



# Inclusion (Disability, Aged & Carers) Advisory Committee

Monday 17 April 2023  
4.00pm to 5.00pm

## Minutes

# Inclusion (Disability, Aged & Carers) Advisory Committee Minutes

Monday 17 April 2023

(No.1)

**Present: Councillors:** Councillor Richard Shields (Chair),  
Councillor Matthew Robertson

**Community  
Representatives:** Nessa Joseph  
Mervyn Levine  
Gabi Simpson

**Staff:** Patricia Occelli (Director, Community & Customer Experience)  
Vicki Munro (Manager, Community & Culture)  
Grant Cummins (Development Officer, Community & Culture)

**Others:**

**Meeting opened:** 4 pm held using teleconferencing technology / face to face

## 1. Opening

Director, Community and Customer Experience as Acting Chair, declared the meeting open and welcomed all those in attendance.

## 2. Acknowledgement of Country

Director, Community and Customer Experience as Acting Chair provided an Acknowledgement of Country.

## 3. Apologies

The Mayor, Councillor Susan Wynne was an apology and Councillor Shields, on his arrival at 4.05pm undertook the role of the Chair of the Advisory Committee.  
Advisory Committee member Ruark Lewis did not attend the meeting.

## 4. Declarations of Interest

Nil

## 5. Confirmation of Minutes

**Item No:** 1.1  
**Subject:** **CONFIRMATION OF MINUTES OF THE INCLUSION (DISABILITY, AGED & CARERS) ADVISORY MEETING OF 17 OCTOBER 2022**  
**Author:** Vicki Munro, Manage Community & Culture  
**Purpose of the Report:** To present the minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting 17 October, 2022.

**(Councillor Shields/Mervyn Levine)**

### **Resolved:**

THAT the minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held 17 October, 2022 were confirmed, received and noted.

As a matter arising from the previous minutes, the Committee requested that the Team Leader Open Space & Recreation Planning be invited to the next Advisory Committee meeting to provide an update on the Lyne Park playground renewal project.

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## 6. Items for Discussion

<b>Item No:</b>	6.1
<b>Subject:</b>	<b>DISABILITY INCLUSION ACTION PLAN (DIAP) 2022 - 2026 - 6 MONTHLY UPDATE FOR THE PERIOD 1 JULY 2022 TO 31 DECEMBER 2022</b>
<b>Author:</b>	Grant Cummins, Development Officer, Community and Culture Vicki Munro, Manage Community and Culture
<b>Purpose of the Report:</b>	To present the Disability Inclusion Action Plan (DIAP) 2022 – 2026 Six monthly update report for the period 1 July 2022 to 31 December 2022) to the Advisory Committee for noting.

**(Councillor Shields/Councillor Robertson)**

**Resolved:**

THAT the Disability Inclusion Action Plan (DIAP) 2022 - 2026 - Six monthly update report for the period 1 July 2022 to 31 December 2022 was received and noted.

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<b>Item No:</b>	6.2
<b>Subject:</b>	<b>INCLUSION (DISABILITY, AGED AND CARERS) ADVISORY COMMITTEE TERMS OF REFERENCE</b>
<b>Author:</b>	Vicki Munro, Manage Community & Culture Patricia Occelli, Director Community & Customer Experience
<b>Purpose of the Report:</b>	To present the updated draft Inclusion (Disability, Aged & Carers) Advisory Committee Terms of Reference.

**(Councillor Shields/Councillor Robertson)**

**Resolved:**

THAT the updated Inclusion (Disability, Aged & Carers) Advisory Committee Terms of Reference was received and noted.

**Discussion Points:**

- Councillor Shields raised that for any future changes to the Terms of Reference for the Inclusion (Disability, Aged and Carers) Advisory Committee be reviewed by the Inclusion Advisory Committee prior to adoption by Council.
- Councillor Robertson advised that he had some proposed changes to the Term of Reference for the Committee.
- Patricia Occelli noted that the Terms of Reference had been adopted by Council on 11 April, 2023 and advised that the General Manager could make minor administrative changes to the Terms of Reference for Sub-Committees and Working Parties.
- Vicki Munro advised that Council will be seeking Expressions of interest for all Sub-Committees and Working Parties for the period June 2023 to September 2024 in May 2023 and that current community members will be eligible to apply.

## 6. General Business

### 1. Mobility Parking Spaces

- Mervyn Levine commented on Woollahra Council's fee for a mobility parking bay and advised that other local Councils (Waverley and Randwick) do not charge a fee as part of the application and installation process of mobility parking spaces.
- Councillor Shields requested Council staff to:
  - Obtain annual revenue figures for mobility parking bay fee.
  - Advise if the fee is cost recovery.
  - Review surrounding Council's fees and charges for the mobility parking prior to final adoption of Council's Fees and Charges for 2023/24.

### 2. Futures dates and times for Inclusion (Disability, Aged & Carers) Committee meetings:

- Gabi Simpson raised and requested earlier notice regarding meeting dates and times.
- Councillor Shields noted that Mondays were the best time to meet for Councillor representation to coincide with the Council meetings.
- It was agreed by all Committee members to hold future quarterly meetings on a Monday from 3pm – 4pm.
- Development Officer, Community & Culture to organise dates for 2023/ 24 Inclusion (Disability, Aged & Carers) Advisory Committee and to share with the Committee.

## 7. Next Meeting

The next meeting is scheduled for 10 July 2023, 3pm to 4pm in the Thornton Room, Council Chambers.

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There being no further business the meeting concluded at 4.35pm.