



# Finance, Community & Services Committee

Monday 7 August 2023  
6.00pm

## Agenda



## Finance, Community & Services Committee (FC&S)

Woollahra Council will be holding Committee meetings (i.e. Environmental Planning (EP), Finance, Community & Services (FC&S) and Strategic & Corporate (S&C) with The Mayor, Councillors and staff will be participating in person. Members of the public are invited to attend the Committee meeting in person or watch and/or listen to meetings live (via Council's website).

A copy of the Agenda is available on Council's website:

[https://www.woollahra.nsw.gov.au/council/meetings\\_and\\_committees/committees/finance\\_community\\_and\\_services\\_committee\\_fcs/fc\\_and\\_s\\_agendas\\_and\\_minutes](https://www.woollahra.nsw.gov.au/council/meetings_and_committees/committees/finance_community_and_services_committee_fcs/fc_and_s_agendas_and_minutes)

To register to address the Committee, please email your name, phone number and Item number to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) by **10.00am on the day of the meeting**, indicating if you will be attending in person or wish to address the meeting via teleconferencing technology. Please note, instructions on how to join the meeting will be forwarded to person who have pre-registered to make a submission/address the Committee, via email on the day of the meeting via email.

Late correspondence may be submitted for consideration by the Committee. All late correspondence must be received by **10.00am on the day of the meeting**. Late correspondence is to be emailed to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au).

Minutes of the Finance, Community & Services Committee (FC&S) will be posted to Council's website once finalised.

If you are experiencing any issues please call Council's Governance department on (02) 9391 7001.

The audio recording and late correspondence consider at the meeting will be uploaded to Council's website by 5.00pm on the next business day.

### Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee Members and/or Staff to present apologies and/or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will invite member(s) of the public who registered to speak to address the Committee.
- Members of the public who have registered to address the Committee, will be allowed four (4) minutes in which to address the Committee. One (1) warning bell will be rung at the conclusion of three (3) minutes and two (2) warning bells rung at the conclusion of four (4) minutes. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (e.g. applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allocated four (4) minutes, the speaker will take no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation
- (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

### Disclaimer:

Councillors, staff and members of the public are advised that meeting are being lived streamed, accessible via a link from Council's website.

By speaking at a Committee Meeting members of the public consent to their voice, image and personal information (including name and address) being recorded and publicly available on Council's website. Accordingly, please ensure your address to Council is respectful and that you use appropriate language and refrain from making any defamatory statements or discriminatory comments.

Woollahra Council **does not** accept any liability for statements, comments or actions taken by individuals during a Committee meeting. Any part of the meeting that is held in closed session will not be recorded.

People connecting to this meeting by conferencing technology are reminded that under the *Local Government Act 1993*, the recording of meetings by a member of the public using any electronic recording device including a mobile phone or video camera is not permitted. Any person found recording without the permission of Council may be expelled from the meeting.

The audio recording of each meeting will be retained on Council's website for a minimum period of 6 months. After that period has passed, recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

For further information please visit [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### Recommendation **only** to the Full Council ("R" Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- The voting of money for expenditure on works, services and operations.
- Rates, Fees and Charges.
- Donations.
- Grants Program.
- Asset Rationalisation.
- Corporate Operations:
  - Statutory Reporting;
  - Adoption of Council's Community Strategic Plan, Delivery Program and Operational Plan;
  - Delegations; and
  - Policies.
- Voluntary Planning Agreements (VPAs).
- Leases required to be determined by Full Council by specific legislative requirements.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters delegated to the Council by the Roads and Maritime Services.
- Residential Parking Schemes - Provision and Policies.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters **not** within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive change.

### Delegated Authority to be determined at Committee level ("D" Items):

- General financial and corporate management of the Council, except those specifically excluded by statute, by Council direction or delegated specifically to another Committee.  
Note: This is not to limit the discretions of nominated staff members exercising Delegated Authorities granted by the Council.
- Statutory reviews of Council's Delivery Program and Operational Plan.
- Finance Regulations, including:
  - Authorisation of expenditures within budgetary provisions where not delegated;
  - Quarterly review of Budget Review Statements;
  - Quarterly and other reports on Works and Services provision; and
  - Writing off of rates, fees and charges because of non-rateability, bad debts, and impracticality of collection.
- Auditing.
- Property Management.
- Asset Management.
- Works and Services - Monitoring and Implementations.
- Legal Matters and Legal Register.
- Parks and Reserves Management.
- Infrastructure Management, Design and Investigation.
- Community Services and Programs.
- Cultural Programs.
- Library Services.
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Statutory reviews of Council's Delivery Program and Operational Plan.
- Any other matter falling within the responsibility of the Finance, Community & Services Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive change.

**Finance, Community & Services Committee Membership:** 7 Councillors  
**Quorum:** The quorum for Committee meeting is 4 Councillors

# Woollahra Municipal Council

## Notice of Meeting

2 August 2023

To: Her Worship the Mayor, Councillor Susan Wynne ex-officio  
Councillors Toni Zeltzer (Chair)  
Sarah Swan (Deputy Chair)  
Peter Cavanagh  
Nicola Grieve  
Harriet Price  
Mark Silcocks  
Merrill Witt

Dear Councillors,

### Finance, Community & Services Committee – 7 August 2023

In accordance with the provisions of the Local Government Act 1993, I request your attendance at Council's **Finance, Community & Services Committee** meeting to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 7 August 2023 at 6.00pm.**

Members of the Public may:

- Register to address the meeting (via Zoom or in Person) by completing the relevant form available on Council's website: [https://www.woollahra.nsw.gov.au/council/meetings\\_and\\_committees/having\\_your\\_say\\_at\\_meetings](https://www.woollahra.nsw.gov.au/council/meetings_and_committees/having_your_say_at_meetings) and email the completed form to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) **by 10.00am on the day of the meeting**
- Submit late correspondence for consideration by Councillors by emailing [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) **by 10.00am on the day of the meeting.**

An audio recording of the meeting will be uploaded to Council's website following the meeting by 5.00pm on the next business day.

If you have any difficulties accessing the meeting please contact (02) 9391 7001.

Regards,

Craig Swift-McNair  
General Manager



# Finance, Community & Services Committee

## Agenda

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**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 3 JULY 2023**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 23/125451  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 3 July 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**Recommendation:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 3 July 2023 be taken as read and confirmed.

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**Executive Summary:**

This report presents the Finance, Community & Services Committee Minutes of 3 July 2023 for confirmation by the Committee.

**Options:**

Submission of minutes to the Committee is a procedural matter for the adoption of the minutes.

The minutes of the meeting are presented as **Attachment 1** for adoption by the Committee.

**Community Engagement and / or Internal Consultation:**

No internal or external consultation has taken place in the preparation of this report.

**Policy Implications:**

There are no direct policy implications as a result of this report.

**Financial Implications:**

There are no direct financial implications as a result of this report.

**Resourcing Implications:**

There are no direct resourcing implications as a result of this report.

**Conclusion:**

The minutes are presented for confirmation by the Committee.

**Attachments**

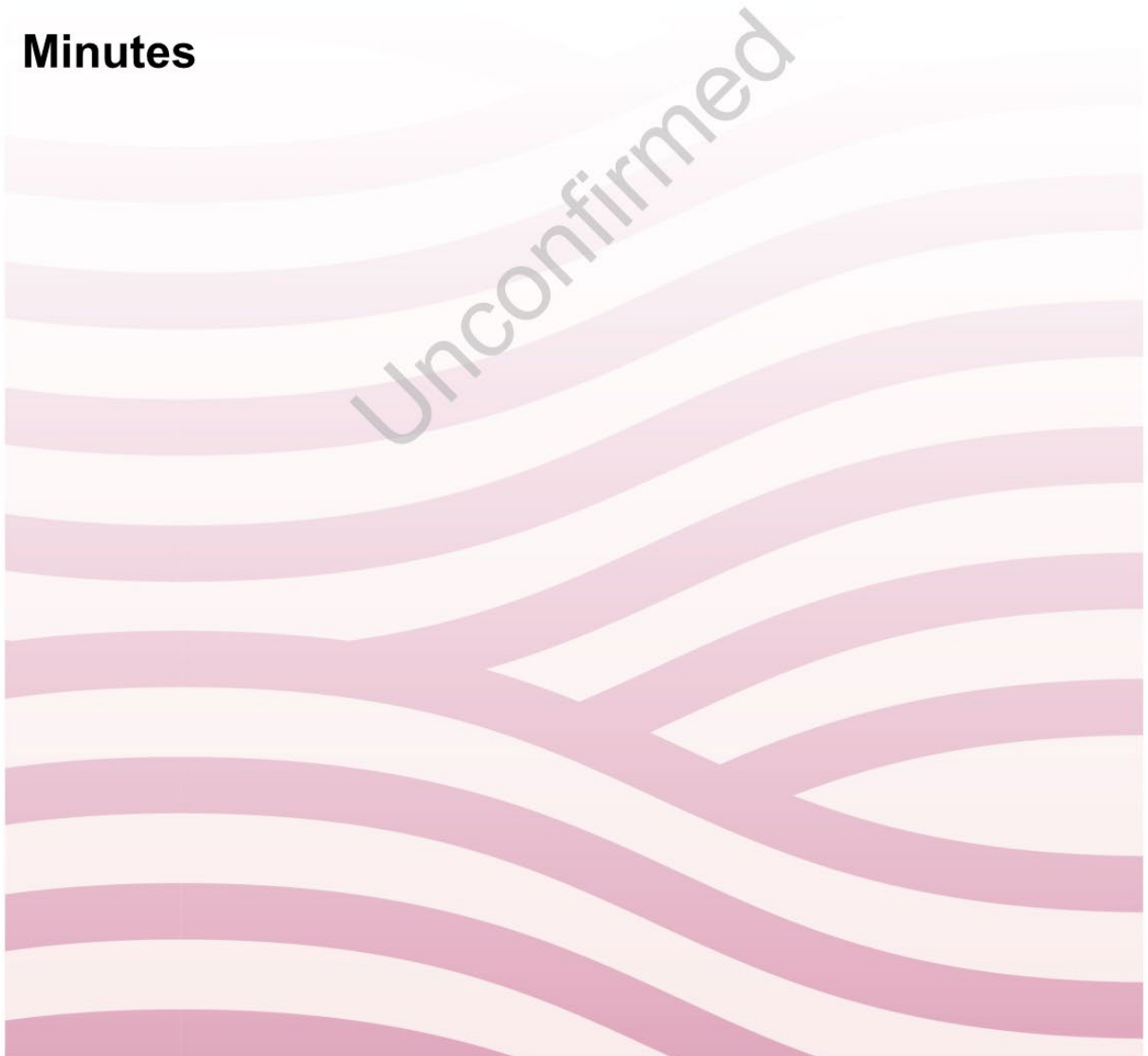
1. Unconfirmed Minutes Finance, Community & Services Committee - 3 July 2023



# Finance, Community & Services Committee Meeting

Monday 3 July 2023  
6.30pm

## Minutes





## Finance, Community & Services Committee Minutes

Monday 3 July 2023

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## Finance, Community & Services Committee

### Minutes of the Meeting held on 3 July 2023 at 6.33pm.

Present: Her Worship the Mayor, Councillor Susan Wynne (Chair)

Councillors: Harriet Price  
Nicola Grieve  
Mark Silcocks  
Sarah Swan  
Merrill Witt

via Zoom (Items D2 to R2)

Staff	Robert Lam	(Acting Manager Engineering Services)
	Sue Meekin	(Director – Corporate Performance)
	Patricia Occelli	(Director – Community & Customer Experience)
	Tom O’Hanlon	(Director – Infrastructure & Sustainability)
	Craig Swift-McNair	(General Manager)
	Paul Ryan	(Chief Financial Officer)
	Helen Tola	(Manager – Governance & Risk)

Also in Attendance: Nil

## 1. Opening

The Chair declared the Finance, Community & Services Committee of 3 July 2023 open and welcomed Councillors, staff and members of the public who are watching and listening to this evenings meeting.

## 2. Acknowledgement of Country (Gadigal People and Birrabirragal People)

The Chair read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

## 3. Acknowledgement of the Sovereign of the Day (King Charles III)

The Chair read the following Acknowledgement of the Sovereign of the Day (King Charles III):

*I also acknowledge, the King of Australia, King Charles III.*

## 4. Leave of Absence and Apologies

An apology was received and accepted from Councillor Peter Cavanagh and leave of absence granted.

**Note:** Leave of absence has previously been granted to Councillor Toni Zeltzer for the period from 13 June 2023 to 24 July 2023.

### 4.1 Attendance via Audio-Visual Link

(Grieve/Price)

**Resolved:**

THAT in accordance with clause 5.23 of Council's Code of Meeting Practice, Council approves the following Councillors participation in the Finance, Community & Services Committee Meeting of 3 July 2023 via Audio-Visual Link:

- Councillor Swan.

**Note:** *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this planning matter.*

#### **For the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

#### **Against the Motion**

Nil

**6/0**

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**5. Late Correspondence**

Late correspondence was submitted to the committee in relation to Item: R2

**6. Declarations of Interest**

Nil

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Unconfirmed

**Items to be Decided by this Committee using its Delegated Authority**

**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 5 JUNE 2023**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 23/100756  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 5 June 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**(Silcocks/Grieve)**

**Resolved:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 5 June 2023 be taken as read and confirmed, subject to adding reference that the meeting was held via Zoom.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Wynne

Nil

5/0

**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 6 JUNE 2023**  
**Author:** Emilio Andari, Manager Engineering Services  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/104337  
**Purpose of the Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**Note:** The Committee amended the Resolution.

**(Silcocks/Grieve)**

**Resolved:**

THAT the Recommendations Y3 & Y4 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 6 June 2023 be adopted, noting that Recommendation Y1 & Y2 have been deferred for consideration at the Finance, Community & Services Committee in August 2023.

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 July 2023

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Wynne

Nil

5/0

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**Item No:** Y1  
**Subject:** VICTORIA ROAD, BELLEVUE HILL - BICYCLE ROUTE SAFETY TREATMENTS AT FOSTER AVENUE  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/94514  
**Purpose of the Report:** To improve traffic conditions and cyclist safety  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Note:** Councillor Swan attended the meeting at 6.40pm.

**Note:** The Committee amended the Resolution.

**(Grieve/Silcocks)**

**Resolved:**

THAT consideration of the design plan for the proposed bicycle route safety treatments including installation of median island and realignment of the existing bicycle lane in Victoria Road, Bellevue Hill, at Foster Avenue (as per attached Attachment 1 – Design Plan) be deferred to the Finance, Community & Services Committee in August 2023 to allow staff the opportunity to consider a late submission from BIKEast.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

Nil

6/0

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 July 2023

**Item No:** Y2  
**Subject:** **VICTORIA ROAD, BELLEVUE HILL - BICYCLE ROUTE SAFETY TREATMENTS AT MARCH STREET**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/94624  
**Purpose of the Report:** To improve traffic conditions and cyclist safety  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Note:** The Committee amended the Resolution.

**(Grieve/Silcocks)**

**Resolved:**

THAT consideration of the design plan for the proposed bicycle route safety treatments including installation of median island and realignment of the existing bicycle lane in Victoria Road, Bellevue Hill, at March Street (as per attached Attachment 1 – Design Plan) be deferred to the Finance, Community & Services Committee in August 2023 to allow staff the opportunity to consider a late submission from BIKEast.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

**Against the Motion**

Nil

**6/0**

**Item No:** Y3  
**Subject:** **DARLING POINT ROAD, DARLING POINT - MOBILITY PARKING ZONE**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/94873  
**Purpose of the Report:** To create reasonable access for a Mobility Permit holder to their residence.  
**Alignment to Delivery Program:** Strategy 6.2 Improve the management of public parking on-street and off-street.

**(Grieve/Silcocks)**

**Resolved:**

THAT:

- A. A 6 metre long parallel 'Mobility Parking' space be installed on the eastern side of Darling Point Road, Darling Point, outside property No.129-131 Darling Point Road, as indicated in Attachment 1.
- B. The applicant be advised of Council's Procedure and conditions for Mobility Parking zones, including the requirement to renew these zones annually.

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*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Wynne

Nil

5/0

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**Item No:** Y4  
**Subject:** **SUTTIE ROAD, BELLEVUE HILL - LINE MARKING AND PARKING RESTRICTION INVESTIGATION**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/94962  
**Purpose of the Report:** To improve on-street parking opportunities and maintain safe traffic conditions.  
**Alignment to Delivery Program:** Strategy 6.2 Improve the management of public parking on-street and off-street.

**(Grieve/Silcocks)**

**Resolved:**

THAT:

- A. The unbroken centreline in the straight section of Suttie Road, Bellevue Hill, between the bends just east of Manning Road and adjacent to the Lough Playing Fields, be removed, as shown in Attachment 1, to allow legal unrestricted parking on the northern side of this straight section of Suttie Road;
- B. The statutory 'No Stopping' restrictions referred to by Regulation 208 Clause 1, subrule (6) of the NSW Road Rules, 2014 which requires vehicles to stop no closer than 3 metres from an unbroken dividing line (centreline in this case) be signposted, as shown in Attachment 1, to re-inforce the legislation to members of the public who are unaware of this NSW Road Rules Regulation; and
- C. The existing 'No Parking' restrictions be replaced with 'No Stopping' restrictions on the southern side of this straight section of Suttie Road, as shown in Attachment 1.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Wynne

Nil

5/0



Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 July 2023

**Items to be Submitted to the Council for Decision with  
Recommendations from this Committee**

**Item No:** R1 Recommendation to Council  
**Subject:** **CHILD SAFE ORGANISATION - PUBLIC EXHIBITION FEEDBACK**  
**Author:** Eva Leszczynska, Manager People, Safety & Performance  
**Approver:** Sue Meekin, Director Corporate Performance  
**File No:** 23/113875  
**Purpose of the Report:** To report on the public exhibition of the Draft Child Safe Policy and Draft Child Safe Code of Conduct and to seek Council's adoption.  
**Alignment to Delivery Program:** Strategy 11.1 Build an efficient organisation that places customers and the community at the heart of service delivery

**(Grieve/Price)**

**Recommendation:**

THAT Council:

- A. Note that no submissions were received in relation to the Draft Child Safe Policy and Draft Child Safety Code of Conduct in response to public exhibition (1 May 2023 until 28 May 2023)
- B. Adopt the Child Safe Policy at **Attachment 1** and Child Safe Code of Conduct at **Attachment 2**.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

**Against the Motion**

Nil

**6/0**

**Item No:** R2 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 31 MAY 2023  
INVESTMENTS HELD AS AT 30 JUNE 2023**  
**Author:** Abdullah Rayhan, Team Leader Financial Services  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 23/110799  
**Purpose of the Report:** To present the monthly financial report for May 2023 and to present a list of investments held as of 30 June 2023.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Note:** Late correspondence was Council's Chief Financial Officer, Paul Ryan.

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 July 2023

**(Grieve/Silcocks)**

**Recommendation:**

THAT the Committee:

- A. Receive and note the Monthly Financial Report – May 2023.
- B. Note that the Council's 12-month weighted average return for May 2023 on its direct investment portfolio of 4.21% (LM: 4.16%, LY: 0.81%) exceeds the benchmark 90-day AusBond Bank Bill Index of 3.56%.
- C. Note that the interest revenue for the year to date 31 May of \$2.68M, exceeding the revised forecast in Q3 of \$2.35M for the same period.
- D. Receive and note the list of Council's investments held as of 30 June 2023 (provided as late correspondence).

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Wynne

Nil

**6/0**

There being no further business the meeting concluded at 6.50pm.

**We certify that the pages numbered 439 to 448 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 3 July 2023 and confirmed by the Finance, Community & Services Committee on 7 August 2023 as correct.**

\_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**Secretary of Committee**

**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 4 JULY 2023**  
**Author:** Robert Lam, Acting Manager Engineering Services  
**File No:** 23/132698  
**Purpose of the Report:** The Minutes of the Woollahra Local Traffic Committee of 4 July 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT the Minutes of the Woollahra Local Traffic Committee Meeting of 4 July 2023 be taken as read and confirmed.

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**Executive Summary:**

This report presents the Woollahra Local Traffic Committee Minutes – 4 July 2023 for consideration by the Committee.

The minutes are presented as **Attachment 1**.

**Options:**

Submission of minutes to the Committee is a procedural matter for the adoption of the minutes.

The minutes of the meeting are presented as **Attachment 1** for adoption by the Committee.

**Community Engagement and / or Internal Consultation:**

There are no community engagement and/or internal consultation as a result of this report.

**Policy Implications:**

There are no direct policy implications as a result of this report.

**Financial Implications:**

There are no direct financial implications as a result of this report.

**Resourcing Implications:**

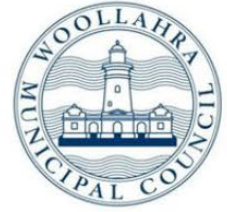
There are no direct resourcing implications as a result of this report.

**Conclusion:**

The minutes are presented for consideration by the Committee.

**Attachments**

1. Woollahra Local Traffic Committee Minutes - 4 July 2023



# Woollahra Local Traffic Committee Meeting

Tuesday 4 July 2023  
10.00am

## Minutes



## Woollahra Local Traffic Committee Minutes

Tuesday 4 July 2023

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#### Items to be Recommended to the Finance, Community and Services Committee by the Woollahra Local Traffic Committee for Consideration

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Y3	Ocean Street, Woollahra - Dedicated Car Share Parking Space.....	5
Y4	Queen Street, east of Victoria Avenue, Woollahra - Pedestrian Crossing Audit .....	5
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## Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Tarralbe Room, 536 New South Head Road, Double Bay, on 4 July 2023 at 10.00am.

### Attendance

#### Committee Members:

Present:	Robert Lam Taskira Islam Van Le Sgt Anthony Leeson Dylan Gojak	(Woollahra Municipal Council) (Chair) (Transport for NSW) (Transport for NSW) (Eastern Suburbs Police) (Kellie Sloane MP Representative)
Staff:	Ever Fang Frank Rotta Jonas Manalang Yasas De Silva	(Woollahra Municipal Council) (Woollahra Municipal Council) (Woollahra Municipal Council) (Woollahra Municipal Council)
Also in Attendance:	Andrew Moss	(BIKEast representative – Item Y1 & Y2)

### 1. Opening

The Manager Engineering Services declared the Woollahra Local Traffic Committee of 4 July 2023 open and welcomed Committee Members.

### 2. Acknowledgement of Country (Gadigal People and Birrabirragal People)

The Manager Engineering Services read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

### 3. Leave of Absence and Apologies

**Apologies:** Alex Greenwich MP (Member for Sydney)

### 4. Confirmation of Minutes

#### Minutes of Previous Meeting

The minutes of Meeting No. 5/23 held in Tarralbe Room, Double Bay, and via teleconference on Tuesday 6 June 2023 confirmed by Sgt. Anthony Leeson and Taskira Islam.

### 5. Matters arising from Minutes of Previous Meeting

Nil.

**6. Woollahra Local Traffic Committee recommendations not adopted or amended by Woollahra Council Finance, Community & Services Committee**

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<b>Item No:</b>	Y1
<b>Subject:</b>	<b>VICTORIA ROAD, BELLEVUE HILL - BICYCLE ROUTE SAFETY TREATMENTS AT FOSTER AVENUE</b>
<b>Author:</b>	Ever Fang, Traffic & Transport Engineer
<b>Approver:</b>	Emilio Andari, Manager Engineering Services
<b>File No:</b>	23/94514
<b>Purpose of the Report:</b>	To improve traffic conditions and cyclist safety
<b>Alignment to Delivery Program:</b>	Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Note:** The Committee amended the Resolution.

**Recommendation of Committee:**

THAT the item be deferred and staff to review the late submission from BikEast and consider the safety of implementing the proposal.

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<b>Item No:</b>	Y2
<b>Subject:</b>	<b>VICTORIA ROAD, BELLEVUE HILL - BICYCLE ROUTE SAFETY TREATMENTS AT MARCH STREET</b>
<b>Author:</b>	Ever Fang, Traffic & Transport Engineer
<b>Approver:</b>	Emilio Andari, Manager Engineering Services
<b>File No:</b>	23/94624
<b>Purpose of the Report:</b>	To improve traffic conditions and cyclist safety
<b>Alignment to Delivery Program:</b>	Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Note:** The Committee amended the Resolution.

**Recommendation of Committee:**

THAT the item be deferred and staff to review the late submission from BikEast and consider the safety of implementing the proposal

**7. Extraordinary Meetings**

Nil.

**8. Late Correspondences**

One late submission was received in regards to Item Y1 – Moncur Street, Woollahra – Raised Pedestrian Crossing Investigation. A copy of this document was distributed to the other committee members via email and was tabled at the meeting.

One late submission was received in regards to Item Y2 – Yarranabbe Road, Darling Point – Improvements to One-Way Traffic Flow. A copy of this document was distributed to the other committee members via email and was tabled at the meeting.

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4 July 2023

**Items to be Recommended to the Finance, Community and Services Committee by the  
Woollahra Local Traffic Committee for Consideration**

**Item No:** Y1  
**Subject:** **MONCUR STREET, WOOLLAHRA – RAISED PEDESTRIAN CROSSING INVESTIGATION**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/109421  
**Purpose of the Report:** To respond to a request from local residents  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT:

- A. The concept design for the raised pedestrian crossing in Moncur Street, Woollahra, immediately south of its intersection with Morrell Street, as shown in Attachment 1, be approved in principle, subject to funding for this project being sought in a future Traffic Capital Works Program or funding opportunities through State and Federal Grants; and
- B. A detailed design for the proposed raised pedestrian crossing in Moncur Street, Woollahra, including the possibility of widening the footpaths and an in-lane bus stop immediately south of its intersection with Morrell Street, together with community consultation feedback, be presented to a future local traffic committee meeting for consideration and approval.

**Note:** Mr Andrew Moss from BIKEast addressed the Committee expressing opportunities to include kerb extension to widen footpath from Britannia Lane and to also incorporate an in-lane bus stop into the design.

**Note:** Recommendation amended at the meeting.

**Committee Vote:** Unanimous Support

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**Item No:** Y2  
**Subject:** **YARRANABBE ROAD, DARLING POINT – IMPROVEMENTS TO ONE-WAY TRAFFIC FLOW**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/109449  
**Purpose of the Report:** To respond to a request from local residents  
**Alignment to Delivery Program:** Strategy 6.3 Reduce traffic congestion, noise and speeding.

**Recommendation:**

THAT two (2) additional 'one-way' signs and three (3) pavement arrows on the roadway as illustrated in red on the Concept Signs and Pavement Markings Plan, in Attachment 1, be installed in Yarranabbe Road, Darling Point, between Thornton Street and Darling Point Road, in order to ensure that all motorists become fully aware of the traffic directional constraints present in this section of Yarranabbe Road.



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**Note:** Mr Andrew Moss from BIKEast addressed the Committee to suggest a bike contra flow for Yarranabbe Road, Darling Point be investigated as part of the improvements to the one-way traffic flow.

**Committee Vote:** Unanimous Support

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**Item No:** Y3  
**Subject:** **OCEAN STREET, WOOLLAHRA - DEDICATED CAR SHARE PARKING SPACE**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Robert Lam, Acting Manager Engineering Services  
**File No:** 23/110287  
**Purpose of the Report:** To improve car share parking opportunities and reduce the number of private car ownership on public roads.  
**Alignment to Delivery Program:** Strategy 6.2 Improve the management of public parking on-street and off-street.

**Recommendation:**

THAT a 'No Parking Woollahra Council Authorised Car Share Vehicles Excepted' zone, measured at 5.5 metres in length, be installed on the eastern side of Ocean Street, immediately south of Wellington Street, Woollahra, as shown in Attachment 1, to improve car share parking opportunities and meet the demand based on the local community.

**Committee Vote:** Unanimous Support

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**Item No:** Y4  
**Subject:** **QUEEN STREET, EAST OF VICTORIA AVENUE, WOOLLAHRA - PEDESTRIAN CROSSING AUDIT**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Robert Lam, Acting Manager Engineering Services  
**File No:** 23/110359  
**Purpose of the Report:** To audit pedestrian crossing in line with Australian Standards, Austroads Guides and TfNSW Standard Supplements and Technical Directions  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT the following alterations be carried out at the pedestrian crossing in Queen Street, east of Victoria Avenue, Woollahra, to improve conditions for pedestrians and bring this facility in line with Austroads Guide to Traffic Management – Part 6, Australian Standard 1742.10, TfNSW Australian Standard Supplements and TfNSW Technical Directions, including the following actions:

- A. Pedestrian Crossing Ahead sign (W6-2) be provided on the existing power pole at northern side of Queen Street, in front of property No.34 Queen Street, Woollahra, as shown in Attachment 1, to improve awareness of the crossing.
- B. Pedestrian Crossing Ahead sign (W6-2) be provided on the existing power pole at southern side of Queen Street, in front of property No.91 Queen Street, Woollahra, as shown in Attachment 1, to improve awareness of the crossing.
- C. Council's Open Space and Trees Department be requested to undertake site inspection and arrange for trees obstructing pedestrian lights to be pruned as required to improve lighting at this location.

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4 July 2023

- D. The night time illumination levels be measured in accordance with AS/NZS 1158.4 and remedied as required as part of Council's lighting audit project.

**Committee Vote:** Unanimous Support

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**Item No:** Y5  
**Subject:** **QUEEN STREET, WEST OF HOLDSWORTH STREET, WOOLLAHRA - PEDESTRIAN CROSSING AUDIT**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Robert Lam, Acting Manager Engineering Services  
**File No:** 23/110627  
**Purpose of the Report:** To audit pedestrian crossing in line with Australian Standards, Austroads Guides and TfNSW Standard Supplements and Technical Directions.  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT the following alterations be carried out at the pedestrian crossing in Queen Street, west of Holdsworth Street, Woollahra, to improve conditions for pedestrians and bring this facility in line with Austroads Guide to Traffic Management – Part 6, Australian Standard 1742.10, TfNSW Australian Standard Supplements and TfNSW Technical Directions, including the following actions:

- A. The existing Pedestrian Crossing Ahead sign (W6-2) on northern side of Queen Street, near its intersection with Moncur Street, Woollahra, be replaced with fluoro type to improve visibility.
- B. The faded dividing (barrier) lines (BB lines) and zig-zag advance markings be repainted on both approaches to the crossing.
- C. Council's Open Space and Trees Department be requested to undertake site inspection and arrange for trees obstructing pedestrian lights to be pruned as required to improve lighting at this location.
- D. The night time illumination levels be measured in accordance with AS/NZS 1158.4 and remedied as required as part of Council's lighting audit project.

**Committee Vote:** Unanimous Support

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**Items for Discussion by Committee Members**

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**Item No:** Z1  
**Subject:** **TRANSPORT FOR NSW FUNDED PROJECTS STATUS**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approver:** Robert Lam, Acting Manager Engineering Services  
**File No:** 23/112528  
**Purpose of the Report:** Monthly Update on Transport for NSW Funded Projects  
**Alignment to Delivery Program:** Strat 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT the information be received and noted.

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## 8. General Business

Nil

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There being no further business the meeting concluded at 10:54 am.

**We certify that the pages numbered 1 to 7 inclusive are the Minutes of the Woollahra Local Traffic Committee Meeting held on 4 July 2023.**

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Chairperson

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Secretary of Committee



**Item No:** D3 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF THE INCLUSION (DISABILITY, AGED & CARERS) ADVISORY COMMITTEE HELD ON 10 JULY 2023**  
**Author:** Grant Cummins, Development Officer, Community & Culture  
**Approvers:** Maya Jankovic, Coordinator Community & Culture  
Vicki Munro, Manager Community & Culture  
Patricia Occelli, Director Community & Customer Experience  
**File No:** 23/138119  
**Purpose of the Report:** To note the minutes from the Inclusion (Disability, Aged & Carers) Advisory committee meeting held 10 July 2023  
**Alignment to Delivery Program:** Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.

**Recommendation:**

THAT the Minutes of the meeting of the Inclusion (Disability, Aged & Carers) Advisory Committee held 10 July 2023 be received and noted.

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**Executive summary:**

This report outlines the details of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held on the 10 July 2023. The minutes of the meeting are provided as **Attachment 1**.

The meeting discussed the extension of the call for membership to Council's Working Parties and Sub Committees until 14 July 2023 and the request for child and family friendly facilities in Double Bay and Edgecliff Precincts.

**Discussion:**

The following two matters were discussed by the Inclusion Advisory Committee:

1. Expression of Interest for membership to Council's Working Parties and Sub Committees extended until 14 July 2023.
2. Request for child and family friendly facilities in Double Bay and Edgecliff Precincts.

Potential opportunity sites for parent rooms within the Double Bay and Edgecliff Precincts and wider LGA were discussed. Council staff will further investigate these sites as well as include this matter in the development of the upcoming Children, Youth and Families Strategy. It was noted that there is only one existing parent room within the Double Bay and Edgecliff precincts which is within the Woollahra Library at Double Bay.

Under General Business, community members commented on the new pathway for Trumper Park with concerns on access for mobility scooters and prams and requested an update on the Lyne Park playground renewal for the next meeting. Both matters are being investigate and / or actioned by the relevant Division for action.

**Options:**

Submission of minutes to the Committee is a procedural matter for the adoption of the minutes.

The minutes of the meeting are presented as **Attachment 1** for adoption by the Committee.

**Community Engagement and/or Internal Consultations:**

There are no community engagement and/or internal consultation as a result of this report.

**Policy Implications:**

There are no policy implications as a result of this report.

**Financial Implications:**

There are no financial implications as a result of this report.

**Resource Implications:**

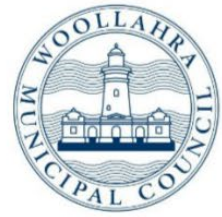
There are no resource implications as a result of this report.

**Conclusion:**

The meeting of the Inclusion Advisory Committee held 10 July 2023 was positive and both reports on the extension of the Expression of Interest for membership to Council's Working Parties and Sub Committees until 14 July, 2023 and the request for child and family friendly facilities in Double Bay and Edgecliff Precincts were thoughtfully discussed.

**Attachments**

1. Minutes - Inclusion (Disability, Aged & Carers) Advisory Committee 10 July 2023



# Inclusion (Disability, Aged & Carers) Advisory Committee

Monday 10 July 2023  
3.00pm

## Minutes



## Inclusion (Disability, Aged & Carers) Advisory Committee Minutes

Monday 10 July 2023

(No.0)

**Present: Councillors:** Councillor, Richard Shields (Chair)  
The Mayor, Councillor Susan Wynne

**Community  
Representatives:** Nessa Joseph  
Mervyn Levine  
Ruark Lewis

**Staff:** Patricia Ocelli (Director Community & Customer Experience)  
Vicki Munro (Manager Community & Culture)  
Grant Cummins (Development Officer, Community & Culture)

**Others:**

**Meeting opened:** 3.03 pm held using both teleconferencing technology and face to face.



## **1. Opening**

Councillor Richard Shields as Chair, declared the meeting open and welcomed all those in attendance.

## **2. Acknowledgement of Country**

Councillor Richard Shields as Chair provided an Acknowledgement of Country.

## **3. Apologies**

Councillor Mathew Robertson was an apology.  
Advisory Committee member Gabi Simpson did not attend the meeting.

## **4. Declarations of Interest**

Nil

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## **5. Confirmation of Minutes**

Unconfirmed

Woollahra Municipal Council  
Inclusion (Disability, Aged & Carers) Advisory Committee Minutes

10 July 2023

## Confirmation of Minutes

**Item No:** 5.1  
**Subject:** **CONFIRMATION OF MINUTES OF THE INCLUSION (DISABILITY, AGED & CARERS) ADVISORY MEETING 17 APRIL 2023**  
**Author:** Grant Cummins (Development Officer, Community & Culture)  
**Purpose of the Report:** To present the minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting 17 April 2023

**(Councillor Shields and Nessa Joseph)**

**Resolved:**

THAT the minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held 17 April, 2023 be confirmed, received and noted.

As a matter arising from previous minutes, the Committee were advised that Council resolved on 29 April 2023, through the 2023/24 Fees and Charges Schedule, to exempt the existing Mobility Parking Space fee for residents who meet the defined criteria.

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## 6. Items for Discussion

**Item No:** 6.1  
**Subject:** **EXPRESSION OF INTEREST FOR MEMBERSHIP TO COUNCIL'S WORKING PARTIES AND SUB-COMMITTEES EXTENDED UNTIL 14 JULY 2023**  
**Author:** Grant Cummins (Development Officer, Community & Culture)  
**Purpose of the Report:** To inform Council's Inclusion (Disability, Aged and Carers) Advisory Committee of EOI for membership extension until 14 July 2023  
**(Mayor Susan Wynne and Councillor Shields)**

**Resolved:**

THAT the Advisory Committee received and noted the extension of the Expression of Interest for membership to Council's Working Parties and Sub-Committees until 14 July 2023.

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**Item No:** 6.2  
**Subject:** **REQUEST FOR CHILD AND FAMILY FRIENDLY FACILITIES IN DOUBLE BAY AND EDGECLIFF PRECINCTS**  
**Author:** Grant Cummins (Development Officer, Community & Culture)  
**Purpose of the Report:** To raise and discuss the issue of child and family friendly facilities in Double Bay and Edgecliff Precincts.  
**(Mayor Susan Wynne and Councillor Shields)**

**Resolved:**

- A. THAT the report on child and family friendly facilities in Double Bay and Edgecliff Precincts be received and noted.

- B. THAT staff further investigate potential opportunity sites as discussed at the Advisory Committee meeting.

Discussion points:

- It was noted that there is currently one existing parent room in Double Bay and Edgecliff precincts suitable for breastfeeding at Woollahra Library at Double Bay. It was recommended that future projects or developments are to be reviewed by the Inclusion Advisory Committee.
- It was noted that there are no funds in 2023/24 capital works budget allocated for such projects, and that future projects and capital works be reassessed for the 2024/25 budget.
- Potential opportunity sites were discussed for the development of further parent rooms. They included:
  - The Cosmopolitan Centre at Double Bay. This is to be further discussed with the Property and Projects team.
  - Nielsen Park, which will require further consultation with National Parks and Wild Life Service.
  - Lyne Park, as part of the upcoming Playground Renewal program.
  - A Development Application has been submitted for the Rose Bay Community Centre/Wilberforce Carpark development and includes a parents room in its design.
  - Construction is underway on the Vaucluse Bowling Club upgrade and space has been set aside for similar use.
- It was noted that Council is developing a Children, Youth and Families Strategy (5 Year Plan) and that this matter will be referred into the development of the Strategy as part of the community consultation.

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## 7. General Business

### 1. Pathways upgrade in Trumper Park

- Mervyn Levine commented on a section of the path which gives access to Trumper Park as being too narrow for mobility scooters and prams. He will send through photos of suggested pathway restriction for review by Council's Infrastructure and Sustainability Division.

### 2. Lyne Park Playground Renewal

- Nessa Joseph requested a progress update on the Lyne Park playground renewal. Grant Cummins to invite a representative from Open Spaces & Trees Department to the next meeting.

## 8. Next Meeting

The next meeting is scheduled for 11 September 2023.

There being no further business the meeting concluded at 3.26pm.



**Item No:** R1 Recommendation to Council  
**Subject:** **WOOLLAHRA CREATIVE HOARDINGS POLICY & GUIDELINES**  
**Author:** Jamie Adams, Development Officer, Community & Culture  
**Approvers:** Maya Jankovic, Coordinator Community & Culture  
Vicki Munro, Manager Community & Culture  
Patricia Occelli, Director Community & Customer Experience  
**File No:** 23/128512  
**Purpose of the Report:** To present to Council for consideration the updated Woollahra Creative Hoardings Policy and the new Woollahra Creative Hoardings Guidelines for public exhibition.  
**Alignment to Delivery Program:** Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

**Recommendation:**

THAT Council endorses the Draft Woollahra Creative Hoardings Policy presented as **Attachment 1**, and new Draft Woollahra Creative Hoardings Guidelines presented as **Attachment 2**, for the purpose of public exhibition for a period of 28 days.

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**Executive Summary:**

The current Woollahra Creative Hoardings Policy was adopted by Council on 9 March 2020. The responsibility for implementation of the Policy lay with both the Community and Culture and Legal, Compliance & Enforcement Departments. Due to the COVID-19 pandemic and staff turnover, there was a delay in the implementation and receipt of creative hoarding applications until mid-2022. A review of the Woollahra Creative Hoardings Policy has been undertaken as the policy was due for review by June 2023.

The Draft updated Woollahra Creative Hoardings Policy and the newly created Guidelines consider the learnings since the policy was initially implemented. These documents now include clearer definitions, refined eligibility criteria, the removal of the bespoke artwork option, and a more logical format. This report seeks endorsement for the Woollahra Creative Hoardings Policy and Draft Woollahra Creative Hoardings Guidelines to be placed on 28 days public exhibition.

**Discussion:**

The purpose of the Creative Hoarding program was, and still is to:

- contribute to the improved visual amenity of the public domain and streetscape during the construction phase of new development;
- help support and promote arts and artists;
- promote cultural development within the local community;
- contribute to defining a 'brand' of a retail area such as the Double Bay or Rose Bay centres; and
- discourage bill posters and graffiti at construction sites.

The initial Policy adopted by Council notably stipulated:

- the eligibility criteria for requiring creative hoardings;
- the criteria for assessing the suitability of an artwork/design;
- the three design options: a licensed artwork, a bespoke design, or a historical image (not yet available to customers); and
- an explanation of what creative hoardings are.

The current policy provides for creative hoardings to be selected from 3 licensed artworks, which were licensed for 3 years until March 2024 and a bespoke option, commissioned or created by the developer with approval by the former Cultural Committee.

To date, six creative hoarding designs have been approved in the following developments:

1. 357-359 New South Head Road Double Bay: licensed artwork (*Murray Rose Pool Sequence*)
2. 30 Alma St Paddington: licensed artwork (*Murray Rose Pool Sequence*)
3. 55 Bay Street Double Bay: bespoke design
4. 21-27 Bay Street Double Bay: bespoke design (same one as 5 and 6)
5. 2-10 Bay Street Double Bay: bespoke design
6. 24 Bay Street Double Bay: bespoke design

The ultimate goal of the suggested changes to the Draft Woollahra Creative Hoardings Policy and the creation of the Draft Woollahra Creative Hoardings Guidelines document is to:

- improve the customer experience;
- utilise limited resources effectively; and
- ensure that as many creative hoardings as possible can be approved and erected in key areas within the LGA.

<b>Current Policy and Process Issues</b>	<b>Proposed Changes to address Identified Issues</b>
<p><u>Artwork options</u></p> <ul style="list-style-type: none"> <li>• The current policy allows for a bespoke artwork option which creates a large volume of work with minimal output.</li> <li>• Developers also try to use the bespoke option as a means of having their own marketing /advertising on the hoarding as the current policy does not allow for this.</li> </ul>	<ul style="list-style-type: none"> <li>• Remove the bespoke artwork option;</li> <li>• Replace the existing three licensed artworks (due for renewal in March 2024) with three new licenced artworks;</li> <li>• Secure historical images as an artwork option in consultation with Woollahra Libraries staff;</li> <li>• Utilise the artwork 'Whale Migration' by Jordan Ardler, which Council has the current license for as another artwork option.</li> <li>• The revised policy allows for 10% of the overall hoarding to include corporate branding.</li> </ul>
<p><u>Customer confusion on how to implement the Policy and role of Council departments</u></p> <ul style="list-style-type: none"> <li>• The developer / customer is confused by the role of Legal, Compliance &amp; Enforcement vs Community &amp; Culture staff. They approach the wrong team with questions and concerns which can lengthen the process.</li> <li>• Negatively impacts Council's reputation</li> </ul>	<ul style="list-style-type: none"> <li>• Introduction of the Draft Woollahra Creative Hoardings Guidelines to clarify the process for the customer and provide clear outline of Council's Department roles.</li> <li>• The Application to Erect Hoarding/Scaffolding on Council's Footpath to be updated, which will be completed once the Guidelines are approved for use.</li> </ul>
<p><u>Criteria for requiring a hoarding</u></p> <ul style="list-style-type: none"> <li>• The current policy allows for a broad range of locations for the creative hoardings including: <ul style="list-style-type: none"> <li>○ local centres</li> <li>○ state classified roads</li> <li>○ infrastructure</li> <li>○ mixed-use areas</li> <li>○ residential areas</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Criteria changed to focus on local areas and state classified roads only. There are three state roads in the LGA: <ol style="list-style-type: none"> <li>1. Oxford St</li> <li>2. New South Head Rd</li> <li>3. Old South Head Rd</li> </ol> <p>There are 17 local centres which cover the main commercial areas in:</p> <ul style="list-style-type: none"> <li>○ Bellevue Hill</li> </ul> </li> </ul>

<ul style="list-style-type: none"> <li>• This has resulted in creative hoardings having less impact as they could be dispersed across the LGA and high use of staff resources when the policy is fully implemented.</li> </ul>	<ul style="list-style-type: none"> <li>○ Darling Point</li> <li>○ Double Bay</li> <li>○ Edgecliff</li> <li>○ Paddington</li> <li>○ Rose Bay</li> <li>○ Vaucluse</li> <li>○ Watsons Bay</li> <li>○ Woollahra</li> </ul>
<p><u>Customer confused by language in Policy</u></p> <ul style="list-style-type: none"> <li>• Some of the wording in the Policy has proven to be confusing for the customer. For example: <ul style="list-style-type: none"> <li>○ ‘site-specific’ (relating to bespoke artwork)</li> <li>○ ‘public land’.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Definition of ‘public land’ included in policy.</li> <li>• Removal of bespoke option.</li> <li>• Removal of ‘Cultural Committee’ definition as this committee has been discontinued.</li> <li>• The definition of hoardings has been clarified: <ul style="list-style-type: none"> <li>○ The distinction between Type A and B hoarding was removed.</li> <li>○ Policy now contains a broader definition of hoardings to include site offices (not just fencing).</li> </ul> </li> </ul>

### Impact of Proposed Changes

The updated Draft Woollahra Creative Hoardings Policy and the creation of the Draft Woollahra Creative Hoardings Guidelines document will result in:

- Increase customer accountability and decrease customer confusion by clarifying the creative hoardings application process;
- More efficient implementation of the policy by removing the bespoke option and increasing the volume of pre-approved artwork to select from;
- More creative hoardings and public art in high-traffic and high-visibility areas of the LGA, as Council can focus its resources on local areas and state-classified roads; and
- Enabling the Legal, Compliance & Enforcement staff to more effectively ensure customer compliance is being met.

### Timing

The proposed timeline for Draft Policy and Guidelines adoption is as follows:

- Public Exhibition (28 Days) – 16 August 2023 to 13 September 2023;
- Report to Finance, Community & Services Committee post public exhibition on 3 October 2023;
- Final adoption of Woollahra Creative Hoardings Policy and Woollahra Creative Hoardings Guidelines by Council on 10 October, 2023.
- Following adoption, all administrative changes will be implemented by the end of 2023. All new hoarding designs will be available for use in March 2024, after the current artworks’ licenses expire.

### **Options:**

Council may resolve in line with the recommendation/s as included in this report or Council may choose to resolve in some other manner.

### **Community Engagement and / or Internal Consultation:**

Community & Culture staff consulted with relevant Council teams regarding the policy update:

- Manager Engineering Services;
- Manager Customer Experience;
- Manager Communications & Engagement;
- Manager Legal, Compliance & Enforcement;
- Compliance Team Leader, Building & Compliance North and South; and
- Public Art Coordinator.

Community & Culture staff also contacted four developers who have been approved for creative hoardings since the program's inception. One response was received. This developer identified that:

- Clear and comprehensive guidelines would be helpful;
- There is value in removing the bespoke option, as long as there is a greater variety of artworks and colours, and historical images to choose from in proposed artwork;

The City of Sydney (Cultural Development) was contacted to provide information regarding their resourcing and internal processes. Information regarding their internal processes helped form the Draft Woollahra Creative Hoardings Guidelines.

### **Policy Implications:**

The updated draft Woollahra Creative Hoardings Policy will replace the existing policy. The Draft Woollahra Creative Hoardings Guidelines is a new document which was identified as a need to guide the customers / developers and improve the process.

### **Financial Implications:**

There is funding in the 2023/24 Budget for the licencing of three new Creative Hoarding artworks with a budget of \$13,500.

### **Resourcing Implications:**

A primary goal of the changes made to the Draft Woollahra Creative Hoardings Policy, and the introduction of the Draft Woollahra Creative Hoardings Guidelines is to streamline the process of implementing creative hoardings across the Woollahra LGA.

Currently Council staff spend significant time on Creative Hoardings administration and monitoring compliance. Staff have observed that it takes, on average, 3 to 4 working days (excluding public holidays) to coordinate reply to developers. Operationally, the revised policy and guidelines aims to reduce time staff spent on administrative and compliance matters whilst providing clearer information to customers / developers.

### **Conclusion:**

This is the first review of the existing Woollahra Creative Hoardings Policy since adoption in March 2020. It has been updated with clearer definitions, refined eligibility criteria, the removal of the bespoke artwork option, and a more logical format. A new Draft Woollahra Creative Hoardings Guidelines, now accompanies the policy to guide the customers / developers and further improve the process.



It is recommended that the revised draft Woollahra Creative Hoardings Policy and Draft Woollahra Creative Hoardings Guidelines be placed on 28 days public exhibition for the period 16 August 2023 to 13 September 2023 and that a report be presented back to Council in October, 2023.

**Attachments**

1. Draft - Woollahra Council Creative Hoardings Policy - without tracked changes
2. Draft Woollahra Creative Hoardings Guidelines - 150623 PDF
3. Draft Woollahra Council Creative Hoardings Policy -with track changes



# Woollahra Creative Hoardings Policy

Adoption Date:	9 March 2020 by Council Resolution
Review Date:	30 June 2023
Version:	30 June 2023
Division/Department:	Community & Culture, Legal, Compliance & Enforcement
Responsible Officer:	Manager, Community & Culture
HPE CM Record Number:	23/123905

## 1 Policy Statement

Council seeks to increase public art and provide opportunities for artists and designers to create works for display in the public domain by requiring artwork on construction site hoardings.

This policy sets out Council's requirements for creative hoardings and will apply in certain circumstances when applications are made to erect a hoarding on public land.

### Policy Objectives

- To contribute to the visual amenity of the public domain and streetscape during the construction phase of development
- To transform the required hoardings surfaces of developments into visual creative canvases
- To help support and promote arts and artists
- To promote cultural development and placemaking within the local community
- To contribute to the vibrancy of Woollahra LGA's local centres
- To discourage bill posters and graffiti at construction sites

### Overview

Consent is required under section 138 of the *Roads Act 1993* to erect a hoarding on public land. Council is responsible for issuing this consent. An applicant wanting to erect a hoarding on public land in the Woollahra Municipality needs to apply using the form *Application for a permit to use a footpath for the erection of a hoarding/scaffolding*.

Under this Creative Hoardings Policy, an artwork or photographic image on hoardings will be required if the proposal meets criteria based on the location of the proposed hoarding and period which the hoarding will be erected. The criteria is set out in section 4 of this Policy.

Once the applicant identifies that a creative hoarding is required, the applicant then selects the type of creative hoarding. This may be a licensed artwork or historic image pre-selected and approved by Council staff. The options are set out in section 5 of this Policy.

## 2 Definitions

Term	Meaning
Public art	Woollahra Municipal Council defines public art as:  "artistic works or activities created for, located in, or part of a public space or facility such as parks, foreshores, squares, spaces within public buildings or any space accessible to the general community including private sites which impact on the public domain. Public art can adopt many forms and approaches from community cultural development, place making projects, stand-alone public artworks to the conceptual contribution of artists to the design of public spaces and facilities".

Term	Meaning
	Artwork on hoardings erected on public land is often called creative hoardings.
State classified road	<p>The <i>Roads Act 1993</i> establishes the classification of roads. Under that Act the following roads in the Woollahra Municipality are identified as State classified roads: New South Head Road, Old South Head Road, and Oxford Street.</p> <p>Note: The schedule of all State classified roads is available on the NSW Roads and Maritime Services website <a href="http://www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/arrangements-councils/road-classification.html">www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/arrangements-councils/road-classification.html</a>.</p>
Local Centre	Land zoned E1 Local Centre in Bellevue Hill, Darling Point, Double Bay, Edgecliff, Paddington, Rose Bay, Vaucluse, Woollahra and Watsons Bay.
Zoning of land	<p>The <i>Woollahra Local Environmental Plan 2014</i> (Woollahra LEP) establishes a zone for all land in the Woollahra Municipality.</p> <p>There are 11 land use zones in Woollahra LEP. The zone that applies to each parcel of land is shown on the Woollahra LEP Land Zoning Map which can be viewed at <a href="https://www.planningportal.nsw.gov.au/publications/environmental-planning-instruments/woollahra-local-environmental-plan-2014">https://www.planningportal.nsw.gov.au/publications/environmental-planning-instruments/woollahra-local-environmental-plan-2014</a>.</p>
Public Land	<p>Refers to any land (including a public reserve) vested in or under the control of the council, but does not include—</p> <p>(a) a public road, or</p> <p>(b) land to which the <i>Crown Land Management Act 2016</i> applies, OR</p> <p>(c) a common, or</p> <p>(d) a regional park under the <i>National Parks and Wildlife Act 1974</i></p>

### 3 Application

#### What is a hoarding?

In broad terms a hoarding is a temporary fencing system that uses solid self-supporting panels to enclose a building site during construction to keep the site secure and the public safe from activities occurring within the site. A hoarding includes structures in the public domain, including:

- A fence, with or without scaffolding used to enclose or isolate a work area from the public place

- An overhead protective structure constructed of a steel frame that provides a barrier from objects that may fall from a work area into the public place and where necessary, to also enclose a worksite by means of a fence
- any site offices, sheds and facilities which have external walls that face the public domain.

Although the primary purpose of hoardings is to prevent unauthorised entry to a building site and to keep the public safe from activities occurring within the site, hoardings can also serve as a canvas to display creative artwork and transform a construction site from something unattractive to something that sparks curiosity and interest.

#### 4 Criteria for requiring a creative hoarding

An application for hoarding proposed to be erected on public land which meets the following criteria will require a creative hoarding:

Hoardings proposed on land zoned E1 Local Centre **AND** erected for 8 weeks or more. Local centres can be found in the following suburbs: Bellevue Hill, Darling Point, Double Bay, Edgecliff, Paddington, Rose Bay, Vaucluse, Woollahra and Watsons Bay.

OR

Hoardings proposed on land located along a State classified road (regardless of the zone) **AND** erected for 8 weeks or more. State classified roads include Oxford St, New South Head Rd and Old South Head Rd.

#### 5 Requirements for installing artwork or creative designs on eligible hoardings

When a hoarding application triggers a requirement for a creative hoarding the applicant can choose from the following options for selecting artwork or creative graphics:

##### A. Licensed artwork

Artwork that has been selected and licensed by Council. This artwork is made available to developers to use on hoardings free of any copyright charge.

##### B. Historic images

Local historic photographic images that have been pre-approved and sourced from Council archives. These images are made available to developers to use on hoardings free of any copyright charge.

- C. The creative design must cover 90% of the hoarding surface. Site signage required by the *Environmental Planning and Assessment Act 1979* and corporate signage must not cover more than 10% of the overall outer surface area of the hoarding. Space is given on the pre-approved hoarding designs to include this. No advertising of businesses which are not directly associated with the development is permitted.

## 6 Community Strategic Plan, Delivery Program and Operational Plan and Woollahra Social & Cultural Plan

This Policy relates to Focus Areas, Goals and Strategies outlined in Council's Community Strategic Plan Woollahra 2032 and Priorities outlined in Council's Delivery Program and Operational Plan, specifically:

Theme:	Social
Goal:	A creative and vibrant community
Strategy 3.1:	Promote opportunities for innovative, creative and cultural initiatives that support the community.
Priority 3.1.2:	Produce, support and partner for innovative and creative initiatives reflective of the community's arts/ cultural aspirations.

## 7 Relevant Legislation

- *Roads Act 1993*
- *Woollahra Local Environmental Plan 2014*

## 8 Documentation/References

	HPECM Reference
Woollahra Council form: <i>Application for a permit to use a footpath for the erection of a hoarding/scaffolding</i>	<a href="#">Application</a> to erect Hoarding/Scaffolding 23/115020

## 9 Related Policies and Procedures

	HPECM Reference
Woollahra Council Public Art Policy	19/78824

This Policy will be reviewed every year or as required in the event of legislative changes. This Policy may also be changed as a result of other amendments that are to the advantage of Council and in the spirit of this Policy.

The Council authorises the General Manager to reissue the supporting Guidelines and to make to make minor administrative changes to the Guidelines as required from time to time.

## 10 Policy Amendments

Date	Responsible Officer	Description
30 June 2023	Jamie Adams	Development Officer, Community & Culture



# Woollahra Creative Hoardings Guidelines

Adapted: TBC

## Definitions

Term	Meaning
Public art	<p>Woollahra Municipal Council defines public art as:</p> <p>“artistic works or activities created for, located in, or part of a public space or facility such as parks, foreshores, squares, spaces within public buildings or any space accessible to the general community including private sites which impact on the public domain. Public art can adopt many forms and approaches from community cultural development, place making projects, stand-alone public artworks to the conceptual contribution of artists to the design of public spaces and facilities”.</p> <p>Artwork on hoardings erected on public land is often called creative hoardings.</p>
State classified road	<p>The <i>Roads Act 1993</i> establishes the classification of roads. Under that Act the following roads in the Woollahra Municipality are identified as State classified roads: New South Head Road, Old South Head Road, and Oxford Street.</p> <p>Note: The schedule of all State classified roads is available on the NSW Roads and Maritime Services website <a href="http://www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/arrangements-councils/road-classification.html">www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/arrangements-councils/road-classification.html</a></p>
Local Centre	<p>Land zoned E1 Local Centre in Bellevue Hill, Darling Point, Double Bay, Edgecliff, Paddington, Rose Bay, Vaucluse, Woollahra and Watsons Bay.</p>
Zoning of land	<p>The <i>Woollahra Local Environmental Plan 2014</i> (Woollahra LEP) establishes a zone for all land in the Woollahra Municipality.</p> <p>There are 11 land use zones in Woollahra LEP. The zone that applies to each parcel of land is shown on the Woollahra LEP Land Zoning Map which can be viewed at <a href="https://www.planningportal.nsw.gov.au/publications/environmental-planning-instruments/woollahra-local-environmental-plan-2014">https://www.planningportal.nsw.gov.au/publications/environmental-planning-instruments/woollahra-local-environmental-plan-2014</a></p>
Public Land	<p>Refers to any land (including a public reserve) vested in or under the control of the council, but does not include—</p>



Term	Meaning
	(a) a public road, or (b) land to which the <i>Crown Land Management Act 2016</i> applies, OR (c) a common, or (d) a regional park under the <i>National Parks and Wildlife Act 1974</i> .

## Application Process

1. Gain approval for works on your site (see this page for further details: [https://www.woollahra.nsw.gov.au/building\\_and\\_development/submit\\_a\\_da](https://www.woollahra.nsw.gov.au/building_and_development/submit_a_da)).
2. Do you need to occupy the footpath or road in order to safely complete your works? If you do, you will require hoarding. If you're unsure, contact Customer Experience at 9391 7000.
3. Complete the *Application to Erect Hoarding/Scaffolding on Council's Footpath*. This form will also lead you through a self-assessment to determine whether your site requires creative hoarding. If you do not require a creative hoarding, follow Process 1. If you do, follow Process 2.

### Process 1: Hoarding

1. Submit your *Application to Erect Hoarding/Scaffolding on Council's Footpath* to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au).
2. All enquiries regarding the erection of hoardings, compliance and approvals can be directed to the Building and Compliance Officer handling your application.
3. The Building and Compliance Officer handling your application will provide final approval and the necessary permit.
4. Once the hoarding is erected, please take a photo as proof and send it to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au).

### Process 2: Creative Hoarding

1. If the self-assessment for creative hoarding in the *Application to Erect Hoarding/Scaffolding on Council's Footpath* indicates that you require a creative hoarding, contact the Community & Culture team at [cultural@woollahra.nsw.gov.au](mailto:cultural@woollahra.nsw.gov.au) and specify which artwork you'd prefer to use.
2. The Community & Culture team will send you image files of your selected creative hoarding design, and will provide support with any issues that may arise.
3. The creative design must cover 90% of the hoarding surface. Site signage required by the *Environmental Planning and Assessment Act 1979* and corporate signage must not cover more than 10% of the overall outer surface area of the hoarding. Space is given on the pre-approved hoarding designs to include this. No advertising of businesses which are not directly associated with the development is permitted.
  - a. The artwork on the hoarding elevation drawings must be arranged consistent with the [Creative Hoardings Artwork Template Guide](#).

- b. A proof of the artwork showing the position and layout on the hoarding elevation plans must be included in your *Application to Erect Hoarding/Scaffolding on Council's Footpath*.
4. All enquiries regarding the erection of hoarding, compliance and approvals can be directed to the Building and Compliance Officer handling your application.
5. Once your *Application to Erect Hoarding/Scaffolding on Council's Footpath* is complete, submit it to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au).
6. You will need to organise the printing and installing of the artwork on the hoarding at no cost to Council. There are a number of large format printing firms in the Sydney region that can print and install graphics on hoardings. Some commercial suppliers of hoardings can also arrange to print and install the graphics as a packaged service.
7. The creative hoarding must be erected within three weeks of being approved. Other requirements for the creative hoarding will also be set out in the conditions of the hoarding permit issued by Council.
8. Within one week of erection, please take a photo of the hoarding as proof and send it to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au).
9. The Communications and Engagement team may choose to feature the hoarding on Woollahra Council's social media pages.

### Criteria for requiring a creative hoarding

An application for hoarding proposed to be erected on public land which meets the following criteria will require a creative hoarding. Detailed maps found here can be utilised to determine what the relevant land zoning is for your development:

<https://www.planningportal.nsw.gov.au/publications/environmental-planning-instruments/woollahra-local-environmental-plan-2014>.

An application for a hoarding proposed to be erected on public land which meets the following criteria will require a creative hoarding:

- A. Hoardings proposed on land zoned E1 Local Centre **AND** erected for 8 weeks or more. Local centres can be found in the following suburbs: Bellevue Hill, Darling Point, Double Bay, Edgecliff, Paddington, Rose Bay, Vaucluse, Woollahra and Watsons Bay.

OR

- B. Hoardings proposed on land located along a State classified road (regardless of the zone) **AND** erected for 8 weeks or more. State classified roads include Oxford St, New South Head Rd and Old South Head Rd.

### Policy References

*Local Approvals Policy for Hoardings and Scaffolding (2022)*, City of Sydney  
*Woollahra Creative Hoardings Policy (2023)*, Woollahra Municipal Council

The Council authorises the General Manager to reissue the supporting Guidelines and to make minor administrative changes to the Guidelines as required from time to time.



# Woollahra Creative Hoardings Policy

Adoption Date:	9 March 2020 by Council Resolution
Review Date:	<a href="#">30 June 2023</a>
Version:	<a href="#">30 June 2023</a> <del>9 March 2020</del>
Division/Department:	<a href="#">Planning and Development</a> <a href="#">Cultural Development, Community Services</a> <del>Community &amp; Culture, Legal, Compliance &amp; Enforcement</del>
Responsible Officer:	<a href="#">Cultural Development Coordinator</a> <del>Manager, Community &amp; Culture</del>
HPE CM Record Number:	<a href="#">20/42737_23/123905</a>

## 1 Policy Statement

Council seeks to increase public art and provide opportunities for artists and designers to create works for display in the public domain by requiring artwork on construction site hoardings.

This policy sets out Council's requirements for creative hoardings and will apply in certain circumstances when applications are made to erect a hoarding on public land.

## 2 Application

### What is a hoarding?

In broad terms a hoarding is a temporary fencing system that uses solid self-supporting panels to enclose a building site during construction to keep the site secure and the public safe from activities occurring within the site.

Although the primary purpose of hoardings is to prevent unauthorised entry to a building site and to keep the public safe from activities occurring within the site, hoardings can also serve as a canvas to display creative artwork and transform a construction site from something unattractive to something that sparks curiosity and interest.

### Hoardings



**Type A hoarding**

Source: [www.victoriantemporaryfencing.com.au](http://www.victoriantemporaryfencing.com.au)



**Type B hoarding**

Source: [www.royalwolf.com.au](http://www.royalwolf.com.au)

### Creative hoardings



**Type A hoarding with artwork**

Source: [www.news.cityofsydney.nsw.gov.au](http://www.news.cityofsydney.nsw.gov.au)



**Type B hoarding with artwork**

Source: [www.news.cityofsydney.nsw.gov.au](http://www.news.cityofsydney.nsw.gov.au)

## Policy Objectives

- To contribute to the visual amenity of the public domain and streetscape during the construction phase of development
- [To transform the required hoardings surfaces of developments into visual creative canvases](#)
- To help support and promote arts and artists
- To promote cultural development and placemaking within the local community
- [To contribute to the vibrancy of Woollahra LGA's local centres](#)
- [To contribute to defining a vibrant brand of a retail area such as the Double Bay or Rose Bay centres](#)
- To discourage bill posters and graffiti at construction sites

## Overview

Consent is required under section 138 of the *Roads Act 1993* to erect a hoarding on public land. Council is responsible for issuing this consent. An applicant wanting to erect a hoarding on public land in the Woollahra Municipality needs to apply using the form "[Application for a permit to use a footpath for the erection of a hoarding/scaffolding](#)".

Under this Creative Hoardings Policy, an artwork or photographic image on hoardings will be required if the proposal meets criteria based on the location of the proposed hoarding and period which the hoarding will be erected. The criteria is set out in section [43](#) of this Policy.

Once the applicant identifies that a creative hoarding is required, the applicant then selects the type of creative hoarding. This may be a licensed artwork or historic image pre-selected and approved by [Council's Cultural Committee Council staff, or it may be a bespoke artwork](#). The options are set out in section [45](#) of this Policy.

## 2 Definitions

<u>Term</u>	<u>Meaning</u>
<a href="#">Public art</a>	<p><a href="#">Woollahra Municipal Council defines public art as:</a></p> <p><a href="#">"artistic works or activities created for, located in, or part of a public space or facility such as parks, foreshores, squares, spaces within public buildings or any space accessible to the general community including private sites which impact on the public domain. Public art can adopt many forms and approaches from community cultural development, place making projects, stand-alone public artworks to the conceptual contribution of artists to the design of public spaces and facilities".</a></p> <p><a href="#">Artwork on hoardings erected on public land is often called creative hoardings.</a></p>
<a href="#">State classified road</a>	<p><a href="#">The Roads Act 1993 establishes the classification of roads. Under that Act the following roads in the Woollahra Municipality are identified as State classified roads: New South Head Road, Old South Head Road, and Oxford Street.</a></p>

Term	Meaning
	<p>Note: The schedule of all State classified roads is available on the NSW Roads and Maritime Services website <a href="http://www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/arrangements-councils/road-classification.html">www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/arrangements-councils/road-classification.html</a>.</p>
<p><a href="#">Local Centre</a></p>	<p><a href="#">Land zoned E1 Local Centre in Bellevue Hill, Darling Point, Double Bay, Edgecliff, Paddington, Rose Bay, Vaucluse, Woollahra and Watsons Bay.</a></p>
<p><a href="#">Zoning of land</a></p>	<p><a href="#">The Woollahra Local Environmental Plan 2014 (Woollahra LEP) establishes a zone for all land in the Woollahra Municipality.</a></p> <p><a href="#">There are 11 land use zones in Woollahra LEP. The zone that applies to each parcel of land is shown on the Woollahra LEP Land Zoning Map which can be viewed at <a href="https://www.planningportal.nsw.gov.au/publications/environmental-planning-instruments/woollahra-local-environmental-plan-2014">https://www.planningportal.nsw.gov.au/publications/environmental-planning-instruments/woollahra-local-environmental-plan-2014</a>.</a></p>
<p><a href="#">Public Land</a></p>	<p><a href="#">Refers to any land (including a public reserve) vested in or under the control of the council, but does not include—</a></p> <p><a href="#">(a) a public road, or</a></p> <p><a href="#">(b) land to which the Crown Land Management Act 2016 applies,</a></p> <p><a href="#">OR</a></p> <p><a href="#">(c) a common, or</a></p> <p><a href="#">(d) a regional park under the National Parks and Wildlife Act 1974.</a></p>

### 3 Application

#### What is a hoarding?

[In broad terms a hoarding is a temporary fencing system that uses solid self-supporting panels to enclose a building site during construction to keep the site secure and the public safe from activities occurring within the site. A hoarding includes structures in the public domain, including:](#)

- [• A fence, with or without scaffolding used to enclose or isolate a work area from the public place](#)
- [• An overhead protective structure constructed of a steel frame that provides a barrier from objects that may fall from a work area into the public place and where necessary, to also enclose a worksite by means of a fence](#)
- [• any site offices, sheds and facilities which have external walls that face the public domain.](#)

Although the primary purpose of hoardings is to prevent unauthorised entry to a building site and to keep the public safe from activities occurring within the site, hoardings can also

serve as a canvas to display creative artwork and transform a construction site from something unattractive to something that sparks curiosity and interest.

### 34 Criteria for requiring a creative hoarding

An application for a ~~Type A or Type B~~ hoarding proposed to be erected on public land which meets the following criteria will require a creative hoarding:

~~A. Hoardings proposed on land zoned B2 Local Centre, or B4 Mixed Use, or SP2 Infrastructure under Woollahra Local Environmental Plan 2014 AND erected for 8 weeks or more Hoardings proposed on land zoned E1 Local Centre AND erected for 8 weeks or more. Local centres can be found in the following suburbs: Bellevue Hill, Darling Point, Double Bay, Edgecliff, Paddington, Rose Bay, Vaucluse, Woollahra and Watsons Bay.~~

OR

~~B. Hoardings proposed on land located along a State classified road (regardless of the zone) AND erected for 8 weeks or more. State classified roads include Oxford St, New South Head Rd and Old South Head Rd.~~

OR

~~C. Hoardings proposed in any other location than that referred to in A. and B. above AND erected for 12 weeks or more, except where:~~

~~D. —~~

~~E. the capital investment value of the work to which the hoarding relates is less than \$1 million~~

~~F. OR~~

~~G. the land is zoned R2 Low Density Residential~~

~~H. OR~~

~~I. the land is zoned R3 Medium Density Residential and the hoarding located in a lane or street that does not have through traffic (eg a cul-de-sac or no through road).~~

### 45 Requirements Options for installing artwork or creative designs on eligible hoardings

When a hoarding application triggers a requirement for a creative hoarding the applicant can choose from the following options for selecting artwork or creative graphics:

#### A. Licensed artwork

Artwork that has been selected and licensed by Council. This artwork is made available to developers to use on hoardings free of any copyright charge.



**B. Historic images**

Local historic photographic images that have been pre-approved and sourced from Council archives. These images are made available to developers to use on hoardings free of any copyright charge.

**C. Bespoke artwork**

The developer may commission or create their own high quality, site-specific artwork for approval.

Applicants must discuss their proposal with the Cultural Development Team prior to commencing detailed artwork design and commissioning. The suitability of the bespoke artwork will be assessed having regard to the criteria in section 5 of this Policy.

The creative design must cover 90% of the hoarding surface. Site signage required by the Environmental Planning and Assessment Act 1979 and corporate signage must not cover more than 10% of the overall outer surface area of the hoarding. Space is given on the pre-approved hoarding designs to include this. No advertising of businesses which are not directly associated with the development is permitted.

**5—Criteria for assessing suitability of the artwork or design**

The Cultural Committee will assess and select artwork and historic images referred to in section 4 above having regard to the following criteria:

- suitability of the design or image to be re-created in large format
- relationship of the design or image to the area
- ability of the design or image to engage with the public and transform development sites
- artistic excellence
- stakeholder consultation – artwork designs placed on hoardings located on state roads in close proximity to signalised intersections or signalised pedestrian crossings will require input from relevant stakeholders including Transport for NSW.

**6—Definitions**

Term	Meaning
Public art	<p>Woollahra Council's Public Art Policy defines public art as:</p> <p>“artistic works or activities created for, located in, or part of a public space or facility such as parks, foreshores, squares, spaces within public buildings or any space accessible to the general community including private sites which impact on the public domain. Public art can adopt many forms and approaches from community cultural development, place-making projects, stand-alone public artworks to the conceptual contribution of artists to the design of public spaces and facilities.</p>

Creative Hoardings Policy

Term	Meaning
	<p>Public art may cover a wide range of forms and practices and includes sculptures, monuments, murals, new media artworks and functional objects such as fountains, street furniture, lighting, paving. More recently, the term 'public art' refers to contemporary art practice that occurs outside of the traditional museum or gallery system, and can include a diversity of temporary works and activities such as performance art, installations, street banners, aerosol art, electronic and computer generated and projected artworks."</p> <p>Artwork on hoardings erected on public land is often called creative hoardings.</p>
Cultural Committee	<p>The Cultural Committee is a sub-committee of Woollahra Council with aim to support and promote arts, artists and cultural development within the local community as well as improving the accessibility of arts to the broader community.</p> <p>The Cultural Committee comprises of Council staff, Councillors and community representatives.</p>
State classified road	<p>The <i>Roads Act 1993</i> establishes the classification of roads. Under that Act the following roads in the Woollahra Municipality are identified as State classified roads: New South Head Road, Old South Head Road, and Oxford Street.</p> <p>Note: The schedule of all State classified roads is available on the NSW Roads and Maritime Services website <a href="http://www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/arrangements-councils/road-classification.html">www.rms.nsw.gov.au/business-industry/partners-suppliers/lgr/arrangements-councils/road-classification.html</a></p>
Zoning of land	<p>The <i>Woollahra Local Environmental Plan 2014</i> (Woollahra LEP) establishes a zone for all land in the Woollahra Municipality.</p> <p>There are 11 land use zones in Woollahra LEP. The zone that applies to each parcel of land is shown on the Woollahra LEP Land Zoning Map which can be viewed at <a href="http://www.legislation.nsw.gov.au/#/view/EPI/2015/20/maps">www.legislation.nsw.gov.au/#/view/EPI/2015/20/maps</a>.</p>

## 76 Community Strategic Plan, Delivery Program and Operational Plan and Woollahra Social & Cultural Plan

This Policy relates to [Focus Areas Themes](#), Goals and Strategies outlined in Council's Community Strategic Plan Woollahra 20320 and Priorities outlined in Council's Delivery Program and Operational Plan, specifically:

- Theme: [Social Community wellbeing](#)
- Goal: A creative and vibrant community
- Strategy 3.1: [Promote opportunities for innovative, creative and cultural initiatives that support the community.](#)
- Priority 3.1.2: [Produce, support and partner for innovative and creative initiatives reflective of the community's arts/ cultural aspirations.](#)
- Strategy 3.4: [Initiate, support and promote accessible arts, artists and cultural development](#)
- Priority 3.4.1: [Produce and support innovative and creative initiatives reflective of the community's arts/cultural aspirations](#)
- Priority 3.4.2: [Work in partnership with artists and arts/cultural organisations](#)

This Policy also relates to the [Woollahra Social & Cultural Plan 2018 to 2030](#) and priorities outline under:

- Goal 3: [A creative and vibrant community](#)
- Strategy: [Initiate, support and promote accessible arts, artists and cultural development](#)
- [— Produce and support innovative and creative initiatives reflective of the community's arts/cultural aspirations](#)
  - [— Coordinate and implement the installation of public art and public art opportunities across the LGA](#)
  - [— Work in partnership with artists and arts / cultural organisations](#)
  - [— Support, promote and implement cultural initiatives identified through local partnerships](#)

## 87 Relevant Legislation

- [Roads Act 1993](#)
- [Woollahra Local Environmental Plan 2014](#)

## 98 Documentation/References

	HPECM Reference
Woollahra Council form: <i>Application for a permit to use a footpath for the erection of a hoarding/scaffolding</i>	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.woollahra.nsw.gov.au/_data/a">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.woollahra.nsw.gov.au/_data/a</a>

**Creative Hoardings Policy**

	<p><a href="https://www.woollahra.nsw.gov.au/data/assets/pdf_file/0006/118464/Form_-_Application_to_erec_Hoarding_July_22-June-23.PDF">https://www.woollahra.nsw.gov.au/data/assets/pdf_file/0006/118464/Form_-_Application_to_erec_Hoarding_July_22-June-23.PDF</a></p> <p><a href="https://www.woollahra.nsw.gov.au/data/assets/pdf_file/0006/118464/Form_-_Application_to_use_Hoarding.PDF">https://www.woollahra.nsw.gov.au/data/assets/pdf_file/0006/118464/Form_-_Application_to_use_Hoarding.PDF</a></p> <p><b>Application to erect Hoarding/Scaffolding 23/115020</b></p>
<p><del>Creative Hoardings Policy – Post Exhibition Report</del> <del>Environmental Planning Committee Report Creative Hoardings – Draft Policy and Guidelines</del></p>	<p><del>20/1845319/ 79309</del></p>

**109 Related Policies and Procedures**

	HPECM Reference
Woollahra Council Public Art Policy	19/78824

This Policy will be reviewed every year or as required in the event of legislative changes. This Policy may also be changed as a result of other amendments that are to the advantage of Council and in the spirit of this Policy.

Any amendment to this Policy must be by way of a Council Resolution. The Council authorises the General Manager to reissue the supporting Guidelines and to make to make minor administrative changes to the Guidelines as required from time to time.

**110 Policy Amendments**

Date	Responsible Officer	Description
30 June 2023	Jamie Adams	Development Officer, Community & Culture

**12 Policy References**

Local Approvals Policy for Hoardings and Scaffolding (2022), City of Sydney

**Item No:** R2 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 30 JUNE 2023  
INVESTMENTS HELD AS AT 31 JULY 2023**  
**Author:** Abdullah Rayhan, Team Leader Financial Services  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 23/133152  
**Purpose of the Report:** To present the monthly financial report for June 2023 and to present a list of investments held as of 31 July 2023.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT the Committee:

- A. Receive and note the Monthly Financial Report – June 2023.
- B. Note that the Council's 12-month weighted average return for June 2023 on its direct investment portfolio of 4.28% (LM: 4.21%, LY: 1.41%) exceeds the benchmark 90-day AusBond Bank Bill Index of 3.67%.
- C. Note that the interest revenue for the year to date 30 June of \$3.03M, exceeding the revised forecast in Q3 of \$3.02M for the same period.
- D. Receive and note the list of Council's investments held as of 31 July 2023 (provided as late correspondence).

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**Executive Summary:**

The purpose of this report is for the Responsible Accounting Officer (RAO) (Council's Chief Financial Officer) to provide the Council with a written report for June 2023 by the Local Government Regulation 2005 (Clause 212), setting out details of all money that the Council has invested.

As previously noted by the Committee, due to the end of the month occurring after the closure of the meeting Agenda and business papers for some months the full report for that month is unable to be prepared for the meeting and is instead presented to the following meeting. To meet the investments reporting obligations under the Local Government (General) Regulation noted above, a list of investments held at the end of the month will be presented to the Committee at its meeting as 'late correspondence'. Therefore this report presents the full monthly financial report for June 2023. A list of investments held as of 31 July 2023 will be presented to the Committee at its meeting on 07 Aug 2023 as "late correspondence".

The 12-month weighted average return for June 2023 rose by 0.07bps to 4.28% (last month: 4.21%; last year's same month 1.41%) on the back of rising deposit rates. The interest revenue year to date at \$3.03M exceeded our Q3 budget forecast of \$3.02M.

**Discussion:**

The Monthly Financial Report for June 2023 is submitted to the Committee for consideration and includes the following:

- ◆ Investment Transactions for the month.
- ◆ Restricted Cash (Reserves).
- ◆ Summary of Receipts, Payments, and Bank Balance.
- ◆ Details of Investment Portfolio.
- ◆ Investment Policy Compliance Report.
- ◆ Charts: Weighted Average Days to Maturity, Weighted Average Return, Weighted Average Return v 90-day AusBond Bank Bill Index, Actual Interest Earned v Original Budget & Revised Forecast.
- Movements in Book Value (Fair Value) of Investments.
- Arrears of Rents & Fees.

**Investment Transactions for June 2023**

Date	Investment Description	Term	Rate	Transaction	Amount
Opening Balance as at 1 June 2023					106,532,352.88
7/06/2023	Commonwealth Bank TD	273	3.88	Maturity	-4,000,000.00
8/06/2023	AMP Bank TD	369	5.45	Purchase	4,000,000.00
30/06/2023	Oakvale Capital RMBS			Fair Value Adjustment	95,430.09
30/06/2023	CBA Online movement			Deposit	557,795.48
30/06/2023	NAB Online movement			Deposit	-346,271.29
Net movement in Portfolio for the month					306,954.28
<b>Closing Balance as at 30 June 2023</b>					<b>106,839,307.16</b>

Commentary:

Council's investment portfolio remains steady, and the total new investment for the month equates to 4 million.

**Restricted Cash**

Restricted Cash is funds set aside for future expenditure and is established either by a legislative requirement or Council resolution. Reserves established by a legislative requirement are called "External Restrictions" while those established by Council are "Internal Restrictions".

It is noted that the final June restricted and unrestricted cash balances are unavailable at the time of writing this report as the annual financial statements are still being finalised and these balances will be impacted by year-end journals. The 2022-23 Financial Statements will include the final restricted and unrestricted cash balances at 30 June 2023.

## Summary of Receipts, Payments, and Bank Balance

<b>Cash Book Balance as at 31 May 2023</b>		<b>1,447,160.76</b>
	General Fund Acct	1,019,327.16
	Kiaora Bank Acct	427,833.60

<b>Receipts</b>		
Rates		2,868,001.72
Investment Maturities		4,000,000.00
Transfers In from At Call Accounts		3,461,026.88
Other		10,223,302.66
<b>Total Receipts</b>		<b>20,552,331.26</b>

### 10 Largest Receipts during the month

Description	This month	Current YTD	Previous YTD
Kiaora Place	963,447	11,986,332	10,411,409
Sundry Debtors	2,610,834	13,783,251	11,665,234
Financial Assistance Grant	1,972,866	2,440,690	2,306,218
Parking Fines	711,999	6,851,582	6,392,211
Deposits & Bonds	518,679	10,558,738	11,723,862
Traffic Route Lighting Subsidy	395,000	395,000	387,000
GST Refund	296,882	2,408,777	2,008,931
Hoarding Application Fees	275,950	1,551,223	340,298
Work Zone Charges	264,967	2,247,499	1,119,899
Roads to Recovery Grant	261,258	438,258	274,790
	8,271,883	52,661,350	46,629,852

<b>Payments</b>		
EFT Payments		-10,268,619.40
Returned EFT Payments		6,780.00
<b>Total Payments before Direct Debits</b>		<b>-10,261,839.40</b>

### 10 Largest Payments during the month

Reference	Payment Date	Payee	Description	Amount
168752	15/06/2023	Revenue NSW	Emergency Services levy Q4	-647,976.74
0000101935	22/06/2023	Veolia Environmental Services	Tipping fees - Municipal/Commercial - May'23	-448,007.27
0000102081	28/06/2023	PayClear Services Pty Ltd	Superannuation Payment Jun'23	-385,705.94
0000101542	1/06/2023	PayClear Services Pty Ltd	Superannuation Payment May'23	-379,782.86
0000102310	29/06/2023	State Civil	General Works - Repairs & Maintenance	-243,849.55
0000101811	15/06/2023	Bucher Municipal Pty Ltd	Bucher R L Compactor	-218,820.92
0000102044	22/06/2023	Rogers Construction Group	General Works - Capital Projects	-205,508.82
0000101917	22/06/2023	Civil Streetscapes Pty Ltd	General Works - Capital Projects & R&M	-200,957.90
0000101522	1/06/2023	KK Consultants Pty Ltd	General Works - Capital Projects	-192,577.00
0000101852	15/06/2023	DFSI Revenue	IPB Processing Fee	-190,832.60

### Payments - Direct Debits From Bank A/c

Payroll	-2,129,592.03
PAYG Tax	-745,489.00
Bank Charges	-5,882.96
Revenue Collection Charges	-22,562.08
Investment Purchases	-4,000,000.00
Transfers to At Call Accounts	-4,010,000.00
Credit cards	-19,815.60
Other direct debits	
<b>Total Direct Debits for period</b>	<b>-10,933,341.67</b>
<b>Total Payments</b>	<b>-21,195,181.07</b>

### Cash Book Balance as at 30 Jun 2023

	General Fund Acct	760,357.69
	Kiaora Bank Acct	43,953.26
Unpresented Cheques	Value:	700.00
Outstanding Deposits & Miscellaneous Items		-29,175.03
<b>Reconciled Cash Book Balance as at 30 Jun 2023</b>		<b>775,835.92</b>
<b>Bank A/c Balances as at 30 Jun 2023</b>		<b>775,835.92</b>

	General Fund Acct	731,882.66
	Kiaora Bank Acct	43,953.26

### Unpresented Cheques > \$30,000.00

Cheque No.	Cheque Date	Payee	Description	Amount

### Commentary:

This statement presents Council's bank reconciliation as of 30 June 2023. The top ten receipts and payment items are provided. Excluding investment transactions, receipts exceeded payments this month by approximately \$290K and together with movements in cash at the bank resulted in the \$300k increase in our total portfolio value.

**DETAILS OF INVESTMENTS PORTFOLIO AS AT 30 June 2023**

RATING	BANK & SECURITY	PURCHASE DATE	MATURITY DATE	TOTAL TERM (DAYS)	REMAINING DAYS TO MATURITY	%	BOOK VALUE \$
	<b>1. OAKVALE CAPITAL Limited</b>						727,156.28
	Emerald Reverse Mortgage Backed Security Face Value 1 Million						
	<b>2. WMC DIRECT INVESTMENTS</b>						
<b>BBB</b>	<b>AMP BANK</b>						
	TERM DEPOSIT	10/11/2022	11/07/2023	243	11	4.60	3,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	TERM DEPOSIT	19/01/2021	18/07/2023	910	18	0.65	1,000,000.00
<b>AA</b>	<b>WESTPAC BANKING CORPORATION</b>						
	TERM DEPOSIT	19/01/2021	18/07/2023	910	18	0.49	1,000,000.00
<b>A</b>	<b>SUNCORP</b>						
	TERM DEPOSIT	10/11/2022	15/08/2023	278	46	4.39	4,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	TERM DEPOSIT	19/01/2021	17/08/2023	940	48	0.66	1,000,000.00
<b>AA</b>	<b>WESTPAC BANKING CORPORATION</b>						
	TERM DEPOSIT	19/01/2021	17/08/2023	940	48	0.50	1,000,000.00
<b>BBB</b>	<b>AMP BANK</b>						
	TERM DEPOSIT	15/11/2022	19/09/2023	308	81	4.65	2,000,000.00
<b>AA</b>	<b>WESTPAC BANKING CORPORATION</b>						
	TERM DEPOSIT	15/11/2022	19/09/2023	308	81	4.13	3,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	TERM DEPOSIT	19/01/2021	16/10/2023	1000	108	0.67	2,000,000.00
<b>AA</b>	<b>WESTPAC BANKING CORPORATION</b>						
	TERM DEPOSIT	8/12/2022	12/12/2023	369	165	4.35	4,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	TERM DEPOSIT	19/01/2021	15/12/2023	1060	168	0.68	1,000,000.00
<b>AA</b>	<b>WESTPAC BANKING CORPORATION</b>						
	TERM DEPOSIT	19/01/2021	15/12/2023	1060	168	0.53	1,000,000.00
<b>A</b>	<b>ING DIRECT</b>						
	TERM DEPOSIT	21/12/2022	19/12/2023	363	172	4.63	6,000,000.00
<b>AA</b>	<b>COMMONWEALTH BANK</b>						
	TERM DEPOSIT	21/12/2022	19/12/2023	363	172	4.65	6,000,000.00
<b>AA</b>	<b>COMMONWEALTH BANK</b>						
	TERM DEPOSIT	10/01/2023	10/01/2024	365	194	4.73	3,000,000.00
<b>BBB</b>	<b>BANKVIC</b>						
	TERM DEPOSIT	10/01/2023	10/01/2024	365	194	4.66	3,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	TERM DEPOSIT	19/01/2021	19/01/2024	1095	203	0.70	2,000,000.00
<b>A</b>	<b>ING DIRECT</b>						
	TERM DEPOSIT	18/01/2023	23/01/2024	370	207	4.63	2,000,000.00
<b>A</b>	<b>ING DIRECT</b>						
	TERM DEPOSIT	24/01/2023	24/01/2024	365	208	4.50	2,000,000.00
<b>AA</b>	<b>WESTPAC BANKING CORPORATION</b>						
	TERM DEPOSIT	14/02/2023	14/02/2024	365	229	4.97	6,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	TERM DEPOSIT	27/02/2023	27/02/2024	365	242	5.02	4,000,000.00
<b>A</b>	<b>ING DIRECT</b>						
	TERM DEPOSIT	9/03/2023	11/03/2024	368	255	4.98	3,000,000.00
<b>AA</b>	<b>WESTPAC BANKING CORPORATION</b>						
	TERM DEPOSIT	9/03/2023	11/03/2024	368	255	4.81	5,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	TERM DEPOSIT	9/03/2023	11/03/2024	368	255	4.85	5,000,000.00
<b>AA</b>	<b>WESTPAC BANKING CORPORATION</b>						
	TERM DEPOSIT	29/03/2023	28/03/2024	365	272	4.39	4,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	TERM DEPOSIT	13/04/2023	15/04/2024	368	290	4.50	3,000,000.00
<b>BBB</b>	<b>BENDIGO ADELAIDE BANK</b>						
	TERM DEPOSIT	27/04/2023	26/04/2024	365	301	4.70	5,000,000.00
<b>BBB</b>	<b>BANKVIC</b>						
	TERM DEPOSIT	29/05/2023	29/05/2024	366	334	5.11	5,000,000.00
<b>BBB</b>	<b>AMP BANK</b>						
	TERM DEPOSIT	8/06/2023	11/06/2024	369	347	5.45	4,000,000.00
<b>AT CALL:</b>							
<b>AA</b>	<b>COMMONWEALTH BANK</b>						
	ONLINE SAVER A/C					4.10	13,000,000.00
<b>AA</b>	<b>NATIONAL AUSTRALIA BANK</b>						
	PROFESSIONAL FUNDS ACCT					4.50	1,112,150.88
	Total WMC Direct Investments						106,112,150.88
	<b>Weighted Average Days to Maturity of WMC Direct Investments</b>				<b>202</b>		
	<b>Weighted Average Return of WMC Direct Investments</b>					<b>4.28</b>	
	<b>PORTFOLIO TOTALS</b>						<b>106,839,307.16</b>

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's investment policy.

P. Ryan  
CHIEF FINANCIAL OFFICER



Commentary:

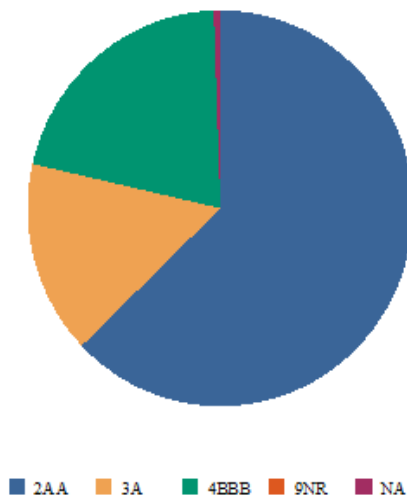
Council did not have an overweight position and was within the policy limits for each Authorised Deposit-taking Institution (ADI). Overall, the portfolio is well diversified across the entire credit rating spectrum. The majority of the portfolio is directed to fixed-term deposits and cash.

**Investment Policy Compliance Report  
as at 30 June 2023**

Acct	Bank	Rating Cat.	%	Policy Limit \$	Current Holding \$	% of Total	Compliance
<b>Counterparty Limits:</b>							
AMP	AMP Bank	BBB	10%	10,683,931	9,000,000	8%	Complies - \$ 1,683,930 available
BAB	Bendigo Adelaide Bank	BBB	10%	10,683,931	5,000,000	5%	Complies - \$ 5,683,930 available
CBA	Commonwealth Bank	AA	30%	32,051,792	22,000,000	21%	Complies - \$10,051,792 available
ING	ING Direct	A	15%	16,025,896	13,000,000	12%	Complies - \$ 3,025,896 available
NAB	National Australia Bank	AA	30%	32,051,792	20,112,151	19%	Complies - \$11,939,641 available
OAK	Oakvale Capital	NA		0	727,156	1%	Grandfathered - Complies
SUN	Suncorp	A	15%	16,025,896	4,000,000	4%	Complies - \$12,025,896 available
VIC	BankVic	BBB	10%	10,683,931	8,000,000	7%	Complies - \$ 2,683,930 available
WBC	Westpac Banking Corporation	AA	30%	32,051,792	25,000,000	23%	Complies - \$ 7,051,792 available
					<u>106,839,307</u>		

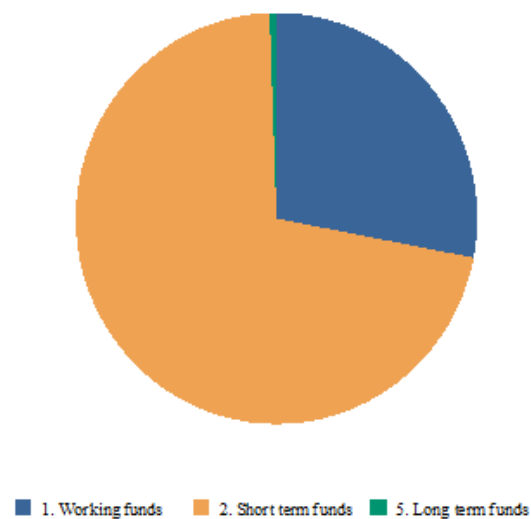
**Credit Quality Limits:**

Rating Cat.	Limit	\$	%	
AA	100%	67,112,151	63%	Complies
A	60%	17,000,000	16%	Complies
BBB	40%	22,000,000	21%	Complies
NA		727,156	1%	Grandfathered
		<u>106,839,307</u>		

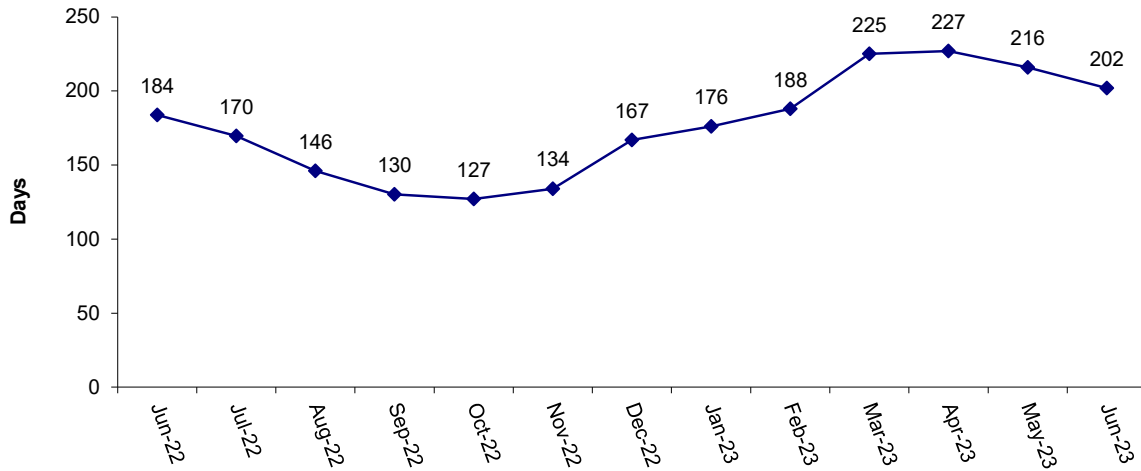


**Term to Maturity Limits:**

Term	Limit	\$	%	
1. Working funds	10-100	30,112,151	28%	Complies
2. Short term funds	20-100	76,000,000	71%	Complies
5. Long term funds	0-20	727,156	1%	Complies
		<u>106,839,307</u>		



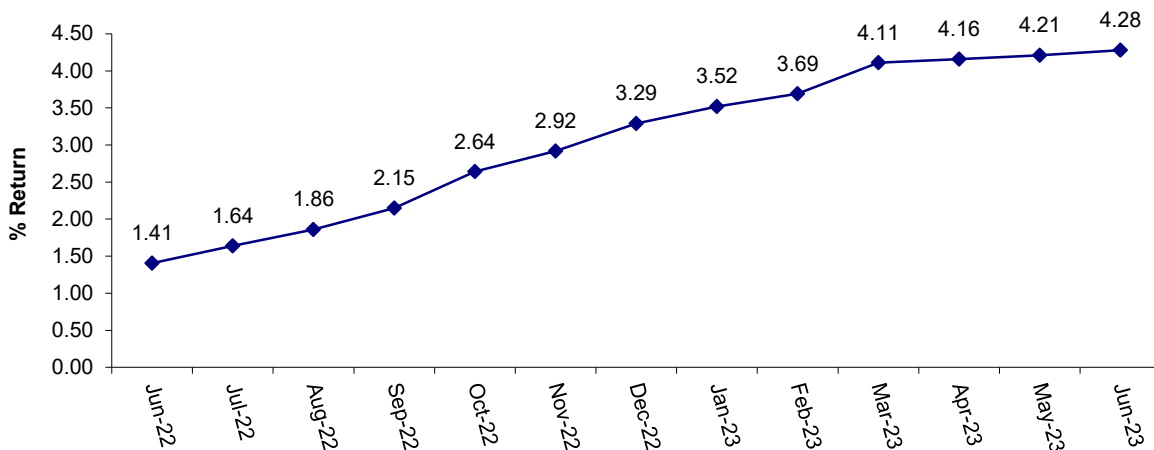
**Weighted Average Days to Maturity**



**Commentary:**

The weighted average days to maturity decreased by 14 days over the previous month with the portfolio moving towards maturity and new investments placed on terms no greater than 369 days.

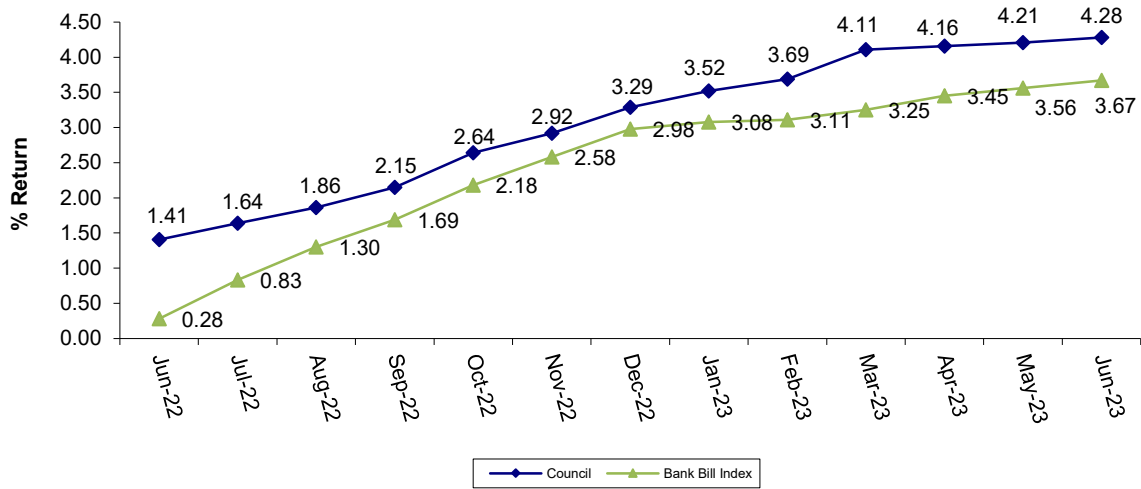
**Weighted Average Return**



**Commentary:**

The weighted average return for June saw an increase of 0.07bps with new investments placed on an interest rate of 5.45% per annum.

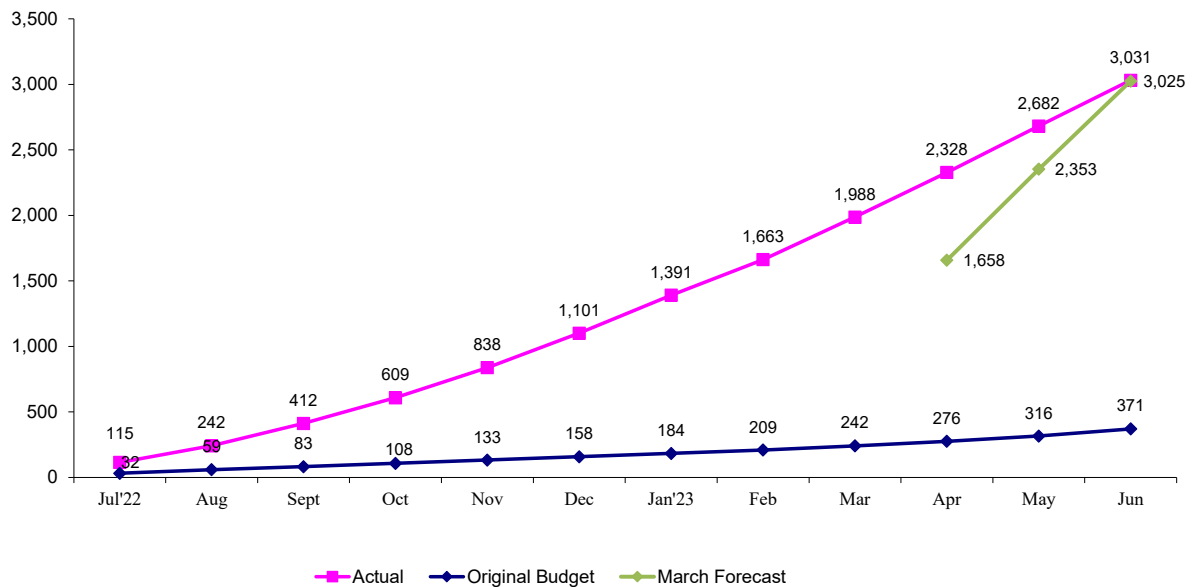
**Weighted Average Return v Bank Bill Index**



Commentary:

This chart tracks Council's weighted average return on its direct investment portfolio against a 90-day AusBond Bank Bill Index. Council's weighted average increased to 4.28% per annum with the 3mth AusBond Bank Bill Index increasing to 3.67% per annum.

**Actual Interest Earned v Budget**  
 \$'000



Commentary:

Our year-to-date interest revenue to June came in at \$3.03M, ahead of the budget Q3 forecast as interest rate increases contributed to a favourable outcome.

**Movements in Book Value (Fair Value) of Investments**

**EMERALD MBS2007-1B**

	<b>Securities</b>	<b>Total Book Value</b>
30/06/2022 Balance brought forward	631,726.19	631,726.19
30/06/2023 Revalued to Market Value	95,430.09	727,156.28
	<b>727,156.28</b>	

Commentary:

The table above details movements in Council's portfolio formerly managed by Oakvale Capital. It typically includes the maturity or sale of securities, quarterly coupon payments, and fair value (market) adjustments. The Emerald Reverse Mortgage security was officially revalued for year-end, recording a gain of \$95,430.09.

No coupons were due for June.

**Arrears of Rent & Fees**

The table below summarises the arrears (greater than 30 days) of rents and fees as of 30 June 2023. This information is provided quarterly along with details of any unpaid debts greater than \$50,000 outstanding over 60 days.

Comparative information is also provided for the previous quarter and the same quarter last year. Noting an improvement in all past due categories.

Type	Total Collectible (22/23 Revenue + Arrears)	> 30 days			> 60 days			> 90 days		
		Jun'23	Mar'23	Jun'22	Jun'23	Mar'23	Jun'22	Jun'23	Mar'23	Jun'22
General	15,143,401	87,463	150,919	106,420	23,878	81,292	90,115	136,387	283,162	503,409
% of Total Collectible		0.6%	1.3%	0.8%	0.2%	0.7%	0.6%	0.9%	2.5%	3.6%
Environmental Health	104,545	3,631	21,337	374	3,452	1,635	3,080	21,819	7,545	2,508
% of Total Collectible		3.5%	23.4%	0.6%	3.3%	1.8%	4.9%	20.9%	8.3%	4.0%
Preschool	206,541	0	0	0	0	0	0	0	0	0
% of Total Collectible		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Trade Waste	1,746,354	20,334	36,430	9,537	1,787	27,209	3,792	253	883	856
% of Total Collectible		1.2%	2.8%	0.6%	0.1%	2.1%	0.2%	0.0%	0.1%	0.1%
Kiaora Place	8,924,532	2,135	67,448	133,977	-4,496	23,393	95,219	208,468	261,701	516,800
% of Total Collectible		0.0%	1.0%	1.3%	-0.1%	0.4%	0.9%	2.3%	3.9%	5.0%
<b>Total</b>	<b>26,125,373</b>	<b>113,563</b>	<b>276,134</b>	<b>250,309</b>	<b>24,621</b>	<b>133,528</b>	<b>192,205</b>	<b>366,927</b>	<b>553,291</b>	<b>1,023,573</b>
% of Total Collectible		0.4%	1.4%	0.9%	0.1%	0.7%	0.7%	1.4%	2.8%	3.9%

Outstanding Rents and Fees Debts greater than \$50,000 as of 30 June 2023.

Name	Amount	Remarks
Council tenant	\$ 61,267	General discussion continues and follow up action is currently being undertaken.

**Options:**

This report is presented to the Committee for noting.

**Community Engagement and/or Internal Consultation:**

There has been no community engagement or internal consultation in the preparation of this report.

**Policy Implications:**

There are no direct policy implications arising from this report.

**Financial Implications:**

Over the next financial year depending on economic conditions and bank interest offerings, Council will continue to invest in the longer term by placing a slightly larger proportion of deposits across 12 months or more. Over a cycle and in a normal market environment, this may earn up to  $\frac{1}{4}$ - $\frac{1}{2}$ % p.a. higher compared to investing in shorter terms.

**Conclusion:**

Despite more rate rises on the horizon, given an upward-sloping deposit curve, maintaining a slightly longer average duration position on deposits will continue to outperform shorter durations. The deposit market has largely already factored in the current rate hike cycle, reflected by the flattening of the curve demonstrated by the longer-term holdings over the past few months. Interestingly, amongst the major banks, 2 to 5 year deposit rates are now being offered slightly below 12-month rates. Therefore, Council continues to place new investments on terms no greater than 12 months with rates on offer continuing to increase along this part of the curve.

Due to the timing of the August 2023 FC&S Committee meeting being so close to July month end, the July 2023 Monthly Financial Report will be tabled at the September 2023 FCS Committee in line with the Committee resolution from its meeting on 7 March 2022.

To meet the minimum investments reporting obligations under the Local Government (General) Regulation a list of investments held as of 31 July 2023 will be presented to the Committee at its meeting on 07 August 2023 as late correspondence.

**Attachments**

Nil



**Item No:** R3 Recommendation to Council  
**Subject:** **CAPITAL WORKS PROGRAM STATUS REPORT - JUNE 2023  
INCLUDING 2022/23 BUDGET ROLLOVERS & REVOTES**

**Authors:** Petrina Duffy, Coordinator Strategy & Performance  
Esther Hii, Senior Corporate Accountant  
Paul Ryan, Chief Financial Officer

**Approvers:** Sue Meekin, Director Corporate Performance  
Tom O'Hanlon, Director Infrastructure & Sustainability

**File No:** 23/136477

**Purpose of the Report:** To provide the Committee with an update on the status of projects in the 2022/23 Capital Works Program and to report on the 2022/23 Budget rollovers and revotes

**Alignment to Delivery Program:** Strategy 11.1 Build an efficient organisation that places customers and the community at the heart of service delivery

**Recommendation:**

THAT Council:

- A. Note and receive the Quarterly Progress Report – Capital Works Program for June 2023
- B. Approve the items identified as “Revote” in Attachment 1 totalling \$2,247,313 and in Attachment 2 totalling \$1,304,823 to the 2023/24 Budget.
- C. Note that the net impact of the operational rollovers is an increase in Council’s 2022/23 surplus of \$178k to a surplus of \$1.080m.

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**Executive Summary:**

As part of Council’s quarterly reporting under the Integrated Planning and Reporting Framework this report is presented to the Finance, Community & Services Committee detailing the status of projects in the Capital Works Program to the end of June 2023.

The Capital Works Program Status Report to the end of June 2023 report shows the current status of capital works projects, provides additional progress comments, identifies those projects either rolled over into 2023/24 or recommended for revote, and further provides a comparison of expenditure to date against the total project budget to the end of the June quarter.

**Discussion:**

**1. Capital Works Program**

The Capital Works Program Status Report for the end of June 2023 is at **Attachment 1**. Consistent with the approach adopted for quarterly reporting on the Priorities and Actions contained in Council’s Delivery Program and Operational Plan, the Capital Works Program Status Report:

- is presented by Theme, Goal, Strategy and Priority with specific projects supporting the Priority shown listed in the table under the heading of “Actions”, and
- includes a column headed “Comment Updated where ‘Yes’ indicates that the comments relating to that particular project have been updated since the previous quarterly report, enabling Councillors and other readers of the report to easily identify where a project’s status has been updated.

## 2. Capital Works Program Rollovers and Revotes

The table below summarises the rollovers and revotes from the Capital Works Program by Goal and Strategy. By way of brief explanation of the rollovers and revote process, Council adopts an annual budget for the provision of works and services and the delivery of projects each year. At the end of each year the votes of expenditure lapse, except as provided in Clause 211 of the Local Government (General) Regulation 2005, whereby:

- (3) *All such approvals and votes lapse at the end of a council's financial year. However, this subclause does not apply to approvals and votes relating to:*
- (a) *work carried out or started, or contracted to be carried out, for the council, or*
  - (b) *any service provided, or contracted to be provided, for the council, or*
  - (c) *goods or materials provided, or contracted to be provided, for the council, or*
  - (d) *facilities provided or started, or contracted to be provided, for the council, before the end of the year concerned, or to the payment of remuneration to members of the council's staff.*

There are instances where projects are commenced toward the end of a financial year but not completed. Where this is the case the budget allocation remaining can be rolled into the new financial year for the completion of the project. As the Regulation does not require these amounts to be re-voted, this has been done administratively. Where the project has not commenced, Council is required to formally revote the budget allocation into the new financial year budget. Expenditure relating to the 2022/23 financial year has now been finalised. This report makes a recommendation to revote budget allocations for capital works totalling \$2,247,313 into the 2023/24 Budget for projects not commenced at 30 June 2023, summarised below. The Capital Works Program Status Report for the end of June 2023 at **Attachment 1** includes a column identifying those projects that are recommended for "revote" into 2023/24.

	<b>2022/23 Budget \$</b>	<b>2022/23 Actual \$</b>	<b>2022/23 Budget Remaining \$</b>	<b>2022/23 Rollovers \$</b>	<b>Revotes</b>
<b>Goal 5: Liveable places</b>					
5.1 Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	6,469,155	2,262,680	4,206,473	4,154,370	0
5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.	7,247,524	2,733,811	4,513,713	3,481,561	1,008,000
5.4 Reduce impacts of local flooding and improve floodplain risk management	1,984,968	1,031,359	953,608	945,848	0
5.5 Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains	9,843,993	5,386,690	4,457,303	4,454,864	0
<b>Goal 6: Getting around</b>					
6.3 Reduce traffic congestion, noise and speeding.	3,010,624	2,075,107	935,516	726,833	150,000
<b>Goal 7: Protecting our environment</b>					
7.1 Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.	439,129	23,395	415,734	0	415,734



	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget Remaining \$	2022/23 Rollovers \$	Revotes
7.2 Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.	205,524	73,045	132,479	-31,270	160,000
<b>Goal 8: Sustainable use of resources</b>					
8.1 Reduce greenhouse gas emissions.	122,283	73,385	48,898	46,467	0
8.4 Encourage and assist our community to be leaders in waste management and resource recycling.	50,000	0	50,000	50,000	0
8.5 Reduce potable water usage by Council and encourage reduced usage on private property.	458,780	10,065	448,715	35,136	413,579
<b>Goal 9: Community focused economic development</b>					
9.1 Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.	6,198,147	1,855,525	4,342,622	4,242,613	100,000
<b>Goal 11: A well managed Council</b>					
11.1 Build an efficient organisation that places customers and the community at the heart of service delivery.	702,013	540,848	161,165	0	0
11.2 Secure Council's financial position.	1,048,546	909,797	138,748	139,293	0
<b>Total:</b>	<b>37,780,686</b>	<b>16,975,706</b>	<b>20,804,974</b>	<b>18,245,715</b>	<b>2,247,313</b>

The top ten projects, making up 54% of the \$20,493,028 'budget remaining', comprise rolled over projects of \$18,245,715 plus project revotes of \$2,247,313. These projects are listed below:

Current Ref #	Delivery Program 2022/23 – 2025/26 Priority	Project Name	Rollovers / Revotes \$
9.1.1.6	9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.	Bay Street Double Bay Pedestrianisation Plaza & Active Transport	3,659,679
5.1.2.26	5.1.2 Implement a prioritised program of capital improvements to community facilities.	Vaucluse Bowling Club – Refurbishment and Upgrade Works	2,530,414
5.3.2.31	5.3.2 Implement a prioritised program of capital improvements to public open spaces and recreation facilities.	Rushcutters Bay Park Youth Facility	1,135,002
5.3.2.3	5.3.2 Implement a prioritised program of capital improvements to public open spaces and recreation facilities.	Lyne Park Playground Upgrade Lyne Park playground	996,190
5.5.2.31	5.5.2 Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.	Hampden Street Royston Lane to Royston Road Paddington	594,041
9.1.1.2	9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.	Rose Bay Car Parks-Redevelopment	554,888
5.5.2.52	5.5.2 Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.	Burrabirra Avenue , Vaucluse Fitzwilliam Road to Olola Aven	433,151

Current Ref #	Delivery Program 2022/23 – 2025/26 Priority	Project Name	Rollovers / Revotes \$
5.3.2.21	5.3.2 Implement a prioritised program of capital improvements to public open spaces and recreation facilities.	Yarranabbe Park - Northern Plaza and stairs construction	400,000
5.1.2.30	5.1.2 Implement a prioritised program of capital improvements to community facilities.	Trumper Park - Female Friendly Facility Upgrade	387,000
5.4.2.8	5.4.2 Develop and implement a five year capital renewal program for stormwater drainage infrastructure.	Watsons Bay Flood Diversion Wall - new stormwater diversion	360,409
<b>Total:</b>			<b>11,050,774</b>

In summary, there were 190 capital projects budgeted in 2022/23. Of the 190 projects, 136 projects have either been completed or are in progress / commenced, with 81 projects being rolled over into 2023/24. There are 12 projects that have not commenced or are deferred and are recommended for revote. For comparison purposes, last year there were 50 projects rolled over and 12 projects revoted.

Overspent projects are balanced out by unspent funds from completed projects or reductions in amounts being rolled over. Projects being rolled over at less than budget remaining are indicated as such in **Attachment 1**. Funding for projects in progress at 30 June 2023 has been rolled forward into the 2023/24 Budget. Any Reserve funding for projects completed for less than budget has been returned to the respective Reserves at year-end.

The Capital Works Program revotes and rollovers totalling \$20,493,028 are funded from the following sources:

Source	Amount \$
Grants	7,652,114
Environmental & Infrastructure Renewal Levy Reserve	4,103,728
Section 7.12 Contributions	3,905,353
Property Reserve	1,795,325
Revotes & Rollovers Reserve	1,576,431
Open Space & Community Facilities Reserve	653,618
Stormwater Management Reserve	449,251
General Reserve	300,777
Other Contributions	36,480
Section 7.11 Reserve	19,951
<b>Total</b>	<b>20,493,028</b>

### 3. Operating and Operating Capital Budget Rollover and Revotes

There were also a number of operating budget projects and operating capital replacements not completed as at 30 June 2023 which also require rolling over or revoting. It is noted that the net operating surplus before capital grants and contributions for 2023/24 will increase by \$178k, which is the total of the operating rollovers & revotes net of grant income and vehicle sales income. This increases the surplus from \$902k to a surplus of \$1.080m. There is no additional impact on working funds. The rollovers and refunds are fully funded (refer “source” table below). Details of these items are provided in **Attachment 2**.

The table below summarises the specific budget provisions for the rollovers and revotes from the Operating and Operating Capital Budgets.

<b>2022/23 Operating and Operating Capital Budgets Rollovers &amp; Revotes</b>						
	<b>2022/23 Budget \$</b>	<b>2022/23 Actual \$</b>	<b>2022/23 Budget Remaining \$</b>	<b>2022/23 Rollovers \$</b>	<b>2022/23 Revotes \$</b>	<b>Total Rollovers &amp; Revotes</b>
Community & Customer Experience	281,512	130,907	150,605	55,517	72,341	127,858
Corporate Performance	396,500	91,250	305,250	305,250	0	305,250
Infrastructure & Sustainability	4,614,539	1,243,679	3,405,860	1,843,240	1,232,482	3,075,722
Planning & Place	830,364	595,051	235,313	235,312	0	235,312
Operating	<b>1,998,095</b>	<b>977,324</b>	<b>1,055,771</b>	<b>849,796</b>	<b>162,341</b>	<b>1,012,137</b>
Operating Capital	<b>4,124,820</b>	<b>1,083,563</b>	<b>3,041,257</b>	<b>1,589,523</b>	<b>1,142,482</b>	<b>2,732,005</b>
<b>Total Operating &amp; Operating Capital:</b>	<b>6,122,915</b>	<b>2,060,887</b>	<b>4,097,028</b>	<b>2,439,319</b>	<b>1,304,823</b>	<b>3,744,142</b>

The Operating and Operating Capital Budgets rollovers and revotes totalling \$3,744,142 are funded from the following sources:

<b>Source</b>	<b>Amount \$</b>
Reserves	2,591,088
Plant sales	777,700
Grant Income	375,354
<b>Total:</b>	<b>3,744,142</b>

#### **Options:**

Council may resolve in line with the recommendations as included in this report or Council may choose to resolve in some other manner.

#### **Community Engagement and / or Internal Consultation:**

No community engagement was required for this report.

#### **Policy Implications:**

There are no direct policy implications arising from this report.

#### **Financial Implications:**

With the Operating and Operating Capital rollovers and revotes detailed in this report, the net operating surplus before capital grants and contributions for 2023/24 will increase by \$178k, which is the total of the operating rollovers & revotes net of grant income and vehicle sales income. This increases the surplus from \$902k to a surplus of \$1.080m. There is no impact on working funds.

#### **Resourcing Implications:**

There are no direct resourcing implications arising from this report.

### **Conclusion:**

The status of each of the projects in Council's 2022/23 Capital Works Program has been updated by the relevant Manager with details provided for the information of the Committee in **Attachment 1**.

At the end of each financial year the budget provisions for projects that have not commenced, or are not contracted to commence, lapse. The budget provisions for these projects are required to be revoted into the new financial year budget, by resolution of Council. Budget provisions for projects in progress at 30 June 2023 do not lapse and, therefore, have been rolled into the new financial year administratively. Notations of the budget allocations rolled over and recommendations for revote into the 2023/24 Budget have also been highlighted in **Attachment 1**.

Overall, 91% (LY:84%) of the Capital Works Program (in dollar values) were either completed or are in progress or works were commenced at 30 June 2023. The report also details a number of projects being rolled over or recommended for revote in both the Operating and Operating Capital Budgets. Details of these rollovers and revote recommendations are provided in **Attachment 2**. It is recommended that the Items identified as "Revote" and "Recommended for Revote" in **Attachment 1** and **Attachment 2** respectively be re-voted into the 2023/24 Budget.

### **Attachments**

1. Capital Works 2022-23 - Q4 April - June 2023 Progress Report
2. 2022-23 Operating and Operating Capital Budgets Rollovers & Revotes



# CAPITAL WORKS PROGRAM

# QUARTERLY PROGRESS REPORT

## APRIL - JUNE 2022/23



Finance, Community  
& Services Committee  
7 August 2023

Item - Attachment 1

# Contents

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<b>Environment &amp; Climate Change</b>	<b>1</b>
<i>Includes Strategies:</i>	
5.4: Reduce impacts of local flooding and improve floodplain risk management	
7.1: Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.	
7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.	
8.1: Reduce greenhouse gas emissions.	
8.4: Encourage and assist our community to be leaders in waste management and resource recycling.	
8.5: Reduce potable water usage by Council and encourage reduced usage on private property.	
<b>Waste &amp; Cleansing</b>	<b>6</b>
<i>Includes Strategy:</i>	
5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	
<b>Parks, Trees &amp; Recreation</b>	<b>7</b>
<i>Includes Strategy:</i>	
5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.	
<b>Land &amp; Building Services</b>	<b>13</b>
<i>Includes Strategies:</i>	
5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	
9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.	
11.2: Secure Council's financial position.	

**Transport & Engineering**

*Includes Strategies:*

**17**

5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.

6.3: Reduce traffic congestion, noise and speeding.

9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.

**Corporate Services**

*Includes Strategy:*

**29**

11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.

**Community Services, Culture & Arts**

*Includes Strategy:*

**30**

5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

**Library Services**

*Includes Strategy:*

**32**

5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

# Introduction

## What is our Delivery Program & Operational Plan?

The Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23 are structured on the Goals and Strategies of our Community Strategic Plan *Woollahra 2032*. The Delivery Program identifies Priorities, whilst the Operational Plan outlines our deliverable projects for the year, including our Capital Works program.

Progress reports for each of Council's key service areas from our Delivery Program and Operational Plan are reported on a biannual basis. In addition a Capital Works Program report is presented quarterly to the Finance, Community & Services Committee.

## What is the Capital Works Program – Quarterly Progress Report?

This report provides progress comments against each project in the Capital Works Program. It is designed to provide a snapshot to the Council and the community on the progress against the Capital Works Program as adopted in the Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23.

## Capital Works Program Quarterly Progress Report Statistics to end of June 2023

The Capital Works Program delivers actions which support the community priorities identified in our Community Strategic Plan, *Woollahra 2032*. This Capital Works Program progress report lists its project Actions under the key service area it supports:

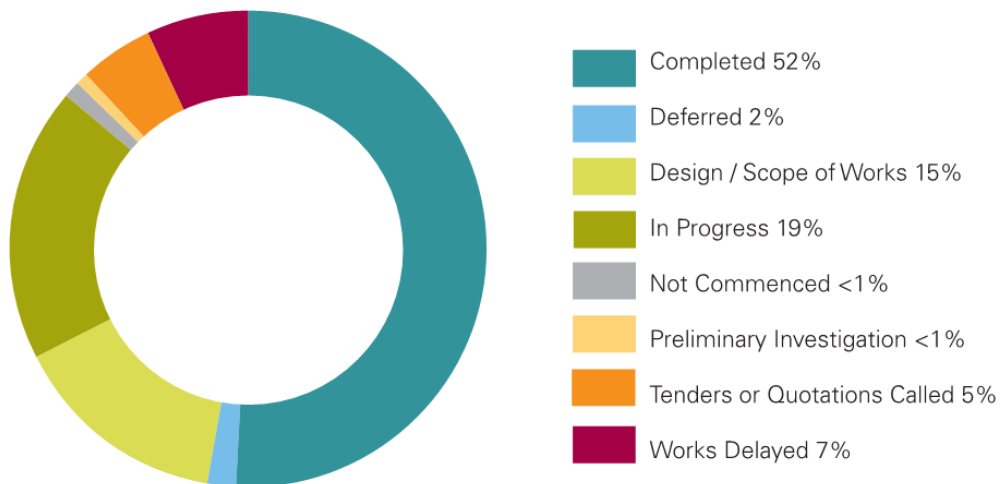
- Environment & Climate Change
- Waste & Cleansing
- Parks, Trees & Recreation
- Land & Building Services
- Transport & Engineering
- Corporate Services
- Community Services, Culture & Arts
- Library Services.

The following table provides a snapshot of the status of the progress of all Actions as at 30 June 2023.



# Capital Works Actions

As at 30 June 2023



Status	Current Quarter		Budget (\$)	YTD Expenditure (\$)	Budget Remaining (\$)"
	# of Projects	%			
Completed	98	52%	8,882,765	8,598,404	284,361
Deferred	3	2%	534,520	82,809	451,711
Design / Scope of Works	28	15%	7,417,778	934,557	6,483,221
In Progress	37	19%	16,708,838	7,041,691	9,667,147
Not Commenced	1	1%	25,901	16,217	9,684
Preliminary Investigation	1	1%	150,000	0	150,000
Tenders or Quotations Called	9	5%	2,227,196	136,606	2,090,590
Works Delayed	13	7%	1,833,688	165,423	1,668,265
<b>TOTAL</b>	<b>190</b>	<b>100%</b>	<b>\$37,780,686</b>	<b>\$16,975,707</b>	<b>\$20,804,979</b>

# Environment & Climate Change

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 5.4: Reduce impacts of local flooding and improve floodplain risk management.</b>							
<b>Priority 5.4.2: Develop and implement a five year capital renewal program for stormwater drainage infrastructure.</b>							
5.4.2.1 Inlet Capacity Increase - Multiple jobs to improve stormwater capacity (01466) and to identify and rectify small stormwater system works (01492)	In Progress	The Inlet Capacity Increase project and Stormwater Small Works Project are carried out concurrently and are on-going projects which involve improving/constructing stormwater kerb inlets or systems to improve overall stormwater capacity.  The following works have been completed: <ul style="list-style-type: none"> <li>• The relining of pipe in Caledonia Lane Paddington</li> <li>• The relining of pipe in Figtree Lane Woollahra</li> <li>• The relining of pipe in Gurner Street Paddington</li> <li>• The Billong Avenue pipe system extension</li> <li>• The pit built in Elizabeth Place</li> <li>• The pit built in Queen Street at 133</li> <li>• The pit built in Ashton Lane.</li> </ul>	Yes	278,674	186,204	92,470	Rollover 84,709
5.4.2.2 Pringle Place at Bellevue Garden, Bellevue Hill - New stormwater pipe connection from Pringle Place to Bellevue Gardens (construction) (01663)	Design / Scope of Works	Project is in investigation and detailed design phase. Contractors have been engaged to undertake site works for future stormwater improvements. Consultation with Council staff and local residents was undertaken and negotiations are being finalised. Maintenance works which includes removal of vegetation and scaling of rock slope are completed. Further works which include stabilisation of the rock walls through anchoring will be undertaken in Q1 FY2023/24, subject to availability of contractors for these works. These works will be in conjunction with the Pringle Place rock face stabilisation works (#01664).	Yes	53,626	641	52,985	Rollover 52,985
5.4.2.3 Queen Street corner Ocean Street, Woollahra - Stormwater pipe rehabilitation - Pipe relining and pit building works (01721)	Completed	Project is completed. Under expenditure on this project will fund over expenditure on other projects.	Yes	200,000	101,091	98,909	Rollover 98,909

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.4.2.4 Ocean Street between William Street and Wiston Gardens - Stormwater pipe rehabilitation and road pavement reconstruction (01722)	Works Delayed	Pipe liner is on order, with an estimated delivery date unable to be confirmed at this stage. Civil works to the road pavement will be undertaken in Q1 FY2023/24 along with anticipated pipe liner installation.	No	150,000	77,950	72,050	Rollover 72,050
5.4.2.5 Kiaora Road corner Forest Road, Double Bay - Stormwater improvement works (01662)	Design / Scope of Works	Project involves augmenting two stormwater pits to improve stormwater drainage. The final design is complete and is ready to commence construction pending approval from Sydney Water for the connection to their stormwater channel. Once approval from Sydney Water is granted, this project will be constructed in conjunction with project #01754.	No	41,484	5,611	35,873	Rollover 35,873
5.4.2.6 Condition assessment for the stormwater network by using CCTV inspection (01493)	In Progress	This is an on-going project and involves undertaking CCTV inspections of Council's stormwater network in known problem areas or in critical locations to assess the condition of pipes across the LGA. Any defects identified are recorded and repair works are prioritised. This data is considered when developing Council's future capital and maintenance drainage budgets and is incorporated in Council's Asset and Defects Register. The CCTV inspection contractor is still undertaking works, with funds committed.	No	66,933	12,382	54,551	Rollover 54,551
5.4.2.7 George Street, Paddington - Stormwater component of the works (01720)	In Progress	Construction works are underway and it is anticipated that these works will complete in Q1 FY2023/24. This project is in conjunction with PR01512 as additional funds were provided to facilitate the extent of works.	No	250,000	197,883	52,117	Rollover 52,117
5.4.2.8 Watsons Bay Flood Mitigation Project (01409)	In Progress	Construction works are underway and it is anticipated that the project will complete in August 2023.	Yes	771,710	411,301	360,409	Rollover 360,409
5.4.2.9 Caledonia Road Rose Bay - Stormwater outfall upgrade on Rose Bay Beach (design and construct) (01661)	Design / Scope of Works	Project is in detailed design phase. Additional funds are required to undertake the full scope of works which includes stormwater connectivity from Collins Avenue through Caledonia Road and out to Rose Bay Beach. Community and stakeholder consultation will occur in Q1 FY23/24 in order to conclude the design process. Funds have been included in the FY23/24 budget for construction.	Yes	172,541	38,296	134,245	Rollover 134,245

Strategy 7.1: Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Priority 7.1.2: Implement a prioritised program of capital improvements to natural areas.</b>							
7.1.2.1 Cooper Park Rehabilitation (01489)	Design / Scope of Works	A suitable location has been identified at Edgecliff Road for a gross pollutant trap (GPT) which will treat water flowing from Bondi Junction to Cooper Park Creek. The GPT has been designed, construction is planned for the October and January school holidays to limit disruption to the adjacent schools.	Yes	160,000	0	160,000	Revote 160,000
7.1.2.2 Energy Conservation & Carbon Reduction Projects (01490)	Design / Scope of Works	This project will transition Council owned properties away from using gas and implement energy efficiency upgrades. Properties using gas have been identified and an audit of gas fixtures has been completed. Two RFQs were put to market but no responses received, hence the project is delayed and will be completed in FY23/24. One RFQ was ultimately received in July 2023 and has been accepted for the Gas Phase Out Feasibility Study. Opportunities to upgrade lighting with LED and install sensors at Trumper Park change-rooms are being investigated and will be completed at the same time as the change-room grant project.	Yes	244,129	23,395	220,734	Revote 220,734
7.1.2.3 Trumper Park Bush Regeneration (01792)	Works Delayed	This project involves the implementation of bush regeneration alongside the area where the pathway is being replaced. The project was delayed due to rainfall earlier in the year, which delayed the finalisation of the pathway. Planting will take place in Q1 of FY23/24.	Yes	35,000	0	35,000	Revote 35,000
<b>Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.</b>							
<b>Priority 7.2.1: Implement a five year Capital Renewal Program for stormwater drainage infrastructure and management of stormwater pollutants.</b>							
7.2.1.1 Better Waste & Recycling Fund (01485)	Completed	The Better Waste and Recycling Fund grant projects were completed last financial year and the grant was acquitted in August 2022.	No	14,254	14,255	-1	Complete
<b>Priority 7.2.2: Implement a program of capital works for water quality improvement, including installation of stormwater quality improvement devices such as raingardens and Gross Pollutant Traps.</b>							
7.2.2.1 Rose Bay Working Party Actions - Implementation of Rose Bay Beach Sand Redistribution (01706)	Completed	A large-scale redistribution of sand at Rose Bay Beach was completed in August 2022. A survey of the beach was undertaken immediately upon completion, and an additional survey was undertaken in February 2023 to monitor movement of the sand over time. Additional expenditure is	No	31,270	58,790	-27,520	Complete

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
7.2.2.2 Water Quality Improvement - Gross Pollutant Trap (01795)	Design / Scope of Works	funded from a Coastal Zone grant which is included in the 2022/23 Operating Budget.  Detailed design has been completed by Engineering Services for a gross pollutant trap in Collins Avenue to treat stormwater flowing to Rose Bay Beach. Construction methodology is being finalised in conjunction with geotechnical consultants. Construction delayed to FY23/24 to be undertaken in conjunction with other works scheduled for Collins Avenue.	Yes	160,000	0	160,000	Revote 160,000

**Strategy 8.1: Reduce greenhouse gas emissions.**

**Priority 8.1.1: Provide programs and projects to reduce local greenhouse gas emissions.**

8.1.1.1 Kiaora Buildings Energy Reduction (01638)	Deferred	One air conditioning shaft has been changed from gas to electric as part of maintenance/repair work, which is outside of this project. The cost of transitioning the remaining air conditioning from gas to electricity is substantial and additional funding will be sought in future budgets. Project has been deferred and funds reallocated until project is rescheduled.	No	0	0	0	Complete
8.1.1.2 Electric Vehicle Charging - Installation of two onstreet chargers and ranger vehicle charger (01703)	Deferred	Installation of electric vehicle chargers at Old South Head Road Vacluse and Birriga Road Bellevue Hill is complete. Locations are being investigated for further public chargers. Installation has been deferred to enable Council to take advantage of State Government funding in FY23/24.	Yes	100,296	53,829	46,467	Rollover 46,467
8.1.1.3 Interpretation Signage - Signage for nature walks including Cooper Park Nature Wellness Trail (01704)	Completed	Signage for the Cooper Park Nature Wellness Walk was completed in FY21/22. Interpretive signage for the Double Bay Tree Trail highlighting significant trees has been installed and this project is complete.	Yes	21,987	19,556	2,431	Completed

**Strategy 8.4: Encourage and assist our community to be leaders in waste management and resource recycling.**

**Priority 8.4.1: Encourage greater participation in waste reduction, recycling and other measures to minimise waste.**

8.4.1.1 WSUD - Construction (01487)	Completed	A raingarden has been constructed at Cliff Street Watsons Bay as part of the flood mitigation streetscape works. Final invoices due in Q1 FY23/24.	Yes	50,000	0	50,000	Rollover 50,000
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\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 8.5: Reduce potable water usage by Council and encourage reduced usage on private property.</b>							
<b>Priority 8.5.1 Integrate water sensitive urban design into local infrastructure and development and investigate stormwater re-use.</b>							
8.5.1.1 Stormwater Harvesting (00162)	Design / Scope of Works	This project involves the installation of a second rainwater tank at Christison Park to increase the capacity of the existing stormwater harvesting system. Background feasibility review is complete. The project has been delayed, and community consultation and request for quotes will be undertaken in Q1 FY23/24.	Yes	280,729	0	280,729	Revote 280,729
8.5.1.2 Stormwater Harvesting (01484)	Design / Scope of Works	Detailed design has been completed for a stormwater harvesting system at Collins Avenue Rose Bay for use in the Percival Park amenities block. Construction is planned for Q2 of FY2023/24, following the completion of the Collins Avenue GPT.	Yes	140,000	7,150	132,850	Revote 132,850
8.5.1.3 Biodiversity Projects (01488)	Works Delayed	Quotes have been obtained to fell and treat large Coral Trees at Cooper Park to alleviate safety issues and improve ecological value of the area. The project includes bush regeneration in the area post-works. The timeframe for the project has been adjusted to ensure no disruption to Powerful Owls. It is now planned to be completed after winter (Q2 FY23/24). A vegetation rehabilitation project at Rose Bay park has been completed including weed removal, treatment, and soil stabilisation.	Yes	38,051	2,915	35,136	Rollover 35,136
<b>ENVIRONMENT &amp; CLIMATE CHANGE TOTAL:</b>				<b>\$3,260,684</b>	<b>\$1,211,249</b>	<b>\$2,049,435</b>	

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

## Waste & Cleansing

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.1 Fletcher St Depot - Upgrade office areas (01782)	Completed	Works completed.	Yes	10,435	12,885	-2,450	Complete
5.1.2.2 Fletcher St Depot - Upgrade all fire emergency plans (01783)	Completed	Works completed.	Yes	3,640	1,120	2,520	Complete
5.1.2.3 Quarry Street Depot - Upgrade all fire emergency plans (01781)	Completed	Works completed.	Yes	3,670	3,670	0	Complete
<b>WASTE &amp; CLEANSING TOTAL:</b>				<b>\$17,745</b>	<b>\$17,675</b>	<b>\$70</b>	

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

## Parks, Trees & Recreation

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.</b>							
<b>Priority 5.3.2 Implement a prioritised program of capital improvements to public open spaces and recreation facilities.</b>							
5.3.2.1 Parks & Open Spaces Project Management (00054)	Completed	This cost centre is used for consultancy fees on initial investigation works on various projects identified for the FY22/23.	Yes	97,289	91,264	6,025	Complete
5.3.2.2 Playgrounds - Replace existing (00782)	Completed	The design of the Lyne Park playground is complete and approved by Council. Funds for construction as allocated in project # 01770.	Yes	25,570	26,069	-499	Complete
5.3.2.3 Lyne Park Playground upgrade (01770)	Tenders or Quotations Called	The design of the Lyne Park playground is complete and approved by Council. The procurement of the Lyne Park Playground upgrade is currently being finalised with initial cost coming in over the allocated budget due to increased costs over the whole project. Staff are currently investigating funding mechanisms to be able to deliver the whole project. It is expected that construction will occur in Q2 FY23/24.	Yes	1,030,000	33,810	996,190	Rollover 996,190
5.3.2.4 Softfall Renewal - Various sites identified in assets register (01086)	In Progress	Softfall renewal at various parks have been completed including Christison Park fitness stations. The remaining budget to be allocated to the Lyne Park softfall renewal as part of the works associated with the Lyne Park Playground upgrade (project 01770).	Yes	142,437	74,749	67,688	Rollover 67,688
5.3.2.5 Informal and non-traditional play elements at various locations (01771)	Design / Scope of Works	Planning and design options at Epping Reserve are being finalised with play suppliers for imaginative non-traditional play elements. Equipment to be ordered and installed in Q2 FY23/24, subject to availability with suppliers, which has become an ongoing issue.	Yes	150,000	0	150,000	Revote 150,000
5.3.2.6 Synthetic Cricket wicket upgrades (01683)	In Progress	Works have commenced on the extensions of cricket nets at Woollahra 2 & 3. A grant application was successful from Cricket Australia to facilitate this project as the remaining budget did not cover the works required.	Yes	22,437	0	22,437	Rollover 22,437

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.3.2.7 Major Sports Surface Renovations (01482)	Completed	Project complete.	Yes	31,163	31,163	0	Complete
5.3.2.8 Christison Park sportsground irrigation - Implement stage 2 of the upgrade (01402)	Completed	Project was completed in FY21/22. Funds were rolled over to contribute to Christison Park stormwater tank installation. That project is yet to commence, therefore remaining funds to be allocated to overspend on other projects.	Yes	31,176	0	31,176	Complete
5.3.2.9 Bellevue Park extension of pathway and landscaping - Stage 2 Design and Consultation. (01674)	Completed	Design works, community consultation and a call for quotations are complete for Stage 2 of the Bellevue Park pathway (Project 01759). Suitable contractors have submitted costings that are higher than the allocated budget. Construction is being undertaken through project # 01759.	Yes	35,000	23,775	11,225	Rollover 11,225
5.3.2.10 Bellevue Park continuation of pathway works - Stage 2 (01759)	Tenders or Quotations Called	Design works, community consultation and a call for quotations are complete for Stage 2 of the Bellevue Park pathway. Suitable contractors have submitted costings that are higher than the allocated budget. A budget variation will be undertaken in Q1 budget review. Works will commence in Q1 23/24.	Yes	357,000	0	357,000	Rollover 357,000
5.3.2.11 Cooper Park Creek Wall - Final stage of creek wall along Tennis Courts (01614)	In Progress	The creek wall works are complete. The remaining budget is to be allocated to plantings along the creek wall which is required to be undertaken in Q2 FY 23/23.	Yes	6,202	728	5,474	Rollover 5,474
5.3.2.12 Landscape improvements - Moncur Reserve, Plumb Reserve and Raoul Wallenburg Reserve (01677)	Completed	This project is complete with landscaping works and informal play elements undertaken at Moncur Reserve.	Yes	60,226	56,252	3,974	Complete
5.3.2.13 Figtree Reserve landscaping - Landscaping works due to flood damage to Figtree Reserve overlooking Cooper Park (01681)	Completed	The restabilisation of the Figtree Embankment works are complete. The works were very near complete when it suffered major damage due to a severe weather event. Council's engineers had to make changes to the design. Additional costs associated with this project have occurred and will be funded from savings on other projects.	Yes	380,090	438,223	-58,133	Complete
5.3.2.14 Cooper Park amphitheatre stairs repair (01761)	Completed	Project complete.	Yes	18,500	18,500	0	Complete
5.3.2.15 Moncur Reserve landscaping and extension to basketball court (01763)	Tenders or Quotations Called	Community consultation on the reconstruction of the basketball half court at Moncur Reserve is complete. Procurement is complete with a suitable contractor engaged. Works will commence in Q1 23/24.	Yes	106,000	6,175	99,825	Rollover 99,825

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.3.2.16 Harbourview Park basketball court relocation and improvement (01764)	Tenders or Quotations Called	Community consultation on the reconstruction of the basketball half court at Harbourview Park is complete. A resident meeting was held in May 2023 which resulted in a change to design. Procurement is complete with a suitable contractor engaged. Works will commence in Q1 23/24.	Yes	117,000	16,201	100,799	Rollover 85,799
5.3.2.17 Cooper Park Pond upgrade (01766)	In Progress	Works on the removal of sediment from the Cooper Park pond is now complete after experiencing difficulties engaging a suitable contractor to undertake the works. Further removal of sediment is being planned from the creek and future landscaping is to be undertaken with the remaining budget.	Yes	137,000	52,401	84,599	Rollover 84,599
5.3.2.18 Footpath renewals including Cooper Park and Chiswick Gardens (01767)	Completed	Works to the footpath adjacent to the Cooper Park tennis courts has been completed. Additional costs associated with this project has occurred and will be funded from savings on other projects.	Yes	183,500	192,772	-9,272	Complete
5.3.2.19 Redleaf - Retaining wall works (01336)	Completed	Project complete.	Yes	230,943	230,852	91	Complete
5.3.2.20 Sayonara Slipway improvements (01340)	Works Delayed	The draft Sir David Martin Reserve Plan of Management proposes to activate the Sayonara Slipway for water based recreation and related maritime purposes, whilst retaining and preserving the heritage fabric of the site. Once the Plan is adopted, Council can proceed with consultation on possible improvements and activation. Any works to the site would require a Heritage Impact Statement. A survey of the site has been completed. Until the final Plans of Management are adopted, no substantial works can proceed on this project.	Yes	150,000	0	150,000	Revote 150,000
5.3.2.21 Yarranabbe Park - Northern Plaza and stairs construction (01399)	Works Delayed	GML Heritage have provided the final draft of the Conservation Management Strategy for the site. This project is included in that Strategy. Investigations are underway to determine the feasibility of the project in regards to its heritage impact on the State Heritage Listed park. Until the final Plans of Management are adopted, no substantial works can proceed on this project.	Yes	400,000	0	400,000	Revote 400,000
5.3.2.22 Rushcutters Bay Park landscaping improvements (01769)	Completed	The improvements to the entry garden beds to Rushcutters Bay Park are now complete. Under expenditure on this project will fund over expenditure on other projects.	Yes	92,000	77,001	14,999	Complete

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.3.2.23 Park furniture roll-out (LGA-wide) (00450)	Completed	Park furniture has been installed across various locations of the LGA and this project is complete for FY22/23. Under expenditure on this project will fund over expenditure on other projects.	Yes	213,763	202,852	10,911	Complete
5.3.2.24 Park lighting upgrades (00667)	In Progress	The installation of lighting at Royal Hospital for Woman Park is complete. The remaining budget will be utilised on the renewal lighting at Marine Parade at Robertson Park which will commence in Q2 FY23/24.	Yes	153,925	83,328	70,597	Rollover 70,597
5.3.2.25 Park Signage - New and replace (00777)	In Progress	Park signage throughout the LGA continues to be renewed. New interpretative signage is currently being designed for Gugara Park (Dillion Street Reserve Playground). The remaining budget will be utilised for this signage and further renewals of park signs in FY23/24.	Yes	195,406	122,094	73,312	Rollover 73,312
5.3.2.26 Fencing Upgrade – Various sites (01338)	Completed	The renewal works to the Suttie Road fence (adjoining Cooper Park and Lough Playing Fields) are complete. The remaining funds will be allocated to the Lyne Park playground fencing.	Yes	79,027	53,011	26,016	Rollover 26,017
5.3.2.27 Multi-use sports facilities construction (01672)	Works Delayed	The construction method of the multi courts at Lough Playing fields has had to be re-designed due to geotechnical issues which has increased the cost of the project. Additional funding is included in the FY23/24 Capital Works Budget to proceed with the project. Community consultation on the project will commence Q2 FY23/24.	Yes	308,000	0	308,000	Revote 308,000
5.3.2.28 New/additional street planter boxes in business centres throughout LGA - Funded by Australian Government Grant (LRCIP) as per Council resolution (01682)	In Progress	All new street planters were purchased in FY21/22, with installation by staff in 2022. Remaining grant funding will be used for renewal planting in spring 2023.	Yes	22,530	0	22,530	Rollover 22,530
5.3.2.29 Accessible matting for beaches (01765)	Works Delayed	Camp Cove Beach and Parsley Bay Beach are the two nominated locations for the accessible matting. Orders for matting have been placed and are yet to be delivered.	Yes	36,000	0	36,000	Rollover 36,000
5.3.2.30 Council nursery upgrades (01768)	Completed	The nursery improvements have been completed. Works included new fencing, entry gates and extensive surface improvements. Over expenditure will be managed with savings from other projects.	Yes	55,000	58,031	-3,031	Complete

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.3.2.31 Rushcutters Bay Park Youth Facility (01190)	Design / Scope of Works	Council at its meeting of 22 August 2022 resolved to proceed with a Section 60 application to NSW Heritage for approval to proceed with the Rushcutters Bay Park Youth facility. Following this NSW Heritage advised Council to undertake a Historical Archaeological Assessment and Research Design (HAARD) and seek further pre-lodgement advice from them which was submitted. A presentation to the NSW Heritage Council was provided in June 2023 seeking this advice with recommendations provided to Council to finalise a Review of Environmental Factors (REF) which would need to accompany the S60 application. Staff are currently investigating suitable consultants to finalise the REF.	Yes	1,151,800	16,798	1,135,002	Rollover 1,135,002
5.3.2.32 Trumper Park Pathway renewal - Pathway renewal from the Trumper Park Tennis Courts to Edgecliff Train Station (Bowes Avenue) (01678)	In Progress	The stage 1 works for the Trumper Park pathway renewal is complete. For the final stage of the project, which is the section of path alongside Quarry Street, a contractor has been engaged and construction will commence in Q1 FY23/24.	Yes	566,491	419,668	146,823	Rollover 146,823
5.3.2.33 Trumper Oval pathway including retaining walls and seating (01760)	Tenders or Quotations Called	Consultation with stakeholders and the wider community on the Trumper Oval pathway has been completed with some minor design changes made. Procurement is finalised and a suitable contractor engaged. Construction works are to commence in Q1 FY23/24.	Yes	236,000	17,671	218,329	Rollover 218,330
5.3.2.34 Vaulcuse War Memorial - Upgrade structures (01616)	Completed	The restoration works to the flagpole and cannons at the Vaulcuse War Memorial are complete. Savings on this project to be used on overspend on other projects.	Yes	48,185	46,420	1,765	Complete
5.3.2.35 Tingira Reserve landscape upgrades - Pathway renewal, irrigation and landscaping improvements (01675)	Completed	The works to Tingira Reserve are complete with new pathway, irrigation, landscaping and turfing. Savings on this project will be utilised for overspend on other projects.	Yes	35,006	33,973	1,033	Complete
5.3.2.36 Lyne Park landscape upgrade - Improved entry garden beds to Lyne Park off New South Head Rd (01676)	In Progress	The extension of concrete pathway near the disabled toilets is complete at the Lyne Park toilets. Further landscaping is scheduled in Q2 FY23/24.	Yes	28,983	4,870	24,113	Rollover 10,113

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.3.2.37 Parsley Bay cliff columns - Replacement and repair of existing supporting columns located under the western side of Parsley Bay rock shelves (01680)	Completed	Project complete.	Yes	72,746	72,600	146	Complete
5.3.2.38 Lifeline sign replacements (01709)	In Progress	This budget is grant funded from Lifeline. The finalisation of the new standard and formatting of content for these signs was received in March 2023. We are awaiting for approval from LifeLine to proceed with the installation.	Yes	12,600	0	12,600	Rollover 12,600
5.3.2.39 Gap Park CCTV upgrades (01762)	Completed	The upgrade to CCTV cameras at Gap Park is complete. The overspend will be amended from savings of other projects.	Yes	147,000	161,679	-14,679	Complete
5.3.2.40 Park bin replacement (01472)	Completed	The park bin rollout for this financial year is complete. The overspend will be amended from savings of other projects.	Yes	52,463	54,755	-2,292	Complete
<b>PARKS, TREES &amp; RECREATION TOTAL:</b>				<b>\$7,218,458</b>	<b>\$2,717,683</b>	<b>\$4,500,775</b>	

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

## Land & Building Services

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.4 Cooper Park Workshed (old toilet block) - Refurbish redundant toilet block for staff/volunteers (01779)	Tenders or Quotations Called	The Open Space & Trees department have re-evaluated the location and proposed a new demountable shed to replace the existing demountable shed at this location at Cooper Park east, as this site has access to electrical power. The budget is being used for the shed replacement. A contractor has been appointed with works anticipated for Q2 FY23/24.	Yes	55,000	0	55,000	Rollover 55,000
5.1.2.5 Lough Playing Field Amenities - Roof, gutters and downpipes (01687)	Completed	Works completed.	No	19,614	19,614	0	Complete
5.1.2.6 Trumper Park Grandstand & Amenities - Re-tile showers and toilet areas in change rooms (01688)	Completed	Works completed.	Yes	9,200	9,200	0	Complete
5.1.2.7 Rushcutters Bay Toilets - Install accessible toilet (01780)	In Progress	Contractor has been engaged and works are underway. Ramp to disabled toilet to be completed by end of July 2023, following access consultants advice.	Yes	55,000	1,800	53,200	Rollover 53,200
5.1.2.8 Lyne Park Amenities & Toilets - Upgrade change rooms (01686)	Completed	Works completed.	No	28,310	28,310	0	Complete
5.1.2.9 Lyne Park Amenities and Toilets - Install additional internal tiling (01778)	Completed	Works completed.	No	17,990	17,990	0	Complete
5.1.2.10 Redleaf - Audio visual upgrade (01564)	In Progress	The budget to be rolled over for further enhancements and to fund improvements to the quality of the system within the Thornton Room.	Yes	55,380	6,802	48,578	Rollover 48,578

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.1.2.11 Redleaf - Replace air handling units (01628)	Completed	Works completed.	No	21,170	21,170	0	Complete
5.1.2.12 Redleaf - Refurbishment works (01641)	In Progress	Waterproofing works to garden thermal vents located in the garden at the front of Redleaf Council Chambers are underway, with an expected completion in Q1 FY23/24.	Yes	46,432	17,680	28,752	Rollover 28,752
5.1.2.13 Redleaf - Replacement of external window shutters (01691)	Completed	Works completed.	No	5,750	5,750	0	Complete
5.1.2.14 Redleaf - Replace air-conditioning chiller (01784)	Works Delayed	Contractor engaged to undertake the works. Council has been advised there is a 40 week delivery lag time of the air-conditioning units, therefore works are scheduled to commence in November 2023.	No	350,000	6,000	344,000	Rollover 344,000
5.1.2.15 Redleaf - Upgrade air-conditioning management system (BMS) (01785)	Tenders or Quotations Called	Specifications prepared by consultant and RFQ closed and evaluation underway. Upgrade works are anticipated for Q2 FY23/24.	Yes	170,000	12,550	157,450	Rollover 157,450
5.1.2.16 Property management system (01629)	Tenders or Quotations Called	System shortlisted. Final reference checks being undertaken.	Yes	90,380	0	90,380	Rollover 90,380
5.1.2.28 Redleaf Skylights (01796)	Tenders or Quotations Called	Contractor engaged and Heritage works without consent approved. Works to commence in mid-August 2023. The works include replacement of vandalised skylights.	Yes	36,816	18,609	18,207	Rollover 18,207
5.1.2.29 Lyne Park Tennis Courts Repairs (00973)	Completed	Works completed	Yes	46,900	46,900	0	Complete
5.1.2.30 Trumper Park - Female Friendly Facility Upgrade (1797)	Design / Scope of Works	Confirmation of grant money has been received. Architect has been engaged and they have commenced design works.	Yes	387,000	0	387,000	Rollover 387,000

**Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.**

**Priority 9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.**

9.1.1.1 Cross Street - Remedial works (01701)	Completed	Works completed.	Yes	58,810	58,801	9	Complete
9.1.1.2 Rose Bay Car Parks - Redevelopment (01276)	Design / Scope of Works	DA has been lodged and is currently being assessed. Additional geotechnical reports requested by Council for DA	Yes	889,678	334,790	554,888	Rollover 554,888

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
		assessment. DA expected to be considered by the Regional Planning Panel in October 2023.					
<b>Strategy 11.2: Secure Council's financial position.</b>							
<b>Priority 11.2.3 Maximise return from Council's commercial premises.</b>							
11.2.3.1 Kiaora Building 2 - Air Conditioning works (01708)	Completed	Works completed.	No	658,090	658,090	0	Complete
11.2.3.2 Kiaora Building 1 - Main loading dock door replacement (01712)	Completed	Works completed.	No	56,647	56,647	0	Complete
11.2.3.3 Kiaora Place - External rendering and painting - Building 2 (01772)	Completed	Works completed.	No	53,644	54,189	-545	Complete
11.2.3.4 Kiaora Place - Install crash barriers on rooftop car park (01773)	Completed	Works completed.	No	7,640	7,640	0	Complete
11.2.3.5 Kiaora Place - Install safety handrails and trolley railing (01774)	Completed	Works completed.	No	29,620	29,620	0	Complete
11.2.3.6 Kiaora Place - Various works (01530)	Completed	Works completed.	Yes	29,066	16,128	12,938	Complete
11.2.3.7 Woollahra Golf Club - Replace roof, gutters and downpipes (01685)	Works Delayed	Works completed on main roof at the Woollahra Golf Club. Roof works to sections of the adjacent Grimley Pavilion roof have commenced and asbestos identified. Works to be completed by end of August 2023.	Yes	189,876	50,583	139,293	Rollover 139,293
11.2.3.8 Trumper Park Tennis - Upgrade toilets (01684)	Completed	Works completed.	No	53,029	53,029	0	Complete
11.2.3.9 RANSA - Upgrade accessible toilets (01776)	Completed	Works completed.	Yes	42,000	40,795	1,205	Complete
11.2.3.10 Watsons Bay Tea Rooms - Replace fan	Completed	Works completed.	No	5,980	5,980	0	Complete

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
motors on mechanical exhaust system (01775)							
11.2.3.11 Parsley Bay Kiosk - Replace pergola/paving and install waterproof membrane on flat roof (01777)	Design / Scope of Works	Works were to be undertaken in conjunction with Sydney Water Refresh Vacluse & Diamond Bay project to minimise disruption to the kiosk. Sydney Water have advised estimated start date has been delayed, therefore design works have commenced to undertake the pergola and paving works by Council.	Yes	57,000	5,000	52,000	Rollover 52,000
11.2.3.12 Grafton Street Carpark - Install additional lighting (01790)	Completed	Works completed.	No	0	0	0	Complete
11.2.3.13 Cosmopolitan Centre Carpark - Upgrade lighting (01791)	Completed	Works completed.	No	0	0	0	Complete
11.2.3.14 Cross Street Car Park - Redevelopment (01275)	Design / Scope of Works	A non-binding Heads of Agreement with development partner (Fortis Consortium) is currently being negotiated.	Yes	460,856	177,080	283,776	Rollover 283,775
<b>LAND &amp; BUILDING SERVICES TOTAL:</b>				<b>\$3,986,878</b>	<b>\$1,760,746</b>	<b>\$2,226,132</b>	

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

## Transport & Engineering

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.</b>							
<b>Priority 5.5.2 Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.</b>							
5.5.2.1 Plan and control the Environmental & Infrastructure Renewal Levy Program (00163)	In Progress	The project is ongoing and used to investigate, plan and design Council's Environmental & Infrastructure Renewal Program.	No	85,001	63,499	21,503	Rollover 21,503
5.5.2.2 Forward Design Program (01496)	In Progress	Design projects include; Pipe augmentation under Kiaora Road, Double Bay (complete); Retaining wall in Wunulla Road, Point Piper (complete); Kerb blister island in Bellevue Road, Bellevue Hill (complete); Kerb blister islands in Darling Point Road Darling Point (complete); Ramp design at Hargrave Street, corner of Cascade Street, Paddington (ongoing).	Yes	97,937	57,605	40,332	Rollover 40,332
5.5.2.3 Retaining Wall Improvement Works - Retaining walls and safety rails (01523)	Completed	This project involves retaining wall and fence improvement works across the Municipality. Projects for FY2022/23, include retaining wall improvements with the installation of a handrail to the stairs in Beggs Ln cnr Young Street Paddington; Stairway at Lady Martin Beach reconstruction including the installation of a stainless steel hand rail; Installation of a handrail to the stairs in Victoria Road and Carrington Ave Bellevue Hill; Installation of a handrail at 10-13 Hopetoun Avenue Vaucluse; Increase retaining wall height at 8-10 Kent Rd Rose Bay; Reconstruction of stairs and installation of handrail to the stairs in Birriga Road cnr Benelong Crs Bellevue Hill; Bradley Ave stairs; Riddle Street stairs; Retaining wall work at Beggs Ln cnr Young St Paddington and; Stairs work at 91-93 Kings Road Vaucluse. All projects are completed. Under expenditure on this project will fund over expenditure on other projects.	Yes	150,978	135,880	15,098	Complete
5.5.2.4 Minor Capital Road Works - Minor road and footpath works (all wards) (01526), (01580) and (01581)	In Progress	This project involves minor road work and footpath work improvements across the municipality. Projects include 59-61 Wolseley Road, Point Piper (completed); Darling Point Road cnr St Marks Road, Darling Point (not complete); Loftus Road cnr Annandale Street, Darling Point (not complete). Minor footpath work improvements planned for FY22/23 include works at Wallis Street, Woollahra	Yes	308,954	368,322	-59,368	Complete

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
		(complete); 357 Glenmore Road, Paddington (complete); Gipps Street, Paddington (complete). Under expenditure on this project will fund over expenditure on other projects.					
5.5.2.5 Reconophelt - Accelerated program of road re-sheeting (01646)	Completed	Project completed.	No	60,343	60,343	0	Complete
5.5.2.6 Balfour Road, Bellevue Hill 60 Balfour Road to Balfour Lane - Road pavement, kerb and gutter reconstruction and stormwater upgrade (01579)	Completed	Project completed.	No	370,758	367,515	3,243	Complete
5.5.2.7 Cranbrook Lane - Stairs reconstruction - Design (01666)	Completed	Design completed in FY21/22, with remaining invoice paid in FY22/23.	No	13,501	137	13,364	Complete
5.5.2.8 O'Sullivan Road between Old South Head Road and 259 O'Sullivan Rd - Road pavement re-sheeting, footpath and gutter reconstruction (01670)	Completed	Project completed.	No	279,850	279,847	3	Complete
5.5.2.9 Victoria Road between Rose Bay Avenue and New South Head Road, Bellevue Hill - Footpath widening, retaining wall movement and stormwater system extension (01736)	Design / Scope of Works	Reported to Finance, Community & Services Committee on 1 May and then Council on 8 May 2023 where it was recommended staff review design proposal to further minimise parking losses and report back to Finance, Community & Services Committee. This review is progressing into Q1 FY 2023/24. The scope of the project includes a streetscape upgrade incorporating new kerb and gutter, a new footpath; reconstructed retaining wall on the western side of Victoria Road; an upgraded pedestrian crossing and relocated bus zones on Victoria Road. It is anticipated that the final design will be completed and that the construction works to be undertaken in FY23/24. Application has been made (pending outcome) for funds to complete the project entire scope of works. If grant application is not successful, the retaining wall works will be undertaken in FY23/24, with consideration of remaining works in a future budget.	Yes	350,000	27,447	322,553	Rollover 322,553

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.5.2.10 March Street, Bellevue Hill, Victoria Road to Vivian Street - Road pavement resurfacing including stormwater system extension (01739)	Completed	Project completed.	Yes	126,974	132,228	-5,254	Complete
5.5.2.11 Bellevue Road, Bellevue Hill, Authur Street to Streatfield Road - Road pavement resurfacing including stormwater system extension (01750)	In Progress	Construction is underway and works are expected to be completed in Q1 FY23/24.	Yes	295,000	25,852	269,148	Rollover 269,148
5.5.2.12 Beresford Road, Bellevue Hill, Beresford Crescent to Salisbury Road - Road pavement resurfacing (01751)	Completed	Project completed. Over expenditure on this project will be funded by under expenditure on other projects.	Yes	147,006	163,692	-16,686	Complete
5.5.2.13 Yamba Road, Bellevue Hill Road to Kulgoa Road - Road pavement resurfacing including stormwater system extension (01752)	In Progress	Construction is underway and works are expected to be completed in Q1 FY23/24.	Yes	280,000	25,200	254,800	Rollover 254,801
5.5.2.14 Cranbrook Lane, Bellevue Hill - Stairs (Stage 2) - Stairs reconstruction (01753)	Completed	Project completed. Under expenditure on this project will fund over expenditure on other projects.	Yes	215,000	173,797	41,203	Complete
5.5.2.15 Glendon Road, Double Bay between Carlotta Road to the End - Road pavement kerb and gutter reconstruction and stormwater upgrade (01588)	Completed	Project completed.	No	272,537	272,537	0	Complete
5.5.2.16 6 Pringle Place - Stabilisation of a Council owned rock face as detailed in GHD geotechnical risk report (01664)	Design / Scope of Works	Project is in investigation and detailed design phase. Contractors have been engaged to undertake site works for future stormwater improvements. Consultation with Council staff and local residents was undertaken and negotiations are being finalised. Maintenance works which includes removal of vegetation and scaling of rock slope are completed. Further works which include stabilisation of the rock walls through anchoring will be undertaken in Q1 FY2023/24, subject to availability of contractors for these	Yes	333,720	62,302	271,418	Rollover 271,418

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
		works. These works will be in conjunction with the Pringle Place rock face stabilisation works (#01663).					
5.5.2.17 Ocean Street, Woollahra, Peaker Lane to Forth Street - Road pavement re-sheeting, asphalt footpath and gutter reconstruction (01669)	Completed	Project completed.	No	153	153	0	Complete
5.5.2.18 Yarwood Lane, Woollahra, Edgecliff Road to Fletcher Street - Road pavement resurfacing (01740)	Completed	Project completed.	No	33,563	33,563	0	Complete
5.5.2.19 Queen Street, Woollahra, Moncur Street to Holdworth Street - Road pavement reconstruction (01741)	Completed	Project completed.	No	110,479	110,479	0	Complete
5.5.2.20 Jersey Road, Woollahra, Ocean Street to Thorne Street - Road pavement reconstruction including footpath and kerb and gutter repairs (01744)	Completed	Project completed.	Yes	33,560	33,560	0	Complete
5.5.2.21 Small Street, Woollahra, Fletcher Street to End - Road pavement resurfacing (01755)	Completed	Project completed. Under expenditure on this project will fund over expenditure on other projects.	No	114,964	95,381	19,583	Complete
5.5.2.22 Raine Street Fletcher Street to End - Road pavement resurfacing (01756)	Completed	Project completed.	No	75,181	75,181	0	Complete
5.5.2.23 Chester Lane, Woollahra Stanley Street to Chester Street - Road pavement resurfacing (01757)	Completed	Project completed.	Yes	28,549	28,549	0	Complete
5.5.2.24 Jersey Road, Woollahra, Thorne Street to Trelawney Street - Road pavement resurfacing (01758)	Completed	Project completed.	Yes	71,178	71,446	-268	Complete
5.5.2.25 William Street, Double Bay between	Completed	Project completed.	Yes	173,476	182,209	-8,733	Complete

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
Pearce Street and New South Head Road - Road pavement reconstruction (01743)	Completed	Project completed.	Yes	50,531	50,531	0	Complete
5.5.2.26 Wentworth Place, Point Piper, 17 Wentworth Street to End - Road pavement reconstruction (01745)	Completed	Project completed.	Yes	36,524	36,524	0	Complete
5.5.2.27 William Street, Double Bay, Bay Street to Ocean Avenue - Footpath repairs (01746)	Completed	Project completed.	Yes	125,000	134,071	-9,071	Complete
5.5.2.28 Sherbrook Avenue, Double Bay, William Street to End - Road pavement reconstruction (01747)	Design / Scope of Works	Design is finalised. Project will progress to construction phase in Q2 FY2023/24 in conjunction with project #01662, Kiaora Road cnr Forest Road stormwater improvement works.	Yes	350,000	420	349,580	Rollover 349,580
5.5.2.29 Kiaora Road, Double Bay, Forest Road and Carlotta Road - Road pavement reconstruction including stormwater system extension (01754)	In Progress	Construction works are underway and it is anticipated that these works will complete in Q1 FY2023/24. This project is in conjunction with project # 01720, George Street stormwater works, as additional funds were provided to facilitate the extent of works.	No	619,684	369,133	250,551	Rollover 250,551
5.5.2.30 George Street, Paddington between Underwood Street and Oxford Street - Kerb and gutter, road pavement, footpath and stormwater system upgrade works (01512)	In Progress	Construction is underway and works are expected to be completed in Q1 FY23/24. These works are being undertaken in conjunction with project # 01640, Sutherland Avenue. The works are being staged, with commencement in Hampden Street, expecting that the Sydney Water works will be complete by the time they reach Sutherland Avenue.	Yes	695,440	101,399	594,041	Rollover 594,041
5.5.2.31 Hampden Street, Royston Lane to Royston Road, Paddington – Road pavement and footpath renewal works (01513)	Works Delayed	Sydney Water have committed to undertake their stormwater infrastructure works in Q1 FY2023/24. Subsequent to Sydney Water works and completion of the Hampden Street works (project # 01513), road pavement works to Sutherland Avenue will be undertaken in FY23/24.	Yes	6,761	980	5,781	Rollover 5,780

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.5.2.33 Bates Avenue - Stairs reconstruction (01668)	Completed	Project completed.	No	154,057	160,460	-6,403	Complete
5.5.2.34 Mahoney Lane, Edgecliff, New South Head Road to Glenmore Road - Road pavement re-sheeting including kerb and gutter, dish drain, footpath and stormwater pit reconstruction (01723)	Tenders or Quotations Called	Project is in procurement phase to engage contractors for construction works to commence in Q2 of FY2023/24 and will be expected to be completed in FY2023/24.	Yes	135,000	37,766	97,234	Rollover 97,235
5.5.2.35 Liverpool Street, Paddington, Glenview Street to Macdonald Street - Road pavement re-sheeting including repair kerb and gutter, footpath and stormwater system upgrade (01724)	Completed	Project completed.	Yes	219,563	213,916	5,647	Complete
5.5.2.36 Norfolk Lane, Paddington, Norfolk Street to End - Road pavement resurfacing including kerb and gutter and footpath repair (01730)	Completed	Project completed.	No	28,957	31,456	-2,499	Complete
5.5.2.37 Edgecliff Road, Woollahra between Old South Head Road and Adelaide Street - Road pavement resurfacing (01735)	Completed	Project completed. Under expenditure on this project will fund over expenditure on other projects.	Yes	412,000	400,790	11,210	Complete
5.5.2.38 Norfolk Street, Paddington, Norfolk Lane to End - Road pavement resurfacing (01742)	Completed	Project completed.	Yes	68,186	68,186	0	Complete
5.5.2.39 Jersey Road Paddington, Moncur Street to Oxford Street - Footpath repair works (01748)	Completed	Project completed.	Yes	84,877	84,877	0	Complete
5.5.2.40 Spring Street, Paddington, Liverpool Street to Prospect Street - Road pavement resurfacing (01749)	Completed	Project completed.	Yes	60,271	51,544	8,727	Complete

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.5.2.41 Russell Street, Vaucluse between Old South Head Road and Palmerston Street - Infrastructure renewal works (design, kerb & gutter, 40% of the footpath reconstruction, pavement reconstruction, reduction in camber, construction of 100m stormwater pipe) (01425)	Completed	Project completed in FY 21/22, with one outstanding invoice processed in FY22/23.	Yes	868	868	0	Complete
5.5.2.42 Rose Bay Promenade Seawall – Conservation/Rehabilitation (01525)	In Progress	Council staff have obtained approval from NSW Heritage to undertake works to the seawall. An on-going program of works will be scheduled to undertake the works in stages. The works scheduled for FY22/23 are completed. The project is continuing into FY23/24.	Yes	80,119	72,246	7,873	Rollover 7,873
5.5.2.43 The Crescent, Vaucluse between Hopetoun Avenue and Hopetoun Avenue - Road pavement footpath, kerb and gutter reconstruction including stormwater system upgrade (01602)	Completed	Project completed.	Yes	22,850	22,849	1	Complete
5.5.2.44 Parsley Bay Wharf rehabilitation works - Design (01607)	Design / Scope of Works	A heritage consultant has reviewed and advised that only restoration works are recommended to be carried out. Therefore project has changed scope to include restorations only on this historical structure. Project is now out for further advice from Heritage Restoration Engineer prior to commissioning any work.	Yes	3,640	153	3,487	Rollover 3,487
5.5.2.45 Old South Head Road, Salisbury Road to Robertson Place - Pavement re-sheeting and reconstruction of footpath (01671)	Completed	Project completed.	No	107,505	107,505	0	Complete
5.5.2.46 Wharf Road Vaucluse, Hopetoun Avenue to End - Road pavement including kerb	In Progress	Construction is underway and works are expected to be completed in Q1 FY23/24.	Yes	99,661	48,690	50,971	Rollover 50,972

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
and gutter repairs as needed (01725) 5.5.2.47 Wentworth Road, Vaucluse, 50 - 54 Wentworth Road - Road pavement resurfacing (01726)	Completed	Project completed.	No	45,717	46,401	-684	Complete
5.5.2.48 Wentworth Road, Vaucluse, Gilliver Avenue to 18 Wentworth Road - Road pavement resurfacing (01727)	Completed	Project completed.	No	35,911	36,597	-686	Complete
5.5.2.49 Kings Road, Vaucluse, Princes Avenue to 57 Kings Road - Road pavement resurfacing (01728)	Completed	Project completed.	No	86,033	86,375	-342	Complete
5.5.2.50 Olola Avenue, Vaucluse, Bombillee Avenue to Petrarch Avenue - Road pavement resurfacing including kerb and gutter and footpath repair (01729)	Design / Scope of Works	This project is in design phase and includes major design work and will be completed in Q1 FY23/24. It is expected to undertake construction works in Q2 of FY23/24, subject to contractor availability. This project will be delivered in conjunction with project #01731.	Yes	310,000	3,842	306,158	Rollover 306,158
5.5.2.51 Olola Avenue, Vaucluse, 13 - 29 Olola Avenue - Road pavement resurfacing including kerb and gutter and footpath repair (01731)	Design / Scope of Works	This project is in design phase and includes major design work and will be completed in Q1 FY23/24. It is expected to undertake construction works in Q2 of FY23/24, subject to contractor availability. This project will be delivered in conjunction with project #01726.	Yes	347,125	71,774	275,351	Rollover 275,351
5.5.2.52 Burrabirra Avenue, Vaucluse, Fitzwilliam Road to Olola Avenue - Road pavement resurfacing including stormwater system upgrade, kerb and gutter and footpath repair (01732)	Design / Scope of Works	This project is in design phase and includes major design work and will be completed in Q1 FY23/24. It is expected to undertake construction works in Q2 of FY23/24, subject to contractor availability.	Yes	475,000	41,848	433,152	Rollover 433,151
5.5.2.53 Rawson Road to New South Head Road, Rose Bay - Stairway reconstruction (01733)	In Progress	Construction is underway and works are expected to be completed in Q1 FY23/24.	Yes	250,000	38,004	211,996	Rollover 211,996
5.5.2.54 Bayview Hill Road, Rose Bay - Road pavement	Design / Scope of Works	Investigation and design work is underway and are to be completed in Q2 FY23/24. Due to the scope of works and	Yes	275,000	33,318	241,682	Rollover 241,681

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
and guardrail reconstruction (01734)		location, it is expected to undertake the construction works in Q3 FY23/24 during a school holiday period.					
5.5.2.55 Parsley Bay - Jetty rehabilitation works (01738)	Deferred	Design complete and referred to Heritage staff for comment. The scope of this project will be determined once discussions are complete.	Yes	275,150	16,380	258,770	Rollover 258,770
5.5.2.56 Parsley Bay - Swimming net replacement and associated works (01793)	In Progress	Application for Development Consent has been approved. Construction expected to commence in Q1 FY23/24.	Yes	200,000	26,849	173,151	Rollover 173,151
5.5.2.59 Salisbury Rd, Rose Bay Ausgrid Restoration Works (01801)	Completed	Project completed.	No	128,000	128,000	0	Complete

**Strategy 6.3: Reduce traffic congestion, noise and speeding.**

**Priority 6.3.1: Maintain public parking infrastructure, manage parking across the municipality and reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.**

6.3.1.1 Woollahra Cycleways Project - Design - Priority 1 Project to be identified in Active Transport Plan (01660)	Design / Scope of Works	This project will progress to investigation and design phase, once Council has endorsed the Active Transport Plan. A Councillor Briefing on the Draft ATP was held in May 2022 and a report on the Draft ATP was presented to Council in Q1 of FY22/23. Public Exhibition on the Draft ATP was undertaken Nov/Dec 2022. A review of submissions is underway and the final ATP will be reported back to Council in Q2 FY23/24.	Yes	97,550	0	97,550	Rollover 97,550
6.3.1.2 Federal Stimulus Road Safety Program – Pedestrian lighting upgrade (01710)	Completed	Project completed.	Yes	276,121	276,381	-260	Complete
6.3.1.3 Bike Parking Facilities - Upgrade across the LGA (01716)	Design / Scope of Works	This project includes the implementation of bicycle facilities such as bike parking and storage, pumping station and other equipment that would improve cycling use across Municipality. A plan to install various parking facilities at a number of locations is being developed. The plan will consider and prioritise recently constructed cycleways and therefore, installation of the bicycle facilities will take place in FY23/24.	No	30,000	0	30,000	Rollover 30,000

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
6.3.1.4 Minor Capital Traffic Works - Urgent traffic capital works projects (01718)	Completed	This budget is to cater for traffic facility improvements required in FY22/23. This includes the installation of kerb blister islands, kerb extensions and other median islands to improve streetscape amenity and road safety. A project to construct a centre median island in New McLean Street, Edgecliff has been completed. A project to install a landscaped kerb blister island in James Street, Woollahra has been completed FY22/23. Under expenditure on this project will fund over expenditure on other projects.	Yes	100,000	94,874	5,126	Complete
6.3.1.5 O'Sullivan Road Cycleway - Separated cycleway Design (01574)	Design / Scope of Works	The design phase is currently underway and consultation will be undertaken following the completion of a design which is anticipated to be undertaken in Q2 FY23/24.	Yes	196,900	64,293	132,607	Rollover 132,607
6.3.1.6 Victoria Road, Bellevue Hill - Bicycle route safety treatments (01717)	Design / Scope of Works	On-road cycling improvements have been identified along Victoria Road, Bellevue Hill, across various intersections as part of the Council's Traffic Management Strategy 2014. These devices should enhance the use of cycling along this route, and improved safety for all road users. Project is currently in design phase with comments from BIKEast being reviewed with the design. Consultation will be undertaken in Q1 of FY23/24, followed by a report to the Local Traffic Committee.	Yes	20,000	11,728	8,272	Rollover 8,272
6.3.1.7 Victoria Road at Bundara Street, Bellevue Hill - Intersection improvements (01794)	Design / Scope of Works	Project is in planning and design phase. There is currently major private construction works underway at the corner of Victoria Road and Bundara Street (131A Victoria Rd), therefore progress on other projects have taken precedence as construction will not be undertaken until completion of the private works.	No	180,000	8,672	171,328	Rollover 171,328
6.3.1.8 New South Head Road, William Street - Norwich Road shared path (01304)	In Progress	All civil works completed and grant acquittal is submitted. The remaining funds will be used for a full landscaping of the Rose Bay Promenade in the first half of FY23/24.	Yes	1,200,155	1,013,981	186,174	Rollover 186,174
6.3.1.9 Norwich Lane/Norwich Road cycleway - Bicycle strategy (01465)	Completed	Project completed. Over expenditure on this project will be funded by under expenditure on other projects.	Yes	212,537	230,433	-17,896	Complete
6.3.1.10 Glenmore Road, Paddington at Liverpool Street - Kerb extensions (01571)	Completed	Project completed.	No	57,098	52,398	4,700	Complete

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
6.3.1.11 Gurner Street, Paddington (southern side near Norfolk Lane) - Bus shelter (01573)	Completed	Project completed.	No	13,291	13,291	0	Complete
6.3.1.12 Paddington Greenway – Planning & Design (01652)	Completed	Design work completed. Council resolved not to proceed with the project. Remaining funds to be returned to the grant provider.	Yes	161,107	94,268	66,840	Complete
6.3.1.13 Glenmore Road at Campbell Street, Paddington - Traffic and pedestrian upgrade - Improve pedestrian and traffic safety by raising the existing pedestrian crossing including pedestrian lighting upgrades (01658)	Completed	Project completed.	No	25,865	25,691	174	Complete
6.3.1.16 O'Sullivan Road, Rose Bay - Threshold & Pedestrian Crossing (01798)	In Progress	Funding has been obtained through Blackspot Funding (TfNSW) for this project. This project has been incorporated into the works already underway in Plumer Road, Rose Bay Streetscape Upgrade (#01404). Construction is underway and it is anticipated that these will be completed in July 2023. Grant funding will be allocated to this project when it is received.	Yes	180,000	174,938	5,062	Rollover 5,062
6.3.1.17 Edgecliff Rd & Grosvenor St, Woollahra - Upgrade Control Signals – Blackspot Grant Funding (01799)	Preliminary Investigation	Project to provide a pedestrian-only phase (scramble) at the traffic signals at Edgecliff Road and Grosvenor Street will be commencing in FY23/24.	Yes	150,000	0	150,000	Revote 150,000
6.3.1.18 Victoria Rd, Bundara to Rivers, Bellevue Hill - Cyclist Safety & Raised Threshold - Blackspot Grant Funding (01800)	Works Delayed	Project has completed consultation and approval process. Ready to be commenced in FY23/24. Construction expected to be scheduled with project # 01717.	Yes	110,000	14,160	95,840	Rollover 95,840

**Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.**

**Priority 9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.**

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Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
9.1.1.3 Plumer Road, Rose Bay - Streetscape upgrade (01404)	In Progress	Construction works are underway, with additional works funded by Blackspot Funding (TfNSW) for the raised pedestrian crossing in O'Sullivan Road, Rose Bay, (#01798). It is anticipated that the construction works in Plumer Road and O'Sullivan Road will be completed in July 2023.	Yes	785,387	757,341	28,046	Rollover 28,046
9.1.1.4 Double Bay Commercial Centre - Double Bay Lanterns (01645) and (01481)	Not Yet Commenced	As reported in the previous quarter, continued technical exploration of options for installation of the preferred lantern style utilising the existing underground power network has not identified a cost effective solution. Consequently, Federal funding for this project was transferred to the Cooper Park Community Hall project (01633). Staff are currently in discussion with Ausgrid to have broken lanterns replaced with similar style lanterns, potentially at Ausgrid cost.	Yes	25,901	16,217	9,684	Rollover 9,685
9.1.1.6 Bay Street Double Bay Pedestrian Plaza & Active Transport Link- Open Space Legacy Grant (formerly Knox Street Double Bay Pedestrianisation) (01649)	In Progress	Late 2022, Council staff applied for a project variation with DPE to transfer funds to Bay Street Pedestrianisation and Active Transport Link project. DPE have approved the transfer of funding from the Knox Street Pedestrianisation Project to the Bay Street Pedestrianisation and Active Transport Link Project. Community consultation was undertaken with detailed designs in Q3 FY22/23 with a report presented to Local Traffic Committee in March 2023 for consideration and approval. Subsequent to LTC approval, a further report was presented to Council at its meeting in April 2023 to advise the project's final design and progress update. Construction works underway at the same time as the Double Bay Ferry Wharf Upgrade construction works delivered by Transport for NSW. It is anticipated that the project will be completed by end of 2023.	No	4,364,272	704,593	3,659,679	Rollover 3,659,679
9.1.1.7 Marine Parade, Watsons Bay - Shared zone and streetscape upgrade (01719)	Design / Scope of Works	This project will progress to investigation and design phase, once Council has endorsed the Active Transport Plan. A Councillor Briefing on the Draft ATP was held in May 2022 and a report on the Draft ATP was presented to Council in Q1 FY22/23. Public Exhibition on the Draft ATP was undertaken Nov/Dec 2022. A review of submissions is underway and the final ATP will be reported back to Council in Q1 FY23/24.	Yes	100,000	0	100,000	Revote 100,000
<b>TRANSPORT &amp; ENGINEERING TOTAL:</b>				<b>\$18,104,276</b>	<b>\$8,923,731</b>	<b>\$9,180,545</b>	

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

## Corporate Services

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.</b>							
<b>Priority 11.1.2: Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.</b>							
11.1.2.1 Asset Management System (00931)	Deferred	Asset Management functionality continues to be explored as a part of Council's wider Enterprise Resource Planning (ERP) Software review. Funds to be reallocated to ERP project scheduled to commence in FY24/25.	Yes	159,074	12,600	146,474	Complete
11.1.2.2 Free public Wi-Fi in commercial centres (01436)	Completed	Free public Wi-Fi continues to be delivered at commercial centres in Oxford St and Double Bay. As reported last quarter, a report was presented to the Small Business Advisory Group on the discontinuation of free public WiFi in Commercial Centres and a focus on expanding the provision of WiFi at Council's community venues. Further investigations are underway with a future report planned to be presented to the FC&S Committee in Q1 FY23/24.	No	0	0	0	Complete
11.1.2.3 PCs Replacement - Replace all PCs due to end of life (01654)	Completed	295 HP Mini PCs were rolled out to staff workstations at all Council sites in Q3, replacing all end of life PCs.	No	399,807	399,807	0	Complete
11.1.2.4 Library all-in-one public PCs - 29 public PCs and 14 OPACs (01656)	Completed	Public PCs and OPACs have been delivered and rolled out to all three Libraries.	No	53,300	53,200	100	Complete
11.1.2.5 Library public laptops - 16 laptops (01657)	Completed	Library public laptops procured and configured in June 2023. Delivery to Woollahra Libraries in progress for completion by 31 July 23.	Yes	21,342	21,546	-204	Complete
11.1.2.6 Replace Uninterruptible Power Supply in Communications/Server Room (01713)	Completed	Works completed.	No	29,990	29,990	0	Complete
11.1.2.7 Replace large Flatbed Scanner (01714)	Completed	Large Flatbed Scanner purchased, delivered and installed.	Yes	32,000	19,995	12,005	Complete
11.1.2.8 Replace spare network switch for redundancy (01715)	Completed	Spare network switch purchased and delivered.	Yes	6,500	3,710	2,790	Complete
<b>CORPORATE SERVICES TOTAL:</b>				<b>\$702,013</b>	<b>\$540,848</b>	<b>\$161,165</b>	

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

## Community Services, Culture & Arts

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.17 Disability Inclusion upgrades to Council buildings (01788)	In Progress	Funds from this project have been transferred to the Rushcutters Bay accessible public toilet (01780) and RANSA accessible toilet (01776), as quotations were higher than estimated. The remaining funds are being used to undertake the wheelchair pathway at the Cottage in Sir David Martin Reserve.	Yes	23,000	450	22,550	Rollover 22,550
5.1.2.18 Cooper Park Community Hall - Internal and external upgrades (01633)	In Progress	Works complete except for AV & EV charger installation which are scheduled for 28 August 2023.	Yes	796,088	711,611	84,477	Rollover 84,477
5.1.2.19 Keyless entry system for 2 hired venues - Cooper Park Hall and Rose Bay Cottage (01632)	Completed	Works completed.	Yes	15,000	8,327	6,673	Complete
5.1.2.20 St Brigids (01371)	In Progress	Upon completion of the defects liability period, the final payment due to the contractor is currently being negotiated. A further Council report will be provided in October updating Council on the negotiations.	Yes	30,000	36,971	-6,971	Complete
5.1.2.21 Hugh Latimer Centre - Roofing and guttering (01631)	Completed	Works completed.	No	42,388	42,260	128	Complete
5.1.2.22 Trumper Park Tennis - Disabled toilets access (01630)	Completed	Works completed.	No	50,000	50,000	0	Complete
5.1.2.23 Sir David Martin Reserve - Drill Hall - Decking and roof replacement (01699)	Completed	Works completed.	No	47,792	47,792	0	Complete

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
5.1.2.24 E J Ward Centre - External brick repairs and replacement of timber staircase (01786)	Works Delayed	Purchase order issued and contractor engaged to rectify the brickwork. Contractor still awaiting approvals from Ausgrid for powerline protection (tiger tails) installation before finalising commencement date.	Yes	60,000	12,835	47,165	Rollover 47,165
5.1.2.25 Sir David Martin Reserve - Drill Hall and Sail Loft - Lighting and electrical upgrades (01787)	Completed	Works completed.	No	16,364	16,364	0	Complete
5.1.2.26 Vaucluse Bowling Club – Refurbishment and upgrade works to improve physical access (01711)	In Progress	Works commenced on 26 April 2023. Works scheduled for completion in October 2023. Additional works proposed to provide accessible pathway to improve access to the tennis courts.	Yes	3,400,000	869,586	2,530,414	Rollover 2,530,414
<b>COMMUNITY SERVICES, CULTURE &amp; ARTS TOTAL:</b>				<b>\$4,480,632</b>	<b>\$1,796,195</b>	<b>\$2,684,437</b>	

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.



## Library Services

Actions	Status	Progress Comments	Comment Updated	Budget (\$)*	YTD Expenditure (\$)	Budget Remaining (\$)	Rollover/ Revote/ Complete
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.27 Kiaora Place Library - Entry foyer carpet replacement (01789)	Completed	Works completed.	Yes	10,000	7,580	2,420	Complete
5.1.2.31 Woollahra Library - Youth Space Upgrade (01802)	Works Delayed	Contractor has been engaged. The builder is awaiting procurement of a joiner. Fully funded from grant received and library budget cost centre 515.	Yes	0	0	0	Complete
<b>LIBRARY SERVICES TOTAL:</b>				<b>\$10,000</b>	<b>\$7,580</b>	<b>\$2,420</b>	
<b>GRAND TOTAL CAPITAL WORKS:</b>				<b>\$37,780,686</b>	<b>\$16,975,706</b>	<b>\$20,804,979</b>	

\* The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations.

Woollahra  
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2022/23 Operating and Operating Capital Budgets Rollovers & Revotes						
Description	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget Remaining \$	2022/23 Rollovers \$	2022/23 Revote \$	Comments
<b>COMMUNITY &amp; CUSTOMER EXPERIENCE</b>						
<b>Library Services:</b>						
Local Priority Grant 22/23 AV upgrade Paddington & Watsons Bay	55,591	-	55,591		55,591	Project in progress - grant funded.
Local Priority Grant 20/21 Digitisation	27,918	26,001	1,917	1,917	-	Project in progress - grant funded.
Local Priority Grant 19/20 Games Space	16,750	-	16,750		16,750	Project in progress - grant funded.
Tech Savvy Seniors Grant	4,622	2,810	1,812	1,812		Project in progress - grant funded.
<b>Community &amp; Cultural:</b>						
Social Research & Planning	70,000	47,969	22,031	22,031		Project in progress.
RAP Implementation	30,000	21,872	8,128	8,128		Project in progress.
Reconciliation Projects	12,461	10,705	1,756	1,629	-	Project in progress.
<b>Communications &amp; Engagement:</b>						
Community Engagement	64,170	21,550	42,620	20,000		Council Resolution to support Yes Strategy
<b>CORPORATE PERFORMANCE</b>						
<b>Information Systems:</b>						
Microsoft 365	288,500	29,925	258,575	258,575	-	Implementation and roll out deferred to FY23/24
Planning Portal API Integration	108,000	61,325	46,675	46,675		Project in progress – balance of grant \$18,675

2022/23 Operating and Operating Capital Budgets Rollovers & Revotes						
Description	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget Remaining \$	2022/23 Rollovers \$	2022/23 Revote \$	Comments
<b>INFRASTRUCTURE &amp; SUSTAINABILITY</b>						
<b>Engineering:</b>						
Rose Bay Pedestrianisation & Traffic Calming Study	60,000	-	60,000	-	60,000	Project not yet started – 50% grant funded
Queen St Woollahra High Pedestrian	30,000	-	30,000	-	30,000	Project not yet started – grant funded
AUSGRID Accelerated LED Rollout	160,780	45,213	115,657	115,657	-	Project in progress – grant funded
Asset Condition Survey - Transport/Road Assets	50,000	5,790	44,210	44,210	-	Project in progress.
<b>Property and Projects Management:</b>						
Lifecycle Maintenance - Cosmopolitan Centre Car Park	45,000	5,549	39,451	39,000	-	Project in progress.
Lifecycle Maintenance - E J Ward Welfare Centre	35,000	35,000	35,000	35,000	-	Project awaiting Ausgrid to install tiger tails
<b>Civil Operations:</b>						
Plant Replacement	4,124,820	1,083,563	3,041,257	1,589,523	1,142,482	Plant to be replaced.
<b>Environment &amp; Sustainability:</b>						
Enhance Biodiversity	74,119	35,519	38,600	16,390	-	Awaiting final report from consultant
Coastal Zone Management Plan	34,820	33,045	1,775	3,550		50% Grant Income 50% working funds (funded from unspent Environment Operating Budget)

2022/23 Operating and Operating Capital Budgets Rollovers & Revotes						
Description	2022/23 Budget \$	2022/23 Actual \$	2022/23 Budget Remaining \$	2022/23 Rollovers \$	2022/23 Revote \$	Comments
<b>PLANNING &amp; PLACE</b>						
<b>Strategic Planning &amp; Place:</b>						
Double Bay Commercial Centre Review	130,364	64,859	65,505	65,505	-	Project in progress.
Streets & Shared Spaces	350,000	324,963	25,037	25,036	-	Project in progress - grant funded.
<b>Development Assessment</b>						
Faster Local Assessment Grant	350,000	205,229	144,771	144,771	-	Project in progress - grant funded.
<b>Operating</b>	<b>1,998,095</b>	<b>977,324</b>	<b>1,055,771</b>	<b>849,796</b>	<b>162,341</b>	
<b>Operating Capital</b>	<b>4,124,820</b>	<b>1,083,563</b>	<b>3,041,257</b>	<b>1,589,523</b>	<b>1,142,482</b>	
<b>Total Operating &amp; Operating Capital</b>	<b>6,122,915</b>	<b>2,060,887</b>	<b>4,097,028</b>	<b>2,439,319</b>	<b>1,304,823</b>	



**Item No:** R4 Recommendation to Council  
**Subject:** **DELIVERY PROGRAM 2022/23 - 2025/26 & OPERATIONAL PLAN 2022/23 PROGRESS REPORT - JUNE 2023**

**Author:** Petrina Duffy, Coordinator Strategy & Performance  
**Approvers:** Tom O'Hanlon, Director Infrastructure & Sustainability  
Scott Pedder, Director Planning & Place  
Sue Meekin, Director Corporate Performance  
Patricia Occelli, Director Community & Customer Experience

**File No:** 23/136478  
**Purpose of the Report:** To review the status of the Priorities and Actions in Council's Delivery Program 2022/23 – 2025/26 and Operational Plan 2022/23 for the six months ending 30 June 2023.

**Alignment to Delivery Program:** Strategy 11.1 Build an efficient organisation that places customers and the community at the heart of service delivery

**Recommendation:**

THAT the June 2023 Progress Report on Council's Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23 be received and noted.

---

**Executive Summary:**

Council adopted its Operational Plan 2022/23 on 27 June 2022 and a revised Delivery Program 2022/23 to 2025/26 on 28 November 2022 in accordance with the Integrated Planning and Reporting (IPR) Legislation for NSW Local Government. The Delivery Program (DP) and Operational Plan (OP) are two of the strategic planning documents that comprise Council's IPR Framework.

It is a requirement under the IPR Legislation that Council report on the progress of its Delivery Program at least every six months. This progress report is for the six month period January 2023 to June 2023.

**Discussion:**

The progress report is attached as **Attachment 1**.

The framework for the progress report is presented by Key Service Areas:

- Environment & Climate Change
- Waste & Cleansing
- Parks, Trees & Recreation
- Land & Building Services
- Transport & Engineering
- Development Assessment
- Strategic Planning, Heritage Conservation & Place
- Compliance
- Governance
- Corporate Services
- Community Services, Culture & Arts
- Library Services
- Customer Experience & Engagement
- Woollahra Preschool.

The full progress report is being presented to both the Finance, Community & Services and the Environmental Planning Committees. The progress report is being tabled as an 'R' item i.e. a Recommendation to Council, with the same Recommendation being tabled at each of the above-mentioned Committees as follows:

THAT the June 2023 Progress Report on Council's Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23 be received and noted.

Once approved by Council the final document will then be uploaded to Council's website as a record of Council's achievements for the period January to June 2023.

**Options:**

This report is for noting only.

**Community Engagement and / or Internal Consultation:**

This report has been compiled using information provided by Directors and Managers in relation to their area of budget responsibility. Once approved by Council the final document will be uploaded to Council's website as a record of Council's achievements for the period January to June 2023.

**Policy Implications:**

There are no direct policy implications arising from this report.

**Resourcing Implications:**

Resourcing implications are outlined within the report.

**Conclusion:**

This report draws together progress comments from the respective Council officers on the June 2023 progress of Council's Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23. It is presented to inform the Committee and community of Council's progress in implementing the actions in its Delivery Program and Operational Plan.

**Attachments**

1. Delivery Program 2022/23 - 2025/26 & Operational Plan 2022/23 - January - June 2023 Progress Report





# DELIVERY PROGRAM & OPERATIONAL PLAN PROGRESS REPORT

January - June 2023

### **Acknowledgement of Country**

Woollahra Council acknowledges the Gadigal and Birrabirragal people who are the Traditional Custodians of this land and we pay our respects to Elders past, present and emerging.

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Rose Bay

Cover image: Collins Laneway, Rose Bay photo by Steven Siewert

## Executive Summary



Welcome to the progress report for Council's Delivery Program 2022 - 2023 to 2025-2026 and Operational Plan 2022-2023, for the reporting period January - June 2023.

This means that the 2023-2024 budget includes additional rates income from the SRV of \$4.3 million, with the components of this being additional operating expenditure for SRV projects of \$2.5 million, with surplus funds of \$1.8 million transferred a new SRV Reserve to fund future year SRV projects, commencing in 2024-2025. Importantly, the SRV will assist us in delivering projects valued at close to \$49 million over the coming years that will see existing assets improved and the provision of some new assets.

Just like the first six months of the 2022-2023 financial year, this last six months has been an incredibly busy time for Council as we continue to deliver services for the community, whilst also focussing heavily on continuing to secure our financial future.

Whilst ever mindful of the impact of an SRV on our community, the SRV, along with a broad range of budget repair initiatives undertaken over recent years, means that Council will now be able to focus on consolidating our financial sustainability, whilst also delivering some priority projects.

As reported in the first half of 2022-2023, in October 2022 Council resolved to apply for a Special Rate Variation (SRV) to assist with the future financial sustainability of the organisation and to be able to deliver a range of priority projects for the community. Then in February 2023, Council applied to the Independent Pricing & Regulatory Tribunal (the IPART) for rate increases beyond the annual rate peg limit, otherwise known as an SRV.

In light of the SRV being in place from 1 July 2023, if you are experiencing financial hardship and are unable to pay your rates, you can find out more about our Financial Hardship Policy and how we may be able to assist you at this link:

On 15 June 2023, the IPART approved Council's application for an SRV in full that will see rates rise by 13.7% in 2023-24 (including the rate peg of 3.7%) and 7.5% in 2024-25 (including the rate peg of 2.5%), with these increases to then be retained in the rate base permanently, effective from 1 July 2023.

[https://www.woollahra.nsw.gov.au/services/rates\\_and\\_property/rates](https://www.woollahra.nsw.gov.au/services/rates_and_property/rates)

As noted earlier, this past six months has seen Council continue to deliver for our community and highlighted below is a snapshot of some of those achievements:

- Stage 1 of the Trumper Park pathway renewal project is now open, from the Trumper Park tennis courts to Edgecliff Train Station (Bowes Ave)
- Across February and March, we supported WorldPride with grant funding for some local events and activations as well as in-kind support.
- Over 220 people were welcomed as Australian Citizens at our Citizenship Ceremonies.
- In May we celebrated our magnificent volunteers who really are the heart and soul of our community.
- There are now over 28,000 active members accessing services at our Libraries and during this six month reporting period, there were 263,814 visits made to our Libraries.
- Received 229 development applications for assessment.
- Finalised new Floor Space Ratio (FSR) and urban greening provisions which will help to safeguard Woollahra's unique local character.
- Undertook 265 food control inspections.
- Installed 2 x new electric vehicle chargers, one in Vaucluse and one in Bellevue Hill.
- Completed the Watsons Bay flood mitigation works.
- Completed internal and external renovations to the much-loved Cooper Park Hall in Bellevue Hill.

As you can see, Council continues to provide a diverse range of services to our community and if you would like your voice heard on any number of the projects or initiatives that we are undertaking, I encourage you to join our online community engagement platform Your Say Woollahra at:

<https://yoursay.woollahra.nsw.gov.au/>

**Craig Swift-McNair,**  
**General Manager**

#### Understanding this report

We have used a traffic light system to indicate the progress of our Operational Plan actions:










## Notices of Motion





A Notice of Motion (NOM) is a request for action adopted by Council during the financial year. Councillors can raise a NOM at formal Council meetings. NOMs are not resourced in the adopted Operational Plan and related Budget at the commencement of the financial year and therefore resources with which to undertake the actions from a NOM, will normally form part of the consideration by Council prior to adopting a NOM. Where resourcing is required to deliver a NOM action/s, this may lead to delayed delivery of already adopted Operational Plan actions. Council staff will keep Councillors informed of any potential delivery impacts to existing Operational Plan action as a result of a NOM or NOMs being adopted by Council.

In the following pages, NOMs are reported in three ways: New – being those NOMs received between January – June 2023; NOMs being actioned via the Council adopted 2022/23 Operational Plan and NOMs either Completed / In Progress / Not Yet Commenced.





In the period 1 January to 30 June 2023, new NOMs as listed below were received. This list reflects the status of the report as at 26 July 2023. Where a report has been tabled to the Finance, Community & Services Committee this is referred to as FC&S; where a report has been tabled to the Environmental Planning Committee this is referred to as EP; where a report has been tabled to the Strategic & Corporate Committee this is referred to as S&C.

NOM Date	NOM Subject & Brief Description	Status
<b>Environment &amp; Climate Change</b>		
<a href="#">27-Feb-23</a> 	<b>Solar Canopies For Car Parking Lots And Rooftop Car Parks</b> Prepare a report, subject to funding being considered and approved as part of the Council budget process, to investigate the feasibility of installing or providing a strategy to install raised solar canopies in parking lots owned or managed by Council.	In Progress; Preliminary research has been undertaken to identify suitable carparks.
<b>Parks, Trees &amp; Recreation</b>		
<a href="#">13-Feb-23</a> 	<b>A Swimmable Harbour</b> Commission a report subject to funding being considered and approved as part of the 2023/24 Budget process to investigate the feasibility (or otherwise) of creating a more accessible, safe and swimmable harbour, including identifying potential locations, with the focus of the report to be on the western harbour area of the LGA.	Not Yet Commenced; Funding has been approved in the FY23/24 Operational Budget to engage a consultant to undertake a feasibility study of creating a more swimmable harbour in the western part of the LGA.

NOM Date	NOM Subject & Brief Description	Status
<a href="#">27-Feb-23</a> 	<b>Squash</b> Liaise with Squash NSW with a view of adding appropriate line marking to the existing hit up wall at Redleaf.	Completed; Following discussions with Squash NSW the line markings on the Redleaf hit up wall have been completed.
<a href="#">13-Mar-23</a> 	<b>Review Woollahra Street Tree Masterplan 2014</b> Review the Woollahra Street Tree Masterplan 2014 to consider opportunities and locations for the planting of Jacarandas both as avenue planting on street verges and on traffic islands and prepare a report to Council to identify locations where Jacaranda planting can take place and how the Woollahra Street Tree Masterplan 2014 can be amended to include this new street enhancement.	In Progress; This NOM will be further investigated as part of the Urban Forest Strategy once it has been on exhibition and a post exhibition report presented to Council.
<a href="#">11-Apr-23</a> 	<b>Synthetic Turf</b> Requests that staff give consideration to the findings and recommendations of the Department of Environment and Planning report of August 2021, and the Chief Scientist's progress report, when reviewing and reporting a final version of its Plans of Management for Woollahra's parks and its Recreation Strategy.	In Progress; The Chief Scientist has provided a summary report and is finalising findings. Once this report is made public staff will give consideration to the findings and recommendations.
<b>Transport &amp; Engineering</b>		
<a href="#">27-Feb-23</a> 	<b>Quarry Street, Paddington</b> Requests that a 10km/hr zone be marked at Quarry Street, Paddington.	In Progress: Investigations have revealed that the site is already signposted as a 10km/h zone. New signage in accordance with current standards have been ordered and will be placed in more prominent locations.
<a href="#">26-Jun-23</a> 	<b>Road Safety New South Head Road</b> Requesting Council approach Transport for NSW to make New South Head Road consistent 50km/h speed limit.	In Progress; Matter has been discussed with senior management at TfNSW, who have asked that discussions be continued with TfNSW representatives.

NOM Date	NOM Subject & Brief Description	Status
<b>Strategic Planning, Heritage Conservation &amp; Place</b>		
<a href="#">27-Mar-23</a> 	<b>Procedure For A Planning Proposal</b> Prepare a report investigating any unintended consequences of resolving that Planning Proposals go to the Environmental Planning Committee before they are presented to the Woollahra Local Planning Panel for advice.	Completed; On 24 April 2023 Council considered a report on any unintended consequences of changing Council's internal planning proposal process, where Council resolved: -to advise the Chair of the WLPP that planning proposals should be considered at a public meeting -request advice and guidance from the Chair of the WLPP on how the public can participate and be heard -staff to consider how Councillors can be briefed about planning proposals prior to lodgement with the WLPP.
<a href="#">11-Apr-23</a> 	<b>Heritage Advice From Woollahra Local Planning Panel</b> Advise the Chair of the Woollahra Local Planning Panel (WLPP) that its position and preference is for all future planning proposals that deal with proposed heritage listings of properties in the municipality to be dealt with and considered in the public forum of the WLPP and not through the electronic forum.	Completed; Council staff have advised the chair of the WLPP that its preference is for planning proposals to be considered at a public meeting of the WLPP. It is anticipated that this will be formalised into the WLPP operational procedures in the second half of 2023.
<a href="#">8-May-23</a> 	<b>Interim Heritage Order And Heritage Listing - 3 Eastbourne Road, Darling Point</b> Undertake an urgent independent assessment of heritage to determine whether an interim heritage order under authorisation can be issued on 3 Eastbourne Road, Darling Point.	Completed; Staff engaged Robertson & Hindmarsh to conduct an urgent heritage assessment of 3 Eastbourne Road, Darling Point. The heritage assessment was reported to the EPC meeting on 3 July 2023, and on 10 July 2023 Council resolved that no further action be taken to progress the listing of 3 Eastbourne Road, Darling Point.
<b>Compliance</b>		
<a href="#">26-Jun-23</a> 	<b>The Royal Hotel Paddington - Building Information Certificate</b> Requesting the GM prepare a report on the BIC to be presented to Council - The Royal Hotel Paddington - Building Information Certificate BIC 46/2022.	In Progress; NOMs to be addressed through a report to the relevant Committee then to Council before September 2023.



NOM Date	NOM Subject & Brief Description	Status
<b>Governance</b>		
<a href="#">27-Mar-23</a> 	<b>Recommendations From Standing Committees To Council Meeting</b> Implement the tabling of reports from the formal Standing Committees (being the Finance, Community & Services Committee, the Environmental Planning Committee and the Strategic & Corporate Committee) to the next Council meeting in the Council meeting cycle.	Completed; Tabling of reports from Standing Committees (including Environmental Planning Committee, Finance, Community & Services Committee and Strategic & Corporate Committee) are referred to the next Council meeting in the Council meeting cycle. This commenced in April 2023.
<a href="#">13-Feb-23</a> 	<b>Australia Day</b> Ensure that from January 2024 Citizenship Ceremony/s on one of the three days before or after Australia Day.	Completed; Noted for action from January 2024.
<b>Community Services, Culture &amp; Arts</b>		
<a href="#">27-Mar-23</a> 	<b>The Uluru Statement From The Heart &amp; The Voice To Parliament</b> Prepare a report on developing a Council information and community education strategy on the Voice (the YES Strategy).	Completed; Reports submitted to Council on 8 May, 2023, with subsequent reports presented to 26 June 2023 and 10 July, 2023. Information and community education strategy in implementation stage.
<b>Communications &amp; Engagement</b>		
<a href="#">27-Mar-23</a> 	<b>DA Advertising In Wentworth Courier</b> Ensure that Council no longer advertises Development Applications (DAs) in the Wentworth Courier and that the Woollahra Community Participation Plan be amended to reflect this change.	In Progress; Expected to cease in August 2023 following consultation with Manager Development Assessment. Advertisement copy will redirect readers to our website for development notifications. WCPP amended after public exhibition and resolution of Council on 26 June 2023.

### Council resolution 24 April 2023 relating to outstanding Notices of Motion

An update report on the status of outstanding Notices of Motion was tabled to Council 24 April 2023. A record of Notices of Motion which were resolved as closed through that report is available [here](#).

### Notices of Motion actioned via the Operational Plan 2022/23




Resourcing has been allocated to address actions arising from the following open Notices of Motion in the current Operational Plan 2022/23. Progress comments will appear in this report under the relevant priorities.





NOM Date	NOM Subject	Priority	Page
<b>Parks, Trees &amp; Recreation</b>			
<a href="#">06-Apr-20</a>	Street Play Initiative	5.1.1	30
<a href="#">22-Jun-20</a>	Street Tree Management Plan for Figs in Municipality	7.1.1	31
<b>Transport &amp; Engineering</b>			
<a href="#">25-May-20</a>	Street Inlay Audit and Rectification	4.2.1	35
<a href="#">29-Sep-20</a> & <a href="#">14-Jun-22</a>	Hydrogeological and geotechnical study for the Rose Bay/Lower Bellevue Hill Catchment Area below the ridgeline at Drumalbyn Road to begin immediately on 1 July 2022	4.1.1	35
<a href="#">29-Sep-20</a>	Pedestrianisation and Traffic Calming Measures for Rose Bay	6.3.1	37
<b>Strategic Planning, Heritage Conservation &amp; Place</b>			
<a href="#">22-Jun-20</a>	Rose Bay Centre Improvements and Place Plan	9.1.1	65
<a href="#">22-Feb-21</a>	Worldwide Pride 2023	9.1.1	67
<a href="#">14-Feb-22</a>	Strengthening Protections for Character Buildings	4.2.1	63




**Previous Notices of Motion Completed, In Progress or Not Yet Commenced during this reporting period**





The below Notices of Motion were received prior to 1 January 2023. Resourcing has been allocated to prepare responses to the Notices of Motion during the reporting period. This list reflects the status of the report as at 26 July 2023. Where a report has been tabled to the Finance, Community & Services Committee this is referred to as FC&S; where a report has been tabled to the Environmental Planning Committee this is referred to as EP; where a report has been tabled to the Strategic & Corporate Committee this is referred to as S&C.



Note: Notices of Motion reported as completed in previous progress reports do not appear in this list.

NOM Date	NOM Subject & Brief Description	Status
<b>Waste &amp; Cleansing</b>		
<a href="#">28-Nov-22</a> 	<b>Soft Plastics</b> Writes to Woolworths, Coles and the Federal and State Environment Ministers expressing disappointment that the REDcycle Service has been suspended and urge that all stakeholders.	In Progress; Letters from the Mayor covering parts 1.i. ii. & iii of the NOM were sent to the relevant parties on 19 December 2022. Other aspects of the NOM are in progress and will be reported to Council before 31 August. Advice has been sought by an expert consultant on options for soft plastics recycling and that advice is currently being reviewed by staff.
<b>Parks, Trees &amp; Recreation</b>		
<a href="#">26-Oct-20</a> 	<b>Plans of Management</b> Prepare a further report the preferred strategic approach outlines the preferred strategic approach to updating Plans of Management for those parks and open spaces across the Woollahra local government area which are not Crown Land Reserves and therefore not captured in the review noted above; includes a delivery timetable; and is received by Council in connection with the presentation of Crown Lands Plans of Management review report.	Completed; This NOM has been dealt with in the post exhibition report for the draft Crown Land Plans of Management which was adopted by Council on 24 July 2023. The final resolution included the following; That the Community Land Plans of Management review follow the same process and format that has been delivered in the preparation of the Crown Land Plans of Management.
<a href="#">28-Nov-22</a> 	<b>Urban Forest Strategy</b> Undertake a broad strategic review of Council's overall Open Space and Trees section of Council as part of the service review program for 2022-2023 (incorporating any work already	In Progress; The Councillor Briefing on the Urban Forest Strategy was held on 20 March 2023. Staff reviewed all feedback and presented a report to Council on 10 July 2023 where it was resolved to place the

NOM Date	NOM Subject & Brief Description	Status
	<p>undertaken with regard to maintenance operations of the Open Space &amp; Trees section) and that this review include a focus on consideration of how Council will best implement the objectives of its urban forest strategy. Provide a briefing to Councillors on the draft urban forest strategy in February/March 2023 with a view of tabling the Urban Forest Strategy to the Environmental Planning Committee. Give urgent consideration to remedying the high proportion of vacant street tree pits or dead trees in the Cooper Ward, and along Old South Head Road and New South Head Road.</p>	<p>UFS on public exhibition. The exhibition period will run from 19 July - 31 August 2023. An external consultant was appointed in March 2023 to conduct a Service Review. A draft report has been completed and a Councillor briefing will be presented in Q1 of FY23/24.</p>
<b>Transport &amp; Engineering</b>		
<p><a href="#">27-Jul-20</a></p> 	<p><b>30km Speed Zone</b> Investigate and prepare a report regarding the potential to implement 30km/h zones or 40km/h zones in certain areas of the Woollahra Municipality.</p>	<p>In Progress; Potential 30km speed zones are included in Council's draft Active Transport Plan, and will be reported to Council in the coming months.</p>
<p><a href="#">5-Jul-21</a></p> 	<p><b>Truck Staging Area for Developments</b> Call for State Government to plan and designate Truck Staging Area for Developments in Eastern Sydney – Adopt as part of the development consent process for all development a designated truck staging area away from residential streets.</p>	<p>In Progress; This task is delayed as staff are seeking to develop a common position with neighbouring Councils regarding a suitable truck staging location for developments in the Eastern Suburbs. It is anticipated that a letter will be sent to the Planning minister in Q2 of FY23/24.</p>
<p><a href="#">28-Mar-22</a></p> 	<p><b>Timed Parking in Watsons Bay</b> Investigate the introduction of timed parking for all or some streets in Watsons Bay to the north of Military Road.</p>	<p>In Progress; Study has been undertaken and results will be reported to Woollahra Local Traffic Committee in August 2023.</p>
<p><a href="#">25-Jul-22</a></p> 	<p><b>Angled Rear To Kerb Car Parking In Double Bay</b> Investigate the feasibility (including costs) of implementing angled rear to kerb car parking in Double Bay, for the purpose of addressing the loss of parking and revenue in Knox Street</p>	<p>Not Yet Commenced; This has not been prioritised now that the Knox Street project is not proceeding at this time. This will be scheduled for consideration later in FY23/24.</p>

NOM Date	NOM Subject & Brief Description	Status
	due to the proposed pedestrianisation including consideration of any impact on building a safe cycle network.	
<a href="#">31-Oct-22</a> 	<b>Kiosk Substations</b> Make inquiries of Ausgrid as to whether any areas in the Woollahra municipality have reached electrical grid capacity and as to why there are so many installations of kiosk substations in the municipality.	In Progress; Manager Engineering Services has commenced communication with Ausgrid on the issue.
<a href="#">12-Dec-22</a> 	<b>No Right Hand Turn Into Knox Street From New South Head Road</b> Liaise with Transport NSW as soon as reasonably practical to review the Knox Street intersection to improve vehicular safety by prohibiting right hand turns into Knox Street from New South Head Road, Double Bay.	In Progress; A Traffic Management Plan together with a design plan to restrict right turn movements from New South Head Road into Knox Street was approved by Transport for NSW in October 2022 as part of the proposed Knox Street Pedestrian Project. Noting that the Knox Street project is not proceeding at this time, Council's Engineers have commenced discussions with Transport for NSW (TfNSW) to seek their views on the proposal to proceed to restrict right turn movements from New South Head Road into Knox Street. Should TfNSW support in principle the proposed right turn restriction, Council's Engineers will then prepare a Traffic Management Plan and present a report to TfNSW for consideration and approval, before reporting to the Woollahra Local Traffic Committee meeting and Finance, Community Services committee meeting for endorsement.
<b>Development Assessment</b>		
<a href="#">26-Jul-21</a> 	<b>Enforceable DA Conditions relating to footpaths</b> Prepare a report to investigate the feasibility of additional enforceable conditions of any Development Application (DA) which requires all footpaths to be maintained in a manner that provides a safe path.	In Progress; NOM to be addressed through a report to the relevant committee in September 2023.

NOM Date	NOM Subject & Brief Description	Status
<p><a href="#">6-Oct-21</a></p> 	<p><b>Protected wash areas</b> Prepare a report on the review our standard conditions of consent to determine how they can be strengthened with regards to managing run off from slurry and the requirements around Protected wash off areas and education can be done to educate builders and renovators on the importance of essential erosion and sediment controls to prevent run off from their building sites entering our waterways.</p>	<p>In Progress; NOM to be addressed through a report to the relevant committee in September 2023.</p>
<b>Strategic Planning, Heritage Conservation &amp; Place</b>		
<p><a href="#">14-Feb-22</a></p> 	<p><b>Substations &amp; Electrical Infrastructure</b> Review and prepare a report to Council, on measures that can be taken in its planning instruments (including any amendment to its current Development Control Plan or Local Environmental Plan, amongst others) to ensure that all development in the municipality that requires, or may foreseeably require, the installation of an electricity substation or some form of upgraded electrical infrastructure ("infrastructure").</p>	<p>In Progress; Staff have consulted with Ausgrid, local architects and sought legal advice on this matter. A report to EP Committee is expected in the second half of 2023.</p>
<b>Compliance</b>		
<p><a href="#">14-Feb-22</a></p> 	<p><b>Determination of Building Information Certificates by Council</b> Prepare a report that details proposed methods and processes (including any procedure for notification of a Building Information Certificates (BIC) to Councillors) for the calling of a BIC by a Councillor to Council, with a view to amending the Code of Meeting Practice to reflect this.</p>	<p>In Progress; Report scheduled to be reported to Council with the NOM for the The Royal Hotel Paddington - Building Information Certificate.</p>
<p><a href="#">25-Jul-22</a></p> 	<p><b>Impacts Of Site Contamination</b> Prepare a report in relation to the impacts of site contamination to strengthen Council's planning controls regarding site contamination and disposal of contaminated site water during construction.</p>	<p>In Progress; NOM to be addressed through a report to the relevant Committee then to Council before October 2023.</p>

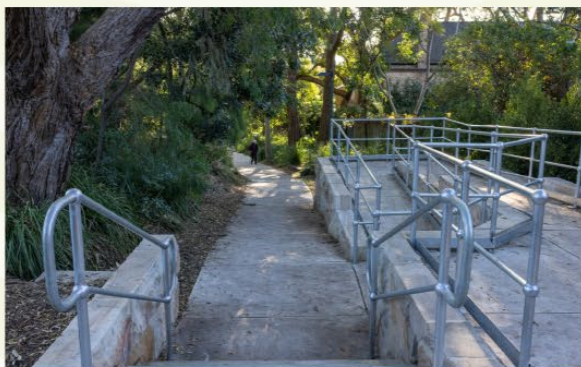
NOM Date	NOM Subject & Brief Description	Status
<b>Governance</b>		
<p><a href="#">26-Oct-20</a></p> 	<p><b>Councillor Indemnification</b>                      Prepare a report for consideration by Council on the merits of reviewing Council's current Payment of Expenses and Provision of Facilities Policy so that Councillors acting in good faith in their role as a Councillor are indemnified for reasonable expenses incurred by them in defending legal proceedings and/or obtaining medical services and/or relation to any property damage.</p>	<p>In Progress; A report on the Payment of Expenses &amp; Provision of Facilities Policy is to be prepared and will include reference to Councillor Indemnification. The report is scheduled to be presented to Council in FY23/24.</p>
<p><a href="#">26-Apr-21</a></p> 	<p><b>Legal Services Panel Review</b>                      Present a recommendation on a way forward to reconstitute the former Legal Services Review Panel.</p>	<p>In Progress; Legal advice has been received in relation to the role of the Legal Services Panel Review with a meeting to discuss this to be scheduled with three Councillors (Clrs Robertson, Shapiro and Wynne) in August / September 2023.</p>

# Environmental

January- June 2023 highlights



Trumper Park path upgrades for disabled access



Trumper Park path upgrades for disabled access



EV Charger at Birriga Road, Bellevue Hill

## ✓ Winner

At the NSW Local Government Excellence Awards, Woollahra, Waverley & Randwick Councils were named winners of the Partnerships & Collaboration Award for our Regional Environment Program delivered by our Environment & Sustainability team.

## Trumper Park

Stage 1 of the Trumper Park Pathway renewal project to improve the pathway from the Trumper Park Tennis Courts to Edgecliff Train Station (Bowes Avenue) is open, with the section of path alongside Quarry Street to follow shortly.

## EV chargers

2 new electric vehicle chargers have been installed in the municipality, at Old South Head Road, Vaucluse and Birriga Road, Bellevue Hill.



# Economic

January- June 2023 highlights



WorldWide Pride activation in Five Ways, Paddington



## WorldPride 2023

Placemaking grants recipients hosted events in the local area to celebrate WorldPride. These included events by Head On who presented Queertography, an outdoor photography exhibition celebrating LGBTQIA+ experiences, visibility, and giving depth to queer representation.



Parklet activation



## Parklets

A parklet was placed in Collins Avenue opposite Rose Bay beach. A QR survey code indicated over 80% of respondents agreed that the installation of the parklet increased the amount of time they spent in the Centre.



Streets as Shared Spaces activation installation, Rose Bay



## Activation

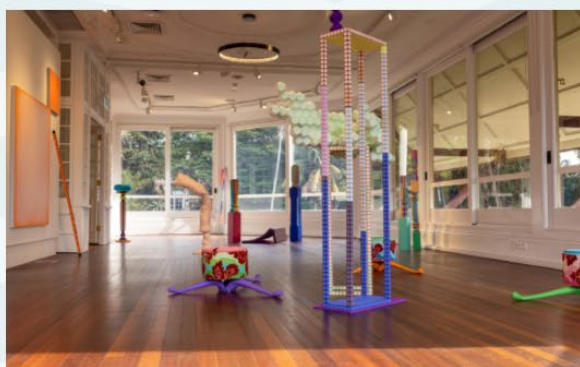
A new Rose Bay Place Plan 2023-2028 was endorsed by Council on 26 June 2023. This a strategic guide to place activation and economic development in Rose Bay. Read the Plan [here](#).

# Civic Leadership

January- June 2023 highlights



Dance for Parkinsons event held 22 March 2023 at the Cultural Hub



Colour Bind exhibition at Woollahra Gallery at Redleaf featuring works by Sue Hanckel, Alice Laura Palmer and Sarah Edmondson



Sapphic Literary Lounge event at Watsons Bay Library held as part of WorldWide Pride 2023



## Partnerships

Council has worked in partnership with local community organisations and networks to produce a range of collaborative events including Seniors Festival with 19 collaborative events.



## Exhibitions

18 exhibitions were staged at the Woollahra Gallery at Redleaf with a total of 6,791 visitors over this period.



## Libraries

Woollahra Libraries has 28,024 active Library members regularly accessing library services. There were 263,814 visits this period (4.9 visits per capita) and a total of 280,651 loans (5 per capita).

## Social

January- June 2023 highlights



Citizenship celebrations

### **Welcome!**

At our citizenship ceremonies we welcomed 225 conferees and their guests (an average of 80 people per ceremony) to 7 separate ceremonies.



As part of WorldWide Pride 2023 celebrations Woollahra Libraries hosted a Drag Storytime

### **Celebrate**

Council staff from various departments across Council worked collaboratively with the WorldPride Sydney 2023 team and the community to successfully deliver a number of events and activations throughout February 2023 to March 2023 in celebration of WorldPride.



Celebrating our volunteers 16 May 2023 for Volunteer Week


### **Volunteers**

We celebrated our fabulous Cultural, Bushcare, HarbourCare and Library volunteers in Volunteer week with a string quartet performance from Woollahra Philharmonic Orchestra and a native golden wattle to seedling to plant. Learn more about volunteering opportunities [here](#)

## Environment & Climate Change

### Strategy 5.4: Reduce impacts of local flooding and improve floodplain risk management.


Ref	Priority	Progress Comments
5.4.1	Ensure appropriate Floodplain Risk Management Plans are in place for the various catchments in Woollahra.	Floodplain Risk Management Plans are progressively being developed for various catchments within the Woollahra Municipality. Once these Floodplain Risk Management Plans are completed they are referred to the Woollahra Flood Risk Management Committee and Council's Environmental Planning Committee for adoption. Floodplain risk management studies and plans have been completed for Rushcutters Bay, Double Bay, Rose Bay and Watsons Bay, Paddington.

Project / Action	Deliverable	Status	Stage	Progress Comments
Pending funding from the Dept. Planning & Environment, complete Flood Risk Management Plans for Vaucluse & Darling Point catchments.	Complete Plans for Vaucluse & Darling Point catchments and refer to the Floodplain Risk Management Committee for Council adoption.	Not yet commenced 	Awaiting commencement date	Funding applications have been made to the Department of Planning and Environment to develop flood studies and plans for Vaucluse, Darling Point. These applications were not successful.  The Flood studies and plans for Vaucluse and Darling Point remain priorities. Staff are commissioning small scale flood studies as and when required until area-wide flood studies are resourced.


Ref	Priority	Comments
5.4.2	Develop and implement a five year Capital Renewal Program for stormwater drainage infrastructure and management of stormwater pollutants.	Stormwater Drainage Infrastructure Program has been developed and is based on various Council Flood Studies and Flood Risk Management Studies and Plans.  In June 2023 Council was advised by the Independent Pricing & Regulatory Tribunal (IPART) that our application for a Special Rate Variation was successful. This will provide \$13.9m in funding over 10 years to complete priority projects to expand the capacity of our stormwater network, as well as funding an increased level of drainage and pipe repair works across the LGA to ensure the network is functioning at optimum efficiency.

### Strategy 7.1: Protect and maintain trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.

Ref	Priority	Progress Comments
71.3	Educate and partner with the community on the protection of natural areas and waterways, including Bushcare.	Council supported 29 HarbourCare clean-up events from January to June, at Rose Bay, Watsons Bay, Camp Cove and Parsley Bay. This included a community event for Clean Up Australia Day in March. Council also continued to coordinate the Bushcare program across 10 sites, including plant propagation at Council's Paddington nursery.

Project / Action	Deliverable	Status	Stage	Progress Comments
Support and promote Council's HarbourCare and Bushcare Programs and other engagement activities.		Completed / Achieved 	On schedule	In a new collaboration, Woollahra Bushcare volunteers combined with Randwick Bushcare volunteers to assist with ecological restoration at Parsley Bay and Wylies Baths (Randwick). This enabled both teams of volunteers to exchange ideas and learn from one another. A native habitat plant giveaway was offered to schools, 8 schools participated.


Ref	Priority	Progress Comments
71.4	Implement actions from the Biodiversity Conservation Strategy.	Consultants have continued to review Council's Biodiversity Conservation Strategy, which is due for completion in July 2023. A capital project to undertake restoration of bushland at Rose Bay Park was completed. Projects continue to be implemented as detailed in the April-June 2023 <a href="#">Capital Works report</a> .

Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake biennial biodiversity and environmental monitoring program.	Biodiversity data collected.	Completed / Achieved 	On schedule	The biennial biodiversity and environmental monitoring was completed in FY21-22 and will next be undertaken in FY23-24. The results have been developed into <a href="#">Stories of Local Biodiversity</a> available on our website.


**Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.**

Ref	Priority	Progress Comments
72.1	Implement a five year Capital Renewal Program for stormwater drainage infrastructure and management of stormwater pollutants.	Capital Renewal Program projects are incorporated into Council's future CapitalWorks program for renewal and/or upgrade. As part of the Special Rate Variation funding, gross pollutant traps (GPTs) and water sensitive urban designs (WSUDs) will be incorporated where possible to mitigate and manage stormwater pollutants.

Ref	Priority	Progress Comments
72.2	Implement a program of capital works for water quality improvement, including installation of stormwater quality improvement devices such as raingardens and Gross Pollutant Traps (GPT).	As detailed in the April-June 2023 <b>Capital Works report</b> , a new GPT has been designed to treat water flowing to Cooper Creek, which will be installed in FY23/24. A GPT in Collins Avenue Rose Bay is in development. A raingarden has been installed at Cliff Street Watsons Bay.

Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Environment & Sustainability	90% of works Completed / In Progress by 30 June 2023	Delays 		13 projects programmed; 30% (4/13) are Completed or In Progress (defined as construction having commenced). The most recent progress update is available in the April-June 2023 <b>Capital Works report</b> . The installation of the gross pollutant traps (GPTs) has been scheduled in FY23/24 to minimise community disruption.


Ref	Priority	Progress Comments
72.3	Collaborate with partners to develop and implement programs to improve water quality.	Collaboration with Beachwatch, Sydney Water, Transport for NSW, the Member for Vacluse and members of the local community continues through the Rose Bay Beach Working Party. The terms of reference for the Working Party have been reviewed and expressions of interest advertised for community representatives. Other collaboration on catchment-wide water quality issues has taken place with the Sydney Coastal Councils Group and the Parramatta River Catchment Trust. Staff provided a presentation about water quality at Rushcutters Bay for the 'Litter Free Sydney Catchment Tour'.

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop Coastal Management Programs for the Woollahra LGA.	Progress the Eastern Beaches Coastal Management Program	Completed / Achieved 	On schedule	Stage 2 of the Greater Sydney Harbour Coastal Management Program has been completed, including: investigation of effectiveness of current stormwater management; identification of Council needs and management options to improve waterway health; and a review of options to establish a governance framework and funding structure to enable long term coordinated management. Staff continue to collaborate with other catchment Councils to progress the CMP and provided a presentation about water quality at Rushcutters Bay for the 'Litter Free Sydney Catchment Tour'.

Ref	Priority	Progress Comments
72.5	Take appropriate and timely action in response to pollution incidents.	Staff assist with pollution incident response as required. Compliance staff participated in Sydney Coastal Councils Group 'Get the Site Right' erosion and sediment control inspection and education day in May.


**Strategy 8.1: Reduce greenhouse gas emissions.**

Ref	Priority	Progress Comments
8.1.1	Provide programs and projects to reduce local greenhouse gas emissions.	Annual auditing of Council's carbon footprint has been completed and Climate Active certification of carbon neutral accreditation achieved. Programs to reduce community emissions continue to be implemented through the 3 Council Regional Environment Program. A series of 'Go Electric' information sessions were held, content included in community newsletters, and information provided on Council's website to educate local residents about how to reduce emissions.


Project / Action	Deliverable	Status	Stage	Progress Comments
Participate in and implement projects arising from the Three Council Regional Environment Program.	3 Council Regional Environment Program projects including Solar My Suburb and electric vehicle charging.	Completed / Achieved 	On schedule	The 3 Council Regional Environment Program has continued to roll-out the Solar My Suburb and Solar My School programs. Kambala School has had a feasibility study completed. The 18 Footers Sailing Club is installing an 80kW solar system and the Jewish Women's Association is installing 20.6kW. The Energy Smart Cafes program is assisting cafes to reduce their energy use. The 3 Council REP is continuing to work with a number of organisations to support EV charging, including an ARENA funded Australian-first trial of installation of EV chargers on light poles. A regional electric vehicle charging strategy has been drafted and will be reported to Council in August.

**Strategy 8.2: Provide support to the community to reduce their environmental impact.**

Ref	Priority	Progress Comments
8.2.1	Coordinate educational events and Council's Environmental Grants Program.	Support is provided to community groups, such as the community gardens, to implement environmental initiatives and hold educational events. In March a series of events were supported at the community gardens for Neighbour Day.

Project / Action	Deliverable	Status	Stage	Progress Comments
Deliver Council's environmental grants program.	Grant funds distributed and projects completed.	Completed / Achieved 	On schedule	Council's annual community environmental grants were awarded to 8 organisations for a range of environmental projects. The projects completed include community workshops about EV charging which was held by Rotary Rose Bay, community workshops about installing rooftop solar by Jewish Women's Sustainability Initiative, installation of habitat gardens at Rose Bay Public School and the Scots College, development of an environmental education space at Glenmore Road Public School, and development of a recycling system at Goodstart Early Learning.


Ref	Priority	Progress Comments
8.2.2	Implement the Environmental Education Program for each year.	Monthly Environment E-Newsletters were distributed to the database of subscribers and environmental content included in the hardcopy Woollahra newsletter to promote participation in the Environmental Education Program.

Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and implement a program of environmental education initiatives to address a range of issues.	Environmental education initiatives delivered to the community.	Completed / Achieved 	On schedule	Education sessions have been held for staff, the local community and schools, including: community- rockpool rambles, whale watching tours, a series of three 'Go Electric' workshops, presentation at the Arboreal Narratives event, composting and pickling workshops; staff sessions about Powerful Owls, and training to use Council's e-bike; sessions for schools and preschools about supporting school green teams / champions, reducing canteen waste, water quality, and establishment of a bushfoods garden at Woollahra Preschool.



**Strategy 8.3: Prepare for and adapt to the impacts of climate change.**

Ref	Priority	Progress Comments
8.3.1	Develop and implement projects to enable climate change adaptation.	Consultants WSP finalised development of a Climate Change Risk Assessment and Adaptation Plan. Identified risks are being incorporated into Council's operational risk register and adaptation actions will be incorporated into future Operational Plans.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement actions adopted by Council to address the climate emergency.	Maintain Council's carbon neutral certification under the Climate Active Program.	Completed / Achieved 	On schedule	In July 2022 Council's contract for 100% renewable electricity commenced, which will significantly decrease Council's carbon emissions. In March Council's Climate Active certification for FY21-22 was approved, confirming Council's carbon neutral status for the 2021-22 FY.

**Strategy 8.5: Reduce potable water usage by Council and encourage reduced usage on private**

Ref	Priority	Progress Comments
8.5.1	Integrate water sensitive urban design into local infrastructure and development and investigate stormwater re-use.	Opportunities are explored through our Capital Works Program to integrate water sensitive urban design into our local infrastructure. Within the current FY22/23 a water sensitive urban design is included within the Watsons Bay Flood Mitigation Work project which is expected to be delivered by mid-2023. In addition to this Collins Avenue GPT is in development stage to be constructed in FY23/24.
8.5.2	Implement projects to reduce Council's water usage.	Monitoring of Council's water use is ongoing. Any anomalies are investigated and addressed. A rainwater tank has been installed at Cooper Park Community Hall.
8.5.3	Work with neighbouring Council's to implement programs aimed at reducing community water use.	The WaterFix Program has been extensively promoted to residents living in apartment blocks, however there has been a low uptake in the program. As a result, the 3 Council Regional Environment Program is now looking to trial the Waterfix Program in schools.

## Waste & Cleansing

### **Strategy 5.2: Provide and maintain safe, clean, serviceable public infrastructure including roads, footpaths, bicycle facilities, parks, open spaces, stormwater drains and seawalls.**



Ref	Priority	Progress Comments
5.2.1	Implement the infrastructure maintenance programs for all classes of public infrastructure.	During the reporting period, Council received 127 CRMs for footpath defects. Of these 115 were completed within this period. A further 315 were identified by Council inspectors, with 35 completed within this period. Many of these did not require works to be conducted, but were minor defects noted to monitor.


### **Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.**

Ref	Priority	Progress Comments
7.2.4	Provide street cleaning services to minimise litter and dirt entering the stormwater drainage system.	9 CRMs were received and actioned for the cleaning of business centres during the reporting period in addition to the routine maintenance and cleaning by business centres staff.
7.2.5	Take appropriate and timely action in response to pollution incidents.	There were no pollution incidents during the reporting period.



### **Strategy 8.4: Encourage and assist our community to be leaders in waste management and resource recycling.**

Ref	Priority	Progress Comments
8.4.1	Encourage greater participation in waste reduction, recycling and other measures to minimise waste.	Our FY22/23 diversion rate of waste, recyclables and organics collected from kerbside bins is 55% which is slightly down on the FY21/22 rate. This is due to an overall decline the tonnages collected. During this period Council encouraged participation in waste management services, events and programs. This included promotion and hosting compost workshops, re-signing our partnership with the Bower, continuing to provide school workshops via Keep Australia Beautiful, jointly hosting Recycle it Saturday, ongoing participation in the Compost Revolution program, Council uniform recycling program, Letter box drop to all unit blocks regarding Kitchen to Compost Service, E-waste recycling and promotion of services and activities via What's on, Environment and Woollahra newsletters. A new truck art competition has been announced and information circulated to primary schools in Woollahra and planning has begun for Clothing Drop off donation day in partnership with the Red Cross for second half of the calendar year.

Project / Action	Deliverable	Status	Stage	Progress Comments
Participate in regional waste avoidance/reduction recycling projects and events.	National recycling week, Clean Up Australia Day, Second Hand Sunday and The Garage Sale Trail.	Completed / Achieved 	On schedule	Clean-up Australia Day took place on March 5 with all of our regular sites taking part including Watsons Bay beaches, Rose Bay, Vaucluse and Double Bay foreshores. Many community and corporate groups took part. Council ran an event with harbour care volunteers and the community on Rose Bay Beach. We collected 53kg of litter. Remnant plastics, broken up bit of foam/polystyrene and cigarette butts were at the top of the list for most littered items. As part of Compost Awareness week in May, we ran a compost workshop at the Rose Bay Community garden which was well attended by approximately 15 residents. Other workshops and online events were hosted by Compost Revolution staff.
Carry out education programs to relevant stakeholders.	Increase in litter collection devices and services throughout the LGA for stormwater quality management.	Completed / Achieved 	On schedule	Council continues to work with SSROC and the 3 Council program to educate residents and schools. Provision of waste workshops to primary schools is on-going via Keep Australia Beautiful. Three schools were visited in terms 1 and 2. They were Double Bay Public, Glenmore Rd Public, McAuley Catholic. Glenmore Rd received workshops for all years K-6 and the other schools received workshops for year 3 students. All students involved showed a good understanding of waste and recycling. Further schools and early learning centres have been booked for term 3. Council continues to promote Kitchen to Compost via our newsletters, social media and other communications mediums. In June, a pop-up stall was hosted by Council at the Double Bay food markets by waste staff to promote Kitchen to Compost. A number of caddy bins and re-useable shopping bags were distributed on the day. In addition a postcard mailout for unit blocks was undertaken to provide further engagement with residents. Planning has begun for a community donation day in partnership with the Red Cross to support their programs and engage our community in recycling and re-use as well as new residential recycling education campaign including resources such as new and revised brochure and recycling bag for unit blocks is being developed.

Project / Action	Deliverable	Status	Stage	Progress Comments
Encourage the recycling of organics through the 3 Council Compost Revolution.	Increase on the organic waste diverted from landfill.	Completed / Achieved 	On schedule	Compost Revolution is advertised on our website and at intervals in our Council newsletters and social media. A new product 'SubpodWormfarm' has been added to the website and several workshops were run during this period including 'Troubleshooting and Discussions for Experienced Composters', 'Compost Revolution Autumn Webinar', and 'Guide to Composting and Worm Farming for Beginner'.





Ref	Priority	Progress Comments
8.4.2	Conduct cost effective and efficient waste collection and recycling to residents and businesses and conduct organics recycling services.	Councils waste services are conducted in accordance with set budgets. 10,358 tonnes of general was collected in the FY22/23 which is 709 tonnes less than the previous year. 5,266 tonnes of recycling was collected during FY22/23 which is 866 tonnes less than the previous year. FOGO service is provided to all residents, with 4,175 tonnes of organics was collected which is 268 tonnes less than the previous year.



Project / Action	Deliverable	Status	Stage	Progress Comments
Carry out the household clean-up collection service, totalling 3 collections per zone annually.	Collection of non-recyclable bulky household items from 11 defined zones covering the LGA.	Completed / Achieved 	On schedule	The clean-up is run 3 times per calendar year. The first half of the year sees 1 clean-up for each of the 11 zones and takes a break in April-June. This round has been completed with 656 tonnes collected. This was 145 tonnes less than last year. The remaining two clean-ups for each zone will be completed in the second half of 2023.
Encourage the recycling through the E-Waste service and problem waste drop off.	Complete joint collections days with Waverley and City of Sydney Councils for problem waste.	Completed / Achieved 	On schedule	Two Recycle it Saturday events were held during this period. The February 28 event had 790 cars attend with 16 tonnes collected and May 20 had 747 cars with 15.33 tonnes collected. New categories of waste have been added to this collection including small metal items (scissors, cutlery, utensils, keys etc), vapes and coffee capsules. The E-waste service is advertised regularly via Council newsletters and has achieved 7,016 tonnes this period. The Woollahra App is being used by 34% of residents to lodge requests and 22% are choosing to use the wasteless notice board to list working items.



## Parks, Trees & Recreation


### Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life..

Project / Action	Deliverable	Status	Stage	Progress Comments
Investigate and implement actions from the Recreational Needs Analysis.	Projects pending budget approval.	Completed / Achieved 	Adopted	The draft Recreation Strategy was placed on public exhibition from 13 February to 3 April 2023. The community provided 106 submissions which were reviewed and presented to the Strategic & Corporate Committee on 17 July 2023. The Committee resolved that the recommendations be further presented to the Council meeting on 24 July 2023, where the Strategy was adopted.
Plan and construct multi use sports courts at locations agreed by Council. (NOM 13/11/2017)	Undertake investigation and feasibility study for a multi-court facility at Lough Playing Fields.	Delays 	Preparations	The construction method of the multi courts at Lough Playing fields has had to be re-designed due to geo technical issues which has increased the cost of the project. Council has provided further funding in the FY23/24 Capital Works Budget to proceed with the project. Community consultation on the project will commence Q2 FY23/24.
Investigate and implement actions from the LGA-wide strategy for play spaces.(NOM 30/10/2017)	Projects pending budget approval.	Completed / Achieved 	Adopted	The draft Play Space Strategy was placed on public exhibition from 13 February to 3 April 2023. The community provided 39 submissions which were reviewed and presented to the Strategic & Corporate Committee on 17 July 2023. The Committee resolved that the recommendations be further presented to the Council meeting on 24 July 2023, where the Strategy was adopted.
Conduct a review of all dog regulations in parks and reserves.	Review complete, recommendations drafted	Completed / Achieved 	On schedule	A full review of all dog regulations has been undertaken. Recommendation of changes to exhibit to the public were adopted by Council on 12 December 2022. Public exhibition commenced on 1 March to 26 April 2023, with a further exhibition for Gap Park running from 15 May to 16 June 2023. 476 submissions have been received with staff currently undertaking a review of them with a post exhibition report to be presented to a future Council meeting for adoption.

Project / Action	Deliverable	Status	Stage	Progress Comments
Street Play Initiative allowing children to play in the street of their local community at agreed times. (CR 6/4/2020)	Conduct a feasibility assessment of trialling a Street Play Initiative, giving priority to streets in the Paddington and Cooper Wards.	Delays 	Preparations	Discussions with both Waverley and Inner West Council have been undertaken. The Street Play Initiative is an action in the draft Play Space Strategy which we await final adoption. Once this is made final we will progress with further investigation and consultation identifying streets in the Paddington and Cooper Wards as a priority.
Complete feasibility study for Paddington Greenway and seek grant funding for implementation if found to be feasible.	Feasibility study.	Completed / Achieved 	No further action	Staff presented a final concept design report at the Council meeting of 27 February 2023 where it was determined the project would be discontinued.



**Strategy 5.3: Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.**

Ref	Priority	Progress Comments
5.3.1	Ensure Plans of Management for public open spaces are updated periodically and reflect community needs and aspirations.	The 21 Crown Land Plans of Management were on public exhibition from 13 February to 3 April 2023. The community provided 176 submissions which were reviewed and presented in a report to the Strategic & Corporate meeting on 17 July 2023 with various recommended amendments and subsequently adopted at the Council meeting of the 24 July 2023.
5.3.2	Implement a prioritised program of capital improvements to public open spaces and recreation facilities.	The adopted Capital Works program continues to be implemented. Completed projects this quarter include; Trumper Park accessible pathway, Tingira Memorial Reserve landscaping, upgraded garden beds at the entry to Rushcutters Bay Park, Moncur Reserve informal play elements and seating, upgrade to the Vaucluse War Memorial, improvements to Cooper Park pond, upgraded pathway adjacent to the Cooper Park tennis courts and the Figtree Embankment stabilisation works.


Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Open Space & Trees	90% of works Completed / In Progress by 30 June 2023	Delays 		39 projects programmed; 74% (29/39) are Completed or In Progress (defined as construction having commenced). The most recent progress update is available in the April-June 2023 <b>Capital Works report</b> .

**Strategy 7.1: Protect and maintain trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.**

Ref	Priority	Progress Comments
7.1.1	Plan and implement strategies and initiatives to enhance natural landscapes and systems and maintenance of trees.	In this period we achieved the following; <ul style="list-style-type: none"> <li>• 60 street trees 75-100L</li> <li>• 12 park trees 100-200L</li> <li>• 100 trees planted in Bushland</li> <li>• 1,776 shrubs planted in Bushland</li> <li>• 2,315 groundcovers planted in Bushland</li> <li>• 93% of bushland is under regeneration</li> <li>• 69% of bushland is fully regenerated.</li> </ul>

Project / Action	Deliverable	Status	Stage	Progress Comments
Create an Urban Forest Strategy. (CR 29/9/2020 part F)	Prepare an Urban Forest Strategy setting out its long term vision and tree canopy targets for land owned or administered by Council.	Complete / Achieved 	Exhibition	Council resolved to place the draft Urban Forest Strategy on public exhibition 10 July 2023. It will on exhibition for 6 weeks and be promoted through various engagement platforms. A post exhibition report will be presented to Council in Q2 FY23/24.
Strategic management of fig trees. (CR 22/06/2020).	Prepare a report setting out detailed plan of management for fig trees.	Complete / Achieved 	Awaiting Council decision	An expert consultant has assisted staff in preparing a draft strategic report on the management of Hills Fig trees in the LGA. Tree inventory data and various mapping tools have been reviewed and utilised to examine our Hills Fig population. Field assessments have been conducted along with a desktop review of all Council Policies relating to Tree Management. A Councillor Briefing was held on 20 March 2023. A report is currently being drafted to be presented to Council in Q2 FY23/24.

Ref	Priority	Progress Comments
7.1.2	Implement a prioritised program of capital improvements to natural areas.	Capital improvements throughout our natural areas are implemented with the guidance of our asset register and Biodiversity Strategy. Examples of these works include the maintenance of the Cooper Park pond to remove sediment and plant further vegetation for improved water quality and water management.
7.1.4	Implement actions from the Biodiversity Conservation Strategy.	Consultants have continued to review Council's Biodiversity Conservation Strategy, which is due for completion in July 2023. A capital project to undertake restoration of bushland at Rose Bay Park was completed. Projects continue to be implemented as detailed in the April-June 2023 <a href="#">Capital Works report</a> .

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement tree planting projects in line with Council's Biodiversity Conservation Strategy.	Identify planting opportunities to plant trees and shrubs annually	Complete / Achieved 	On schedule	Staff continue to align our planting projects with the Biodiversity strategy. A draft Urban Forest Strategy, which references the Biodiversity Conservation Strategy, was presented to Council on 10 July 2023 and resolved to place on public exhibition.

**Strategy 11.2: Secure Council's financial position.**


Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	The reviewed Asset Management Plan for Open Spaces (playgrounds, fencing, multipurpose facilities) was adopted by Council on 28 November 2022 and continue to be updated.




## Land & Building Services

### Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life..

Ref	Priority	Progress Comments
5.1.2	Implement a prioritised program of capital improvements to community facilities.	Capital works delivery is detailed in the April-June 2023 <b>Capital Works report</b> where detailed progress updates of individual projects is provided.

Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Property & Projects	90% of works Completed / In Progress by 30 June 2023	Delays 		46 projects programmed; 74% (34/46) are Completed or In Progress (defined as construction having commenced). The most recent progress update is available in the April-June 2023 <b>Capital Works report</b> .


### Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.

Project / Action	Deliverable	Status	Stage	Progress Comments
Subject to feasibility, outcome of EOI process and Council consideration, progress the redevelopment of the Cross Street carpark / cinema.		Delays 	Preparations	Council appointed Fortis Consortium as development partner to enter into a Public Private Partnership for delivery of the project at its meeting of 11 April 2022. A non-binding Heads of Agreement is currently being negotiated.


### Strategy 11.2: Secure Council's financial position.

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	The reviewed Asset Management Plans for Buildings (community, sporting and operational) and Investment Properties were adopted by Council on 28 November 2022 and continue to be updated.

Ref	Priority	Progress Comments
11.2.3	Maximise return from Council's commercial premises.	A review of Council's commercial premises is required to then assess potential for further development and / or income generating opportunities.


Project / Action	Deliverable	Status	Stage	Progress Comments
Review Council's property holdings for income-generating and future development opportunities.	Review complete, recommendations drafted	Complete / Achieved 	In Draft	A review of the income generating Property assets to assess their existing use and review their potential development/ income-generating opportunities has been undertaken. The draft report to provide feasible options is currently being assessed internally to develop a priority program of actions for consideration in FY23/24.

Ref	Priority	Progress Comments
11.2.4	Explore opportunities to leverage Council assets for commercial return.	As part of Council's review to maximise return from Council's commercial premises, opportunities to leverage Council assets for commercial return is being incorporated.


Project / Action	Deliverable	Status	Stage	Progress Comments
Review Council's property holdings for income-generating and future development opportunities.	Review complete, recommendations drafted	Complete / Achieved 	In Draft	This review is being undertaken in conjunction with the draft report for 11.2.3 (above) for consideration in FY23/24.

## Transport & Engineering

### Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.

Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake a hydrogeological and geotechnical study for the entire Rose Bay basin area from the Bellevue Hill ridgeline (CR 29/09/2020).	Report to Committee	Delays 	Preparing recommendations	GHD Consulting have completed the study phase of the project and have presented their findings to staff. They have now commenced the next stage of the project which is to recommend any necessary amendments to Council's DCP. A report to the Environment and Planning Committee is anticipated in Q2 of 2023/24.


### Strategy 4.2: Conserving our rich and diverse heritage.

Project / Action	Deliverable	Status	Stage	Progress Comments
Street Inlay Audit and Rectification.	Undertake an audit of all 493 street inlays (set out in Annexure 1 of report to Urban Planning Committee on 23/02/2015).	Delays 	Preparations	Audit and survey is complete. Internal staff discussions are ongoing in regard to the best method of remediating damaged/missing inlays. Report expected in Q2 of 2023/24.

### Strategy 5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls..

Ref	Priority	Progress Comments
5.5.1	Prepare and implement asset management plans for all classes of public infrastructure.	Council's Infrastructure Assets are reviewed every five years and this information is used to develop Council's five year Infrastructure Renewal Capital Works Forward Program. The program is reviewed annually and informs the annual Delivery Program and Operational Plan (DPOP).

Ref	Priority	Progress Comments
5.5.2	Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.	Projects are delivered to Capital Projects to implement via Project Briefs from Asset Management. The progress of 84 nominated infrastructure projects are detailed in the most recent April-June 2023 <b>Capital Works report</b> .


Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Engineering Services	90% of works Completed / In Progress by 30 June 2023	Delays 		84 projects programmed; 71% (60/84) are Completed or In Progress (defined as construction having commenced). The most recent progress update is available in the April-June 2023 <b>Capital Works report</b> .

**Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.**

Ref	Priority	Progress Comments
6.1.1	Provide for sustainable, safe, convenient and efficient local movement of pedestrians, other alternative active transport and vehicles and support improved and accessible public transport.	The Woollahra Active Transport Plan is a visionary long term document which will guide investment and design decisions for the next 10-15 years for both walking and cycling, and includes designs for 10 high quality cycling and pedestrian projects. The Draft ATP was presented to Council in Q1 FY22/23 and went to Public Exhibition in Q2 FY22/23. It is anticipated that the final ATP with community feedback will be reported to Council in Q1 of FY23/24 for consideration and endorsement.

**Strategy 6.3: Reduce traffic congestion, noise and speeding.**

Ref	Priority	Progress Comments
6.3.1	Maintain public parking infrastructure, manage parking across the municipality and reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.	Parking is reviewed by Council's Traffic & Transport Section on an on-going basis. Parking reports are prepared for the consideration of the Woollahra Traffic Committee and Council's Finance, Community and Services Committee. A review of the Resident Permit Parking area in Watsons Bay is underway and Public Exhibition was undertaken in Q2 2022/23. The final review of the study, together with community feedback, will be reported to Council in Q1 2023/24 for consideration and endorsement.

Project / Action	Deliverable	Status	Stage	Progress Comments
Pedestrianisation and Traffic Calming works for Rose Bay	Pedestrianisation Study completed; Traffic Calming works programmed	Delays 	In Draft	High Pedestrian Activity Area (HPAA) study for Rose Bay is currently underway. Once completed a report will be prepared to include findings of the study and proposed treatments for the consideration of the Woollahra Local Traffic Committee and Council's Finance, Community and Services Committee in first half FY23/24.


**Strategy 11.2: Secure Council's financial position.**

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	A review of the Land Improvement (Retaining walls, Seawalls and Harbourside Structures), Transport, and Stormwater Asset Management Plans was undertaken to update the latest information, accordingly. This continuing process assists with the ability to effectively program the renewal of assets based on their condition ratings and then are incorporated into our future capital works program.

## Development Assessment

### Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.

Ref	Priority	Progress Comments
4.1.2	Deliver high quality and timely development assessment.	The principal performance indicator for the Development Assessment Department is that we continue to provide an effective and efficient development control service. The performance of Development Assessment is outlined below.

Project / Action	Deliverable	Status	Stage	Progress Comments
Maintain and improve overall processing times for applications.	Net and gross mean processing times of 95 and 117 days	Delays 	Under review	Q3 processing times not achieved (115 net mean days and 140 gross mean days); Q4 processing times not achieved (117 net mean days and 144 gross mean days). The average for the full FY22/24 was 111 net mean days and 135 gross mean days The overall net and mean processing times in the 3rd and 4th quarters of FY22-23, have not met the benchmark requirement. Morrison Low were appointed to undertake a review of the Development Assessment process. A first draft has been completed, and a Councillor briefing will be presented in Quarter 1 of FY23/24. The purpose of the review is to achieve a greater level of efficiency in DA processing times.

### Workload and Productivity

The following table shows the number of DAs and s.4.55 applications lodged compared to the number of DAs determined during this reporting period. A Section 4.55 Modification Application is an application to modify an approved Development Application.

Quarter	# DAs Lodged	# DAs Determined	# s4.55 Lodged	# s4.55 Determined
1st 2022/23	151	140	108	129
2nd 2022/23	190	139	105	111
3rd 2022/23	102	149	86	91
4th 2022/23	127	138	108	97

The following table shows both DAs and modification applications lodged and determined during the 3rd and 4th quarters of 2022/2023.

Quarter	Total Applications Received	Total Applications Determined
1st 2022/23	259	269
2nd 2022/23	295	250
3rd 2022/23	188	240
4th 2022/23	235	235

### Decision makers

The following table shows where decisions on DAs (excludes s.4.55 applications) were made during the 3rd quarter.

Level of Delegation	Total # of DAs	% of Total	Approved	Refused
Staff	67	48.9%	62	5
Application Review Panel	36	26.2%	36	0
Application Assessment Panel	23	16.8%	23	0
Local Planning Panel	11	8.1%	9	2
Sydney Eastern City Planning Panel	0	0	0	0
<b>Total</b>	<b>137</b>	<b>100%</b>	<b>130</b>	<b>7</b>

Note: The above figures do not include DAs which were rejected within 7 days of lodgement or withdrawn. In total **12** DAs were rejected or withdrawn.

The following table shows where decisions on DAs (excludes s.4.55 applications) were made during the 4th quarter.

Level of Delegation	Total # of DAs	% of Total	Approved	Refused
Staff	60	48.4%	41	19
Application Review Panel	30	24.2%	30	0
Application Assessment Panel	12	9.7%	12	0
Local Planning Panel	22	17.7%	12	10
Sydney Eastern City Planning Panel	0	0	0	0
<b>Total</b>	<b>124</b>	<b>100%</b>	<b>95</b>	<b>29</b>

Note: The above figures do not include DAs which were rejected within 7 days of lodgement or withdrawn. In total **14** DAs were rejected or withdrawn.

### Appeals

The following table shows the number of appeals lodged during the following quarters. Specific details of all appeals, are tabled and reported quarterly to the EPC.

Quarter	Appeals Lodged
1st 2022/23	17
2nd 2022/23	20
3rd 2022/23	13
4th 2022/23	19

Given the current number of appeals being dealt with is extremely high, the level of legal activity and staff resourcing (preparation of Statement of Facts and Contentions, Statements of Evidence and Court attendance) is also high. This has a direct influence on Council's DA processing times.

### Turnaround Times

The following tables provides a summary of the net and gross mean processing times in days for Development Application (excludes s.4.55 applications) determinations:

Measure	1st Qtr 2021/23	2nd Qtr 2021/22	3rd Qtr 2021/22	4th Qtr 2021/22	Avg. FY 2021/22	1st Qtr 2022/23	2nd Qtr 2022/23	3rd Qtr 2022/23	4th Qtr 2022/23	Avg. FY 2022/23
<b>Overall</b>										
Net Mean	114	93	115	108	108	106	105	115	117	<b>111</b>
Gross Mean	130	99	141	124	124	124	129	140	144	<b>135</b>
<b>Staff Delegated</b>										
Net Mean	64	54	80	63	65	62	68	71	81	<b>71</b>
Gross Mean	77	68	99	81	81	76	86	97	100	<b>90</b>
<b>ARP</b>										
Net Mean	140	118	118	115	123	111	105	149	134	<b>126</b>
Gross Mean	171	145	154	133	151	131	151	182	173	<b>159</b>
<b>AAP</b>										
Net Mean	198	218	242	291	238	203	224	219	198	<b>211</b>
Gross Mean	294	260	281	315	288	267	238	266	288	<b>265</b>
<b>LPP</b>										
Net Mean	196	167	201	207	193	178	216	183	180	<b>189</b>
Gross Mean	221	194	257	221	223	229	248	225	227	<b>232</b>



The overall net and mean processing times in the 3rd and 4th Quarters of 2022-2023 have not met the benchmark requirement of a 15% reduction in net and gross mean processing times based over the past three years of activity. This benchmark equates to 95 and 117 days, respectively.

This can be attributed to the following factors:

1. Referral turnaround times are too high, directly affecting processing times.
2. The proportion of applications determined under Staff delegation was relatively low 48.9% and 48.4% for the respective quarters when compared to the average proportion of previous quarters (60%). This has a direct influence on the overall processing times.
3. A greater proportion of applications being determined via AAP and LPP.
4. A significant number of determined applications were aged applications (>300 days). These have a direct influence on the overall processing times.
5. The high number of Class 1 appeals.
6. Staff resources in the Development Assessment Team have not been at full capacity (4 resignations). These positions have not all been backfilled yet.
7. The extended notification/exhibition period for DAs lodged over the Christmas/New Year period.

### **Outcomes**


The following positive outcomes were achieved in the reporting period:


- The productivity of Development Assessment in terms of processing DAs and related applications including case handling of Class 1 appeals has been high.
- Successful planning outcomes have been achieved in Class 1 appeals.
- The DA processing times for applications determined via AAP and LPP have improved over the 3rd and 4th quarters with regard to the previous quarter (2nd).
- A significant number of aged applications (>300 days), have been cleared.
- Morrison Low were appointed to undertake a review of the Development Assessment process. A first draft has been completed, and a Councillor briefing will be presented in Q1 of FY23/24.


# Strategic Planning, Heritage Conservation & Place

## Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.


Ref	Priority	Progress Comments
4.1.1	Ensure that Council's strategic planning framework, Local Environmental Plans and Development Control Plans are regularly reviewed, are consistent with relevant Metropolitan plans and provide a planning and compliance framework which will result in appropriate high quality development and incorporates community concerns and ideals.	<p>During this reporting period, our priorities were to:</p> <ol style="list-style-type: none"> <li>1. Progress and finalising the proposed FSR &amp; Urban greening controls</li> <li>2. Prepare Councillor briefings on the post exhibition amendments to the Double Bay and Edgecliff planning and urban design strategies.</li> <li>3. Continue to advocate to the NSW Government on proposed reforms to development contributions and review the decisions on the Riddell Street &amp; Edgecliff Rd reserve planning proposals</li> <li>4. Respond to developer initiated planning proposals e.g. 252-254 New South Head Road, Double Bay &amp; Old South Head Rd/ Abermarle Ave, Rose Bay.</li> </ol>


Project / Action	Deliverable	Status	Stage	Progress Comments
Subject to endorsement, prepare implementation strategy to <b>amend planning controls for the Edgecliff Commercial Centre.</b> (UPC delegated 16/11/2015)	Prepare implementation strategy	Delays 	Post-exhibition review; next step will be subject to a resolution of Council	<p>Based on the results on the consultants' studies (SJB, JLL, GTA and SCT) and the Draft ECC Public Domain Plan, Council staff prepared the Draft ECC Planning and Urban Design Strategy. On 29 March 2021, a report on the draft strategy and supporting documents was presented to a meeting of the Strategic and Corporate Committee requesting public exhibition. On 26 April 2021, Council resolved to publicly exhibit the draft strategy and supporting documents. Exhibition commenced on 31 May 2021 and the exhibition period was extended until 30 September 2021.</p> <p>Since this time, Council staff have commissioned a heritage study, which is being prepared by GML which will inform the scope of the Strategy. In response to the issues raised in the submissions and the heritage study, a Councillor briefing on this matter is scheduled for July 2023.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
Complete rezoning of that part of <b>Riddell Street, Bellevue Hill</b> (currently zoned R3 Medium Density Residential) back to R2 Low Density Residential zone to prepare for new housing strategy. (Council Resolution 12/8/2019)	Report to Committee	Complete / Achieved 	No further action	<p>Consultants Studio GL were engaged to undertake an independent planning and urban design review of Riddell Street, Bellevue Hill. The consultant report was presented to Council in July 2021, where Council resolved to prepare a planning proposal and carry out a further review of 1-11 Riddell Street. The planning proposal was reported to the WLPP of 24 March 2022. The WLPP provided advice to Council that it supported the proposed changes to the controls.</p> <p>On 26 April 2022, Council resolved to progress the planning proposal and this was submitted to the DPE on 10 May 2022.</p> <p>On 18 October 2022, the DPE issued a Gateway determination, indicating that the planning proposal should not proceed to public exhibition.</p> <p>In response, Council staff lodged a Gateway review request on 28 November 2022.</p> <p>This matter was considered by the Independent Planning Commission on 14 March 2023 (which was attended by staff and Councillors), and on 30 March 2023 Council received an Advice Report from the Independent Planning Commission (IPC), advising that the Gateway determination issued by the DPE should be upheld, and the planning proposal should not proceed. This was confirmed via a letter from the DPE dated 19 April 2023. There are no further review options available to Council staff.</p> <p>This advice was reported to the EPC meeting of 1 May 2023, and on 8 May 2023 Council resolved to take no further action on this matter. This outcome has implications to other projects in the Strategic Planning &amp; Place work programme.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement amendments to planning controls as a consequence of <b>excavation, Subterranean building and dewatering in Double Bay</b> (CR 25/02/2019).	Exhibit proposed amendments to planning controls.	Complete / Achieved 	Complete	<p>On 12 April 2021, the EPC considered a report on the Double Bay hydrogeological and geotechnical impacts prepared by GHD. On 26 April 2021, Council resolved to prepare a planning proposal and draft DCP provisions to enact the report's recommendations. This planning proposal was reported to the LPP on 20 May 2021. A further Council resolution dated 25 October 2021 approved the draft amendments to the DCP and supporting the forwarding of the planning proposal to the DPE requesting a gateway determination. This determination was granted on 21 December 2022. Following minor amendments requested by the DPE.</p> <p>The planning proposal was exhibited from 16 February 2022 to 18 March 2022, and a post exhibition report was presented to the EPC on 4 April 2022.</p> <p>On 26 April 2022, Council resolved to forward the planning proposal to the DPE for finalisation as Council were not permitted to be the LPMA. The package was submitted on 4 May 2022.</p> <p>On 2 September 2022, Amendment 25 to the Woollahra LEP 2014 came into force and was published on the NSW Legislation website. The amendments require the consent authority to consider the potential impacts of construction dewatering, including any effects on the structural integrity of surrounding properties.</p> <p>On 11 April 2023 Council considered the report and recommendations from the EPC meeting of 3 April 2023, and resolved to make minor amendments to the Woollahra DCP 2015 to improve the nexus between the excavation provisions and the groundwater (hydrogeology) provisions and to enhance the prominence of the groundwater (hydrogeology) provisions in Chapter E2.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
Prepare a <b>further report to limit excavation and dewatering</b> in the most impacted zones in the Double Bay Floodplain (CR 25 October 2021)	Report to Council	Complete / Achieved 	Complete	<p>Because these are minor administrative amendments, it was resolved that these would be undertaken concurrently with another DCP amendment (noting that a hydrogeological and geotechnical assessment of the Rose Bay basin area has commenced and is expected to be reported to Council in the second half of 2023). It is anticipated that amendments to the Woollahra DCP (in response to the issues raised for Double Bay) should be prepared and exhibited concurrently with changes likely to arise from the Rose Bay basin study.</p> <p>On 11 April 2023 Council considered the report and recommendations of the Environmental Planning Committee (3 April 2023). That report found that based on the information that is currently available, there is no engineering or planning justification to establish additional controls to further limit excavation in the Double Bay settlement area. The report identified that over the previous 18 months there have been a suite of changes to the Woollahra LEP 2014 and Woollahra DCP 2015, DA Guide and conditions of consent, to strengthen Council's assessment of excavation and address potential impacts of dewatering and ground surface settlement. These amendments are recent and comprehensive, and staff could not identify any additional opportunities to justify further limiting excavation or dewatering. Staff did identify that the excavation and groundwater hydrogeology controls could be improved by making some minor amendments to Woollahra DCP 2015 and that these amendments are administrative in nature and should be prepared and exhibited later this year, concurrent with changes likely to arise from the Rose Bay basin study.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
<p><b>Community consultation on planning proposal and draft DCP – introduction of FSRs and urban greening provisions</b> for low density residential development in the R2 Low Density Residential and R3 Medium Density Residential zones (CR 29/04/2019)</p>	Exhibition of draft	<p>Complete / Achieved</p> 	Complete	<p>The following steps have occurred since July 2020:</p> <ol style="list-style-type: none"> <li>1. 6 Jul 2020- Report to EPC to present Woollahra: Greening our LGA and recommendations to amend the LEP and DCP provisions to sustain and enhance tree canopy cover, including amending the deep soil control to 35% of site area and introducing a new tree canopy control of 40% of site area for low density resi. development.</li> <li>2. 27 Jul 2020- Council resolved to organise another briefing to further investigate the proposed tree canopy controls.</li> <li>3. 19 Aug 2020- Councillor Briefing to provide revised analysis on tree canopy calculation methods and reduced tree canopy control.</li> <li>4. 7 Sept 2020- Report to EPC to provide a revised methodology for calculating tree canopy area, a reduced tree canopy control of 35% of site area and further variations to the tree canopy control.</li> <li>5. 29 Sep 2020- Council resolved to refer proposed controls, including FSR of 0.5:1, deep soil control of 35% of site area and a new tree canopy control of 35% of site area for low density resi. Development to the Woollahra LPP for advice.</li> <li>6. 15 Oct 2020 –Woollahra LPP supported, in principle, the amended planning proposal including an FSR of 0.5:1, and proposed amendments to the DCP</li> <li>7. 2 Nov 2020 – Report to EPC with advice from the Woollahra LPP assessment period, a gateway determination was issued which requires Council staff to amend various sections of the planning proposal and have this amendments reviewed by the DPIE prior to exhibition. Staff have working through the required amendments and the planning proposal was amended to address the Gateway conditions.</li> </ol>



Project / Action	Deliverable	Status	Stage	Progress Comments
<p><b>Post-exhibition report on planning proposal and draft DCP – introduction of FSRs and urban greening provisions</b> for low density residential development in the R2 Low Density Residential and</p>	Report to Committee	<p>Complete / Achieved</p> 	Complete	<p>8. 23 Nov 2020- Council resolved to forward the amended Planning Proposal and proposed amendments to Woollahra DCP 2015 to the DPIE requesting a gateway determination to allow public exhibition.</p> <p>9. 2 Feb 2021- Staff submitted a planning proposal and accompanying DCP amendments to the DPIE.</p> <p>10. 31 Aug 2021- Following a seven month assessment period, a gateway determination was issued which requires Council staff to amend various sections of the planning proposal and have this amendments reviewed by the DPIE prior to exhibition. Staff have working through the required amendments and the planning proposal was amended to address the Gateway conditions.</p> <p>11. On 7 June 2022, the DPE endorsed the changes made by Council staff and agreed that the planning proposal may be placed on exhibition (subject to the DPE providing an amended Gateway Determination).</p> <p>12. Public exhibition took place between 10 August and 16 September 2022. A total of 62 submissions were received.</p> <p>1. Public exhibition took place between 10 August and 16 September 2022.</p> <p>2. A post exhibition report was tabled at EPC on 7 November 2022, and on 28 November 2022 Council resolved to finalise the LEP, and this was submitted to the DPE in December.</p> <p>3. On 20 Dec 2022 the DPE requested additional information/documentation in relation to the planning proposal, including a breakdowns of the issues raised in submissions. The requested information was provided on 11 Jan 2023.</p> <p>4. On 24 Feb 2023 the DPE requested further information. The requested information was provided on 14 Apr 2023.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
R3 Medium Density Residential zones (CR 29/04/2019)				<p>5. On 20 Apr 2023 the DPE sought further clarification on the information submitted. The requested information was provided on 28 April 2023.</p> <p>6. On 2 May 2023, the DPE identified they would be seeking to finalise the LEP amendment</p> <p>7. The new FSR controls commenced on 14 July 2023, concurrently with the new DCP controls.</p>
Identify special local character areas and <b>prepare local character statements.</b> (NOM 04/11/2019; CM 11/11/2019)	Local character statements are reported to Committee	Complete / Achieved 	No further action	<p>On 11 November 2019 Council resolved to complete local character statements by the end of April 2020. The Local Character Overlay Discussion Paper published by DPIE recommended that a local character overlay should follow a strategic planning process which includes a LSPS and a local housing strategy. A discussion paper on local character was reported to Council in June 2021 with the Draft Local Housing Strategy. The Local Character Discussion Paper was on public exhibition with the Draft Local Housing Strategy and Draft Affordable Housing Policy from 31 August 2021 to 1 October 2021. On 18 October 2021 a report on submissions raised during the public exhibition was reported to the EPC. On 25 October 2021 Council noted the discussion paper and resolved that staff commence preparation of as Local Character Statement. However, recently Council's planning staff consulted with the DPE, numerous Sydney metropolitan councils, and the Southern Sydney Regional Organisation of Councils (SSROC) to discuss the future of the local character framework and overlay. The consultation confirmed the DPE no longer supports the inclusion of local character provisions in an LEP and has no current plans to progress a statutory pathway or policy to enable this. The DPE recommend that councils continue to rely on DCP provisions to ensure local character is considered as part of the design and development assessment process.</p>







Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Pending outcomes of the new housing strategy, create a planning proposal to <b>increase the minimum lot size to construct an attached dual occupancy development</b> in the R2 Low Density Residential Zone to 800m2, which on 22/02/2021 Council Resolved to increase the minimum lot size from 800m2 to 1200m2</p>	<p>Exhibit amended planning controls</p>	<p>Delays </p>	<p>Preparations; next step is to seek advice from the LPP</p>	<p>On 4 October 2022 Council considered a report on an update on the the DPEs position on local character, and subsequently on 31 October 2022, Council resolved to take no further action with regards to Local Character. On 11 November 2022 the Mayor wrote to the Minister for Planning and Minister for Homes seeking a response as to how local character provisions in DCPs will be upheld in court proceedings and to arrange a meeting. A response was received from the minister dated 21 December 2022. Staff are unable to progress this matter further in any way.</p> <p>On 4 November 2019 the EPC considered a report to increase the lot size for dual occupancy, and on 11 November 2019 Council resolved to prepare a planning proposal. This was presented to the WLPP meeting on 30 January 2020 who supported the planning proposal. This advice was reported to the EPC on 2 March 2020 and on 9 March 2020 Council resolved to forward the planning proposal to the DPE requesting a gateway determination.</p> <p>On 1 Feb 2021, Council staff reported to the EPC that (the then) DPIE had rejected Council's planning proposal to introduce a minimum lot size of 800m2 for attached dual occupancies. On 22 Feb 2021, Council resolved that a request be sent to the Minister for Planning and Public Spaces to formally proceed with an amended planning proposal seeking to introduce a minimum lot size of 1,200m2 for attached dual occupancies in the R2 Low Density Residential Zone. On 22 December 2021, Council staff submitted the amended planning proposal to the DPIE, requesting a gateway determination. The amended proposal included detailed scenario testing and new information to address previous concerns from the DPIE. However, on 4 May 2022, the DPE issued a Gateway Determination stating that the planning proposal should not proceed. The DPEs primary concerns are the potential impacts to housing supply and diversity in the R2</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Interpretation of <b>desired future characters statements</b> (prompted by LEC decision: March 2020 Woollahra Municipal Council v SJD DB2 Pty Limited[2020] NSWLEC 115)</p>	<p>Exhibit amended planning controls</p>	<p>Complete / Achieved</p> 	<p>No further action</p>	<p>Low Density Residential zone. On 9 June 2022, Council staff met with representatives from the DPE to discuss the reasons for refusal and examine any alternative pathways. As resources permit, Council staff have been exploring opportunities to progress this planning proposal in another form. Subject to resources, it is anticipated that a report on this matter will be presented to a meeting of the local planning panel in 2023. However, as a consequence of recent Gateway determinations from the DPE, staff recognise that a very robust justification will be required to ensure that the DPE supports a planning proposal of this nature.</p> <p>On 6 October 2020, the EPC considered a report seeking a Council resolution to prepare a planning proposal to clarify the interpretation of desired future character in the Woollahra LEP 2014. On 26 October 2020, Council resolved that a planning proposal should be prepared. On 19 November 2020, the WLPP considered the planning proposal report. On 30 November 2020, the advice of the WLPP was reported to the EPC. On 14 December 2020, Council resolved that the planning proposal be submitted to the DPE requesting a Gateway determination to proceed to public exhibition. The planning proposal was submitted for gateway determination on 21 December 2020. Since that time, Council staff sought updates on numerous occasions, and were advised that the assessment of the planning proposal has not progressed due to the DPE placing all local character work "on hold".</p> <p>On 24 August 2022, the DPE issued a Gateway determination stating that the planning proposal should not proceed. This determination was reported to the EPC meeting of 4 October 2022 and Council on 31 October 2022, where Council received and noted the report on the Gateway determination for the planning proposal. Staff are unable to progress this matter in any further way.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
2022/23 Review of <b>s7.12 development Contributions plan.</b>	Report to Committee	Delays 	Preparations; next step will be subject to a resolution of Council	On 21 March 2022, the EPC considered the Draft Woollahra Section 7.12 Development Contributions Plan 2022, and on 28 March 2022 Council endorsed the Draft Plan for exhibition. The Draft Plan was exhibited from 6 April 2022 to 20 May 2022. A post exhibition report was considered by the EPC on 6 June 2022, and this was endorsed by Council 27 June 2022. The Woollahra Section 7.12 Development Contributions Plan 2022 came into effect on 13 July 2022 and repealed and replaced the Draft Woollahra Section 7.12 Development Contributions Plan 2021. On 27 June 2022, Council resolved to request a report on the accuracy of cost estimates and the treatment of 4.55/4.56 modifications where the construction cost of a development has increased. It was also requested that this report discuss the cumulative effect of multiple development applications on one site, and the ability to capture the entire amount under the section 7.12 levy. As resources permit, Council staff are working through the issues raised in this request and it is anticipated that a report on these matters will be presented to Council in the second half of 2023.
Prepare a planning proposal to carry out <b>housekeeping amendments to Woollahra LEP 2014.</b>	Finalise amended planning controls	Complete / Achieved 	No further action	Since the Woollahra LEP 2015 came into effect, Council staff are keeping a log of minor, administrative type changes that are required to enhance the existing provisions. A planning proposal on the first housekeeping amendment (which relates to heritage matters) was reported to the EPC on 2 May 2022, and on 23 May 2022, Council resolved to support the planning proposal proceeding to public exhibition. On 1 May 2022, the draft planning proposal was submitted to the DPE. The planning proposal was on public exhibition from 20 July 2022 to 19 August 2022. The post-exhibition report was presented to the EPC on 7 November 2022 and on 27 November 2022 Council resolved to finalise the planning proposal. The planning proposal was submitted to

Project / Action	Deliverable	Status	Stage	Progress Comments
Prepare and exhibit a planning <b>proposal to remove the lands reserved for acquisition in Edgecliff.</b>	Planning Proposal to remove the lands reserved for acquisition in Edgecliff	Complete / Achieved 	No further action	<p>the PCO in December 2022 for finalisation. However, the DPE have requested a number of post exhibition mapping amendments. Finalisation of this matter is expected in July/ August 2023.</p> <p>On 15 June 2021, the EPC considered a report on the lands reserved for acquisition along New South Head Road and Glenmore Road in Edgecliff. On 5 July 2021 Council resolved to prepare a planning proposal to remove these affectations. On 16 September 2021 the WLPP considered the planning proposal report. On 11 October 2021 the advice of the WLPP was reported to the EPC and on 25 October 2021 Council resolved that the planning proposal be submitted to the DPIE for Gateway determination. The planning proposal was submitted for Gateway determination on 5 November 2021.</p> <p>On 10 June 2022, notice was received that the proposal was not supported by the DPE and the Gateway determination was refused. Council staff lodged a Gateway Review with the Independent Planning Commission. On 10 October 2022 the Commissioner, in their Advice Report, supported the removal of the land reservations that apply to heritage items, and has instructed the DPE to undertake further consultation with Transport for NSW with a view to removing these reservations. On 12 April 2023, Council received a final decision from the DPE informing that, based on further consultation with TfNSW, the existing Gateway determination will not be altered. There are no further options available to Council to have this decision reviewed. Accordingly on 8 May 2023, Council request the Mayor writes to the Minister for Transport, the Minister for Roads, and the Minister for Heritage, expressing dissatisfaction with the Gateway determination from the DPE.</p>



Project / Action	Deliverable	Status	Stage	Progress Comments
Investigate and prepare a report to Council regarding steps Council could take to amend the LEP to <b>prohibit smoking</b> in licensed premises (CR 24 May 2021) & options to further <b>advocate on passive smoke exposure</b> in high density terrace homes (CR 26 July 2021).	Report to Committee & Council	Complete / Achieved 	No further action	Staff reported this matter to the EPC of 4 April 2022 advising that the Smoke-free Environment Act 2000, and not the EP&A Act, sets the legislative framework for smoking in public places, and the LEP is not an appropriate mechanism to address smoking in licensed premises. The recommendation was adopted by Council on 24 April with a recommendation that Council writes to the Minister for Health requesting the State Government strengthen the SFE legislation. The Mayor wrote to the Health Minister on 16 June 2022 and the Minister replied on 4 July advising that the NSW Govt is not proposing any changes to the SFE Act. Whilst no firm timeframe has been provided, the Cancer Council NSW advises Council staff that a review of the SPE Regulation is expected to take place some time in 2023. As at 1 July 2023 the NSW Government has not commenced a review of the Smoke-free Environment Regulation. Staff remain in contact with Cancer Council NSW on this matter.
Prepare a report in relation to amending the zone which applies to <b>Lennox Street, Bellevue Hill</b> .	Report to Committee	Complete / Achieved 	No further action	On 30 March 2023, Council received an Advice Report from the Independent Planning Commission (IPC), advising that the Gateway determination issued by the DPE for Riddell Street should be upheld, and the planning proposal should not proceed. This was confirmed via a letter from the DPE dated 19 April 2023. Due to the lack of options available to Council to have this decision reviewed, On 8 May 2023, Council resolved to take no further action in relation to the Riddell Street planning controls. As a consequence of the IPC's advice for Riddell Street, on 8 May 2023 Council resolved to take no further action with regards to a review of the planning controls for Lennox Street.

Project / Action	Deliverable	Status	Stage	Progress Comments
Prepare a submission to the <b>proposed reforms to development contributions.</b>	Submission	Complete / Achieved 	No further action	In April 2020, the NSW Government requested the Productivity Commissioner review the infrastructure contributions system and suggest appropriate reforms. The NSW Government, through DPE released a detailed exhibition package on proposed reforms to development contributions. Council staff believe that the reforms, as currently proposed, will not have the intended effect of bolstering contributions revenue. A draft submission was reported to the S&C meeting of 21 February 2022. The submission was supported in principle, subject to some minor amendments to the language and content. On 28 February 2022, Council resolved to endorse the submission and forward it to the DPE for consideration. The submission was accompanied by a cover letter from the Mayor, and was also circulated to Gabrielle Upton MP and Alex Greenwich MP. In June 2023, a new 'Housing and Productivity Contribution' was announced by the NSW Government,. Similar to the Regional Infrastructure Contribution announced in December 2021, staff had concerns that funds raised would not be allocated to the Woollahra LGA. Accordingly, a submission was prepared for a Parliamentary Inquiry on 27 June 2023.
Write to the Minister & DPIE (with supporting planning evidence) seeking an exemption from the provision of <b>SEPP Housing for Seniors or People with a Disability</b> 2004, and provide a update report. (CR 25/02/2019)	Report to Council	Complete / Achieved 	Preparations; Next step is subject to a resolution of Council	A report on this matter was considered by EPC on 12 July 2021 and endorsed by Council on 26 July 2021. On 30 August 2021, a submission was made to the Minister for Planning and Public Spaces and an action was included in the Woollahra Local Housing Strategy. On 25 September 2021, Council received a response from the Minister indicating that this issue would be considered as part of the consultation of the draft Housing SEPP. Subsequent to this correspondence, the Housing SEPP commenced on 26 November 2021 and a key change is that "residential care facilities" are no longer permitted in the R2 Low Density Zone (with minor exemptions).

Project / Action	Deliverable	Status	Stage	Progress Comments
				<p>However, on 1 July 2022 via Departmental Media Release, Council was notified that the Housing SEPP was amended to permit independent living units (ILUs) in the R2 zone to be carried out by ANY person.</p> <p>The Mayor subsequently wrote to the Minister for Planning and Homes expressing Council's concern and disappointment with this amendment, and requesting that ILUs are not permitted in the R2 zone in the Woollahra LGA.</p> <p>Also, in May 2022 Council made a submission to the DPE requesting that land within HCAs in the Woollahra LGA is permanently excluded from seniors housing. This request was made consistent with previous advice from the DPE outlining that councils may seek to permanently exclude seniors housing from applying to HCAs where it can be demonstrated that suitable housing has been adequately provided in other areas of the LGA. However, in July 2022 the DPE advised that it would not support any requests to permanently exclude seniors housing from land identified as a HCA, i.e. contrary to their previous position, and that the potential impacts of seniors housing on HCAs needs to be managed through the DA process like other forms of development. The DPE also advised it was revising its design guidance for seniors housing to help inform the design and assessment of new seniors housing under the Housing SEPP. In November 2022 proposed amendments to the Housing SEPP were exhibited, and staff have made a submission requesting that ILU are not permitted in the R2 Low Density Residential Zone.</p> <p>A Draft Seniors Housing Design Guide was made available for comment, and Woollahra staff have reviewed the Draft Design Guide and find that it does not suitably address HCAs, and made a submission to the DPE identifying that if seniors housing is going to be a mandatory permitted use in HCAs there needs to be significantly better design</p>



Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Planning Proposal for <b>252-254 New South Head Road</b>, Double Bay.</p>	<p>Report to Council</p>	<p>Complete / Achieved</p> 	<p>Next step is to exhibit the planning proposal</p>	<p>guidance than what is proposed in the Draft Guide.</p> <p>The Department of Planning is still reviewing stakeholder feedback to the draft Seniors Housing Design Guide. Once the Guide has been finalised staff will consider the Guide and identify if there are opportunities to include additional provisions in the Woollahra DCP, including specific provisions for seniors housing in HCAs.</p> <p>On 12 June 2020, Antoniades Architects submitted a request for a planning proposal for 252-254 New South Head Road, Double Bay. On 2 November 2020, a report on the planning proposal was considered by the EPC, and on 23 November 2020, Council resolved not to support the planning proposal. On 23 December 2020, the applicant lodged a rezoning review application, and on 22 July 2021, the Sydney Eastern City Planning Panel determined that the planning proposal should be submitted for Gateway determination. On 23 August 2021, Council considered a report on the rezoning review and resolved to be the responsible planning authority. The planning proposal was on exhibition from 13 April 2022 to 27 May 2022. The submissions received were reported to the EPC/Council in September 2022, requesting that the planning proposal should not proceed.</p> <p>Despite the Council recommendation, the DPE proceeded to finalise the planning proposal and the LEP was notified on 16 December 2022.</p> <p>Council staff are currently working on a site specific DCP which will further inform a development proposal on the site. The draft site specific DCP was considered by EPC on 5 June 2023 and Council resolved to place the draft DCP on exhibition on 26 June 2023. The exhibition is expected to take place in July &amp; August 2023, and the submissions will be reported to a future meeting of Council.</p>











Project / Action	Deliverable	Status	Stage	Progress Comments
Planning Proposal for <b>136-148 New South Head Road</b> , Edgecliff.	Exhibit amended planning controls	Complete / Achieved 	Next step is to exhibit the planning proposal	<p>The applicant lodged a request for a planning proposal on 13 October 2022, which was referred to the WLPP on 22 April 2022. The WLPP advised Council that it did not support the planning proposal as a standalone (as it did not have sufficient strategic or site specific merit) and that consideration of uplift on the site should be incorporated in the draft Edgecliff Planning and Urban Design Strategy. The WLPP advice was reported to a meeting of the Council in July 2022 where Council resolved not to support the planning proposal. The Sydney Eastern District Planning Panel considered the applicant's rezoning review request on 18 August 2022 and resolved that the planning proposal had strategic and site specific merit and that it should be submitted to the DPE with a request for a Gateway Determination. At the meeting of Council on 12 September 2022 Council accepted the role of Planning Proposal Authority and staff submitted the gateway request on 28 November 2022.</p> <p>The DPE issued a Gateway determination on 23 April 2023 and staff are working through the Gateway conditions with a view to commencing the exhibition in July 2023.</p>
Planning Proposal for <b>488-492 Old South Head Road &amp; 30 Albemarle Avenue</b> , Rose Bay	Report to Council	Complete / Achieved 	Preparations; Next step is subject to a resolution of Council	<p>The applicant lodged a request for a planning proposal on 5 May 2022 to facilitate a four storey mixed use development on the sites. Following discussions between the proponent and staff, the applicant lodged a revised planning proposal on 12 April 2023. The planning proposal was considered by the WLPP on 6 July 2023 for advice. The advice from the WLPP will be presented to EPC and Council in the first quarter of 2023/2024.</p>





**Strategy 4.2: Conserving our rich and diverse heritage.**



Ref	Priority	Progress Comments
4.2.1	Implementation of the Heritage Gap Analysis which includes maintaining a program of heritage research and potential new conservation areas and heritage items.	During this reporting period, our priorities were to: <ol style="list-style-type: none"> <li>1. Progress the Places of PublicWorship Study and the Double Bay Heritage Study to a meeting of Council.</li> <li>2. Progress the Edgecliff Heritage Study</li> <li>3. Review the potential heritage significance of 3 Eastbourne Rd, Darling Point</li> <li>4. Finalise the local heritage listings of the Leslie Wilkinson buildings, 18 Electricity substations and 364 Edgecliff Road, Woollahra.</li> </ol>


Project / Action	Deliverable	Status	Stage	Progress Comments
Investigate the potential heritage significance of <b>places of worship</b> in the Woollahra Local Government Area in order to identify items of heritage significance at either a local or State level. (NOM 8/04/19) {incl. St Andrews Scots Presbyterian Church, corner Dover Rd and Carlisle Street, Rose Bay}	Report to Committee	Complete / Achieved 	Next step is to exhibit the planning proposal	A planning proposal to list 5 places of worship was reported to the WLPP on 13 December 2022, who advised Council to proceed with the planning proposal. The advice of the WLPP was reported to a meeting of the Council on 27 March 2023, where Council resolved to support the heritage listing of four (of the five) places of worship. The St George Greek Orthodox Church was removed from the planning proposal at this time, with Council requesting that further community engagement be undertaken to further understand the significance of the place. The revised Places of Worship Planning Proposal consisting of four sites (The Sydney Chevra Kadisha, Paddington Church of Christ, St Andrews Scots Presbyterian Church, and Vaucluse Uniting Church) was submitted to DPE in May 2023 for Gateway Consideration. A Gateway determination (supporting public exhibition), was received in June 2023, and the exhibition of the planning proposal is expected to commence in July 2023.
Investigate the potential heritage significance of the <b>St George Church</b> , Rose Bay	Report to Council	Complete / Achieved 	Preparations; Next step is to prepare a planning proposal	A planning proposal to list 5 places of worship was reported to the WLPP on 13 December 2022, who advised Council to proceed with the planning proposal. The advice of the WLPP was reported to a meeting of the EPC on 6 March 2023 and Council on 27 March 2023, where Council resolved to support the heritage listing of four (of the five) places of worship. However,

Project / Action	Deliverable	Status	Stage	Progress Comments
Carry out an assessment of buildings designed by <b>significant architects.</b> (NOM 9/12/2019)	Report to Council	Delays 	Preparations; Next step is to prepare a planning proposal	Council resolved that staff should carry out further heritage investigations into the St George Greek Orthodox Church prior to supporting a planning proposal to list the building as a local heritage item. Further community engagement took place from 24 May 2023 to 9 Jun 2023. A report on the submissions was considered by the EPC on 3 July 2023 and on 10 July Council resolved to defer the planning proposal pending a site visit to be conducted within one months time.  Council staff have prepared a methodology to identify buildings that have been designed by significant architects. Subject to other priorities and staff resources, this project may be undertaken in stages across 2023 and 2024 as part of the program identified in the Heritage Gap Analysis.
Undertake an assessment of heritage significance for <b>Old School Hall, Rose Bay Public School, Albemarle Ave, Rose Bay, and McAuley Catholic School</b> and outbuildings (formerly Christian Brothers College Rose Bay).	Report to Committee	Delays 	Next step is to prepare a Report to Council	In June 2023 an appropriately qualified heritage consultant was engaged to progress this study. Subject to the recommendations of the heritage study, a report on the outcomes will either be reported to a meeting of the WLPP or EPC in the second half of 2023.
Planning proposal to list <b>Sunny Brae at 40 Fitzwilliam Road</b> , Vaucluse.	Gazettal of heritage item	Complete / Achieved 	No further action	As reported in the July-December 2022 progress update, following Council endorsement on 27 September, the plan was notified on 4 November 2022.
Planning proposal to list <b>46 Vaucluse Road</b> , Vaucluse as a local heritage item.	Gazettal of heritage item	Complete / Achieved 	No further action	As reported in the July-December 2022 progress update, following Council endorsement on 27 September, the plan was notified on 4 November 2022.

Project / Action	Deliverable	Status	Stage	Progress Comments
Planning Proposal to list the <b>Cadry's</b> building as a heritage item. (CR 5/07/2021)	Gazettal of heritage items	Complete / Achieved 	No further action	As reported in the July-December 2022 progress update, the Cadry's building at 133 New South Head Road and the Early Victorian sandstone cottage at 549 Glenmore Road were both gazetted as local heritage items on 16 December 2022.
Review <b>Wilkinson buildings</b> and determine if they meet the threshold for heritage listing. (CR 24/11/14) & (CR 31/10/2022)	Report to Committee	Complete / Achieved 	No further action	A planning proposal to list 5 additional Wilkinson buildings as local heritage items was reported to the WLPP meeting of 1 September 2022, where the WLPP provided advice to proceed with the planning proposal. This advice was considered by the EPC on 4 October 2022 and Council resolved to proceed with the planning proposal on 31 October 2022. A Gateway determination was issued on 12 December 2022 to allow public exhibition. Public exhibition was undertaken from 8 February to 10 March 2023. A post exhibition report was considered by the EPC on 1 May 2023, and on 8 May 2023 Council resolved to finalise the planning proposal. As at 30 June 2023, the planning proposal was being finalised by the DPE.
Prepare a report on future heritage listing of <b>arts and crafts buildings</b> , including examples of outstanding significance recommended for listing in Schedule 5 of Woollahra LEP 2014. (CR 11/11/2019)	Report to Committee	Delays 	Preparations; Next step is to prepare a Report to Council	This project has been included in the heritage gap analysis as a high priority project, and will progress should funding and or resources become available.
Carry out an assessment of the heritage significance of <b>543-549 Glenmore Road</b> , Edgecliff. (CR 5 July 2021)	Report to Committee	Delays 	Preparations; Next step will be subject to a resolution of Council	An assessment of the heritage significance of these buildings was undertaken as part of the wider Edgecliff Commercial Centre Heritage Study being prepared by GML Heritage. The ECC Heritage Study report will be reported to a meeting of the WLPP in the second half of 2023.


Project / Action	Deliverable	Status	Stage	Progress Comments
Carry out an assessment of the heritage significance of <b>Ausgrid Substations</b> in the Woollahra LGA.	Gazettal of heritage items	Complete / Achieved 	No further action	On 22 December 2021 Council received correspondence from Ausgrid regarding the proposed removal of 18 electricity substations (throughout the municipality) from the Ausgrid s.170 Heritage and Conservation Register (which sits under the Heritage Act 1977). Without their inclusion on the s.170 Register, any buildings with heritage value would be unprotected.  An assessment of heritage significance was reported to the WLPP on 17 March 2022 who provided advice to Council to proceed with the heritage listing of the 18 substations. This advice was reported to the EPC meeting of 4 April 2022 and on 26 April 2022 Council resolved to progress the planning proposal. The planning proposal was on exhibition from 5 October to 11 November 2022.  The post-exhibition report report was presented to the EPC on 5 December 2022 and on 12 December 2022 Council resolved to finalise the planning proposal.  The 18 electricity substations were listed as heritage items on 10 July 2023.
Carry out a heritage assessment of the buildings at <b>53 and 55 Drumalbyn</b> , Bellevue Hill. (CR 11/04/2022 & CR 12/9/2022)	Gazettal of heritage items	Complete / Achieved 	No further action	As reported in the July-December 2022 progress update, the plan was made on 27 September 2022 and both buildings were listed as local heritage items on 14 October 2022.
Provide a report on the further protection of secondary wings on contributory and heritage items in the <b>Darling Point HCA</b> . (CR 25/10/2021)	Report to Committee	Delays  	Preparations; Next step is to prepare a DCP amendment	This project will progress once internal resources become available.

Project / Action	Deliverable	Status	Stage	Progress Comments
Liaise with the Minister for Planning and Place regarding the referral criteria for the LPP to include the <b>demolition of contributory items</b> , and prepare a report outlining options to Council to enhance Woollahra's planning instruments with respect to the demolition of contributory items. (CR 25/10/2021)	Report to Committee	Complete / Achieved 	Preparations; Next step is to prepare a planning proposal and/ or DCP amendment.	Consistent with this resolution, on 17 November 2021 a Mayoral letter was sent to the Minister for Planning and Public Spaces requesting a review of the referral criteria for the LPP. On 21 December 2021 we received a response on behalf of the former Minister for Planning and Public Spaces, identifying that Council's request will be taken into consideration as part of a current review of panel operations. A report outlining options to Council to enhance Woollahra's planning instruments with respect to the demolition of contributory items was reported to the EPC meeting of 4 October 2022, and on 31 October 2022 Council resolved to progress a single chapter of the WDCP 2015 dedicated to heritage conservation (including contributory items). The project will progress as a medium priority action under the Heritage Gap Analysis, and resources become available.
Heritage listing <b>364 Edgecliff Road</b> , Woollahra. (NOM 22/11/2021)	Gazettal of heritage items	Complete / Achieved 	No further action	This heritage assessment was progressed by external resources, who recommended listing 364 Edgecliff Road, Woollahra as a local heritage item A planning proposal was reported to the WLPP meeting of 19 May 2022, and the advice of the WLPP was presented to the EPC of 6 June 2022 On 27 June 2022 Council resolved to progress the planning proposal. The planning proposal received a Gateway determination on 16 August 2022 and was placed on public exhibition from 31 August to 14 October. The post-exhibition report report was presented to the EPC on 7 November 2022 and on 27 November 2022 Council resolved to finalise the planning proposal. 364 Edgecliff Road, Woollahra was gazetted as a heritage item on 24 March 2023.

Project / Action	Deliverable	Status	Stage	Progress Comments
Report to investigate the potential heritage significance of identified buildings in the <b>Double Bay Centre</b> and relevant instruments of protection. (CR 26/04/2021)	Report to Committee	Complete / Achieved 	Awaiting external gateway approval; Next step is to exhibit a planning proposal.	<p>In February 2022 Council staff engaged LSJ to undertake a Heritage Significance Assessment of buildings in the Double Bay Centre. The Assessment report and accompanying planning proposal were presented to the WLPP on 13 December 2022 for advice. The Panel advised Council to proceed with the planning proposal and the advice of the Panel was presented to the EPC meeting of 6 March 23 and Council on 27 March 23.</p> <p>The planning proposal which seeks to list four local heritage items in the Double Bay Centre was lodged with the DPE on 1 June 2023. As at 30 June 2023, a Gateway determination has not been received.</p> <p>As a consequence of part of the Council resolution from 27 March 2023, staff further engaged Lucas Stapleton Johnson &amp; Partners to undertake an assessment of East Bay Street as a possible HCA. This report found that the area did not warrant listing as a HCA, and this report as presented to the EPC meeting of 3 July 2023, and on 10 July 2023 Council resolved to take no further action for any of the properties along the eastern side of Bay Street, in Double Bay.</p>

**Strategy 4.3: Sustaining diverse housing choices in planned locations that enhance our lifestyles and fit in with our local character and scenic landscapes.**

Ref	Priority	Progress Comments
4.3.1	Ensure Council's planning documents and strategies support high quality housing and housing diversity which is consistent with the strategic thinking of Council in relation to planned infrastructure, services and locational issues.	During the reporting period, this priority was addressed through work in reviewing the submissions lodged to various public exhibitions including the Draft Double Bay Planning & Urban Design review and the Draft Edgecliff Planning & Urban Design review.

Project / Action	Deliverable	Status	Stage	Progress Comments
Subject to endorsement, prepare implementation strategy to amend planning controls for the Double Bay Place Plan-review Woollahra LEP 2014 and Woollahra DCP 2015 in regard to <b>recommendations from Double Bay Centre Housing Economic Study.</b> (Eastern City District Plan 2018, Double Bay Plan 2019-2023 [DBPP Priority 3.1.1] [DBPP Priority 3.2.1])	Prepare implementation strategy	Delays 	Preparations; Next step will be subject to a resolution of Council	<p>On 29 March 2021 the Double Bay Draft Planning and Urban Design Strategy, Transport Study and draft Community Impact Statement, was reported to a meeting of S&amp;C. The S&amp;C deferred consideration of the report to a future meeting of the S&amp;C. On 19 April 2021 the S&amp;C further considered the report and on 26 April 2021 Council resolved to reaffirm the existing controls for Double Bay and revise the study to focus on Cross Street (south side between Knox Land and Bay Street) (the Cross Street Precinct) before commencing public exhibition. Staff revised the draft Planning and Urban Design Strategy, Transport Study, and draft Community Impact Statement to focus on the Cross Street Precinct. These documents were on public exhibition from 17 November 2021 to 17 December 2021.</p> <p>Subsequent to this, on 14 February 2022 Council resolved to exhibit the Draft Double Bay Planning and Urban Design Strategy (which applies to the whole Centre). These controls were on public exhibition from 16 March 2022 to 27 May 2022.</p> <p>On 2 February 2023, Council staff engaged consultancy Element Environment to update and finalise the draft Double Bay Centre Planning and Urban Design Strategy (informed by the Heritage Study prepared by LSJ)</p> <p>On 29 May 2023, Councillors were briefed on the new recommendations of the Strategy. It is anticipated that the draft Strategy will be finalised once final advice from the transport study (undertaken by SCT) is received. The amended Strategy will then be reported to a future meeting of the S&amp;C in the second half of 2023.</p>


**Strategy 4.4: Facilitate safe and active local centres which increase local activity, balance tourism demands with the impact on the community and are in line with local character.**











Ref	Priority	Progress Comments
4.4.1	Ensure Council's planning strategies and controls support and promote appropriate development and activities in business centres.	Once revised in response to issues raised in submissions, the Edgecliff Centre corridor study and the review of the Double Bay Planning controls will support and promote appropriate development and activities in those centres.  As a consequence of issues raised in submissions, further consultant reports have been commissioned which has extended the time required to amend both Strategies and post exhibition reports. Councillor briefings on the post exhibition changes are expected to take place in June/July or 2023.

**Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.**

Ref	Priority	Progress Comments
9.1.1	Encourage economic development in business and retail centres and implement Council's adopted Place Plans.	During this reporting period, our priority was to: <ol style="list-style-type: none"> <li>1. Implement and active a successful World Pride 2023 series of events</li> <li>2. Finalise the Rose Bay Place Plan</li> <li>3. Progress the activities associated with the approved Streets as Shared Spaces application</li> <li>4. Finalise and seek Council's endorsement of the parklet programme.</li> <li>5. Commence the 2023 shop front occupancy audit.</li> </ol>

Project / Action	Deliverable	Status	Stage	Progress Comments
Draft <b>Rose Bay Place Plan</b> 2022-2025.	Adopt the Draft Rose Bay Place Plan 2022-2025	Complete / Achieved 	No further action	The Draft Rose Bay Place Plan 2022-2025 was publicly exhibited from 24 November 2021 to 14 January 2022. On 17 October 2022, the post-exhibition report and a revised version of the Place Plan were reported to Council's Strategic & Corporate Committee. On 31 October 2022 Council resolved to defer consideration of the Place Plan to allow a Councillor workshop.  A Councillor workshop was held on 15 May 2023. In response to the feedback received, a number of changes were made to the Place Plan 2023-2028.  The revised Place Plan was reported to a meeting of the S&C on 19 June 2023, and subsequently endorsed by Council on 26 June 2023.

Project / Action	Deliverable	Status	Stage	Progress Comments
<b>Parklets</b> Program.	Report to Council on success of the trial	Complete / Achieved 	On schedule	<p>A report on the parklet program was considered at the EPC of 5 September 2022, and in response to issues raised during discussions, opportunities were identified to improve the useability of the Parklet Trial Program Guidelines, while also encouraging a higher standard of parklet design. At the Council meeting of 27 September 2022 Council resolved to extend the parklet trial period to 30 June 2023. As at 29 May 2023, there were six parklets in operation in the Woollahra LGA</p> <p>In February 2023 a Your Say page was launched, seeking feedback from the community on the parklet program 86% of respondents were support of the continuation of the parklet program.</p> <p>A report on the success of the parklet program was reported to the EPC on 5 June 2023, and on 26 June 2023 Council resolved to formalise the parklet program with updated Parklet Program Policy and Guidelines.</p>
<b>Enhance footpath environments</b> to make pedestrian use more appealing.	Prepare and introduce the Draft LAP which streamlines approval processes and customer experience for temporary events and activation.	Delays  	Preparations	Work on the LAP has not progressed due to a lack of staff resources. However, the draft LAP is expected to be prepared in the second half of 2023.
Improve <b>distribution of economic and performance data</b> to businesses.	Promote and increase awareness of Council's economic data trends through business partnerships & chambers.	Complete / Achieved  	On schedule	<p>Council staff have been continuing to report the findings of the Spendmapp data to the Oxford Street &amp; Paddington Working Party and the Small Business Advisory Group.</p> <p>Council staff are currently preparing information which will be shared on Councils website page. It is anticipated that this will take place in the second half of 2023.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
<b>Activity levels within Oxford Street</b> are monitored using available mechanisms.	Complete commercial occupancy audit of all business centres within the LGA	Delays 	Preparations	Council staff have received updated economic information from Spendmapp which has been used to analyse the positive impacts of events e.g. Paddington Night Out 2022. An occupancy audit is programmed for mid-2023.
<b>World Pride 2023.</b>	Successful supporting program	Complete / Achieved 	No further action	Council staff from various departments across Council worked collaboratively with the WorldPride Sydney 2023 team and the community to successfully deliver a number of events and activations throughout February 2023 to March 2023 in celebration of WorldPride. 45 rainbow heart decal stickers were delivered to local businesses in Five Ways to display outside their shopfronts as a way to kick off the celebrations. In addition we installed coloured hanging lights amongst the trees in FiveWays to further complement the WorldPride events and brighten up our streets. Colourful banners were installed outside the Council Chambers building and along the Murray Rose Pool Pontoon. Separately to this, many of Council's Placemaking grants recipients hosted events in the local area to celebrate WorldPride. These included events by Head On who presented Queertography, an outdoor photography exhibition celebrating LGBTQIA+ experiences, visibility, and giving depth to queer representation.
<b>Streets as Shared Spaces.</b>	Successful activation program in Rose Bay	Complete / Achieved 	No further action	Council was successful in its application for funding under the DPE's Streets as Shared Spaces program (\$480,000). This funding was used to deliver the Rose Bay Connectivity Program which activated the centre from late 2022 to early 2023. The activations enhanced pedestrian movements, active transportation and supported retailers in the local centre. Interventions between the harbour foreshore at Rose Bay Beach and Pannerong Reserve were designed to guide people through the centre using attractive murals in laneways by local artists, decorative lighting, new planting, seating and other installations to beautify

Project / Action	Deliverable	Status	Stage	Progress Comments
				<p>the area and enhance the sense of place. In order to achieve this, the following works took place:</p> <ul style="list-style-type: none"> <li>• Collins and Percival laneways were transformed into bright and bustling laneways with art works including Alice McAuliffe’s Concrete Carpet and Sharon Billinge’s Beach, Bark and Banksias artwork, new planting, seating and wayfinding signage.</li> <li>• A parklet was placed in Collins Avenue opposite Rose Bay beach. A QR survey code indicated over 80% of respondents agreed that the installation of the parklet increased the amount of time they spent in the Centre.</li> <li>• Landscape enhancements were made to Percival Park by IndigiGrow, and festoon lighting was installed to enliven the open space.</li> <li>• Local artists painted the concrete bollards along Rose Bay beach which became a popular photo opportunity for people and their pets.</li> <li>• A range of small pop up events in Percival Park and the parklet were arranged from 11 March to 2 April 2023. These included a Flannel Flower Workshop, face painting, a creative garland workshop.</li> <li>• At Wilberforce Avenue Car Park a new mural was installed by artist Claire Foxton. The artwork ‘Boowambillee’ (Shark Island) enlivened the concrete car park walls.</li> <li>• A new pedestrian crossing was installed on Newcastle Street to enhance movement across the Centre</li> <li>• New lighting was installed in Pannerang Reserve to improve amenity and security for locals.</li> </ul>

## Compliance

### Strategy 4.5: Ensure that planning and building requirements are promoted and complied with.

Ref	Priority	Progress Comments
4.5.1	Council provides cost effective and timely building certification service	<p>Council provided the following building certification services for the half year to 30 June 2023;</p> <ul style="list-style-type: none"> <li>• 1 construction certificate application (CC) was received with 1 being determined;</li> <li>• 1 complying development certificate applications (CDC) was received with 0 being determined;</li> <li>• Council was appointed the Principal Certifier for 5 projects; and</li> <li>• 3 occupation certificate certificates (OCs) were received with 1 being determined.</li> </ul>
4.5.2	Council provides an effective response to unauthorised uses and works.	<p>For the half year to 30 June 2023 Council's Building Control staff;</p> <ul style="list-style-type: none"> <li>• Received 178 customer requests and finalised 100;</li> <li>• Served 25 'Notices of intention to give an Order';</li> <li>• Served 14 Orders; and</li> <li>• 1 penalty infringement notice was issued.</li> </ul>

### Strategy 5.3: Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.

Ref	Priority	Progress Comments
5.3.3	Provide seasonal lifeguard services to Camp Cove Beach.	<p>Council provides a casual lifeguard service at Camp Cove Beach between October and April. The service operates on an as needs basis and may be closed due to inclement weather.</p>

### Strategy 6.2: Management of public parking on-street and off-street.

Ref	Priority	Progress Comments
6.2.1	Provide parking enforcement services.	<p>Routine proactive parking patrols are undertaken across the LGA daily, as well as responding to customers' specific requests and proactive patrols of illegal parking at schools. Council's parking patrol services continue to be impacted by COVID-19 through staff leave.</p> <p>During the half year to 30 June 2023;</p> <ul style="list-style-type: none"> <li>• 29,256 street parking infringements were issued for various offences</li> <li>• 3,137 infringements were issued in Council carparks.</li> </ul>

**Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.**

Ref	Priority	Progress Comments
72.5	Take appropriate and timely action in response to pollution incidents.	<p>During the reporting period Council's Rangers investigated the following customer requests with regard to building sites;</p> <ul style="list-style-type: none"> <li>• 28 requests for air pollution issues, including dust related matters; and</li> <li>• 24 requests for sediment control / water pollution issues including building site discharges, wash-downs and spills.</li> </ul>


**Strategy 7.3: Monitor and respond appropriately to environmental and public health matters that impact community health and safety.**

Ref	Priority	Progress Comments
73.1	Ensure compliance with food, animal and pool safety and environmental health matters	<p>At the end of the half year to 30 June 2023 there were 376 recorded food premises in the LGA. The following food control activities were completed during the half year;</p> <ul style="list-style-type: none"> <li>• 265 primary inspections were carried out;</li> <li>• 50 re-inspections were carried out;</li> <li>• 0 food notices/orders were issued;</li> <li>• 20 customer requests were investigated; and</li> <li>• No penalty infringement notice was issued.</li> </ul> <p>For the half year to 30 June 2023 Council's Health Premises and Fire Safety registers confirmed the following;</p> <ul style="list-style-type: none"> <li>• 125 health premises were recorded;</li> <li>• 0 health premises inspections were carried out;</li> <li>• 64 regulated cooling tower/warm-water systems were recorded; and</li> <li>• 720 complete annual fire safety statements were lodged with Council.</li> </ul> <p>For the half year to 30 June 2023 the following activities were carried out pursuant to Council's swimming pool safety program;</p> <ul style="list-style-type: none"> <li>• 14 swimming pool inspection requests were determined;</li> <li>• 4 swimming pool exemption applications were determined;</li> <li>• 3 swimming pool fencing customer requests were logged; and</li> <li>• 3 swimming pool fencing notices/orders were issued.</li> </ul>

## Governance


### Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

Ref	Priority	Progress Comments
2.1.2	Respond to calls for Office of Local Government submissions and collaborate with different levels of the government to help us achieve our community's aspirations for the LGA	Submissions are prepared as required in response to the Office of Local Government and/or industry wide calls for submissions.

Project / Action	Deliverable	Status	Stage	Progress Comments
Responsive communication of submission opportunities.	Council is informed and able to make timely submissions.	Complete / Achieved 	On schedule	Reports are prepared for consideration by Council in response to discussions papers and/or calls for submission as required. In June 2023 Council made a submission to the IPART on their draft Rate Peg Methodology review report.


### Strategy 10.1: Encourage inclusive community participation and build respectful relationships through engagement and input into decision making.

Ref	Priority	Progress Comments
10.1.2	Ensure our suite of integrated planning and reporting documents are in plain language, meet legislative requirements and enable us to report on Council's performance to the community.	Council's draft Operational Plan 2023/24, draft Long Term Financial Plan 2023/24-2032/33 and draft Community Engagement Strategy were publicly exhibited from 26 April- 23 May 2023. Public submissions received during the exhibition period were considered by a Council Committee meeting held 19 June 2023, prior to adoption of the Plans and Strategy by Council on 26 June 2023.



Project / Action	Deliverable	Status	Stage	Progress Comments
Develop the Operational Plan.	Operational Plan 2023/24 adopted in June 2023	Complete / Achieved 	On schedule	The Operational Plan 2023/24 was adopted by Council on 26 June 2023.

### Strategy 11.3: Ensure effective and efficient governance and risk management.

Ref	Priority	Progress Comments
11.3.1	Maintain a strong governance framework that facilitates transparent and democratic decision-making and provide effective support to manage the efficient operation of Council and other Committee meetings in an open, transparent and accountable manner.	Council, Committee and Panel meetings continue to be held as per the meeting schedule and promote openness, transparency and accountability in Council decision making processes.

Project / Action	Deliverable	Status	Stage	Progress Comments
Continue to implement improvements to the Governance Framework of Council.	Review of Committees, Delegations, Policies, Procedures including relevant Performance Measures	Complete / Achieved 	On schedule	A review of policies and procedures in progress across the organisation. Policies for Council adoption reported to Council and/or Committee for consideration prior to and post public exhibition (as required).

Ref	Priority	Progress Comments
11.3.2	Ensure corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Following an external independent assessment of Council's Risk Management maturity a Risk Improvement Roadmap was developed. As part of this, a full review and refresh of Council's operational risk register was undertaken. Further, Council's Executive Leadership Team have developed Council's Strategic risk Register which will be reviewed with Councillors at a workshop in late July prior to presentation to Council for adoption.


Project / Action	Deliverable	Status	Stage	Progress Comments
Develop Business Department Risk Management Plans for 2022/23.	Review Department Risk Management Plans quarterly	Alternative action taken 	N/A	Following an external independent assessment of Council's Risk Management maturity a Risk Improvement Roadmap was developed and endorsed by Council's Audit, Risk & Improvement Committee (ARIC). This supersedes these actions.
Develop Department Audit Plans for that 2022/23.	Review Department Audit Plans quarterly	Alternative action taken 	N/A	




## Corporate Services



### Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.

Ref	Priority	Progress Comments
11.1.2	Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.	Improved parking permit application form with online payment being developed with other high-interaction count forms under C&CE Payment Pathways project. A solution for automated Parking Permits is still under investigation.


Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of review of Councils' overall systems.	Expanding the functionality of iConcierge; Website review	Delays 	Preparations	Online payment forms continue to be developed with a focus on integration with existing systems. Current delays due to major ICT upgrades and improvement initiatives to relevant underlying systems. Pilot forms to be made available to the public as soon as practicable.


Ref	Priority	Progress Comments
11.1.3	Maintain a high performing workforce that is responsive to the needs of the community and the organisation	During January- June 2023 our focus was on launching our refreshed values based Reward and Recognition Framework with strengthened peer to peer recognition and introduction of a whole Council end of year celebration event. In light of the current labour market challenges we have reviewed our recruitment processes and identified new strategies and related resourcing implications.  "Average days to recruit" is down from 48 days to 35 days. Internal promotion rate is high at 32% (19 internal promotions). FY to date voluntary turnover is at 13.67%. Training participation is high at 36%. Industrial Relations activity remains high with two out of 5 EBAs close to being finalised.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of the Workforce Management Plan.	Develop Council's online Learning Management Systems	Complete / Achieved 	On schedule	Compulsory and self nominated courses are offered on the Learning Management System. Current suite of content contains 77 resources (40 self paced online courses, videos, recordings of webinars, users guides etc.). 1 mandatory organisation wide e-learning initiative (Cyber Security) rolled out.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement the Leadership Development Program for Supervisors and Coordinators.	Implementation of the program	Complete / Achieved 	On schedule	The leadership development program has been implemented with 22 leaders having completed and 46 participants currently undertaking the program. An additional 26 operational team leaders are scheduled to commence in August 2023. Current participants are reporting an increase in competence in their leadership growth area (from 5.4 to 6.6).
Deliver tailored 'management and leadership bites' training across Council.	Training provided through the Learning Management System, via Woollahra Cafe, and in person	Complete / Achieved 	On schedule	Between January and June 2023 we continued to deliver training face to face, blended via Zoom and e-learning via the Woollahra Learning Hub. 20 internal training events were offered to staff and 272 attendance records are reported. Between January and June 2023 we continued to deliver training face to face, blended via Zoom and e-learning via the Woollahra Learning Hub. 20 internal training events were offered to staff and 272 attendance records are reported. In addition to the Leadership Development program, 4 Council wide management training sessions were offered to upskill leaders in effective application of Council's HR policies and processes.


Ref	Priority	Progress Comments
11.1.4	Implement and conduct a Service Delivery Review Program to identify improvements to services delivery.	Council's Service Review Framework was adopted by Council 27 February 2023.


Project / Action	Deliverable	Status	Stage	Progress Comments
4x Services Reviews conducted.	Reviews complete; recommendations drafted for implementation	Complete / Achieved 	On schedule	Consultants were appointed following an Request For Quotation process to conduct two external reviews across four identified service areas. Morrison Low were appointed to undertake a review into the Development Assessment process; FieldForce4 were appointed to undertake a review across the Open Space and Trees department,

Project / Action	Deliverable	Status	Stage	Progress Comments
4x Services Reviews conducted.	Reviews complete; recommendations drafted for implementation	Complete / Achieved 	On schedule	comprising services for Tree maintenance and management, Parks infrastructure, open space and recreational planning management, and Open space maintenance. FieldForce4 were also instructed to review resourcing in regards to capacity to deliver the draft Urban Forest Strategy, as per Council resolution made 28 November 2022. Both consultants have completed a draft, a Councillor briefing will be presented in Q1 of FY23/24.


**Strategy 11.2: Secure Council's financial position.**

Ref	Priority	Progress Comments
11.2.1	Effective management of Council's finances.	100% of Quarterly, Annual and Statutory Reports submitted to Council on time. The LTFP financial plan over the ten year horizon from 2023/24 to 2032/33, given the assumptions made, shows an Operating Surplus in Years 1,2,4,5,6,7, and an operating deficit in Years 3,8,9,10 prior to the additional monies from Bus Shelter Advertising, which will be reflected in the next version.

Project / Action	Deliverable	Status	Stage	Progress Comments
Review the Long Term Financial Plan and Council's ongoing financial sustainability.		Complete / Achieved 	On schedule	Council's application for a Special Rate Variation (SRV) was successful in June 2023. The LTFP was updated for the SRV and is on public exhibition. The LTFP has been negatively impacted by the increase in the state's Emergency Services Levy expense on Council. This has a compounding impact on future years of the LTFP. The SRV has positively impacted the achievement of the OLG Financial Ratio benchmarks and the achievement of an Operating Surplus (before Capital Grants & Contributions) by 30 June 2024. The LTFP financial plan over the ten year horizon from 2023/24 to 2032/33, given the assumptions made, shows an Operating Surplus in Years 1,2,4,5,6,7, and an operating deficit in Years 3,8,9,10 prior to the additional monies from Bus Shelter Advertising, which will be reflected in the next version.

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop the proposal for a Special Rate Variation to improve financial sustainability and to fund future infrastructure and community Improvements.	If supported, application submitted to IPART in accordance with their guidelines and timelines	Complete / Achieved 	On schedule	IPART approved Council's SRV application in June 2023.

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	All Asset Management Plans were adopted by Council on 28 November 2022 and continue to inform the Long Term Financial Plan.

Project / Action	Deliverable	Status	Stage	Progress Comments
Update the Long Term Financial Plan.	Asset Management Plans are fully integrated into long term financial planning	Complete / Achieved 	On schedule	The Asset Management Strategy and supporting Asset Management Plans (AMP) were adopted by Council 28 November 2022 following public exhibition. The AMP informs the LTFP.


**Strategy 11.3: Ensure effective and efficient governance and risk management.**


Ref	Priority	Progress Comments
11.3.3	Manage, coordinate and deliver Workplace, Health and Safety measures to ensure a safe and healthy work environment.	Gap analysis of WHS&IM system identifies 93% compliance against AS/NZS ISO 45001 with no non-conformances and 3 partial conformances which are being addressed. WHS activities during the FY included 6 WHS Committee Meetings, 18 Council wide Toolbox Talks, training for responsible officers (Managers and above) with 100% attendance rate and Hazardous Manual Tasks training and assessment.

## Community Services, Culture & Arts

**Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.**



Ref	Priority	Progress Comments
1.1.1	Provide opportunities to connect people and ideas to encourage lifelong learning and quality of life.	A variety of partnerships have been developed and nurtured over the past 6 months, which have resulted in a diverse range of activities and events to meet community expectations.


Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and promote diverse and inclusive events, activities and programs.	Diverse events, activities and programs delivered to the community	Complete / Achieved 	On schedule	In partnership with a range of community organisations, Council promoted and led the following events: <ul style="list-style-type: none"> <li>Seniors Festival with total of 19 events across February;</li> <li>3 programs for WorldPride 2023 program: <ol style="list-style-type: none"> <li>Coordinated in partnership with Woollahra Libraries the Liam Benson- Refracted exhibition, 17 Feb to 17 May;</li> <li>Hosted a 3 unique exhibitions in the Woollahra Gallery at Redleaf celebrating the strength and the diversity of our artistic community from 8 February - 5 March. <i>Stages: Sydney World Pride</i> (Michael Simms); <i>Pearlies 2</i> (Ian Thomas) and <i>Elements</i> (Armando Chant, Justine Roche and Fiona Billyard) including Artist talks on Saturday 11 February; and</li> <li>Gallery tour and afternoon teas at the Cultural Hub, Wednesday 22 February.</li> </ol> </li> <li>Mayoral International Women's Day held in March;</li> <li>Held the Queen St Dementia Friendly Week in June;</li> <li>Young at Art Intergenerational program in partnership with Woollahra Dementia Alliance &amp; Holdsworth held in April at the Woollahra Gallery at Redleaf and Cultural Hub;</li> </ul>

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop with community partners programs to respond to community needs.	Programs that respond to community needs	Complete / Achieved 	On schedule	<ul style="list-style-type: none"> <li>Promoted via Social media and website resources on IDAHOBIT Day in May and Refugee Day in June;</li> <li>National Reconciliation Week events both internally and externally were held in May/ June and during June;</li> <li>Internal staff events were held for 2023 National Reconciliation Week in June, with external facilitators. A total of 108 staff attended across the three events;</li> <li>The Indigenous Voice to parliament with Thomas Mayo community external event was held through Woollahra Libraries on 18 June 2023 and had 90 people in attendance;</li> <li>Celebrated with Youth Week Festival at Bondi;</li> <li>Planning has taken place in identifying a calendar of events that feature Diversity Days, which Council would celebrate and work collaboratively across Council divisions.</li> </ul> <p>In addition to the events listed above, Council, worked with local schools to promote events to the community for Bellevue Hill 2023. Council's updated Woollahra Grants Program also provided opportunities to collaborate with local organisations such as Open Support and Life Force Foundation to deliver programs and services to meet community needs.</p>


**Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.**

Ref	Priority	Progress Comments
2.1.1	Respond to calls for Office of Local Government submissions and collaborate with different levels of the government to help us achieve our community's aspirations for the LGA.	Through ongoing collaboration and partnerships with local community organisations and government agencies as well as Council's revised Grants Program, new initiatives and services have been provided to meet identified community needs.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement the outcomes of the Council Grant review.	Enable increased partnerships in the delivery of programs and services to the community.	Complete / Achieved 	On schedule	Council's Grants Program was further reviewed in March 2023. The updated Grants Policy and Guidelines included learnings from the 2022 Grant funding round and a new grant stream titled Business Sector Support. The revised Grants Policy and Guidelines were adopted by Council on 26 June, 2023. The 2023/24 Grants round opened on 28 June and will close 30 July 2023. To assist the community in applying for grants, Council facilitated two webinars, using an external provider, The Grants Guy on 13 and 14 June 2023, where approximately 60 people attended. In this grant round, the Community and Cultural grants identified the theme of celebrating Diversity, reducing Social Isolation and promoting Community Connection with a strong emphasis on First Nations and Reconciliation whilst the Placemaking grants for events has a theme of Connecting people and place.
Work in partnership according to our agreements with Council funded providers, Holdsworth Community (\$861,596) and Womens Housing Association (\$360,000).	Deliver services to Woollahra residents	Complete / Achieved 	On schedule	As per the funding agreements, quarterly meetings have been held with Holdsworth Community on 7 February and 20 April 2023. Holdsworth Community deliver services to Woollahra residents as per the contract to deliver the following projects: <ul style="list-style-type: none"> <li>• Navigating My Aged Care System</li> <li>• Aged Care Wellness Hub trial</li> <li>• Woollahra Dementia Alliance Action Plan</li> <li>• Woollahra Connect Program</li> <li>• Family Services.</li> </ul> The Holdsworth Community Annual Report was presented to Council in April, 2023. Bi-annual meetings are held with Women's Housing Company, which was held on 31 January, 2023. Womens Housing Association deliver services to Woollahra residents as per the contract for 6 x 2 bedroom plus 4 x 3 bedroom units for local women and their families escaping abuse. Both organisations are meeting identified service deliverables as per the funding agreements.

Project / Action	Deliverable	Status	Stage	Progress Comments
Work with other Government agencies to develop programs and projects.	Respond to community needs, seniors, diversity, mental health, housing, family services, youth, and children	Complete / Achieved 	On schedule	Council has been working closely with South Eastern Sydney Local Health District to explore accommodating the Child and Family Health Nursing Service at the Vacluse Bowling Club venue. Council resolved at its meeting on 8 May, 2023 to lodge a DA to accommodate a wider use of this facility.


Ref	Priority	Progress Comments
2.1.3	Following adoption, administer Council's Reflect Reconciliation Action Plan 2022-2023.	Council staff have continued to actively pursue the implementation of the Reflect Reconciliation Action Plan. During this period the internal RAP Working Group have met on a quarterly basis. Key actions implemented include cultural awareness training for Councillors, Management and the working group, induction sessions for all new staff, and the hosting of three National Reconciliation Week events for all staff.

Project / Action	Deliverable	Status	Stage	Progress Comments
Build upon our relationship with La Perouse Aboriginal Land Council and the Gujaga Foundation and build an agreed program of Reconciliation.	Deliver outcomes for reconciliation.	Complete / Achieved 	On schedule	As part of National Reconciliation Week 2023, Council held 3 staff information talks between 29 May and 1 June, 2023. At the key note session held on 29 May, 2023 Chris Ingrey (CEO La Perouse LALC) presented on the Uluru Statement from the Heart and the Voice to Parliament with over 50 staff in attendance. The La Perouse LALC were directly consulted when preparing Council's information and community education strategy on the Voice to Parliament ( the Yes Strategy), which was submitted to Council on 8 May, 2023 and in subsequent reporting to Council on 26 June and 10 July, 2023. The Gujaga Foundation were also engaged for the NAIDOC Week 2023 First Nations Culture Open day to host a Cultural Dance Workshop facilitated by the Gamay Dancers, on 8 July 2023.  Update progress reports on the Reflect RAP have been presented to the RAP Working Group in September, 2022 and will presented again in July 2023. Significant progress has been made with a full report to be presented to Council in September 2023.


**Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.**



Ref	Priority	Progress Comments
2.2.1	Collaborate with a range of services to provide support for vulnerable members of our community.	Community and Culture staff respond to concerns for vulnerable people across the LGA in a timely and considerate manner. 9 referrals were made to Missionbeat for welfare checks on people sleeping rough.



Project / Action	Deliverable	Status	Stage	Progress Comments
Support homeless persons in our community, through partnerships in homelessness network, implementation of homelessness policy, referrals for support agencies, provision of advocacy, and participation in annual homeless count. Support other vulnerable groups as identified through advocacy and supports to access services.	Network; implementation of policy; referrals for support; responding to policy; advocacy; homeless count	Complete / Achieved 	On schedule	A total of 9 referrals were made to Missionbeat during the period of January to June 2023. These referrals were made as requests for welfare checks for people sleeping rough in the local Woollahra LGA. Council attended the monthly Eastern Suburbs Homeless Assertive Committee (ESHAC) meetings to discuss homelessness referrals and supports in the Eastern suburbs as well as participating in the Homeless Street Count for Eastern Suburbs on 20 February 2023 where 9 rough sleepers were counted in Woollahra LGA on the night. Meetings have also been held in June 2023 with staff from Libraries, Customer Experience, Open Space and Trees and Regulatory Services to assist in the review of Council's Woollahra Homeless policy and procedures.



Ref	Priority	Progress Comments
2.2.2	Encourage and promote services and support for families, youth and children.	A Request for Quotation for Consultants to develop a five year Children, Youth and Families Strategy and Action Plan was undertaken in May 2023. Spark Strategy were appointed and will be developing the Strategy and Action Plan over the July to October, 2023 period.
2.2.3	Following adoption, administer Council's Disability Inclusion Action Plan.	Council adopted the 2022-2026 Disability Inclusion Plan (DIAP) on 27 June 2022, in accordance with NSW legislation. Strong progress has been made over the past 6 months to implement the DIAP across Council and where appropriate consulting with the Inclusion (Disability, Aged and Carers) Advisory Committee for advice from those with lived experience.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of Disability Inclusion Action Plan 2022 in partnership with Council's Inclusion (Aged, Disability and Carers) Advisory Committee.	Identified actions within the Disability Inclusion Action Plan 2022	Complete / Achieved 	On schedule	Steady progress has been made in implementing the Disability Inclusion Action Plan, 2022-2026. Highlights during this period include completion of consultation and design for Lyne Park Inclusive Playground Upgrade, Intergeneration Activity Trail, accessible amenities, accessible pathways and disabled parking; four (4) mobility parking zone applications outside residential homes have been assessed and approved through the Local Traffic Committee and Finance, Community & Services Committee meetings process; Mental Health First Aid Training held on 1 & 2 June at Woollahra Library at Double Bay for 14 community members; upgrade to Cooper Park Community Hall with accessible features such as new access ramp, disabled car parking spot, 2 disabled toilets (Internal and external); EEO Training for all new starters through Corporate Induction and the development of Memory Boxes available for loan to families of those with Dementia from Woollahra Libraries.  At the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held 17 April, 2023, question relating to Council's fees associated with Mobility Parking Spaces were raised. When considering the draft 2023-2024 Operational plan, including the Draft 2023-2024 Budget and Draft Long Term Financial Plan on 24 April 2023, Council resolved to exempt mobility parking spaces from any fees.

**Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.**


Ref	Priority	Progress Comments
3.1.2	Promote opportunities for innovative, creative and cultural initiatives that support the community.	Council is very proactive in the Arts and Cultural, demonstrated over this period with ongoing activation of the Cultural Hub, the implementation of 7 funded Cultural grant projects, 105 Gallery Expression of Interests (EOIs) received for the 2023/24 Exhibition and 20 Artist in Residence EOIs. Consultation and design for a mural to be placed on Cooper Park Community Hall by Sharon Billinge was undertaken, to be completed in July 2023 as part of the Bellevue Hill 2023 celebrations.  Council has established a new Arts and Culture Advisory Committee to support Council in the development, delivery and implementation of

Ref	Priority	Progress Comments		
		actions and priorities identified in the upcoming Arts and Culture Strategy, due for completion by December, 2023. The call out for community and industry representatives was undertaken throughout June and closed on 14 July 2023.		
Project / Action	Deliverable	Status	Stage	Progress Comments
Activate the Cultural Hub at Woollahra Gallery at Redleaf.	Cultural activities are delivered	Complete / Achieved 	On schedule	The Cultural Hub has continued to be used as a venue hire as well as a venue for arts and cultural activities including Monthly Poetica Petit sessions and Plein Air art classes, art therapy sessions in partnership with Woollahra Dementia Alliance and photographic workshops during Seniors Festival.
Activate grants program.	Grant funds distributed and projects completed which meet community need	Complete / Achieved 	On schedule	<p>During this 6 month period, many of the 7 Cultural grant recipients implemented their grant project. Highlights included:</p> <ul style="list-style-type: none"> <li>the Tree Veneration Society's Tree Symposium and exhibition held 5-30 April, 2023 and Tree Festival which had a total visitation of 1,303 across all activities;</li> <li>Ruth Shteinman Banner workshop using recycled banners on 16 April, 2023, 32 people attending;</li> <li>Bludger Films who produced the short film <i>TeaCups: The Life of Don Richie</i> was included in the tour with Flicker Fest: Best of Australia Shorts and was a finalist in the Aspen Short Film Festival and the Guadalajara Film Festival. The film won the Best Animation category at the Sydney Film Festival and the St Kilda Short Film Festival and won the Yoram Gross Animation Award;</li> <li>Caroline Quaine and the McKell Park Art studio hosted art classes for the general community on February 2, March 3 &amp; 4 and May 19 with 43 people attending.</li> <li>Woollahra Philharmonic Orchestra also ran concerts on 25 &amp; 26 March 2023 and 24 &amp; 25 June with approximately 300 attendees enjoying the events across all 4 terms.</li> </ul> <p>The wide range of programs and activities supported by the Cultural Grants adds to the development of a vibrant and creative community.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Provide diverse range of exhibitions at the Woollahra Gallery.	Diverse range of exhibitions delivered	Complete / Achieved 	On schedule	18 exhibitions were staged at the Woollahra Gallery at Redleaf between January-June 2023. The Gallery achieved a total of 6,791 visitors over this period. The call out for 2023-24 exhibitions attracted 105 Expressions of Interest (EOI). The new Community exhibition EOI received 14 submissions and the Artist in Residence call-out received 20 Expressions of Interest. The Gallery's next Biannual report will be submitted to the August Finance, Community and Services Committee meeting.
Deliver the events program.	Events program delivered to the community	Complete / Achieved 	On schedule	An Events Service Review was completed and recommendations adopted by Council on 27 March 2023, including the development of a 4 year Events Strategy and employment of a full time Events Coordinator from 2023-24 to enhance programming and provide support and expertise in this area of work.

**Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.**

Ref	Priority	Progress Comments
5.1.1	Plan for community, cultural and recreational facilities to ensure they reflect community needs and aspirations.	Council's 10 Community Venues continue to be well utilised with key improvements undertaken over the January- June 2023 period including website improvement with 3-d tours and floor plans, and building upgrades including Cooper Park Community Hall and Vacluse Bowling Club.

Project / Action	Deliverable	Status	Stage	Progress Comments
Review and activate existing facilities.	Maximise the use of existing facilities by the community	Complete / Achieved 	On schedule	Cooper Park Community Hall reopened for hire from 1 April 2023 and has received strong bookings since its opening. New 3d virtual tours and floor plans have been uploaded to the Venue webpages for all Council's venues which greatly assists our customers, when booking the facilities. Further refinements to website layout and information is currently underway and will be progressed with Council's new web redesign. Our venues have been broadly promoted through social media and Council publications.

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop an implementation plan that responds to the recommendations of the Community Facilities Study.	Implementation of recommendations	Complete / Achieved 	On schedule	Renovations at Vaucluse Bowling Club and recommendations for expanded use of the venue have commenced with completion expected late 2023. A report requesting Council Land Owner's consent to lodge a Development Application for Vaucluse Bowling Club to accommodate a Child and Family Health Nursing Service and wider community use was adopted by Council on 8 May 2023.
Inform Councils' plans for infrastructure and planning.	Support the communities' needs	Complete / Achieved 	On schedule	Input has been provided to the plans for the renovation of Vaucluse Bowling Club, with discussions held with South Eastern Sydney Local Health District to accommodate an Early Childhood Health Centre following the closure of their Double Bay site.



**Thank you for visiting the Woollahra Gallery at Redleaf. We'd love your feedback.**

We care about your experience with us. Your feedback will help us to enhance the delivery of cultural experiences for our growing audience.

Scan the QR code to complete our short survey before 31 July and you'll go in the running to win a \$200 shopping voucher!



 **Woollahra Gallery**  
at Redleaf




 **“Your say Woollahra”**

Community feedback survey for  
Woollahra Gallery at Redleaf

## Library Services

### Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.



Ref	Priority	Progress Comments
1.1.1	Provide opportunities to connect people and ideas to encourage lifelong learning and quality of life.	<p>The Libraries Program and Events team delivered programs for a wide variety audiences. This featured:</p> <ul style="list-style-type: none"> <li>• 42 Adult programs</li> <li>• 20 Seniors programs</li> <li>• 298 Children's programs</li> <li>• 24 Young Adult programs</li> </ul> <p>Highlights include being featured in the official Sydney World Pride: Pride Amplified program in February/March.</p> <p>Collection usage continues to recover post-covid with 280,130 loans in the reporting period.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and promote diverse and inclusive events, activities and programs.	Diverse Library events, activities and programs delivered to the community	Complete / Achieved 	On schedule	<p>A comprehensive program of events celebrating Sydney World Pride was delivered in February/March 2023. This included a talk on the Pride History of Paddington, a Sapphic Poetry night at Watsons Bay and a drag story time event.</p> <p>The exhibition ""We bleed the same"" was hosted at Double Bay library featuring associated programming including a Yarning Circle with Uncle Widdy and a conversation with Holocaust survivor Ernie Friedlander.</p>
Develop online and physical collections that reflect community demand.	Resources available that meet community demand	Complete / Achieved 	On schedule	<p>Woollahra Libraries continues to provide a relevant collection for the community. Our online collection is being well utilised with 9750 loans in June. This is a 63% increase on June 2019.</p> <p>A new film streaming service, Kanopy was added to the collection in June with 275 views being recorded in the first month.</p>
Provide spaces and technology that nurture and support.	Spaces and technology available for community use	Complete / Achieved 	On schedule	<p>The Libraries continues to provide spaces for community use with 62 venue bookings in the Jan-Jun period.</p> <p>Access to wifi remains an important service with an average of 195,000 wifi sessions delivered this financial year.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
				Monthly 3D printing courses have been held with popular with advanced sessions now being offered.

**Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.**


Ref	Priority	Progress Comments
3.1.1	Provide innovative and high quality library and local history services.	<p>Woollahra Libraries currently has 28,024 active Library members who are regularly accessing library services. There were 263,814 visits this period equating to 4.9 visits per capita and a total of 280,651 loans measuring 5 per capita. Fortnightly newsletters were sent to 14,679 subscribers, 2,804 facebook followers and 1,143 instagram followers.</p> <p>Woollahra Libraries has 90 active volunteers engaged in assisting with various tasks including the Tech Connect program and monitoring the slide. The Local history team researched 9 community nominations for the Woollahra Council plaques scheme and during this period installed two plaques honouring James Bancks ad Sir Mung William MacCallum KCMG. Woollara Libraries participated in the Public Libraries Evaluation Network Satisfaction Survey and received excellent results including a net promoter score of 51.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Library Strategic Plan year one implementation	Completion of short term initiatives	Complete / Achieved 	On schedule	Between April and June Woollahra Libraries staff worked on migrating the Library Management System to Libero's cloud environment with the new LMS going live on 27 June. The new system features better integration of eresources into the catalogue and a more intuitive member services interface. Woollahra Libraries promotional plan has been developed and greater utilisation of the outreach vehicle 'Spark' has been a feature activity of Jan to June. Staff and the Spark vehicle delivered services at Cooper Park Community Open Day, Glenmore Rd Public School Fete, Centennial Park and Queen St Woollahra Dementia Friendly Event. The Libraries STEM kit collection was officially launched with 36 individual kits available for loan.
Deliver programs though the Woollahra Libraries that respond to community need.	Library programs that respond to community needs	Complete / Achieved 	On schedule	A range of programs that reflect community need were delivered. This includes an Ideas Exchange on the Indigenous Voice to Parliament. HSC Help workshops and morning Tai Chi sessions at Paddington. The Children's Summer Reading Club had 142 participants who read 2518 books. The Home Library Service has 87 members who each receive a monthly delivery.

## Customer Experience & Engagement

### Strategy 10.1: Encourage inclusive community participation and build respectful relationships through engagement and input into decision making.



Ref	Priority	Progress Comments
10.1.1	Support council through provision of resources, education and tools and communicate opportunities for engagement.	During this period we provided formal and recognised engagement training for 17 staff members to help build skills and confidence in this business priority. Our website visitation grew by 10%, with a spike in interest to our home page, jobs and library. Social media growth has been steady with instagram showing a 12.1% increase in reach and 131% in the rate of audience growth. The most popular content is completed projects (parks and laneways, local history, environment and celebrating staff and community members. Our enews growth has been slow and steady and the open rate is high at 55%, with an industry level of 19.4%. 225 conferees and their guests received their citizenship (an average of 80 people per ceremony) through 7 separate ceremonies.

Project / Action	Deliverable	Status	Stage	Progress Comments
Promote community engagement opportunities.	Promotion through Your Say Woollahra and other engagement channels	Complete / Achieved 	On schedule	We have seen strong growth in engagement online via our Your Say page with a 78.3% growth in registered users in the six month period. Total site visits are at 22,991, which is a 46.4% increase within this same period. With 37,976 page views. The most popular engagement projects include: the parklet trial (608 submissions), the LGA-wide review of dog controls (392 submissions) and Streets as Shared Spaces- Rose Bay (303 submissions). These and other engagement projects were supported with promotion across our communication channels.



**Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.**

Ref	Priority	Progress Comments
11.1.1	Drive customer design throughout council to improve customer experience	60 Staff attended 2 half day workshops on Customer Design.

Project / Action	Deliverable	Status	Stage	Progress Comments
Learnings from the 4 projects: iConcierge enhancement, booking of our venues, payment options for customers and access points to our services and implementing actions to deliver improved customer experiences.	Completion of 4 identified projects and learnings implemented improves customer experience of Council.	Complete / Achieved 	On schedule	The training and development of Managers and staff is assisting in embedding a customer first approach across Council.
Implement standard performance measures across Council to measure customer engagement, satisfaction and drive continuous improvement.	Implementation completed and data helps inform and improve our services.	Complete / Achieved 	On schedule	A survey was conducted about iConcierge, Council's app. All customers who created their own CRMs were asked to complete a customer effort score on their finalisation email. This gave us insights into how the improvements we have made to the app has supported our customers and what else they wanted us to review.

### Workload and Productivity

The following table shows the Service results for the reporting period.



Service	1st Qtr 2021/22	2nd Qtr 2021/22	3rd Qtr 2021/22	4th Qtr 2021/22	FY 2021/22 (average)	1st Qtr 2022/23	2nd Qtr 2022/23	3rd Qtr 2022/23	4th Qtr 2022/23	FY 2022/23 (average)
DAs and CDCs processed by Customer Service staff	291	325	264	326	<b>302</b>	331	335	<b>245</b>	<b>321</b>	<b>308</b>
Calls answered by Customer Service staff	18,563	19,399	18,787	17,243	<b>18,498</b>	16,675	16,665	<b>17,495</b>	<b>15,314</b>	<b>16,537</b>
Service standard for call answered	96%	97%	97%	95%	<b>96%</b>	95%	94%	<b>93%</b>	<b>92%</b>	<b>94%</b>
Visitor permits and Daily permits issued by Customer Service staff	1,425	5,045	4,930	5,235	<b>4,159</b>	5,300	5,870	<b>6,005</b>	<b>5,270</b>	<b>5,611</b>
Parking permits issued by Customer Service staff	1,062	1,425	1,566	1,031	<b>1,271</b>	1,255	1,375	<b>1,482</b>	<b>1,026</b>	<b>1,285</b>





# Woollahra Preschool

## Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.

Ref	Priority	Progress Comments
2.2.2	Encourage and promote services and support for families, youth and children.	Woollahra Preschool provides an 80 place centre for children aged 3-5 years and provides an exceeding standard of care. During the past 6 months, the Preschool has commenced a review of its polices and procedures to meet the new benchmark and introduced a weekly Dharawal Language Program, through the Gujaga Foundation. The Preschool continues to support children with special needs with a dedicated Special Inclusion Support Teacher.

Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake Policy and Procedure Review within the preschool to ensure clarity across all documents, improve understanding of procedures and enhance the information conveyed to ensure visibility and accessibility to all stakeholders.	Improve governance and enhance the information conveyed to ensure visibility and accessibility to all stakeholders	Complete / Achieved 	On schedule	Staff have reviewed all the Preschool Policies. These are currently in final draft for distribution to families.
Continue to build relationships between parents and the preschool in order to enhance the customer experience of our services.	Improved connections between preschool and parents	Complete / Achieved 	On schedule	The Preschool has a Parent Advisory Committee (PAC) which meets monthly with attendance by the Preschool Director and Manager, Community and Culture. The following events have been held to increase connection between parents and staff -Welcome to Preschool Cocktail Party for parents and staff attended by 120 parents on 28 February, 2023; Preschool Disco for children and parents with approximately 100 families attending on 25 May, 2023 ;

Project / Action	Deliverable	Status	Stage	Progress Comments
Engage the Gujaga Foundation in the delivery of language program to children to enhance their cultural appreciation.	Increased cultural awareness and education	Complete / Achieved 	On schedule	Two end of term BBQs and celebratory events held, with Mother's Day concerts and Grandparents morning tea. Class parents are also coordinating class gatherings in Foster Park, after hours and holiday events on an ongoing basis. Preschool staff are actively building relationships through conversations with families at drop and pick up times and more formally through Parent Teacher meetings each quarter. Parent feedback to date has been very positive as demonstrated through emails and comments in HubWorks.
Deliver agreement in the DIAP to meet the needs of children with special needs.	Children with special needs are appropriately resourced and supported	Complete / Achieved 	On schedule	The Dharawal Language Program, through the Gujaga Foundation commenced in July 2022 twice per week and has continued throughout the year. This is an ongoing program and strongly supported by the children, their parents and staff. Parents are actively engaged in learning the Dharawal language and culture through Preschool newsletters and using the Gujaga Foundation app. Each morning, each class does an Acknowledgement of Country.  12 children with additional needs attended Woollahra Preschool in 2023. Funding was received for 7 of the children from Dept of NSW Education – Inclusion Support Funding, which allows for employment of a full time Special Inclusion Support teacher. Meeting are held each quarter with parents of these children and Allied health professionals to review progress and set goals.

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**Item No:** R5 Recommendation to Council  
**Subject:** **RE-ADVERTISED 2023/24 FEES AND CHARGES**  
**Author:** Petrina Duffy, Coordinator Strategy & Performance  
**Approver:** Sue Meekin, Director Corporate Performance  
**File No:** 23/138011  
**Purpose of the Report:** For Councillors to note the re-advertisement of select items for inclusion in the Fees and Charges for 2023/24 and following consideration by Council, adopt these changes into the 2023/24 Operational Plan.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT Council:

- A. Note that as per the recommendation made at the Strategic and Corporate Committee meeting held 19 June 2023 and resolution at the Council meeting 26 June 2023, a small number of proposed revisions to the advertised draft Fees and Charges for 2023/24 were re-exhibited from 30 June to 27 July 2023 with no community submissions received;
- B. Following consideration by Council, that the re-advertised Fees and Charges for 2023/24 be adopted and placed on Council's website, with a link to the relevant documents provided to the Chief Executive of the Office of Local Government.

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**Executive Summary:**

Following the recommendation made at the Strategic and Corporate Committee meeting held 19 June 2023 and resolution at the Council meeting 26 June 2023, a small number of proposed revisions to the advertised draft Fees and Charges for 2023/24 were re-exhibited from 30 June to 27 July 2023.

Council's Finance, Community & Services is now presented with the proposed changes to the fees and charges for the purpose of inclusion in the Operational Plan 2023/24.

**Discussion:**

Council's draft Operational Plan 2023/24 was placed on formal public exhibition from 26 April to 23 May 2023. Members of the community were invited to make public submissions expressing their views on the draft plans during the public exhibition period to be considered by Council. Public submissions received were considered at a Council Strategic and Corporate Committee meeting held 19 June 2023, prior to a Council meeting 26 June 2023, where the final Operational Plan 2023/24 was adopted, commencing 1 July 2023.

At the Strategic and Corporate Committee meeting held 19 June 2023, a small number of fees and charges were identified for re-exhibition. The proposed amendments are selected items relating to:

- Complying Development Certificates for works over \$5m
- Construction Certificates for works over \$5m
- Development Application fees for advertising
- A new Street tree planting fee to be paid by developers as part of development condition on applicable projects
- A new Mobile parklet hire and associated installation and removal charges
- Principal Certifying Authority Service Agreement fees for works over \$5m.

The draft amendments were placed on public exhibition from 30 June - 27 July 2023. No public submissions were received.

**Options:**

Council may resolve in line with the recommendation/s as included in this report or Council may choose to resolve in some other manner.

**Community Engagement and / or Internal Consultation:**

The draft amendments were placed on public exhibition from 30 June - 27 July 2023. No public submissions were received.

**Policy Implications:**

There are no direct policy implications arising from this report.

**Financial Implications:**

If Council resolves to adopt the proposed amendments, the new fees and charges would come into effect from 15 August 2023.

**Resourcing Implications:**

There are no resourcing implications from the proposed changes.

**Conclusion:**

The staff recommendation is that following consideration by Council, that the re-advertised Fees and Charges for 2023/24 be adopted and placed on Council's website, with a link to the relevant documents provided to the Chief Executive of the Office of Local Government.

**Attachments**

1. Re-Advertised 2023/24 Fees & Charges – Public exhibition 30 June – 27 July 2023



Operational Plan 2023–24



## Re-advertised 2023/24 Fees & Charges

### Re-advertised 2023/24 Fees & Charges for selected items

Council is seeking your feedback on its draft amendments to the 2023/24 Fees and Charges schedule. The draft amendments are currently on public exhibition and public submissions will be received from 30 June - 27 July 2023. Public submissions will be considered for adoption at Council's Finance, Community & Services meeting of 7 August 2023.

The proposed amendments are selected items relating to:

- Complying Development Certificates for works over \$5m
- Construction Certificates for works over \$5m
- Development Application fees for advertising
- A new Street tree planting fee to be paid by developers as part of development condition on applicable projects
- A new Mobile parklet hire and associated installation and removal charges
- Principal Certifying Authority Service Agreement fees for works over \$5m.

### Have your say

These draft amendments are currently on public exhibition, and available for you to download at Council's website. Make your submission to Council by 27 July 2023 by emailing your submission to:

**records@woollahra.nsw.gov.au**

with the subject line: Re-advertised 2023/24 Fees & Charges

Or write to:

**Woollahra Municipal Council**  
**PO Box 61, Double Bay NSW 1360**

Subject: Re-advertised 2023/24 Fees & Charges

Please include in your submission specific references to which fee/s your submission relates to.

Please note:

The supply of personal information is voluntary. If personal information is not provided, Council may be limited in dealing with a submission. Submissions, summaries of submissions, and/or names and addresses of people making submissions may be included in publicly available reports to Council or Committee Meetings and Council's website.

In accordance with section 18(1)(b) of the Privacy and Personal Information Protection Act 1998 (NSW), you are advised that all submissions received by Council in relation to the subject will be placed on the appropriate Council file and may be disclosed to Councillors, Council Officers, consultants to Council or members of the public. In accordance with the Government Information (Public Access) Act 2009 (NSW), Council is required to allow inspection of all submissions received by Council in relation to submissions.

We look forward to receiving your feedback which will be considered by Council in finalising the fees and charges.

Operational Plan 2023–24



## Pricing Policy

The Fees and Charges Schedule sets the maximum price payable for any particular activity or service provided by Council.

Fees or Charges less than the maximum listed amount are either set by Council through a resolution or by the General Manager or Council Officers through delegated authority.

It is important to note that the Fees or Charges that appear in the following schedule can vary according to the type of activity or user.

For example, differential pricing exists for the users of community halls and open space. The basis for differentiation lies in the categories outlined in the Pricing Policy.

### Pricing Policy

Four Pricing Categories are used in the 2023/24 Fees and Charges to ensure that the range of fees and charges reflect the cost of providing services to the Woollahra Community.

As a matter of policy, Council increases fees and charges each year by at least the CPI where practical unless it would have an adverse impact on forecast revenue or users' capacity to pay. Variations to this are reported to Council and determined.

### Pricing Policy categories:

#### ST – Statutory

Statutory Pricing occurs if relevant acts and regulations enable Council to set a fee or charge, or the relevant acts and regulations prescribe a maximum fee for a particular activity.

These charges are legislated by the New South Wales Government across a range of activities and services provided by local government.

#### SUB – Subsidised

Under subsidised pricing, the price for service is set below the financial cost of providing that service.

#### COST – Cost Recovery

The fee or charge set under cost recovery pricing recovers for Council the cost of providing a service to the community.

#### FCR – Full Cost Recovery

Council sets the price for a service or activity to recover the cost of providing a service with a built-in rate of return on any asset being used or a mark-up for the service.

## DRAFT FEES & CHARGES 2023/24

Fee / Charge	Pricing Policy Ref.	2022/23 Fee / Charge excl. GST	2022/23 GST	2022/23 Fee / Charge incl. GST	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
<b>CERTIFICATE APPLICATION FEES</b>									
Complying Development Certificate	FCR	Calculation Examples: $LN(CV) \times CV^{\wedge} I$			Calculation Examples: $LN(CV) \times CV^{\wedge} I$	10.0%	Calculation Examples: $LN(CV) \times CV^{\wedge} I$ plus 10.0% GST	per application	CV = Contract Value of work I = 0.421 LN = Natural Logarithm.
<b>\$5,000,000</b>	FCR	9,736.28	973.63	10,709.91	<b>10,197.41</b>	<b>1,019.74</b>	<b>11,217.15</b>	per application	All Classifications of Building.
Construction Certificate	FCR	Calculation Examples: $LN(CV) \times CV^{\wedge} I$			Calculation Examples: $LN(CV) \times CV^{\wedge} I$	10.0%	Calculation Examples: $LN(CV) \times CV^{\wedge} I$ plus 10.0% GST	per application	CV = Contract Value of work I = 0.421 LN = Natural Logarithm.
<b>\$5,000,000</b>	FCR	9,736.28	973.63	10,709.91	<b>10,197.41</b>	<b>1,019.74</b>	<b>11,217.15</b>	per application	All Classifications of Building.
<b>DEVELOPMENT APPLICATION FEES</b>									
<b>Additional fees - advertising &amp; neighbour notification</b>									
- Applications less than \$100,000	SUB	274.00	Exempt	274.00	<b>286.00</b>	Exempt	<b>286.00</b>	per application	
- Applications \$100,000 to \$499,999	SUB	475.00	Exempt	475.00	<b>496.00</b>	Exempt	<b>496.00</b>	per application	
- Applications \$500,000 to \$749,999	SUB	628.00	Exempt	628.00	<b>656.00</b>	Exempt	<b>656.00</b>	per application	
- Applications \$750,000 or above	SUB	985.00	Exempt	985.00	<b>1,029.00</b>	Exempt	<b>1,029.00</b>	per application	
- Applications requiring extensive notification	SUB	1,105.00	Exempt	1,105.00	<b>1,155.00</b>	Exempt	<b>1,155.00</b>	per replacement application	e.g. Development where impacts have the potential to affect the amenity of an entire neighbourhood or precinct.
- Designated Development	SUB	2,220.00	Exempt	2,220.00	<b>2,320.00</b>	Exempt	<b>2,320.00</b>	per application	
- Advertised Development	SUB	1,105.00	Exempt	1,105.00	<b>1,155.00</b>	Exempt	<b>1,155.00</b>	per application	
- Prohibited Development	SUB	1,105.00	Exempt	1,105.00	<b>1,155.00</b>	Exempt	<b>1,155.00</b>	per application	
Replacement Development Application Fee	COST	50% of the Original DA fee where the	Exempt	50% of the Original DA fee where the	50% of the Original DA fee where the	Exempt	50% of the Original DA fee where the	per replacement application	Permitted under Clause 55 of the EP&A Regulation 2000

## DRAFT FEES & CHARGES 2023/24

Fee / Charge	Pricing Policy Ref.	2022/23 Fee / Charge excl. GST	2022/23 GST	2022/23 Fee / Charge incl. GST	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
		assessment report is in draft or in the opinion of Council the amendments are minor and will not require a substantial re-assessment. 75% of the Original DA fee where the assessment report has been completed and signed off but the application remains undetermined or in the opinion of Council the changes are such that will require substantial re-assessment		assessment report is in draft or in the opinion of Council the amendments are minor and will not require a substantial re-assessment. 75% of the Original DA fee where the assessment report has been completed and signed off but the application remains undetermined or in the opinion of Council the changes are such that will require substantial re-assessment	assessment report is in draft or in the opinion of Council the amendments are minor and will not require a substantial re-assessment. 75% of the Original DA fee where the assessment report has been completed and signed off but the application remains undetermined or in the opinion of Council the changes are such that will require substantial re-assessment		assessment report is in draft or in the opinion of Council the amendments are minor and will not require a substantial re-assessment. 75% of the Original DA fee where the assessment report has been completed and signed off but the application remains undetermined or in the opinion of Council the changes are such that will require substantial re-assessment		provides: "A development application may be amended or varied by the applicant (but only with the agreement of the consent authority) at any time before the application is determined". This fee applies to replacement development applications (clause 90 of EPA Reg 2000) applications lodged by the applicant and the fee depends upon the extent of assessment work already completed. This fee does not apply where Council has in writing requested the Applicant to amend the plans. This fee recognises that the original DA fee is often expended assessing applications later amended by applicants at their own initiative and more commonly when they become aware that the original DA may not receive favourable consideration. This fee is in addition to any additional advertising or integrated assessment fees that may be required.

## DRAFT FEES & CHARGES 2023/24

Fee / Charge	Pricing Policy Ref.	2022/23 Fee / Charge excl. GST	2022/23 GST	2022/23 Fee / Charge incl. GST	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
PLUS: 1. Advertising & Neighbour Notification									
- Applications less than \$100,000	SUB	274.00	Exempt	274.00	286.00	Exempt	286.00	per replacement	
- Applications \$100,000 to \$499,999	SUB	475.00	Exempt	475.00	496.00	Exempt	496.00	per replacement	
- Applications \$500,000 to \$749,999	SUB	628.00	Exempt	628.00	656.00	Exempt	656.00	per replacement	
- Applications \$750,000 or above	SUB	985.00	Exempt	985.00	1,029.00	Exempt	1,029.00	per replacement	
- Applications requiring extensive notification	SUB	1,105.00	Exempt	1,105.00	1,155.00	Exempt	1,155.00	per replacement	
Advertising & Neighbour Notification as required under Determinations and Decisions Subject to Review - Section 8.2 of the EP&A Act									
- Applications less than \$100,000	SUB	274.00	Exempt	274.00	286.00	Exempt	286.00	per application	
- Applications \$100,000 to \$499,999	SUB	475.00	Exempt	475.00	496.00	Exempt	496.00	per application	
- Applications \$500,000 or above	SUB	693.60	Exempt	693.60	725.00	Exempt	725.00	per application	
Additional fee where the application under s8.2 required notification or advertising									
- Applications less than \$100,000	SUB	274.00	Exempt	274.00	286.00	Exempt	286.00	per application	
- Applications \$100,000 to \$499,999	SUB	475.00	Exempt	475.00	496.00	Exempt	496.00	per application	
- Applications \$500,000 or \$749,999	SUB	628.00	Exempt	628.00	656.00	Exempt	656.00	per application	
- Applications \$750,000 or above	SUB	985.00	Exempt	985.00	1,029.00	Exempt	1,029.00	per application	
- Applications requiring extensive notification	SUB	1,105.00	Exempt	1,105.00	1,155.00	Exempt	1,155.00	per application	
Additional fee where Section 4.55 application requires									

## DRAFT FEES & CHARGES 2023/24

Fee / Charge	Pricing Policy Ref.	2022/23 Fee / Charge excl. GST	2022/23 GST	2022/23 Fee / Charge incl. GST	2023/24 Fee / Charge excl. GST	2023/24 GST	2023/24 Fee / Charge incl. GST	Fee Unit Rate	Supplementary Information
advertising and neighbour notification									
- Applications less than \$100,000	SUB	274.00	Exempt	274.00	286.00	Exempt	286.00	per application	
- Applications \$100,000 to \$499,999	SUB	475.00	Exempt	475.00	496.00	Exempt	496.00	per application	
- Applications \$500,000 or above	SUB	693.60	Exempt	693.60	725.00	Exempt	725.00	per application	
Section 4.55 (1A) - Modifications involving minimal environmental impact (Planning Officer to determine)	ST	\$645 or 50% of the original DA fee whichever is the LESSER	Exempt	\$645 or 50% of the original DA fee whichever is the LESSER	\$809 or 50% of the original DA fee whichever is the LESSER	Exempt	\$809 or 50% of the original DA fee whichever is the LESSER	per application	
PLUS: 1. Advertising & Neighbour notification	SUB	274.00	Exempt	274.00	286.00	Exempt	286.00	per application	
TREES									
NEW FEE Street tree planting fee as part of development condition	FCR				1,875.00	187.50	2,062.50	Per development application	Development condition for street tree planting
USE OF ROADWAY									
NEW FEE – Mobile Parklet Hire	FCR				24,000.00	2,400	26,400.00		Hire charge will be pro rata per week. Minimum fees equivalent to 2 months hire.
NEW FEE - Mobile Parklet installation or removal	FCR				2,500.00	250	2,750.00		Cost for installation and removal will be charged separately.
PCA SERVICE FEES									
Principal Certifying Authority Service Agreement (CV)	FCR	Calculation: LN(CV)xCV^1			Calculation: LN(CV)xCV^1	10.0%	Calculation: LN(CV)xCV^1 plus 10.0% GST	per agreement	CV = Contract Value of work I = 0.443 LN = Natural Logarithm.
\$5,000,000	FCR	13,670.06	1367.01	15,037.07	14,317.51	1,431.75	15,749.26	per agreement	All Classifications of Building.

## Re-advertised 2023/24 Fees & Charges

Public exhibition 30 June - 27 July 2023



Woollahra  
Municipal  
Council

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