessment Department is that we continue to provide an effective and efficient development control service. The performance of Development Assessment is outlined below.

Project / Action	Deliverable	Status	Stage	Progress Comments
Maintain and improve overall processing times for applications.	Net and gross mean processing times of 95 and 117 days	Delays 	Under review	Q3 processing times not achieved (115 net mean days and 140 gross mean days); Q4 processing times not achieved (117 net mean days and 144 gross mean days). The average for the full FY22/24 was 111 net mean days and 135 gross mean days The overall net and mean processing times in the 3rd and 4th quarters of FY22-23, have not met the benchmark requirement. Morrison Low were appointed to undertake a review of the Development Assessment process. A first draft has been completed, and a Councillor briefing will be presented in Quarter 1 of FY23/24. The purpose of the review is to achieve a greater level of efficiency in DA processing times.

Workload and Productivity

The following table shows the number of DAs and s.4.55 applications lodged compared to the number of DAs determined during this reporting period. A Section 4.55 Modification Application is an application to modify an approved Development Application.

Quarter	# DAs Lodged	# DAs Determined	# s4.55 Lodged	# s4.55 Determined
1st 2022/23	151	140	108	129
2nd 2022/23	190	139	105	111
3rd 2022/23	102	149	86	91
4th 2022/23	127	138	108	97

The following table shows both DAs and modification applications lodged and determined during the 3rd and 4th quarters of 2022/2023.

Quarter	Total Applications Received	Total Applications Determined
1st 2022/23	259	269
2nd 2022/23	295	250
3rd 2022/23	188	240
4th 2022/23	235	235

Decision makers

The following table shows where decisions on DAs (excludes s.4.55 applications) were made during the 3rd quarter.

Level of Delegation	Total # of DAs	% of Total	Approved	Refused
Staff	67	48.9%	62	5
Application Review Panel	36	26.2%	36	0
Application Assessment Panel	23	16.8%	23	0
Local Planning Panel	11	8.1%	9	2
Sydney Eastern City Planning Panel	0	0	0	0
Total	137	100%	130	7

Note: The above figures do not include DAs which were rejected within 7 days of lodgement or withdrawn. In total **12** DAs were rejected or withdrawn.

The following table shows where decisions on DAs (excludes s.4.55 applications) were made during the 4th quarter.

Level of Delegation	Total # of DAs	% of Total	Approved	Refused
Staff	60	48.4%	41	19
Application Review Panel	30	24.2%	30	0
Application Assessment Panel	12	9.7%	12	0
Local Planning Panel	22	17.7%	12	10
Sydney Eastern City Planning Panel	0	0	0	0
Total	124	100%	95	29

Note: The above figures do not include DAs which were rejected within 7 days of lodgement or withdrawn. In total **14** DAs were rejected or withdrawn.

Appeals

The following table shows the number of appeals lodged during the following quarters. Specific details of all appeals, are tabled and reported quarterly to the EPC.

Quarter	Appeals Lodged
1st 2022/23	17
2nd 2022/23	20
3rd 2022/23	13
4th 2022/23	19

Given the current number of appeals being dealt with is extremely high, the level of legal activity and staff resourcing (preparation of Statement of Facts and Contentions, Statements of Evidence and Court attendance) is also high. This has a direct influence on Council's DA processing times.

Turnaround Times

The following tables provides a summary of the net and gross mean processing times in days for Development Application (excludes s.4.55 applications) determinations:

Measure	1st Qtr 2021/23	2nd Qtr 2021/22	3rd Qtr 2021/22	4th Qtr 2021/22	Avg. FY 2021/22	1st Qtr 2022/23	2nd Qtr 2022/23	3rd Qtr 2022/23	4th Qtr 2022/23	Avg. FY 2022/23
Overall										
Net Mean	114	93	115	108	108	106	105	115	117	111
Gross Mean	130	99	141	124	124	124	129	140	144	135
Staff Delegated										
Net Mean	64	54	80	63	65	62	68	71	81	71
Gross Mean	77	68	99	81	81	76	86	97	100	90
ARP										
Net Mean	140	118	118	115	123	111	105	149	134	126
Gross Mean	171	145	154	133	151	131	151	182	173	159
AAP										
Net Mean	198	218	242	291	238	203	224	219	198	211
Gross Mean	294	260	281	315	288	267	238	266	288	265
LPP										
Net Mean	196	167	201	207	193	178	216	183	180	189
Gross Mean	221	194	257	221	223	229	248	225	227	232

The overall net and mean processing times in the 3rd and 4th Quarters of 2022-2023 have not met the benchmark requirement of a 15% reduction in net and gross mean processing times based over the past three years of activity. This benchmark equates to 95 and 117 days, respectively.

This can be attributed to the following factors:

1. Referral turnaround times are too high, directly affecting processing times.
2. The proportion of applications determined under Staff delegation was relatively low 48.9% and 48.4% for the respective quarters when compared to the average proportion of previous quarters (60%). This has a direct influence on the overall processing times.
3. A greater proportion of applications being determined via AAP and LPP.
4. A significant number of determined applications were aged applications (>300 days). These have a direct influence on the overall processing times.
5. The high number of Class 1 appeals.
6. Staff resources in the Development Assessment Team have not been at full capacity (4 resignations). These positions have not all been backfilled yet.
7. The extended notification/exhibition period for DAs lodged over the Christmas/New Year period.

Outcomes

The following positive outcomes were achieved in the reporting period:


- The productivity of Development Assessment in terms of processing DAs and related applications including case handling of Class 1 appeals has been high.
- Successful planning outcomes have been achieved in Class 1 appeals.
- The DA processing times for applications determined via AAP and LPP have improved over the 3rd and 4th quarters with regard to the previous quarter (2nd).
- A significant number of aged applications (>300 days), have been cleared.
- Morrison Low were appointed to undertake a review of the Development Assessment process. A first draft has been completed, and a Councillor briefing will be presented in Q1 of FY23/24.





Strategic Planning, Heritage Conservation & Place


Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.


Ref	Priority	Progress Comments
4.1.1	Ensure that Council's strategic planning framework, Local Environmental Plans and Development Control Plans are regularly reviewed, are consistent with relevant Metropolitan plans and provide a planning and compliance framework which will result in appropriate high quality development and incorporates community concerns and ideals.	<p>During this reporting period, our priorities were to:</p> <ol style="list-style-type: none"> 1. Progress and finalising the proposed FSR & Urban greening controls 2. Prepare Councillor briefings on the post exhibition amendments to the Double Bay and Edgecliff planning and urban design strategies. 3. Continue to advocate to the NSW Government on proposed reforms to development contributions and review the decisions on the Riddell Street & Edgecliff Rd reserve planning proposals 4. Respond to developer initiated planning proposals e.g. 252-254 New South Head Road, Double Bay & Old South Head Rd/ Abermarle Ave, Rose Bay.


Project / Action	Deliverable	Status	Stage	Progress Comments
Subject to endorsement, prepare implementation strategy to amend planning controls for the Edgecliff Commercial Centre. (UPC delegated 16/11/2015)	Prepare implementation strategy	Delays 	Post-exhibition review; next step will be subject to a resolution of Council	<p>Based on the results on the consultants' studies (SJB, JLL, GTA and SCT) and the Draft ECC Public Domain Plan, Council staff prepared the Draft ECC Planning and Urban Design Strategy. On 29 March 2021, a report on the draft strategy and supporting documents was presented to a meeting of the Strategic and Corporate Committee requesting public exhibition. On 26 April 2021, Council resolved to publicly exhibit the draft strategy and supporting documents. Exhibition commenced on 31 May 2021 and the exhibition period was extended until 30 September 2021.</p> <p>Since this time, Council staff have commissioned a heritage study, which is being prepared by GML which will inform the scope of the Strategy. In response to the issues raised in the submissions and the heritage study, a Councillor briefing on this matter is scheduled for July 2023.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
Complete rezoning of that part of Riddell Street, Bellevue Hill (currently zoned R3 Medium Density Residential) back to R2 Low Density Residential zone to prepare for new housing strategy. (Council Resolution 12/8/2019)	Report to Committee	Complete / Achieved 	No further action	<p>Consultants Studio GL were engaged to undertake an independent planning and urban design review of Riddell Street, Bellevue Hill. The consultant report was presented to Council in July 2021, where Council resolved to prepare a planning proposal and carry out a further review of 1-11 Riddell Street. The planning proposal was reported to the WLPP of 24 March 2022. The WLPP provided advice to Council that it supported the proposed changes to the controls.</p> <p>On 26 April 2022, Council resolved to progress the planning proposal and this was submitted to the DPE on 10 May 2022.</p> <p>On 18 October 2022, the DPE issued a Gateway determination, indicating that the planning proposal should not proceed to public exhibition.</p> <p>In response, Council staff lodged a Gateway review request on 28 November 2022.</p> <p>This matter was considered by the Independent Planning Commission on 14 March 2023 (which was attended by staff and Councillors), and on 30 March 2023 Council received an Advice Report from the Independent Planning Commission (IPC), advising that the Gateway determination issued by the DPE should be upheld, and the planning proposal should not proceed. This was confirmed via a letter from the DPE dated 19 April 2023. There are no further review options available to Council staff.</p> <p>This advice was reported to the EPC meeting of 1 May 2023, and on 8 May 2023 Council resolved to take no further action on this matter. This outcome has implications to other projects in the Strategic Planning & Place work programme.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
Implement amendments to planning controls as a consequence of excavation, Subterranean building and dewatering in Double Bay (CR 25/02/2019).	Exhibit proposed amendments to planning controls.	Complete / Achieved 	Complete	<p>On 12 April 2021, the EPC considered a report on the Double Bay hydrogeological and geotechnical impacts prepared by GHD. On 26 April 2021, Council resolved to prepare a planning proposal and draft DCP provisions to enact the report's recommendations. This planning proposal was reported to the LPP on 20 May 2021. A further Council resolution dated 25 October 2021 approved the draft amendments to the DCP and supporting the forwarding of the planning proposal to the DPE requesting a gateway determination. This determination was granted on 21 December 2022. Following minor amendments requested by the DPE.</p> <p>The planning proposal was exhibited from 16 February 2022 to 18 March 2022, and a post exhibition report was presented to the EPC on 4 April 2022.</p> <p>On 26 April 2022, Council resolved to forward the planning proposal to the DPE for finalisation as Council were not permitted to be the LPMA. The package was submitted on 4 May 2022.</p> <p>On 2 September 2022, Amendment 25 to the Woollahra LEP 2014 came into force and was published on the NSW Legislation website. The amendments require the consent authority to consider the potential impacts of construction dewatering, including any effects on the structural integrity of surrounding properties.</p> <p>On 11 April 2023 Council considered the report and recommendations from the EPC meeting of 3 April 2023, and resolved to make minor amendments to the Woollahra DCP 2015 to improve the nexus between the excavation provisions and the groundwater (hydrogeology) provisions and to enhance the prominence of the groundwater (hydrogeology) provisions in Chapter E2.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Prepare a further report to limit excavation and dewatering in the most impacted zones in the Double Bay Floodplain (CR 25 October 2021)</p>	<p>Report to Council</p>	<p>Complete / Achieved</p> 	<p>Complete</p>	<p>Because these are minor administrative amendments, it was resolved that these would be undertaken concurrently with another DCP amendment (noting that a hydrogeological and geotechnical assessment of the Rose Bay basin area has commenced and is expected to be reported to Council in the second half of 2023). It is anticipated that amendments to the Woollahra DCP (in response to the issues raised for Double Bay) should be prepared and exhibited concurrently with changes likely to arise from the Rose Bay basin study.</p> <p>On 11 April 2023 Council considered the report and recommendations of the Environmental Planning Committee (3 April 2023). That report found that based on the information that is currently available, there is no engineering or planning justification to establish additional controls to further limit excavation in the Double Bay settlement area. The report identified that over the previous 18 months there have been a suite of changes to the Woollahra LEP 2014 and Woollahra DCP 2015, DA Guide and conditions of consent, to strengthen Council's assessment of excavation and address potential impacts of dewatering and ground surface settlement. These amendments are recent and comprehensive, and staff could not identify any additional opportunities to justify further limiting excavation or dewatering. Staff did identify that the excavation and groundwater hydrogeology controls could be improved by making some minor amendments to Woollahra DCP 2015 and that these amendments are administrative in nature and should be prepared and exhibited later this year, concurrent with changes likely to arise from the Rose Bay basin study.</p>




Project / Action	Deliverable	Status	Stage	Progress Comments
Community consultation on planning proposal and draft DCP – introduction of FSRs and urban greening provisions for low density residential development in the R2 Low Density Residential and R3 Medium Density Residential zones (CR 29/04/2019)	Exhibition of draft	Complete / Achieved 	Complete	<p>The following steps have occurred since July 2020:</p> <ol style="list-style-type: none"> 1. 6 Jul 2020- Report to EPC to present Woollahra: Greening our LGA and recommendations to amend the LEP and DCP provisions to sustain and enhance tree canopy cover, including amending the deep soil control to 35% of site area and introducing a new tree canopy control of 40% of site area for low density resi. development. 2. 27 Jul 2020- Council resolved to organise another briefing to further investigate the proposed tree canopy controls. 3. 19 Aug 2020- Councillor Briefing to provide revised analysis on tree canopy calculation methods and reduced tree canopy control. 4. 7 Sept 2020- Report to EPC to provide a revised methodology for calculating tree canopy area, a reduced tree canopy control of 35% of site area and further variations to the tree canopy control. 5. 29 Sep 2020- Council resolved to refer proposed controls, including FSR of 0.5:1, deep soil control of 35% of site area and a new tree canopy control of 35% of site area for low density resi. Development to the Woollahra LPP for advice. 6. 15 Oct 2020 –Woollahra LPP supported, in principle, the amended planning proposal including an FSR of 0.5:1, and proposed amendments to the DCP. 7. 2 Nov 2020 – Report to EPC with advice from the Woollahra LPP assessment period, a gateway determination was issued which requires Council staff to amend various sections of the planning proposal and have this amendments reviewed by the DPIE prior to exhibition. Staff have working through the required amendments and the planning proposal was amended to address the Gateway conditions.


Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Post-exhibition report on planning proposal and draft DCP – introduction of FSRs and urban greening provisions for low density residential development in the R2 Low Density Residential and</p>	Report to Committee	Complete / Achieved 	Complete	<p>8. 23 Nov 2020- Council resolved to forward the amended Planning Proposal and proposed amendments to Woollahra DCP 2015 to the DPIE requesting a gateway determination to allow public exhibition.</p> <p>9. 2 Feb 2021- Staff submitted a planning proposal and accompanying DCP amendments to the DPIE.</p> <p>10. 31 Aug 2021- Following a seven month assessment period, a gateway determination was issued which requires Council staff to amend various sections of the planning proposal and have this amendments reviewed by the DPIE prior to exhibition. Staff have working through the required amendments and the planning proposal was amended to address the Gateway conditions.</p> <p>11. On 7 June 2022, the DPE endorsed the changes made by Council staff and agreed that the planning proposal may be placed on exhibition (subject to the DPE providing an amended Gateway Determination).</p> <p>12. Public exhibition took place between 10 August and 16 September 2022. A total of 62 submissions were received.</p> <p>1. Public exhibition took place between 10 August and 16 September 2022.</p> <p>2. A post exhibition report was tabled at EPC on 7 November 2022, and on 28 November 2022 Council resolved to finalise the LEP, and this was submitted to the DPE in December.</p> <p>3. On 20 Dec 2022 the DPE requested additional information/documentation in relation to the planning proposal, including a breakdowns of the issues raised in submissions. The requested information was provided on 11 Jan 2023.</p> <p>4. On 24 Feb 2023 the DPE requested further information. The requested information was provided on 14 Apr 2023.</p>



Project / Action	Deliverable	Status	Stage	Progress Comments
R3 Medium Density Residential zones (CR 29/04/2019)				<p>5. On 20 Apr 2023 the DPE sought further clarification on the information submitted. The requested information was provided on 28 April 2023.</p> <p>6. On 2 May 2023, the DPE identified they would be seeking to finalise the LEP amendment</p> <p>7. The new FSR controls commenced on 14 July 2023, concurrently with the new DCP controls.</p>
Identify special local character areas and prepare local character statements. (NOM 04/11/2019; CM 11/11/2019)	Local character statements are reported to Committee	Complete / Achieved 	No further action	<p>On 11 November 2019 Council resolved to complete local character statements by the end of April 2020. The Local Character Overlay Discussion Paper published by DPIE recommended that a local character overlay should follow a strategic planning process which includes a LSPS and a local housing strategy. A discussion paper on local character was reported to Council in June 2021 with the Draft Local Housing Strategy. The Local Character Discussion Paper was on public exhibition with the Draft Local Housing Strategy and Draft Affordable Housing Policy from 31 August 2021 to 1 October 2021. On 18 October 2021 a report on submissions raised during the public exhibition was reported to the EPC. On 25 October 2021 Council noted the discussion paper and resolved that staff commence preparation of a Local Character Statement. However, recently Council's planning staff consulted with the DPE, numerous Sydney metropolitan councils, and the Southern Sydney Regional Organisation of Councils (SSROC) to discuss the future of the local character framework and overlay. The consultation confirmed the DPE no longer supports the inclusion of local character provisions in an LEP and has no current plans to progress a statutory pathway or policy to enable this. The DPE recommend that councils continue to rely on DCP provisions to ensure local character is considered as part of the design and development assessment process.</p>



Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Pending outcomes of the new housing strategy, create a planning proposal to increase the minimum lot size to construct an attached dual occupancy development in the R2 Low Density Residential Zone to 800m², which on 22/02/2021 Council Resolved to increase the minimum lot size from 800m² to 1200m²</p>	<p>Exhibit amended planning controls</p>	<p>Delays</p> 	<p>Preparations; next step is to seek advice from the LPP</p>	<p>On 4 October 2022 Council considered a report on an update on the the DPEs position on local character, and subsequently on 31 October 2022, Council resolved to take no further action with regards to Local Character. On 11 November 2022 the Mayor wrote to the Minister for Planning and Minister for Homes seeking a response as to how local character provisions in DCPs will be upheld in court proceedings and to arrange a meeting. A response was received from the minister dated 21 December 2022. Staff are unable to progress this matter further in any way.</p> <p>On 4 November 2019 the EPC considered a report to increase the lot size for dual occupancy, and on 11 November 2019 Council resolved to prepare a planning proposal. This was presented to the WLPP meeting on 30 January 2020 who supported the planning proposal. This advice was reported to the EPC on 2 March 2020 and on 9 March 2020 Council resolved to forward the planning proposal to the DPE requesting a gateway determination.</p> <p>On 1 Feb 2021, Council staff reported to the EPC that (the then) DPIE had rejected Council's planning proposal to introduce a minimum lot size of 800m² for attached dual occupancies. On 22 Feb 2021, Council resolved that a request be sent to the Minister for Planning and Public Spaces to formally proceed with an amended planning proposal seeking to introduce a minimum lot size of 1,200m² for attached dual occupancies in the R2 Low Density Residential Zone. On 22 December 2021, Council staff submitted the amended planning proposal to the DPIE, requesting a gateway determination. The amended proposal included detailed scenario testing and new information to address previous concerns from the DPIE. However, on 4 May 2022, the DPE issued a Gateway Determination stating that the planning proposal should not proceed. The DPEs primary concerns are the potential impacts to housing supply and diversity in the R2</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Interpretation of desired future characters statements (prompted by LEC decision: March 2020 Woollahra Municipal Council v SJD DB2 Pty Limited[2020] NSWLEC 115)</p>	<p>Exhibit amended planning controls</p>	<p>Complete / Achieved</p> 	<p>No further action</p>	<p>Low Density Residential zone.</p> <p>On 9 June 2022, Council staff met with representatives from the DPE to discuss the reasons for refusal and examine any alternative pathways. As resources permit, Council staff have been exploring opportunities to progress this planning proposal in another form. Subject to resources, it is anticipated that a report on this matter will be presented to a meeting of the local planning panel in 2023. However, as a consequence of recent Gateway determinations from the DPE, staff recognise that a very robust justification will be required to ensure that the DPE supports a planning proposal of this nature.</p> <p>On 6 October 2020, the EPC considered a report seeking a Council resolution to prepare a planning proposal to clarify the interpretation of desired future character in the Woollahra LEP 2014. On 26 October 2020, Council resolved that a planning proposal should be prepared. On 19 November 2020, the WLPP considered the planning proposal report. On 30 November 2020, the advice of the WLPP was reported to the EPC. On 14 December 2020, Council resolved that the planning proposal be submitted to the DPE requesting a Gateway determination to proceed to public exhibition. The planning proposal was submitted for gateway determination on 21 December 2020. Since that time, Council staff sought updates on numerous occasions, and were advised that the assessment of the planning proposal has not progressed due to the DPE placing all local character work "on hold".</p> <p>On 24 August 2022, the DPE issued a Gateway determination stating that the planning proposal should not proceed. This determination was reported to the EPC meeting of 4 October 2022 and Council on 31 October 2022, where Council received and noted the report on the Gateway determination for the planning proposal. Staff are unable to progress this matter in any further way.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
2022/23 Review of s7.12 development Contributions plan.	Report to Committee	Delays  	Preparations; next step will be subject to a resolution of Council	On 21 March 2022, the EPC considered the Draft Woollahra Section 7.12 Development Contributions Plan 2022, and on 28 March 2022 Council endorsed the Draft Plan for exhibition. The Draft Plan was exhibited from 6 April 2022 to 20 May 2022. A post exhibition report was considered by the EPC on 6 June 2022, and this was endorsed by Council 27 June 2022. The Woollahra Section 7.12 Development Contributions Plan 2022 came into effect on 13 July 2022 and repealed and replaced the Draft Woollahra Section 7.12 Development Contributions Plan 2021. On 27 June 2022, Council resolved to request a report on the accuracy of cost estimates and the treatment of 4.55/4.56 modifications where the construction cost of a development has increased. It was also requested that this report discuss the cumulative effect of multiple development applications on one site, and the ability to capture the entire amount under the section 7.12 levy. As resources permit, Council staff are working through the issues raised in this request and it is anticipated that a report on these matters will be presented to Council in the second half of 2023.
Prepare a planning proposal to carry out housekeeping amendments to Woollahra LEP 2014.	Finalise amended planning controls	Complete / Achieved 	No further action	Since the Woollahra LEP 2015 came into effect, Council staff are keeping a log of minor, administrative type changes that are required to enhance the existing provisions. A planning proposal on the first housekeeping amendment (which relates to heritage matters) was reported to the EPC on 2 May 2022, and on 23 May 2022, Council resolved to support the planning proposal proceeding to public exhibition. On 1 May 2022, the draft planning proposal was submitted to the DPE. The planning proposal was on public exhibition from 20 July 2022 to 19 August 2022. The post-exhibition report was presented to the EPC on 7 November 2022 and on 27 November 2022 Council resolved to finalise the planning proposal. The planning proposal was submitted to



Project / Action	Deliverable	Status	Stage	Progress Comments
Prepare and exhibit a planning proposal to remove the lands reserved for acquisition in Edgecliff.	Planning Proposal to remove the lands reserved for acquisition in Edgecliff	Complete / Achieved 	No further action	<p>the PCO in December 2022 for finalisation. However, the DPE have requested a number of post exhibition mapping amendments. Finalisation of this matter is expected in July/ August 2023.</p> <p>On 15 June 2021, the EPC considered a report on the lands reserved for acquisition along New South Head Road and Glenmore Road in Edgecliff. On 5 July 2021 Council resolved to prepare a planning proposal to remove these affectations. On 16 September 2021 the WLPP considered the planning proposal report. On 11 October 2021 the advice of the WLPP was reported to the EPC and on 25 October 2021 Council resolved that the planning proposal be submitted to the DPIE for Gateway determination. The planning proposal was submitted for Gateway determination on 5 November 2021.</p> <p>On 10 June 2022, notice was received that the proposal was not supported by the DPE and the Gateway determination was refused. Council staff lodged a Gateway Review with the Independent Planning Commission. On 10 October 2022 the Commissioner, in their Advice Report, supported the removal of the land reservations that apply to heritage items, and has instructed the DPE to undertake further consultation with Transport for NSW with a view to removing these reservations. On 12 April 2023, Council received a final decision from the DPE informing that, based on further consultation with TfNSW, the existing Gateway determination will not be altered. There are no further options available to Council to have this decision reviewed. Accordingly on 8 May 2023, Council request the Mayor writes to the Minister for Transport, the Minister for Roads, and the Minister for Heritage, expressing dissatisfaction with the Gateway determination from the DPE.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Investigate and prepare a report to Council regarding steps Council could take to amend the LEP to prohibit smoking in licensed premises (CR 24 May 2021) & options to further advocate on passive smoke exposure in high density terrace homes (CR 26 July 2021).	Report to Committee & Council	Complete / Achieved 	No further action	Staff reported this matter to the EPC of 4 April 2022 advising that the Smoke-free Environment Act 2000, and not the EP&A Act, sets the legislative framework for smoking in public places, and the LEP is not an appropriate mechanism to address smoking in licensed premises. The recommendation was adopted by Council on 24 April with a recommendation that Council writes to the Minister for Health requesting the State Government strengthen the SFE legislation. The Mayor wrote to the Health Minister on 16 June 2022 and the Minister replied on 4 July advising that the NSW Govt is not proposing any changes to the SFE Act. Whilst no firm timeframe has been provided, the Cancer Council NSW advises Council staff that a review of the SPE Regulation is expected to take place some time in 2023. As at 1 July 2023 the NSW Government has not commenced a review of the Smoke-free Environment Regulation. Staff remain in contact with Cancer Council NSW on this matter.
Prepare a report in relation to amending the zone which applies to Lennox Street, Bellevue Hill .	Report to Committee	Complete / Achieved 	No further action	On 30 March 2023, Council received an Advice Report from the Independent Planning Commission (IPC), advising that the Gateway determination issued by the DPE for Riddell Street should be upheld, and the planning proposal should not proceed. This was confirmed via a letter from the DPE dated 19 April 2023. Due to the lack of options available to Council to have this decision reviewed, On 8 May 2023, Council resolved to take no further action in relation to the Riddell Street planning controls. As a consequence of the IPC's advice for Riddell Street, on 8 May 2023 Council resolved to take no further action with regards to a review of the planning controls for Lennox Street.

Project / Action	Deliverable	Status	Stage	Progress Comments
Prepare a submission to the proposed reforms to development contributions .	Submission	Complete / Achieved 	No further action	<p>In April 2020, the NSW Government requested the Productivity Commissioner review the infrastructure contributions system and suggest appropriate reforms. The NSW Government, through DPE released a detailed exhibition package on proposed reforms to development contributions. Council staff believe that the reforms, as currently proposed, will not have the intended effect of bolstering contributions revenue. A draft submission was reported to the S&C meeting of 21 February 2022. The submission was supported in principle, subject to some minor amendments to the language and content. On 28 February 2022, Council resolved to endorse the submission and forward it to the DPE for consideration. The submission was accompanied by a cover letter from the Mayor, and was also circulated to Gabrielle Upton MP and Alex Greenwich MP.</p> <p>In June 2023, a new 'Housing and Productivity Contribution' was announced by the NSW Government, . Similar to the Regional Infrastructure Contribution announced in December 2021, staff had concerns that funds raised would not be allocated to the Woollahra LGA. Accordingly, a submission was prepared for a Parliamentary Inquiry on 27 June 2023.</p>
Write to the Minister & DPIE (with supporting planning evidence) seeking an exemption from the provision of SEPP Housing for Seniors or People with a Disability 2004, and provide a update report. (CR 25/02/2019)	Report to Council	Complete / Achieved 	Preparations; Next step is subject to a resolution of Council	<p>A report on this matter was considered by EPC on 12 July 2021 and endorsed by Council on 26 July 2021. On 30 August 2021, a submission was made to the Minister for Planning and Public Spaces and an action was included in the Woollahra Local Housing Strategy. On 25 September 2021, Council received a response from the Minister indicating that this issue would be considered as part of the consultation of the draft Housing SEPP. Subsequent to this correspondence, the Housing SEPP commenced on 26 November 2021 and a key change is that "residential care facilities" are no longer permitted in the R2 Low Density Zone (with minor exemptions).</p>





Project / Action	Deliverable	Status	Stage	Progress Comments
				<p>However, on 1 July 2022 via Departmental Media Release, Council was notified that the Housing SEPP was amended to permit independent living units (ILUs) in the R2 zone to be carried out by ANY person.</p> <p>The Mayor subsequently wrote to the Minister for Planning and Homes expressing Council's concern and disappointment with this amendment, and requesting that ILUs are not permitted in the R2 zone in the Woollahra LGA.</p> <p>Also, in May 2022 Council made a submission to the DPE requesting that land within HCAs in the Woollahra LGA is permanently excluded from seniors housing. This request was made consistent with previous advice from the DPE outlining that councils may seek to permanently exclude seniors housing from applying to HCAs where it can be demonstrated that suitable housing has been adequately provided in other areas of the LGA. However, in July 2022 the DPE advised that it would not support any requests to permanently exclude seniors housing from land identified as a HCA, i.e. contrary to their previous position, and that the potential impacts of seniors housing on HCAs needs to be managed through the DA process like other forms of development. The DPE also advised it was revising its design guidance for seniors housing to help inform the design and assessment of new seniors housing under the Housing SEPP. In November 2022 proposed amendments to the Housing SEPP were exhibited, and staff have made a submission requesting that ILU are not permitted in the R2 Low Density Residential Zone.</p> <p>A Draft Seniors Housing Design Guide was made available for comment, and Woollahra staff have reviewed the Draft Design Guide and find that it does not suitably address HCAs, and made a submission to the DPE identifying that if seniors housing is going to be a mandatory permitted use in HCAs there needs to be significantly better design</p>





Project / Action	Deliverable	Status	Stage	Progress Comments
Planning Proposal for 252-254 New South Head Road , Double Bay.	Report to Council	Complete / Achieved 	Next step is to exhibit the planning proposal	<p>guidance than what is proposed in the Draft Guide.</p> <p>The Department of Planning is still reviewing stakeholder feedback to the draft Seniors Housing Design Guide. Once the Guide has been finalised staff will consider the Guide and identify if there are opportunities to include additional provisions in the Woollahra DCP, including specific provisions for seniors housing in HCAs.</p> <p>On 12 June 2020, Antoniades Architects submitted a request for a planning proposal for 252-254 New South Head Road, Double Bay. On 2 November 2020, a report on the planning proposal was considered by the EPC, and on 23 November 2020, Council resolved not to support the planning proposal. On 23 December 2020, the applicant lodged a rezoning review application, and on 22 July 2021, the Sydney Eastern City Planning Panel determined that the planning proposal should be submitted for Gateway determination. On 23 August 2021, Council considered a report on the rezoning review and resolved to be the responsible planning authority. The planning proposal was on exhibition from 13 April 2022 to 27 May 2022. The submissions received were reported to the EPC/Council in September 2022, requesting that the planning proposal should not proceed.</p> <p>Despite the Council recommendation, the DPE proceeded to finalise the planning proposal and the LEP was notified on 16 December 2022.</p> <p>Council staff are currently working on a site specific DCP which will further inform a development proposal on the site. The draft site specific DCP was considered by EPC on 5 June 2023 and Council resolved to place the draft DCP on exhibition on 26 June 2023. The exhibition is expected to take place in July & August 2023, and the submissions will be reported to a future meeting of Council.</p>




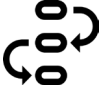


Project / Action	Deliverable	Status	Stage	Progress Comments
Planning Proposal for 136-148 New South Head Road , Edgecliff.	Exhibit amended planning controls	Complete / Achieved 	Next step is to exhibit the planning proposal	<p>The applicant lodged a request for a planning proposal on 13 October 2022, which was referred to the WLPP on 22 April 2022. The WLPP advised Council that it did not support the planning proposal as a standalone (as it did not have sufficient strategic or site specific merit) and that consideration of uplift on the site should be incorporated in the draft Edgecliff Planning and Urban Design Strategy. The WLPP advice was reported to a meeting of the Council in July 2022 where Council resolved not to support the planning proposal. The Sydney Eastern District Planning Panel considered the applicant's rezoning review request on 18 August 2022 and resolved that the planning proposal had strategic and site specific merit and that it should be submitted to the DPE with a request for a Gateway Determination. At the meeting of Council on 12 September 2022 Council accepted the role of Planning Proposal Authority and staff submitted the gateway request on 28 November 2022.</p> <p>The DPE issued a Gateway determination on 23 April 2023 and staff are working through the Gateway conditions with a view to commencing the exhibition in July 2023.</p>
Planning Proposal for 488-492 Old South Head Road & 30 Albemarle Avenue , Rose Bay	Report to Council	Complete / Achieved 	Preparations; Next step is subject to a resolution of Council	<p>The applicant lodged a request for a planning proposal on 5 May 2022 to facilitate a four storey mixed use development on the sites. Following discussions between the proponent and staff, the applicant lodged a revised planning proposal on 12 April 2023. The planning proposal was considered by the WLPP on 6 July 2023 for advice. The advice from the WLPP will be presented to EPC and Council in the first quarter of 2023/2024.</p>





Strategy 4.2: Conserving our rich and diverse heritage.




Ref	Priority	Progress Comments
4.2.1	Implementation of the Heritage Gap Analysis which includes maintaining a program of heritage research and potential new conservation areas and heritage items.	<p>During this reporting period, our priorities were to:</p> <ol style="list-style-type: none"> 1. Progress the Places of Public Worship Study and the Double Bay Heritage Study to a meeting of Council. 2. Progress the Edgecliff Heritage Study 3. Review the potential heritage significance of 3 Eastbourne Rd, Darling Point 4. Finalise the local heritage listings of the Leslie Wilkinson buildings, 18 Electricity substations and 364 Edgecliff Road, Woollahra.


Project / Action	Deliverable	Status	Stage	Progress Comments
Investigate the potential heritage significance of places of worship in the Woollahra Local Government Area in order to identify items of heritage significance at either a local or State level. (NOM 8/04/19) {incl. St Andrews Scots Presbyterian Church, corner Dover Rd and Carlisle Street, Rose Bay}	Report to Committee	Complete / Achieved  	Next step is to exhibit the planning proposal	<p>A planning proposal to list 5 places of worship was reported to the WLPP on 13 December 2022, who advised Council to proceed with the planning proposal.</p> <p>The advice of the WLPP was reported to a meeting of the Council on 27 March 2023, where Council resolved to support the heritage listing of four (of the five) places of worship. The St George Greek Orthodox Church was removed from the planning proposal at this time, with Council requesting that further community engagement be undertaken to further understand the significance of the place.</p> <p>The revised Places of Worship Planning Proposal consisting of four sites (The Sydney Chevra Kadisha, Paddington Church of Christ, St Andrews Scots Presbyterian Church, and Vaucluse Uniting Church) was submitted to DPE in May 2023 for Gateway Consideration. A Gateway determination (supporting public exhibition), was received in June 2023, and the exhibition of the planning proposal is expected to commence in July 2023.</p>
Investigate the potential heritage significance of the St George Church , Rose Bay	Report to Council	Complete / Achieved  	Preparations; Next step is to prepare a planning proposal	<p>A planning proposal to list 5 places of worship was reported to the WLPP on 13 December 2022, who advised Council to proceed with the planning proposal.</p> <p>The advice of the WLPP was reported to a meeting of the EPC on 6 March 2023 and Council on 27 March 2023, where Council resolved to support the heritage listing of four (of the five) places of worship. However,</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Carry out an assessment of buildings designed by significant architects. (NOM 9/12/2019)	Report to Council	Delays 	Preparations; Next step is to prepare a planning proposal	Council resolved that staff should carry out further heritage investigations into the St George Greek Orthodox Church prior to supporting a planning proposal to list the building as a local heritage item. Further community engagement took place from 24 May 2023 to 9 Jun 2023. A report on the submissions was considered by the EPC on 3 July 2023 and on 10 July Council resolved to defer the planning proposal pending a site visit to be conducted within one months time. Council staff have prepared a methodology to identify buildings that have been designed by significant architects. Subject to other priorities and staff resources, this project may be undertaken in stages across 2023 and 2024 as part of the program identified in the Heritage Gap Analysis.
Undertake an assessment of heritage significance for Old School Hall, Rose Bay Public School, Albemarle Ave, Rose Bay, and McAuley Catholic School and outbuildings (formerly Christian Brothers College Rose Bay).	Report to Committee	Delays 	Next step is to prepare a Report to Council	In June 2023 an appropriately qualified heritage consultant was engaged to progress this study. Subject to the recommendations of the heritage study, a report on the outcomes will either be reported to a meeting of the WLPP or EPC in the second half of 2023.
Planning proposal to list Sunny Brae at 40 Fitzwilliam Road, Vacluse.	Gazettal of heritage item	Complete / Achieved 	No further action	As reported in the July-December 2022 progress update, following Council endorsement on 27 September, the plan was notified on 4 November 2022.
Planning proposal to list 46 Vacluse Road, Vacluse as a local heritage item.	Gazettal of heritage item	Complete / Achieved 	No further action	As reported in the July-December 2022 progress update, following Council endorsement on 27 September, the plan was notified on 4 November 2022.

Project / Action	Deliverable	Status	Stage	Progress Comments
Planning Proposal to list the Cadry's building as a heritage item. (CR 5/07/2021)	Gazettal of heritage items	Complete / Achieved 	No further action	As reported in the July-December 2022 progress update, the Cadry's building at 133 New South Head Road and the Early Victorian sandstone cottage at 549 Glenmore Road were both gazetted as local heritage items on 16 December 2022.
Review Wilkinson buildings and determine if they meet the threshold for heritage listing. (CR 24/11/14) & (CR 31/10/2022)	Report to Committee	Complete / Achieved 	No further action	A planning proposal to list 5 additional Wilkinson buildings as local heritage items was reported to the WLPP meeting of 1 September 2022, where the WLPP provided advice to proceed with the planning proposal. This advice was considered by the EPC on 4 October 2022 and Council resolved to proceed with the planning proposal on 31 October 2022. A Gateway determination was issued on 12 December 2022 to allow public exhibition. Public exhibition was undertaken from 8 February to 10 March 2023. A post exhibition report was considered by the EPC on 1 May 2023, and on 8 May 2023 Council resolved to finalise the planning proposal. As at 30 June 2023, the planning proposal was being finalised by the DPE.
Prepare a report on future heritage listing of arts and crafts buildings , including examples of outstanding significance recommended for listing in Schedule 5 of Woollahra LEP 2014. (CR 11/11/2019)	Report to Committee	Delays  	Preparations; Next step is to prepare a Report to Council	This project has been included in the heritage gap analysis as a high priority project, and will progress should funding and or resources become available.
Carry out an assessment of the heritage significance of 543-549 Glenmore Road , Edgecliff. (CR 5 July 2021)	Report to Committee	Delays  	Preparations; Next step will be subject to a resolution of Council	An assessment of the heritage significance of these buildings was undertaken as part of the wider Edgecliff Commercial Centre Heritage Study being prepared by GML Heritage. The ECC Heritage Study report will be reported to a meeting of the WLPP in the second half of 2023.


Project / Action	Deliverable	Status	Stage	Progress Comments
Carry out an assessment of the heritage significance of Ausgrid Substations in the Woollahra LGA.	Gazettal of heritage items	Complete / Achieved 	No further action	On 22 December 2021 Council received correspondence from Ausgrid regarding the proposed removal of 18 electricity substations (throughout the municipality) from the Ausgrid s.170 Heritage and Conservation Register (which sits under the Heritage Act 1977). Without their inclusion on the s.170 Register, any buildings with heritage value would be unprotected. An assessment of heritage significance was reported to the WLPP on 17 March 2022 who provided advice to Council to proceed with the heritage listing of the 18 substations. This advice was reported to the EPC meeting of 4 April 2022 and on 26 April 2022 Council resolved to progress the planning proposal. The planning proposal was on exhibition from 5 October to 11 November 2022. The post-exhibition report report was presented to the EPC on 5 December 2022 and on 12 December 2022 Council resolved to finalise the planning proposal. The 18 electricity substations were listed as heritage items on 10 July 2023.
Carry out a heritage assessment of the buildings at 53 and 55 Drumalbyn , Bellevue Hill. (CR 11/04/2022 & CR 12/9/2022)	Gazettal of heritage items	Complete / Achieved 	No further action	As reported in the July-December 2022 progress update, the plan was made on 27 September 2022 and both buildings were listed as local heritage items on 14 October 2022.
Provide a report on the further protection of secondary wings on contributory and heritage items in the Darling Point HCA . (CR 25/10/2021)	Report to Committee	Delays  	Preparations; Next step is to prepare a DCP amendment	This project will progress once internal resources become available.

Project / Action	Deliverable	Status	Stage	Progress Comments
Liaise with the Minister for Planning and Place regarding the referral criteria for the LPP to include the demolition of contributory items , and prepare a report outlining options to Council to enhance Woollahra's planning instruments with respect to the demolition of contributory items. (CR 25/10/2021)	Report to Committee	Complete / Achieved  	Preparations; Next step is to prepare a planning proposal and/ or DCP amendment.	Consistent with this resolution, on 17 November 2021 a Mayoral letter was sent to the Minister for Planning and Public Spaces requesting a review of the referral criteria for the LPP. On 21 December 2021 we received a response on behalf of the former Minister for Planning and Public Spaces, identifying that Council's request will be taken into consideration as part of a current review of panel operations. A report outlining options to Council to enhance Woollahra's planning instruments with respect to the demolition of contributory items was reported to the EPC meeting of 4 October 2022, and on 31 October 2022 Council resolved to progress a single chapter of the WDCP 2015 dedicated to heritage conservation (including contributory items). The project will progress as a medium priority action under the Heritage Gap Analysis, and resources become available.
Heritage listing 364 Edgecliff Road , Woollahra. (NOM 22/11/2021)	Gazettal of heritage items	Complete / Achieved 	No further action	This heritage assessment was progressed by external resources, who recommended listing 364 Edgecliff Road, Woollahra as a local heritage item A planning proposal was reported to the WLPP meeting of 19 May 2022, and the advice of the WLPP was presented to the EPC of 6 June 2022 On 27 June 2022 Council resolved to progress the planning proposal. The planning proposal received a Gateway determination on 16 August 2022 and was placed on public exhibition from 31 August to 14 October. The post-exhibition report report was presented to the EPC on 7 November 2022 and on 27 November 2022 Council resolved to finalise the planning proposal. 364 Edgecliff Road, Woollahra was gazetted as a heritage item on 24 March 2023.

Project / Action	Deliverable	Status	Stage	Progress Comments
Report to investigate the potential heritage significance of identified buildings in the Double Bay Centre and relevant instruments of protection. (CR 26/04/2021)	Report to Committee	Complete / Achieved 	Awaiting external gateway approval; Next step is to exhibit a planning proposal.	In February 2022 Council staff engaged LSJ to undertake a Heritage Significance Assessment of buildings in the Double Bay Centre. The Assessment report and accompanying planning proposal were presented to the WLPP on 13 December 2022 for advice. The Panel advised Council to proceed with the planning proposal and the advice of the Panel was presented to the EPC meeting of 6 March 23 and Council on 27 March 23. The planning proposal which seeks to list four local heritage items in the Double Bay Centre was lodged with the DPE on 1 June 2023. As at 30 June 2023, a Gateway determination has not been received. As a consequence of part of the Council resolution from 27 March 2023, staff further engaged Lucas Stapleton Johnson & Partners to undertake an assessment of East Bay Street as a possible HCA. This report found that the area did not warrant listing as a HCA, and this report as presented to the EPC meeting of 3 July 2023, and on 10 July 2023 Council resolved to take no further action for any of the properties along the eastern side of Bay Street, in Double Bay.

Strategy 4.3: Sustaining diverse housing choices in planned locations that enhance our lifestyles and fit in with our local character and scenic landscapes.

Ref	Priority	Progress Comments
4.3.1	Ensure Council's planning documents and strategies support high quality housing and housing diversity which is consistent with the strategic thinking of Council in relation to planned infrastructure, services and locational issues.	During the reporting period, this priority was addressed through work in reviewing the submissions lodged to various public exhibitions including the Draft Double Bay Planning & Urban Design review and the Draft Edgecliff Planning & Urban Design review.


Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Subject to endorsement, prepare implementation strategy to amend planning controls for the Double Bay Place Plan-review Woollahra LEP 2014 and Woollahra DCP 2015 in regard to recommendations from Double Bay Centre Housing Economic Study. (Eastern City District Plan 2018, Double Bay Plan Plan 2019-2023 [DBPP Priority 3.1.1] [DBPP Priority 3.2.1])</p>	Prepare implementation strategy	<p>Delays</p> 	Preparations; Next step will be subject to a resolution of Council	<p>On 29 March 2021 the Double Bay Draft Planning and Urban Design Strategy, Transport Study and draft Community Impact Statement, was reported to a meeting of S&C. The S&C deferred consideration of the report to a future meeting of the S&C. On 19 April 2021 the S&C further considered the report and on 26 April 2021 Council resolved to reaffirm the existing controls for Double Bay and revise the study to focus on Cross Street (south side between Knox Land and Bay Street) (the Cross Street Precinct) before commencing public exhibition. Staff revised the draft Planning and Urban Design Strategy, Transport Study, and draft Community Impact Statement to focus on the Cross Street Precinct. These documents were on public exhibition from 17 November 2021 to 17 December 2021.</p> <p>Subsequent to this, on 14 February 2022 Council resolved to exhibit the Draft Double Bay Planning and Urban Design Strategy (which applies to the whole Centre). These controls were on public exhibition from 16 March 2022 to 27 May 2022.</p> <p>On 2 February 2023, Council staff engaged consultancy Element Environment to update and finalise the draft Double Bay Centre Planning and Urban Design Strategy (informed by the Heritage Study prepared by LSJ)</p> <p>On 29 May 2023, Councillors were briefed on the new recommendations of the Strategy. It is anticipated that the draft Strategy will be finalised once final advice from the transport study (undertaken by SCT) is received.</p> <p>The amended Strategy will then be reported to a future meeting of the S&C in the second half of 2023.</p>






Strategy 4.4: Facilitate safe and active local centres which increase local activity, balance tourism demands with the impact on the community and are in line with local character.




Ref	Priority	Progress Comments
4.4.1	Ensure Council's planning strategies and controls support and promote appropriate development and activities in business centres.	<p>Once revised in response to issues raised in submissions, the Edgecliff Centre corridor study and the review of the Double Bay Planning controls will support and promote appropriate development and activities in those centres.</p> <p>As a consequence of issues raised in submissions, further consultant reports have been commissioned which has extended the time required to amend both Strategies and post exhibition reports. Councillor briefings on the post exhibition changes are expected to take place in June/July or 2023.</p>

Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.

Ref	Priority	Progress Comments
9.1.1	Encourage economic development in business and retail centres and implement Council's adopted Place Plans.	<p>During this reporting period, our priority was to:</p> <ol style="list-style-type: none"> 1. Implement and active a successful World Pride 2023 series of events 2. Finalise the Rose Bay Place Plan 3. Progress the activities associated with the approved Streets as Shared Spaces application 4. Finalise and seek Council's endorsement of the parklet programme. 5. Commence the 2023 shop front occupancy audit.

Project / Action	Deliverable	Status	Stage	Progress Comments
Draft Rose Bay Place Plan 2022-2025.	Adopt the Draft Rose Bay Place Plan 2022-2025	Complete / Achieved 	No further action	<p>The Draft Rose Bay Place Plan 2022-2025 was publicly exhibited from 24 November 2021 to 14 January 2022. On 17 October 2022, the post-exhibition report and a revised version of the Place Plan were reported to Council's Strategic & Corporate Committee. On 31 October 2022 Council resolved to defer consideration of the Place Plan to allow a Councillor workshop.</p> <p>A Councillor workshop was held on 15 May 2023. In response to the feedback received, a number of changes were made to the Place Plan 2023-2028.</p> <p>The revised Place Plan was reported to a meeting of the S&C on 19 June 2023, and subsequently endorsed by Council on 26 June 2023.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Parklets Program.	Report to Council on success of the trial	Complete / Achieved 	On schedule	<p>A report on the parklet program was considered at the EPC of 5 September 2022, and in response to issues raised during discussions, opportunities were identified to improve the useability of the Parklet Trial Program Guidelines, while also encouraging a higher standard of parklet design. At the Council meeting of 27 September 2022 Council resolved to extend the parklet trial period to 30 June 2023. As at 29 May 2023, there were six parklets in operation in the Woollahra LGA</p> <p>In February 2023 a Your Say page was launched, seeking feedback from the community on the parklet program 86% of respondents were support of the continuation of the parklet program.</p> <p>A report on the success of the parklet program was reported to the EPC on 5 June 2023, and on 26 June 2023 Council resolved to formalise the parklet program with updated Parklet Program Policy and Guidelines.</p>
Enhance footpath environments to make pedestrian use more appealing.	Prepare and introduce the Draft LAP which streamlines approval processes and customer experience for temporary events and activation.	Delays  	Preparations	Work on the LAP has not progressed due to a lack of staff resources. However, the draft LAP is expected to be prepared in the second half of 2023.
Improve distribution of economic and performance data to businesses.	Promote and increase awareness of Council's economic data trends through business partnerships & chambers.	Complete / Achieved  	On schedule	<p>Council staff have been continuing to report the findings of the Spendmapp data to the Oxford Street & Paddington Working Party and the Small Business Advisory Group.</p> <p>Council staff are currently preparing information which will be shared on Councils website page. It is anticipated that this will take place in the second half of 2023.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Activity levels within Oxford Street are monitored using available mechanisms.	Complete commercial occupancy audit of all business centres within the LGA	Delays 	Preparations	Council staff have received updated economic information from Spendmapp which has been used to analyse the positive impacts of events e.g. Paddington Night Out 2022. An occupancy audit is programmed for mid-2023.
World Pride 2023.	Successful supporting program	Complete / Achieved 	No further action	Council staff from various departments across Council worked collaboratively with the WorldPride Sydney 2023 team and the community to successfully deliver a number of events and activations throughout February 2023 to March 2023 in celebration of WorldPride. 45 rainbow heart decal stickers were delivered to local businesses in Five Ways to display outside their shopfronts as a way to kick off the celebrations. In addition we installed coloured hanging lights amongst the trees in FiveWays to further complement the WorldPride events and brighten up our streets. Colourful banners were installed outside the Council Chambers building and along the Murray Rose Pool Pontoon. Separately to this, many of Council's Placemaking grants recipients hosted events in the local area to celebrate WorldPride. These included events by Head On who presented Queertography, an outdoor photography exhibition celebrating LGBTQIA+ experiences, visibility, and giving depth to queer representation.
Streets as Shared Spaces.	Successful activation program in Rose Bay	Complete / Achieved 	No further action	Council was successful in its application for funding under the DPE's Streets as Shared Spaces program (\$480,000). This funding was used to deliver the Rose Bay Connectivity Program which activated the centre from late 2022 to early 2023. The activations enhanced pedestrian movements, active transportation and supported retailers in the local centre. Interventions between the harbour foreshore at Rose Bay Beach and Pannerong Reserve were designed to guide people through the centre using attractive murals in laneways by local artists, decorative lighting, new planting, seating and other installations to beautify

Project / Action	Deliverable	Status	Stage	Progress Comments
				<p>the area and enhance the sense of place. In order to achieve this, the following works took place:</p> <ul style="list-style-type: none"> • Collins and Percival laneways were transformed into bright and bustling laneways with art works including Alice McAuliffe’s Concrete Carpet and Sharon Billinge’s Beach, Bark and Banksias artwork, new planting, seating and wayfinding signage. • A parklet was placed in Collins Avenue opposite Rose Bay beach. A QR survey code indicated over 80% of respondents agreed that the installation of the parklet increased the amount of time they spent in the Centre. • Landscape enhancements were made to Percival Park by IndigiGrow, and festoon lighting was installed to enliven the open space. • Local artists painted the concrete bollards along Rose Bay beach which became a popular photo opportunity for people and their pets. • A range of small pop up events in Percival Park and the parklet were arranged from 11 March to 2 April 2023. These included a Flannel Flower Workshop, face painting, a creative garland workshop. • At Wilberforce Avenue Car Park a new mural was installed by artist Claire Foxton. The artwork ‘Boowambillee’ (Shark Island) enlivened the concrete car park walls. • A new pedestrian crossing was installed on Newcastle Street to enhance movement across the Centre • New lighting was installed in Pannerang Reserve to improve amenity and security for locals.



Compliance

Strategy 4.5: Ensure that planning and building requirements are promoted and complied with.

Ref	Priority	Progress Comments
4.5.1	Council provides cost effective and timely building certification service	<p>Council provided the following building certification services for the half year to 30 June 2023;</p> <ul style="list-style-type: none"> • 1 construction certificate application (CC) was received with 1 being determined; • 1 complying development certificate applications (CDC) was received with 0 being determined; • Council was appointed the Principal Certifier for 5 projects; and • 3 occupation certificate certificates (OCs) were received with 1 being determined.
4.5.2	Council provides an effective response to unauthorised uses and works.	<p>For the half year to 30 June 2023 Council's Building Control staff;</p> <ul style="list-style-type: none"> • Received 178 customer requests and finalised 100; • Served 25 'Notices of intention to give an Order'; • Served 14 Orders; and • 1 penalty infringement notice was issued.

Strategy 5.3: Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.

Ref	Priority	Progress Comments
5.3.3	Provide seasonal lifeguard services to Camp Cove Beach.	Council provides a casual lifeguard service at Camp Cove Beach between October and April. The service operates on an as needs basis and may be closed due to inclement weather.

Strategy 6.2: Management of public parking on-street and off-street.

Ref	Priority	Progress Comments
6.2.1	Provide parking enforcement services.	<p>Routine proactive parking patrols are undertaken across the LGA daily, as well as responding to customers' specific requests and proactive patrols of illegal parking at schools. Council's parking patrol services continue to be impacted by COVID-19 through staff leave.</p> <p>During the half year to 30 June 2023;</p> <ul style="list-style-type: none"> • 29,256 street parking infringements were issued for various offences • 3,137 infringements were issued in Council carparks.

Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.

Ref	Priority	Progress Comments
7.2.5	Take appropriate and timely action in response to pollution incidents.	<p>During the reporting period Council's Rangers investigated the following customer requests with regard to building sites;</p> <ul style="list-style-type: none"> • 28 requests for air pollution issues, including dust related matters; and • 24 requests for sediment control / water pollution issues including building site discharges, wash-downs and spills.

Strategy 7.3: Monitor and respond appropriately to environmental and public health matters that impact community health and safety.


Ref	Priority	Progress Comments
7.3.1	Ensure compliance with food, animal and pool safety and environmental health matters	<p>At the end of the half year to 30 June 2023 there were 376 recorded food premises in the LGA. The following food control activities were completed during the half year;</p> <ul style="list-style-type: none"> • 265 primary inspections were carried out; • 50 re-inspections were carried out; • 0 food notices/orders were issued; • 20 customer requests were investigated; and • No penalty infringement notice was issued. <p>For the half year to 30 June 2023 Council's Health Premises and Fire Safety registers confirmed the following;</p> <ul style="list-style-type: none"> • 125 health premises were recorded; • 0 health premises inspections were carried out; • 64 regulated cooling tower/warm-water systems were recorded; and • 720 complete annual fire safety statements were lodged with Council. <p>For the half year to 30 June 2023 the following activities were carried out pursuant to Council's swimming pool safety program;</p> <ul style="list-style-type: none"> • 14 swimming pool inspection requests were determined; • 4 swimming pool exemption applications were determined; • 3 swimming pool fencing customer requests were logged; and • 3 swimming pool fencing notices/orders were issued.



Governance


Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

Ref	Priority	Progress Comments
2.1.2	Respond to calls for Office of Local Government submissions and collaborate with different levels of the government to help us achieve our community's aspirations for the LGA	Submissions are prepared as required in response to the Office of Local Government and/or industry wide calls for submissions.

Project / Action	Deliverable	Status	Stage	Progress Comments
Responsive communication of submission opportunities.	Council is informed and able to make timely submissions.	Complete / Achieved 	On schedule	Reports are prepared for consideration by Council in response to discussions papers and/or calls for submission as required. In June 2023 Council made a submission to the IPART on their draft Rate Peg Methodology review report.


Strategy 10.1: Encourage inclusive community participation and build respectful relationships through engagement and input into decision making.

Ref	Priority	Progress Comments
10.1.2	Ensure our suite of integrated planning and reporting documents are in plain language, meet legislative requirements and enable us to report on Council's performance to the community.	Council's draft Operational Plan 2023/24, draft Long Term Financial Plan 2023/24-2032/33 and draft Community Engagement Strategy were publicly exhibited from 26 April- 23 May 2023. Public submissions received during the exhibition period were considered by a Council Committee meeting held 19 June 2023, prior to adoption of the Plans and Strategy by Council on 26 June 2023.



Project / Action	Deliverable	Status	Stage	Progress Comments
Develop the Operational Plan.	Operational Plan 2023/24 adopted in June 2023	Complete / Achieved 	On schedule	The Operational Plan 2023/24 was adopted by Council on 26 June 2023.

Strategy 11.3: Ensure effective and efficient governance and risk management.

Ref	Priority	Progress Comments
11.3.1	Maintain a strong governance framework that facilitates transparent and democratic decision-making and provide effective support to manage the efficient operation of Council and other Committee meetings in an open, transparent and accountable manner.	Council, Committee and Panel meetings continue to be held as per the meeting schedule and promote openness, transparency and accountability in Council decision making processes.

Project / Action	Deliverable	Status	Stage	Progress Comments
Continue to implement improvements to the Governance Framework of Council.	Review of Committees, Delegations, Policies, Procedures including relevant Performance Measures	Complete / Achieved 	On schedule	A review of policies and procedures in progress across the organisation. Policies for Council adoption reported to Council and/or Committee for consideration prior to and post public exhibition (as required).

Ref	Priority	Progress Comments
11.3.2	Ensure corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Following an external independent assessment of Council's Risk Management maturity a Risk Improvement Roadmap was developed. As part of this, a full review and refresh of Council's operational risk register was undertaken. Further, Council's Executive Leadership Team have developed Council's Strategic risk Register which will be reviewed with Councillors at a workshop in late July prior to presentation to Council for adoption.


Project / Action	Deliverable	Status	Stage	Progress Comments
Develop Business Department Risk Management Plans for 2022/23.	Review Department Risk Management Plans quarterly	Alternative action taken 	N/A	Following an external independent assessment of Council's Risk Management maturity a Risk Improvement Roadmap was developed and endorsed by Council's Audit, Risk & Improvement Committee (ARIC). This supersedes these actions.
Develop Department Audit Plans for that 2022/23.	Review Department Audit Plans quarterly	Alternative action taken 	N/A	




Corporate Services



Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.

Ref	Priority	Progress Comments
11.1.2	Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.	Improved parking permit application form with online payment being developed with other high-interaction count forms under C&CE Payment Pathways project. A solution for automated Parking Permits is still under investigation.


Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of review of Councils' overall systems.	Expanding the functionality of iConcierge; Website review	Delays 	Preparations	Online payment forms continue to be developed with a focus on integration with existing systems. Current delays due to major ICT upgrades and improvement initiatives to relevant underlying systems. Pilot forms to be made available to the public as soon as practicable.


Ref	Priority	Progress Comments
11.1.3	Maintain a high performing workforce that is responsive to the needs of the community and the organisation	During January- June 2023 our focus was on launching our refreshed values based Reward and Recognition Framework with strengthened peer to peer recognition and introduction of a whole Council end of year celebration event. In light of the current labour market challenges we have reviewed our recruitment processes and identified new strategies and related resourcing implications. "Average days to recruit" is down from 48 days to 35 days. Internal promotion rate is high at 32% (19 internal promotions). FY to date voluntary turnover is at 13.67%. Training participation is high at 36%. Industrial Relations activity remains high with two out of 5 EBAs close to being finalised.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of the Workforce Management Plan.	Develop Council's online Learning Management Systems	Complete / Achieved 	On schedule	Compulsory and self nominated courses are offered on the Learning Management System. Current suite of content contains 77 resources (40 self paced online courses, videos, recordings of webinars, users guides etc.). 1 mandatory organisation wide e-learning initiative (Cyber Security) rolled out.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement the Leadership Development Program for Supervisors and Coordinators.	Implementation of the program	Complete / Achieved 	On schedule	The leadership development program has been implemented with 22 leaders having completed and 46 participants currently undertaking the program. An additional 26 operational team leaders are scheduled to commence in August 2023. Current participants are reporting an increase in competence in their leadership growth area (from 5.4 to 6.6).
Deliver tailored 'management and leadership bites' training across Council.	Training provided through the Learning Management System, via Woollahra Cafe, and in person	Complete / Achieved 	On schedule	Between January and June 2023 we continued to deliver training face to face, blended via Zoom and e-learning via the Woollahra Learning Hub. 20 internal training events were offered to staff and 272 attendance records are reported. Between January and June 2023 we continued to deliver training face to face, blended via Zoom and e-learning via the Woollahra Learning Hub. 20 internal training events were offered to staff and 272 attendance records are reported. In addition to the Leadership Development program, 4 Council wide management training sessions were offered to upskill leaders in effective application of Council's HR policies and processes.


Ref	Priority	Progress Comments
11.1.4	Implement and conduct a Service Delivery Review Program to identify improvements to services delivery.	Council's Service Review Framework was adopted by Council 27 February 2023.


Project / Action	Deliverable	Status	Stage	Progress Comments
4x Services Reviews conducted.	Reviews complete; recommendations drafted for implementation	Complete / Achieved 	On schedule	Consultants were appointed following an Request For Quotation process to conduct two external reviews across four identified service areas. Morrison Low were appointed to undertake a review into the Development Assessment process; FieldForce4 were appointed to undertake a review across the Open Space and Trees department,

Project / Action	Deliverable	Status	Stage	Progress Comments
4x Services Reviews conducted.	Reviews complete; recommendations drafted for implementation	Complete / Achieved 	On schedule	comprising services for Tree maintenance and management, Parks infrastructure, open space and recreational planning management, and Open space maintenance. FieldForce4 were also instructed to review resourcing in regards to capacity to deliver the draft Urban Forest Strategy, as per Council resolution made 28 November 2022. Both consultants have completed a draft, a Councillor briefing will be presented in Q1 of FY23/24.


Strategy 11.2: Secure Council's financial position.

Ref	Priority	Progress Comments
11.2.1	Effective management of Council's finances.	100% of Quarterly, Annual and Statutory Reports submitted to Council on time. The LTFP financial plan over the ten year horizon from 2023/24 to 2032/33, given the assumptions made, shows an Operating Surplus in Years 1,2,4,5,6,7, and an operating deficit in Years 3,8,9,10 prior to the additional monies from Bus Shelter Advertising, which will be reflected in the next version.

Project / Action	Deliverable	Status	Stage	Progress Comments
Review the Long Term Financial Plan and Council's ongoing financial sustainability.		Complete / Achieved 	On schedule	Council's application for a Special Rate Variation (SRV) was successful in June 2023. The LTFP was updated for the SRV and is on public exhibition. The LTFP has been negatively impacted by the increase in the state's Emergency Services Levy expense on Council. This has a compounding impact on future years of the LTFP. The SRV has positively impacted the achievement of the OLG Financial Ratio benchmarks and the achievement of an Operating Surplus (before Capital Grants & Contributions) by 30 June 2024. The LTFP financial plan over the ten year horizon from 2023/24 to 2032/33, given the assumptions made, shows an Operating Surplus in Years 1,2,4,5,6,7, and an operating deficit in Years 3,8,9,10 prior to the additional monies from Bus Shelter Advertising, which will be reflected in the next version.

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop the proposal for a Special Rate Variation to improve financial sustainability and to fund future infrastructure and community Improvements.	If supported, application submitted to IPART in accordance with their guidelines and timelines	Complete / Achieved 	On schedule	IPART approved Council's SRV application in June 2023.

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	All Asset Management Plans were adopted by Council on 28 November 2022 and continue to inform the Long Term Financial Plan.

Project / Action	Deliverable	Status	Stage	Progress Comments
Update the Long Term Financial Plan.	Asset Management Plans are fully integrated into long term financial planning	Complete / Achieved 	On schedule	The Asset Management Strategy and supporting Asset Management Plans (AMP) were adopted by Council 28 November 2022 following public exhibition. The AMP informs the LTFFP.

Strategy 11.3: Ensure effective and efficient governance and risk management.


Ref	Priority	Progress Comments
11.3.3	Manage, coordinate and deliver Workplace, Health and Safety measures to ensure a safe and healthy work environment.	Gap analysis of WHS&IM system identifies 93% compliance against AS/NZS ISO 45001 with no non-conformances and 3 partial conformances which are being addressed. WHS activities during the FY included 6 WHS Committee Meetings, 18 Council wide Toolbox Talks, training for responsible officers (Managers and above) with 100% attendance rate and Hazardous Manual Tasks training and assessment.




Community Services, Culture & Arts

Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.



Ref	Priority	Progress Comments
1.1.1	Provide opportunities to connect people and ideas to encourage lifelong learning and quality of life.	A variety of partnerships have been developed and nurtured over the past 6 months, which have resulted in a diverse range of activities and events to meet community expectations.


Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and promote diverse and inclusive events, activities and programs.	Diverse events, activities and programs delivered to the community	Complete / Achieved 	On schedule	<p>In partnership with a range of community organisations, Council promoted and led the following events:</p> <ul style="list-style-type: none"> Seniors Festival with total of 19 events across February; 3 programs for WorldPride 2023 program: <ol style="list-style-type: none"> Coordinated in partnership with Woollahra Libraries the Liam Benson- Refracted exhibition, 17 Feb to 17 May; Hosted a 3 unique exhibitions in the Woollahra Gallery at Redleaf celebrating the strength and the diversity of our artistic community from 8 February - 5 March. <i>Stages: Sydney World Pride</i> (Michael Simms); <i>Pearlies 2</i> (Ian Thomas) and <i>Elements</i> (Armando Chant, Justine Roche and Fiona Billyard) including Artist talks on Saturday 11 February; and Gallery tour and afternoon teas at the Cultural Hub, Wednesday 22 February. Mayoral International Women's Day held in March; Held the Queen St Dementia Friendly Week in June; Young at Art Intergenerational program in partnership with Woollahra Dementia Alliance & Holdsworth held in April at the Woollahra Gallery at Redleaf and Cultural Hub;

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop with community partners programs to respond to community needs.	Programs that respond to community needs	Complete / Achieved 	On schedule	<ul style="list-style-type: none"> • Promoted via Social media and website resources on IDAHOBIT Day in May and Refugee Day in June; • National Reconciliation Week events both internally and externally were held in May/ June and during June; • Internal staff events were held for 2023 National Reconciliation Week in June, with external facilitators. A total of 108 staff attended across the three events; • The Indigenous Voice to parliament with Thomas Mayo community external event was held through Woollahra Libraries on 18 June 2023 and had 90 people in attendance; • Celebrated with Youth Week Festival at Bondi; • Planning has taken place in identifying a calendar of events that feature Diversity Days, which Council would celebrate and work collaboratively across Council divisions. <p>In addition to the events listed above, Council, worked with local schools to promote events to the community for Bellevue Hill 2023. Council's updated Woollahra Grants Program also provided opportunities to collaborate with local organisations such as Open Support and Life Force Foundation to deliver programs and services to meet community needs.</p>


Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

Ref	Priority	Progress Comments
2.1.1	Respond to calls for Office of Local Government submissions and collaborate with different levels of the government to help us achieve our community's aspirations for the LGA.	Through ongoing collaboration and partnerships with local community organisations and government agencies as well as Council's revised Grants Program, new initiatives and services have been provided to meet identified community needs.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement the outcomes of the Council Grant review.	Enable increased partnerships in the delivery of programs and services to the community.	Complete / Achieved 	On schedule	Council's Grants Program was further reviewed in March 2023. The updated Grants Policy and Guidelines included learnings from the 2022 Grant funding round and a new grant stream titled Business Sector Support. The revised Grants Policy and Guidelines were adopted by Council on 26 June, 2023. The 2023/24 Grants round opened on 28 June and will close 30 July 2023. To assist the community in applying for grants, Council facilitated two webinars, using an external provider, The Grants Guy on 13 and 14 June 2023, where approximately 60 people attended. In this grant round, the Community and Cultural grants identified the theme of celebrating Diversity, reducing Social Isolation and promoting Community Connection with a strong emphasis on First Nations and Reconciliation whilst the Placemaking grants for events has a theme of Connecting people and place.
Work in partnership according to our agreements with Council funded providers, Holdsworth Community (\$861,596) and Womens Housing Association (\$360,000).	Deliver services to Woollahra residents	Complete / Achieved 	On schedule	As per the funding agreements, quarterly meetings have been held with Holdsworth Community on 7 February and 20 April 2023. Holdsworth Community deliver services to Woollahra residents as per the contract to deliver the following projects: <ul style="list-style-type: none"> • Navigating My Aged Care System • Aged Care Wellness Hub trial • Woollahra Dementia Alliance Action Plan • Woollahra Connect Program • Family Services. The Holdsworth Community Annual Report was presented to Council in April, 2023. Bi-annual meetings are held with Women's Housing Company, which was held on 31 January, 2023. Womens Housing Association deliver services to Woollahra residents as per the contract for 6 x 2 bedroom plus 4 x 3 bedroom units for local women and their families escaping abuse. Both organisations are meeting identified service deliverables as per the funding agreements.


Project / Action	Deliverable	Status	Stage	Progress Comments
Work with other Government agencies to develop programs and projects.	Respond to community needs, seniors, diversity, mental health, housing, family services, youth, and children	Complete / Achieved 	On schedule	Council has been working closely with South Eastern Sydney Local Health District to explore accommodating the Child and Family Health Nursing Service at the Vaucluse Bowling Club venue. Council resolved at its meeting on 8 May, 2023 to lodge a DA to accommodate a wider use of this facility.

Ref	Priority	Progress Comments
2.1.3	Following adoption, administer Council's Reflect Reconciliation Action Plan 2022-2023.	Council staff have continued to actively pursue the implementation of the Reflect Reconciliation Action Plan. During this period the internal RAP Working Group have met on a quarterly basis. Key actions implemented include cultural awareness training for Councillors, Management and the working group, induction sessions for all new staff, and the hosting of three National Reconciliation Week events for all staff.


Project / Action	Deliverable	Status	Stage	Progress Comments
Build upon our relationship with La Perouse Aboriginal Land Council and the Gujaga Foundation and build an agreed program of Reconciliation.	Deliver outcomes for reconciliation.	Complete / Achieved 	On schedule	<p>As part of National Reconciliation Week 2023, Council held 3 staff information talks between 29 May and 1 June, 2023. At the key note session held on 29 May, 2023 Chris Ingrey (CEO La Perouse LALC) presented on the Uluru Statement from the Heart and the Voice to Parliament with over 50 staff in attendance. The La Perouse LALC were directly consulted when preparing Council's information and community education strategy on the Voice to Parliament (the Yes Strategy), which was submitted to Council on 8 May, 2023 and in subsequent reporting to Council on 26 June and 10 July, 2023. The Gujaga Foundation were also engaged for the NAIDOC Week 2023 First Nations Culture Open day to host a Cultural Dance Workshop facilitated by the Gamay Dancers, on 8 July 2023.</p> <p>Update progress reports on the Reflect RAP have been presented to the RAP Working Group in September, 2022 and will presented again in July 2023. Significant progress has been made with a full report to be presented to Council in September 2023.</p>

Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.

Ref	Priority	Progress Comments
2.2.1	Collaborate with a range of services to provide support for vulnerable members of our community.	Community and Culture staff respond to concerns for vulnerable people across the LGA in a timely and considerate manner. 9 referrals were made to Missionbeat for welfare checks on people sleeping rough.

Project / Action	Deliverable	Status	Stage	Progress Comments
Support homeless persons in our community, through partnerships in homelessness network, implementation of homelessness policy, referrals for support agencies, provision of advocacy, and participation in annual homeless count. Support other vulnerable groups as identified through advocacy and supports to access services.	Network; implementation of policy; referrals for support; responding to policy; advocacy; homeless count	Complete / Achieved 	On schedule	A total of 9 referrals were made to Missionbeat during the period of January to June 2023. These referrals were made as requests for welfare checks for people sleeping rough in the local Woollahra LGA. Council attended the monthly Eastern Suburbs Homeless Assertive Committee (ESHAC) meetings to discuss homelessness referrals and supports in the Eastern suburbs as well as participating in the Homeless Street Count for Eastern Suburbs on 20 February 2023 where 9 rough sleepers were counted in Woollahra LGA on the night. Meetings have also been held in June 2023 with staff from Libraries, Customer Experience, Open Space and Trees and Regulatory Services to assist in the review of Council's Woollahra Homeless policy and procedures.



Ref	Priority	Progress Comments
2.2.2	Encourage and promote services and support for families, youth and children.	A Request for Quotation for Consultants to develop a five year Children, Youth and Families Strategy and Action Plan was undertaken in May 2023. Spark Strategy were appointed and will be developing the Strategy and Action Plan over the July to October, 2023 period.
2.2.3	Following adoption, administer Council's Disability Inclusion Action Plan.	Council adopted the 2022-2026 Disability Inclusion Plan (DIAP) on 27 June 2022, in accordance with NSW legislation. Strong progress has been made over the past 6 months to implement the DIAP across Council and where appropriate consulting with the Inclusion (Disability, Aged and Carers) Advisory Committee for advice from those with lived experience.



Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of Disability Inclusion Action Plan 2022 in partnership with Council's Inclusion (Aged, Disability and Carers) Advisory Committee.	Identified actions within the Disability Inclusion Action Plan 2022	Complete / Achieved 	On schedule	Steady progress has been made in implementing the Disability Inclusion Action Plan, 2022-2026. Highlights during this period include completion of consultation and design for Lyne Park Inclusive Playground Upgrade, Intergeneration Activity Trail, accessible amenities, accessible pathways and disabled parking; four (4) mobility parking zone applications outside residential homes have been assessed and approved through the Local Traffic Committee and Finance, Community & Services Committee meetings process; Mental Health First Aid Training held on 1 & 2 June at Woollahra Library at Double Bay for 14 community members; upgrade to Cooper Park Community Hall with accessible features such as new access ramp, disabled car parking spot, 2 disabled toilets (Internal and external); EEO Training for all new starters through Corporate Induction and the development of Memory Boxes available for loan to families of those with Dementia from Woollahra Libraries. At the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held 17 April, 2023, question relating to Council's fees associated with Mobility Parking Spaces were raised. When considering the draft 2023-2024 Operational plan, including the Draft 2023-2024 Budget and Draft Long Term Financial Plan on 24 April 2023, Council resolved to exempt mobility parking spaces from any fees.

Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

Ref	Priority	Progress Comments
3.1.2	Promote opportunities for innovative, creative and cultural initiatives that support the community.	Council is very proactive in the Arts and Cultural, demonstrated over this period with ongoing activation of the Cultural Hub, the implementation of 7 funded Cultural grant projects, 105 Gallery Expression of Interests (EOIs) received for the 2023/24 Exhibition and 20 Artist in Residence EOIs. Consultation and design for a mural to be placed on Cooper Park Community Hall by Sharon Billinge was undertaken, to be completed in July 2023 as part of the Bellevue Hill 2023 celebrations. Council has established a new Arts and Culture Advisory Committee to support Council in the development, delivery and implementation of


Ref	Priority	Progress Comments
		actions and priorities identified in the upcoming Arts and Culture Strategy, due for completion by December, 2023. The call out for community and industry representatives was undertaken throughout June and closed on 14 July 2023.



Project / Action	Deliverable	Status	Stage	Progress Comments
Activate the Cultural Hub at Woollahra Gallery at Redleaf.	Cultural activities are delivered	Complete / Achieved 	On schedule	The Cultural Hub has continued to be used as a venue hire as well as a venue for arts and cultural activities including Monthly Poetica Petit sessions and Plein Air art classes, art therapy sessions in partnership with Woollahra Dementia Alliance and photographic workshops during Seniors Festival.
Activate grants program.	Grant funds distributed and projects completed which meet community need	Complete / Achieved 	On schedule	<p>During this 6 month period, many of the 7 Cultural grant recipients implemented their grant project. Highlights included:</p> <ul style="list-style-type: none"> the Tree Veneration Society's Tree Symposium and exhibition held 5-30 April, 2023 and Tree Festival which had a total visitation of 1,303 across all activities; Ruth Shteinman Banner workshop using recycled banners on 16 April, 2023, 32 people attending; Bludger Films who produced the short film <i>TeaCups: The Life of Don Richie</i> was included in the tour with Flicker Fest: Best of Australia Shorts and was a finalist in the Aspen Short Film Festival and the Guadalajara Film Festival. The film won the Best Animation category at the Sydney Film Festival and the St Kilda Short Film Festival and won the Yoram Gross Animation Award; Caroline Quaine and the McKell Park Art studio hosted art classes for the general community on February 2, March 3 & 4 and May 19 with 43 people attending. Woollahra Philharmonic Orchestra also ran concerts on 25 & 26 March 2023 and 24 & 25 June with approximately 300 attendees enjoying the events across all 4 terms. <p>The wide range of programs and activities supported by the Cultural Grants adds to the development of a vibrant and creative community.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Provide diverse range of exhibitions at the Woollahra Gallery.	Diverse range of exhibitions delivered	Complete / Achieved 	On schedule	18 exhibitions were staged at the Woollahra Gallery at Redleaf between January-June 2023. The Gallery achieved a total of 6,791 visitors over this period. The call out for 2023-24 exhibitions attracted 105 Expressions of Interest (EOI). The new Community exhibition EOI received 14 submissions and the Artist in Residence call-out received 20 Expressions of Interest. The Gallery's next Biannual report will be submitted to the August Finance, Community and Services Committee meeting.
Deliver the events program.	Events program delivered to the community	Complete / Achieved 	On schedule	An Events Service Review was completed and recommendations adopted by Council on 27 March 2023, including the development of a 4 year Events Strategy and employment of a full time Events Coordinator from 2023-24 to enhance programming and provide support and expertise in this area of work.

Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

Ref	Priority	Progress Comments
5.1.1	Plan for community, cultural and recreational facilities to ensure they reflect community needs and aspirations.	Council's 10 Community Venues continue to be well utilised with key improvements undertaken over the January- June 2023 period including website improvement with 3-d tours and floor plans, and building upgrades including Cooper Park Community Hall and Vacluse Bowling Club.

Project / Action	Deliverable	Status	Stage	Progress Comments
Review and activate existing facilities.	Maximise the use of existing facilities by the community	Complete / Achieved 	On schedule	Cooper Park Community Hall reopened for hire from 1 April 2023 and has received strong bookings since its opening. New 3d virtual tours and floor plans have been uploaded to the Venue webpages for all Council's venues which greatly assists our customers, when booking the facilities. Further refinements to website layout and information is currently underway and will be progressed with Council's new web redesign. Our venues have been broadly promoted through social media and Council publications.

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop an implementation plan that responds to the recommendations of the Community Facilities Study.	Implementation of recommendations	Complete / Achieved 	On schedule	Renovations at Vaucluse Bowling Club and recommendations for expanded use of the venue have commenced with completion expected late 2023. A report requesting Council Land Owner's consent to lodge a Development Application for Vaucluse Bowling Club to accommodate a Child and Family Health Nursing Service and wider community use was adopted by Council on 8 May 2023.
Inform Councils' plans for infrastructure and planning.	Support the communities' needs	Complete / Achieved 	On schedule	Input has been provided to the plans for the renovation of Vaucluse Bowling Club, with discussions held with South Eastern Sydney Local Health District to accommodate an Early Childhood Health Centre following the closure of their Double Bay site.



Thank you for visiting the Woollahra Gallery at Redleaf. We'd love your feedback.

We care about your experience with us. Your feedback will help us to enhance the delivery of cultural experiences for our growing audience.

Scan the QR code to complete our short survey before 31 July and you'll go in the running to win a \$200 shopping voucher!






Community feedback survey for Woollahra Gallery at Redleaf

Library Services

Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.



Ref	Priority	Progress Comments
1.1.1	Provide opportunities to connect people and ideas to encourage lifelong learning and quality of life.	<p>The Libraries Program and Events team delivered programs for a wide variety audiences. This featured:</p> <ul style="list-style-type: none"> • 42 Adult programs • 20 Seniors programs • 298 Children's programs • 24 Young Adult programs <p>Highlights include being featured in the official SydneyWorld Pride: Pride Amplified program in February/March.</p> <p>Collection usage continues to recover post-covid with 280,130 loans in the reporting period.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and promote diverse and inclusive events, activities and programs.	Diverse Library events, activities and programs delivered to the community	Complete / Achieved 	On schedule	<p>A comprehensive program of events celebrating SydneyWorld Pride was delivered in February/March 2023. This included a talk on the Pride History of Paddington, a Sapphic Poetry night at Watsons Bay and a drag story time event.</p> <p>The exhibition ""We bleed the same"" was hosted at Double Bay library featuring associated programming including a Yarning Circle with Uncle Widdy and a conversation with Holocaust survivor Ernie Friedlander.</p>
Develop online and physical collections that reflect community demand.	Resources available that meet community demand	Complete / Achieved 	On schedule	<p>Woollahra Libraries continues to provide a relevant collection for the community. Our online collection is being well utilised with 9750 loans in June. This is a 63% increase on June 2019.</p> <p>A new film streaming service, Kanopy was added to the collection in June with 275 views being recorded in the first month.</p>
Provide spaces and technology that nurture and support.	Spaces and technology available for community use	Complete / Achieved 	On schedule	<p>The Libraries continues to provide spaces for community use with 62 venue bookings in the Jan-Jun period.</p> <p>Access to wifi remains an important service with an average of 195,000 wifi sessions delivered this financial year.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
				Monthly 3D printing courses have been held with popular with advanced sessions now being offered.

Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

Ref	Priority	Progress Comments
3.1.1	Provide innovative and high quality library and local history services.	<p>Woollahra Libraries currently has 28,024 active Library members who are regularly accessing library services. There were 263,814 visits this period equating to 4.9 visits per capita and a total of 280,651 loans measuring 5 per capita. Fortnightly newsletters were sent to 14,679 subscribers, 2,804 facebook followers and 1,143 instagram followers.</p> <p>Woollahra Libraries has 90 active volunteers engaged in assisting with various tasks including the Tech Connect program and monitoring the slide. The Local history team researched 9 community nominations for the Woollahra Council plaques scheme and during this period installed two plaques honouring James Bancks ad Sir Mung William MacCallum KCMG. Woollara Libraries participated in the Public Libraries Evaluation Network Satisfaction Survey and received excellent results including a net promoter score of 51.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
Library Strategic Plan year one implementation	Completion of short term initiatives	Complete / Achieved 	On schedule	Between April and June Woollahra Libraries staff worked on migrating the Library Management System to Libero's cloud environment with the new LMS going live on 27 June. The new system features better integration of eresources into the catalogue and a more intuitive member services interface. Woollahra Libraries promotional plan has been developed and greater utilisation of the outreach vehicle 'Spark' has been a feature activity of Jan to June. Staff and the Spark vehicle delivered services at Cooper Park Community Open Day, Glenmore Rd Public School Fete, Centennial Park and Queen St Woollahra Dementia Friendly Event. The Libraries STEM kit collection was officially launched with 36 individual kits available for loan.
Deliver programs though the Woollahra Libraries that respond to community need.	Library programs that respond to community needs	Complete / Achieved 	On schedule	A range of programs that reflect community need were delivered. This includes an Ideas Exchange on the Indigenous Voice to Parliament. HSC Help workshops and morning Tai Chi sessions at Paddington. The Children's Summer Reading Club had 142 participants who read 2518 books. The Home Library Service has 87 members who each receive a monthly delivery.



Customer Experience & Engagement



Strategy 10.1: Encourage inclusive community participation and build respectful relationships through engagement and input into decision making.

Ref	Priority	Progress Comments
10.1.1	Support council through provision of resources, education and tools and communicate opportunities for engagement.	During this period we provided formal and recognised engagement training for 17 staff members to help build skills and confidence in this business priority. Our website visitation grew by 10%, with a spike in interest to our home page, jobs and library. Social media growth has been steady with instagram showing a 12.1% increase in reach and 131% in the rate of audience growth. The most popular content is completed projects (parks and laneways, local history, environment and celebrating staff and community members. Our enews growth has been slow and steady and the open rate is high at 55%, with an industry level of 19.4%. 225 conferees and their guests received their citizenship (an average of 80 people per ceremony) through 7 separate ceremonies.

Project / Action	Deliverable	Status	Stage	Progress Comments
Promote community engagement opportunities.	Promotion through Your Say Woollahra and other engagement channels	Complete / Achieved 	On schedule	We have seen strong growth in engagement online via our Your Say page with a 78.3% growth in registered users in the six month period. Total site visits are at 22,991, which is a 46.4% increase within this same period. With 37,976 page views. The most popular engagement projects include: the parklet trial (608 submissions), the LGA-wide review of dog controls (392 submissions) and Streets as Shared Spaces- Rose Bay (303 submissions). These and other engagement projects were supported with promotion across our communication channels.

Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.

Ref	Priority	Progress Comments
11.1.1	Drive customer design throughout council to improve customer experience	60 Staff attended 2 half day workshops on Customer Design.

Project / Action	Deliverable	Status	Stage	Progress Comments
Learnings from the 4 projects: iConcierge enhancement, booking of our venues, payment options for customers and access points to our services and implementing actions to deliver improved customer experiences.	Completion of 4 identified projects and learnings implemented improves customer experience of Council.	Complete / Achieved 	On schedule	The training and development of Managers and staff is assisting in embedding a customer first approach across Council.
Implement standard performance measures across Council to measure customer engagement, satisfaction and drive continuous improvement.	Implementation completed and data helps inform and improve our services.	Complete / Achieved 	On schedule	A survey was conducted about iConcierge, Council's app. All customers who created their own CRMs were asked to complete a customer effort score on their finalisation email. This gave us insights into how the improvements we have made to the app has supported our customers and what else they wanted us to review.

Workload and Productivity

The following table shows the Service results for the reporting period.



Service	1st Qtr 2021/22	2nd Qtr 2021/22	3rd Qtr 2021/22	4th Qtr 2021/2	FY 2021/22 (average)	1st Qtr 2022/23	2nd Qtr 2022/23	3rd Qtr 2022/23	4th Qtr 2022/23	FY 2022/23 (average)
DAs and CDCs processed by Customer Service staff	291	325	264	326	302	331	335	245	321	308
Calls answered by Customer Service staff	18,563	19,399	18,787	17,243	18,498	16,675	16,665	17,495	15,314	16,537
Service standard for call answered	96%	97%	97%	95%	96%	95%	94%	93%	92%	94%
Visitor permits and Daily permits issued by Customer Service staff	1,425	5,045	4,930	5,235	4,159	5,300	5,870	6,005	5,270	5,611
Parking permits issued by Customer Service staff	1,062	1,425	1,566	1,031	1,271	1,255	1,375	1,482	1,026	1,285





Woollahra Preschool

Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.

Ref	Priority	Progress Comments
2.2.2	Encourage and promote services and support for families, youth and children.	Woollahra Preschool provides an 80 place centre for children aged 3-5 years and provides an exceeding standard of care. During the past 6 months, the Preschool has commenced a review of its policies and procedures to meet the new benchmark and introduced a weekly Dharawal Language Program, through the Gujaga Foundation. The Preschool continues to support children with special needs with a dedicated Special Inclusion Support Teacher.

Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake Policy and Procedure Review within the preschool to ensure clarity across all documents, improve understanding of procedures and enhance the information conveyed to ensure visibility and accessibility to all stakeholders.	Improve governance and enhance the information conveyed to ensure visibility and accessibility to all stakeholders	Complete / Achieved 	On schedule	Staff have reviewed all the Preschool Policies. These are currently in final draft for distribution to families.
Continue to build relationships between parents and the preschool in order to enhance the customer experience of our services.	Improved connections between preschool and parents	Complete / Achieved 	On schedule	The Preschool has a Parent Advisory Committee (PAC) which meets monthly with attendance by the Preschool Director and Manager, Community and Culture. The following events have been held to increase connection between parents and staff -Welcome to Preschool Cocktail Party for parents and staff attended by 120 parents on 28 February, 2023; Preschool Disco for children and parents with approximately 100 families attending on 25 May, 2023 ;

Project / Action	Deliverable	Status	Stage	Progress Comments
Engage the Gujaga Foundation in the delivery of language program to children to enhance their cultural appreciation.	Increased cultural awareness and education	Complete / Achieved 	On schedule	Two end of term BBQs and celebratory events held, with Mother's Day concerts and Grandparents morning tea. Class parents are also coordinating class gatherings in Foster Park, after hours and holiday events on an ongoing basis. Preschool staff are actively building relationships through conversations with families at drop and pick up times and more formally through Parent Teacher meetings each quarter. Parent feedback to date has been very positive as demonstrated through emails and comments in HubWorks. The Dharawal Language Program, through the Gujaga Foundation commenced in July 2022 twice per week and has continued throughout the year. This is an ongoing program and strongly supported by the children, their parents and staff. Parents are actively engaged in learning the Dharawal language and culture through Preschool enewsletters and using the Gujaga Foundation app. Each morning, each class does an Acknowledgement of Country.
Deliver agreement in the DIAP to meet the needs of children with special needs.	Children with special needs are appropriately resourced and supported	Complete / Achieved 	On schedule	12 children with additional needs attended Woollahra Preschool in 2023. Funding was received for 7 of the children from Dept of NSW Education – Inclusion Support Funding, which allows for employment of a full time Special Inclusion Support teacher. Meeting are held each quarter with parents of these children and Allied health professionals to review progress and set goals.

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