



# Finance, Community & Services Committee

Monday 6 February 2023  
6.30pm

## Agenda



## Finance, Community & Services Committee (FC&S)

Woollahra Council will be holding Committee meetings (i.e. Environmental Planning (EP), Finance, Community & Services (FC&S) and Strategic & Corporate (S&C) with The Mayor, Councillors and staff will be participating in person. Members of the public are invited to attend the Committee meeting in person or watch and/or listen to meetings live (via Council's website).

A copy of the Agenda is available on Council's website:

[https://www.woollahra.nsw.gov.au/council/meetings\\_and\\_committees/committees/finance\\_community\\_and\\_services\\_committee\\_fcs/fc\\_and\\_s\\_agendas\\_and\\_minutes](https://www.woollahra.nsw.gov.au/council/meetings_and_committees/committees/finance_community_and_services_committee_fcs/fc_and_s_agendas_and_minutes)

To register to address the Committee, please email your name, phone number and Item number to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) by **10.00am on the day of the meeting**, indicating if you will be attending in person or wish to address the meeting via teleconferencing technology. Please note, instructions on how to join the meeting will be forwarded to person who have pre-registered to make a submission/address the Committee, via email on the day of the meeting via email.

Late correspondence may be submitted for consideration by the Committee. All late correspondence must be received by **10.00am on the day of the meeting**. Late correspondence is to be emailed to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au).

Minutes of the Finance, Community & Services Committee (FC&S) will be posted to Council's website once finalised.

If you are experiencing any issues please call Council's Governance department on (02) 9391 7001.

The audio recording and late correspondence consider at the meeting will be uploaded to Council's website by 5.00pm on the next business day.

### Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee Members and/or Staff to present apologies and/or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will invite member(s) of the public who registered to speak to address the Committee.
- Members of the public who have registered to address the Committee, will be allowed four (4) minutes in which to address the Committee. One (1) warning bell will be rung at the conclusion of three (3) minutes and two (2) warning bells rung at the conclusion of four (4) minutes. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (e.g. applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allocated four (4) minutes, the speaker will take no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation
- (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

### Disclaimer:

Councillors, staff and members of the public are advised that meeting are being lived streamed, accessible via a link from Council's website.

By speaking at a Committee Meeting members of the public consent to their voice, image and personal information (including name and address) being recorded and publicly available on Council's website. Accordingly, please ensure your address to Council is respectful and that you use appropriate language and refrain from making any defamatory statements or discriminatory comments.

Woollahra Council **does not** accept any liability for statements, comments or actions taken by individuals during a Committee meeting. Any part of the meeting that is held in closed session will not be recorded.

People connecting to this meeting by conferencing technology are reminded that under the *Local Government Act 1993*, the recording of meetings by a member of the public using any electronic recording device including a mobile phone or video camera is not permitted. Any person found recording without the permission of Council may be expelled from the meeting.

The audio recording of each meeting will be retained on Council's website for a minimum period of 6 months. After that period has passed, recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

For further information please visit [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### Recommendation **only** to the Full Council ("R" Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- The voting of money for expenditure on works, services and operations.
- Rates, Fees and Charges.
- Donations.
- Grants Program.
- Asset Rationalisation.
- Corporate Operations:
  - Statutory Reporting;
  - Adoption of Council's Community Strategic Plan, Delivery Program and Operational Plan;
  - Delegations; and
  - Policies.
- Voluntary Planning Agreements (VPAs).
- Leases required to be determined by Full Council by specific legislative requirements.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters delegated to the Council by the Roads and Maritime Services.
- Residential Parking Schemes - Provision and Policies.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters **not** within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive change.

### Delegated Authority to be determined at Committee level ("D" Items):

- General financial and corporate management of the Council, except those specifically excluded by statute, by Council direction or delegated specifically to another Committee.  
Note: This is not to limit the discretions of nominated staff members exercising Delegated Authorities granted by the Council.
- Statutory reviews of Council's Delivery Program and Operational Plan.
- Finance Regulations, including:
  - Authorisation of expenditures within budgetary provisions where not delegated;
  - Quarterly review of Budget Review Statements;
  - Quarterly and other reports on Works and Services provision; and
  - Writing off of rates, fees and charges because of non-rateability, bad debts, and impracticality of collection.
- Auditing.
- Property Management.
- Asset Management.
- Works and Services - Monitoring and Implementations.
- Legal Matters and Legal Register.
- Parks and Reserves Management.
- Infrastructure Management, Design and Investigation.
- Community Services and Programs.
- Cultural Programs.
- Library Services.
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Statutory reviews of Council's Delivery Program and Operational Plan.
- Any other matter falling within the responsibility of the Finance, Community & Services Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.

**Finance, Community & Services Committee Membership:** 7 Councillors  
**Quorum:** The quorum for Committee meeting is 4 Councillors

# Woollahra Municipal Council

## Notice of Meeting

2 February 2023

To: Her Worship the Mayor, Councillor Susan Wynne ex-officio  
Councillors Toni Zeltzer (Chair)  
Sarah Swan (Deputy Chair)  
Peter Cavanagh  
Nicola Grieve  
Harriet Price  
Mark Silcocks  
Merrill Witt

Dear Councillors,

### Finance, Community & Services Committee – 6 February 2023

In accordance with the provisions of the Local Government Act 1993, I request your attendance at Council's **Finance, Community & Services Committee** meeting to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 6 February 2023 at 6.30pm.**

Members of the public may:

- register to address the meeting (via Zoom) by emailing your name, phone number and the item number to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) by **10.00am on the day of the meeting.**
- submit late correspondence for consideration by Councillors by emailing [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) by **10.00am on the day of the meeting.**

Members of public are invited to either attend the Committee meeting in person or to watch and/or listen to the meeting live via Council's website:  
[https://www.woollahra.nsw.gov.au/council/meetings\\_and\\_committees/committees/finance\\_community\\_and\\_services\\_committee\\_fcs/fc\\_and\\_s\\_agendas\\_and\\_minutes](https://www.woollahra.nsw.gov.au/council/meetings_and_committees/committees/finance_community_and_services_committee_fcs/fc_and_s_agendas_and_minutes)

A audio recording of the meeting will be uploaded to Council's website following the meeting by 5.00pm on the next business day.

If you have any difficulties accessing the meeting please contact (02) 9391 7001.

Regards,

Craig Swift-McNair  
General Manager



# Finance, Community & Services Committee

## Agenda

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2.	Acknowledgement of Country (Gadigal People and Birrabirrigal People)	
3.	Leave of Absence and Apologies	
4.	Late Correspondence	
5.	Disclosures of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

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D3	Woollahra Small Sculpture Prize 2022 Debrief Report - 23/13336 .....	29

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

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R3	Monthly Financial Report - 31 December 2022 Investments Held as at 31 January 2023 - 23/8136 .....	55
R4	2022/23 Budget Review for the quarter ended 31 December 2022 - 23/12519 .....	65
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R6	Delivery Program 2022/23 - 2025/26 & Operational Plan 2022/23 Progress Report - December 2022 - 23/14921 .....	133



**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 5 DECEMBER 2022**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 22/245041  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 5 December 2022 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**Recommendation:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 5 December 2022 be taken as read and confirmed.

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**Executive Summary:**

This report presents the Finance, Community & Services Committee Minutes of 5 December 2022 for confirmation by the Committee.

**Options:**

Submission of minutes to the Committee is a procedural matter for the adoption of the minutes.

The minutes of the meeting are presented as **Attachment 1** for adoption by the Committee.

**Community Engagement and / or Internal Consultation:**

No internal or external consultation has taken place in the preparation of this report.

**Policy Implications:**

There are no direct policy implications as a result of this report.

**Financial Implications:**

There are no direct financial implications as a result of this report.

**Resourcing Implications:**

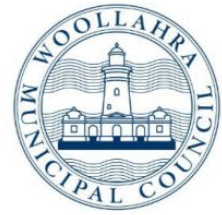
There are no direct resourcing implications as a result of this report.

**Conclusion:**

The minutes are presented for confirmation by the Committee.

**Attachments**

1. Unconfirmed Minutes Finance, Community & Services Committee - 5 December 2022



# Finance, Community & Services Committee Meeting

Monday 5 December 2022  
6.30pm

## Minutes





## Finance, Community & Services Committee Minutes

Monday 5 December 2022

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Unconfirmed

## Finance, Community & Services Committee

### Minutes of the Meeting held on 5 December 2022 at 6.30pm.

Present: Councillors: Toni Zeltzer (Chair)  
Sarah Swan (Deputy Chair) (Item D1 to R3)  
Peter Cavanagh (via Zoom)  
Harriet Price  
Nicola Grieve  
Mark Silcocks  
Merrill Witt

Staff Vince Caccavo (Landscape Project Officer)  
Flynn Erich (Meetings Officer)  
Roger Faulkner (Team Leader – Open Space & Recreation Planning)  
Paul Fraser (Manager – Open Space & Trees)  
Maya Jankovic (Coordinator – Community & Cultural Development)  
Caitlin Moffat (Project Manager – Civil Works) (Item R3)  
Vicki Munro (Manager – Community & Culture)  
Patricia Occelli (Director – Community & Customer Experience)  
Sue O'Connor (Governance Officer) (Item R3)  
Tom O'Hanlon (Director – Infrastructure & Sustainability) (Item R3)  
Paul Ryan (Chief Financial Officer)  
Sue Meekin (Director – Corporate Performance)  
Craig Swift-McNair (General Manager)  
Helen Tola (Manager – Governance & Risk)

Also in Attendance: Fiona Robbe (Consultant)  
Councillor Isabelle Shapiro (Item R3 (in part))  
Councillor Mary-Lou Jarvis (Item R3 (in part))  
Councillor Lucinda Regan (Item R3 (in part))  
Councillor Sean Carmichael (Item R3 (in part))

**Note:** The Chair, Councillor Zeltzer thanked Councillors and staff for their contribution and work on the Finance, Community & Services Committee, noting this was the last meeting for the year and wished everyone a safe Christmas, New Year and Festive Season.

## 1. Opening

The Chair declared the Finance, Community & Services Committee of 5 December 2022 open and welcomed Councillors, staff and members of the public who are watching and listening to this evenings meeting.

## 2. Acknowledgement of Country (Gadigal People and Birrabirrigal People)

The Chair read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirrigal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

## 3. Acknowledgement of the Sovereign of the Day (King Charles III)

The Chair read the following Acknowledgement of the Sovereign of the Day (King Charles III):

*I also acknowledge King Charles III.*

## 4. Leave of Absence and Apologies

An apology was received and accepted from The Mayor, Councillor Wynne and a leave of absence was granted.

Councillor Cavanagh participated in the meeting using audio-visual link.

## 5. Late Correspondence

Late correspondence was submitted to the committee in relation to items: D2 & R1.

## 6. Declarations of Interest

Nil

**Items to be Decided by this Committee using its Delegated Authority**

**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 7 NOVEMBER 2022**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 22/222145  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 7 November 2022 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**Note:** Councillor Swan attended the meeting at 6.34pm.

**(Grieve/Silcocks)**

**Resolved:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 7 November 2022 be taken as read and confirmed.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Cavanagh  
Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

7/0

**Item No:** D2 Delegated to Committee  
**Subject:** **LGA - WIDE REVIEW OF DOG CONTROLS IN PARKS**  
**Author:** Roger Faulkner, Team Leader - Open Space & Recreation Planning  
**Approvers:** Paul Fraser, Manager Open Space & Trees  
Tom O'Hanlon, Director - Infrastructure & Sustainability  
**File No:** 22/224947  
**Purpose of the Report:** To seek Council endorsement to publicly exhibit the proposed changes to dog controls in public open space throughout the Woollahra LGA.  
**Alignment to Delivery Program:** Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

**Note:** In accordance with Council's meeting procedures and policy this matter is referred to full Council due to a Substantive change of the Committee's recommendation. **(See Item R4).**

**Items to be Submitted to the Council for Decision with  
Recommendations from this Committee**

**Item No:** R1 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 31 OCTOBER 2022  
INVESTMENTS HELD AS AT 30 NOVEMBER 2022**  
**Author:** Abdullah Rayhan, Team Leader  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 22/217302  
**Purpose of the Report:** To present the monthly financial report for October 2022 and to present a list of investments held as at 30 November 2022.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Note:** Councillor Swan left the meeting at 7.23pm.  
**Note:** Councillor Grieve left the meeting at 7.23pm.  
**Note:** Councillor Swan returned to the meeting at 7.25pm.  
**Note:** Councillor Grieve returned to the meeting at 7.25pm.  
**Note:** Late Correspondence was tabled by Paul Ryan, Council's Chief Financial Officer.

**(Price/Silcocks)**

**Recommendation:**

THAT the Committee:

- A. Receive and note the Monthly Financial Report – October 2022.
- B. Note that the Council's 12-month weighted average return for October 2022 on its direct investment portfolio of 2.64% (LM: 2.15%, LY: 0.47%) exceeds the benchmark 90-day AusBond Bank Bill Index of 2.18%.
- C. Note that the interest revenue for the year to date 31 October of \$609k, is exceeding our revised budget of \$168k for the same period.
- D. Receive and note the list of Council's investments held as of 30 November 2022 (provided as late correspondence).

**Note:** *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Cavanagh  
Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

**Against the Motion**

Nil

**7/0**

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

5 December 2022

**Item No:** R2 Recommendation to Council  
**Subject:** **EVALUATION REPORT ON COMMUNITY LED DOG EVENTS HELD IN 2022**  
**Author:** Maya Jankovic, Coordinator Community & Cultural Development  
**Approvers:** Vicki Munro, Manager Community & Culture  
Patricia Occelli, Director Community & Customer Experience  
**File No:** 22/230273  
**Purpose of the Report:** To provide Council with an evaluation report on the success of the community led dog events held in 2022  
**Alignment to Delivery Program:** Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

(Swan/Grieve)

**Recommendation:**

THAT:

- A. The report be received and noted.
- B. Council continue to encourage and support the community led dog-focused events planned for 2022/2023 and into the future.

*Note:* In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

**For the Motion**

**Against the Motion**

Councillor Cavanagh  
Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

7/0

**Item No:** R3 Recommendation to Council  
**Subject:** **LYNE PARK PLAYGROUND RENEWAL - CONCEPT PLAN PUBLIC EXHIBITION**  
**Author:** Vince Caccavo, Landscape Project Officer  
**Approvers:** Paul Fraser, Manager Open Space & Trees  
Tom O'Hanlon, Director - Infrastructure & Sustainability  
**File No:** 22/228133  
**Purpose of the Report:** Report the outcomes of the public exhibition of the Concept Plan for the Lyne Park Playground Renewal project and seek approval to proceed to the design development and construction phases.  
**Alignment to Delivery Program:** Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

**Note:** Martin Bland addressed the Committee.

**Note:** The Committee added Part D and Part E to the Recommendation.

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**Note:** This matter be considered and determined at the next Council meeting on 12 December 2022.

**(Swan/Grieve)**

**Recommendation:**

- A. THAT Council endorse the concept plan exhibited for the Lyne Park Playground Renewal and the project progress to construction, subject to the following amendments:
- i. Investigate the feasibility of relocating the existing climbing pyramid to an alternative suitable location within Lyne Park or another nearby location.
  - ii. The proposed footprint location of the future amenities building, be moved approximately two (2) metres in a south-westerly direction to be wholly contained within the proposed playground fencing re-alignment. Until future funding becomes available for the future amenities, the footprint of this facility will be utilised as ancillary picnic shelter with tables and benches to service playground users and their carers.
  - iii. The proposed accessible eastern pathway to provide equal access to the playground and future amenities building be given further consideration at a future time when funding becomes available for the construction of the accessible amenities building.
  - iv. The proposed managed mini-bus drop off for disabled groups be relocated to the western main entry to the playground and accessed from the Rose Bay Wharf parking area access road.
  - v. Interpret and celebrate the Aboriginal and Cultural heritage into the final elements of the design including but not limited to plantings, carvings, small garden sculptures and interpretative signage.
- B. THAT the feasibility and preliminary design of the proposed amenities (including utilities provision) be further investigated and costed to enable the seeking of alternate external funding sources.
- C. THAT the resolution of FC&S Committee meeting be presented to the Council meeting of 12 December 2022 due to time pressure to comply with grant funding and NSW Government reporting requirements.
- D. THAT Council requested that staff continue to discuss with the Woollahra Sailing Club other alternate sites for boat storage and/or rigging.
- E. THAT Council notes the funding grant is dependent on inclusiveness for disability access and the inclusive advisory committee were presented the current designs for which they were supportive.

**Note:** *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Cavanagh  
Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

**7/0**

**Against the Motion**

Nil

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

5 December 2022

**Item No:** R4 Recommendation to Council  
**Subject:** **LGA - WIDE REVIEW OF DOG CONTROLS IN PARKS**  
**Author:** Roger Faulkner, Team Leader - Open Space & Recreation Planning  
**Approvers:** Paul Fraser, Manager Open Space & Trees  
Tom O'Hanlon, Director - Infrastructure & Sustainability  
**File No:** 22/224947  
**Purpose of the Report:** To seek Council endorsement to publicly exhibit the proposed changes to dog controls in public open space throughout the Woollahra LGA.  
**Alignment to Delivery Program:** Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

**Note:** In accordance with Council's meeting procedures and policy this matter is referred to full Council due to a Substantive change of the Committee's recommendation.

**Note:** Late Correspondence was tabled by Ericka Van Aalst.

**Note:** Bridgette Regener addressed the Committee.

**Note:** The Committee added new Parts C, D, E, F, G & H to the Recommendation.

**Note:** This matter be considered and determined at the next Council meeting on 12 December 2022.

**Motion moved by Councillor Grieve  
Seconded by Councillor Swan**

- A. THAT Council resolve to publicly exhibit the dog controls listed in Table 1 and Table 2 of the report for community feedback.
- B. THAT a report be brought back to Council following the exhibition with feedback results and final staff recommendations for Council's consideration.
- C. THAT Gap Park's status is to remain unchanged.
- D. THAT Council requests the General Manager table the resolution from this Finance, Community & Services Committee to the Council meeting of 12 December 2022.

**Amendment moved by Councillor Price  
Seconded by Councillor Silcocks**

- A. THAT Council resolve to publicly exhibit the dog controls listed in Table 1 and Table 2 of the report for community feedback.
- B. THAT a report be brought back to Council following the exhibition with feedback results and final staff recommendations for Council's consideration.
- C. THAT Gap Park's status is to remain unchanged.
- D. THAT the Redleaf Ground's and Cafés status is to remain unchanged.
- E. THAT Samuel Park's status is to remain unchanged.
- F. THAT Gibson's Beach & Gibson's Beach Reserves status is to remain unchanged.



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5 December 2022

- G. THAT the Public Consultation document is amended to reflect that fencing where required around playgrounds will be delivered subject to feasibility and funding, prior to off-leash areas being activated.
- H. THAT Council requests the General Manager table the recommendation from this Finance, Community & Services Committee to the Council meeting of 12 December 2022.

**The Amendment was put and carried.**

***For the Amendment***

Councillor Cavanagh  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

**6/1**

***Against the Amendment***

Councillor Grieve

**The Amendment became the motion.**

**The Motion was put and carried.**

**(Price/Silcocks)**

**Resolved:**

- A. THAT Council resolve to publicly exhibit the dog controls listed in Table 1 and Table 2 of the report for community feedback.
- B. THAT a report be brought back to Council following the exhibition with feedback results and final staff recommendations for Council's consideration.
- C. THAT Gap Park's status is to remain unchanged.
- D. THAT the Redleaf Ground's and Cafés status is to remain unchanged.
- E. THAT Samuel Park's status is to remain unchanged.
- F. THAT Gibson's Beach & Gibson's Beach Reserves status is to remain unchanged.
- G. THAT the Public Consultation document is amended to reflect that fencing where required around playgrounds will be delivered subject to feasibility and funding, prior to off-leash areas being activated.
- H. THAT Council requests the General Manager table the recommendation from this Finance, Community & Services Committee to the Council meeting of 12 December 2022.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

***For the Motion***

Councillor Cavanagh  
Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

**7/0**

***Against the Motion***

Nil

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

5 December 2022

There being no further business the meeting concluded at 7.55pm.

**We certify that the pages numbered 977 to 986 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 5 December 2022 and confirmed by the Finance, Community & Services Committee on 6 February 2023 as correct.**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary of Committee

Unconfirmed

**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 6 DECEMBER 2022**  
**Author:** Emilio Andari, Manager Engineering Services  
**Approver:** Tom O'Hanlon, Director - Infrastructure & Sustainability  
**File No:** 22/244747  
**Purpose of the Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee  
**Alignment to Delivery Program:** Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT the Recommendations Y1-Y6 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 6 December 2022 be adopted.

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**Executive Summary:**

This report presents the Woollahra Local Traffic Committee Minutes – 6 December 2022 for consideration by the Committee.

The minutes are presented as **Attachment 1**.

**Options:**

Nil.

**Community Engagement and / or Internal Consultation:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Nil.

**Resourcing Implications:**

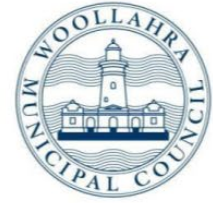
Nil.

**Conclusion:**

The minutes are presented for consideration by the Committee.

**Attachments**

1. Woollahra Local Traffic Committee Minutes - 6 December 2022



# Woollahra Local Traffic Committee Meeting

Tuesday 6 December 2022  
10.00am

## Minutes



## Woollahra Local Traffic Committee Minutes

Tuesday 6 December 2022

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## Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Tarralbe Room (Committee Room), 536 New South Head Road, Double Bay, on 6 December 2022 at 10.00am.

### Attendance

#### Committee Members:

Present:	Emilio Andari Nina Fard	(Woollahra Municipal Council) (Chair) (Transport for NSW)
Staff:	Despina Kalavas Ever Fang Jonas Manalang	(Woollahra Municipal Council) (Woollahra Municipal Council) (Woollahra Municipal Council)
Observer:	Rino Mucciacciaro	(Transdev–John Holland)

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### 1. Opening

The Manager Engineering Services declared the Woollahra Local Traffic Committee of 6 December 2022 open and welcomed Committee Members.

### 2. Acknowledgement of Country (Gadigal People and Birrabirrigal People)

The Manager Engineering Services read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirrigal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

### 3. Leave of Absence and Apologies

**Apologies:** Alex Greenwich MP (Member for Sydney)  
Gabrielle Upton MP (Member for Vaucluse)  
Sen Const. Alex Birchansky (Eastern Suburbs Police)

### 4. Confirmation of Minutes

#### Minutes of Previous Meeting

The minutes of Meeting No. 11/22 held in Tarralbe Room, Double Bay, and via teleconference on Tuesday, 1 November 2022, confirmed by Nina Fard.

### 5. Matters arising from Minutes of Previous Meeting

Nil

**6. Woollahra Local Traffic Committee recommendations not adopted or amended by Woollahra Council Finance, Community & Services Committee**

Nil

**7. Extraordinary Meetings**

Nil

**8. Late Correspondences**

- One late submission was received in regards to Item Y2. A copy of this document was distributed to the other committee members via email and was tabled at the meeting.
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Woollahra Municipal Council  
Woollahra Local Traffic Committee Minutes

6 December 2022

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**Items to be Recommended to the Finance, Community and Services Committee by the Woollahra Local Traffic Committee for Consideration**

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**Item No:** Y1  
**Subject:** **GLENMORE ROAD, PADDINGTON - RAISED PEDESTRIAN CROSSING INVESTIGATION**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approvers:** Despina Kalavas, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 22/218617  
**Purpose of the Report:** Approval of a Raised Pedestrian Crossing in Glenmore Road  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT:

- A. The concept design for the raised pedestrian crossing in Glenmore Road, Paddington, east of the Five Ways roundabout, as shown in Attachment 1, be approved in principle, subject to funding for this project being sought in a future Traffic Capital Works Program or funding opportunities through State and Federal Grants; and
- B. A detailed design for the proposed raised pedestrian crossing in Glenmore Road, Paddington, east of the Five Ways roundabout, together with community consultation feedback, be presented to a future local traffic committee meeting for consideration and approval.

**Committee Vote:** Unanimous Support

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**Item No:** Y2  
**Subject:** **JAMES STREET, WOOLLAHRA - LANDSCAPED KERB BLISTER ISLAND**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approvers:** Despina Kalavas, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 22/231169  
**Purpose of the Report:** To improve amenity and traffic safety at this location  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

That the design plan for the proposed landscaped kerb blister island on the southern side of James Street, and east to its intersection with Victoria Avenue, Woollahra (as per Attachment 1 – Design Plan) be approved.

**Committee Vote:** Unanimous Support

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Woollahra Municipal Council  
Woollahra Local Traffic Committee Minutes

6 December 2022

**Item No:** Y3  
**Subject:** **NORFOLK STREET, PADDINGTON - 'MOTOR BIKE ONLY' PARKING RESTRICTIONS**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approvers:** Despina Kalavas, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 22/231167  
**Purpose of the Report:** To respond to requests from the local community  
**Alignment to Delivery Program:** Strategy 6.2 Improve the management of public parking on-street and off-street.

**Recommendation:**

THAT 'Motor Bike Only' parking restrictions be introduced on eastern side of Norfolk Street, Paddington, adjacent to No.1 Norfolk Street within the existing 'No Stopping' zone at the bend, for a section of 3.6 metres, as shown in Attachment 1, to formalise motorcycle parking in this area and reduce illegal parking.

**Committee Vote:** Unanimous Support

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**Item No:** Y4  
**Subject:** **STAFFORD LANE, PADDINGTON - EXTENSION OF 'NO STOPPING' RESTRICTIONS**  
**Author:** Ever Fang, Traffic & Transport Engineer  
**Approvers:** Despina Kalavas, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 22/231168  
**Purpose of the Report:** To respond to a request from the local community  
**Alignment to Delivery Program:** Strategy 6.3 Reduce traffic congestion, noise and speeding.

**Recommendation:**

THAT the existing 'No Stopping' restrictions on southern side of Stafford Lane, Paddington, be extended for a section of one (1) metre westerly to maintain access, and improve traffic safety in the area, as shown in Attachment 1.

**Committee Vote:** Unanimous Support

Woollahra Municipal Council  
Woollahra Local Traffic Committee Minutes

6 December 2022

**Item No:** Y5  
**Subject:** **VICTORIA ROAD, BELLEVUE HILL - INFRASTRUCTURE UPGRADE AND TRAFFIC CALMING IMPROVEMENTS DESIGN PLAN**  
**Author:** Despina Kalavas, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 22/231160  
**Purpose of the Report:** Approval of the design plans for the proposed infrastructure upgrades  
**Alignment to Delivery Program:** Strategy 5.5 Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.

**Recommendation:**

THAT the design plans for the proposed footpath widening, upgrade to raised pedestrian crossing with associated signs and line markings, and storm water drainage improvements in Victoria Road, Bellevue Hill (as per attached Attachments 1, 2 and 3 - Design Plans) be approved.

**Note:** Mr Rino Mucciacciaro from Transdev–John Holland buses addressed the Committee in support of the proposal. Mr Mucciacciaro requested that the full detailed plans including the Bus Zone/Bus Stop details be sent to Transdev–John Holland. Mr Mucciacciaro further requested that the affected bus zones be temporary relocated during construction and if possible for the works to be conducted during school holidays.

**Committee Vote:** Unanimous Support

**Item No:** Y6  
**Subject:** **WUNULLA ROAD, POINT PIPER - INTERSECTION IMPROVEMENTS TO STOP CONTROL TREATMENT**  
**Author:** Despina Kalavas, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 22/231164  
**Purpose of the Report:** To improve traffic safety at the intersection  
**Alignment to Delivery Program:** Strategy 6.3 Reduce traffic congestion, noise and speeding.

**Recommendation:**

THAT the concept plan for the adjustment of the existing "STOP" priority control on the lower section of Wunulla Road, Point Piper including all improved linemarking and associated signs (as per Attachment 1) at the Y-junction be approved.

**Committee Vote:** Unanimous Support

Woollahra Municipal Council  
Woollahra Local Traffic Committee Minutes

6 December 2022

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### Items for Discussion by Committee Members

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**Item No:** Z1  
**Subject:** **TRANSPORT FOR NSW FUNDED PROJECT STATUS**  
**Author:** Despina Kalavas, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 22/231161  
**Purpose of the Report:** Monthly Update on Transport for NSW Funded Projects  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT the information be received and noted.

**Committee Vote:** Unanimous Support.

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#### 11. General Business

Nil

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There being no further business the meeting concluded at 10.17am.

**We certify that the pages numbered 1 to 8 inclusive are the Minutes of the Woollahra Local Traffic Committee Meeting held on 6 December 2022.**

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Chairperson

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Secretary of Committee



**Item No:** D3 Delegated to Committee  
**Subject:** **WOOLLAHRA SMALL SCULPTURE PRIZE 2022 DEBRIEF REPORT**  
**Author:** Sebastian Goldspink, Director Woollahra Gallery at Redleaf  
**Approvers:** Vicki Munro, Manager Community & Culture  
Patricia Occelli, Director Community & Customer Experience  
**File No:** 23/13336  
**Purpose of the Report:** To provide a debrief of the 2022 Woollahra Small Sculpture Prize  
**Alignment to Delivery Program:** Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

**Recommendation:**

THAT the report be received and noted.

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**Executive Summary:**

The 2022 Woollahra Small Sculpture Prize exhibition, representing the twenty-first edition, was successfully staged at the Woollahra Gallery at Redleaf from Wednesday 12 October - Sunday 20 November, 2022. This report provides a summary of the success of the Woollahra Small Sculpture Prize and exhibition.

**Discussion:**

The Woollahra Small Sculpture Prize (WSSP) continues to go from strength to strength. In 2021, the Prize celebrated its twentieth year and its new home at the Woollahra Gallery at Redleaf.

This year, Council received a significant amount of entries that showcased the breadth and depth of three dimensional practice in Australia and beyond. There was a vibrancy to the 2022 works and numerous references to classical sculpture coupled with dynamic explorations of new or unconventional materials. It was great to see every state and territory feature in the finalists alongside international representatives. It was also positive to see humour evident in many of the works given the times that have recently been endured. The Prize consistently features figurative and abstracted work, which is one of its strengths - a presentation of diverse works created to specific restrictions.

Entrants

The Prize continues to attract a high calibre of Guest Judges. The 2022 Woollahra Small Sculpture Prize featured Joan Ross, Jose Da Silva and Kon Gouriotis OAM as judges.

50 finalists were selected for the 2022 WSSP from 684 entries. The number of entries is consistent with previous WSSP rounds.

Excitingly, the judge's selection yielded artists from every state and territory as well as international finalists from Auckland, New Zealand and Texas, USA.

The breakdown of finalists was:

8	29	2	3	2	2	1	1	1	1
VIC	NSW	ACT	QLD	SA	NT	WA	TAS	NZ	USA

Due to the ongoing worldwide impact of COVID 19 on shipping, the finalist from the USA was unable to get his work to Australia for the exhibition, so only 49 finalists were exhibited.



### Winners

Brisbane based artist Bruce Reynolds was awarded the Winner's \$25,000 Award, for his work, *Animal Kraters*, which will be acquired for Council's permanent public art collection.

Nabilah Nordin received the Special Commendation Award of \$2,000 for *Glut Cherry*, while Peter Tilley was selected for the Mayor's Award, winning \$1,000 for *The Next Voyage*. The \$2,000 People's Choice Award was won by Leonie Rhodes for her work *BBBS*.

Bruce Reynolds



Nabilah Nordin



Peter Tilley



Leonie Rhodes

### Sales

14 artworks were sold during the course of the exhibition, with a total value of \$60,840. The Gallery received either a 20% or 40% commission, totaling \$19,678. The commission was based on whether the artist was represented by a Gallery or independent.

### Visitation

During the Woollahra Small Sculpture Prize Exhibition, 2,209 visitors attended the Gallery, representing a daily average of 74 visitors per day. This attendance was an increase on the previous year's exhibition, which saw 1,980 visitors.

The Prize welcomed several organized tours during the run of the exhibition. This included groups from The Art Gallery of NSW Society, Mosman Art Gallery, students from Woollahra Preschool and several visits from Cranbrook High School. It is hoped that as COVID dissipates, more groups will be eager to attend the exhibition.

### Sponsorship

The Woollahra Small Sculpture Committee and Council staff actively sought sponsorship for the 2022 Prize. A total of \$29,545 excluding GST was received. The new Donations and Sponsorship Policy and procedures was applied to the Prize. Council is very grateful for the ongoing support of our local community and business leaders. Sponsorship received was as follows:

Principal Sponsor - \$10,000

- Mark Moran Vaucluse

Gold Sponsors - \$5,000

- D'Leanne Lewis, Laing and Simmons, Double Bay;
- Kim Jackson & Scott Farquhar; and
- Tanya Excell \$4,545 (adjustment of \$5,000 was made to be GST inclusive).

Silver Sponsors -\$2,500

- Catalina; and
- Crawford's Casting

A new initiative was pioneered this year offering Principal and Gold Sponsors an after-hour's private tour for their guests. This option was only taken up by one sponsor but it is hoped that this sponsorship offering will receive more uptake in the coming years.

### Media

Council once again engaged Articulate PR to promote the Prize. A campaign supporting the twenty-first edition of the Woollahra Small Sculpture Prize was undertaken from August to October 2022, building towards the opening of the Woollahra Small Sculpture Prize exhibition running from 12 October to 20 November 2022.

During this period, Articulate secured targeted, high-profile coverage, showcasing work from a number of finalists and the main acquisitive prize winner. To secure national coverage, Articulate arranged embargoed walkthroughs of the exhibition and interviews with top-tier publications, *Guardian* and *Australian Financial Review*.

Widespread regional coverage was secured through Australian Associated Press, with interviews with Vipoo Srivilasa and Mai Nguyen-Long and the winner announcement syndicated across a combined total of over 80 publications.

### **Options:**

This is an information report only.

**Community Engagement and / or Internal Consultation:**

The WSSP Committee have met on several occasions throughout the year. They contributed actively to the Judge's shortlist and in seeking sponsorship opportunities. In December, 2022 the Committee met for an informal de-brief. Key points included;

- Sponsorship prospecting to commence earlier in exhibition cycle;
- Specific need for wine and food sponsorship as with previous Prize rounds;
- Positive feedback around new sponsorship initiatives including private tours; and
- Feedback on branding attributes was also discussed with diverse opinions.

This feedback will be considered in the planning and implementation of the 2023 Woollahra Small Sculpture Prize and exhibition.

**Policy Implications:**

NIL

**Financial Implications:**

The Woollahra Small Sculpture Prize operated within its designated budget. As the Prize received 684 entrants, it yielded a total of \$34,200 in entry income, based on \$50 entrance fees.

Artwork sales of \$60,840 and commission of either 20% for represented artists or 40% for non-represented artists received. Council received \$19,678 in commission.

**Resourcing Implications:**

The stewardship of the Woollahra Small Sculpture Prize was allocated to the role of Director, Woollahra Gallery at Redleaf during Council's recent organisational restructure.

**Conclusion:**

The 2022 iteration of the Woollahra Small Sculpture Prize was very successful with the Prize settling into its new home at the Woollahra Gallery at Redleaf.

The dates for the 2023 Woollahra Small Sculpture Prize are Wednesday 27 September 2023 – Sunday 5 November 2023 (6 Weeks).

**Attachments**

Nil



**Item No:** R1 Recommendation to Council  
**Subject:** **COUNCIL SUBMISSION ON THE PROPOSED CONCEPT DESIGNS FOR THE WATSONS BAY WHARF UPGRADE**  
**Author:** Paul Fraser, Manager Open Space & Trees  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/13607  
**Purpose of the Report:** To outline Council's response to the initial concept designs proposed for the Watsons Bay Ferry Wharf upgrade.  
**Alignment to Delivery Program:** Strategy 5.1 Enhance council provided community facilities to foster connections between people and place and enhance quality of life

**Recommendation:**

THAT Council make a submission to Transport for NSW on the concept designs for the Watsons Bay Ferry Wharf which includes the following:

- i. Acknowledgement of the importance of supporting people with a disability who live, work in and visit the Woollahra Municipality noting the Councils adopted Disability Inclusion Action Plan.
- ii. Objection to both concept designs in their current form noting;
  - a. Strong objection to Option 1 due to the severe impact on the adjoining public open space and public views to the harbour.
  - b. Further discussion required on the design of Option 2 taking into consideration the community concerns and the overall bulk of the new structure.
- iii. Requesting further consultation during future design changes, preparation of the REF and community consultation on the project.

---

**Executive Summary:**

The NSW Government is proposing to upgrade Watsons Bay Ferry Wharf as part of the Transport Access Program which is an initiative to provide a better experience for public transport customers by delivering accessible, modern, secure and comfortable transport.

Between 2020 and 2022, Council staff have had preliminary discussions with Transport for NSW on the proposed upgrade to Watsons Bay Ferry Wharf. During these discussions we have communicated that there will be immense community interest in the project and that any major impacts to public views from Robertson Park, Gap Park and beyond would not be supported.

On 24 November 2022, Transport for NSW advised Council that they would be commencing consultation the following day on two concept designs for the upgrade of the ferry wharf, with consultation due to conclude on 22 December 2022. Noting the lack of notice provided and the difficulty with the Council meeting schedule, staff sought and received assurance from TfNSW representatives that Council would be permitted to make a formal submission following the first Council meeting in the New Year. Staff were also able to arrange a briefing on the proposal for Woollahra Councillors, which took place on 8 December 2022.

Given the very limited amount of detail that the Council and community have been provided and noting this is the initial preliminary consultation of two concept designs, it is recommended that at this stage, Council object to both designs in their current form.

## Discussion:

The upgrade to the Watsons Bay Ferry Wharf is included in the State Government's Transport Access Program. Due to tidal steps at the wharf, customers with mobility needs are unable to use the ferry service without assistance. Transport for NSW have advised that they want to ensure that everyone has equal access and that the wharf can be enjoyed and fully utilised by the community.

They have further advised that the project needs to balance a number of important requirements such as ferry operations, customer accessibility and comfort, and mitigating environmental and construction impacts. These requirements, along with community feedback, will be considered in the selection of a preferred option to progress to the environmental assessment stage.

Two initial concept designs have been developed to make the wharf more accessible, safer, and more comfortable for customers. Both wharf designs include:

- hydraulically operated platforms that automatically adjust in height to improve the efficiency of berthing vessels (a hydraulic system is generally used at wharf locations where wave conditions are stronger, allowing for the safe pick-up and drop-off of passengers);
- a waiting area with a curved roof, seating and glass weather protection panels to provide passengers with a comfortable place to wait for their ferry;
- a jetty to connect the waiting area to land; and
- bicycle parking hoops.

The consultation material provided to the community (Attachment 1) included various images and further detail on both designs.

## Plan of proposed new Watsons Bay Wharf options;

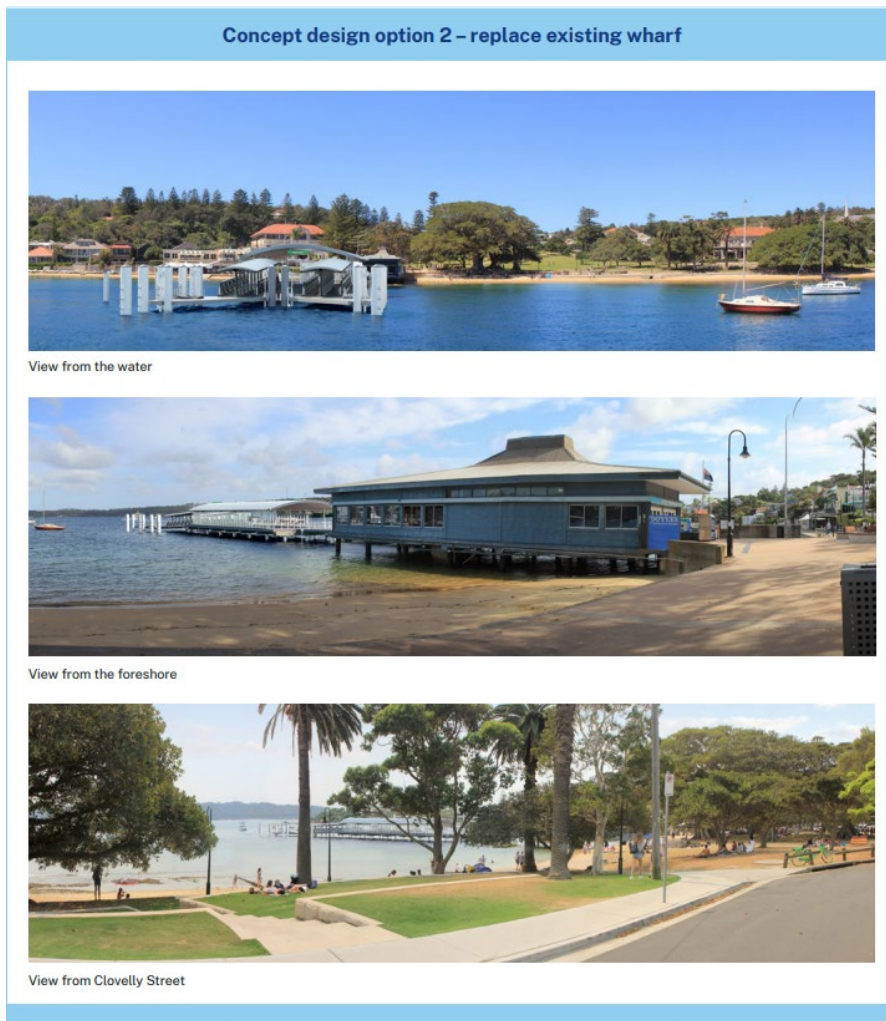


**Options Comparison (summarising the key differences between the two options);**

Item	Option 1 – next to existing wharf	Option 2 – replace existing wharf
Location	Located next to the existing wharf; longer than the existing structure	Same location as existing wharf; longer than the existing structure
Existing wharf structure	Would remain during construction, however the future of the structure is yet to be determined	Would be removed and replaced by a new wharf
Visual impact*	Anticipate a higher visual impact as it would be a new structure built next to the existing wharf	Anticipate a lower visual impact as it would replace the existing wharf
Impact to moorings	Anticipate permanent impact to a number of moorings	Anticipate temporary impact to some moorings during construction
Wharf closure during construction	Would largely stay open during construction (when safe)	Would close – alternative transport would be investigated

**Concept design images;**





Further consultation with Transport for NSW confirmed that the next steps of the process would be to undertake a review of all submissions received and undertake necessary design changes. Once a preferred option is chosen, a Review of Environmental Factors (REF) would be prepared outlining the proposed work, potential impacts and mitigation measures.

The REF would include assessments of the existing environment and expected impacts of the proposal on traffic and transport (including alternative transport options), flora and fauna, aquatic ecology, visual impact, noise and vibration, and heritage. The community will be able to view and provide feedback on the REF.

Transport for NSW also confirmed the project is un-funded at this stage.

Given the very limited amount of information provided and noting that this is the initial consultation on two design concepts staff are recommending that both concept designs cannot be supported in their current form. It is further recommended that the following issues and comments be outlined in the Council submission to Transport for NSW on the proposal;

### **Disability Inclusion Action Plan**

Council is focused on making our spaces and services as accessible and inclusive as possible. Council's Disability Inclusion Action Plan details the steps that will be taken to further support and improve inclusion for people with a disability. The objective of the upgrade to the Watsons Bay Ferry Wharf to improve accessibility is supported, however further discussion and design options need to be investigated.

## Impacts on Open Space

City and harbour views are an intrinsic feature of Robertson Park, appreciated by local residents, and are a key factor in drawing large numbers of visitors to the area. Views from Gap Park (located to the east) are influenced by Robertson Park and the ferry wharf which is located in the foreground of this iconic lookout and visitor landmark.

The design of the ferry wharf needs to take into consideration the panoramic harbourside outlook of the park and the cultural and heritage vistas of the iconic Dunbar House.

Option 1 would not only be the main contributor to decreased views from the surrounding public open space but also reduce the recreational opportunities for people utilising this part of the beach. This option proposes a new structure next to the existing wharf with the future of the existing wharf yet to be determined, thus increasing further structures that impact on public views. It is unrealistic to have two wharf structures side by side at this iconic part of the LGA.

From a public space point of view, Option 2 would be the preferred preference which utilises the existing wharf location. Further discussion and design changes are required to limit the bulk of the facility and impacts to views and other preliminary issues outlined in this report.

Further design improvements to the final design should also investigate additional recreational opportunities for people to interact with the harbour from the new wharf.

## Environmental Aspects

The key environmental aspects that need to be addressed in the REF and final designs are:

- Impact on seagrass – *Zostera*, *Posidonia* and *Halophila* species are known to occur in the area. *Posidonia* is an endangered population in Port Jackson. All species provide important fish habitat and provide water quality and erosion prevention benefits.
- Impact on seahorses – known breeding colony of endangered species *Hippocampus whitei* on the net area and potentially utilising wharf structure.
- Impact on little penguins – no roosting site but potentially visit and forage in the area.
- The foreshore area is a 'Key Habitat Area' in Council's Biodiversity Conservation Strategy – high value habitat for a diversity of aquatic species.
- The underside of the existing wharf is potential habitat for microbats, some of which are threatened species.
- Construction impact on water quality – sediment control is imperative.

## Heritage Aspects

The key heritage conservation measures that need to be addressed in the REF are:

- The location of the Watsons Bay wharf provides some of the most iconic views in our LGA. These views must be retained.
- An assessment of the impacts on the heritage values of the Watsons Bay Heritage Conservation area.
- The impacts on any heritage items in the vicinity of the subject sites, in particular maritime elements, Marine Parade and Dunbar House (including views and vistas).
- The impacts on any Aboriginal Heritage (both water and land based) items, including a search of the Aboriginal Heritage Information Management System (AHIMS), which are in close proximity to the site.
- The potential heritage significance of the existing wharf buildings (including their designers).

## Transport Considerations

The key transport aspects that need to be addressed are;

- The wharf design will need to accommodate an adequate waiting area for passengers, with cover protection, to ensure the efficiency and frequency of ferry pick-up and drop-offs.
- The jetty to connect the waiting area to the land will require safe access and should meet DDA requirements.
- Where possible, bicycle storage and/ or parking facilities should be provided to encourage the use of other active modes of transport.

It is noted that some of these key transport aspects are identified within the current concept design options, however it is important that Council staff are involved in the redesign process following the community consultation. It is also requested that when preparing the REF that traffic, transport and parking demand be fully investigated and the required changes are made to the design to not adversely affect the community.

### **Community Concerns**

It is also understood the community have raised some additional issues and comments with the proposed design concepts including;

- An additional wharf (shown as Option 1) is not acceptable.
- The design should be more of a light touch in an environmentally sensitive way.
- Access to parking and toilets need to be addressed.
- The feasibility of extending the existing wharf further into the Bay.
- Not in keeping with the character of the Watsons Bay Heritage Conservation Area.
- Recreational opportunities should be addressed as part of the design.
- Increase in traffic and parking demands at Watsons Bay.
- Impact on a number of existing moorings.
- Impact on Game Fishing Club.

The submission to Transport for NSW will also include that Council be included in further consultation during the future design changes, preparation of the REF and community consultation on the project.

### **Options:**

Council may resolve in line with the recommendations as included in this report or Council may choose to resolve in some other manner.

### **Community Engagement and / or Internal Consultation:**

The initial community consultation undertaken by Transport for NSW, commenced on 25 November 2022 and closed on 22 December 2022. It comprised of:

- Letterbox drop (see attached community update)
- Website and microsite (which includes imagery): [nswroads.work/watsonsbaywharf](https://nswroads.work/watsonsbaywharf) (live from 25/11)
- Social media
- Posters at the wharf
- Email to stakeholders
- Pop-up sessions at the wharf
  - Monday 28 November 2022 between 12pm and 3pm
  - Sunday 4 December 2022 between 11am and 2pm

In addition to this consultation, a briefing session to Councillors took place on 8 December 2022. At this briefing Transport for NSW agreed that the Council could make a submission later than the closing date due to Council reporting timelines.

Transport for NSW have advised that they will consider all feedback received and will prepare a consultation report that summarises the feedback and their responses. This report will be available on their website and e-mailed to those people who have signed up for updates.

**Policy Implications:**

NIL

**Financial Implications:**

NIL

**Resourcing Implications:**

The preparation of this report and ongoing conversations with Transport for NSW is undertaken by various members of staff from the Infrastructure & Sustainability and Planning & Place departments.

**Conclusion:**

It is acknowledged that there is a great deal of community interest in this project due to the impacts on the iconic location of Watsons Bay. Transport for NSW have advised that the recent consultation is the beginning of the concept design process and was an opportunity to gauge the community and customers views on the options.

Given the very little detail on the designs and noting that this is the commencement of the design process it is recommended that Council objects to both designs in their current form.

It is further recommended that the issues and comments outlined in the report be included in Council's submission to Transport for NSW.

**Attachments**

1. Watsons Bay Ferry Wharf Upgrade - Have Your Say November 2022

## Transport for NSW

Have your say | November 2022

# Watsons Bay Wharf Upgrade



The existing Watsons Bay Wharf

The NSW Government is proposing to upgrade Watsons Bay Wharf as part of the Transport Access Program.

The Transport Access Program is an initiative to provide a better experience for public transport customers by delivering accessible, modern, secure and comfortable transport.

## Watsons Bay Wharf

Watsons Bay Wharf provides an important ferry connection for visitors to the area and locals accessing the city.

Due to tidal steps at the wharf, customers with mobility needs are unable to use the ferry service without assistance. We want to ensure that everyone has equal access and that the wharf can be enjoyed by our customers for years to come.

We are proposing to upgrade the wharf to make it accessible, safer, and more comfortable for customers. Two concept design ideas have been developed and we are inviting the community and customers to share their views on the options. **Feedback closes 5pm**

**Thursday 22 December 2022.**



Scan the QR code to visit the project webpage



Watsons Bay Wharf Upgrade

## Proposed concept designs

This project needs to balance a number of important requirements such as ferry operations, customer accessibility and comfort, and mitigating environmental and construction impacts.

We have developed two concept design ideas for feedback from the community. Both designs provide a functional, distinctive and iconic design theme that will unify and identify Sydney Harbour commuter wharves.

Both wharf designs include:

- hydraulically operated platforms that automatically adjust in height to improve the efficiency of berthing vessels (a hydraulic system is generally used at wharf locations where wave conditions are stronger, allowing for the safe pick-up and drop-off of passengers)
- a waiting area with a curved roof, seating and glass weather protection panels to provide passengers with a comfortable place to wait for their ferry
- a jetty to connect the waiting area to land
- bicycle parking hoops.

Opportunities to cater for the berthing of other vessels would be investigated once a preferred option has been chosen.

We anticipate construction of either option would take around six to eight months.



Plan of proposed new Watsons Bay Wharf options for illustrative purposes.

### Potential environmental and construction impacts

Once a preferred option is chosen, a Review of Environmental Factors (REF) would be prepared. The REF is a planning document outlining the proposed work, potential impacts and mitigation measures.

The document includes assessments of the existing environment and expected impacts of the proposal on traffic and transport (including alternative transport options), flora and fauna, aquatic ecology, visual impact, noise and vibration, and heritage.

The community will be able to view and provide feedback on the REF.

Watsons Bay Wharf Upgrade

## Options comparison

The following table summarises the key differences between the two options. For more information and images, visit our website [nswroads.work/watsonsbaywharf](https://nswroads.work/watsonsbaywharf)

Item	Option 1 – next to existing wharf	Option 2 – replace existing wharf
Location	Located next to the existing wharf; longer than the existing structure	Same location as existing wharf; longer than the existing structure
Existing wharf structure	Would remain during construction, however the future of the structure is yet to be determined	Would be removed and replaced by a new wharf
Visual impact*	Anticipate a higher visual impact as it would be a new structure built next to the existing wharf	Anticipate a lower visual impact as it would replace the existing wharf
Impact to moorings	Anticipate permanent impact to a number of moorings	Anticipate temporary impact to some moorings during construction
Wharf closure during construction	Would largely stay open during construction (when safe)	Would close – alternative transport would be investigated

Both wharf designs would provide Watsons Bay with facilities that all members of the community can access.

\* An environmental assessment would be completed once a preferred option is chosen.

### Project benefits

Both concept design options would improve:

- access for customers with assisted and unassisted mobility needs
- access for customers with prams and luggage
- protection from the weather
- seating and waiting area capacity
- safety for customers and staff
- efficiency of ferry pick-up and drop-off
- pedestrian access to the wharf.



## Concept design images

These artist impression images are for illustrative purposes only and subject to change during detailed design.

More images can be viewed on our website [nswroads.work/watsonsbaywharf](https://nswroads.work/watsonsbaywharf)

### Concept design option 1 – next to existing wharf



View from the water



View from the foreshore



View from Clovelly Street

**Concept design option 2 – replace existing wharf**



View from the water






View from the foreshore



View from Clovelly Street

## Have your say

You can ask questions and share your feedback via:

-  Our online survey: [nswroads.work/watsonsbaywharf](https://nswroads.work/watsonsbaywharf)
-  1800 770 973
-  [wharfupgradeprogram@transport.nsw.gov.au](mailto:wharfupgradeprogram@transport.nsw.gov.au)

We encourage you to ask questions and give your feedback by **5pm Thursday 22 December 2022**.

All feedback will be considered in the selection of a preferred option to progress to the environmental assessment stage.

We will continue to keep customers and the community updated as the proposal progresses.

## Community pop-up sessions

We invite you to come along to a community pop-up session in Watsons Bay, where members of the project team will be available to answer questions and provide information about the concept designs.

There will be no formal presentation so drop in at any time.

**Where:** Marine Parade, Watsons Bay  
(near the Watsons Bay Wharf entrance)

**When:** Monday 28 November 2022  
between 12pm and 3pm

Sunday 4 December 2022  
between 11am and 2pm

In the event of wet weather the pop-up will be cancelled and a new date provided. Check our website for details.

## Project timeline




### Share your stories about the wharf

The Watsons Bay Wharf has a long history. We'd love to see your pictures and hear your memories of the wharf. With your permission, we'll share some of these after the consultation. Email us at [wharfupgradeprogram@transport.nsw.gov.au](mailto:wharfupgradeprogram@transport.nsw.gov.au)

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## Contact us

For more information or to subscribe for email updates contact:

-  1800 770 973
-  [wharfupgradeprogram@transport.nsw.gov.au](mailto:wharfupgradeprogram@transport.nsw.gov.au)
-  [nswroads.work/watsonsbaywharf](https://nswroads.work/watsonsbaywharf)
-  PO Box K659 Haymarket NSW 1240



If you need help understanding this information, please contact the Translating and Interpreting Service on 131 450 and ask them to call us on 1800 770 973.



**Item No:** R2 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 30 NOVEMBER 2022**  
**Author:** Abdullah Rayhan, Team Leader  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 22/247858  
**Purpose of the Report:** To present the monthly financial report for November 2022.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT the Committee:

- A. Receive and note the Monthly Financial Report – November 2022.
- B. Note that the Council's 12-month weighted average return for November 2022 on its direct investment portfolio of 2.92% (LM: 2.64%, LY: 0.47%) exceeds the benchmark 90-day AusBond Bank Bill Index of 2.58%.
- C. Note that the interest revenue for the year to date 30 November of \$838k, is exceeding our revised budget of \$251k for the same period.

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**Executive Summary:**

The purpose of this report is for the Responsible Accounting Officer (RAO) (Council's Chief Financial Officer) to provide the Council with a written report for November 2022 by the Local Government Regulation 2005 (Clause 212), setting out details of all money that the Council has invested.

The 12-month weighted average return for November 2022 rose by 28bps to 2.92% (last month: 2.64%; last year same month 0.47%) on the back of rising deposit rates and robust investments. The interest revenue year to date at \$838k is significantly ahead of our revised budget of \$251k year to date.

**Discussion:**

The Monthly Financial Report for November 2022 is submitted to the Committee for consideration and includes the following:

- ◆ Investment Transactions for the month.
- ◆ Restricted Cash (Reserves).
- ◆ Summary of Receipts, Payments, and Bank Balance.
- ◆ Details of Investment Portfolio.
- ◆ Investment Policy Compliance Report.
- ◆ Charts: Weighted Average Days to Maturity, Weighted Average Return, Weighted Average Return v 90-day AusBond Bank Bill Index, Actual Interest Earned v Original Budget & Revised Forecast.
- Movements in Book Value (Fair Value) of Investments.

### Investment Transactions for November 2022

Date	Investment Description	Term	Rate	Transaction	Amount
Opening Balance as at 1 November 2022					100,538,252.66
10/11/2022	Bank of Queensland TD	153	2.54	Maturity	-2,000,000.00
10/11/2022	Bendigo Adelaide Bank TD	153	2.60	Maturity	-6,000,000.00
10/11/2022	Westpac Banking Corporation TD	153	2.44	Maturity	-2,000,000.00
10/11/2022	AMP Bank TD	365	1.00	Maturity	-2,000,000.00
10/11/2022	Suncorp TD	278	4.39	Purchase	4,000,000.00
10/11/2022	AMP Bank TD	243	4.60	Purchase	3,000,000.00
15/11/2022	AMP Bank TD	308	4.65	Purchase	2,000,000.00
15/11/2022	Westpac Banking Corporation TD	308	4.13	Purchase	3,000,000.00
30/11/2022	CBA Online Movement			Deposit	5,559,870.94
30/11/2022	NAB Online Movement			Maturity	5,641.36
Net movement in Portfolio for the month					5,565,512.30
<b>Closing Balance as at 30 November 2022</b>					<b>106,103,764.96</b>

#### Commentary:

As at end of November, the portfolio remains well diversified from a credit rating perspective. The portfolio is spread amongst the entire credit spectrum sourcing the best available market rates.

#### Restricted Cash

Restricted Cash is funds set aside for future expenditure and is established either by a legislative requirement or Council resolution. Reserves established by a legislative requirement are called "External Restrictions" while those established by Council are "Internal Restrictions".

The breakdown below shows that of the Council's total cash and investments of \$106.72M\* at the end of November, \$96.67M was restricted leaving \$10.05M in unrestricted cash.

	30/11/2022 \$'000
Total Cash, Cash Equivalents and Investments	106,722 *
Less: Restricted Cash:	
External Restrictions	30,134
Internal Restrictions	<u>66,543</u>
Unrestricted Cash	<u>10,045</u>

\*Includes on call cash in operating bank accounts not included in the investments balance above.

Details of restricted cash balances are provided each quarter in the quarterly budget review.



## Summary of Receipts, Payments, and Bank Balance

Cash Book Balance as at 30 October 2022		<b>900,454.89</b>
	General Fund Acct	110,613.84
	Kiaora Bank Acct	789,841.05

<b>Receipts</b>		
Rates		7,028,526.87
Investment Maturities		12,000,000.00
Transfers In from At Call Accounts		1,840,000.00
Other		7,562,707.21
<b>Total Receipts</b>		<b>28,431,234.08</b>

### 10 Largest Receipts during the month

Description	This month	Current YTD	Previous YTD
Kiaora Place	1,040,318	4,998,156	3,931,725
Deposits & Bonds	1,065,365	4,499,135	4,147,692
Sundry Debtors	864,051	4,693,757	2,229,758
Parking Fines	594,066	2,698,579	2,193,326
S7.12 Contributions	215,663	1,316,276	1,888,050
Parking Meter Charges	191,238	928,515	390,031
Library per capita Subsidy	166,668	166,668	157,492
Trade Waste Debtors	159,969	714,254	544,182
GST refund	143,705	819,429	852,859
Work Zone Charges	139,823	958,093	377,339
	4,580,866	21,792,862	16,712,453

### Payments

Cheque Payments	-1,437.57
EFT Payments	-5,843,477.33
Returned EFT Payments	48,448.95
Total Payments before Direct Debits	-5,796,465.95

### 10 Largest Payments during the month

Reference	Payment Date	Payee	Description	Amount
97053	10/11/2022	Veolia Environmental Services	Domestic, TW, & Business Centres	-478,977.65
96936	3/11/2022	PayClear Services	Superannuation Payment	-366,861.85
97577	1/12/2022	Sullivan Strumpf Fine Art	2x One Bright Pearl	-297,000.00
168134	29/11/2022	CBA Loan 134 LIRS	Loan repayment - Principal & Interest	-137,375.53
97366	17/11/2022	Stateline Asphalt	General Works - Glendon Road DB	-110,495.00
97342	17/11/2022	RELD Group	Cooper Park Hall refurbishment	-106,727.89
97100	10/11/2022	HWL Lawyers	Legal Expenses various General works	-106,402.48
97382	17/11/2022	URM Environmental Services	Waste Recycling contract	-105,248.42
97603	1/12/2022	Origin Energy Electricity	Street Lighting - DB	-103,614.96
97026	3/11/2022	URM Environmental Services	Waste Recycling contract	-103,414.60

### Payments - Direct Debits From Bank A/c

Payroll	-2,645,461.75
PAYG Tax	-918,349.00
Bank Charges	-24,437.15
Revenue Collection Charges	-194.64
Investment Purchases	-12,000,000.00
Transfers to At Call Accounts	-7,390,000.00
Total Direct Debits for period	-22,978,442.54
<b>Total Payments</b>	<b>-28,774,908.49</b>

### Cash Book Balance as at 30 November 2022

		<b>556,780.48</b>
	General Fund Acct	-12,813.08
	Kiaora Bank Acct	569,593.56
Unpresented Cheques	Value:	-1,293.26

Outstanding Deposits & Miscellaneous Items	322,298.15
<b>Reconciled Cash Book Balance as at 30 November 2022</b>	<b>877,785.37</b>

### Bank A/c Balances as at 30 November 2022

		<b>877,785.37</b>
	General Fund Acct	308,191.81
	Kiaora Bank Acct	569,593.56

### Unpresented Cheques > \$30,000.00

Cheque No.	Cheque Date	Payee	Description	Amount

### Commentary:

This statement presents Council's bank reconciliation as of 30 November 2022. The top ten receipts and payment items are provided. Excluding investment transactions, receipts exceeded payments this month by \$5.42M and together with movement in cash at the bank resulted in the \$5.5M increase in our investment portfolio value.

**DETAILS OF INVESTMENTS PORTFOLIO AS AT 30 November 2022**

RATING	BANK & SECURITY	PURCHASE DATE	MATURITY DATE	TOTAL TERM (DAYS)	REMAINING DAYS TO MATURITY	%	FACE VALUE \$	BOOK VALUE \$
	<b>1. OAKVALE CAPITAL Limited</b> Emerald Reverse Mortgage Backed Security						1,000,000.00	631,726.19
	<b>2. WMC DIRECT INVESTMENTS</b>							
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	9/03/2022	9/12/2022	275	9	0.91	4,000,000.00	4,000,000.00
A	<b>ING DIRECT</b> TERM DEPOSIT	30/06/2022	20/12/2022	173	20	3.21	2,000,000.00	2,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	30/06/2022	20/12/2022	173	20	2.95	2,000,000.00	2,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b> TERM DEPOSIT	30/06/2022	20/12/2022	173	20	2.84	2,000,000.00	2,000,000.00
BBB	<b>BENDIGO ADELAIDE BANK</b> TERM DEPOSIT	30/06/2022	20/12/2022	173	20	3.00	2,000,000.00	2,000,000.00
BBB	<b>AUSTRALIAN MILITARY BANK</b> TERM DEPOSIT	30/06/2022	20/12/2022	173	20	2.75	2,000,000.00	2,000,000.00
BBB	<b>MY STATE BANK</b> TERM DEPOSIT	30/06/2022	20/12/2022	173	20	3.20	2,000,000.00	2,000,000.00
BBB	<b>AMP BANK</b> TERM DEPOSIT	5/01/2022	5/01/2023	365	36	1.10	1,000,000.00	1,000,000.00
A	<b>ING DIRECT</b> TERM DEPOSIT	5/07/2022	5/01/2023	184	36	3.15	1,000,000.00	1,000,000.00
BBB	<b>MY STATE BANK</b> TERM DEPOSIT	5/07/2022	5/01/2023	184	36	3.20	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b> TERM DEPOSIT	8/04/2022	9/01/2023	276	40	1.52	3,000,000.00	3,000,000.00
BBB	<b>AUSTRALIAN MILITARY BANK</b> TERM DEPOSIT	14/07/2022	13/01/2023	183	44	3.25	2,000,000.00	2,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	13/07/2022	13/01/2023	184	44	3.15	2,000,000.00	2,000,000.00
A	<b>SUNCORP</b> TERM DEPOSIT	9/08/2022	9/02/2023	184	71	3.42	2,000,000.00	2,000,000.00
BBB	<b>BANK OF QUEENSLAND</b> TERM DEPOSIT	9/08/2022	9/02/2023	184	71	3.39	2,000,000.00	2,000,000.00
BBB	<b>BANKVIC</b> TERM DEPOSIT	9/08/2022	9/02/2023	184	71	3.40	2,000,000.00	2,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	24/08/2022	24/02/2023	184	86	3.40	2,000,000.00	2,000,000.00
BBB	<b>COMMONWEALTH BANK</b> TERM DEPOSIT	24/08/2022	24/02/2023	184	86	3.55	2,000,000.00	2,000,000.00
BBB	<b>COMMONWEALTH BANK</b> TERM DEPOSIT	7/09/2022	7/03/2023	181	97	3.59	4,000,000.00	4,000,000.00
BBB	<b>JUDO BANK</b> TERM DEPOSIT	8/03/2022	8/03/2023	365	98	1.10	3,000,000.00	3,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b> TERM DEPOSIT	9/03/2022	9/03/2023	365	99	1.08	4,000,000.00	4,000,000.00
BBB	<b>BANK OF QUEENSLAND</b> TERM DEPOSIT	20/09/2022	20/03/2023	181	110	4.00	4,000,000.00	4,000,000.00
BBB	<b>AMP BANK</b> TERM DEPOSIT	26/04/2022	22/03/2023	330	112	1.90	2,000,000.00	2,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	11/10/2022	11/04/2023	182	132	3.81	3,000,000.00	3,000,000.00
A	<b>SUNCORP</b> TERM DEPOSIT	31/10/2022	24/04/2023	175	145	4.22	5,000,000.00	5,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	31/10/2022	29/05/2023	210	180	4.20	5,000,000.00	5,000,000.00
BBB	<b>COMMONWEALTH BANK</b> TERM DEPOSIT	7/09/2022	7/06/2023	273	189	3.88	4,000,000.00	4,000,000.00
BBB	<b>AMP BANK</b> TERM DEPOSIT	10/11/2022	11/07/2023	243	223	4.60	3,000,000.00	3,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	19/01/2021	18/07/2023	910	230	0.65	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b> TERM DEPOSIT	19/01/2021	18/07/2023	910	230	0.49	1,000,000.00	1,000,000.00
A	<b>SUNCORP</b> TERM DEPOSIT	10/11/2022	15/08/2023	278	258	4.39	4,000,000.00	4,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	19/01/2021	17/08/2023	940	260	0.66	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b> TERM DEPOSIT	19/01/2021	17/08/2023	940	260	0.50	1,000,000.00	1,000,000.00
BBB	<b>AMP BANK</b> TERM DEPOSIT	15/11/2022	19/09/2023	308	293	4.65	2,000,000.00	2,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b> TERM DEPOSIT	15/11/2022	19/09/2023	308	293	4.13	3,000,000.00	3,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	19/01/2021	16/10/2023	1000	320	0.67	2,000,000.00	2,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	19/01/2021	15/12/2023	1060	380	0.68	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b> TERM DEPOSIT	19/01/2021	15/12/2023	1060	380	0.53	1,000,000.00	1,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b> TERM DEPOSIT	19/01/2021	19/01/2024	1095	415	0.70	2,000,000.00	2,000,000.00
<b>AT CALL:</b>								
AA	<b>COMMONWEALTH BANK</b> ONLINE SAVER A/C					2.60/2.85	11,343,614.15	11,343,614.15
AA	<b>NATIONAL AUSTRALIA BANK</b> PROFESSIONAL FUNDS ACCT Total WMC Direct Investments					3.00/3.25	<u>2,128,424.62</u> 105,472,038.77	<u>2,128,424.62</u> 105,472,038.77
	<b>Weighted Average Days to Maturity of WMC Direct Investments</b>				<b>134</b>			
	<b>Weighted Average Return of WMC Direct Investments</b>					<b>2.92</b>		
	<b>PORTFOLIO TOTALS</b>						<u>106,472,038.77</u>	<u>106,103,764.96</u>

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's investment policy.  
P. Ryan  
CHIEF FINANCIAL OFFICER

Commentary:

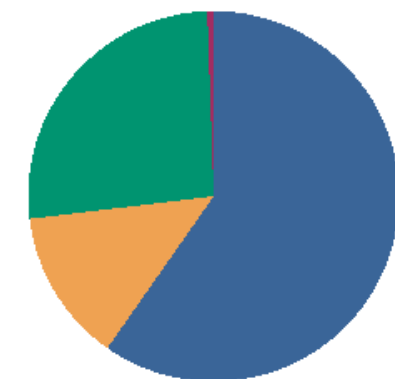
Council did not have an overweight position and was within the policy limits for each ADI. Overall, the portfolio is well diversified across the entire credit spectrum.

**Investment Policy Compliance Report  
as at 30 November 2022**

Acct	Bank	Rating Cat.	%	Policy Limit \$	Current Holding	% of Total	Compliance
<b>Counterparty Limits:</b>							
AMP	AMP Bank	BBB	10%	10,610,376	8,000,000	8%	Complies - \$ 2,610,376 available
AUM	Australian Military Bank	BBB	10%	10,610,376	4,000,000	4%	Complies - \$ 6,610,376 available
BAB	Bendigo Adelaide Bank	BBB	10%	10,610,376	2,000,000	2%	Complies - \$ 8,610,376 available
CBA	Commonwealth Bank	AA	30%	31,831,129	21,343,614	20%	Complies - \$10,487,515 available
ING	ING Direct	A	15%	15,915,565	3,000,000	3%	Complies - \$12,915,564 available
JUD	Judo Bank	BBB	10%	10,610,376	3,000,000	3%	Complies - \$ 7,610,376 available
MYS	My State Bank	BBB	10%	10,610,376	3,000,000	3%	Complies - \$ 7,610,376 available
NAB	National Australia Bank	AA	30%	31,831,129	27,128,425	26%	Complies - \$ 4,702,704 available
OAK	Oakvale Capital	NA		0	631,726	1%	Grandfathered - Complies
QLD	Bank of Queensland	BBB	10%	10,610,376	6,000,000	6%	Complies - \$ 4,610,376 available
SUN	Suncorp	A	15%	15,915,565	11,000,000	10%	Complies - \$ 4,915,564 available
VIC	BankVic	BBB	10%	10,610,376	2,000,000	2%	Complies - \$ 8,610,376 available
WBC	Westpac Banking Corporation	AA	30%	31,831,129	15,000,000	14%	Complies - \$16,831,129 available
					106,103,765		

**Credit Quality Limits:**

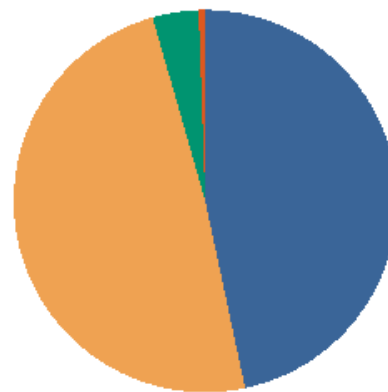
Rating Cat.	Limit	\$	%	
AA	100%	63,472,039	60%	Complies
A	60%	14,000,000	13%	Complies
BBB	40%	28,000,000	26%	Complies
NA		631,726	1%	Grandfathered
		106,103,765		



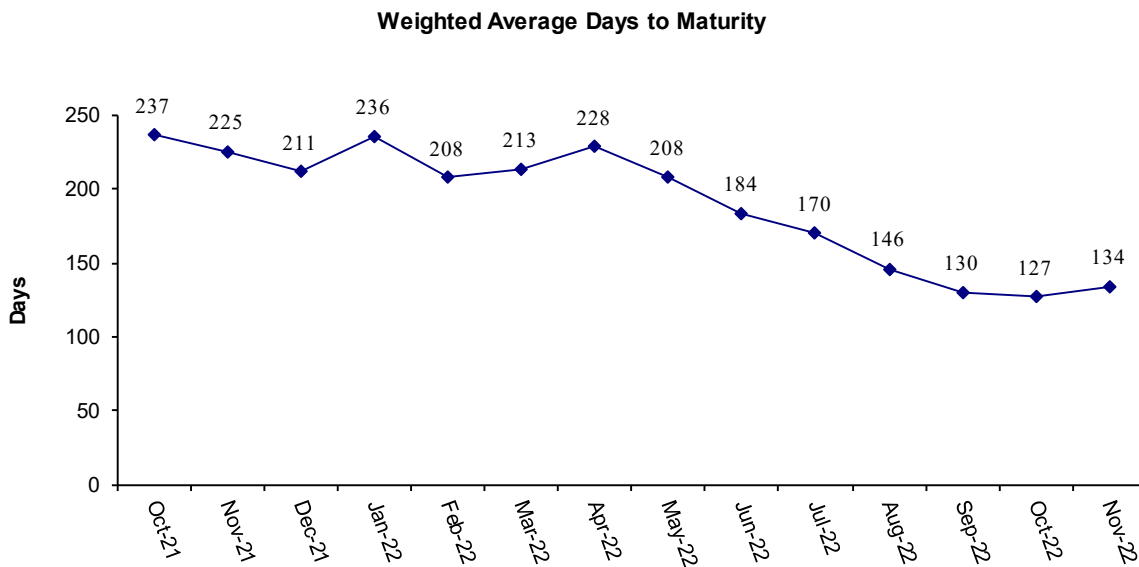
■ 2AA ■ 3A ■ 4BBB ■ 9NR ■ NA

**Term to Maturity Limits:**

Term	Limit	\$	%	
1. Working funds	10-100	49,472,039	47%	Complies
2. Short term funds	20-100	52,000,000	49%	Complies
3. Short-Medium funds	0-70	4,000,000	4%	Complies
5. Long term funds	0-20	631,726	1%	Complies
		106,103,765		

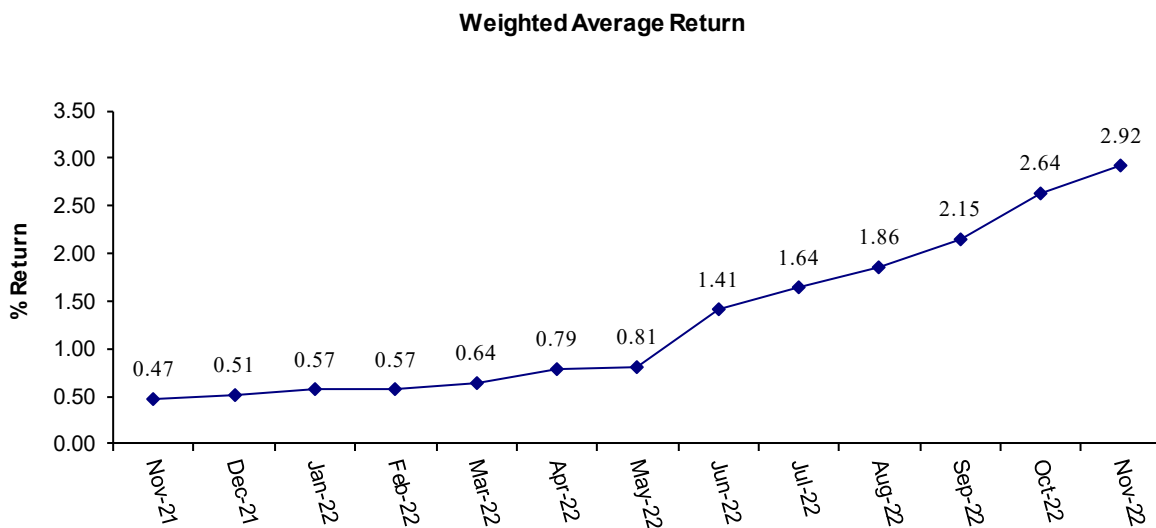


■ 1. Working funds ■ 2. Short term funds  
■ 3. Short-Medium funds ■ 5. Long term funds



Commentary:

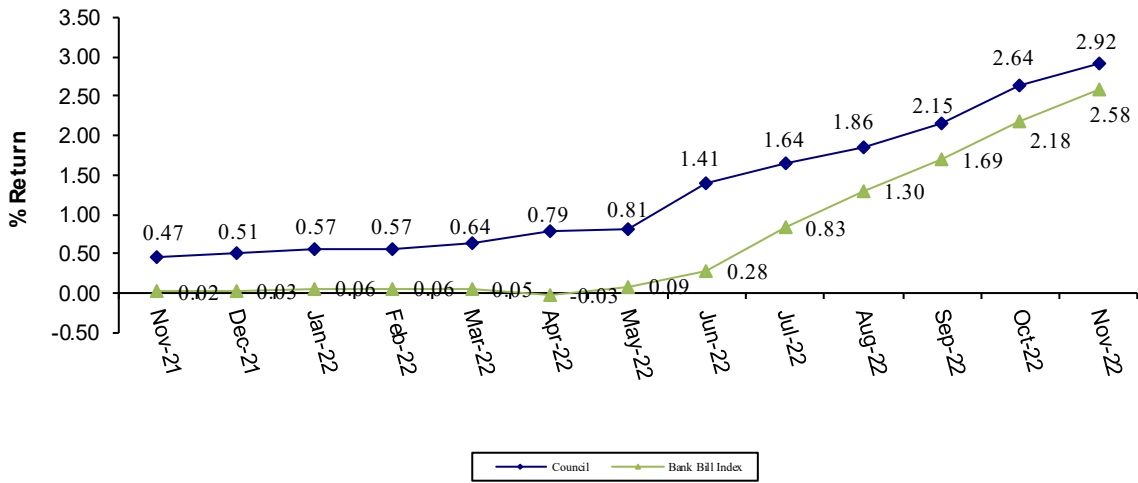
The weighted average days to maturity for this month increased by 7 days over the previous month with the portfolio moving towards maturity and new investments placed on terms no greater than 308 days.



Commentary:

The weighted average return for November saw an increase of 28bps with new investments placed on interest rate terms ranging from 4.13% – 4.65% per annum.

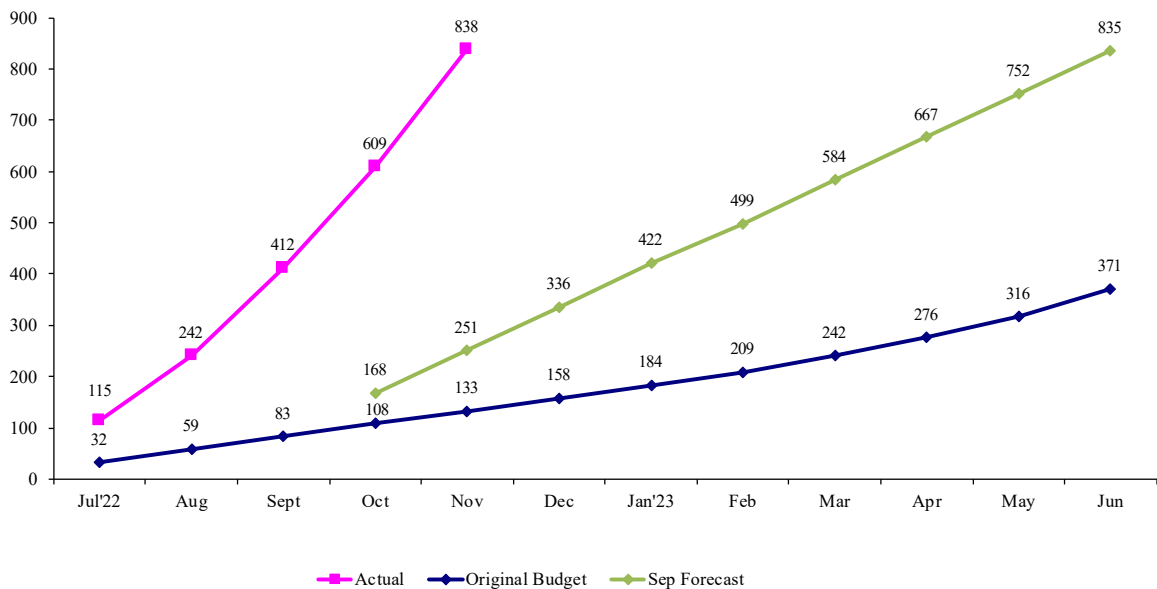
**Weighted Average Return v Bank Bill Index**



Commentary:

This chart tracks Council’s weighted average return on its direct investment portfolio against a 90-day AusBond Bank Bill Index. Council’s weighted average increased to 2.92% per annum with the 3mth AusBond Bank Bill Index increasing to 2.58% per annum.

**Actual Interest Earned v Budget \$'000**



Commentary:

Our year-to-date interest revenue to November came in at \$838k, significantly ahead of our budget as recent rapid interest rate increases contributed to a better outcome.

## Movements in Book Value (Fair Value) of Investments

### Formerly managed by Oakvale Capital

	Securities	Total Book Value
30/06/2022 Balance brought forward	631,726.19	631,726.19
	<b>631,726.19</b>	

### Commentary:

The table above details movements in Council's portfolio formerly managed by Oakvale Capital. It typically includes the maturity or sale of securities, quarterly coupon payments, and fair value (market) adjustments.

No coupons were due in November.

### Options:

This report is presented to the Committee for noting.

### Community Engagement and/or Internal Consultation:

There has been no community engagement or internal consultation in the preparation of this report.

### Policy Implications:

There are no Policy implications arising from this report.

### Financial Implications:

With the improving interest rates on Council's investments, the Interest and Investment Income forecast for the full year will be reviewed in the December 2022 Quarterly Budget Review.

### Resourcing Implications:

There are no resourcing implications arising from this report.

### Conclusion:

Going forward, with official rates expected to rise over coming months, Council's interest income can be increased significantly by undertaking a slightly longer duration position, with rates on offer along this part of the curve likely to be close to ½% higher than the rates offered across the shorter term. The deposit market has already largely factored in these additional rate rises. Therefore, Council staff are continuing to place new investments on terms no greater than 9 to 12 months with rates on offer continuing to increase along this part of the curve.

The November & December 2022 Monthly Financial Report will be tabled at the February 2023 FC&S Committee in line with the Committee resolution from its meeting on 7 March 2022.

In order to meet the minimum investments reporting obligations under the Local Government (General) Regulation a list of investments held as of 31 January 2023 will be presented to the Committee at its meeting on 06 February 2023 as late correspondence.

### Attachments

Nil

**Item No:** R3 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 31 DECEMBER 2022  
INVESTMENTS HELD AS AT 31 JANUARY 2023**  
**Author:** Abdullah Rayhan, Team Leader  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 23/8136  
**Purpose of the Report:** To present the monthly financial report for December 2022 and to present a list of investments held as of 31 January 2023.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT the Committee:

- A. Receive and note the Monthly Financial Report – December 2022.
- B. Note that the Council's 12-month weighted average return for December 2022 on its direct investment portfolio of 3.29% (LM: 2.92%, LY: 0.51%) exceeds the benchmark 90-day AusBond Bank Bill Index of 2.98%.
- C. Note that the interest revenue for the year to date 31 December of \$1.1M, exceeding the revised forecast in December of \$482k for the same period.
- D. Receive and note the list of Council's investments held as of 31 January 2023 (provided as late correspondence).

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**Executive Summary:**

The purpose of this report is for the Responsible Accounting Officer (RAO) (Council's Chief Financial Officer) to provide the Council with a written report for December 2022 by the Local Government Regulation 2005 (Clause 212), setting out details of all money that the Council has invested.

As previously noted by the Committee, due to the end of the month occurring after the closure of the meeting Agenda and business papers for some months the full report for that month is unable to be prepared for the meeting and is instead presented to the following meeting. To meet the investments reporting obligations under the Local Government (General) Regulation noted above, a list of investments held at the end of the month will be presented to the Committee at its meeting as 'late correspondence'. Therefore this report presents the full monthly financial report for December 2022. A list of investments held as of 31 January 2023 will be presented to the Committee at its meeting on 06 February 2023 as "late correspondence".

The 12-month weighted average return for December 2022 rose by 37bps to 3.29% (last month: 2.92%; last year's same month 0.51%) on the back of rising deposit rates and robust investments. The interest revenue year to date at \$1.1M is significantly ahead of our revised budget of \$482k year to date. The 12-month budget will be reviewed again as part of our March 2023 quarterly forecast.

**Discussion:**

The Monthly Financial Report for December 2022 is submitted to the Committee for consideration and includes the following:

- ◆ Investment Transactions for the month.
- ◆ Restricted Cash (Reserves).
- ◆ Summary of Receipts, Payments, and Bank Balance.
- ◆ Details of Investment Portfolio.
- ◆ Investment Policy Compliance Report.
- ◆ Charts: Weighted Average Days to Maturity, Weighted Average Return, Weighted Average Return v 90-day AusBond Bank Bill Index, Actual Interest Earned v Original Budget & Revised Forecast.
- Movements in Book Value (Fair Value) of Investments.
- Quarterly update on Arrears of Rent & Fees.

**Investment Transactions for December 2022**

Date	Investment Description	Term	Rate	Transaction	Amount
Opening Balance as at 1 December 2022					106,103,764.96
8/12/2022	Westpac Banking Corporation TD	369	4.35	Purchase	4,000,000.00
9/12/2022	National Australia Bank TD	275	0.91	Maturity	-4,000,000.00
20/12/2022	ING Direct TD	173	3.21	Maturity	-2,000,000.00
20/12/2022	National Australia Bank TD	173	2.95	Maturity	-2,000,000.00
20/12/2022	Westpac Banking Corporation TD	173	2.84	Maturity	-2,000,000.00
20/12/2022	Bendigo Adelaide Bank TD	173	3.00	Maturity	-2,000,000.00
20/12/2022	Australian Military Bank TD	173	2.75	Maturity	-2,000,000.00
20/12/2022	My State Bank TD	173	3.20	Maturity	-2,000,000.00
21/12/2022	ING Direct TD	363	4.63	Purchase	6,000,000.00
21/12/2022	Commonwealth Bank TD	363	4.65	Purchase	6,000,000.00
30/12/2022	CBA Online movement			Withdrawal	-3,837,280.39
30/12/2022	NAB Online movement			Withdrawal	-344,912.12
Net movement in Portfolio for the month					-4,182,192.51
<b>Closing Balance as at 31 December 2022</b>					<b>101,921,572.45</b>

Commentary:

Council's investment portfolio fell by \$4.1M for the month which is consistent with a non-rates installment month, the total new investment for the month equates to 16 million.



## Restricted Cash

Restricted Cash is funds set aside for future expenditure and is established either by a legislative requirement or Council resolution. Reserves established by a legislative requirement are called "External Restrictions" while those established by Council are "Internal Restrictions".

The breakdown below shows that of the Council's total cash and investments of \$103.18M\* at the end of December, \$93.67M was restricted leaving \$9.51M in unrestricted cash.

	31/12/2022 \$'000
Total Cash, Cash Equivalents and Investments	103,187 *
Less: Restricted Cash:	
External Restrictions	27,733
Internal Restrictions	<u>65,936</u>
Unrestricted Cash	<u>9,518</u>

\*Includes on call cash in operating bank accounts not included in the investments balance above.

Details of restricted cash balances are provided each quarter in the quarterly budget review.

## Summary of Receipts, Payments, and Bank Balance

Cash Book Balance as at 30 November 2022 556,780.48

General Fund Acct -12,813.08  
Kiaora Bank Acct 569,593.56

### Receipts

Rates	3,162,718.50
Investment Maturities	16,000,000.00
Transfers In from At Call Accounts	8,780,000.00
Other	6,800,983.23
<b>Total Receipts</b>	<b>34,743,701.73</b>

### 10 Largest Receipts during the month

Description	This month	Current YTD	Previous YTD
Kiaora Place	1,048,241	6,046,397	4,912,773
Deposits & Bonds	847,354	5,346,489	5,513,817
Sundry Debtors	781,802	5,475,558	2,912,794
Parking Fines	602,130	3,300,709	2,630,331
S7.12 Contributions	358,878	1,675,154	2,339,177
Sundry Income	346,827	511,983	8,735
Work Zone Charges	310,074	1,268,166	496,576
GST refund	226,995	1,046,424	1,109,429
Parking Meter Charges	217,248	1,145,763	551,315
Hoarding Application Fees	195,457	537,855	86,493
	4,935,004	26,354,498	20,561,440

### Payments

Cheque Payments	-54,192.62
EFT Payments	-10,296,414.23
Returned EFT Payments	15,662.99
Total Payments before Direct Debits	-10,334,943.86

### 10 Largest Payments during the month

Reference	Payment Date	Payee	Description	Amount
98081	22/12/2022	Crest Air Conditioning	Kiaora Place - Building 2 A/C Works	-668,831.57
168146	8/12/2022	NSW/SES Fire Rescue	NSW/SES Fire Rescue Contribution 2nd Qtr	-647,976.74
97769	8/12/2022	PayClear Services	Superannuation Payment	-454,751.90
98075	22/12/2022	Veolia Environmental Services	Domestic, TW, & Business Centres	-355,363.26
98164	22/12/2022	RELD Group	General Works - Cooper Park Hall refurbishment	-264,158.74
97687	8/12/2022	Corporation Sole EPA	Council contribution S7.42 EPA Act 1979	-252,470.21
98167	22/12/2022	SDRO DFSI	Infringement Processing Oct/Nov'22	-188,922.68
NAB	22/12/2022	NAB Loan 137 - Loan Repayment	Loan repayment - Principal & Interest	-180,865.25
97791	8/12/2022	Papi Investments	Footpath Damage Bond refund	-179,520.82
NAB	16/12/2022	NAB Loan 136 - Loan Repayment	Loan repayment - Principal & Interest	-169,710.32

### Payments - Direct Debits From Bank A/c

Payroll	-2,241,352.12
PAYG Tax	-754,164.00
Bank Charges	-49,281.54
Revenue Collection Charges	-464.59
Investment Purchases	-16,000,000.00
Transfers to At Call Accounts	-4,930,000.00
Credit cards	-18,000.00
Other direct debits	
Total Direct Debits for period	-23,993,262.25
<b>Total Payments</b>	<b>-34,328,206.11</b>

### Cash Book Balance as at 31 December 2022

General Fund Acct 283,496.39  
Kiaora Bank Acct 688,779.71

Unpresented Cheques Value: 55,277.62

Outstanding Deposits & Miscellaneous Items -70,485.06

**Reconciled Cash Book Balance as at 31 December 2022 957,068.66**

**Bank A/c Balances as at 31 December 2022 957,068.66**

General Fund Acct 268,288.95  
Kiaora Bank Acct 688,779.71

### Unpresented Cheques > \$30,000.00

Cheque No.	Cheque Date	Payee	Description	Amount
230791	22/12/2022	Woollahra Municipal Council	Wilberforce Car Park - DA Fees	40,029.63

### Commentary:

This statement presents Council's bank reconciliation as of 31 December 2022. The top ten receipts and payment items are provided. The 346k sundry income for the month includes dividend distribution from Lehman Brothers' investment after liquidation. Excluding investment transactions, payments exceeded receipts this month by approximately \$3.9M and together with movements in cash at the bank resulted in the \$4.1M decrease in our total portfolio value.

**DETAILS OF INVESTMENTS PORTFOLIO AS AT 31 December 2022**

RATING	BANK & SECURITY	PURCHASE DATE	MATURITY DATE	TOTAL TERM (DAYS)	REMAINING DAYS TO MATURITY	%	FACE VALUE \$	BOOK VALUE \$
	<b>1. OAKVALE CAPITAL Limited</b>						1,000,000.00	631,726.19
	Emerald Reverse Mortgage Backed Security							
	<b>2. WMC DIRECT INVESTMENTS</b>							
BBB	<b>AMP BANK</b>							
	TERM DEPOSIT	5/01/2022	5/01/2023	365	5	1.10	1,000,000.00	1,000,000.00
A	<b>ING DIRECT</b>							
	TERM DEPOSIT	5/07/2022	5/01/2023	184	5	3.15	1,000,000.00	1,000,000.00
BBB	<b>MY STATE BANK</b>							
	TERM DEPOSIT	5/07/2022	5/01/2023	184	5	3.20	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	8/04/2022	9/01/2023	276	9	1.52	3,000,000.00	3,000,000.00
BBB	<b>AUSTRALIAN MILITARY BANK</b>							
	TERM DEPOSIT	14/07/2022	13/01/2023	183	13	3.25	2,000,000.00	2,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	13/07/2022	13/01/2023	184	13	3.15	2,000,000.00	2,000,000.00
A	<b>SUNCORP</b>							
	TERM DEPOSIT	9/08/2022	9/02/2023	184	40	3.42	2,000,000.00	2,000,000.00
BBB	<b>BANK OF QUEENSLAND</b>							
	TERM DEPOSIT	9/08/2022	9/02/2023	184	40	3.39	2,000,000.00	2,000,000.00
BBB	<b>BANKVIC</b>							
	TERM DEPOSIT	9/08/2022	9/02/2023	184	40	3.40	2,000,000.00	2,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	24/08/2022	24/02/2023	184	55	3.40	2,000,000.00	2,000,000.00
BBB	<b>COMMONWEALTH BANK</b>							
	TERM DEPOSIT	24/08/2022	24/02/2023	184	55	3.55	2,000,000.00	2,000,000.00
BBB	<b>COMMONWEALTH BANK</b>							
	TERM DEPOSIT	7/09/2022	7/03/2023	181	66	3.59	4,000,000.00	4,000,000.00
BBB	<b>JUDO BANK</b>							
	TERM DEPOSIT	8/03/2022	8/03/2023	365	67	1.10	3,000,000.00	3,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	9/03/2022	9/03/2023	365	68	1.08	4,000,000.00	4,000,000.00
BBB	<b>BANK OF QUEENSLAND</b>							
	TERM DEPOSIT	20/09/2022	20/03/2023	181	79	4.00	4,000,000.00	4,000,000.00
BBB	<b>AMP BANK</b>							
	TERM DEPOSIT	26/04/2022	22/03/2023	330	81	1.90	2,000,000.00	2,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	11/10/2022	11/04/2023	182	101	3.81	3,000,000.00	3,000,000.00
A	<b>SUNCORP</b>							
	TERM DEPOSIT	31/10/2022	24/04/2023	175	114	4.22	5,000,000.00	5,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	31/10/2022	29/05/2023	210	149	4.20	5,000,000.00	5,000,000.00
BBB	<b>COMMONWEALTH BANK</b>							
	TERM DEPOSIT	7/09/2022	7/06/2023	273	158	3.88	4,000,000.00	4,000,000.00
BBB	<b>AMP BANK</b>							
	TERM DEPOSIT	10/11/2022	11/07/2023	243	192	4.60	3,000,000.00	3,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	18/07/2023	910	199	0.65	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	19/01/2021	18/07/2023	910	199	0.49	1,000,000.00	1,000,000.00
A	<b>SUNCORP</b>							
	TERM DEPOSIT	10/11/2022	15/08/2023	278	227	4.39	4,000,000.00	4,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	17/08/2023	940	229	0.66	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	19/01/2021	17/08/2023	940	229	0.50	1,000,000.00	1,000,000.00
BBB	<b>AMP BANK</b>							
	TERM DEPOSIT	15/11/2022	19/09/2023	308	262	4.65	2,000,000.00	2,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	15/11/2022	19/09/2023	308	262	4.13	3,000,000.00	3,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	16/10/2023	1000	289	0.67	2,000,000.00	2,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	8/12/2022	12/12/2023	369	346	4.35	4,000,000.00	4,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	15/12/2023	1060	349	0.68	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	19/01/2021	15/12/2023	1060	349	0.53	1,000,000.00	1,000,000.00
A	<b>ING DIRECT</b>							
	TERM DEPOSIT	21/12/2022	19/12/2023	363	353	4.63	6,000,000.00	6,000,000.00
BBB	<b>COMMONWEALTH BANK</b>							
	TERM DEPOSIT	21/12/2022	19/12/2023	363	353	4.65	6,000,000.00	6,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	19/01/2024	1095	384	0.70	2,000,000.00	2,000,000.00
<b>AT CALL:</b>								
AA	<b>COMMONWEALTH BANK</b>							
	ONLINE SAVER A/C					2.85/3.10	7,506,333.76	7,506,333.76
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	PROFESSIONAL FUNDS ACCT					3.25/3.50	1,783,512.50	1,783,512.50
	Total WMC Direct Investments						101,289,846.26	101,289,846.26
	<b>Weighted Average Days to Maturity of WMC Direct Investments</b>				<b>167</b>			
	<b>Weighted Average Return of WMC Direct Investments</b>					<b>3.29</b>		
	<b>PORTFOLIO TOTALS</b>						<b>102,289,846.26</b>	<b>101,921,572.45</b>

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's investment policy.  
P. Ryan  
CHIEF FINANCIAL OFFICER

Commentary:

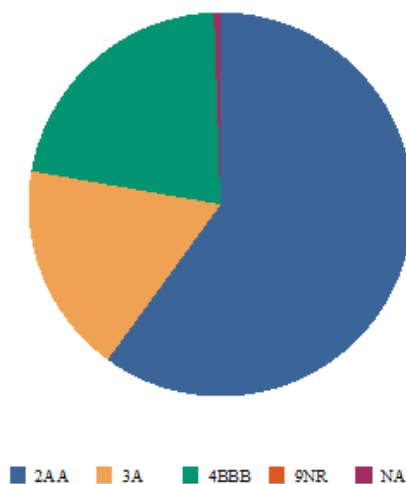
Council did not have an overweight position and was within the policy limits for each ADI. Overall, the portfolio is well diversified across the entire credit spectrum. The majority of the portfolio is directed to fixed-term deposits and cash.

**Investment Policy Compliance Report  
as at 31 December 2022**

Acct	Bank	Rating Cat.	%	Policy Limit \$	Current Holding	% of Total	Compliance
<b>Counterparty Limits:</b>							
AMP	AMP Bank	BBB	10%	10,192,157	8,000,000	8%	Complies - \$ 2,192,157 available
AUM	Australian Military Bank	BBB	10%	10,192,157	2,000,000	2%	Complies - \$ 8,192,157 available
CBA	Commonwealth Bank	AA	30%	30,576,472	23,506,334	23%	Complies - \$ 7,070,137 available
ING	ING Direct	A	15%	15,288,236	7,000,000	7%	Complies - \$ 8,288,235 available
JUD	Judo Bank	BBB	10%	10,192,157	3,000,000	3%	Complies - \$ 7,192,157 available
MYS	My State Bank	BBB	10%	10,192,157	1,000,000	1%	Complies - \$ 9,192,157 available
NAB	National Australia Bank	AA	30%	30,576,472	20,783,513	20%	Complies - \$ 9,792,959 available
OAK	Oakvale Capital	NA		0	631,726	1%	Grandfathered - Complies
QLD	Bank of Queensland	BBB	10%	10,192,157	6,000,000	6%	Complies - \$ 4,192,157 available
SUN	Suncorp	A	15%	15,288,236	11,000,000	11%	Complies - \$ 4,288,235 available
VIC	BankVic	BBB	10%	10,192,157	2,000,000	2%	Complies - \$ 8,192,157 available
WBC	Westpac Banking Corporation	AA	30%	30,576,472	17,000,000	17%	Complies - \$13,576,471 available
					101,921,572		

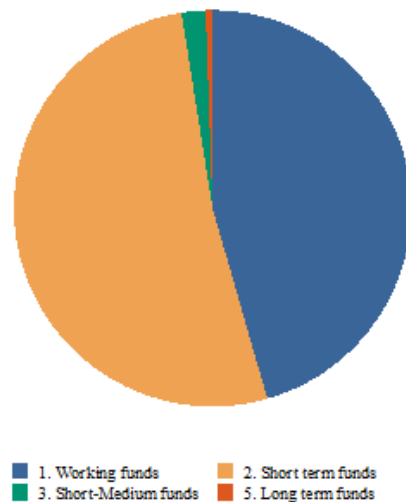
**Credit Quality Limits:**

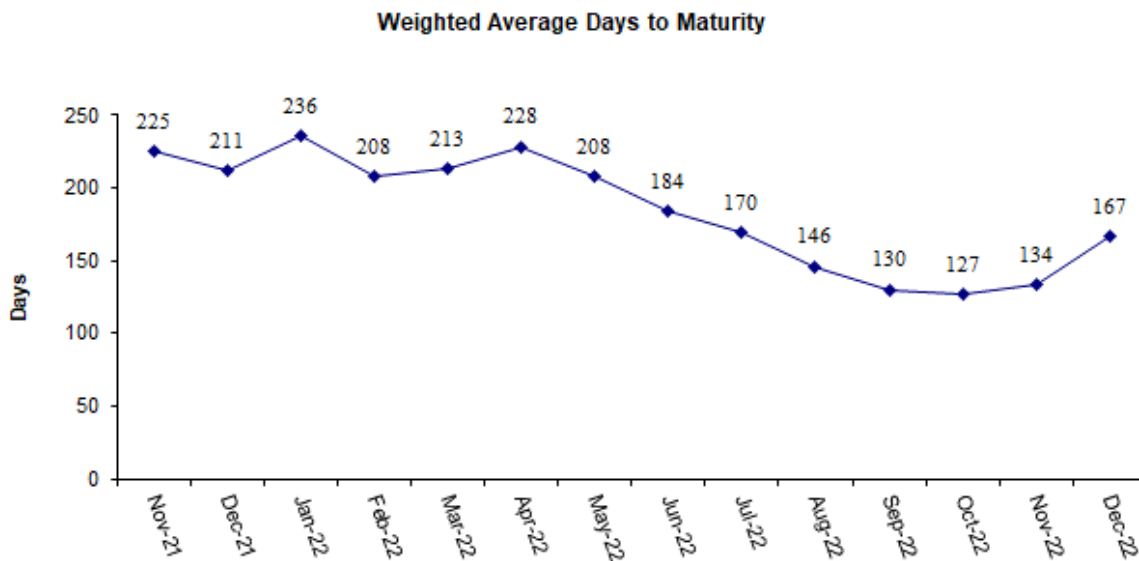
Rating Cat.	Limit	\$	%	
AA	100%	61,289,846	60%	Complies
A	60%	18,000,000	18%	Complies
BBB	40%	22,000,000	22%	Complies
NA		631,726	1%	Grandfathered
		101,921,572		



**Term to Maturity Limits:**

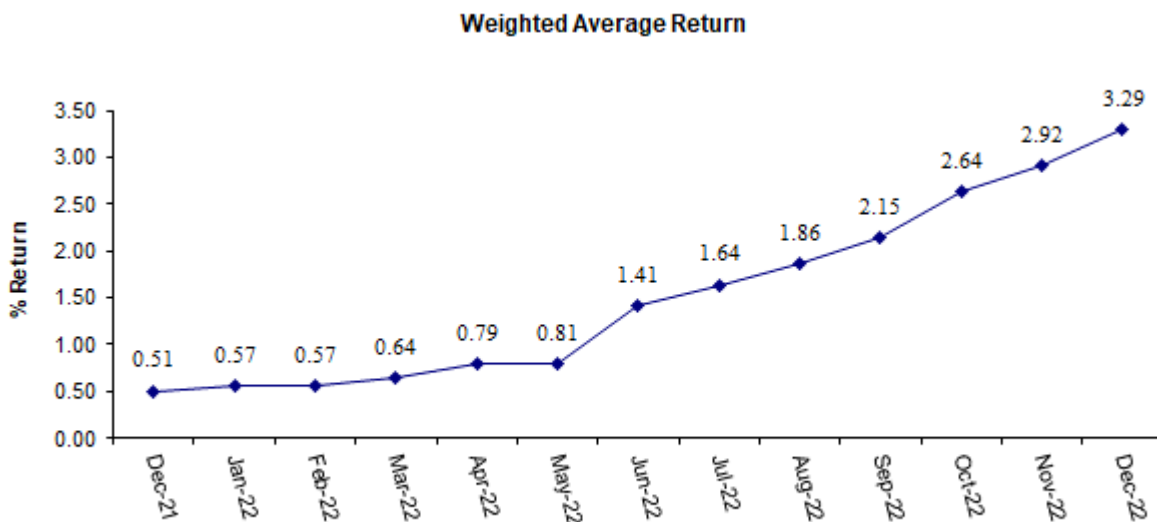
Term	Limit	\$	%
1. Working funds	10-100	46,289,846	45% Complies
2. Short term funds	20-100	53,000,000	52% Complies
3. Short-Medium funds	0-70	2,000,000	2% Complies
5. Long term funds	0-20	631,726	1% Complies
		101,921,572	





Commentary:

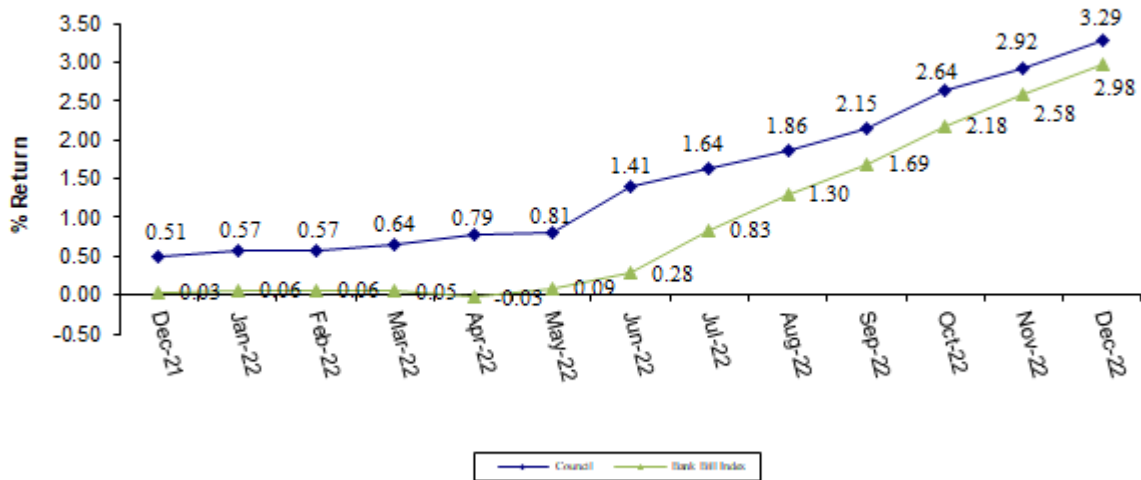
The weighted average days to maturity increased by 33 days over the previous month due to longer-term investments capturing better rates and new investments placed on terms no greater than 369 days.



Commentary:

The weighted average return for December saw an increase of 37bps with new investments placed on interest rate terms ranging from 4.35% – 4.65% per annum.

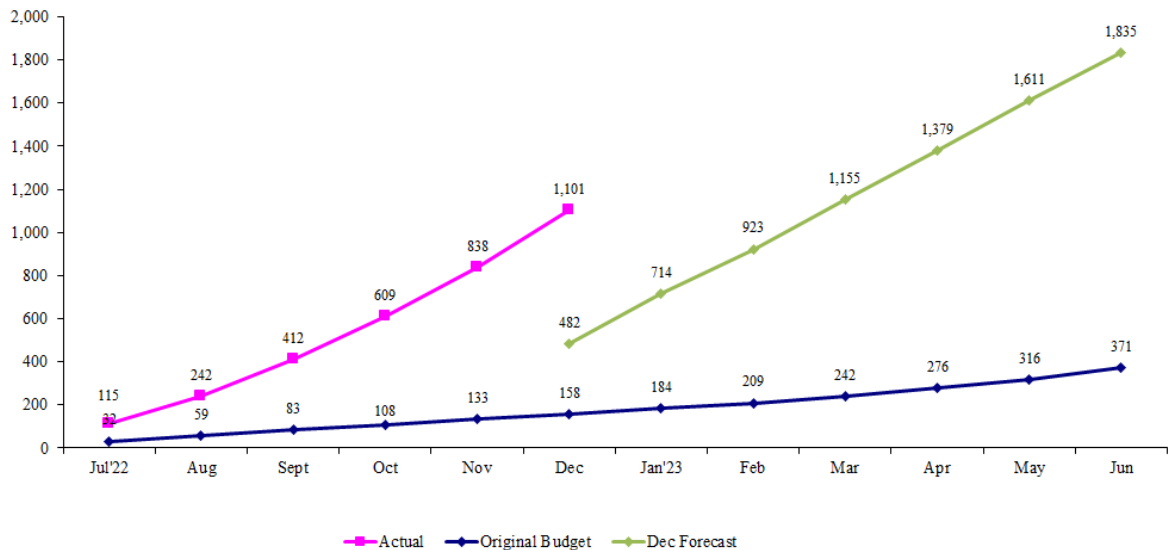
**Weighted Average Return v Bank Bill Index**



Commentary:

This chart tracks Council's weighted average return on its direct investment portfolio against a 90-day AusBond Bank Bill Index. Council's weighted average increased to 3.29% per annum with the 3mth AusBond Bank Bill Index increasing to 2.98% per annum.

**Actual Interest Earned v Budget \$'000**



Commentary:

Our year-to-date interest revenue to December came in at \$1.1M, significantly ahead of our revised budget as recent rapid interest rate increases contributed to a better outcome.

## Movements in Book Value (Fair Value) of Investments

Formerly managed by Oakvale Capital

	Securities	Total Book Value
30/06/2022 Balance brought forward	631,726.19	631,726.19
	<b>631,726.19</b>	

### Commentary:

The table above details movements in Council's portfolio formerly managed by Oakvale Capital. It typically includes the maturity or sale of securities, quarterly coupon payments, and fair value (market) adjustments.

No coupons were due for December.

### Arrears of Rent & Fees

The table below summarises the arrears (greater than 30 days) of rents and fees as of 31 December 2022. This information is provided quarterly along with details of any outstanding debts greater than \$50,000.

Comparative information is also provided for the previous quarter and the same quarter last year.

Type	Total Collectible (22/23 Revenue + Arrears)	> 30 days			> 60 days			> 90 days		
		Dec'22	Sep'22	Dec'21	Dec'22	Sep'22	Dec'21	Dec'22	Sep'22	Dec'21
General	6,192,566	286,184	166,134	179,971	61,979	48,135	177,975	589,487	660,754	651,259
% of Total Collectible		4.6%	3.7%	1.9%	1.0%	1.1%	1.9%	9.5%	14.6%	7.0%
Environmental Health	5,300	1,148	0	1,206	0	326	936	6,100	5,774	35,923
% of Total Collectible		21.7%	0.0%	2.6%	0.0%	18.4%	2.0%	115.1%	327.0%	77.6%
Preschool	63,458	0	0	0	0	0	0	0	0	0
% of Total Collectible		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Trade Waste	868,743	34,727	40,483	38,997	4,447	7,499	13,231	0	1,484	4,551
% of Total Collectible		4.0%	6.8%	5.4%	0.5%	1.3%	1.8%	0.0%	0.2%	0.6%
Kiaora Place	4,358,431	85,443	67,041	145,482	26,417	-56,202	148,891	281,361	461,968	323,043
% of Total Collectible		2.0%	3.3%	19.2%	0.6%	-2.8%	19.6%	6.5%	22.6%	42.6%
<b>Total</b>	<b>11,488,498</b>	<b>407,502</b>	<b>273,658</b>	<b>365,656</b>	<b>92,843</b>	<b>-242</b>	<b>341,034</b>	<b>876,949</b>	<b>1,129,984</b>	<b>1,014,778</b>

### Outstanding Rents and Fees Debts greater than \$50,000 as of 31 December 2022.

Name	Amount	Remarks
DFAT	\$72,346.18	DFAT 60% contribution to Ex Gratia Consulate rates, team member has contacted DFAT, and follow up action is currently being undertaken.

### Options:

This report is presented to the Committee for noting.

### Community Engagement and/or Internal Consultation:

There has been no community engagement or internal consultation in the preparation of this report.

### Policy Implications:

There are no Policy implications arising from this report.

**Financial Implications:**

We expect investment returns to continue to remain steady for the remainder of the financial year. Currently, the year-to-date return at the weighted average return is 3.29%.

**Resourcing Implications:**

There are no Resourcing implications arising from this report.

**Conclusion:**

Recession fears gathered pace across financial markets in December after messaging by various global central banks, however, higher inflation rates will still play an important part in additional interest rise to cool inflation. Therefore, with official rates expected to rise over the coming months, Council's interest income can be increased significantly by undertaking a slightly longer duration position, with rates on offer along this part of the curve likely to be close to ½% higher than the rates offered across the shorter term. The deposit market has already largely factored in these additional rate rises. Therefore, Council continues to place new investments on terms no greater than 9 to 12 months with rates on offer continuing to increase along this part of the curve.

Due to the timing of the February 2023 FC&S Committee meeting being so close to January month end, the January 2023 Monthly Financial Report will be tabled at the March 2023 FCS Committee in line with the Committee resolution from its meeting on 7 March 2022.

To meet the minimum investments reporting obligations under the Local Government (General) Regulation a list of investments held as of 31 January 2023 will be presented to the Committee at its meeting on 06 February 2023 as late correspondence.

**Attachments**

Nil



**Item No:** R4 Recommendation to Council  
**Subject:** **2022/23 BUDGET REVIEW FOR THE QUARTER ENDED 31 DECEMBER 2022**  
**Authors:** Esther Hii, Senior Corporate Accountant  
Paul Ryan, Chief Financial Officer  
**Approvers:** Sue Meekin, Director Corporate Performance  
Craig Swift-McNair, General Manager  
**File No:** 23/12519  
**Purpose of the Report:** To report on the review of the 2022/23 budget forecast position as at the quarter ended 31 December 2022  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT Council:

- A. Receive and note the report on the Budget Review for the quarter ended 31 December 2022.
- B. Note the statement from the Responsible Accounting Officer, Council's Chief Financial Officer, that the projected financial position at 31 December 2022, based on the forecasts outlined in this report, will remain satisfactory acknowledging that Council has proactively undertaken steps to improve its budgeted position however further measures are required to secure Council's long term financial sustainability.
- C. Adopt the recommended variations to the 2022-23 budget as outlined in this report titled 2022/2023 Budget Review for the Quarter Ended 31 December 2022, resulting in an \$2k decrease in the 2022-23 forecast deficit from \$258k in September 2022 to \$256k.

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**Executive Summary:**

The purpose of the report is to review the 2022/23 Budget for the quarter ended 31 December 2022 and present this to the Committee for consideration.

**Discussion:**

The requirement for a quarterly review of the budget arises from Clause 203 of the Local Government (General) Regulation 2005. It requires the responsible accounting officer of a Council to prepare and submit to the Council a budget review statement that shows, by reference to the estimates of income and expenditure set out in the Operational Plan that the Council has adopted for the relevant year, a revised estimate of the income and expenditure for that year. A budget review statement must include or be accompanied by:

- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure, and;
- (b) If that position is unsatisfactory, recommendations for remedial action.

The Quarterly Budget Review report includes the statements required under the Office of Local Government's Quarterly Budget Review Statement (QBRs) Guidelines, being:

- Income and Expenses Statement (contained in the body of the report)
- Capital Budget (contained in the body of the report)
- Cash and Investments position (contained in the body of the report)
- Key Performance Indicators (see Overall Financial Position)
- Contracts and Other Expenses.

In addition to these Statements, the Committee also receives a Balance Sheet forecast to 31 December 2022 (**Attachment 1**).

The December Quarterly Budget Review is a forecast increase in Council's Net Operating Result of \$721k from \$13.375m to \$14.096m. When we exclude Capital Grants & Contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is an improvement of \$2k in the Net Operating Result before Capital Grants & Contributions, bringing the forecast deficit from (\$258k) to (\$256k) for the 12 months ending 30 June 2023.

The table below shows the forecast Operating Performance Ratio, Debt Service Cover Ratio and Unrestricted Current Ratio for 2022/23 compared to 2021/22 and the OLG Benchmarks.

	<b>OLG Benchmark</b>	<b>2021/22 Actual</b>	<b>2021/22 Actual Adjusted*</b>	<b>2022/23 Original Budget</b>	<b>2022/23 Forecast</b>
Operating Performance Ratio	> 0%	-4.58%	2.44%	-0.05%	-0.57%
Debt Service Cover Ratio	> 2.00x cover	2.10x	2.10x	2.40x	2.19x
Unrestricted Current Ratio	> 1.50x cover	3.49x	3.49x	3.04x	3.01x

\* Adjusted to exclude impacts of Covid \$4.044m and redundancy costs \$3.088m in 2021/22

This shows that the Operating Performance Ratio for 2022/23 forecast of -0.57% is below the OLG Benchmark 0%.

Whilst we have been able to use a range of cash reserves that we had in place, to enable us to minimise the impact of the deficit position and maintain our levels of service to the community, our cash reserves are limited, so we are continuing to take proactive action to improve our financial sustainability.

Council has taken very seriously the matter of future financial sustainability and as such, has undertaken a range of budget improvement initiatives. This proactive approach over the last 18 months to improve Council's financial position has included the following budget repair actions totalling over \$3.8million:

- In April 2021 Council resolved to refinance our Loan for Kiaora Place, the Council-owned Double Bay commercial centre, resulting in:
  - Decreased annual interest expense by \$700,000
  - Total savings of \$7.87 million over the life of the loan (net of the one-off break costs of \$6.45million)
- During 2021 the replacement of Council's passenger vehicles was extended from a 2.5 year replacement cycle to a 4 year replacement cycle. This is expected to save \$3.5million over 10 years
- Efficiencies of \$526,000 in 2020-21 were identified and implemented, with a further \$2.88 million savings identified in 2021-22 including through a Council-wide staff review / redundancy program. These actions have been achieved without impacting adversely on the services provided to our community.
- In 2021-22 a detailed review of Council's fees and charges was undertaken resulting in an annual increase in income of \$726,000
- In 2022-23 Council are looking at further opportunities to increase income including the potential of Bus Shelter Advertising for non-heritage bus shelters and bus shelters in non-heritage areas.

In addition to the above, Council at its meeting of 17 October 2022, resolved to proceed with a permanent Special Rate Variation (SRV) application (under Section 508A of the Local Government Act 1993), to the Independent Pricing and Regulatory Tribunal (IPART) effective from 1 July 2023.

An application to increase rates by 13.7% in 2023/24 (3.7% for Rate Peg + 10% SRV) and by 7.5% in 2024/25 (2.5% Rate Peg + 5% SRV) is due to be lodged with the IPART by the due date of 3 February 2023.

Overall Financial Position

The overall result for the December quarterly budget review is an anticipated increase in Council's 2022/23 Operating Result (including capital grants & contributions) of \$721k.

Changes for the Quarter	December Qtr (Favourable)/ Unfavourable \$'000
Grants & Contributions - Capital	(719)
Interest income	(682)
Other revenue	(622)
User charges and fees	(311)
Other – Increases in Income	(135)
Grants & Contributions - Operating	502
Other – Net Increase/(decrease) in Expenditure	1,245
<b>Change in Council's Operating Result</b>	<b>(721)</b>

Proposed changes including the utilisation of reserve funds are detailed further in the report and in **Attachment 2**.

The resulting forecast movement in Council's working funds position is an increase for the quarter of \$588k:

Changes for the Quarter	December Qtr (Favourable)/ Unfavourable \$'000
Increase in Council's Operating Result	(721)
Increase in Capital Works Budget	1,188
Transfers to/from Reserves	(1,071)
Decrease in Depreciation	16
<b>Working Funds Movement for Quarter</b>	<b>(588)</b>

The December 2022 quarterly review forecasts an increase in Council's working funds position for 2022/23 of \$705k comprising of the original budget surplus including rollovers of \$50k, a surplus in September review \$67k, and a surplus in the December review of \$588k. This will result in a forecast balance of working funds at 30 June 2023 of \$3.3m. At \$3.3m, working funds will be above benchmark level as at 30 June 2022 (Arrears of Rates + Inventory) of \$2.872m.

A summary of other major or notable budget variations proposed in the Budget review are provided below.

Other Budget Variations for the Quarter	December Qtr (Favourable)/ Unfavourable \$'000
Interest and Investment Income To reflect higher interest income received due to rising interest rates	(682)
Other revenue Lehman Brothers Australia (in liquidation) final distribution from the winding up of this investment company from some 14 years ago	(341)
Easement compensations (Glenmore Road Paddington, Cranbrook School, Guilfoyle Avenue Double Bay, Windsor Lane Paddington)	(262)

<b>Other Budget Variations for the Quarter</b>	<b>December Qtr (Favourable)/ Unfavourable \$'000</b>
Increased Workers Compensation premium adjustment arising from increased FY21-22 claims	600
Increase in self-funded losses for Workers Compensation	68
Offset by Workers Compensation claims recovery.	(150)
Council's Workers Compensation Insurance is adjusted each year for the actual salaries paid and progress of claims made, based on claims history for the prior three years. This change is an initial increase with further confirmation of the actual and forecast claim amounts to occur prior to 30 June. This will require a further adjustment to the final premiums.	
Operating Grants - Financial Assistance Grant (FAG) - decrease	545
Transfer from General Reserve	(545)
For a number of years two quarters of the forthcoming financial year's FAG have been received in advance in June. The 2022-23 original budget was prepared on this assumption. However, in June 2022 three quarters of the 2022-23 grant were prepaid and included in income in the 2021-22 financial year. This adjustment decreases the current 2022-23 to reflect this.	
Capital Project – Watsons Bay Flood Diversion Wall – new stormwater diversion	445
Additional grant funding from NSW Department of Planning & Environment for Floodplain Management	(60)
Funding from s7.12 Contributions	(385)
A report detailing the Watsons Bay Flood Mitigation Works and reasons for the budget adjustment will be presented to Council at its meeting of 13 February 2023.	
Capital Project – Lyne Park	394
Grant funding from NSW Department of Planning & Environment for Places to Play	(250)
Grant funding for Metropolitan Greenspace	(144)
Capital Project – Trumper Park	192
Grant funding from NSW Department of Planning & Environment for Metropolitan Greenspace	(192)
Capital Project – Rose Bay Car Parks redevelopment	150
Additional specialist advice required for Development Application reports.	
Fund from Property Reserve	(150)
Capital Project – Redleaf replace air-conditioning chiller	145
Tender quotes higher than anticipated.	
Transfer from the Property Reserve	(60)
Savings transferred from Redleaf replacement of air handling units	(29)
Budget redirected from Redleaf replacement of external window shutters	(14)
Budget savings from Lyne Park Amenities & Toilets, project now completed	(22)
Balance funded from a combination of other projects	(20)

Further notable movements in capital works projects are detailed in the next section.

The recommended variations to the 202/23 Budget for the December quarter, result in a decline in the forecast unrestricted current ratio from the original budget of 3.04:1 to 3.01:1 forecast for 30 June 2023.

The unrestricted current ratio is used to assess the adequacy of working capital and the ability to satisfy obligations in the short term for the unrestricted activities of Council. The benchmark is that the ratio should not fall below 1.5:1 on an ongoing basis. Council's forecast ratio of 3.01:1 is above the benchmark.

Overall, based on projected levels of restricted cash and liquidity, and having regard to the projected estimates of income and expenditure, Council's Responsible Accounting Officer advises that Council's projected financial position at 30 June 2023 remains satisfactory, noting the continuing focus of Council on achieving long term financial sustainability.

Income & Expenses Budget Review Statement

Woollahra Council										
Budget review for the quarter ended 31 December 2022										
Income & Expenses										
	ORIGINAL	Approved Changes				REVISED	Recommended changes for Council Resolution (000's)	PROJECTED	ACTUAL	% of REVISED
	Budget (000's)	Revotes (000s)	Sept Review (000's)	Dec Review (000's)	Mar Review (000's)			year end result 22/23 (000's)		
<b>Income</b>										
Rates and annual charges	59,686	0	-4	0	0	59,682	14	59,696	59,890	100.3%
User charges and fees	12,363	0	40	0	0	12,403	311	12,713	7,053	56.9%
Other revenue	11,102	0	152	0	0	11,253	622	11,876	6,103	54.2%
Grants and contributions provided for ope	4,864	479	887	0	0	6,230	-502	5,728	2,525	40.5%
Grants and contributions provided for cap	3,400	6,400	3,833	0	0	13,633	719	14,352	3,835	28.1%
Interest and investment income	491	0	470	0	0	961	682	1,643	1,176	122.4%
Other income	16,710	0	27	0	0	16,737	121	16,858	8,510	50.8%
Fair value increment on investment propo	1,100	0	0	0	0	1,100	0	1,100	0	0.0%
<b>Total Income from continuing operations</b>	<b>109,715</b>	<b>6,879</b>	<b>5,404</b>	<b>0</b>	<b>0</b>	<b>121,999</b>	<b>1,966</b>	<b>123,965</b>	<b>89,092</b>	<b>73.0%</b>
<b>Expenses</b>										
Employee benefits and on-costs	45,875	0	-1	0	0	45,874	84	45,958	22,370	48.8%
Materials and services	39,550	1,020	1,228	0	0	41,798	1,163	42,962	19,705	47.1%
Borrowing costs	1,938	0	0	0	0	1,938	0	1,938	607	31.3%
Depreciation, amortisation and impairment	14,195	0	0	0	0	14,195	-16	14,179	7,562	53.3%
Other expenses	3,705	0	375	0	0	4,080	14	4,094	2,259	55.4%
Net losses from the disposal of assets	1,309	-540	-30	0	0	739	0	739	-125	-16.8%
<b>Total Expenses from continuing operations</b>	<b>106,573</b>	<b>480</b>	<b>1,571</b>	<b>0</b>	<b>0</b>	<b>108,625</b>	<b>1,245</b>	<b>109,870</b>	<b>52,378</b>	<b>48.2%</b>
<b>Net Operating Result from continuing operations</b>	<b>3,142</b>	<b>6,399</b>	<b>3,833</b>	<b>0</b>	<b>0</b>	<b>13,375</b>	<b>721</b>	<b>14,096</b>	<b>36,713</b>	
<b>Net Operating Result before Capital Grants &amp; Contributions</b>	<b>(258)</b>	<b>(1)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(258)</b>	<b>2</b>	<b>(256)</b>	<b>32,878</b>	
<b>Working Funds Reconciliation:</b>										
<b>Net Operating Result from continuing operations</b>							<b>721</b>			
<b>LESS:</b>										
Forecast increase in Capital Expenditure							-1,188			
Decrease in Depreciation							-16			
<b>ADD:</b>										
Transfers from Reserves for Operating							577			
Transfers from Reserves for Capital							495			
<b>Working Funds Movement</b>							<b>588</b>			

Notes:

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISED Budget  
REVISED Budget +/- recommended changes this quarter = PROJECTED year end result

The Income & Expenses Budget Review Statement presents a revised forecast increase in Council's Net Operating Result of \$721k. When we exclude Capital Grants & Contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is an improvement of \$2k in the Net Operating Result before Capital Grants & Contributions, bringing the forecast deficit from (\$258k) to (\$256k) for the 12 months ending 30 June 2023.. A reconciliation between the working funds movement and operating result is provided within the Income & Expenses Statement above.

Recommended quarter changes to the Revised Budget

Budget variations being recommended this quarter include the following material items:

	Proposed variation		Details
	Fav / (Unfav)		
	\$'000	%	
<b>Income</b>			
Rates & Annual Charges	14	0.0%	No material individual items to note.
User Charges & Fees	311	2.5%	Increases in User Charges and Fees include the following items of note: <ul style="list-style-type: none"> <li>• \$94k increase in Tree Pruning (user pays)</li> <li>• \$75k increase in Development Application Fee</li> <li>• \$72k increase in Roads/LG Act Fees</li> </ul>
Other Revenue	622	5.5%	Increases in Other Revenue include the following items of note: <ul style="list-style-type: none"> <li>• \$341k Lehman Brothers Australia (in liquidation) final distribution</li> <li>• \$262k easement compensation (Glenmore Road Paddington, Cranbrook School, Guilfoyle Avenue Double Bay, Windsor Lane Paddington)</li> </ul>
Grants & Contributions provided for Operating Purposes	(502)	(8.1%)	The decrease in Grants & Contributions provided for Operating Purposes is due to: <ul style="list-style-type: none"> <li>• \$545k in estimated decrease in advance payment for Financial Assistance Grant due to 3 quarters being prepaid last year, and assuming 2 quarters this year, thus reducing income</li> <li>• Offset by \$50k increase in Green Neighbourhood grant (&amp; corresponding \$50k increase in grant funded expenditure)</li> </ul>
Grants & Contributions provided for Capital Purposes	719	5.3%	The increase in Grants & Contributions provided for Capital Purposes is due to: <ul style="list-style-type: none"> <li>• \$394k Lyne Park Grant funding for Places to Play \$250k, Metropolitan Greenspace \$144k)</li> <li>• \$192k Trumper Park Metropolitan Greenspace Grant funding</li> <li>• \$60k for Watsons Bay Flood Diversion Wall – new stormwater diversion</li> <li>• \$25k TNSW repair grant for William Street Double Bay</li> <li>• \$24k grant for Local Road Infrastructure Phase 2 for Reconophelt</li> </ul>
Interest and investment income	682	104.2%	Increases in Interest and Investment Income include the following items of note: <ul style="list-style-type: none"> <li>• \$682k increase in interest income, driven by rising interest rates.</li> </ul>
Other Income	121	0.7%	Increases in Other Income include the following items of note: <ul style="list-style-type: none"> <li>• \$142k increase due to the application of rent increases</li> <li>• Offset by \$31k decrease in venue hire income due to closure for renovations or redevelopment</li> </ul>
<b>Total Income variations</b>	<b>1,966</b>	<b>1.6%</b>	

	<b>Proposed variation Fav / (Unfav) \$'000</b>	<b>%</b>	<b>Details</b>
<b>Expenses</b>			
Employee benefits and on-costs	(84)	(0.2%)	Increases in Employee benefits include the following items of note: <ul style="list-style-type: none"> <li>• \$600k increase in Workers Compensation premium based on higher FY21-22 claims</li> <li>• \$68k increase in self-funded losses for Workers Compensation</li> <li>• Offset by \$150k decrease from Workers Compensation Claims Recovery</li> <li>• Reduction in Salaries of \$433k. Transferred to Temporary Staff.</li> </ul>
Materials & Services	(1,163)	(2.8%)	The increase in Materials & Services include the following items of note: <ul style="list-style-type: none"> <li>• \$462k increase in Temporary Staff. Partial offset by \$433k decrease in Employee benefits</li> <li>• \$258k in General Contracts (\$125k for tree pruning, partially offset by higher income, \$75k to remove large trees at Redleaf)</li> <li>• \$126k in Legal Fees due to higher activity in areas including Development Control</li> <li>• \$91k increase in insurance premiums for Public Liability, Property, Casual hirers, &amp; Artwork</li> <li>• \$89k increase in Materials (\$50k for Greener Neighbourhoods Grant funded expenditure, \$30k for Worldpride 2023)</li> <li>• \$60k for property maintenance at Double Bay library</li> </ul>
Depreciation, amortisation and impairment for non-financial assets	16	0.1%	No material individual items to note
Other expenses	(14)	(0.3%)	No material individual items to note
<b>Total Expenses variations</b>	<b>(1,245)</b>	<b>(1.1%)</b>	
<b>Total Recommended changes to income and operating expenses</b>	<b>721</b>	<b>5.4%</b>	

Capital Budget Review Statement

The Capital Budget Review Statement below presents recommended changes to both capital expenditure and capital funding. The total increase in capital expenditure arising from recommended changes is \$1,188k, which is offset by a total funding increase of \$1,188k, resulting in no net change to general revenue required to fund the program of works.

Woollahra Council									
Budget Review for the quarter ended 31 December 2022									
Capital Budget									
	ORIGINAL	Approved Changes				Recommended changes	PROJECTED	ACTUAL	% of REVISIED Budget
	22/23 Budget (000's)	Revotes (000's)	Sept Review (000's)	Dec Review (000's)	REVISED Budget (000's)		year end result 22/23 (000's)	YTD 22/23 (000's)	
<b>Capital Funding</b>									
Rates and other untied funding	(4,496)	(46)	0		(4,543)	33	(4,510)	(7,349)	161.8
Capital Grants & Contributions	(1,175)	(6,400)	(3,838)	0	(7,575)	(719)	(8,294)	(2,415)	31.9
Capital Grant	(550)	(6,224)	(3,825)	0	(6,773)	(694)	(7,468)	(2,044)	30.2
Roads to Recovery Grant	(475)	0	(6)	0	(475)	(0)	(475)	(184)	38.7
REPAIR Grant	(75)	(177)	(8)	0	(252)	(25)	(277)	(184)	73.3
Block Grant ROADS	(75)	0	0	0	(75)	0	(75)	(3)	3.6
Transfer from Property Reserve	(857)	(1,670)	(414)	0	(2,527)	(246)	(2,773)	(475)	18.8
Transfer from Open Space & Community Facilities	0	(1,084)	0	0	(1,084)	0	(1,084)	(265)	24.5
Transfer from Kiaora Reserve	(108)	(590)	(518)	0	(698)	102	(596)	(758)	108.5
Transfer from Section 94A Levies	(3,653)	(3,207)	(195)	0	(6,860)	(316)	(7,176)	(1,021)	14.9
T/fr from Environmental & Infrastructure Levy	(4,395)	(2,426)	(85)	0	(6,821)	(35)	(6,856)	(1,540)	22.6
T/fr from Stormwater management Charge	(490)	(308)	0	0	(798)	1	(797)	(37)	4.7
Transfer from Computer Reserve	0	(104)	0	0	(104)	(7)	(111)	(47)	45.3
Transfer from General Reserve	0	(307)	0	0	(307)	0	(307)	(2)	0.6
Transfer from Section 94	0	(20)	0	0	(20)	0	(20)	0	0.0
Transfer from DWM Reserve	(768)	(39)	0	0	(807)	0	(807)	0	0.0
T/fer from Revotes/Rollovers Reserve	0	(2,531)	0	0	(2,531)	0	(2,531)	(101)	4.0
Computer Equipment Sales	0	0	(30)	0	0	0	0	(0)	100.0
Passenger Vehicles Sales	(265)	(180)	0	0	(445)	0	(445)	(57)	12.7
Light Commercial Vehicle Sales	(74)	(136)	0	0	(210)	0	(210)	(55)	26.3
Heavy Vehicles Sales	(320)	(224)	0	0	(544)	0	(544)	(99)	18.2
Misc Plant/Equip Sales	(17)	0	0	0	(17)	0	(17)	0	0.0
<b>Total Capital Funding</b>	<b>(16,618)</b>	<b>(19,273)</b>	<b>(5,080)</b>	<b>0</b>	<b>(35,891)</b>	<b>(1,188)</b>	<b>(37,079)</b>	<b>(14,222)</b>	<b>39.6</b>
<b>Capital Expenditure</b>									
Business Centres Capital	44	0	0	0	44	0	44	2	4.0
Traffic Infrastructure	330	1,854	380	0	2,184	7	2,191	1,688	77.3
Flood Plain Management	60	4	0	0	64	0	64	44	68.5
Open Space Project Management	100	13	0	0	113	(16)	97	82	72.3
Parks & Reserves	1,837	3,242	265	0	5,079	227	5,306	1,890	37.2
Playgrounds	861	93	0	0	954	394	1,348	112	11.8
Sportsfields	150	71	0	0	221	(19)	202	31	14.1
Streetscapes	100	5,485	(335)	0	5,585	0	5,585	1,005	18.0
Infrastructure Renewal Program	7,553	2,160	3	0	9,713	0	9,713	3,790	39.0
Environmental Works Program	655	888	25	0	1,543	0	1,543	150	9.7
Stormwater Levy Works	865	611	0	0	1,476	445	1,921	447	30.3
Computers & Office Equipment	69	647	0	0	715	0	715	473	66.1
Commercial/Leased Properties	102	232	11	0	334	(14)	320	103	30.7
Investment Properties	93	342	518	0	435	(102)	333	836	192.2
Parks / Ovals Buildings	140	100	(1)	0	240	(23)	217	77	32.0
Depots	30	0	0	0	30	(1)	29	17	56.0
Council Offices	375	277	0	0	652	102	754	95	14.5
Community Facilities	140	542	3,825	0	682	8	690	1,483	217.3
Library Buildings	15	0	0	0	15	0	15	0	0.0
Car Parks	70	651	390	0	721	184	904	1,273	176.6
Library General	332	0	0	3	332	(3)	329	144	43.2
Library - Paddington	98	0	0	0	98	0	98	46	47.0
Plant Replacement Program	2,600	2,062	0	0	4,662	0	4,662	437	9.4
<b>Total Capital Expenditure</b>	<b>16,618</b>	<b>19,273</b>	<b>5,080</b>	<b>3</b>	<b>35,891</b>	<b>1,188</b>	<b>37,079</b>	<b>14,222</b>	<b>39.6</b>



Details of Recommended Changes

The following table details by project proposed budget variations that are \$50k or greater recommended in the Capital Budget Review Statement. For a full listing of capital project proposed budget variations refer to **Attachment 4**.

Project No/ Project Name	Current Budget \$'000s	Budget Variation + INCR / (DECR) \$'000s	Revised Budget \$'000s	Detail	Funding Source
01770 Lyne Park playground upgrade	636	394	1,030	Grant funding from NSW Department of Planning & Environment for Places to Play \$250k and for Metropolitan Greenspace \$144k	Grant
01409 Watsons Bay Flood Diversion Wall – new stormwater diversion	326	445	771	Additional funds required to complete the project by 31/05/2023 in order to secure grant funding of \$312k  A report titled Watsons Bay Flood Mitigation Works will be presented to the Council at its meeting of 13 February 2023 in relation to this project.	Grant \$60k  Externally Restricted – Transfer from s7.12 Contributions
01678 Trumper Park pathway renewal	374	192	566	NSW Department of Planning & Environment for Metropolitan Greenspace	Grant
01276 Rose Bay Car Parks redevelopment	680	150	830	Additional specialist advice required for Development Application reports.	Internally Restricted - Property Reserve
01784 Redleaf replace air-conditioning chiller	205	145	240	Tenders received higher than anticipated. \$60k funding from Property Reserves \$85k funding from savings transferred from other projects (01628 Redleaf replacement of air handling units \$29k, 01778 Lyne Park Amenities & Toilets \$22k, 01775 Watsons Bay Tea Rooms replace fan \$14k, 01691 Redleaf replacement of external window shutters \$14k	Internally Restricted - Property Reserve & Savings transferred from other project budgets
01668 Bates Avenue reconstruction	104	50	154	Cost to complete project, to be funded from project savings in 00163 Environment & Infrastructure Project Management \$50k	Savings transferred from other project budget

Project No/ Project Name	Current Budget \$'000s	Budget Variation + INCR / (DECR) \$'000s	Revised Budget \$'000s	Detail	Funding Source
01733 Rawson Rd to New South Head Rd stairway reconstruction	200	50	250	More funds required as per estimates received Savings transferred from other project budget 00163 Environment & Infrastructure Project Management \$10k, 01730 Norfolk Lane \$31k, 01579 Balfour Rd \$8k	Externally Restricted – Transfer from Environment & Infrastructure Levy

In addition to the Income and Expenses and Capital Budget Review Statements above, Council's Balance Sheet and Reserve levels summarise the results of the budget review and appear as **Attachments 1 and 2** respectively.

**Cash and Investments Budget Review Statement**

The Cash and Investments Budget Review Statement combines Council's restricted cash reserves with total cash and investments from the Balance Sheet to show any impact on unrestricted available cash.

The Cash and Investments Budget Review Statement shown below carries the net total of recommended changes to the Budget through to the Unrestricted and Available Cash Balances. It also shows the various movements in restricted cash recommended in the Budget Review.

As reported in the Monthly Financial Report presented to the Finance, Community & Services Committee at this meeting, Council's total investment portfolio is invested in accordance with Council's Investment Policy and the bank reconciliation to 31 December 2022 has been completed.

**Woollahra Council**  
**Budget review for the quarter ended 31 December 2022**  
**Cash & Investments**

	ORIGINAL	Approved Changes			REVISIED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED	ACTUAL YTD (000's)
	22/23 Budget (000's)	Revotes (000s)	Sept Review (000's)	Dec Review (000's)			year end result 22/23 (000's)	
<b>Unrestricted</b>	10,988	0	67		11,055	588	11,643	11,173
<b>Externally Restricted</b>								
Section 7.11 Contributions	1,470	(20)	0	0	1,450	0	1,450	1,470
Section 7.12 Contributions	5,235	(3,273)	(195)	0	1,767	(316)	1,450	7,394
Unexpended Grants	17	(17)	0	0	(0)	0	(0)	17
Environmental & Infrastructure Levy	2,544	(2,426)	(78)	0	40	(35)	5	13,509
Stormwater Levy	322	(308)	0	0	14	1	15	775
Domestic Waste	4,445	(39)	0	0	4,406	0	4,406	0
<b>Total Externally Restricted</b>	14,033	(6,083)	(273)	0	7,677	(350)	7,327	23,165
<b>Internally Restricted</b>								
Employee Leave Entitlements	4,681	0	0	0	4,681	0	4,681	4,681
Insurance	752	0	0	0	752	0	752	752
Workers Compensation Insurance	177	0	0	0	177	0	177	177
Computer	510	(78)	0	0	431	(7)	424	462
Library IT	647	(26)	0	0	621	0	621	581
Election	157	0	0	0	157	0	157	0
Deposits	36,287	0	0	0	36,287	0	36,287	39,117
Preschool	780	0	(20)	0	759	0	759	715
Property	10,355	(1,700)	(414)	0	8,241	(246)	7,994	10,737
Open Space & Community Facilities	1,133	(1,084)	0	0	49	0	49	971
Kiaora Place Reserve	4,775	(590)	(518)	0	3,668	102	3,770	3,901
Revotes & Rollovers	3,086	(2,959)	0	0	127	0	127	2,985
Oxford Street	226	0	0	0	226	0	226	249
Open Space Projects	303	(303)	0	0	1	0	1	314
Property Development	23	(4)	0	0	19	0	19	23
General Reserve	1,846	0	(90)	0	1,756	(570)	1,186	1,132
<b>Total Internally Restricted</b>	65,738	(6,744)	(1,042)	0	57,952	(721)	57,231	66,798
<b>Total Restricted</b>	79,771	(12,827)	(1,315)	0	65,630	(1,072)	64,558	89,963
<b>Total cash and investments</b>	90,760	(12,827)	(1,248)	0	76,685	(483)	76,201	101,136
<b>Available Cash</b>	10,988	0	67	0	11,055	588	11,643	11,173

**Notes:**

The **available cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by Council for general operations. Internal restrictions are funds that Council has determined will be used for a specific future purpose.

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISIED Budget  
REVISIED Budget +/- recommended changes this quarter = PROJECTED year end result

**Budget Review Contracts and Other Expenses Statement**

The Budget Review Contracts and Other Expenses Statement, provided in **Attachment 3**, requires Council to disclose 'Contracts' and 'Consultancy and Legal Expenses' as part of the Quarterly Budget Review.

As per requirements set out by the Office of Local Government, the Contracts disclosure includes:

- Contracts that were entered into during the quarter under review but have not been fully performed or completed; and
- Have a value equal to or more than \$50,000, (or, 1% of Council's estimated income from continuing operations).

Contracts for employment and contracts entered into from Council's "preferred contracts list" are not included.

The consultancy and legal expenses disclosure shows year to date budget and year to date expenditure for these items.

**Options:**

Council can resolve to approve the budget changes recommended in this report or choose to resolve in some other manner.

**Community Engagement and / or Internal Consultation:**

This report has been compiled using information provided by Directors and Managers in relation to their area of budget responsibility.

**Policy Implications:**

There are no direct policy implications arising from this report.

**Financial Implications:**

The December 2022 quarterly review forecasts an increase in Council's working funds position for 2022/23 of \$705k comprising of the original budget surplus including rollovers of \$50k, a surplus of \$67k, and a surplus in the December review of \$588k.

The December Quarterly Budget Review is a forecast increase in Council's Net Operating Result of \$721k from \$13.375m to \$14.096m. When we exclude Capital Grants & Contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is an improvement of \$2k in the Net Operating Result before Capital Grants & Contributions, bringing the forecast deficit from (\$258k) to (\$256k) for the 12 months ending 30 June 2023.

The Capital Budget Review Statement shows an increase in capital expenditure of \$1,188k and an increase in funding of \$1,188k. Changes giving rise to these variations have been detailed in the report.

The Balance Sheet (**Attachment 1**) shows liquidity at 3.01:1 with a working funds position at 30 June 2023 of \$3.3m.

**Resourcing Implications:**

Resourcing implications are outlined within the report. Budget changes recommended in relation to resourcing implications have been managed against other budget recommended changes.

**Conclusion:**

As noted throughout this report, the December Quarterly Budget Review is a forecast increase in Council's Net Operating Result of \$721k from \$13.375m to \$14.096m. When we exclude Capital Grants & Contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is an improvement of \$2k in the Net Operating Result before Capital Grants & Contributions, bringing the forecast deficit from (\$258k) to (\$256k) for the 12 months ending 30 June 2023.

The Capital Budget Review Statement shows an increase in capital expenditure of \$1,128k and an increase in funding of \$1,128k. Changes giving rise to these variations have been detailed in the report.

Council has taken very seriously the matter of future financial sustainability and as such, has undertaken a range of budget improvement initiatives. This proactive approach over the last 18 months to improve Council's financial position has included budget repair actions totalling over \$3.8million. In addition to the above, Council at its meeting of 17 October 2022, resolved to proceed with a permanent Special Rate Variation application (under Section 508A of the Local Government Act 1993), to the Independent Pricing and Regulatory Tribunal (IPART) effective from 1 July 2023.

Having regard to the original estimates of income and expenditure, and the proposed variations, the projected restricted cash levels and liquidity position indicate that Council's overall financial position will remain satisfactory at 30 June 2023, noting the continuing focus of Council on achieving long term financial sustainability.

**Attachments**

1. Forecast Balance Sheet as at 31 December 2022)
2. Forecast 30 June 2023 Reserve Levels as at 31 December 2022
3. Budget Review Contracts and Other expenses Statement
4. Capital Budget Proposed Project Variations as at 31 December 2022



**BUDGET 2022/23**  
**Balance Sheet**

	Actual 21/22	21/22 Revotes	Revote & Rollovers into 22/23	22/23 Budget	Original Budget & Revotes	September Review 22/23	September Review 22/23	December Review 22/23	December Review 22/23
<b>Current Assets</b>									
Cash & Investments	91,648,614	(12,827,083)	78,821,531	(889,063)	77,932,468	(1,247,486)	76,684,982	(483,583)	76,201,399
Receivables	6,042,795		6,042,795		6,042,795		6,042,795		6,042,795
Inventories	349,855		349,855		349,855		349,855		349,855
Other	3,917,503		3,917,503		3,917,503		3,917,503		3,917,503
	<b>101,958,767</b>	<b>(12,827,083)</b>	<b>89,131,684</b>	<b>(889,063)</b>	<b>88,242,621</b>	<b>(1,247,486)</b>	<b>86,995,135</b>	<b>(483,583)</b>	<b>86,511,551</b>
<b>Current Liabilities</b>									
Payables	47,927,361		47,927,361		47,927,361		47,927,361		47,927,361
Interest Bearing Liabilities	3,663,711		3,663,711	130,565	3,794,276		3,794,276		3,794,276
Provisions	13,191,236		13,191,236	883,584	14,074,820		14,074,820		14,074,820
Other	11,187,929		11,187,929		11,187,929		11,187,929		11,187,929
	<b>75,970,236</b>	<b>0</b>	<b>75,970,236</b>	<b>1,014,149</b>	<b>76,984,385</b>	<b>0</b>	<b>76,984,385</b>	<b>0</b>	<b>76,984,385</b>
<b>NET CURRENT ASSETS</b>	<b>25,988,531</b>	<b>(12,827,083)</b>	<b>13,161,448</b>	<b>(1,903,212)</b>	<b>11,258,236</b>	<b>(1,247,486)</b>	<b>10,010,750</b>	<b>(483,583)</b>	<b>9,527,166</b>
<b>Non-Current Assets</b>									
Receivables	105,830		105,830		105,830		105,830		105,830
Inventories & Other Assets	595,616		595,616	(129,732)	465,884		465,884		465,884
Investment Properties	181,210,000		181,210,000	1,100,000	182,310,000		182,310,000		182,310,000
Property, Plant & Equipment	982,225,327	19,298,563	1,001,523,890	437,985	1,001,961,875	5,080,440	1,007,042,315	1,188,457	1,008,230,772
	<b>1,164,136,774</b>	<b>19,298,563</b>	<b>1,183,435,337</b>	<b>1,408,253</b>	<b>1,184,843,589</b>	<b>5,080,440</b>	<b>1,189,924,029</b>	<b>1,188,457</b>	<b>1,191,112,486</b>
<b>Non-Current Liabilities</b>									
Interest Bearing Liabilities	60,314,910		60,314,910	(3,794,276)	56,520,634		56,520,634		56,520,634
Provisions	422,157		422,157		422,157		422,157		422,157
Other	98,809		98,809		98,809		98,809		98,809
	<b>60,835,876</b>	<b>0</b>	<b>60,835,876</b>	<b>(3,794,276)</b>	<b>57,041,600</b>	<b>0</b>	<b>57,041,600</b>	<b>0</b>	<b>57,041,600</b>
<b>NET ASSETS</b>	<b>1,129,289,429</b>	<b>6,471,480</b>	<b>1,135,760,909</b>	<b>3,299,316</b>	<b>1,139,060,225</b>	<b>3,832,954</b>	<b>1,142,893,179</b>	<b>704,874</b>	<b>1,143,598,053</b>
<b>EQUITY</b>									
Opening Equity	546,494,125		561,456,731		561,456,731		561,456,731		561,456,731
Asset Revaluation Reserves	567,832,698		567,832,698		567,832,698		567,832,698		567,832,698
Operating Result	14,962,606		6,471,480		9,770,796		13,603,750		14,308,624
Closing Equity	<b>1,129,289,429</b>	<b>0</b>	<b>1,135,760,909</b>	<b>0</b>	<b>1,139,060,225</b>	<b>0</b>	<b>1,142,893,179</b>	<b>0</b>	<b>1,143,598,053</b>
<b>Working Funds</b>									
Current Assets	25,988,531		13,161,448		11,258,236		10,010,750		9,527,166
ADD:									
Current Prov'n for ELE	13,191,236		13,191,236		14,074,820		14,074,820		14,074,820
Current Deposits	40,462,000		40,462,000		40,462,000		40,462,000		40,462,000
Current Loan Liability	3,663,711		3,663,711		3,794,276		3,794,276		3,794,276
LESS:									
External Restrictions	(15,256,952)		(9,174,050)		(7,949,938)		(7,677,434)		(7,327,044)
Internal Restrictions	(65,453,447)		(58,709,266)		(58,994,316)		(57,952,077)		(57,230,923)
	<b>2,595,078</b>	<b>0</b>	<b>2,595,078</b>	<b>0</b>	<b>2,645,078</b>	<b>0</b>	<b>2,712,335</b>	<b>0</b>	<b>3,300,296</b>
<b>Movement in Working Funds</b>			<b>0</b>		<b>50,000</b>		<b>67,257</b>		<b>587,961</b>
<b>Unrestricted Current Ratio</b>	<b>3.49</b>		<b>3.19</b>		<b>3.06</b>		<b>3.02</b>		<b>3.01</b>
<b>Current Assets - External Restrictions</b>	<b>77,180</b>		<b>70,436</b>		<b>70,771</b>		<b>69,796</b>		<b>69,663</b>
<b>Current Liabilities - Restricted Liabilities</b>	<b>22,093</b>		<b>22,093</b>		<b>23,107</b>		<b>23,107</b>		<b>23,107</b>
Current Liabilities not to be paid out									
Refundable Deposits & Bonds	36,179,000		36,179,000		36,179,000		36,179,000		36,179,000
Provisions:									
Employee Benefits	8,176,000		8,176,000		8,176,000		8,176,000		8,176,000
	44,355,000		44,355,000		44,355,000		44,355,000		44,355,000
Restricted Receivables & Provisions									
Receivables - External	906		906		906		906		906
Provisions - External	9,522		9,522		9,522		9,522		9,522

WOOLLAHRA MUNICIPAL COUNCIL  
Forecast Restricted Cash Balances - 30th June 2023

Externally Restricted Cash		REVOTES		ORIGINAL BUDGET & REVOTES				SEPTEMBER REVIEW				DECEMBER REVIEW			
Purpose	Restricted Cash Balance June 22	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23
Section 7.11 Contributions	1,469,797	19,951	1,449,846	0	200		1,450,046				1,450,046				1,450,046
Section 7.12 Contributions	6,811,780	3,273,062	3,538,718	2,700,000	1,000	4,278,000	1,961,718			195,000	1,766,718			316,344	1,450,374
Unexpended Grants	16,749	16,749	(0)				(0)				0				0
Environmental & Infrastructure Levy	2,629,958	2,426,259	203,699	4,588,683		4,675,000	117,382	7,581		85,085	39,878			34,812	5,066
Stormwater Levy	319,895	307,999	11,896	492,500		490,000	14,396				14,396			(766)	15,162
Domestic Waste:															
General Reserve	2,909,440	38,882	2,870,558	1,119,358		768,477	3,221,439				3,221,439				3,221,439
Employee Leave Entitlements	1,099,334		1,099,334	85,623			1,184,958				1,184,958				1,184,958
	<b>15,256,952</b>	<b>6,082,902</b>	<b>9,174,050</b>	<b>8,986,164</b>	<b>1,200</b>	<b>10,211,477</b>	<b>7,949,938</b>	<b>7,581</b>	<b>0</b>	<b>280,085</b>	<b>7,677,434</b>	<b>0</b>	<b>0</b>	<b>350,390</b>	<b>7,327,044</b>

Internally Restricted Cash

Purpose	Restricted Cash Balance June 22	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23
Employee Leave Entitlements	4,681,211		4,681,211				4,681,211				4,681,211				4,681,211
Plant Replacement	128		128				128				128				128
Insurance	751,919		751,919				751,919				751,919				751,919
Workers Compensation Insurance	176,723		176,723				176,723				176,723				176,723
IT Reserve															
General Reserve	509,661	78,303	431,358				431,358				431,358			7,158	424,200
Library IT	580,778	26,000	554,778	66,000			620,778				620,778				620,778
Election	436		436	157,000			157,436				157,436				157,436
Deposits	36,287,144		36,287,144				36,287,144				36,287,144				36,287,144
Preschool															
General Reserve	507,969		507,969	31,895			539,864	(20,267)			519,597				519,597
Employee Leave Entitlements	207,421		207,421	32,390			239,811				239,811				239,811
Property	11,211,825	1,699,570	9,512,255			857,000	8,655,255			414,449	8,240,806			246,482	7,994,324
Open Space & Community Facilities	1,132,958	1,084,234	48,724				48,724				48,724				48,724
Kiaora Place Reserve	3,900,607	590,314	3,310,293	1,313,465		438,661	4,185,097			517,523	3,667,574			(102,096)	3,769,670
Loan Funds	0		0				0				0				0
Revotes & Rollovers	3,086,292	2,958,896	127,396				127,396				127,396				127,396
Oxford Street Placemaking	248,646		248,646			23,040	225,606				225,606				225,606
Open Space Projects	303,273	302,505	768				768				768				768
Property Development	23,359	4,359	19,000				19,000				19,000				19,000
General Reserve															
Public Art Gallery	296,900		296,900				296,900			90,000	206,900				206,900
FAG Prepayment	1,397,274		1,397,274	852,664		852,664	1,397,274				1,397,274			569,610	827,664
Old Section 94	92,140		92,140				92,140				92,140				92,140
General	56,784		56,784	3,000			59,784				59,784				59,784
	<b>80,710,399</b>	<b>12,827,083</b>	<b>67,883,316</b>	<b>11,442,578</b>	<b>1,200</b>	<b>12,382,842</b>	<b>66,944,253</b>	<b>(12,686)</b>	<b>0</b>	<b>1,302,057</b>	<b>65,629,510</b>	<b>0</b>	<b>0</b>	<b>1,071,544</b>	<b>64,557,966</b>



## Woollahra Council

### Budget review for the quarter ended - 31 December 2022

#### Contracts

Contractor	Contract detail & purpose	Contract value (\$) (Incl. GST)	Commencement date	Duration of contract	Budgeted (Y/N)	Explanation if not included in the budget
Unicorn Landscapes & Stonemesonr	Trumper Park Path Upgrade – Stage 1	\$ 315,690.00	11/10/2022	6 months	Y	
Northrop Consulting Engineers	O'Sullivan Road, Rose Bay – Cycleway Design	\$ 221,800.00	12/10/2022	3 months	Y	
READY INDUSTRIES PTY. LTD.	NYE 2022 - Quotation for Temporary Infrastructure	\$ 13,392.50	14/10/2022	1 months	Y	

Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's preferred supplier list).
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

*This disclosure forms part of Woollahra Council's Quarterly Budget Review and should be read in conjunction with other documents in the Quarterly Budget Review.*

### Capital Budget Proposed Project Variations as at 31 December 2022

The following table details by project the proposed budget variations that are recommended in the Capital Budget Review Statement.

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Grants & Cont'ns (Operating) \$'000s	Working Funds \$'000s	Computer Sales \$'000s
<b>BUDGET FUNDING REALLOCATION FOR ENGINEERING</b>										
00163	E&IR Prog Mgt	(61)	Staff cost distributed to individual projects.	61						
01668	Bates Avenue-St	50	Cost to complete project completed, fund from other project savings.		(50)					
01671	Old South Head	(23)	Project completed. Savings recognised.						(23)	
01730	Norfolk Lane, P	(31)								
01742	Norfolk Street	(35)				31				
01733	Rawson Rd to NS	50	Higher estimates received.		(50)					
01739	March Street Be	2	Project is on-going.						2	
01751	Beresford Road	8	Shortfall funded.		(8)					
01753	Cranbrook Lane	15	Estimated more funds required.		(15)					
01425	Russell St	(1)	Cost to complete project		1					
01579	Balfour Road Be	(8)				8				
01588	Glendon Road Do	(12)				12				
01607	Parsley Bay Wha	0				0				

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns (Capital)	Grants & Cont'ns (Operating)	Working Funds	Computer Sales
01666	Cranbrook Lane-	(1)	Cost to complete project		1					
01669	Ocean Street, W	0			0					
01670	O'Sullivan Road	9			(9)					
01740	Yarwood Lane W	2							2	
01741	Queen Street Wo	(3)							(3)	
01748	Jersey Rd, Paddington	0			0					
01749	Spring St Paddi	1			(1)					
01755	Small Street Wo	10				(10)				
01756	Raine Street Fl	2				(2)				
<b>TOTAL BUDGET REALLOCATION BETWEEN PROJECTS/ FUNDING SOURCES FOR ENGINEERING</b>		<b>(25)</b>		<b>Total decrease returned to funding source</b>	<b>60</b>	<b>(58)</b>				<b>(23)</b>
<b>BUDGET FUNDING REALLOCATION FOR OPEN SPACE</b>										
00054	POS Project Mgt	(16)	Transfer \$8k to Project 01336 Redleaf. Transfer \$8k to project 01682 Planters	16						
01336	Redleaf Plan of	8	Fund from 00054 POS	(8)						
01482	Major Sports Su	(19)	Transfer for turfing project 01675 Tingira.	19						
01616	Vaucluse War Me	5	Transfer from 01680 Parsley	(5)						
01675	Tingira Reserve	19	Transfer from 01482 Major Sports for overspend due to extensive turf replacement.	(19)						

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns (Capital)	Grants & Cont'ns (Operating)	Working Funds	Computer Sales
01680	Parsley Bay cli	(5)	Transfer to Project 01616 Vaucluse War Memorial	5						
01682	New/additional	8	Transfer from 00054 POS to fund planting costs for new planters.				(8)			
01761	Cooper Park Amp	(42)	Project complete – Transfer remaining budget to Project 01767 Footpath	42						
01767	Footpath renewal	42	Transfer from 01761 Cooper Park Amp	(42)						
<b>TOTAL BUDGET REALLOCATION BETWEEN PROJECTS/ FUNDING SOURCES FOR OPEN SPACE</b>		<b>0</b>	<b>Total project movements offset</b>	<b>(8)</b>			<b>8</b>			
<b>BUDGET FUNDING REALLOCATION FOR PROPERTY</b>										
01530	Kiaora Place	(100)	Transfer to Kiaora reserves as we will not be proceeding with the Building Management System upgrade. The funds will be used to convert one gas fired chiller to electrical power which will provide higher energy savings.			100				
01628	4850 - Redleaf	(29)	Transfer to project 01784 to fund budget deficit			29				
01687	4952 - Lough Fi	(1)	Project Completed. Savings to be transferred to project 01784			1				
01691	4850 - Redleaf-	(14)				14				

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns (Capital)	Grants & Cont'ns (Operating)	Working Funds	Computer Sales
01699	4949 - Sir Davi	(2)	Project Completed. Savings to be transferred to project 01784			2				
01772	Kiaora Place Ex	3	Project complete. Funding from project 01773			(3)				
01773	Kiaora Place In	(17)	Savings toward projects 01772 & 01774. Remaining funds to be transferred to Kiaora reserves			17				
01774	Kiaora Place In	12	Project complete. Funding from savings in project 01773			(12)				
01775	Watsons Bay Tea	(14)	Project complete. Fan motor replacement not required. Savings to be transferred to project 01784			14				
01778	Lyne Park Ameni	(22)	Project Completed. Savings to be transferred to project 01784			22				
01781	Quarry Street D	(1)				1				
01784	Redleaf Replace	145	Tenders received higher than estimated. \$60k required from Property Reserves. \$29k from savings from project 01628, \$14k from project 01775, \$1k from 01691, \$22k from 01778, \$1k from 01781, \$14k from 01691, \$2k from 01699, \$1k from 01787			(145)				
01787	Sir David Marti	1	Project complete. Savings to be transferred to Project 01784			(1)				

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns (Capital)	Grants & Cont'ns (Operating)	Working Funds	Computer Sales
01701	4801 - Cross St (100)	33	Major lift rectification works required due to water damage			(33)				
01276	Rose Bay	150	Additional specialist advice required for DA reports. Fund from Property reserve			(150)				
<b>TOTAL BUDGET REALLOCATION BETWEEN PROJECTS/ FUNDING SOURCES FOR PROPERTY GRANT FUNDED</b>		<b>144</b>	<b>Only Rose Bay is an increase in funding request. The others offset.</b>			<b>(144)</b>				
01770	Lyne Park playground upgrade	394	Grant funding from NSW Department of Planning & Environment for Places to Play \$250k and for Metropolitan Greenspace \$144k				(394)			
01409	Watsons Bay Flood diversion – new stormwater diversion	445	Additional funds required to complete the project by 31/05/2023 in order to secure grant funding of \$312k	(385)			(60)			
01678	Trumper Park pathway renewal	192	NSW Department of Planning & Environment for Metropolitan Greenspace				(192)			
01646	Reconophelt - A	0	Grant funding reallocated from Local Infrastructure Phase 2 Grant for Double Bay Lanterns and reverse externally restricted funds		24		(24)			
01710	Federal Stimulu	7	Grant funding				(7)			

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns (Capital)	Grants & Cont'ns (Operating)	Working Funds	Computer Sales
01743	William Street	25	Estimate more funds required. Funds from Repair Grant,				(25)			
01633	Cooper Park Community Hall	9	Grant variation for Local Infrastructure Phase 2 approved				(9)			
<b>TOTAL GRANT FUNDING</b>		<b>1,071</b>	<b>Grant + reserve funding</b>	<b>(385)</b>	<b>24</b>		<b>(711)</b>			
<b>TOTAL INCREASE IN CAPITAL WORKS</b>		<b>1,191</b>		<b>(316)</b>	<b>(34)</b>	<b>(144)</b>	<b>(719)</b>		<b>(22)</b>	
<b>OPERATING CAPITAL</b>										
948/0000	Library IT Technology	7				(7)				
948/4570	Adult DVD	(5)	Transfer to efilms						(5)	
948/4587	Junior DVD	(5)	Transfer to efilms						(5)	
<b>TOTAL INCREASE IN OPERATING CAPITAL</b>		<b>(3)</b>				<b>(7)</b>			<b>(10)</b>	
<b>TOTAL INCREASE IN CAPITAL WORKS &amp; OPERATING CAPITAL AS PER CAPITAL BUDGET REPORT</b>		<b>1,188</b>		<b>(316)</b>	<b>(34)</b>	<b>(151)</b>	<b>(719)</b>		<b>(32)</b>	





**Item No:** R5 Recommendation to Council  
**Subject:** **CAPITAL WORKS PROGRAM - QUARTERLY PROGRESS REPORT  
DECEMBER 2022**  
**Authors:** Petrina Duffy, Coordinator Strategy & Performance  
Esther Hii, Senior Corporate Accountant  
**Approvers:** Sue Meekin, Director Corporate Performance  
Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/14477  
**Purpose of the Report:** To provide the Committee with an update on the status of the projects in the FY2022-23 Capital Works Program, for the quarter ended 31 December 2022.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT the Capital Works Program – Quarterly Progress Report for the quarter ended 31 December 2022 be received and noted.

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**Executive Summary:**

To provide the Committee with an update on the status of projects in the FY2022-23 Capital Works Program, for the quarter ended 31 December 2022.

**Discussion:**

As part of Council's quarterly reporting under Council's Integrated Planning and Reporting Framework, this report is presented to the Finance, Community & Services Committee detailing the status of projects in the Capital Works Program.

Consistent with the approach adopted for progress reporting on the Priorities and Actions contained in Council's Delivery Program and Operational Plan, the Capital Works Program Status Report is presented by Theme, Goal, Strategy and Priority. Specific projects supporting the Priority are then listed in the table under the heading "Actions".

The Capital Works Program Status Report for the period ended 31 December 2022 is attached as **Attachment 1**. It includes, in the introductory pages, a snapshot of the Capital Works Program with a high level summary according to project status, budget, actual expenditure to date and budget remaining, statistics and charts.

**Options:**

This report is for noting only.

**Community Engagement and / or Internal Consultation:**

This report has been compiled using information provided by Directors and Managers in relation to their area of budget responsibility.

**Policy Implications:**

There are no direct policy implications arising from this report.

**Financial Implications:**

Capital Works actions with budgets that were rolled over from last financial year have been consolidated with the current year 2022-23 budgets. This is a consolidation of existing budget and does not represent any increases or decreases in total funding.

Projects over expended at 31 December 2022 (those with a negative in the budget remaining column) have been addressed in the December 2022 Quarterly Budget Review which also appears on tonight's agenda.

**Resourcing Implications:**

Resourcing implications are outlined within the report..

**Conclusion:**

It is recommended the December 2022 Quarterly Capital Works Program Progress Report be received and noted.

**Attachments**

1. Capital Works 2022-23 - Q2 October - December 2022 Progress Report



# CAPITAL WORKS PROGRAM

## QUARTERLY PROGRESS REPORT

### OCTOBER - DECEMBER 2022/23



Finance, Community  
& Services Committee  
6 February 2023

Item - Attachment 1

# Contents

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<b>Capital Works Actions October - December 2022/23 Progress</b>	<b>iv</b>
<b>Environment &amp; Climate Change</b>	<b>1</b>
<i>Includes Strategies:</i>	
5.4: Reduce impacts of local flooding and improve floodplain risk management	
7.1: Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.	
7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.	
8.1: Reduce greenhouse gas emissions.	
8.4: Encourage and assist our community to be leaders in waste management and resource recycling.	
8.5: Reduce potable water usage by Council and encourage reduced usage on private property.	
<b>Waste &amp; Cleansing</b>	<b>6</b>
<i>Includes Strategy:</i>	
5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	
<b>Parks, Trees &amp; Recreation</b>	<b>7</b>
<i>Includes Strategy:</i>	
5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.	
<b>Land &amp; Building Services</b>	<b>13</b>
<i>Includes Strategies:</i>	
5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	
9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.	
11.2: Secure Council's financial position.	

**Transport & Engineering**

*Includes Strategies:*

**17**

5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.

6.3: Reduce traffic congestion, noise and speeding.

9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.

**Corporate Services**

*Includes Strategy:*

**32**

11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.

**Community Services, Culture & Arts**

*Includes Strategy:*

**33**

5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

**Library Services**

*Includes Strategy:*

**35**

5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

# Introduction

## What is our Delivery Program & Operational Plan?

The Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23 are structured on the Goals and Strategies of our Community Strategic Plan *Woollahra 2032*. The Delivery Program identifies Priorities, whilst the Operational Plan outlines our deliverable projects for the year, including our Capital Works program.

Progress reports for each of Council's key service areas from our Delivery Program and Operational Plan are reported on a biannual basis. In addition a Capital Works Program report is presented quarterly to the Finance, Community & Services Committee.

## What is the Capital Works Program – Quarterly Progress Report?

This report provides progress comments against each project in the Capital Works Program. It is designed to provide a snapshot to the Council and the community on the progress against the Capital Works Program as adopted in the Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23

## Capital Works Program Quarterly Progress Report Statistics to end of December 2022

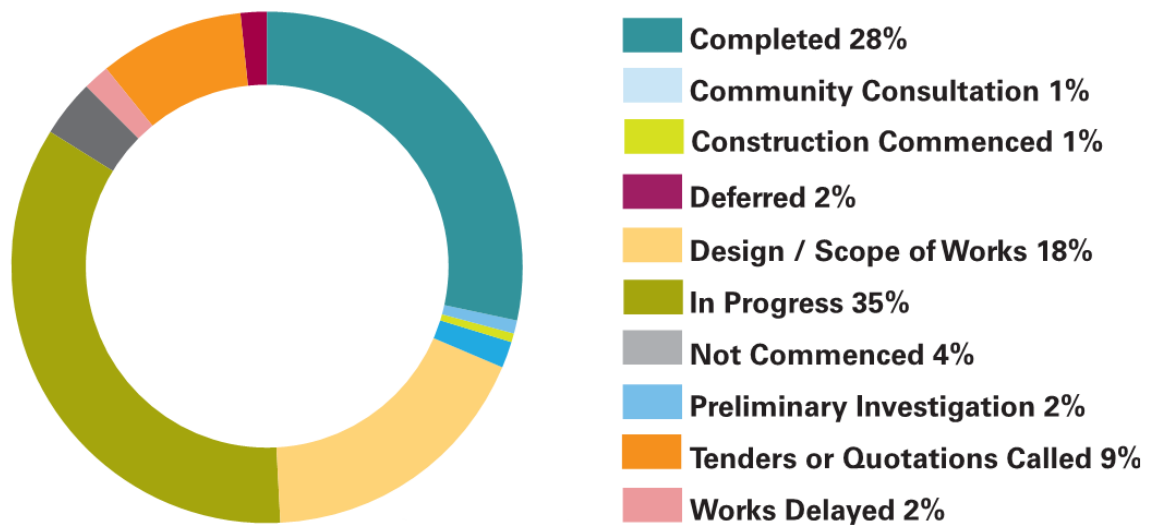
The Capital Works Program delivers actions which support the community priorities identified in our Community Strategic Plan, *Woollahra 2032*. This Capital Works Program progress report lists its project Actions under the key service area it supports:

- Environment & Climate Change
- Waste & Cleansing
- Parks, Trees & Recreation
- Land & Building Services
- Transport & Engineering
- Corporate Services
- Community Services, Culture & Arts
- Library Services.

The following table provides a snapshot of the status of the progress of all Actions as at 31 December 2022.

# Capital Works Actions

As at 31 December 2022



Status	Current Quarter		Budget (\$)	YTD Expenditure (\$)	Budget Remaining (\$)"
	# of Projects	%			
Completed	53	28%	5,213,202	4,642,747	570,455
Community Consultation	2	1%	390,720	18,197	372,523
Construction Commenced	1	1%	566,491	364,047	202,444
Deferred	3	2%	798,289	1,225	797,064
Design / Scope of Works	33	18%	10,268,083	1,052,758	9,215,325
In Progress	65	35%	11,295,944	6,699,157	4,596,787
Not Commenced	7	4%	349,392	0	349,392
Preliminary Investigation	3	2%	354,975	36,317	318,658
Tenders of Quotations Called	17	9%	6,819,917	737,643	6,082,274
Works Delayed	3	2%	364,761	41,620	323,141
<b>TOTAL</b>	<b>187</b>	<b>100%</b>	<b>\$36,421,774</b>	<b>\$13,593,711</b>	<b>\$22,828,063</b>

## Environment & Climate Change

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.4: Reduce impacts of local flooding and improve floodplain risk management.</b>							
<b>Priority 5.4.2: Develop and implement a five year capital renewal program for stormwater drainage infrastructure.</b>							
5.4.2.1 Inlet Capacity Increase - Multiple jobs to improve stormwater capacity (01466) and to identify and rectify small stormwater system works (01492)	In Progress	The Inlet Capacity Increase project and Stormwater Small Works Project are carried out concurrently and are on-going projects which involve improving/constructing stormwater kerb inlets or systems to improve overall stormwater capacity. Various inlet capacity and stormwater upgrades are planned for FY22/23 and include near 157 Paddington Street and 115 Underwood Street, Paddington and 71 Drumalbyn Road, Bellevue Hill.	No	Completed	278,674	183,464	92,210
5.4.2.2 Pringle Place at Bellevue Garden, Bellevue Hill - New stormwater pipe connection from Pringle Place to Bellevue Gardens (construction) (01663)	Design / Scope of Works	Project is in investigation and detailed design phase. Contractors have been engaged to undertake site works for future stormwater improvements. Consultation with Council staff and local residents is underway and once negotiations are complete, this will determine next steps of the project to be undertaken in conjunction with the Pringle Place rock face stabilisation works (#01664).	No	In Progress	53,626	305	53,321
5.4.2.3 Queen Street corner Ocean Street, Woollahra - Stormwater pipe rehabilitation - Pipe relining and pit building works (01721)	In Progress	Pit has been built and awaiting pipe liner installation. This will be completed in Q3 FY22/23.	No	Completed	200,000	158,204	41,796
5.4.2.4 Ocean Street between William Street and Wiston Gardens - Stormwater pipe rehabilitation and road pavement reconstruction (01722)	In Progress	Pipe liner is on order. Civil works will be done in Q3 FY2022/23. Project will be completed in Q3 FY22/23 with liner installation.	Yes	Completed	150,000	59,968	90,032

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

1



Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.4.2.5 Kiaora Road corner Forest Road, Double Bay - Stormwater improvement works (01662)	Design / Scope of Works	Project involves augmenting two stormwater pits to improve stormwater drainage. The final design is complete and is ready to commence construction pending approval from Sydney Water for the connection to their stormwater channel. This project is anticipated to be completed in Q4 FY22/23 in conjunction with project #01754.	Yes	Completed	41,484	21,612	19,872
5.4.2.6 Condition assessment for the stormwater network by using CCTV inspection (01493)	In Progress	This is an on-going project and involves undertaking CCTV inspections of Council's stormwater network in known problem areas or in critical locations to assess the condition of pipes across the LGA. Any defects identified are recorded and repair works are prioritised. This data is considered when developing Council's future capital and maintenance drainage budgets and is incorporated in Council's Asset and Defects Register.	No	Completed	66,933	46,588	20,345
5.4.2.7 George Street, Paddington - Stormwater component of the works	Tenders or Quotations Called	The design phase for George Street stormwater and streetscape upgrade is complete. Community consultation was undertaken in Q2 FY22/23 and procurement will be undertaken in Q3 FY22/23. It is anticipated that the construction works will commence in Q4 FY22/23. This project is in conjunction with PR01512 as additional funds were provided to facilitate the extent of works.	Yes	In Progress	250,000	2,207	247,793
5.4.2.8 Watsons Bay Flood Mitigation Project (01409)	Tenders or Quotations Called	This project incorporates road and stormwater upgrades to reduce flooding in the Watsons Bay catchment. It is proposed to lower the eastern side of Cliff Street to increase the drainage capacity of the road, replace the existing concrete channel with a rock-lined, landscaped swale and additional stormwater pipes and pits. Community consultation was completed in December 2021. Further investigation was undertaken to identify utility services to finalise a detail design and following this the procurement phase was undertaken and is completed. Late 2022, Council was successful in receiving additional funds from the Department of Planning and Environment (DPE) however additional Council funds will also be required in order to deliver the scope of works. It is anticipated that construction works will be undertaken in Q3 & Q4 FY22/23 following the summer months.	Yes	In Progress	326,653	4,656	321,997

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

2

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.4.2.9 Caledonia Road Rose Bay - Stormwater outfall upgrade on Rose Bay Beach (design and construct) (01661)	Design / Scope of Works	Project is in detailed design phase. Additional funds are required to undertake the full scope of works which includes stormwater connectivity from Collins Avenue through Caledonia Road and out to Rose Bay Beach. Community and stakeholder consultation will occur in Q3 & Q4 of FY22/23 in order to conclude the design process. The construction works for this project will be undertaken in the winter months and will commence next financial year with a view to providing additional funds next financial year.	No	In Progress	172,541	13,596	158,945
<b>Strategy 7.1: Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.</b>							
<b>Priority 7.1.2: Implement a prioritised program of capital improvements to natural areas.</b>							
7.1.2.1 Cooper Park Rehabilitation (01489)	Design / Scope of Works	A suitable location has been identified at Edgecliff Road for a gross pollutant trap (GPT) which will treat water flowing from Bondi Junction to Cooper Creek. The GPT is in the design phase, it is anticipated construction will commence in Q4 FY22/23.	Yes	Completed	160,000	0	160,000
7.1.2.2 Energy Conservation & Carbon Reduction Projects (01490)	Design / Scope of Works	This project will transition Council owned properties away from using gas and implement energy efficiency upgrades. Properties using gas have been identified and options to replace gas fixtures are being costed. Opportunities to upgrade lighting with LED and install sensors at Redleaf and Trumper Park change-rooms are being investigated.	Yes	Completed	244,129	23,395	220,734
7.1.2.3 Trumper Park Bush Regeneration (01792)	Not Commenced	This project involves the implementation of the second stage of bush regeneration alongside the area where the pathway is being replaced. The project has been designed and will be implemented following completion of the pathway works. The estimated timeframe for completion is April 2023.	Yes	Completed	35,000	0	35,000
<b>Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.</b>							
<b>Priority 7.2.1: Implement a five year Capital Renewal Program for stormwater drainage infrastructure and management of stormwater pollutants.</b>							
7.2.1.1 Better Waste & Recycling Fund (01485)	Completed	The Better Waste and Recycling Fund grant projects were completed last financial year and the grant was acquitted in August 2022.	No	Completed	14,254	14,255	-1

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Priority 7.2.2: Implement a program of capital works for water quality improvement, including installation of stormwater quality improvement devices such as raingardens and Gross Pollutant Traps.</b>							
7.2.2.1 Rose Bay Working Party Actions - Implementation of Rose Bay Beach Sand Redistribution (01706)	In Progress	A large-scale redistribution of sand at Rose Bay Beach was completed in August 2022. A post work survey of the beach has been completed, and an additional survey will be completed in February 2023 to monitor movement of the sand over time.	Yes	Completed	75,000	51,491	23,509
7.2.2.2 Water Quality Improvement - Gross Pollutant Trap (01795)	Design / Scope of Works	Detailed design has been completed for a gross pollutant trap in Collins Avenue to treat stormwater flowing to Rose Bay Beach. Construction delayed to FY23/24 to be undertaken in conjunction with other works scheduled for Collins Avenue.	Yes	Not Yet Commenced	160,000	0	160,000
<b>Strategy 8.1: Reduce greenhouse gas emissions.</b>							
<b>Priority 8.1.1: Provide programs and projects to reduce local greenhouse gas emissions.</b>							
8.1.1.1 Kiaora Buildings Energy Reduction (01638)	Deferred	One air conditioning shaft has been changed from gas to electric as part of maintenance/repair work, which is outside of this project. The cost of transitioning the remaining air conditioning from gas to electricity is substantial and additional funding will be sought in future budgets.	Yes	Not Yet Commenced	248,289	0	248,289
8.1.1.2 Electric Vehicle Charging - Installation of two onstreet chargers and ranger vehicle charger (01703)	In Progress	Installation of electric vehicle chargers at Old South Head Road Vaucluse and Birriga Road Bellevue Hill is complete. Two further chargers are planned for installation this year, locations are being investigated	Yes	Completed	100,296	50,297	50,000
8.1.1.3 Interpretation Signage - Signage for nature walks including Cooper Park Nature Wellness Trail (01704)	In Progress	Signage for the Cooper Park Nature Wellness Walk was completed in FY21/22. Design of formalised signage for the Double Bay Tree Trail is in development.	Yes	Completed	21,987	0	21,987
<b>Strategy 8.4: Encourage and assist our community to be leaders in waste management and resource recycling.</b>							
<b>Priority 8.4.1: Encourage greater participation in waste reduction, recycling and other measures to minimise waste.</b>							

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
8.4.1.1 WSUD - Construction (01487)	Design / Scope of Works	A raingarden will be constructed at Cliff Street Watsons Bay as part of the flood mitigation streetscape works. It is expected that the upgrade will be undertaken in the second half of FY22/23.	Yes	Completed	50,000	0	50,000
<b>Strategy 8.5: Reduce potable water usage by Council and encourage reduced usage on private property.</b>							
<b>Priority 8.5.1 Integrate water sensitive urban design into local infrastructure and development and investigate stormwater re-use.</b>							
8.5.1.1 Stormwater Harvesting (00162)	Design / Scope of Works	This project involves the installation of a second rainwater tank at Christison Park to increase the capacity of the existing stormwater harvesting system. A request for quotes will be undertaken in Q3 FY22/23.	Yes	In Progress	280,729	509	280,220
8.5.1.2 Stormwater Harvesting (01484)	Design / Scope of Works	A detailed design has been completed for a stormwater harvesting system at Collins Avenue Rose Bay for use in the Percival Park amenities block. Construction is planned for Q1 of FY23/24.	Yes	In Progress	140,000	7,150	132,850
8.5.1.3 Biodiversity Projects (01488)	In Progress	Quotes have been obtained to fell and treat three large Coral Trees at Cooper Park to alleviate safety issues and improve ecological value of the area. The project includes bush regeneration in the area post-works. A vegetation rehabilitation project at Rose Bay park has commenced including weed removal, treatment, and soil stabilisation. Planting is to be completed in Q3 FY22/23.	Yes	Completed	38,051	2,915	35,136
<b>ENVIRONMENT &amp; CLIMATE CHANGE TOTAL:</b>					<b>\$3,107,646</b>	<b>\$640,611</b>	<b>\$2,467,035</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

## Waste & Cleansing

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.1 Fletcher St Depot - Upgrade office areas (01782)	In Progress	Contractor has been engaged and is awaiting confirmation of furniture delivery	Yes	Completed	18,000	9,780	8,220
5.1.2.2 Fletcher St Depot - Upgrade all fire emergency plans (01783)	In Progress	Purchase order issued to contractor. Works nearing completion.	No	Completed	7,000	3,360	3,640
5.1.2.3 Quarry Street Depot - Upgrade all fire emergency plans (01781)	Completed	Works completed. Savings to be transferred to project Redleaf - Replace air-conditioning chiller (project 01784).	Yes	Completed	5,000	3,670	1,330
<b>WASTE &amp; CLEANSING TOTAL:</b>					<b>\$30,000</b>	<b>\$16,810</b>	<b>\$13,190</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

# Parks, Trees & Recreation

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.</b>							
<b>Priority 5.3.2 Implement a prioritised program of capital improvements to public open spaces and recreation facilities.</b>							
5.3.2.1 Parks & Open Spaces Project Management (00054)	In Progress	This cost centre is used for consultancy fees on some initial investigation works on various projects identified for the FY22/23.	Yes	Completed	113,467	82,078	31,389
5.3.2.2 Playgrounds - Replace existing (00782)	Design / Scope of Works	Council resolved to proceed with the design and upgrade of the Lyne Park Playground in December 2022 following extensive community consultation. The detailed design is being finalised with procurement expected in Q4 of FY22/23 (project 01770). Construction will commence following this.	Yes	In Progress	25,570	25,669	-99
5.3.2.3 Lyne Park Playground upgrade (01770)	Design / Scope of Works	Council resolved to proceed with the design and upgrade of the Lyne Park Playground in December 2022 following extensive community consultation. The detailed design is being finalised with procurement expected in Q4 of FY22/23. Construction will commence following this.	Yes	In Progress	1,030,000	27,428	1,002,572
5.3.2.4 Softfall Renewal - Various sites identified in assets register (01086)	In Progress	The softfall renewal at Christison Park fitness stations is complete. Remaining budget to be allocated to Lyne Park softfall renewal as part of the works associated with Lyne Park Playground upgrade (project 01770).	Yes	In Progress	142,437	59,219	83,218
5.3.2.5 Informal and non-traditional play elements at various locations (01771)	Design / Scope of Works	Planning and design options at Epping Reserve and Lough Playing Fields are being investigated. Community consultation and equipment orders in Q4 FY22/23.	Yes	In Progress	150,000	0	150,000
5.3.2.6 Synthetic Cricket wicket upgrades - Replacement of synthetic surface on Rushcutters Bay Park and Lough Playing Fields cricket pitches (01683)	Tenders or Quotations Called	Quotations are being called for the extension of cricket nets at Woollahra 2 & 3 playing fields in Q3. This project will increase the usability of the cricket nets by local sporting clubs.	Yes	Completed	22,437	0	22,437

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.7 Major Sports Surface Renovations (01482)	Completed	Project complete. Further sports ground renovations are not warranted due to the favourable weather conditions. Remaining funds be allocated to overspend on other projects.	Yes	Completed	166,898	31,163	135,735
5.3.2.8 Christison Park sportsground irrigation - Implement stage 2 of the upgrade (01402)	Tenders or Quotations Called	The drainage works at Christison Park along New South Head Road will be extended to the northern area of the park adjacent to the fitness stations in Q3 FY 22/23.	Yes	Completed	31,176	0	31,176
5.3.2.9 Bellevue Park extension of pathway and landscaping - Stage 2 Design and Consultation (01674)	Design / Scope of Works	The detailed design documentation is complete with community consultation to occur in late January. Construction works are expected to occur in Q4 FY22/23 in conjunction with Bellevue Park continuation of pathway works (project 01759).	Yes	In Progress	35,000	34,545	455
5.3.2.10 Bellevue Park continuation of pathway works - Stage 2 (01759)	Design / Scope of Works	The detailed design documentation is complete with community consultation to occur in late January. Construction works are expected to occur in Q4 FY22/23.	Yes	In Progress	357,000	0	357,000
5.3.2.11 Cooper Park Creek Wall - Final stage of creek wall along Tennis Courts (01614)	In Progress	The creek wall works are complete. The remaining budget is to be allocated to plantings along the creek wall which will be completed in Q3 FY22/23.	Yes	Completed	6,202	0	6,202
5.3.2.12 Landscape improvements - Moncur Reserve, Plumb Reserve and Raoul Wallenburg Reserve (01677)	In Progress	The landscape works and informal play elements are complete at Moncur Reserve. Remaining budget to be allocated to re-turfing the main part of the park in Q4 FY22/23.	Yes	Completed	60,226	50,194	10,032
5.3.2.13 Figtree Reserve landscaping - Landscaping works due to flood damage to Figtree Reserve overlooking Cooper Park (01681)	In Progress	Re-stabilisation works for the Figtree Reserve embankment will commence in February 2023 and take 12 weeks. Construction notification signage is installed and community members advised.	Yes	Completed	321,614	185,228	136,386
5.3.2.14 Cooper Park amphitheatre stairs repair (01761)	Completed	Work to the Cooper Park Amphitheatre stairs is complete. The remaining budget will be allocated to the Cooper Park sandstone flagging pathway project (Project 01767).	Yes	Completed	60,000	0	60,000

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.15 Moncur Reserve landscaping and extension to basketball court (01763)	Design / Scope of Works	Preparation of land survey and development of draft concept plan for reconstruction of basketball half court and associated landscape works is currently being prepared for community consultation in Q3 FY22/23. Construction expected to commence during Q4 FY22/23.	Yes	In Progress	106,000	0	106,000
5.3.2.16 Harbourview Park basketball court relocation and improvement (01764)	Community Consultation	The Harbourview Park basketball court land survey is completed. The concept plan is currently being prepared for relocation of half court to central section of the park. Community consultation has commenced and will continue in Q3 FY22/23 with construction in Q4 FY22/23.	Yes	Completed	57,000	10,932	46,068
5.3.2.17 Cooper Park Pond upgrade (01766)	Tenders or Quotations Called	Weight testing on the Cooper Park Bridge was required due to the amount of sediment required to be removed from the ponds. This is complete and request for quotation commenced. These works are planned for Q4 FY22/23.	Yes	Completed	137,000	3,300	133,700
5.3.2.18 Footpath renewals including Cooper Park and Chiswick Gardens (01767)	In Progress	Repairs to some storm damaged bush tracks within Cooper Park completed. A contractor has been engaged to commence the renewal of the sandstone flagging pathway adjacent to the Cooper Park tennis courts. Works to commence in March 2023.	Yes	Completed	142,000	162,724	-20,724
5.3.2.19 Redleaf - Retaining wall works (01336)	Completed	Works to Redleaf (Murray Rose Pool) retaining wall are complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	222,764	230,943	-8,179
5.3.2.20 Sayonara Slipway improvements (01340)	Deferred	The draft Sir David Martin Reserve Plan of Management proposes to activate the Sayonara Slipway for water based recreation and related maritime purposes, whilst retaining and preserving the heritage fabric of the site. Once the Plan is adopted, Council can proceed with consultation on possible improvements and activation. Any works to the site would require a Heritage Impact Statement.	Yes	Not Yet Commenced	150,000	1,225	148,775
5.3.2.21 Yarranabbe Park - Northern Plaza and stairs construction (01399)	Deferred	GML Heritage have provided the final draft of the Conservation Management Strategy for the site. This project is included in that Strategy. Investigations are underway to determine the feasibility of the project in regards to its heritage impact on the State Heritage Listed park.	Yes	In Progress	400,000	0	400,000

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\*\*Actual Expenditure to end of quarter, including commitments.



Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.3.2.22 Rushcutters Bay Park landscaping improvements (01769)	In Progress	The renewal of the stone edged garden beds at the entry to Rushcutters Bay Park (off New Beach Road) are complete. Improvements to the vehicle entry gate are also complete. A scope of works is currently being developed at the northern end entry adjacent the Cruising Yacht Club in Q3 FY22/23.	Yes	Completed	92,000	24,390	67,610
5.3.2.23 Park furniture roll-out (LGA-wide) (00450)	In Progress	Park furniture procurement continues for the supply and installation of seats and drinking fountains at various locations. The renewal of the Murray Rose Pool seating was completed this quarter.	Yes	Completed	213,763	148,109	65,654
5.3.2.24 Park lighting upgrades (00667)	In Progress	The Royal Hospital for Women Park low level lighting project has been consulted and lighting procured. Works will commence in Q3 FY22/23. Renewal lighting for Marine Parade at Robertson Park will commence in Q3 FY22/23.	Yes	Completed	153,925	82,053	71,872
5.3.2.25 Park Signage - New and replace (00777)	In Progress	Park signage throughout the LGA continues to be renewed. The Redleaf Wayfinding signage and the new Bondi to Manly walk signs are complete.	Yes	Completed	195,406	126,884	68,522
5.3.2.26 Fencing Upgrade – Various sites (01338)	In Progress	The main project under this program is the replacement of the Lough Playing Field fence. Following community consultation, the design has been amended to be a like for like replacement. Quotations have been received which is over the allocated budget. Works to the Suttie Road fence will proceed in Q3 FY22/23 and a budget variation for the remaining Lough Playing Field fence renewal will be required.	Yes	Completed	79,027	36,350	42,677
5.3.2.27 Multi-use sports facilities construction (01672)	Works Delayed	The construction method of the multi courts at Lough Playing fields has had to be re-designed due to geo technical issues which has increased the cost of the project. Three grant applications to match Council's funding and secure the required budget for the project have been unsuccessful. Future opportunities for funding will continue to be explored. Community consultation on the project will commence Q4 FY22/23.	Yes	In Progress	308,000	0	308,000
5.3.2.28 New/additional street planter boxes in business centres throughout LGA - Funded by Australian Government Grant (LRCIP) as per Council resolution (01682)	Completed	The new planter boxes in Double Bay along New South Head Road are complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	14,531	22,530	-7,999

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.29 Accessible matting for beaches (01765)	Tenders or Quotations Called	Camp Cove Beach and Parsley Bay Beach are the two nominated locations for the accessible matting. Orders for matting will be placed in Q3 FY22/23.	Yes	Completed	36,000	0	36,000
5.3.2.30 Council nursery upgrades (01768)	Tenders or Quotations Called	The scope of works have been finalised and are out to quotation. The project will include improvements to the potting areas surfacing to increase accessibility and usability and improvements to the fencing and gateway. We are experiencing delays and limited interest from suitable contractors to quote and undertake this work.	Yes	Completed	55,000	0	55,000
5.3.2.31 Rushcutters Bay Park Youth Facility (01190)	In Progress	Council at its meeting of 22 August 2022 resolved to proceed with a Section 60 application to NSW Heritage for approval to proceed with the Rushcutters Bay Park Youth facility. Following this NSW Heritage advised Council to undertake a Historical Archaeological Assessment and Research Design to be included in the lodgement of the S60. This is complete and the S60 will be lodged in Q3 FY22/23.	Yes	In Progress	1,151,800	34,453	1,117,347
5.3.2.32 Trumper Park Pathway renewal - Pathway renewal from the Trumper Park Tennis Courts to Edgecliff Train Station (Bowes Avenue) (01678)	Construction Commenced	The stage 1 works for the Trumper Park pathway renewal adjacent to the Tennis Courts has commenced. This section of pathway, along with the pathway leading to Bowes Avenue is expected to be completed in Q3 FY22/23. The last stage of the project, which is the section of path alongside Quarry Street, is planned to be constructed during Q4 FY22/23.	Yes	Completed	566,491	364,047	202,444
5.3.2.33 Trumper Oval pathway including retaining walls and seating (01760)	Community Consultation	The landscape design for the Trumper Oval pathway has been consulted with sporting club stakeholders during Q2 FY22/23. Broader community consultation will continue during Q3 with procurement and construction to follow in Q4. Given the difficulties in engaging suitable contractors to undertake these types of work we are expecting some delays.	Yes	In Progress	236,000	26,172	209,828

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.3.2.34 Vaucluse War Memorial - Upgrade structures (01616)	In Progress	The restoration works to the flagpole and cannons have progressed during Q2. Engineering designs for the new footings and base support plate for the flagpole are complete. Reinstallation of the cannons and flagpole are expected to occur in Q3 FY22/23. Staff are endeavouring to reinstall the flagpole in line with the Council Resolution of 28 February 2022. There is a risk that we may go over the limit prescribed in the resolution due to unforeseen findings from the restoration and reinstallation process of this heritage item.	Yes	Completed	42,742	46,588	-3,846
5.3.2.35 Tingira Reserve landscape upgrades - Pathway renewal, irrigation and landscaping improvements (01675)	Completed	The works to Tingira Reserve are complete with new pathway, irrigation and landscape improvements. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	16,210	35,006	-18,796
5.3.2.36 Lyne Park landscape upgrade - Improved entry garden beds to Lyne Park off New South Head Rd (01676)	In Progress	The garden beds at the entry of Lyne Park and the Centotaph were renewed in FY21/22. Currently seeking design solutions to undertake improvements to the area in front of the Lyne Park toilets with remaining funds.	Yes	Completed	28,983	0	28,983
5.3.2.37 Parsley Bay cliff columns - Replacement and repair of existing supporting columns located under the western side of Parsley Bay rock shelves (01680)	Completed	The repair of the Parsley Bay cliff columns is complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	78,188	72,745	5,443
5.3.2.38 Lifeline sign replacements (01709)	Design / Scope of Works	This budget is grant funded from Lifeline. We are currently awaiting the finalisation of the new standard and formatting of content.	Yes	Completed	12,600	0	12,600
5.3.2.39 Gap Park CCTV upgrades (01762)	In Progress	The procurement of the upgraded CCTV cameras for Gap Park are complete. Installation will occur in Q3 FY22/23.	Yes	Completed	147,000	143,609	3,391
5.3.2.40 Park bin replacement (01472)	In Progress	Park bins have been identified for renewal across the LGA. These have been ordered and awaiting delivery with the rollout anticipated to happen in Q3 FY22/23.	Yes	Completed	54,000	47,588	6,412
<b>PARKS, TREES &amp; RECREATION TOTAL:</b>					<b>\$7,218,457</b>	<b>\$2,115,171</b>	<b>\$5,103,286</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

## Land & Building Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.4 Cooper Park Workshed (old toilet block) - Refurbish redundant toilet block for staff/volunteers (01779)	Design / Scope of Works	Open Space staff have re-evaluated the location and propose a new demountable shed to replace the existing demountable shed currently at this location at Cooper Park east as it has access to electricity & power. Budget to be used for the proposed shed replacement.	Yes	Completed	55,000	0	55,000
5.1.2.5 Lough Playing Field Amenities - Roof, gutters and downpipes (01687)	Completed	Project complete. Savings to be transferred to project 01784	No	Completed	20,386	19,614	772
5.1.2.6 Trumper Park Grandstand & Amenities - Re-tile showers and toilet areas in change rooms (01688)	Completed	Tiling works completed. Remaining funds to be utilised towards Council contribution for Female-Friendly Facilities Grant to upgrade the dressing rooms.	Yes	Completed	50,000	9,200	40,800
5.1.2.7 Rushcutters Bay Toilets - Install accessible toilet (01780)	Design / Scope of Works	Design being evaluated by structural engineer, RFQ in Q3 FY22/23.	No	Completed	45,000	1,800	43,200
5.1.2.8 Lyne Park Amenities & Toilets - Upgrade change rooms (01686)	Completed	Project complete	Yes	Completed	28,310	28,310	0
5.1.2.9 Lyne Park Amenities and Toilets - Install additional internal tiling (01778)	Completed	Project complete. Savings to be transferred to project Redleaf - Replace air-conditioning chiller (project 01784).	No	Completed	40,000	17,990	22,010
5.1.2.10 Redleaf - Audio visual upgrade (01564)	In Progress	The majority of works completed. Remaining budget to be utilised for minor system adjustments (as necessary).	No	Completed	55,380	48,554	6,826

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.1.2.11 Redleaf - Replace air handling units (01628)	Completed	Project completed. Savings to be transferred to project Redleaf - Replace air-conditioning chiller (project 01784).	Yes	Completed	50,000	21,170	28,830
5.1.2.12 Redleaf - Refurbishment works (01641)	In Progress	Lighting in Thornton meeting room completed, other meeting rooms lighting being reviewed, to be completed in Q4 FY22/23.	Yes	Completed	61,432	11,800	49,632
5.1.2.13 Redleaf - Replacement of external window shutters (01691)	Completed	Project complete. Savings to be transferred to project Redleaf - Replace air-conditioning chiller (project 01784).	Yes	Completed	20,000	5,750	14,250
5.1.2.14 Redleaf - Replace air-conditioning chiller (01784)	Tenders or Quotations Called	Tenders received \$150k higher than estimated. Additional funding of \$60k is required from Property Reserves and the rest from savings already achieved from other projects within this budget to fund gap.	Yes	In Progress	205,000	7,600	197,400
5.1.2.15 Redleaf - Upgrade air-conditioning management system (BMS) (01785)	Preliminary Investigations	Consultant to be engaged to finalise scope of works. Quotations to be invited in Q3 FY22/23.	No	In Progress	170,000	0	170,000
5.1.2.16 Property management system (01629)	Tenders or Quotations Called	Shortlisted software providers being evaluated by IT staff. Software provider to be appointed in Q3 FY22/23.	Yes	Completed	90,380	0	90,380

**Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.**

**Priority 9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.**

9.1.1.1 Cross Street Car Park - Redevelopment (01275)	In Progress	Heads of Agreement with development partner (Fortis Consortium) is being developed.	Yes	In Progress	410,856	410,695	161
9.1.1.2 Rose Bay Car Parks - Redevelopment (01276)	In Progress	Additional funding sought in the December budget review for specialist consultant advice required prior to submit DA. DA has now been lodged with this advice.	Yes	In Progress	679,678	808,488	-128,810

**Strategy 11.2: Secure Council's financial position.**

**Priority 11.2.3 Maximise return from Council's commercial premises.**

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
11.2.3.1 Kiaora Building 2 - Air Conditioning works (01708)	Completed	Works completed. Final payment to be processed after claim received from contractor.	Yes	Completed	677,025	659,350	17,675
11.2.3.2 Kiaora Building 1 - Main loading dock door replacement (01712)	Completed	Works completed	Yes	Completed	56,647	56,647	0
11.2.3.3 Kiaora Place - External rendering and painting - Building 2 (01772)	Completed	Works completed. Shortfall to be funded from savings in project 01773.	Yes	Completed	50,000	53,644	-3,644
11.2.3.4 Kiaora Place - Install crash barriers on rooftop car park (01773)	Completed	Works completed. Savings toward projects 01772 & 01774. Remaining funds to be transferred to Kiaora reserves.	Yes	Completed	25,000	7,640	17,360
11.2.3.5 Kiaora Place - Install safety handrails and trolley railing (01774)	Completed	Works completed. Shortfall to be funded from savings in project 01773.	Yes	Completed	18,000	29,620	-11,620
11.2.3.6 Kiaora Place - Various works (01530)	In Progress	Lift fire curtains to be installed in Q3 FY22/23. Building Management System upgrade - scope for this project has been discussed with Council's Sustainability staff and the cost cannot be justified for the benefits it will offer. The decision was made to propose re-directing the funds to a proposed project next financial year to convert one gas fired chiller to electrical power which will provide higher energy savings.	No	Completed	125,876	29,066	96,810
11.2.3.7 Woollahra Golf Club - Replace roof, gutters and downpipes (01685)	In Progress	Works commenced and will be completed in Q3.	Yes	Completed	189,876	41,878	147,998
11.2.3.8 Trumper Park Tennis - Upgrade toilets (01684)	In Progress	Toilet works complete and functional. Rain water tank awaiting connection.	Yes	Completed	53,029	53,029	0
11.2.3.9 RANSA - Upgrade accessible toilets (01776)	Design / Scope of Works	Design being finalised, Quotations to be invited in Q3 FY22/23.	Yes	Completed	25,000	1,800	23,200

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
11.2.3.10 Watsons Bay Tea Rooms - Replace fan motors on mechanical exhaust system (01775)	Completed	Fan motor does not require replacement. Energy efficient heat pump hot water system installed. Savings to be transferred to project Redleaf - Replace air-conditioning chiller (project 01784).	Yes	Completed	20,000	5,980	14,020
11.2.3.11 Parsley Bay Kiosk - Replace pergola/paving and install waterproof membrane on flat roof (01777)	Not Commenced	Works to be undertaken in conjunction with toilet redevelopment works by Sydney Water.	No	In Progress	57,000	0	57,000
11.2.3.12 Grafton Street Carpark - Install additional lighting (01790)	Completed	Lighting upgraded as a Sustainability project in June. Savings have been transferred to Property reserves.	Yes	Completed	0	0	0
11.2.3.13 Cosmopolitan Centre Carpark - Upgrade lighting (01791)	Completed	LED lighting does not need replacement. Savings have been transferred to property reserves.	Yes	Completed	0	0	0
11.2.3.14 Cross Street - Remedial works (01701)	In Progress	Lift deemed unsafe and requires major works. Purchase Order raised - additional funding being sought in the December budget review.	Yes	Completed	20,000	53,601	-33,601
<b>LAND &amp; BUILDING SERVICES TOTAL:</b>					<b>\$3,298,875</b>	<b>\$2,383,225</b>	<b>\$915,650</b>

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\*\*Actual Expenditure to end of quarter, including commitments.

## Transport & Engineering

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.</b>							
<b>Priority 5.5.2 Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.</b>							
5.5.2.1 Plan and control the Environmental & Infrastructure Renewal Levy Program (00163)	In Progress	The project is ongoing and used to investigate, plan and design Council's Environmental & Infrastructure Renewal Program.	No	In Progress	190,998	24,267	166,731
5.5.2.2 Forward Design on Forward Program (01496)	In Progress	There are a number of projects listed for design work. These design projects include; Pipe augmentation under Kiaora Road, Double Bay (complete); Retaining wall in Wunulla Road, Point Piper (complete); Kerb blister island in Bellevue Road, Bellevue Hill; Kerb blister island in Darling Point Road Darling Point (complete); Ramp design at Hargrave Street, corner of Cascade Street, Paddington (complete).	Yes	Completed	97,937	86,981	10,956
5.5.2.3 Retaining Wall Improvement Works - Retaining walls and safety rails (01523)	In Progress	This project involves retaining wall and fence improvement works across the Municipality. Projects for FY2022/23, include retaining wall improvements with the installation of a handrail to the stairs in Beggs Ln cnr Young Street Paddington; Stairway at Lady Martin Beach to be reconstructed including the installation of a stainless steel hand rail; Installation of a handrail to the stairs in Victoria Road and Carrington Ave Bellevue Hill; Increase retaining wall height at 8-10 Kent Rd Rose Bay; Reconstruction of stairs and installation of handrail to the stairs in Birriga Road cnr Benelong Crs Bellevue Hill; Retaining wall work at Beggs Ln cnr Young St Paddington and; Stairs work at 91-93 Kings Road Vaucluse. A small amount of civil works to finalise these will be completed in Q3 FY 22/23.	No	Completed	150,978	148,067	2,911

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.4 Minor Capital Road Works - Minor road and footpath works (all wards) (01526)	In Progress	This project involves minor road work and footpath work improvements across the municipality. Minor road work improvements planned for FY22/23 include works at 59-61 Wolseley Road, Point Piper; Darling Point Road cnr St Marks Road, Darling Point; Loftus Road cnr Annandale Street, Darling Point (complete). Minor footpath work improvements planned for FY22/23 include works at Wallis Street, Woollahra (complete); 357 Glenmore Road, Paddington (complete); Gipps Street, Paddington.	Yes	Completed	300,000	181,440	118,560
5.5.2.5 Reconophelt - Accelerated program of road re-sheeting (01646)	Completed	Project complete.	Yes	Completed	60,343	60,343	0
5.5.2.6 Balfour Road, Bellevue Hill 60 Balfour Road to Balfour Lane - Road pavement, kerb and gutter reconstruction and stormwater upgrade (01579)	Completed	Project completed. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	378,307	370,758	7,549
5.5.2.7 Cranbrook Lane - Stairs reconstruction - Design (01666)	Completed	Design completed.	No	Completed	14,176	13,501	675
5.5.2.8 O'Sullivan Road between Old South Head Road and 259 O'Sullivan Rd - Road pavement re-sheeting, footpath and gutter reconstruction (01670)	Completed	Project completed. The scope of works included additional footpath, kerb and gutter repairs. Over-expenditure on this project will be funded from under-expenditure on other projects.	No	Completed	270,801	279,850	-9,049

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.9 Victoria Road between Rose Bay Avenue and New South Head Road, Bellevue Hill - Footpath widening, retaining wall movement and stormwater system extension (01736)	Design / Scope of Works	This project is in design phase and community consultation was undertaken in November 2022 and presented at Local Traffic Committee in December 2022 for consideration and approval. The scope of the project has expanded to include a streetscape upgrade, which incorporates new kerb and gutter, a new footpath and reconstruction of the retaining wall on the western side of Victoria Road, and an upgrade of the pedestrian crossing and bus zones on Victoria Road. It is anticipated that the final design will be completed this financial year and that the construction works will be undertaken in the next financial year, subject to available funds sourced for FY23/24 and/or funding opportunities granted by State/Federal Government.	Yes	In Progress	350,000	0	350,000
5.5.2.10 March Street, Bellevue Hill, Victoria Road to Vivian Street - Road pavement resurfacing including stormwater system extension (01739)	In Progress	Quotations obtained. Road pavement contractors have been procured and funds committed. Contractors have been engaged for stormwater works. Expected construction in Q4 FY22/23. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	122,790	124,475	-1,685
5.5.2.11 Bellevue Road, Bellevue Hill, Authur Street to Streatfield Road - Road pavement resurfacing including stormwater system extension (01750)	In Progress	Quotations obtained. Designs are completed and construction will be undertaken in Q4 FY22/23.	Yes	Completed	295,000	20,710	274,290
5.5.2.12 Beresford Road, Bellevue Hill, Beresford Crescent to Salisbury Road - Road pavement resurfacing (01751)	Tenders or Quotations Called	Quotations are being obtained. Expected construction in Q4 FY22/23. Over-expenditure on this project will be funded from under-expenditure on other projects.	No	Completed	100,000	108,197	-8,197
5.5.2.13 Yamba Road, Bellevue Hill Road to Kulgoa Road - Road pavement resurfacing including stormwater system extension (01752)	Design / Scope of Works	Project is in design phase and will be finalised early Q3 of FY22/23, with construction anticipated in Q3/ Q4 of FY22/23.	Yes	Completed	280,000	24,830	255,170

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.5.2.14 Cranbrook Lane, Bellevue Hill - Stairs (Stage 2) - Stairs reconstruction (01753)	In Progress	Quotations obtained. Expected construction in Q3/Q4 FY22/23.	Yes	Completed	200,000	4,738	195,262
5.5.2.15 Glendon Road, Double Bay between Carlotta Road to the End - Road pavement kerb and gutter reconstruction and stormwater upgrade (01588)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	288,788	277,083	11,705
5.5.2.16 6 Pringle Place - Stabilisation of a Council owned rock face as detailed in GHD geotechnical risk report (01664)	Community Consultation	Consultation with Council staff and local residents is underway and once negotiations are complete, this will determine next steps of the project to be undertaken in conjunction with the Pringle Place stormwater run-off works (PR01663).	No	In Progress	333,720	7,265	326,455
5.5.2.17 Ocean Street, Woollahra, Peaker Lane to Forth Street - Road pavement re-sheeting, asphalt footpath and gutter reconstruction (01669)	Completed	Project complete.	Yes	Completed	0	153	-153
5.5.2.18 Yarwood Lane, Woollahra, Edgecliff Road to Fletcher Street - Road pavement resurfacing (01740)	Completed	Project complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	32,000	33,609	-1,609
5.5.2.19 Queen Street, Woollahra, Moncur Street to Holdworth Street - Road pavement reconstruction (01741)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	113,468	110,474	2,994

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.20 Jersey Road, Woollahra, Ocean Street to Thorne Street - Road pavement reconstruction including footpath and kerb and gutter repairs (01744)	In Progress	Project is in construction phase. Footpath and kerb and gutter repair works are complete. Road pavement expected to be undertaken in Q3 FY22/23.	Yes	Completed	45,000	23,940	21,060
5.5.2.21 Small Street, Woollahra, Fletcher Street to End - Road pavement resurfacing (01755)	Completed	Project complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	105,000	114,964	-9,964
5.5.2.22 Raine Street Fletcher Street to End - Road pavement resurfacing (01756)	Completed	Project complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	73,000	75,227	-2,227
5.5.2.23 Chester Lane, Woollahra Stanley Street to Chester Street - Road pavement resurfacing (01757)	In Progress	Road pavement contractors have been procured and funds committed. Civil Works contractors are engaged for CCTV work. Expected construction in Q3 FY22/23.	Yes	Completed	45,000	33,750	11,250
5.5.2.24 Jersey Road, Woollahra, Thorne Street to Trelawney Street - Road pavement resurfacing (01758)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	96,985	95,477	1,508
5.5.2.25 William Street, Double Bay between Pearce Street and New South Head Road - Road pavement reconstruction (01743)	In Progress	Road pavement contractors have been procured and funds committed. Civil Works contractors engaged. Expected construction in Q4 FY22/23 during the school holiday period.	Yes	Completed	150,000	2,710	147,290
5.5.2.26 Wentworth Place, Point Piper, 17 Wentworth Street to End - Road pavement reconstruction (01745)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	115,000	45,053	69,947

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.27 William Street, Double Bay, Bay Street to Ocean Avenue - Footpath repairs (01746)	In Progress	Project is in construction phase and are expected to be completed in January 2023.	Yes	Completed	35,000	34,064	936
5.5.2.28 Sherbrook Avenue, Double Bay, William Street to End - Road pavement reconstruction (01747)	In Progress	Investigations for this project have identified two distinct elements regarding stormwater improvements and road pavement works, therefore it is being split into two components. The first component for stormwater improvements, which is in design stage, is expected to be constructed next financial year. The road pavement portion does not impact the proposed stormwater works, therefore contractors have been procured and funds committed to complete these works this financial year.	Yes	In Progress	125,000	46,055	78,945
5.5.2.29 Kiaora Road, Double Bay, Forest Road and Carlotta Road - Road pavement reconstruction including stormwater system extension (01754)	In Progress	Design is finalised. Construction is expected to be undertaken in Q4 FY22/23 in conjunction with project #01662.	Yes	In Progress	350,000	420	349,580
5.5.2.30 George Street, Paddington between Underwood Street and Oxford Street - Kerb and gutter, road pavement, footpath and stormwater system upgrade works (01512)	Tenders or Quotations Called	The procurement phase is being finalised and contractors will be engaged. It is anticipated that the construction works will commence in Q4 of FY22/23 and will be expected to be completed in Q1 FY23/24 over the winter months.	Yes	In Progress	619,684	71,948	547,736
5.5.2.31 Hampden Street, Royston Lane to Royston Road, Paddington – Road pavement and footpath renewal works (01513)	Tenders or Quotations Called	Design phase is complete and project is currently in procurement phase. Community notification will occur prior to construction and works are expected to be undertaken in Q4 FY22/23. These works may also be undertaken in conjunction with Sutherland Avenue Paddington, pending Sydney Water's stormwater improvement works being completed (Project 01604).	Yes	Completed	695,440	19,616	675,824

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.32 Sutherland Avenue, Paddington between Royston Street and Cecil Street - Road pavement re-sheeting (01604)	Works Delayed	Project is on hold pending Sydney Water's stormwater improvement works being completed. For the road pavement re-sheeting component of this project, Reconophalt asphalt will be used. Project will be carried out in coordination with Sydney Water and with other planned works in Hampden Street, Paddington (Project 01513).	No	In Progress	6,761	0	6,761
5.5.2.33 Bates Avenue - Stairs reconstruction (01668)	Completed	Project complete. Unfortunately escalating costs are an ongoing problem Council is encountering across many projects. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	103,668	153,852	-50,184
5.5.2.34 Mahoney Lane, Edgecliff, New South Head Road to Glenmore Road - Road pavement re-sheeting including kerb and gutter, dish drain, footpath and stormwater pit reconstruction (01723)	Design / Scope of Works	Project is in design phase and construction works are anticipated for Q4 FY22/23.	Yes	Completed	135,000	66,798	68,202
5.5.2.35 Liverpool Street, Paddington, Glenview Street to Macdonald Street - Road pavement re-sheeting including repair kerb and gutter, footpath and stormwater system upgrade (01724)	In Progress	Contractors have been procured and funds committed. Expected construction in Q4 FY22/23.	Yes	Completed	205,000	187,786	17,214
5.5.2.36 Norfolk Lane, Paddington, Norfolk Street to End - Road pavement resurfacing including kerb and gutter and footpath repair (01730)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	60,000	28,845	31,155

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.37 Edgecliff Road, Woollahra between Old South Head Road and Adelaide Street - Road pavement resurfacing (01735)	Tenders or Quotations Called	Investigations for this project have identified two distinct elements regarding stormwater improvements and road pavement works, therefore it is being split into two stages. Project is in investigation and design phase for the stormwater improvements and streetscape upgrade on Edgecliff Road near Old South Head Road. Road pavement works are in procurement stage and anticipated to occur in Q4 of FY22/23.	Yes	In Progress	332,000	15,162	316,838
5.5.2.38 Norfolk Street, Paddington, Norfolk Lane to End - Road pavement resurfacing (01742)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	100,000	64,643	35,357
5.5.2.39 Jersey Road Paddington, Moncur Street to Oxford Street - Footpath repair works (01748)	In Progress	Works to be completed in Q3 FY22/23.	Yes	Completed	80,000	80,247	-247
5.5.2.40 Spring Street, Paddington, Liverpool Street to Prospect Street - Road pavement resurfacing (01749)	Completed	Project complete.	Yes	Completed	35,000	35,520	-520
5.5.2.41 Russell Street, Vaucluse between Old South Head Road and Palmerston Street - Infrastructure renewal works (design, kerb & gutter, 40% of the footpath reconstruction, pavement reconstruction, reduction in camber, construction of 100m stormwater pipe) (01425)	Completed	Project complete.	Yes	Completed	5,786	5,414	372

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.5.2.42 Rose Bay Promenade Seawall – Conservation/Rehabilitation (01525)	Completed	Council staff have obtained approval from NSW Heritage to undertake works to the seawall. An on-going program of works will be scheduled to undertake the works in stages. The works scheduled for FY22/23 are completed. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	80,119	72,246	7,873
5.5.2.43 The Crescent, Vaucluse between Hopetoun Avenue and Hopetoun Avenue - Road pavement footpath, kerb and gutter reconstruction including stormwater system upgrade (01602)	Completed	Project completed in FY21/22.	Yes	Completed	22,850	22,849	1
5.5.2.44 Parsley Bay Wharf rehabilitation works - Design (01607)	Completed	Designs for the rehabilitation works are complete along with a Review of Environmental Factors (REF). This project will be combined with Parsley Bay - Jetty Rehabilitation Works (01738) and Parsley Bay - Swimming Net Replacement and associated works (01793) and funds will be transferred to cover the overspend.	No	Completed	3,752	3,640	112
5.5.2.45 Old South Head Road, Salisbury Road to Robertson Place - Pavement re-sheeting and reconstruction of footpath (01671)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	No	Completed	130,469	107,505	22,964
5.5.2.46 Wharf Road Vaucluse, Hopetoun Avenue to End - Road pavement including kerb and gutter repairs as needed (01725)	In Progress	Quotations obtained. Road pavement contractors have been procured and funds committed. Civil Works contractors have been engaged and will be scheduling dates for the construction works in Q3/Q4 FY22/23.	Yes	Completed	105,000	86,379	18,621
5.5.2.47 Wentworth Road, Vaucluse, 50 - 54 Wentworth Road - Road pavement resurfacing (01726)	In Progress	Quotations obtained. Road pavement contractors have been procured and funds committed. Civil Works contractors have been engaged and will be scheduling dates for the construction works in Q3/Q4 FY22/23.	Yes	Completed	48,000	30,971	17,029

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.48 Wentworth Road, Vaucluse, Gilliver Avenue to 18 Wentworth Road - Road pavement resurfacing (01727)	In Progress	Quotations obtained. Road pavement contractors have been procured and funds committed. Civil Works contractors have been engaged and will be scheduling dates for the construction works in Q3/Q4 FY22/23.	Yes	Completed	40,000	35,568	4,432
5.5.2.49 Kings Road, Vaucluse, Princes Avenue to 57 Kings Road - Road pavement resurfacing (01728)	In Progress	Construction works are underway and will be completed in Q3 FY 22/23. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	80,000	78,771	1,229
5.5.2.50 Olola Avenue, Vaucluse, Bombillee Avenue to Petrarch Avenue - Road pavement resurfacing including kerb and gutter and footpath repair (01726)	Design / Scope of Works	This project is in design phase and includes major design work and will be undertaken in Q3/Q4 of FY22/23. It is expected to undertake construction works in Q1/Q2 of FY23/24. This project will be delivered in conjunction with project #01731.	Yes	In Progress	310,000	31,645	278,355
5.5.2.51 Olola Avenue, Vaucluse, 13 - 29 Olola Avenue - Road pavement resurfacing including kerb and gutter and footpath repair (01731)	Design / Scope of Works	This project is in design phase and includes major design work and will be undertaken in Q3/Q4 of FY22/23. It is expected to undertake construction works in Q1/Q2 of FY23/24. This project will be delivered in conjunction with project #01726.	Yes	In Progress	347,125	104,949	242,176
5.5.2.52 Burrabirra Avenue, Vaucluse, Fitzwilliam Road to Olola Avenue - Road pavement resurfacing including stormwater system upgrade, kerb and gutter and footpath repair (01732)	Design / Scope of Works	This project is in design phase and includes major design work and will be undertaken in Q3/Q4 of FY22/23. It is expected to undertake construction works in Q1/Q2 of FY23/24.	Yes	In Progress	475,000	57,549	417,451
5.5.2.53 Rawson Road to New South Head Road, Rose Bay - Stairway reconstruction (01733)	Tenders or Quotations Called	This project is in procurement phase and is expected to be constructed in Q4 of FY22/23.	Yes	Completed	200,000	36,485	163,515

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.54 Bayview Hill Road, Rose Bay - Road pavement and guardrail reconstruction (01734)	Design / Scope of Works	Investigation and design work is underway and should be completed in Q3/Q4 FY22/23. Due to the scope of works and location, it is expected to undertake the construction works in the following financial year during a school holiday period.	Yes	In Progress	275,000	4,459	270,541
5.5.2.55 Parsley Bay - Jetty rehabilitation works (01738)	In Progress	Application for Development Consent has been lodged for the swimming net replacement and is under review. This project is in conjunction with Parsley Bay - Swimming Net Replacement and associated works (01793) and Parsley Bay Wharf rehabilitation works - Design (01607).	Yes	In Progress	275,150	16,380	258,770
5.5.2.56 Parsley Bay - Swimming net replacement and associated works (01793)	In Progress	Application for Development Consent has been lodged for the swimming net replacement and is under review. This project is in conjunction with Parsley Bay - Jetty Rehabilitation Works (01738) and Parsley Bay Wharf rehabilitation works - Design (01607).	Yes	In Progress	200,000	4,742	195,258

**Strategy 6.3: Reduce traffic congestion, noise and speeding.**

**Priority 6.3.1: Maintain public parking infrastructure, manage parking across the municipality and reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.**

6.3.1.1 Woollahra Cycleways Project - Design - Priority 1 Project to be identified in Active Transport Plan (01660)	Not Yet Commenced	This project will progress to investigation and design phase, once Council has endorsed the Active Transport Plan. A Councillor Briefing on the Draft ATP was held in May 2022 and a report on the Draft ATP was presented to Council in Q1 of FY22/23. Public Exhibition on the Draft ATP was undertaken Nov/Dec 2022. A review of submissions is underway and the final ATP will be reported back to Council in Q4 FY22/23.	No	In Progress	97,550	0	97,550
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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
6.3.1.2 Federal Stimulus Road Safety Program – Pedestrian lighting upgrade (01710)	Tenders or Quotations Called	The Federal Stimulus Funding for these projects was expressly restricted to the relevant projects. Transport for NSW and Council staff have negotiated the use of the remaining funds and it is agreed to apply the remaining funds to upgrade the pedestrian lighting at the various crossings. The design phase which includes four pedestrian lighting upgrades to the recently upgraded raised pedestrian crossings to the various locations near schools is completed. The project is currently in procurement phase and is anticipated that the lighting installation will be undertaken in Q3 & Q4 of FY22/23.	Yes	Completed	269,147	121,765	147,382
6.3.1.3 Bike Parking Facilities - Upgrade across the LGA (01716)	In Progress	This project includes the implementation of bicycle facilities such as bike parking and storage, pumping station and other equipment that would improve cycling use across Municipality. A plan to install various parking facilities at a number of locations is being developed. The installation for these facilities will be expected to commence in Q4 of FY22/23.	Yes	Completed	30,000	0	30,000
6.3.1.4 Minor Capital Traffic Works - Urgent traffic capital works projects (01718)	In Progress	This budget is to cater for traffic facility improvements required in FY22/23. This includes the installation of kerb blister islands, kerb extensions and other median islands to improve streetscape amenity and road safety. A project to install a landscaped kerb blister island in James Street, Woollahra has been identified and will be implemented in Q3 FY22/23.	No	In Progress	100,000	18,262	81,738
6.3.1.5 O'Sullivan Road Cycleway - Separated cycleway Design (01574)	Design / Scope of Works	A concept design for a permanent cycleway has been developed for consideration as part of the Draft Active Transport Plan (ATP). Procurement has been undertaken for survey and design. Design consultants have been engaged to develop detail designs and undertake consultation with the community. The design phase is currently underway and consultation will be undertaken following the completion of a design. Additional funds will be sought through Federal/ State Government grant applications and/ or Council's special rate variation for the construction of this project.	Yes	Completed	196,900	156,140	40,760

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
6.3.1.6 Victoria Road, Bellevue Hill - Bicycle route safety treatments (01717)	Design / Scope of Works	On-road cycling improvements have been identified along Victoria Road, Bellevue Hill, across various intersections as part of the Council's Traffic Management Strategy 2014. These devices should enhance the use of cycling along this route, and improved safety for all road users. Project is currently in design phase and consultation will be undertaken across Q3/Q4 of FY22/23.	Yes	Completed	20,000	364	19,636
6.3.1.7 Victoria Road at Bundara Street, Bellevue Hill - Intersection improvements (01794)	Design / Scope of Works	Project is in planning and design phase.	No	In Progress	180,000	364	179,636
6.3.1.8 New South Head Road, William Street - Norwich Road shared path (01304)	Completed	Construction works are completed and a finalisation report to TfNSW is underway to finalise the grant funding allocation for this project.	Yes	Completed	1,200,155	940,164	259,991
6.3.1.9 Norwich Lane/Norwich Road cycleway - Bicycle strategy (01465)	In Progress	Project is in construction phase and is expected to be completed in Q3 of FY22/23. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	212,537	224,311	-11,774
6.3.1.10 Glenmore Road, Paddington at Liverpool Street - Kerb extensions (01571)	Completed	Project complete.	No	Completed	57,098	57,098	0
6.3.1.11 Gurner Street, Paddington (southern side near Norfolk Lane) - Bus shelter (01573)	Completed	Project complete.	No	Completed	13,291	13,291	0
6.3.1.12 Paddington Greenway – Planning & Design (01652)	Design / Scope of Works	Council staff anticipate a report to FC&S/Council in February or March with a recommended way forward for the Rushcutters Creek section following consultation with Sydney Grammar and Hakoah and meetings with Minister Stokes.	Yes	In Progress	161,107	123,843	37,264

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
6.3.1.13 Glenmore Road at Campbell Street, Paddington - Traffic and pedestrian upgrade - Improve pedestrian and traffic safety by raising the existing pedestrian crossing including pedestrian lighting upgrades (01658)	Completed	Project complete.	No	Completed	25,865	25,691	174
<b>Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.</b>							
<b>Priority 9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.</b>							
9.1.1.3 Plumer Road, Rose Bay - Streetscape upgrade (01404)	In Progress	The procurement phase for this project is complete and it is expected that construction works will commence in Q3 FY22/23.	Yes	Completed	785,387	677,826	107,561
9.1.1.4 Double Bay Commercial Centre - Double Bay Lanterns (01645) and (01481)	Preliminary Investigations	As reported in the previous quarter, continued technical exploration of options for installation of the preferred lantern style utilising the existing underground power network has not identified a cost effective solution. Consequently, Federal funding for this project was transferred to the Cooper Park Community Hall project (01633). If a cost effective solution is found, alternative funding sources will be sought for continuation of the project. In the interim, staff are seeking to source replacements for damaged luminaires on existing lanterns.	Yes	In Progress	25,901	23,717	2,184
9.1.1.5 Double Bay Business Centre - CCTV installation (01196)	In Progress	The original maintenance agreement for CCTV has now expired. An operational budget has been set up for ongoing maintenance costs of CCTV, this expenditure to be allocated to the operational budget in the next quarterly budget review.	Yes	Completed	0	3,048	-3,048

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
9.1.1.6 Knox Street Double Bay Pedestrianisation - Open Space Legacy Grant (01649)	Design / Scope of Works	In November 2022, a project update report was presented to full Council detailing the challenges of delivering the Knox Street Pedestrian Plaza including the shortage of funds and time. The report detailed the updated cost estimate and the lengthy delay in approval from Transport for NSW. Council endorsed to postpone progressing with the Knox Street Pedestrian Plaza Project at this point in time, due to cost escalations and the resultant insufficient funding that is available to complete this project. Subsequently, Council staff have applied for a project variation with DPE to transfer funds to Bay Street Plaza. DPE have approved the transfer of funding from the Knox Street Pedestrianisation Project to the Bay Street Plaza and Pedestrianisation and Active Transport Link Project. The project will now proceed to community consultation and detailed design in Q3/Q4 of FY22/23 with an expectation to commence construction in the next financial year whilst the Double Bay Ferry Wharf is also under construction.	Yes	In Progress	4,364,272	324,009	4,040,263
9.1.1.7 Marine Parade, Watsons Bay - Shared zone and streetscape upgrade (01719)	Not Yet Commenced	This project will progress to investigation and design phase, once Council has endorsed the Active Transport Plan. A Councillor Briefing on the Draft ATP was held in May 2022 and a report on the Draft ATP was presented to Council in Q1 FY22/23. Public Exhibition on the Draft ATP was undertaken Nov/Dec 2022. A review of submissions is underway and the final ATP will be reported back to Council in Q4 FY22/23.	No	In Progress	100,000	0	100,000
<b>TRANSPORT &amp; ENGINEERING TOTAL:</b>					<b>\$</b>	<b>\$</b>	<b>\$</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

# Corporate Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.</b>							
<b>Priority 11.1.2: Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.</b>							
11.1.2.1 Asset Management System (00931)	Preliminary Investigation	An Enterprise Resource Planning software review is underway including Asset Management functionality. The procurement will be held until the review is complete.	Yes	In Progress	159,074	12,600	146,474
11.1.2.2 Free public Wi-Fi in commercial centres (01436)	Completed	Free public Wi-Fi continues to be delivered at Oxford St and Double Bay	Yes	Completed	19,068	17,000	2,068
11.1.2.3 PCs Replacement - Replace all PCs due to end of life (01654)	In Progress	New PC Fleet Procured. Mini PCs have been delivered and will be rolled out to staff in Q3 FY22/23.	Yes	Completed	400,000	360,268	39,732
11.1.2.4 Library all-in-one public PCs - 29 public PCs and 14 OPACs (01656)	In Progress	Public PCs and OPACs delivered in Q2 FY22/23. A staggered rollout has commenced and will be completed in Q3 FY22/23.	Yes	Completed	47,300	53,200	-5,900
11.1.2.5 Library public laptops - 16 laptops (01657)	Not Commenced	Commencing after rollout of Library public PCs and OPACs.	No	Completed	21,342	0	21,342
11.1.2.6 Replace Uninterruptible Power Supply in Communications/Server Room (01713)	Completed	Completed.	No	Completed	30,000	29,990	10
11.1.2.7 Replace large Flatbed Scanner (01714)	Not Commenced	It is anticipated that this will be actioned during Q3/Q4 FY22/23.	No	Completed	32,000	0	32,000
11.1.2.8 Replace spare network switch for redundancy (01715)	Not Commenced	It is anticipated that this will be actioned during Q3/Q4 FY22/23.	No	Completed	6,500	0	6,500
<b>CORPORATE SERVICES TOTAL:</b>					<b>\$715,284</b>	<b>\$473,058</b>	<b>\$242,226</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

## Community Services, Culture & Arts

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.17 Disability Inclusion upgrades to Council buildings (01788)	Tenders or Quotations Called	Accessible toilet design completed for Vaucluse Bowling Club.	Yes	Completed	50,000	0	50,000
5.1.2.18 Cooper Park Community Hall - Internal and external upgrades (01633)	In Progress	Internal works ahead of schedule and external works delayed due to materials availability. Scheduled completion by end of February 2023.	Yes	Completed	787,207	779,159	8,048
5.1.2.19 Keyless entry system for 2 hired venues - Cooper Park Hall and Rose Bay Cottage (01632)	Design / Scope of Works	Cooper Park Hall & Rose Bay Cottage to have keyless systems installed in Q4 FY22/23.	Yes	Completed	15,000	0	15,000
5.1.2.20 St Brigids (01371)	Completed	Upon completion of the defects liability period, the final payment due to the contractor is currently being negotiated. A further Council report may be required once discussions have been completed.	No	Completed	30,000	149,128	-119,128
5.1.2.21 Hugh Latimer Centre - Roofing and guttering (01631)	Works Delayed	Works scheduled to commence in January 2023.	Yes	Completed	50,000	41,620	8,380
5.1.2.22 Trumper Park Tennis - Disabled toilets access (01630)	Completed	Project complete.	No	Completed	50,000	50,000	0
5.1.2.23 Sir David Martin Reserve - Drill Hall - Decking and roof replacement (01699)	Completed	Project complete. Savings to be transferred to project 01784.	No	Completed	50,000	47,792	2,208

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.



Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.1.2.24 E J Ward Centre - External brick repairs and replacement of timber staircase (01786)	In Progress	Purchase order issued and contractor engaged to rectify the brickwork. Awaiting approvals from Ausgrid to finalise commencement date. Stair works to be scoped in Q3 FY22/23.	Yes	Completed	60,000	51,809	8,191
5.1.2.25 Sir David Martin Reserve - Drill Hall and Sail Loft - Lighting and electrical upgrades (01787)	Completed	Project complete. Savings to be transferred to project Redleaf - Replace air-conditioning chiller (project 01784).	No	Completed	15,000	16,364	-1,364
5.1.2.26 Vaucluse Bowling Club – Refurbishment and upgrade works to improve physical access (01711)	Tenders or Quotations Called	DA drawings & specifications finalised in accordance with Council resolution. Tender to be advertised in January 2023. Community Services to seek buy-in from potential service providers for long term hire of meeting space. Councillor briefing scheduled for February.	Yes	Completed	3,400,000	346,707	3,053,293
<b>COMMUNITY SERVICES, CULTURE &amp; ARTS TOTAL:</b>					<b>\$4,507,207</b>	<b>\$1,482,579</b>	<b>\$3,024,628</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

## Library Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.27 Kiaora Place Library - Entry foyer carpet replacement (01789)	Design / Scope of Works	Scope to be developed in Q3 FY22/23.	Yes	Completed	15,000	0	15,000
<b>LIBRARY SERVICES TOTAL:</b>					<b>\$15,000</b>	<b>\$0</b>	<b>\$15,000</b>
<b>GRAND TOTAL CAPITAL WORKS:</b>					<b>\$36,421,774</b>	<b>\$13,593,711</b>	<b>\$22,828,063</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Woollahra  
Municipal  
Council



536 New South Head Road,  
Double Bay NSW 2028  
**[woollahra.nsw.gov.au](http://woollahra.nsw.gov.au)**  
T: 02 9391 7000  
F: 02 9391 7044  
E: [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)



**Item No:** R6 Recommendation to Council  
**Subject:** **DELIVERY PROGRAM 2022/23 - 2025/26 & OPERATIONAL PLAN 2022/23 PROGRESS REPORT - DECEMBER 2022**

**Author:** Petrina Duffy, Coordinator Strategy & Performance  
**Approvers:** Scott Pedder, Director Planning & Place  
Tom O'Hanlon, Director Infrastructure & Sustainability  
Sue Meekin, Director Corporate Performance  
Patricia Occelli, Director Community & Customer Experience

**File No:** 23/14921  
**Purpose of the Report:** To review the status of the Priorities and Actions in Council's Delivery Program 2022/23 – 2025/26 and Operational Plan 2022/23 for the six months ending 31 December 2022

**Alignment to Delivery Program:** Strategy 11.1 Build an efficient organisation that places customers and the community at the heart of service delivery

**Recommendation:**

THAT the December 2022 Progress Report on Council's Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23 be received and noted.

---

**Executive Summary:**

Council adopted its Operational Plan 202/-23 on 27 June 2022 and a revised Delivery Program 2022/23 to 2025/26 on 28 November 2022 in accordance with the Integrated Planning and Reporting (IPR) Legislation for NSW Local Government. The Delivery Program (DP) and Operational Plan (OP) are two of the strategic planning documents that comprise Council's IPR Framework.

It is a requirement under the IPR Legislation that Council report on the progress of its Delivery Program at least every six months. This progress report is for the six month period July 2022 to December 2022.

**Discussion:**

The progress report is attached as **Attachment 1**.

The framework for the progress report is presented by Key Service Areas:

- Environment & Climate Change
- Waste & Cleansing
- Parks, Trees & Recreation
- Land & Building Services
- Transport & Engineering
- Development Assessment
- Strategic Planning, Heritage Conservation & Place
- Compliance
- Governance
- Corporate Services
- Community Services, Culture & Arts
- Library Services
- Customer Experience & Engagement
- Woollahra Preschool.

The full progress report is being presented to both the Finance, Community & Services and the Environmental Planning Committees. The progress report is being tabled as an 'R' item i.e. a Recommendation to Council, with the same Recommendation being tabled at each of the above-mentioned Committees as follows:

THAT the December 2022 Progress Report on Council's Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23 be received and noted.

Once approved by Council the final document will then be uploaded to Council's website as a record of Council's achievements for the period July to December 2022.

**Options:**

This report is for noting only.

**Community Engagement and / or Internal Consultation:**

This report has been compiled using information provided by Directors and Managers in relation to their area of budget responsibility. Once approved by Council the final document will be uploaded to Council's website as a record of Council's achievements for the period July to December 2022.

**Policy Implications:**

There are no direct policy implications arising from this report.

**Financial Implications:**

There are no direct policy implications arising from this report.

**Resourcing Implications:**

Resourcing implications are outlined within the report.

**Conclusion:**

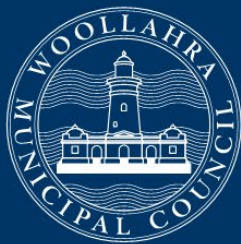
This report draws together progress comments from the respective Council officers on the December 2022 progress of Council's Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23. It is presented to inform the Committee and community of Council's progress in implementing the actions in its Delivery Program and Operational Plan.

**Attachments**

1. Delivery Program 2022/23 - 2025/26 & Operational Plan 2022/23 Progress Report - July - December 2022



**DELIVERY PROGRAM  
& OPERATIONAL PLAN  
PROGRESS REPORT**



**July - December 2022**

### **Acknowledgement of Country**

Woollahra Council acknowledges the Gadigal and Birrabirragal people who are the traditional custodians of this land and pay respects to Elders both past and present and emerging.



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*One Bright Pearl* by Lindy Lee, Blackburn Gardens

# Executive Summary



Welcome to the progress report for Council's Delivery Program 2022 - 2023 to 2025-2026 and Operational Plan 2022-2023, for the reporting period July – December 2022.

The first six months of the 2022-2023 financial year has been another busy time for Council, with some of the highlights included below. Whilst Council has continued to deliver a range of services to the community over these past 6 months, much of this time has also been dedicated to engaging with the community on the matter of a Special Rate Variation (SRV).

An SRV is where Councils in NSW are able to apply to the Independent Pricing & Regulatory Tribunal (the IPART) for rate increases beyond the annual rate peg limit. An SRV can assist Council with future financial sustainability and can also provide Council with the opportunity to address a number of priority spend initiatives, which otherwise would not be able to be funded.

Council needs to maintain a financially sustainable position over time and over the last five years, it has become increasingly difficult for Council to continue to maintain such a position, largely due to a range of factors of which only some of them are within Councils control. This has resulted in operating budget deficits over recent years. These financial challenges have previously been

reported to Council and the community on a number of occasions over the past 18 months or so and have also been detailed on the Council web site since late 2021.

At its meeting of 8 August 2022, Council resolved to engage with the community on the need for and extent of a proposed SRV. This community engagement ran from 24 August 2022 to 9 October 2022, with 593 submissions received. Subsequently, on 17 October 2022, Council resolved to apply for an SRV to the IPART, with the SRV application to be lodged in early February 2023, in line with the IPART timelines.

The SRV option resolved by Council, if approved by the IPART, will see ordinary rate income increase by 13.7% in 2023-24 (including the rate peg of 3.7%) and 7.5% in 2024-25, (including an assumed rate peg of 2.5%). The SRV application also seeks to retain the increase in the rate base permanently and if approved by the IPART, will take effect from 1 July 2023. Council will know the result of the IPART determination in early May 2023.

Council has provided strong leadership for our community over many years and part of that ongoing leadership includes accountability for our financial management and longer term financial sustainability. In line with this, Council has taken very seriously the matter of future financial sustainability and as such, prior to moving down the path of applying for an SRV, Council undertook a range of budget improvement initiatives valued at approximately \$3.8million. This saw a reduction in Councils operating deficit from an original deficit of \$4.1m in 2021-22 to an anticipated operating deficit in 2022-23 of \$0.3million.

As noted earlier, the first reporting period for this financial year has seen Council continue to deliver for our community and highlighted below are some of those achievements:

- Over 2,200 plants were planted by Council and the community on National Tree Day
- 3 x Parklets are now in place and operational across the LGA
- In August 2022, Council won both the Local Government NSW Planning Award for Cultural Change Innovation/Excellence and the Local Government NSW Leo Kelly OAM Arts & Culture Award Plan or Strategy for the Woollahra Aboriginal Heritage Study
- In December 2022, Council unveiled a sculpture called One Bright Pearl by Lindy Lee at Blackburn Gardens
- From July 2022, Council has moved to 100% renewal electricity, which will significantly decrease Council's carbon emissions.

I encourage everyone to continue to have your say on the range of initiatives being undertaken by Council. You can do this by joining our online community engagement platform Your Say Woollahra at:

<https://yoursay.woollahra.nsw.gov.au/>

**Craig Swift-McNair**

### Understanding this report

We have used a traffic light system to indicate the progress of our Operational Plan actions:








## Notices of Motion




A Notice of Motion (NOM) is a request for action adopted by Council during the financial year. Councillors can raise a NOM at formal Council meetings. NOMs are not resourced in the adopted Operational Plan and related Budget at the commencement of the financial year and therefore resources with which to undertake the actions from a NOM, will normally form part of the consideration by Council prior to adopting a NOM. Where resourcing is required to deliver a NOM action/s, this may lead to delayed delivery of already adopted Operational Plan actions. Council staff will keep Councillors informed of any potential delivery impacts to existing Operational Plan action as a result of a NOM or NOMs being adopted by Council.



In the following pages, NOMs are reported in three ways: New – being those NOMs received between July-December 2022; NOMs being actioned via the Council adopted 2022/23 Operational Plan and NOMs either Completed / In Progress / Not Yet Commenced.

In the period 1 July to 31 December 2022, new NOMs as listed below were received. This list reflects the status of the report as at 29 January 2023. Where a report has been tabled to the Finance, Community & Services Committee this is referred to as FC&S; where a report has been tabled to the Environmental Planning Committee this is referred to as EP; where a report has been tabled to the Strategic & Corporate Committee this is referred to as S&C

NOM Date	NOM Subject & Brief Description	Status
<b>Waste &amp; Cleansing</b>		
<a href="#">14-Nov-22</a> 	<b>Peaker Lane</b> Investigate and prepare a report as to the estimated cost, timing and viability of various options in relation to improving the appearance and cleanliness of Peaker Lane between Spicer Street and Holdsworth Street, Woollahra.	In Progress; A report on this matter will be brought the FCS Committee meeting in March 2023. Following the meeting of Councillors, staff and community representatives on 27 October 2022, Compliance staff have commenced the process of issuing notices for the repair of private building works and Cleansing staff have trialled additional and alternative street cleaning methods.
<a href="#">28-Nov-22</a> 	<b>Soft Plastics</b> Writes to Woolworths, Coles and the Federal and State Environment Ministers expressing disappointment that the REDcycle Service has been suspended and urge that all stakeholders.	In Progress; Letter has been sent to the Minister. Full response to NOM will be presented Q3 FY22/23.

NOM Date	NOM Subject & Brief Description	Status
<b>Parks, Trees &amp; Recreation</b>		
<p><a href="#">22-Aug-22</a></p> 	<p><b>Public Whale Watching Binoculars</b> Investigate installation of free, public binoculars and signage detailing whale species and migration patterns at strategic vantage points along the coastal walk.</p>	<p>In Progress; Staff have undertaken initial research on this NOM and made representation to various suppliers to understand cost and installation requirements. This project has been included in the draft Capital Works budget deliberations for FY23/24.</p>
<p><a href="#">31-Oct-22</a></p> 	<p><b>Fig Tree Lane Park Dogs Off Leash</b> Undertake community consultation to determine community views on changing the current status of "Dogs On Leash" to "Dogs Off Leash" either timed or untimed in Fig Tree Lane Park and prepare a further report and recommendation be prepared following the community consultation.</p>	<p>Completed; This NOM has been included in the overall review of dog regulations across the LGA. A <a href="#">report</a> on the LGA wide review was presented to the FC&amp;S Committee on 5 December 2022. Recommendation of changes to exhibit to the public were adopted by Council on <a href="#">12 December 2022</a>. Public exhibition material is currently being prepared for exhibition in March 2023.</p>
<p><a href="#">28-Nov-22</a></p> 	<p><b>Urban Forest Strategy</b> Undertake a broad strategic review of Council's overall Open Space and Trees section of Council as part of the service review program for 2022-2023 (incorporating any work already undertaken with regard to maintenance operations of the Open Space &amp; Trees section) and that this review include a focus on consideration of how Council will best implement the objectives of its urban forest strategy. Provide a briefing to Councillors on the draft urban forest strategy in February/March 2023 with a view of tabling the Urban Forest Strategy to the Environmental Planning Committee. Give urgent consideration to remedying the high proportion of vacant street tree pits or dead trees in the Cooper Ward, and along Old South Head Road and New South Head Road.</p>	<p>In Progress; The scope of the Service review for the Open Space and Trees department is currently being drafted, with a view to commencement in Q3 of FY22/23. A briefing of Councillors on the Urban Forestry Strategy will be organised in February/March 2023 which will provide all detail around the tree data collection, planting opportunity sites and the draft Strategy.</p>

NOM Date	NOM Subject & Brief Description	Status
<b>Transport &amp; Engineering</b>		
<p><a href="#">25-Jul-22</a></p> 	<p><b>Angled Rear To Kerb Car Parking In Double Bay</b> Investigate the feasibility (including costs) of implementing angled rear to kerb car parking in Double Bay, for the purpose of addressing the loss of parking and revenue in Knox Street due to the proposed pedestrianisation including consideration of any impact on building a safe cycle network.</p>	<p>Not Yet Commenced; An investigation will be undertaken in 2023 to determine whether additional on-street parking can be implemented within the Double Bay Commercial Centre. This investigation will be reported to the Local Traffic Committee meeting and FC&amp;S committee meeting for consideration and approval. It should be noted that in November 2022, a project update report was presented to full Council detailing the challenges of delivering the Knox Street Pedestrian Plaza including the shortage of funds and time. The <a href="#">report</a> detailed the updated cost estimate and the lengthy delay in approval from Transport for NSW. Council endorsed to postpone progressing with the Knox Street Pedestrian Plaza Project at this point in time, due to cost escalations and the resultant insufficient funding that is available to complete this project.</p>
<p><a href="#">31-Oct-22</a></p> 	<p><b>Kiosk Substations</b> Make inquiries of Ausgrid as to whether any areas in the Woollahra municipality have reached electrical grid capacity and as to why there are so many installations of kiosk substations in the municipality.</p>	<p>In Progress; Discussions with Ausgrid representatives on the issue of substation installations has commenced. Staff are seeking to ascertain the extent of the increase in new infrastructure, both current and proposed, in order to better inform representations to the NSW Government on this issue.</p>
<p><a href="#">12-Dec-22</a></p> 	<p><b>No Right Hand Turn Into Knox Street From New South Head Road</b> Liaise with Transport NSW as soon as reasonably practical to review the Knox Street intersection to improve vehicular safety by prohibiting right hand turns into Knox Street from New South Head Road, Double Bay.</p>	<p>In Progress; Noting that a Traffic Management Plan together with a design plan to restrict right turn movements from New South Head Road into Knox Street was approved by Transport for NSW in October 2022 and subsequently, a project update report on the Knox Street Pedestrian Plaza was presented to full Council detailing the challenges of delivering the project including the shortage of funds and time, Council endorsed to postpone progressing with the project at this point in time. In 2023, Council's Engineers will commence discussions with Transport for NSW (TfNSW) to seek their views on the proposal to restrict right turn</p>

NOM Date	NOM Subject & Brief Description	Status
		<p>movements from New South Head Road into Knox Street, notwithstanding the Knox Street Pedestrian Plaza project is now postponed. Should TfNSW support in principle the proposed right turn restriction from New South Head Road into Knox Street, Council's Engineers will then prepare a Traffic Management Plan and present a report to TfNSW for consideration and approval, before reporting to the Woollahra Local Traffic Committee meeting and Finance, Community Services committee meeting for endorsement.</p>
<b>Compliance</b>		
<p><a href="#">25-Jul-22</a></p> 	<p><b>Impacts Of Site Contamination</b> Prepare a report in relation to the impacts of site contamination to strengthen Council's planning controls regarding site contamination and disposal of contaminated site water during construction.</p>	<p>In Progress; It is anticipated a report to Council will be tabled this FY22/23.</p>
<b>Community Services, Culture &amp; Arts</b>		
<p><a href="#">8-Aug-22</a></p> 	<p><b>Celebrating Bellevue Hill In 2023</b> Prepare a report detailing a plan for celebrating Bellevue Hill and its postcode "2023", in 2023, together with suggestions for grant funding to assist with local business and community events in Bellevue Hill during that calendar year.</p>	<p>Completed; <a href="#">Report</a> adopted by Council <a href="#">31 October 2022</a> outlining activities for Celebrating Bellevue Hill 2023.</p>

### Notices of Motion actioned via the Operational Plan 2022/23

Resourcing has been allocated to address actions arising from the following Notices of Motion in the current Operational Plan 2022/23. Progress comments will appear in this report under the relevant priorities.





NOM Date	NOM Subject	Priority	Page
<b>Parks, Trees &amp; Recreation</b>			
<a href="#">06-Apr-20</a>	Street Play Initiative	5.1.1	18
<a href="#">22-Jun-20</a>	Street Tree Management Plan for Figs in Municipality	7.1.1	20
<b>Transport &amp; Engineering</b>			
<a href="#">25-May-20</a>	Street Inlay Audit and Rectification	4.2.1	23
<a href="#">29-Sep-20</a> & <a href="#">14-Jun-22</a>	Hydrogeological and geotechnical study for the Rose Bay/Lower Bellevue Hill Catchment Area below the ridgeline at Drumalbyn Road to begin immediately on 1 July 2022	4.1.1	23
<a href="#">29-Sep-20</a>	Pedestrianisation and Traffic Calming Measures for Rose Bay	6.3.1	25
<b>Strategic Planning, Heritage Conservation &amp; Place</b>			
<a href="#">9-Dec-19</a>	Updating Local Heritage Register	4.2.1	44
<a href="#">10-Feb-20</a>	Paddington Greenway	4.1.1	37
<a href="#">22-Jun-20</a>	Rose Bay Centre Improvements and Place Plan	9.1.1	51
<a href="#">22-Feb-21</a>	Worldwide Pride 2023	9.1.1	53
<a href="#">26-Apr-21</a>	Double Bay Heritage	4.2.1	49
<a href="#">24-May-21</a>	Prohibition of Smoking	4.1.1	39
<a href="#">26-Jul-21</a>	Passive Smoke Exposure	4.1.1	39
<a href="#">25-Oct-21</a>	Demolition of contributory heritage items	4.2.1	48
<a href="#">22-Nov-21</a>	Heritage listing 364 Edgecliff Road, Woollahra	4.2.1	48
<a href="#">14-Feb-22</a>	Draft Rose Bay Place Plan, Draft Cross Street Precinct Planning & Urban Design Strategy, Draft Edgecliff Commercial Centre Planning & Urban Design Strategy and any other matters of significance to residents	4.3.1, 4.4.1, 9.1.1	49, 51, 51
<a href="#">14-Feb-22</a>	Strengthening Protections for Character Buildings	4.2.1	49
<a href="#">14-Mar-22</a>	Merits of Rezoning Lennox Street Bellevue Hill	4.1.1	40
<a href="#">9-May-22</a>	Local Character overlays	4.1.1	34, 37










### Previous Notices of Motion Completed, In Progress or Not Yet Commenced during this reporting period





The below Notices of Motion were received prior to 1 July 2022. Resourcing has been allocated to prepare responses to the Notices of Motion during the reporting period. This list reflects the status of the report as at 29 January 2023. Where a report has been tabled to the Finance, Community & Services Committee this is referred to as FC&S; where a report has been tabled to the Environmental Planning Committee this is referred to as EP; where a report has been tabled to the Strategic & Corporate Committee this is referred to as S&C.





Note: Notices of Motion reported as completed in previous progress reports do not appear in this list.






NOM Date	NOM Subject & Brief Description	Status
<b>Environment &amp; Climate Change</b>		
<a href="#">14-Jun-22</a> 	<b>Transition out of Gas</b> Commit in principle to reducing greenhouse emissions from gas, both from Council operations and from the broader community.	In Progress; Staff have completed the audit of Council facilities with gas connections and identified opportunities to convert to electric. Quotes are being obtained to commence the transition at some sites.
<b>Waste &amp; Cleansing</b>		
<a href="#">9-Dec-19</a> 	<b>Glass Depots</b> Prepare a report identifying suitable sites for locating and installing depots for the community to deposit glass for recycling (and any other Community Recycling Centres).	In Progress; An expert consultant is being engaged to prepare a report on the matter. It is anticipated a report will be tabled in Q3 FY22/23.
<a href="#">6-Oct-21</a> 	<b>Mask recycling</b> Investigate the feasibility (or otherwise) of initiating a trial of collecting and recycling masks through an organisation such as 'TerraCycle'.	In Progress; An expert consultant is being engaged to prepare a report on the matter. It is anticipated a report will be tabled in Q3 FY 2022/23.
<b>Parks, Trees &amp; Recreation</b>		
<a href="#">8-Apr-19</a> 	<b>Dog Off-Leash Dog Area in Watsons Bay</b> Report be prepared which canvasses options for the establishment of a dog off-leash area at a beach in Watsons Bay.	Completed; This NOM has been included in the overall review of the dog regulations across the LGA. Recommendation of changes to exhibit to the public were adopted by Council on <a href="#">12 December 2022</a> . Public exhibition material is currently being prepared for exhibition in March 2023.




NOM Date	NOM Subject & Brief Description	Status
<p><a href="#">29-Sep-20</a></p> 	<p><b>Royal Hospital for Women Park</b> Undertake a discrete review of the POM's Action Plan concerning the adequacy of the Park's lighting as a matter of priority (including community consultation), funding for both the discrete review and any recommended works are provided for in the 2021/22 budget and any opportunities for funding be explored.</p>	<p>In Progress; This NOM is included as a project in the Capital Works 22/23 program. The Royal Hospital for Women Park low level lighting project has been consulted and lighting procured. Works will commence in Q3 FY22/23.</p>
<p><a href="#">26-Oct-20</a></p> 	<p><b>Plans of Management</b> Prepare a further report the preferred strategic approach outlines the preferred strategic approach to updating Plans of Management for those parks and open spaces across the Woollahra local government area which are not Crown Land Reserves and therefore not captured in the review noted above; includes a delivery timetable; and is received by Council in connection with the presentation of Crown Lands Plans of Management review report.</p>	<p>In Progress; This NOM will be addressed as part of the final Crown Lands POM report to Council in Q4 FY22/23.</p>
<p><a href="#">5-Jul-21</a></p> 	<p><b>Synthetic Turf</b> Places a moratorium on synthetic grass for any new sporting field and prepare a report in relation to synthetic turf and the amount of abrasion style injuries.</p>	<p>In Progress; This follow-up report is on hold as we await the Departmental Enquiry mentioned in the NOM.</p>
<p><a href="#">26-Jul-21</a></p> 	<p><b>Constables Cottage, Camp Cove</b> Prepare a report detailing costs and resources involved in development a master plan for the Camp Cove precinct.</p>	<p>In Progress; National Parks and Wildlife Service have prepared a draft South Head Masterplan which has been exhibited to the community. They are currently reviewing submissions prior to adopting the final masterplan. The document takes into consideration the Council managed area of the Camp Cove precinct which includes the kiosk area and access way to South Head National Park. Actions from the masterplan relating to this area include;</p> <ul style="list-style-type: none"> <li>• Provide a paved entry plaza with wayfinding signage. Pursue with Woollahra Municipal Council possibility of removing the existing kiosk to further strengthen the entry to the park and</li> </ul>





NOM Date	NOM Subject & Brief Description	Status
		<p>views to the harbour. Provide an accessible walkway to Constables Cottage.</p> <ul style="list-style-type: none"> <li>• Work with Woollahra Municipal Council to explore opportunities for landscape improvements at Camp Cove Beach to strengthen access to South Head and Constables Cottage.</li> </ul> <p>On-going discussions are being held between NPWS and Council staff.</p>
<p><a href="#">22-Nov-21</a></p> 	<p><b>Moncur Reserve – dogs off leash</b> Prepare a report to investigate the feasibility of making the Moncur Reserve (not including the basketball hoop section of the Reserve) dogs off leash after 3.30pm and before 10:30am everyday.</p>	<p>Completed; This NOM has been included in the overall review of the dog regulations across the LGA. Recommendation of changes to exhibit to the public were adopted by Council on <a href="#">12 December 2022</a>. Public exhibition material is currently being prepared for exhibition in March 2023.</p>
<p><a href="#">28-Mar-22</a></p> 	<p><b>Pannerong Reserve Dogs on Leash</b> Undertake community consultation to determine community views on changing the current status of 'No Dogs Allowed' to 'Dogs On Leash' in Pannerong Reserve in Rose Bay.</p>	<p>Completed; This NOM is complete. Community consultation was undertaken and a subsequent follow report was presented to Council on 28 November 2022. The Council adopted to change the dog regulations in Pannerong Reserve from 'No Dogs Allowed' to 'Dogs on Leash'. Pannerong Reserve will not be included in the current review of dog regulations.</p>
<p><a href="#">9-May-22</a></p> 	<p><b>Upper Cooper Dog Off Leash</b> Prepare a report on the LGA wide review of dog controls.</p>	<p>Completed; This NOM has been included in the overall review of dog regulations across the LGA. A <a href="#">report</a> on the LGA wide review was presented to the FC&amp;S Committee on 5 December 2022. Recommendation of changes to exhibit to the public were adopted by Council on <a href="#">12 December 2022</a>. Public exhibition material is currently being prepared for exhibition in March 2023.</p>

NOM Date	NOM Subject & Brief Description	Status
<b>Transport &amp; Engineering</b>		
<p><a href="#">4-May-20</a></p> 	<p><b>AUSGRID Siting of Electrical Pillars</b> Investigate the siting of AUSGRID Electrical “pillars” for private dwellings and commercial properties.</p>	<p>In Progress; Discussions with Waverley Council, City of Sydney and SSROC to discuss options to better advocate for undergrounding electricity pillars and/ or locating these pillars away from the public domain are ongoing. The siting of Ausgrid electricity pillars is currently managed by Ausgrid under their Network Standards and installed under the NSW Electricity Supply Act 1995 and State Environmental Planning Policy (Infrastructure) 2007. Council staff have met with Ausgrid representatives to discuss the issues caused by the pillars placed on Council footpaths. Ausgrid have considered these comments and will advise Council staff of any changes.</p>
<p><a href="#">27-Jul-20</a></p> 	<p><b>30km Speed Zone</b> Investigate and prepare a report regarding the potential to implement 30km/h zones or 40km/h zones in certain areas of the Woollahra Municipality.</p>	<p>In Progress; Council has received grant funding from Transport for NSW (TfNSW) to undertake High Pedestrian Activity Area Studies for both the Woollahra and Rose Bay shopping precincts. A consultant has recently been appointed and the works to begin investigations for each of the two study areas is currently underway.</p>
<p><a href="#">5-Jul-21</a></p> 	<p><b>Truck Staging Area for Developments</b> Call for State Government to plan and designate Truck Staging Area for Developments in Eastern Sydney – Adopt as part of the development consent process for all development a designated truck staging area away from residential streets.</p>	<p>In Progress; This task was delayed due to collaborating information with neighbouring Council's on how the truck issue is addressed currently within each of the local government areas. A letter will be prepared and sent to the Minister of Planning in Q3 of FY22/23.</p>
<p><a href="#">25-Oct-21</a></p> 	<p><b>Ausgrid pruning</b> Requests that the Mayor to liaise with the Mayors of Waverley, Randwick and the City of Sydney and seek their support to advocate jointly, through SSROC if practicable, to Ausgrid for a review of clearance pruning guidelines and reforms to minimise canopy loss based on</p>	<p>In Progress; Council's Mayor has written to the Mayors of Waverley, Randwick and the City of Sydney to seek their support to advocate jointly, through SSROC if practicable, to Ausgrid for a review of clearance pruning guidelines and reforms to minimise canopy loss based on international arboriculture best practice. To date, support has been</p>





NOM Date	NOM Subject & Brief Description	Status
	international arboriculture best practice.	received by the Lord Mayor of City of Sydney.
<a href="#">22-Nov-21</a> 	<b>Pedestrian crossing Brown Street</b> Prepare a report considering the need (or otherwise) to provide a new pedestrian crossing (or any other measures) in the vicinity of the new playground to ensure pedestrian safety.	In Progress; An investigation was undertaken to identify a suitable location for a pedestrian crossing in Brown Street, Paddington, near the new playground in Dillon Street Reserve. A report on the findings will be presented to the Local Traffic Committee meeting and Finance, Community Services committee meeting for consideration and approval in February/ March 2023.
<a href="#">28-Mar-22</a> 	<b>Timed Parking in Watsons Bay</b> Investigate the introduction of timed parking for all or some streets in Watsons Bay to the north of Military Road.	In Progress; An investigation on a review of the resident permit parking scheme for Watsons Bay is underway and community consultation was undertaken late 2022. This study will review the on-street parking demands in this area and to address community requests. Following a review of the submissions, together with on-site parking surveys and on-site investigations, a report will be presented to Council in 2023.
<a href="#">14-Jun-22</a> 	<b>James Street - Shared Zone from Victoria Street to Oxford Street</b> Prepare a report to the Traffic Committee to make James Street, Woollahra a shared zone from Victoria Avenue to Oxford Street.	Not Yet Commenced; An investigation will be undertaken in early 2023 to determine whether a Shared Zone is feasible for James Street, Woollahra, from Victoria Avenue to Oxford Street. This investigation will be reported to the Local Traffic Committee meeting and FC&S committee meeting for consideration and approval.
<b>Development Assessment</b>		
<a href="#">26-Jul-21</a> 	<b>Enforceable DA Conditions relating to footpaths</b> Prepare a report to investigate the feasibility of additional enforceable conditions of any Development Application (DA) which requires all footpaths to be maintained in a manner that provides a safe path.	In Progress; The Department of Planning, by the 30 June 2023 will mandate Standard Conditions of Consent applicable to all councils. As part of this new Regulation, Council is currently reviewing all its Standard Conditions including the formation of bespoke conditions to be submitted and approved by the Department. The review of the conditions will also include the conditions relating to footpaths.

NOM Date	NOM Subject & Brief Description	Status
<a href="#">6-Oct-21</a> 	<p><b>Protected wash areas</b> Prepare a report on the review our standard conditions of consent to determine how they can be strengthened with regards to managing run off from slurry and the requirements around Protected wash off areas and education can be done to educate builders and renovators on the importance of essential erosion and sediment controls to prevent run off from their building sites entering our waterways.</p>	<p>In Progress; The Department of Planning, by the 30 June 2023 will mandate Standard Conditions of Consent applicable to all councils. As part of this new Regulation, Council is currently reviewing all its Standard Conditions including the formation of bespoke conditions to be submitted and approved by the Department. The review of the conditions will also include the conditions relating to protected wash areas.</p>
<b>Strategic Planning, Heritage Conservation &amp; Place</b>		
<a href="#">23-Aug-21</a> 	<p><b>Oxford Street Heritage</b> Undertake a report to investigate the potential heritage significance of properties at 58- 88-90 Oxford Street Woollahra including the theatre at 78-80 Oxford Street, Woollahra.</p>	<p>Not Yet Commenced; Work on this NOM has been delayed due to other priorities.</p>
<a href="#">25-Oct-21</a> 	<p><b>2a-14a Queen Street, Woollahra Heritage Listing</b> Prepare a report to investigate the potential heritage significance of 2a-14a Queen Street, Woollahra in order to identify whether the site warrants a listing as an item on the State Heritage Register.</p>	<p>Not Yet Commenced; Work on this NOM has been delayed due to other priorities.</p>
<a href="#">25-Oct-21</a> 	<p><b>Paddington Urban Domain Strategy</b> Develop a Public Domain Strategy for the Paddington Heritage Conservation Area. And investigates how best to develop a public domain strategy for the Paddington Heritage Conservation Area.</p>	<p>In Progress; Preliminary scoping completed to date.</p>
<a href="#">14-Feb-22</a> 	<p><b>Substations &amp; Electrical Infrastructure</b> Review and prepare a report to Council, on measures that can be taken in its planning instruments (including any amendment to its current Development Control Plan or Local Environmental Plan, amongst others) to ensure that all development in the municipality that</p>	<p>In Progress; Research and cross Council collaboration has commenced. It is anticipated that a report on this project will be reported to the EPC in the first half of 2023.</p>

NOM Date	NOM Subject & Brief Description	Status
	requires, or may foreseeably require, the installation of an electricity substation or some form of upgraded electrical infrastructure ("infrastructure").	
<a href="#">14-Feb-22</a> 	<b>Excavation</b> Prepare a report regarding existing standard consent condition pertaining to excavation and that expressly forbid excavation and/or contiguous piling within Council's applicable Development Control Plan (DCP) side setback controls.	Completed; The Draft DCP was exhibited between 13 July and 19 August 2022. Following consideration by Council on 14 November 2022, the Draft DCP was approved. It came into effect on 5 December 2022. This DCP specifically addresses issues associated with excavation works in side setbacks, and the effect on contiguous piling on the structural stability of surrounding properties.
<a href="#">11-Apr-22</a> 	<b>Further Strengthen Excavation Controls</b> Note Council's commitment in the DCP to limiting excavation to that which might reasonably be required for car parking and domestic storage requirements, and to allow the building to respond to the site topography in an appropriate manner.	Completed; The matters raised in this NOM were addressed in a report to the EPC of 6 June 2022. As a consequence, Council resolved to exhibit proposed amendments to Woollahra DCP 2015. Following exhibition, Council resolved to approve the amendments to the Woollahra DCP 2015 which came into effect on 5 December 2022.
<a href="#">23-May-22</a> 	<b>Questions on Affordable Housing in the Woollahra Local Government Area</b> Prepare a report in relation to affordable housing contribution in the Woollahra Local Government Area.	Completed; A report on ARH in the Woollahra LGA was considered by Council on 7 November 2022. On 28 November Council resolved to write to the Minister, requesting that the DPE establishes State-wide register and compliance monitoring system for ARH to ensure that the housing is being used as affordable housing; review the housing contributions scheme so that contributions can be collected from a broader range of developments, such as RFB developments; and amend the Housing SEPP to better address ARH; permit LEP provisions that address unit size mix and no net dwelling loss; and develop a policy framework and provide incentives to encourage councils to collaborate to address and deliver affordable housing through a sub-regional approach. Arising from the NOM and report, Council staff also

NOM Date	NOM Subject & Brief Description	Status
		committed to establishing a framework for registering and reporting on affordable rental housing; and recording section 4.55 applications to change the number and mix of dwelling to reduce smaller sized dwellings in favour of larger sized dwellings.
<a href="#">14-Jun-22</a> 	<b>Heritage Listing of Cooper Park Garage</b> Prepare a report on potential heritage significance of the buildings of Cooper Park Garage.	Not Yet Commenced; Work on this NOM has been delayed due to other priorities.
<b>Compliance</b>		
<a href="#">27-Jul-20</a> 	<b>Private Certifiers</b> Prepare report on how private certifiers may be held to better account in relation to breaches of development consents.	Completed; As identified in the report to EPC, Council cannot establish powers or process beyond those provided in the legislation to make certifiers accountable.
<a href="#">27-Jul-20</a> 	<b>Conservation of Heritage Listed Items</b> Prepare a report covering a review of Council's approach on enforcement in relation to unauthorised works on listed heritage items per Schedule 5 of Woollahra LEP and recommend options to strengthen Council's role in taking action against unauthorised works and to embed the requirement for a Conservation Management Plan.	Completed; Minor changes were made to the Enforcement Policy by way of including additional references to the heritage items and significance. LTL and Compliance did not support any specific or additional processes that should apply only to potential unauthorised works to heritage items – i.e. heritage is one of a number of matters that need to be considered when deciding on taking action.
<a href="#">14-Feb-22</a> 	<b>Determination of Building Information Certificates by Council</b> Prepare a report that details proposed methods and processes (including any procedure for notification of a Building Information Certificates (BIC) to Councillors) for the calling of a BIC by a Councillor to Council, with a view to amending the Code of Meeting Practice to reflect this.	In Progress; Report in progress to be reported at 14 February 2023 meeting,



NOM Date	NOM Subject & Brief Description	Status
<b>Governance</b>		
<a href="#">26-Oct-20</a> 	<b>Councillor Indemnification</b> Prepare a report for consideration by Council on the merits of reviewing Council's current Payment of Expenses and Provision of Facilities Policy so that Councillors acting in good faith in their role as a Councillor are indemnified for reasonable expenses incurred by them in defending legal proceedings and/or obtaining medical services and/or relation to any property damage.	In Progress; It is anticipated that a report will be tabled in the third quarter of FY22/23 financial year for the purpose of public exhibition and adoption by Council prior to 30 June 2023.
<a href="#">26-Apr-21</a> 	<b>Legal Services Panel Review</b> Present a recommendation on a way forward to reconstitute the former Legal Services Review Panel.	In Progress; It is anticipated a report will be presented to Council in the first half of 2023.
<b>Community Services, Culture &amp; Arts</b>		
<a href="#">14-Feb-22</a> 	<b>Aboriginal Land Claims</b> Initiate dialogue with the La Perouse Local Aboriginal Land Council (LALC) to discuss their priorities and vision for lot 3 and lot 5 in deposited plan 1156846.	Completed; Mr Ingrey advised that they were happy to meet with Council staff on site once the land had been transferred to the Land Council.
<a href="#">9-May-22</a> 	<b>Lifeline</b> Prepare a report which explore how Woollahra can best help the centre successfully establish itself.	Completed; Presented to FC&S Committee in September 2022 adopted by Council. Grant for two volunteer to be trained provided through grants program.

# Environmental

July- December 2022 highlights



Water sampling for marine life at Parsley Bay



## 8 new grants

Environmental grants are open to all local schools, non-profit early learning centres and community organisations for projects that protect or enhance our local environment. 8 grants with a total value of \$23,075 were awarded.



School holidays skateboarding workshop at Lyne Park



## 267 requests

For action on footpath defects were rectified in addition to programmed inspection works.



## 27 Environmental education sessions delivered.



National Tree Day at Christison Park



## 2,200 plantings

A planting event was held at Christison Park for National Tree Day, which was attended by over 300 people who planted over 2,200 plants.

# Economic

July- December 2022 highlights



The Cadry's Building, 133 New South Head Road, Edgecliff



## Heritage listings

Gazettal of heritage items achieved for

- Cadry's Building, 133 New South Head Road, Edgecliff
- 549 Glenmore Road, Edgecliff
- Sunny Brae at 40 Fitzwilliam Road, Vaucluse
- 53 & 55 Drumalbyn Road, Bellevue Hill.



Streets as Shared Spaces activation installation, Rose Bay



## Activation

Rose Bay Connectivity Program utilising DPE grant funding to enhance pedestrian movements, active transportation and support retailers in the local centre between the harbour foreshore at Rose Bay Beach and Pannerong Reserve.



Parklet activation



## 3 new Parklets

Councils' parklet trial program enables businesses with existing outdoor dining permits to apply to use kerbside parking space for additional outdoor dining. 3 parklets are now operational, and a further 3 have been approved.

# Civic Leadership

July- December 2022 highlights



Woollahra Aboriginal Heritage Study awards



## Winner

For the Woollahra Aboriginal Heritage Study, in August 2022 Council won both the Local Government NSW Planning Award for Cultural Change Innovation/Excellence and the Local Government NSW Leo Kelly OAM Arts & Culture Award Plan or Strategy.



Citizenship celebrations held for 124 conferees and their guests over 4 events (October 2022 event pictured)



## 5,600+ subscribers

To the Woollahra News delivered monthly via email with 55% average open rate (industry average is 21.6%) & 9% average click through rate (industry average is 3.99%).



Bioguard80 Launch at Woollahra Library at Double Bay



## Leader

Woollahra became the first library in NSW to use Bioguard 80 covering on its Library books. Bioguard 80 is an innovative alternative to using traditional plastic and is the world's first fully biodegradable book covering that breaks down completely in compost or landfill environments.

## Social

July- December 2022 highlights



Digital Literary Awards presentation



Unveiling of *One Bright Pearl* by artist Lindy Lee, Blackburn Gardens



A festive morning tea hosted for our 95 Home Library Service members who receive fortnightly home deliveries of library resources



### 368 programs

Across the Woollahra library programs 368 sessions were delivered for adult, seniors, children and youth programs.



### 35 exhibitions

Programmed for Woollahra gallery at Redleaf for FY22/23, selected from 93 Expressions of Interest received.



### 26 new grants


7 cultural grants and 19 community grants were awarded with a total value of \$110,000.



## Environment & Climate Change

### Strategy 5.4: Reduce impacts of local flooding and improve floodplain risk management.


Ref	Priority	Progress Comments
5.4.1	Ensure appropriate Floodplain Risk Management Plans are in place for the various catchments in Woollahra.	Floodplain Risk Management Plans are progressively being developed for various catchments within the Woollahra Municipality. Once these Floodplain Risk Management Plans are completed they are referred to the Woollahra Flood Risk Management Committee and Council's Environmental Planning Committee for adoption. Floodplain risk management studies and plans have been completed for Rushcutters Bay, Double Bay, Rose Bay and Watsons Bay and Paddington.

Project / Action	Deliverable	Status	Stage	Progress Comments
Pending funding from the Dept. Planning, Industry & Environment, complete Flood Risk Management Plans for Vaucluse & Darling Point catchments.	Complete Plans for Vaucluse & Darling Point catchments and refer to the Floodplain Risk Management Committee for Council adoption.	Not yet commenced 	Awaiting commencement date	Funding applications have been made to the Department of Planning Industry and Environment to develop flood studies and plans for Vaucluse, Darling Point. Subject to receiving grant funding, the flood studies and plans for Vaucluse and Darling Point will be prioritised.


Ref	Priority	Comments
5.4.2	Develop and implement a five year capital renewal program for stormwater drainage infrastructure and management of stormwater pollutants.	Stormwater Drainage Infrastructure Program has been developed and is based on various Council Flood Studies and Flood Risk Management Studies and Plans.

### Strategy 7.1: Protect and maintain trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.

Ref	Priority	Progress Comments
7.1.3	Educate and partner with the community on the protection of natural areas and waterways, including Bushcare.	Council leads 90 Bushcare volunteers in protection of natural areas and waterways. The HarbourCare program is supported by Council with free park hire, rubbish removal, supply of equipment, grant funding, hosting events such as Clean up Australia Day to deliver corporate and community beach clean up activities.


Project / Action	Deliverable	Status	Stage	Progress Comments
Support and promote Council's HarbourCare and Bushcare Programs and other engagement activities.		On track 	On schedule	Council supported 30 HarbourCare clean-up events from July to December, at Rose Bay, Watsons Bay, Camp Cove and Parsley Bay. Council also continued to coordinate the Bushcare program across 10 sites. A planting event was held at Christison Park for National Tree Day, which was attended by over 300 people who planted over 2,200 plants.

Ref	Priority	Progress Comments
7.1.4	Implement actions from the Biodiversity Conservation Strategy.	Consultants have been appointed to undertake a review and update of the Biodiversity Conservation Strategy. Projects continue to be implemented as detailed in the October-December 2022 <a href="#">Capital Works report</a> .


Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake biennial biodiversity and environmental monitoring program.	Biodiversity data collected.	Fully completed 	On schedule	The biennial biodiversity and environmental monitoring was completed in 2021-22 and will next be undertaken in 2023-24. The results have been developed into <a href="#">Stories of Local Biodiversity</a> and published on our website this reporting period.

**Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.**

Ref	Priority	Progress Comments
72.1	Implement a five year Capital Renewal Program for stormwater drainage infrastructure and management of stormwater pollutants.	The five year Capital Renewal Program for stormwater assets include a list of scheduled projects which is based on the various Council Flood Studies and Flood Risk Management Studies and Plans. These projects are incorporated into Council's future Capital Works program for renewal and/ or upgrade. As part of the Special Rate Variation application, an accelerated stormwater renewal program for prioritised stormwater projects has been prepared. The rationale for the additional program is to ensure that the capacity of the stormwater network is enhanced to mitigate future flooding due to the impact of climate change. In addition, gross pollutant traps (GPTs) and water sensitive urban designs (WSUDs) will be incorporated where possible to mitigate and manage stormwater pollutants.
72.2	Implement a program of capital works for water quality improvement, including installation of stormwater quality improvement devices such as raingardens and Gross Pollutant Traps (GPT).	As detailed in the October-December 2022 <b>Capital Works report</b> , a new GPT is being designed to treat water flowing to Cooper Creek, the potential for a GPT in Collins Avenue Rose Bay is being assessed, and a raingarden has been designed for Cliff Street at Watsons Bay.

Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Environment & Sustainability	90% of works Completed / In Progress by 30 June 2023	On track 	On schedule	13 projects programmed; the most recent progress update is available in the October-December 2022 <b>Capital Works report</b> .

Ref	Priority	Progress Comments
72.3	Collaborate with partners to develop and implement programs to improve water quality.	Collaboration with Beachwatch, Sydney Water, Transport for NSW, the Member for Vaucluse and members of the local community continues through the Rose Bay Beach Working Party and on other catchment-wide and site specific water quality issues.

Project / Action	Deliverable	Status	Stage	Progress Comments
Develop Coastal Management Programs for the Woollahra LGA.	Progress the Eastern Beaches Coastal Management Program	On track 	On schedule	Stage 2 of the Greater Sydney Harbour Coastal Management Program has been completed, including: investigation of effectiveness of current stormwater management; identification of Council needs and management options to improve




Project / Action	Deliverable	Status	Stage	Progress Comments
	and Sydney Harbour Estuary Coastal Management Program.			waterway health; and a review of options to establish a governance framework and funding structure to enable long term coordinated management. Staff participated in expert workshops. Funding is now being sought for Stage 3.

Ref	Priority	Progress Comments
72.5	Take appropriate and timely action in response to pollution incidents.	Staff assist with pollution incident response as required.


**Strategy 8.1: Reduce greenhouse gas emissions.**

Ref	Priority	Progress Comments
8.1.1	Provide programs and projects to reduce local greenhouse gas emissions.	Annual auditing of Council's carbon footprint has been completed and submitted to Climate Active for certification of carbon neutral accreditation. Programs to reduce community emissions continue to be implemented through the 3 Council Regional Environment Program. The Powering Wentworth to Net Zero community forum was held in November 2022 to provide information to the Wentworth community about how to reduce emissions.


Project / Action	Deliverable	Status	Stage	Progress Comments
Participate in and implement projects arising from the Three Council Regional Environment Program.	3 Council Regional Environment Program projects including Solar My Suburb and electric vehicle charging.	On track 	On schedule	The 3 Council Regional Environment Program has continued to roll-out the Solar My Suburb and Solar My School programs. A 20kW solar installation was completed at Vaucluse Public School. The 18 Footers Sailing Club is tendering for an 80kW solar system. A launch and education event was held to celebrate the Goethe Institute solar installation. The Energy Smart Cafes program is assisting cafes to reduce their energy use. The 3 Council REP is continuing to work with a number of organisations to support EV charging, including an ARENA funded Australian-first trial of installation of EV chargers on light poles. A regional electric vehicle charging strategy has been drafted.

**Strategy 8.2: Provide support to the community to reduce their environmental impact.**

Ref	Priority	Progress Comments
8.2.1	Coordinate educational events and Council's Environmental Grants Program.	Support is provided to community groups, such as the community gardens and Splash Without the Trash, to implement environmental initiatives, for example assistance provided to Holdsworth Community Garden to improve their garden area. The Paddington Community Garden licence agreement was renewed for a further three years.


Project / Action	Deliverable	Status	Stage	Progress Comments
Deliver Council's environmental grants program.	Grant funds distributed and projects completed.	On track 	On schedule	Applications for Council's annual community environmental grants were assessed and grants awarded to 8 organisations for a range of environmental projects. The projects have commenced including a community workshop about EV charging which was held by Rotary Rose Bay.

Ref	Priority	Progress Comments
8.2.2	Implement the Environmental Education Program for each year.	27 education sessions have been held in this reporting period: <ul style="list-style-type: none"> <li>• 13 community education sessions,</li> <li>• 7 staff education sessions,</li> <li>• 7 school education sessions.</li> </ul>

Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and implement a program of environmental education initiatives to address a range of issues.	Environmental education initiatives delivered to the community.	On track 	On schedule	Education sessions have been held for staff, the local community and schools, including: for community, National Tree Day, whale watching tours, Garden Awards, a series of three backyard habitat workshops, a bird walk, Garage Sale Trail and the Powering Wentworth to Net Zero Forum; staff sessions about single use plastics ban, and the environment of Cooper Park; sessions for schools and preschools about bees, bush tucker, nature play, and the marine environment.

**Strategy 8.3: Prepare for and adapt to the impacts of climate change.**

Ref	Priority	Progress Comments
8.3.1	Develop and implement projects to enable climate change adaptation.	Consultants WSP were engaged to further develop Council's Climate Change Risk Assessment and Adaptation Plan. A staff workshop will be held in February 2023 to refine the risk assessment and associated actions.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement actions adopted by Council to address the climate emergency.	Maintain Council's carbon neutral certification under the Climate Active Program.	On track 	On schedule	In July 2022 Council's contract for 100% renewable electricity commenced, which will significantly decrease Council's carbon emissions. Auditing of Council's carbon footprint for 2021-22 has been completed, and carbon offsets have been purchased and retired to ensure carbon neutral status is maintained. The associated documentation was submitted to Climate Active for review in December 2022.

**Strategy 8.4: Encourage and assist our community to be leaders in waste management and resource recycling.**

Ref	Priority	Progress Comments
8.4.1	Encourage greater participation in waste reduction, recycling and other measures to minimise waste.	Monthly Environment E-Newsletters were distributed to the database of 3,969 subscribers to promote participation in Councils' waste initiatives.

**Strategy 8.5: Reduce potable water usage by Council and encourage reduced usage on private property.**

Ref	Priority	Progress Comments
8.5.1	Integrate water sensitive urban design into local infrastructure and development and investigate stormwater re-use.	Opportunities are explored through our Capital Works Program to integrate water sensitive urban design into our local infrastructure. Within the current FY 2022/23 a water sensitive urban design is included within the Watsons Bay Flood Mitigation Work project which is expected to be delivered by mid-2023.
8.5.2	Implement projects to reduce Council's water usage.	Monitoring of Council's water use is ongoing. Any anomalies are investigated and addressed. In the next 6 months a rainwater tank will be installed at Cooper Park Community Hall.
8.5.3	Work with neighbouring Councils to implement programs aimed at reducing community water use.	The WaterFix Program has been extensively promoted to residents living in apartment blocks, however there has been a low uptake in the program.

## Waste & Cleansing

### **Strategy 5.2: Provide and maintain safe, clean, serviceable public infrastructure including roads, footpaths, bicycle facilities, parks, open spaces, stormwater drains and seawalls.**




Ref	Priority	Progress Comments
5.2.1	Implement the infrastructure maintenance programs for all classes of public infrastructure.	During the reporting period, Council received 302 CRMs for footpath defects. Of these 267 were completed within this period. A further 345 were identified by Council inspectors, with 85 completed within this period. Many of these did not require works to be conducted, but were minor defects noted to monitor.

### **Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.**



Ref	Priority	Progress Comments
7.2.4	Provide street cleaning services to minimise litter and dirt entering the stormwater drainage system.	4 CRMs were received and actioned for the cleaning of business centres during the reporting period in addition to the routine maintenance and cleaning by business centres staff.
7.2.5	Take appropriate and timely action in response to pollution incidents.	There were no pollution incidents during the reporting period.

### **Strategy 8.4: Encourage and assist our community to be leaders in waste management and resource recycling.**

Ref	Priority	Progress Comments
8.4.1	Encourage greater participation in waste reduction, recycling and other measures to minimise waste.	Our current diversion rate of waste, recyclables and organics collected from kerbside bins that is diverted from landfill is 60% which is the same as the corresponding reporting period in 2021. In November we composed a mail-out for unit blocks to provide awareness and education regarding our kitchen to compost service. Unit blocks were targeted due to their low participation rates. Offer of kitchen bins and compostable bags was advertised and we received a good response with approximately 20+ unit blocks taking up the offer.

Project / Action	Deliverable	Status	Stage	Progress Comments
Participate in regional waste avoidance/reduction recycling projects and events.	National recycling week, Clean Up Australia Day, Second Hand Sunday and The Garage Sale Trail.	On track 	On schedule	National recycling week, Clean Up Australia Day, Second Hand Sunday and The Garage Sale Trail events were completed.
Carry out education programs to relevant stakeholders.	Increase in litter collection devices and services throughout the LGA for stormwater quality management.	On track 	On schedule	Council continues to work with SSROC and the 3 Council program to educate residents and schools. We visited several pre-schools and Glenmore Road Primary school during National recycling week and presented recycling workshops for the children and their teachers.
Encourage the recycling of organics through the 3 Council Compost Revolution.	Increase on the organic waste diverted from landfill.	On track 	On schedule	Several new re-use/recycling options were added to our disposal and re-use guide on website including Cuddle Bundles (organisation that recovers and distributes pre-loved/new baby items to parents in need) the Banish website for recycling miscellaneous items like toothpaste, bread tags, coffee cups, pens and more and Revolve recycling who recover, refurbish and recycle bicycles and re-distribute to kids/families in need. We have signed up to textile recycling trial with SSROC to recycle staff uniforms and supporting schools to sign up through the organisation Worn Up for school uniform recycling.





Ref	Priority	Progress Comments
8.4.2	Conduct cost effective and efficient waste collection and recycling to residents and businesses and conduct organics recycling services.	Councils waste services are conducted in accordance with set budgets. 5,167 tonnes of domestic waste was collected in the reporting period. This is 171 tonnes less than the corresponding period last year. 2,667 tonnes of recycling was collected over the 2 quarters, which is 199 tonnes less than the previous year. Organics service provided to all residents 2,057 tonnes of organics have been collected in the reporting period, which is 241 tonnes more than the corresponding period last year



Project / Action	Deliverable	Status	Stage	Progress Comments
Carry out the household clean-up collection service.	Collection of non-recyclable bulky household items from 11 defined zones covering the LGA, totalling 3 collections per zone annually.	On track 	On schedule	Completed as programmed.
Encourage the recycling through the E-Waste service and problem waste drop off.	Complete joint collections days with Waverley and City of Sydney Councils for problem waste.	On track 	On schedule	2 joint collections days were held in the reporting period, with two more programmed in the final 2 quarters of FY 2022/23.



## Parks, Trees & Recreation

### Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life..


Project / Action	Deliverable	Status	Stage	Progress Comments
Investigate and implement actions from the Recreational Needs Analysis.	Projects pending budget approval.	On track 	On exhibition	The draft Recreation Strategy is to be placed on public exhibition in February 2023. Although the Strategy is yet to be adopted the objectives and direction is being implemented across various capital improvement projects in our open spaces.
Plan and construct multi use sports courts at locations agreed by Council. (NOM 13/11/2017)	Undertake investigation and feasibility study for a multi-court facility at Lough Playing Fields.	Delays 	Preliminary investigation / Scope of Works	The construction method of the multi courts at Lough Playing fields has had to be re-designed due to geo technical issues which has increased the cost of the project. Three grant applications to match Council's funding and secure the required budget for the project have been unsuccessful. Future opportunities for funding will continue to be explored. Community consultation on the project will commence Q3 FY22/23.
Investigate and implement actions from the LGA-wide strategy for play spaces.(NOM 30/10/2017)	Projects pending budget approval.	On track 	On exhibition	The draft Play Space Strategy is to be placed on public exhibition in February 2023. Although the Strategy is yet to be adopted the objectives and direction is being implemented across various playground upgrades.
Conduct a review of all dog regulations in parks and reserves.	Review complete, recommendations drafted	On track 	On schedule	A full review of all dog regulations has been undertaken. Recommendation of changes to exhibit to the public were adopted by Council on 12 December 2022. Public exhibition material is currently being prepared for exhibition in March 2023.

Project / Action	Deliverable	Status	Stage	Progress Comments
Street Play Initiative allowing children to play in the street of their local community at agreed times. (CR 6/4/2020)	Conduct a feasibility assessment of trialling a Street Play Initiative, giving priority to streets in the Paddington and Cooper Wards.	Delays 	Preliminary investigation / Scope of Works	Discussions with both Waverley and Inner West Council have been undertaken. The Street Play Initiative is an action in the draft Play Space Strategy which we await to exhibit. Once this has been approved the initiative will progress with further investigation and consultation identifying streets in the Paddington and Cooper Wards as a priority.
Complete feasibility study for Paddington Greenway and seek grant funding for implementation if found to be feasible.		On track 	On schedule	Feasibility study completed. Detailed studies and concept design for Rushcutters Creek section currently being finalised. Council staff propose reporting to the February or March FC&S and Council meetings with a recommended way forward for the Rushcutters Creek section following consultation with Sydney Grammar and Hakoah and meetings with Minister Stokes.

**Strategy 5.3: Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.**


Ref	Priority	Progress Comments
5.3.1	Ensure Plans of Management for public open spaces are updated periodically and reflect community needs and aspirations.	The 21 Crown Land Plans of Management have been drafted and will be on public exhibition in February 2023. Staff are currently reviewing the Community Land Plans of Management and identifying a schedule and timeframe for their update and review.
5.3.2	Implement a prioritised program of capital improvements to public open spaces and recreation facilities.	The adopted Capital Works program continues to be implemented. Completed projects this quarter include; Redleaf (Murray Rose Pool) retaining wall renewal, the planter box rollout in Double Bay along New South Head Road, Tingira Memorial Reserve landscaping and pathway improvements and repair of the Parsley Bay cliff columns.




Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Open Space & Trees	90% of works Completed / In Progress by 30 June 2023	On track 	On schedule	40 projects programmed; the most recent progress update is available in the October-December 2022 <b>Capital Works report</b> .


**Strategy 7.1: Protect and maintain trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.**

Ref	Priority	Progress Comments
7.1.1	Plan and implement strategies and initiatives to enhance natural landscapes and systems and maintenance of trees.	In this period we achieved the following; <ul style="list-style-type: none"> <li>• 62 street trees, 75-100L planted</li> <li>• 17 park trees, 100-200L planted</li> <li>• 1,653 trees planted in Bushland</li> <li>• 4,220 shrubs planted in Bushland</li> <li>• 3,702 groundcovers planted in Bushland</li> <li>• 93% of bushland is under regeneration</li> <li>• 69% of bushland is fully regenerated.</li> </ul>

Project / Action	Deliverable	Status	Stage	Progress Comments
Create an Urban Forest Strategy. (CR 29/9/2020 part F)	Prepare an Urban Forest Strategy setting out its long term vision and tree canopy targets for land owned or administered by Council.	On track 	In draft	The Urban Forest Strategy has progressed with the draft currently nearing completion. Elements that have been required and are complete include, all background context and research including Council's policies, review of best practice urban forest management, an extensive review and analysis of our tree mapping data, review of surface data to identify planting opportunities and a review of land use changes in the LGA. Councillor Briefings will be undertaken in February/March 2023 which will provide all detail around the data collection, where the opportunity sites are to plant trees and the draft Strategy.

Project / Action	Deliverable	Status	Stage	Progress Comments
Strategic management of fig trees. (CR 22/06/2020).	Prepare a report setting out detailed plan of management for fig trees.	On track 	In draft	An expert consultant has been engaged to prepare a strategic report on the management of Hills fig trees in the LGA. Tree inventory data and various mapping tools have been reviewed and utilised to examine our Hills Fig population. Field assessments have been conducted along with a desktop review of all Council Policies relating to Tree Management. Staff have also worked with our Insurance & Risk Team to extract and analyse the historical (last 5 years) tree risk claims with a key focus on Figs. A draft report has now been received and staff are undertaking the initial review of that document. A Councillor Briefing will follow.

Ref	Priority	Progress Comments
7.1.2	Implement a prioritised program of capital improvements to natural areas.	Capital improvements throughout our natural areas are implemented with the guidance of our asset register and Biodiversity Strategy. Examples of these works include the maintenance of drainage lines throughout Cooper Park for improved water quality and water management.
7.1.4	Implement actions from the Biodiversity Conservation Strategy.	Consultants have been appointed to undertake a review and update of the Biodiversity Conservation Strategy. Projects continue to be implemented as detailed in the October-December 2022 <a href="#">Capital Works report</a> .

Project / Action	Deliverable	Status	Stage	Progress Comments
Implement tree planting projects in line with Council's Biodiversity Conservation Strategy.	Identify planting opportunities to plant trees and shrubs annually	On track 	On schedule	Staff continue to align our planting projects with the Biodiversity strategy. Events included National Tree Day at Christison Park and further planting events at Lighthouse Reserve.


### Strategy 11.2: Secure Council's financial position.

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	The reviewed Asset Management Plan for Open Spaces (playgrounds, fencing, multipurpose facilities) was adopted by Council on 28 November 2022 and continue to be updated.


## Land & Building Services

### Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life..

Ref	Priority	Progress Comments
5.1.2	Implement a prioritised program of capital improvements to community facilities.	Capital works delivery is detailed in the October-December 2022 <b>Capital Works report</b> where detailed progress updates of individual projects is provided.

Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Property & Projects	90% of works Completed / In Progress by 30 June 2023	On track 	On schedule	43 projects programmed; the most recent progress update is available in the October-December 2022 <b>Capital Works report</b> .


### Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.

Project / Action	Deliverable	Status	Stage	Progress Comments
Subject to feasibility, outcome of EOI process and Council consideration, progress the redevelopment of the Cross Street carpark / cinema.		On track 	On schedule	Council appointed Fortis consortium as development partner to enter into a Public Private Partnership for delivery of the project at its meeting of 11 April 2022. A Heads of Agreement is currently being developed.


### Strategy 11.2: Secure Council's financial position.

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	The reviewed Asset Management Plans for Buildings (community, sporting and operational) and Investment Properties were adopted by Council on 28 November 2022 and continue to be updated.

Ref	Priority	Progress Comments
11.2.3	Maximise return from Council's commercial premises.	A review of Councils income generating assets will commence in Q3 FY 2022/23.


Project / Action	Deliverable	Status	Stage	Progress Comments
Review Council's property holdings for income-generating and future development opportunities.	Review complete, recommendations drafted	Not yet commenced 	Awaiting commencement date	A review of Councils income generating assets will commence in Q3 FY 2022/23.

Ref	Priority	Progress Comments
11.2.4	Explore opportunities to leverage Council assets for commercial return.	A review of Councils income generating assets will commence in Q3 FY 2022/23.


Project / Action	Deliverable	Status	Stage	Progress Comments
Review Council's property holdings for income-generating and future development opportunities.	Review complete, recommendations drafted	Not yet commenced 	Awaiting commencement date	A review of Councils income generating assets will commence in Q3 FY 2022/23.

## Transport & Engineering

### Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.

Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake a hydrogeological and geotechnical study for the entire Rose Bay basin area from the Bellevue Hill ridgeline (CR 29/09/2020).	Report to Committee	On track 	On schedule	GHD Consulting have commenced work and are undertaking preliminary investigations for the Rose Bay Hydrogeological and Geotechnical Study.


### Strategy 4.2: Conserving our rich and diverse heritage.

Project / Action	Deliverable	Status	Stage	Progress Comments
Street Inlay Audit and Rectification.	Undertake an audit of all 493 street inlays (set out in Annexure 1 of report to Urban Planning Committee on 23/02/2015).	On track 	On schedule	This investigation is on-going and a detailed report will be completed by 30 June 2023 and will include an audit on all street name inlays and a management strategy on how to maintain and restore these assets effectively.

### Strategy 5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls..

Ref	Priority	Progress Comments
5.5.1	Prepare and implement asset management plans for all classes of public infrastructure.	Council's Infrastructure Assets are reviewed every five years and this information is used to develop Council's five year Infrastructure Renewal Capital Works Forward Program. The program is reviewed annually and informs the annual Delivery Program and Operational Plan (DPOP).
5.5.2	Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.	Projects are delivered to Capital Projects to implement via Project Briefs from Asset Management. The progress of 82 nominated infrastructure projects are detailed in the most recent October- December 2022 <b>Capital Works report</b> .

Ref	Priority	Progress Comments
5.5.2	Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.	Projects are delivered to Capital Projects to implement via Project Briefs from Asset Management. The progress of 82 nominated infrastructure projects are detailed in the most recent October- December 2022 <b>Capital Works report</b> .


Project / Action	Deliverable	Status	Stage	Progress Comments
Delivery of the adopted Capital Works program for Engineering Services	90% of works Completed / In Progress by 30 June 2023	On track 	On schedule	82 projects programmed; the most recent progress update is available in the October-December 2022 <b>Capital Works report</b> .

**Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.**

Ref	Priority	Progress Comments
6.1.1	Provide for sustainable, safe, convenient and efficient local movement of pedestrians, other alternative active transport and vehicles and support improved and accessible public transport.	The Woollahra Active Transport Plan is a visionary long term document which will guide investment and design decisions for the next 10-15 years for both walking and cycling, and includes designs for 10 high quality cycling and pedestrian projects. The Draft ATP was presented to Council in Q1 FY22/23 and went to Public Exhibition in Q2 FY22/23. It is anticipated that the final ATP with community feedback will be reported to Council in 2023 for consideration and endorsement.

**Strategy 6.3: Reduce traffic congestion, noise and speeding.**

Ref	Priority	Progress Comments
6.3.1	Maintain public parking infrastructure, manage parking across the municipality and reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.	Parking is reviewed by Council's Traffic & Transport Section on an on-going basis. Parking reports are prepared for the consideration of the Woollahra Traffic Committee and Council's Finance, Community and Services Committee. A review of the Resident Permit Parking area in Watsons Bay is underway and public consultation was undertaken in Q2 2022/23. It is anticipated that the final review of the study, together with community feedback, will be reported to Council in 2023 for consideration and endorsement.

Project / Action	Deliverable	Status	Stage	Progress Comments
Pedestrianisation and Traffic Calming works for Rose Bay	Pedestrianisation Study completed; Traffic Calming works programmed	On track 	On schedule	Council has received grant funding from Transport for NSW (TfNSW) to undertake High Pedestrian Activity Area Studies for both the Woollahra and Rose Bay shopping precincts. A consultant has recently been appointed and the works to begin investigations for Rose Bay shopping precinct is currently underway. It is anticipated that the Study will be completed by 30 June 2023.


**Strategy 11.2: Secure Council's financial position.**

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	The reviewed Asset Management Plans for Land Improvements (retaining and sea walls, harbour structures), Transport (roads, footpaths, kerb and gutter) and Stormwater (pipes, pits, quality improvement devices) were adopted by Council on 28 November 2022 and continue to be updated. This continuing process assists with the ability to effectively program the renewal of assets based on their condition ratings and then are incorporated into our future capital works program.

## Development Assessment

### Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.

Ref	Priority	Progress Comments
4.1.2	Deliver high quality and timely development assessment.	The principal performance indicator for the Development Assessment Department is that we continue to provide an effective and efficient development control service. The performance of Development Assessment is outlined below.

Project / Action	Deliverable	Status	Stage	Progress Comments
Maintain and improve overall processing times for applications.	Net and gross mean processing times of 95 and 117 days	Delays 	Under review	The overall net and mean processing times in the 1st and 2nd quarters of 2022-2023, have not met the benchmark requirement. Council is seeking to engage an external consultant to review our DA processes and procedures to achieve a greater level of efficiency (i.e. processing times).

### Workload and Productivity

The following table shows the number of DAs and s.4.55 applications lodged compared to the number of DAs determined during this reporting period. A Section 4.55 Modification Application is an application to modify an approved Development Application.

Quarter	# DAs Lodged	# DAs Determined	# s4.55 Lodged	# s4.55 Determined
3rd 2021/22	117	146	98	105
4th 2021/22	148	149	125	117
1st 2022/23	151	140	108	129
2nd 2022/23	190	139	105	111

The following table shows both DAs and modification applications lodged and determined during the 1st and 2nd quarters of 2022/2023.

Quarter	Total Applications Received	Total Applications Determined
3rd 2021/22	215	251
4th 2021/22	273	266
1st 2022/23	259	269
2nd 2022/23	295	250



### Decision makers

The following table shows where decisions on DAs (excludes s.4.55 applications) were made during the 1st quarter.

Level of Delegation	Total # of DAs	% of Total	Approved	Refused
Staff	61	48.8%	54	7
Application Review Panel	25	20%	25	0
Application Assessment Panel	17	13.6%	17	0
Local Planning Panel	22	17.6%	14	8
Sydney Eastern City Planning Panel	0	0	0	0
<b>Total</b>	<b>125</b>	<b>100%</b>	<b>110</b>	<b>15</b>

Note: The above figures do not include DAs which were rejected within 7 days of lodgement or withdrawn. In total **15** DAs were rejected or withdrawn.

The following table shows where decisions on DAs (excludes s.4.55 applications) were made during the 2nd quarter.

Level of Delegation	Total # of DAs	% of Total	Approved	Refused
Staff	75	58.6%	63	12
Application Review Panel	24	18.8%	24	0
Application Assessment Panel	5	3.8%	5	0
Local Planning Panel	24	18.8%	15	9
Sydney Eastern City Planning Panel	0	0	0	0
<b>Total</b>	<b>128</b>	<b>100%</b>	<b>107</b>	<b>21</b>

Note: The above figures do not include DAs which were rejected within 7 days of lodgement or withdrawn. In total **11** DAs were rejected or withdrawn.

### Appeals

The following table shows the number of appeals lodged during the following quarters. Specific details of all appeals, are tabled and reported quarterly to the EPC.

Quarter	Appeals Lodged
3rd 2021/22	8
4th 2021/22	12
1st 2022/23	17
2nd 2022/23	20

Given the current number of appeals being dealt with is still relatively high, the level of legal activity and staff resourcing (preparation of Statement of Facts and Contentions, Statements of Evidence and Court attendance) is also high. This has a direct influence on Council's processing times.

### Turnaround Times

The following tables provides a summary of the net and gross mean processing times in days for Development Application (excludes s.4.55 applications) determinations:

Measure	3rd Qtr 2020/21	4th Qtr 2020/21	1st Qtr 2021/23	2nd Qtr 2021/22	3rd Qtr 2021/22	4th Qtr 2021/22	Avg. FY 2021/22	1st Qtr 2022/23	2nd Qtr 2022/23	Avg. FY 2022/23
<b>Overall</b>										
Net Mean	85	93	114	93	115	108	108	106	105	<b>106</b>
Gross Mean	107	116	130	99	141	124	124	124	129	<b>127</b>
<b>Staff Delegated</b>										
Net Mean	58	56	64	54	80	63	65	62	68	<b>65</b>
Gross Mean	71	76	77	68	99	81	81	76	86	<b>81</b>
<b>ARP</b>										
Net Mean	109	123	140	118	118	115	123	111	105	<b>108</b>
Gross Mean	125	152	171	145	154	133	151	131	151	<b>141</b>
<b>AAP</b>										
Net Mean	118	151	198	218	242	291	238	203	224	<b>214</b>
Gross Mean	193	222	294	260	281	315	288	267	238	<b>253</b>
<b>LPP</b>										
Net Mean	181	171	196	167	201	207	193	178	216	<b>197</b>
Gross Mean	275	210	221	194	257	221	223	229	248	<b>239</b>

The overall net and mean processing times in the 1st and 2nd Quarters of 2022-2023 have not met the benchmark requirement of a 15% reduction in net and gross mean processing times based over the past three years of activity. This benchmark equates to 95 and 117 days, respectively.

This can be attributed to the following factors:

1. Referral turnaround times are too high, directly affecting processing times.
2. The proportion of applications determined under Staff delegation was relatively low (48.8% and 58.6% for the respective quarters) when compared to the average proportion of previous quarters (60%). This has a direct influence on the overall processing times.
3. A greater proportion of applications being determined via LPP.
4. A significant number of determined applications were aged applications (>300 days). These have a direct influence on the overall processing times.
5. The high number of Class 1 appeals.

### **Outcomes**


The following positive outcomes were achieved in the reporting period:



- The productivity of Development Control in terms of processing DAs and related applications including case handling of Class 1 appeals has been high.
- Successful planning outcomes have been achieved in Class 1 appeals.
- A significant number of aged applications (>300 days), have been cleared.



# Strategic Planning, Heritage Conservation & Place

## Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes and place and enhance quality of life.



Ref	Priority	Progress Comments
4.1.1	Ensure that Council's strategic planning framework, Local Environmental Plans and Development Control Plans are regularly reviewed, are consistent with relevant Metropolitan plans and provide a planning and compliance framework which will result in appropriate high quality development and incorporates community concerns and ideals.	<p>During this reporting period, our priorities were to:</p> <ol style="list-style-type: none"> <li>1. Progress the public exhibition and post exhibition reports on the proposed FSR &amp; Urban greening controls;</li> <li>2. Progress the public exhibition and post exhibition report on the Heritage Housekeeping LEP;</li> <li>3. Continue to advocate to the NSW Government on proposed reforms to development contributions, the Housing SEPP and local character statements;</li> <li>4. Respond to developer initiated planning proposals e.g. 252-254 New South Head Road, Double Bay.</li> </ol>

Project / Action	Deliverable	Status	Stage	Progress Comments
Subject to endorsement, prepare implementation strategy to <b>amend planning controls for the Edgecliff Commercial Centre.</b> (UPC delegated 16/11/2015)	Prepare implementation strategy	Delays 	Post-exhibition review; next step will be subject to a resolution of Council	Based on the results on the consultants' studies (SJB, JLL, GTA and SCT) and the Draft ECC Public Domain Plan, Council staff prepared the Draft ECC Planning and Urban Design Strategy. On 29 March 2021, a report on the draft strategy and supporting documents was presented to a meeting of the Strategic and Corporate Committee requesting public exhibition. On 26 April 2021, Council resolved to publicly exhibit the draft strategy and supporting documents. Exhibition commenced on 31 May 2021 and the exhibition period was extended until 30 September 2021. Council staff are in the process of reviewing submissions and commissioning additional consultant reports. This included a heritage study, and GML have now conducted their site visits, and are progressing with a detailed heritage assessment. A report on this matter is due in the first half of 2023.

Project / Action	Deliverable	Status	Stage	Progress Comments
Complete rezoning of that part of <b>Riddell Street, Bellevue Hill</b> (currently zoned R3 Medium Density Residential) back to R2 Low Density Residential zone to prepare for new housing strategy. (Council Resolution 12/8/2019)	Report to Committee	Delays 	Awaiting external gateway approval; next step is to exhibit the planning proposal	<p>Consultants Studio GL were engaged to undertake an independent planning and urban design review of Riddell Street, Bellevue Hill. The consultant report was presented to Council in July 2021, where Council resolved to prepare a planning proposal and carry out a further review of 1-11 Riddell Street. The planning proposal was reported to the WLPP of 24 March 2022. The WLPP provided advice to Council that it supported the proposed changes to the controls.</p> <p>On 26 April 2022, Council resolved to progress the planning proposal and this was submitted to the DPE on 10 May 2022.</p> <p>On 18 October 2022, the DPE issued a Gateway determination, indicating that the planning proposal should not proceed to public exhibition.</p> <p>In response, Council staff lodged a Gateway review request on 28 November 2022. This matter will be considered by the Independent Planning Commission, and no time frame has been provided as to when this matter will be considered.</p>
Implement amendments to planning controls as a consequence of <b>excavation, Subterranean building and dewatering in Double Bay</b> (CR 25/02/2019).	Exhibit proposed amendments to planning controls.	Fully completed 	Complete	<p>On 12 April 2021, the EPC considered a report on the Double Bay hydrogeological and geotechnical impacts prepared by GHD. On 26 April 2021, Council resolved to prepare a planning proposal and draft DCP provisions to enact the report's recommendations. This planning proposal was reported to the LPP on 20 May 2021. A further Council resolution dated 25 October 2021 approved the draft amendments to the DCP and supporting the forwarding of the planning proposal to the DPE requesting a gateway determination. This determination was granted on 21 December 2022. Following minor amendments requested by the DPE.</p> <p>The planning proposal was exhibited from 16 February 2022 to 18 March 2022, and a post exhibition report was presented to the EPC on 4 April 2022.</p> <p>On 26 April 2022, Council resolved to forward the planning proposal to the DPE for</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Prepare a <b>further report to limit excavation and dewatering</b> in the most impacted zones in the Double Bay Floodplain (CR 25 October 2021)	Report to Council	Delays 	Preparations; next step is subject to a resolution of Council	<p>finalisation as Council were not permitted to be the LPMA. The package was submitted on 4 May 2022.</p> <p>On 2 September 2022, Amendment 25 to the Woollahra LEP 2014 came into force and was published on the NSW Legislation website. The amendments require the consent authority to consider the potential impacts of construction dewatering, including any effects on the structural integrity of surrounding properties.</p> <p>Consultants GHD were appointed, and a report on their findings relating to earthworks and dewatering was considered by Council in April, May and October 2021. On 25 October 2021, Council resolved that Council staff should prepare an additional report as to how Council can further limit excavation and dewatering in the most impacted zones in the Double Bay Floodplain.</p> <p>Due to a lack of staff resources, this project was not progressed in 2022. Council staff are intending to present a report on potential opportunities to amend controls for excavation/dewatering to a meeting of Council in 2023.</p>
<b>Community consultation on planning proposal and draft DCP – introduction of FSRs and urban greening provisions</b> for low density residential development in the R2 Low Density Residential and R3 Medium Density Residential zones (CR 29/04/2019)	Exhibition of draft	Fully completed 	Complete	<p>The following steps have occurred since July 2020:</p> <ol style="list-style-type: none"> <li>1. 6 Jul 2020- Report to EPC to present Woollahra: Greening our LGA and recommendations to amend the LEP and DCP provisions to sustain and enhance tree canopy cover, including amending the deep soil control to 35% of site area and introducing a new tree canopy control of 40% of site area for low density residential development.</li> <li>2. 27 Jul 2020- Council resolved to organise another briefing to further investigate the proposed tree canopy controls.</li> <li>3. 19 Aug 2020- Councillor Briefing to provide revised analysis on tree canopy calculation methods and reduced tree canopy control.</li> </ol>



Project / Action	Deliverable	Status	Stage	Progress Comments
				<p>4. 7 Sept 2020- Report to EPC to provide a revised methodology for calculating tree canopy area, a reduced tree canopy control of 35% of site area and further variations to the tree canopy control.</p> <p>5. 29 Sep 2020- Council resolved to refer proposed controls, including FSR of 0.5:1, deep soil control of 35% of site area and a new tree canopy control of 35% of site area for low density residential. Development to the Woollahra LPP for advice.</p> <p>6. 15 Oct 2020 – Woollahra LPP supported, in principle, the amended planning proposal including an FSR of 0.5:1, and proposed amendments to the DCP.</p> <p>7. 2 Nov 2020 – Report to EPC with advice from the Woollahra LPP</p> <p>8. 23 Nov 2020- Council resolved to forward the amended Planning Proposal and proposed amendments to Woollahra DCP 2015 to the DPIE requesting a gateway determination to allow public exhibition.</p> <p>9. 2 Feb 2021- Staff submitted a planning proposal and accompanying DCP amendments to the DPIE.</p> <p>10. 31 Aug 2021- Following a seven month assessment period, a gateway determination was issued which requires Council staff to amend various sections of the planning proposal and have this amendments reviewed by the DPIE prior to exhibition. Staff have working through the required amendments and the planning proposal was amended to address the Gateway conditions.</p> <p>11. On 7 June 2022, the DPE endorsed the changes made by Council staff and agreed that the planning proposal may be placed on exhibition (subject to the DPE providing an amended Gateway Determination).</p> <p>12. Public exhibition took place between 10 August and 16 September 2022. A total of 62 submissions were received.</p>



Project / Action	Deliverable	Status	Stage	Progress Comments
<p><b>Post-exhibition report on planning proposal and draft DCP – introduction of FSRs and urban greening provisions</b> for low density residential development in the R2 Low Density Residential and R3 Medium Density Residential zones (CR 29/04/2019)</p>	Report to Committee	On track 	Awaiting external approval	Public exhibition took place between 10 August and 16 September 2022. A total of 62 submissions were received, which were addressed in a post-exhibition report. This was tabled at EPC on 7 November 2022, and at a meeting of Council on 28 November 2022. Council resolved to seek to finalise the LEP. As at 22 December 2022, the planning proposal is with the DPE for finalisation. The accompanying DCP amendments were exhibited concurrently and will come into force at the same time as the LEP amendments.
<p>Identify special local character areas and <b>prepare local character statements.</b> (NOM 04/11/2019; CM 11/11/2019)</p>	Local character statements are reported to Committee	Fully completed 	Complete	<p>On 11 November 2019 Council required the completion of local character statements by the end of April 2020. The Local Character Overlay Discussion Paper published by DPIE recommended that a local character overlay should follow a strategic planning process which includes a LSPS and a local housing strategy. A discussion paper on local character was reported to Council in June 2021 with the Draft Local Housing Strategy. The Local Character Discussion Paper was on public exhibition with the Draft Local Housing Strategy and Draft Affordable Housing Policy from 31 August 2021 to 1 October 2021. On 18 October 2021 a report on submissions raised during the public exhibition was reported to the EPC. On 25 October 2021 Council noted the discussion paper and resolved that staff commence preparation of a Local Character Statement.</p> <p>Despite this preparation of local character statements being an ongoing project with the DPE since 2019, in August 2022 they confirmed that they no longer support them informing LEPs.</p>








Project / Action	Deliverable	Status	Stage	Progress Comments
				<p>Alternatively, they recommend that we should use the Woollahra DCP 2015 to ensure local character is considered as part of the design and development assessment process. An update report was presented to the meeting of the EPC on 4 October 2022 and on 31 October 2022 Council resolved to progress a number of actions, including writing to the DPE. On 11 November 2022 the Mayor wrote to the Minister for Planning and Minister for Homes seeking a response as to how local character provisions in DCPs will be upheld in court proceedings and to arrange a meeting. A response was received from DPE dated 21 December 2022. However, this response did not address our concerns.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Pending outcomes of the new housing strategy, create a planning proposal to <b>increase the minimum lot size to construct an attached dual occupancy development</b> in the R2 Low Density Residential Zone to 800m2, which on 22/02/2021 Council Resolved to increase the minimum lot size from 800m2 to 1200m2</p>	Exhibit amended planning controls	Delays	Preparations; next step is to seek advice from the LPP	<p>On 4 November 2019 the EPC considered a report to increase the lot size for dual occupancy, and on 11 November 2019 Council resolved to prepare a planning proposal. This was presented to the WLPP meeting on 30 January 2020 who supported the planning proposal. This advice was reported to the EPC on 2 March 2020 and on 9 March 2020 Council resolved to forward the planning proposal to the DPIE requesting a gateway determination.</p> <p>On 1 Feb 2021, Council staff reported to the EPC that (the then) DPIE had rejected Council's planning proposal to introduce a minimum lot size of 800m2 for attached dual occupancies. On 22 Feb 2021, Council resolved that a request be sent to the Minister for Planning and Public Spaces to formally proceed with an amended planning proposal seeking to introduce a minimum lot size of 1,200m2 for attached dual occupancies in the R2 Low Density Residential Zone. On 22 December 2021, Council staff submitted the amended planning proposal to the DPIE, requesting a gateway determination. The amended proposal included detailed scenario testing and new information to address previous concerns from the DPIE. However, on 4 May 2022, the DPE issued a Gateway Determination stating that the planning proposal should not proceed.</p> <p>The DPEs primary concerns are the potential impacts to housing supply and diversity in the R2 Low Density Residential zone.</p> <p>On 9 June 2022, Council staff met with representatives from the DPE to discuss the reasons for refusal and examine any alternative pathways. As resources permit, Council staff have been exploring opportunities to progress this planning proposal in another form.</p> <p>It is anticipated that a report on this matter will be presented to a meeting of the local planning panel in 2023.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Pending feasibility study by the Infrastructure &amp; Sustainability division and awarding of grant funding, <b>prepare a planning proposal to identify a Paddington Greenway corridor</b> along Rushcutters Creek linking Walker Ave to Neild Ave and New South Head Rd (NOM 10/2/2020)</p>	Report to Committee on options	<p>Not yet commenced</p> 	Preparations; next step is subject to other work being undertaken	No action required at this stage. Addressing this NOM will be subject to the outcome of the work being undertaken by Infrastructure & Sustainability.
<p>Interpretation of <b>desired future characters statements</b> (prompted by LEC decision: March 2020 Woollahra Municipal Council v SJD DB2 Pty Limited[2020] NSWLEC 115)</p>	Exhibit amended planning controls	<p>Fully completed</p> 	Complete	<p>On 6 October 2020, EPC considered a report seeking a Council resolution to prepare a planning proposal to clarify the interpretation of desired future character in the Woollahra LEP 2014. On 26 October 2020, Council resolved that a planning proposal should be prepared. On 19 November 2020, the WLPP considered the planning proposal report. On 30 November 2020, the advice of the WLPP was reported to the EPC. On 14 December 2020, Council resolved that the planning proposal be submitted to the DPE requesting a Gateway determination to proceed to public exhibition. The planning proposal was submitted for gateway determination on 21 December 2020.</p> <p>Since that time, Council staff sought updates on numerous occasions, and were advised that the assessment of the planning proposal has not progressed due to the DPE placing all local character work "on hold".</p> <p>On 24 August 2022, the DPE issued a Gateway determination stating that the planning proposal should not proceed. This determination was reported to the EPC meeting of 4 October 2022 and Council on 31 October 2022.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
2022/23 Review of <b>s7.12 development Contributions plan.</b>	Report to Committee	Delays 	Preparations; next step will be subject to a resolution of Council	On 21 March 2022, EPC considered the Draft Woollahra Section 7.12 Development Contributions Plan 2022, and on 28 March 2022 Council endorsed the Draft Plan for exhibition. The Draft Plan was exhibited from 6 April 2022 to 20 May 2022. A post exhibition report was considered by the EPC on 6 June 2022, and this was endorsed by Council 27 June 2022. The Woollahra Section 7.12 Development Contributions Plan 2022 came into effect on 13 July 2022 and repealed and replaced the Draft Woollahra Section 7.12 Development Contributions Plan 2021. On 27 June 2022, Council resolved to request a report on the accuracy of cost estimates and the treatment of 4.55/4.56 modifications where the construction cost of a development has increased. It was also requested that this report discuss the cumulative effect of multiple development applications on one site, and the ability to capture the entire amount under the section 7.12 levy. As resources permit, Council staff are working through the issues raised in this request and a report on these matters will be presented to Council in the first half of 2023.
Prepare a planning proposal to carry out <b>housekeeping amendments to Woollahra LEP 2014.</b>	Finalise amended planning controls	On track 	On schedule	Since the Woollahra LEP 2014 came into effect, Council staff have kept a log of minor, administrative type changes that are required to enhance the existing provisions. A planning proposal on the first housekeeping amendment (which relates to heritage matters) was reported to the EPC on 2 May 2022, and on 23 May 2022, Council resolved to support the planning proposal proceeding to public exhibition. On 1 May 2022, the draft planning proposal was submitted to the DPE. The planning proposal was placed on public exhibition from 20 July 2022 to 19 August 2022. The post-exhibition report was presented to the EPC on 7 November 2022 and on 27 November 2022 Council resolved to finalise the planning proposal. The planning proposal was submitted to the PCO in December 2022 seeking its finalisation.


Project / Action	Deliverable	Status	Stage	Progress Comments
Prepare and exhibit a planning <b>proposal to remove the lands reserved for acquisition in Edgecliff.</b>	Planning Proposal to remove the lands reserved for acquisition in Edgecliff	Delays 	Awaiting advice from DPE	On 15 June 2021, the EPC considered a report on the lands reserved for acquisition along New South Head Road and Glenmore Road in Edgecliff. On 5 July 2021 Council resolved to prepare a planning proposal to remove these affectations. On 16 September 2021 the WLPP considered the planning proposal report. On 11 October 2021 the advice of the WLPP was reported to the EPC and on 25 October 2021 Council resolved that the planning proposal be submitted to the DPIE for Gateway determination. The planning proposal was submitted for Gateway determination on 5 November 2021. On 10 June 2022, notice was received that the proposal is not supported by the DPE and the Gateway determination was refused. Council staff lodged a Gateway Review with the Independent Planning Commission. On 10 October 2022 the Commissioner, in their Advice Report, supports the removal of the land reservations that apply to heritage items, and has instructed the DPE to undertake further consultation with Transport for NSW with a view to removing these reservations. Council staff are waiting on feedback from the DPE as to the progress of their discussions with Transport for NSW.
Investigate and prepare a report to Council regarding steps Council could take to amend the LEP to <b>prohibit smoking</b> in licensed premises (CR 24 May 2021) & options to further <b>advocate on passive smoke exposure</b> in high density terrace homes (CR 26 July 2021).	Report to Committee & Council	Fully completed 	Complete	Staff reported this matter to the EPC of 4 April 2022 advising that the Smoke-free Environment Act 2000, and not the EP&A Act, sets the legislative framework for smoking in public places, and the LEP is not an appropriate mechanism to address smoking in licensed premises. The recommendation was adopted by Council on 24 April with a recommendation that Council writes to the Minister for Health requesting the State Government strengthen the SFE legislation. The Mayor wrote to the Health Minister on 16 June 2022 and the Minister replied on 4 July advising that the NSW Government is not proposing any changes to the SFE Act. Whilst no firm timeframe has been provided, the Cancer Council NSW advised Council staff that a review of the SPE Regulation is expected to take place some time in 2023.

Project / Action	Deliverable	Status	Stage	Progress Comments
Prepare a report in relation to amending the zone which applies to <b>Lennox St, Bellevue Hill.</b> (NOM 14/03/2022)	Report to Committee	Not yet commenced 	Awaiting commencement date	This matter will not be progressed until a determination on the Gateway review for Riddell Street is received by Council.
Prepare a submission to the <b>proposed reforms to development contributions.</b>	Submission	On track 	On schedule	In April 2020, the NSW Government requested the Productivity Commissioner review the infrastructure contributions system and suggest appropriate reforms. The NSW Government, through DPE released a detailed exhibition package on proposed reforms to development contributions. Council staff believe that the reforms, as currently proposed, will not have the intended effect of bolstering contributions revenue. A draft submission was reported to the S&C meeting of 21 February 2022. The submission was supported in principle, subject to some minor amendments to the language and content. On 28 February 2022, Council resolved to endorse the submission and forward it to the DPE for consideration. The submission was accompanied by a cover letter from the Mayor, and was also circulated to Gabrielle Upton MP and Alex Greenwich MP. As at 30 December 2022, Council staff are waiting on the DPE to advise on next steps.
Write to the Minister & DPIE (with supporting planning evidence) seeking an exemption from the provision of <b>SEPP Housing for Seniors or People with a Disability</b> 2004, and provide a update report. (CR 25/02/2019)	Report to Council	On track 	On schedule	A report on this matter was considered by EPC on 12 July 2021 and endorsed by Council on 26 July 2021. On 30 August 2021, a submission was made to the Minister for Planning and Public Spaces and an action was included in the Woollahra Local Housing Strategy. On 25 September 2021, Council received a response from the Minister indicating that this issue would be considered as part of the consultation of the draft Housing SEPP. Subsequent to this correspondence, the Housing SEPP commenced on 26 November 2021 and a key change is that "residential care facilities" are no longer permitted in the R2 Low Density Zone (with minor exemptions).

Project / Action	Deliverable	Status	Stage	Progress Comments
				<p>On 1 July 2022, Council was notified that the Housing SEPP was amended to permit independent living units (ILUs) in the R2 zone to be carried out by ANY person.</p> <p>The Mayor subsequently wrote to the Minister for Planning and Homes expressing Council's concern with this amendment, and requesting that ILUs are not permitted in the R2 zone in Woollahra.</p> <p>Also, in May 2022 Council made a submission to the DPE requesting that land within HCAs in the Woollahra LGA is permanently excluded from seniors housing. This request was consistent with previous advice from the DPE outlining that councils may seek to permanently exclude seniors housing from applying to HCAs where it can be demonstrated that suitable housing has been adequately provided in other areas of the LGA. However, in July 2022 the DPE advised that it would not support any requests to permanently exclude seniors housing from HCAs, i.e. contrary to their previous position, and that the potential impacts of seniors housing on HCAs needs to be managed through the DA process like other forms of development. The DPE also advised it was revising its design guidance for seniors housing to help inform the design and assessment of new seniors housing under the Housing SEPP. In November 2022 proposed amendments to the Housing SEPP were exhibited, and staff have made a submission requesting that ILUs are not permitted in the R2 Zone. A Draft Seniors Housing Design Guide was made available for comment. Woollahra staff made a submission to the DPE identifying that if seniors housing is going to be a mandatory permitted use in HCAs there needs to be significantly better design guidance than what is proposed in the Draft Guide.</p>







Project / Action	Deliverable	Status	Stage	Progress Comments
Planning Proposal for <b>252-254 New South Head Road</b> , Double Bay.	Report to Council	On track 	On schedule	<p>On 12 June 2020, Antoniades Architects submitted a request for a planning proposal for 252-254 New South Head Road, Double Bay. On 2 November 2020, a report on the planning proposal was considered by the EPC, and on 23 November 2020, Council resolved not to support the planning proposal. On 23 December 2020, the applicant lodged a rezoning review application, and on 22 July 2021, the Sydney Eastern City Planning Panel determined that the planning proposal should be submitted for Gateway determination with further information to be provided by the applicant. On 23 August 2021, Council considered a report on the rezoning review and resolved to be the responsible planning authority, and on 6 September 2021, Council informed the DPE that it would undertake the role of Planning Proposal Authority and prepare the planning proposal. On 6 September 2021, Council requested further information be provided by the applicant, in response to the Panels' advice. On 18 October 2021, Council submitted the draft planning proposal for a Gateway determination. On 15 December 2021, the DPE issued a Gateway determination requesting further information from the applicant prior to public exhibition. On 7 March 2022, the applicant provided the requested information. The planning proposal was on exhibition from 13 April 2022 to 27 May 2022. The submissions received were reported to the EPC/Council in September 2022, requesting that the planning proposal should not proceed. Despite the Council recommendation, the DPE proceeded to finalise the planning proposal and the LEP was notified on 16 December 2022. Council staff are working on a site specific DCP which will further inform a development proposal on the site.</p>









Project / Action	Deliverable	Status	Stage	Progress Comments
Planning Proposal for <b>136-148 New South Head Road</b> , Edgecliff.	Exhibit amended planning controls	On track 	Awaiting external gateway approval; next step is to exhibit the planning proposal	The applicant lodged a request for a planning proposal on 13 October 2022, which was referred to the WLPP on 22 April 2022. The WLPP advised Council that it did not support the planning proposal as a standalone (as it did not have sufficient strategic or site specific merit) and that consideration of uplift on the site should be incorporated in the draft Edgecliff Planning and Urban Design Strategy. The WLPP advice was reported to a meeting of the Council in July 2022 where Council resolved not to support the planning proposal. The Sydney Eastern District Planning Panel considered the applicant's rezoning review request on 18 August 2022 and resolved that the planning proposal had strategic and site specific merit and that it should be submitted to the DPE with a request for a Gateway Determination. At the ordinary meeting of the Council 12 September 2022 Council accepted the role of Planning Proposal Authority and staff submitted the gateway request on 28 November 2022.




#### Strategy 4.2: Conserving our rich and diverse heritage.



Ref	Priority	Progress Comments
4.2.1	Implementation of the Heritage Gap Analysis which includes maintaining a program of heritage research and potential new conservation areas and heritage items.	During this reporting period, our priorities were to: <ol style="list-style-type: none"> <li>1. Progress the Places of Public Worship Study and the Double Bay Heritage Study to a meeting of the Woollahra Local Planning Panel.</li> <li>2. Submit the Leslie Wilkinson Heritage Study to the Department of Planning &amp; Environment, seeking permission to allow public exhibition.</li> <li>3. Review the submissions received to the public exhibition of 18 Electricity substations heritage review and the heritage listing of 364 Edgecliff Road.</li> <li>4. Finalise the heritage listing of Sunny Brae and the Cadry's building.</li> </ol>


Project / Action	Deliverable	Status	Stage	Progress Comments
Investigate the potential heritage significance of <b>places of worship</b> in the Woollahra Local Government Area in order to identify items of heritage significance at either a local or State level. (NOM 8/04/19) {incl. St Andrews Scots Presbyterian Church, corner Dover Rd and Carlisle Street, Rose Bay}	Report to Committee	On track  	On schedule; next step will be subject to a resolution of Council	A planning proposal to list 5 places of worship was reported to the WLPP on 13 December 2022, who advised council to proceed with the planning proposal. The advice of the WLPP will be presented to a meeting of Council in the first half of 2023.
Undertake an assessment of heritage significance for <b>Old School Hall, Rose Bay Public School, Albemarle Ave, Rose Bay, and McAuley Catholic School</b> and outbuildings (formerly Christian Brothers College Rose Bay). (NOM 8/04/2019)	Report to Committee	Not yet commenced  	Awaiting commencement date; next step is report to the LPP for advice	This assessment will be progressed by external resources. Subject to resources becoming available, Council staff will commence the procurement process for an external consultant in the first half of 2023.
Carry out an assessment of buildings designed by <b>significant architects</b> . (NOM 9/12/2019)	Report to Council	Delays  	Preparations; next step is to prepare a planning proposal	Council staff have prepared a methodology to identify buildings that have been designed by significant architects. Subject to other priorities and staff resources, this project may be undertaken in stages across 2023 and 2024 as part of the program identified in the Heritage Gap Analysis.

Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Planning proposal to list <b>Sunny Brae at 40 Fitzwilliam Road</b>, Vauclose. (CR 24/05/2021) &amp; planning proposal to list <b>46 Vauclose Road</b>, Vauclose as a local heritage item.</p>	Gazettal of heritage item	Fully completed 	Complete	<p>An assessment of heritage significance was presented to the EPC on 10 May 2021 and endorsed by Council on 24 May 2021 recommending the preparation of a planning proposal to list the building as a heritage item in Woollahra LEP 2014. The LPP provided advice to proceed on 17 June 2021. On 26 July 2021, Council resolved to defer any further consideration of the planning proposal until such time that a site visit can occur. A site inspection with Councillors was arranged for 7 March 2022. This matter was then reported to the EPC on 4 April 2022 and endorsed by Council on 26 April 2022. A request for Gateway determination to allow public exhibition was sent to the DPE on 17 May 2022 and this was received on 20 June 2022. The planning proposal was on public exhibition from 29 June 2022 until 12 August 2022. A post exhibition report was reported to the EPC meeting of 5 September 2022. Following Council endorsement on 27 September, the plan was notified on 4 November 2022.</p>
<p>Planning Proposal to list the <b>Cadry's</b> building as a heritage item. (CR 5/07/2021)</p>	Gazettal of heritage items	Fully completed 	Complete	<p>A planning proposal to list the Cadry's building as a heritage item was considered by the LPP on 16 September 2021. The LPP provided advice to proceed, and to include the building at 549 Glenmore Road. This advice was considered at the EPC meeting of 11 October 2021, and at the Council meeting of 25 October 2021 it resolved to proceed with the planning proposal for public exhibition. On 23 December 2021, Council staff received the Gateway determination for this planning proposal. Pre-exhibition consultation with TfNSW was undertaken in March 2022, and public exhibition was carried out from 6 April to 20 May 2022. The EPC considered a post-exhibition report on 6 June 2022 and Council resolved to proceed with the finalisation of the planning proposal on 27 June 2022.</p> <p>The Cadry's building at 133 New South Head Road and the Early Victorian sandstone cottage at 549 Glenmore Road were both gazetted as local heritage items on 16 December 2022.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Review <b>Wilkinson buildings</b> and determine if they meet the threshold for heritage listing. (CR 24/11/14) & (CR 31/10/2022)	Gazettal of heritage items	Fully completed 	Complete; next step is public exhibition	A planning proposal to list 5 additional Wilkinson buildings as local heritage items was reported to the WLPP meeting of 1 September 2022, where the WLPP provided advice to proceed with the planning proposal. This advice was considered by the EPC on 4 October 2022 and Council resolved to proceed with the planning proposal on 31 October 2022. A Gateway determination was issued on 12 December 2022 to allow public exhibition. It is anticipated that the public exhibition will be undertaken in the first quarter of 2023.
Prepare a report on future heritage listing of <b>arts and crafts buildings</b> , including examples of outstanding significance recommended for listing in Schedule 5 of Woollahra LEP 2014. (CR 11/11/2019)	Report to Committee	Not yet commenced 	Awaiting commencement date; next step is a heritage study	This project has been included in the heritage gap analysis as a high priority project, and will progress should funding and or resources become available.
Carry out an assessment of the heritage significance of <b>543-549 Glenmore Road</b> , Edgecliff. (CR 5 July 2021)	Report to Committee	On track 	On schedule; next step will be subject to a resolution of Council	An assessment of the heritage significance of these buildings was undertaken as part of the wider Edgecliff Commercial Centre Heritage Study being prepared by GML Heritage. The ECC Heritage Study report will be reported to a meeting of the WLPP in the first half of 2023.
Carry out an assessment of the heritage significance of <b>Ausgrid Substations</b> in the Woollahra LGA. (Prompted by Ausgrid correspondence 22/12/2021)	Gazettal of heritage items	On track 	On schedule	On 22 December 2021 Council received correspondence from Ausgrid regarding the proposed removal of 18 electricity substations (throughout the municipality) from the Ausgrid s.170 Heritage and Conservation Register (which sits under the Heritage Act 1977). Without their inclusion on the s.170 Register, any buildings with heritage value would be unprotected.


Project / Action	Deliverable	Status	Stage	Progress Comments
Carry out a heritage assessment of the buildings at <b>53 and 55 Drumalbyn, Bellevue Hill.</b> (CR 11/04/2022 & CR 12/9/2022)	Gazettal of heritage items	Fully completed 	Complete	An assessment of heritage significance was reported to the WLPP on 17 March 2022 who provided advice to Council to proceed with the heritage listing of the 18 substations. This advice was reported to the EPC meeting of 4 April 2022 and on 26 April 2022 Council resolved to progress the planning proposal. The planning proposal was on exhibition from 5 October to 11 November 2022. The post-exhibition report was presented to the EPC on 5 December 2022 and on 12 December 2022 Council resolved to finalise the planning proposal. Council staff are currently liaising with the PCO in order to finalise the LEP.  In December 2021, after an IHO was issued for the site, a Heritage Significance Assessment was prepared using external resources. This Assessment, and an accompanying planning proposal recommending the listing of both buildings as local heritage items was presented to the WLPP of 17 March 2022. The advice from the WLPP was reported to the Council meeting of 11 April 2022. The planning proposal was on public exhibition from 6 July 2022 until 12 August 2022. A post exhibition report was reported to EPC on 5 September 2022 and the planning proposal was endorsed by Council on 12 September 2022. The plan was made on 27 September 2022 and both buildings were listed as local heritage items on 14 October 2022.
Provide a report on the further protection of secondary wings on contributory and heritage items in the <b>Darling Point HCA.</b> (CR 25/10/2021)	Report to Committee	Not yet commenced  	Awaiting commencement date; next step is DCP amendment	This project will progress once internal resources become available.

Project / Action	Deliverable	Status	Stage	Progress Comments
<p>Liaise with the Minister for Planning and Place regarding the referral criteria for the LPP to include the <b>demolition of contributory items</b>, and prepare a report outlining options to Council to enhance Woollahra's planning instruments with respect to the demolition of contributory items. (CR 25/10/2021)</p>	Report to Committee	Fully completed 	Complete	<p>On 17 November 2021 a Mayoral letter was sent to the Minister for Planning and Public Spaces requesting a review of the referral criteria for the LPP. On 21 December 2021 we received a response on behalf of the former Minister for Planning and Public Spaces, identifying that Council's request will be taken into consideration as part of a current review of panel operations.</p> <p>A report outlining options to Council to enhance Woollahra's planning instruments with respect to the demolition of contributory items was reported to the EPC meeting of 4 October 2022, and on 31 October 2022 Council resolved to progress a single chapter of the WDCP 2015 dedicated to heritage conservation (including contributory items).</p>
<p>Heritage listing <b>364 Edgecliff Road</b>, Woollahra. (NOM 22/11/2021)</p>	Gazetted of heritage items	On track 	On schedule	<p>This heritage assessment was progressed by external resources, who recommended listing 364 Edgecliff Road, Woollahra as a local heritage item</p> <p>A planning proposal was reported to the WLPP meeting of 19 May 2022, and the advice of the WLPP was presented to the EPC of 6 June 2022 On 27 June 2022 Council resolved to progress the planning proposal.</p> <p>The planning proposal received a Gateway determination on 16 August 2022 and was placed on public exhibition from 31 August to 14 October.</p> <p>The post-exhibition report was presented to the EPC on 7 November 2022 and on 27 November 2022 Council resolved to finalise the planning proposal.</p> <p>Council staff are liaising with the PCO to finalise the amending LEP</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Report to investigate the potential heritage significance of identified buildings in the <b>Double Bay Centre</b> and relevant instruments of protection. (CR 26/04/2021)	Report to Committee	On track 	On schedule; next step will be subject to a resolution of Council	In February 2022 Council staff engaged LSJ to undertake a Heritage Significance Assessment of buildings in the Double Bay Centre. The Assessment report and accompanying planning proposal were presented to the WLPP on 13 December 2022 for advice. The Panel advised Council to proceed with the planning proposal and the advice of the Panel will be presented to EPC and Council in the first half of 2023.

**Strategy 4.3: Sustaining diverse housing choices in planned locations that enhance our lifestyles and fit in with our local character and scenic landscapes.**

Ref	Priority	Progress Comments
4.3.1	Ensure Council's planning documents and strategies support high quality housing and housing diversity which is consistent with the strategic thinking of Council in relation to planned infrastructure, services and locational issues.	During the reporting period, this priority was addressed through work in reviewing the submissions lodged to various public exhibitions including the Draft Double Bay Planning & Urban Design review and the Draft Edgecliff Planning & Urban Design review.

Project / Action	Deliverable	Status	Stage	Progress Comments
Subject to endorsement, prepare implementation strategy to amend planning controls for the Double Bay Place Plan-review Woollahra LEP 2014 and Woollahra DCP 2015 in regard to <b>recommendations from Double Bay Centre Housing Economic Study.</b> (Eastern City District Plan 2018, Double Bay Plan 2019-2023 [DBPP Priority 3.1.1] [DBPP Priority 3.2.1])	Prepare implementation strategy	Delays 	Preparations; next step will be subject to a resolution of Council	<p>On 29 March 2021 the Double Bay Draft Planning and Urban Design Strategy, Transport Study and draft Community Impact Statement, was reported to a meeting of S&amp;C. The S&amp;C deferred consideration of the report to a future meeting of the S&amp;C. On 19 April 2021 the S&amp;C further considered the report and on 26 April 2021 Council resolved to reaffirm the existing controls for Double Bay and revise the study to focus on Cross Street (south side between Knox Land and Bay Street) (the Cross Street Precinct) before commencing public exhibition. Staff revised the draft Planning and Urban Design Strategy, Transport Study, and draft Community Impact Statement to focus on the Cross Street Precinct. These documents were on public exhibition from 17 November 2021 to 17 December 2021.</p> <p>Subsequent to this, on 14 February 2022 Council resolved to exhibit the Draft Double Bay Planning and Urban Design Strategy (which applies to the whole Centre). These controls were on public exhibition from 16 March 2022 to 27 May 2022.</p> <p>Staff are currently reviewing submissions and revising the Draft Double Bay Centre Planning and Urban Design Strategy and supporting documentation in response to the issues raised in submissions. Council staff are also working with LSJ, who are preparing a Heritage Significance Assessment of the Double Bay Centre which will inform the Draft Double Bay Centre Planning and Urban Design Strategy.</p> <p>Submissions received during both the exhibition of the Draft Double Bay Centre Planning and Urban Design Strategy and the Draft Cross Street Precinct Planning and Urban Design Strategy will be reported to a future meeting of the S&amp;C.</p>



**Strategy 4.4: Facilitate safe and active local centres which increase local activity, balance tourism demands with the impact on the community and are in line with local character.**








Ref	Priority	Progress Comments
4.4.1	Ensure Council's planning strategies and controls support and promote appropriate development and activities in business centres.	Once revised in response to issues raised in submissions, the Edgecliff Centre corridor study and the review of the Double Bay Planning controls will support and promote appropriate development and activities in those centres.  As a consequence of issues raised in submissions, further consultant reports have been commissioned which has extended the time required to amend both Strategies and post exhibition reports.

**Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.**

Ref	Priority	Progress Comments
9.1.1	Encourage economic development in business and retail centres and implement Council's adopted Place Plans.	During this reporting period, our priority was to: <ol style="list-style-type: none"> <li>1. Review the Draft Rose Bay Place Plan and report this to a meeting of Council</li> <li>2. Progress the activities associated with the approved Streets as Shared Spaces application</li> <li>3. Progress additional applications for parklets</li> <li>4. Progress the Worldwide Pride 2023 supporting program.</li> </ol>

Project / Action	Deliverable	Status	Stage	Progress Comments
Draft <b>Rose Bay Place Plan</b> 2022-2025.	Adopt the Draft Rose Bay Place Plan 2022-2025	Delays 	Awaiting Council advice	The Draft Rose Bay Place Plan 2022-2025 was publicly exhibited from 24 November 2021 to 14 January 2022. On 17 October 2022, the post-exhibition report and a revised version of the Place Plan were reported to Council's Strategic & Corporate Committee. On 31 October 2022 Council resolved to defer consideration of the Place Plan to allow a Councillor workshop. It is anticipated that this workshop will take place in early 2023.
Improve <b>distribution of economic and performance data</b> to businesses.	Promote and increase awareness of Council's economic data trends through business partnerships & chambers.	On track 	On schedule	Council staff will continue to analyse economic information from Spendmapp, e.g. to analyse the positive impacts of events such as the Paddington Night Out 2022.

Project / Action	Deliverable	Status	Stage	Progress Comments
<b>Parklets</b> Program.	Report to Council on success of the trial	On track 	On schedule	During this reporting period Council's parklet trial program significantly progressed. 3 applications are now operational, and a further 3 have been approved by Council staff. The remaining 3 parklets are expected to be operational in the first quarter of 2023. A report on the parklet program went to the EPC of 5 September, and in response to issues raised during discussions, opportunities were identified to improve the useability of the Parklet Trial Program Guidelines, while also encouraging a higher standard of parklet design. At the Council meeting of 27 September 2022 Council resolved to extend the parklet trial period to 30 June 2023.
<b>Enhance footpath environments</b> to make pedestrian use more appealing.	Prepare and introduce the Draft LAP which streamlines approval processes and customer experience for temporary events and activation.	Delays 	Preparations	Work on the Local Approvals Policy has not progressed due to a lack of staff resources. A number of public spaces in Rose Bay will be activated during the delivery of the Rose Bay Centre Connectivity Program, enabled by funding through the Streets As Shared Spaces program (\$480,000). These temporary activations will run from late 2022 to early 2023. Through Councils Placemaking Grants, Council continues to supports events and the animation of public spaces.
<b>Activity levels within Oxford Street</b> are monitored using available mechanisms.	Complete commercial occupancy audit of all business centres within the LGA	On track 	On schedule	Council staff have received updated economic information from Spendmapp which has been used to analyse the positive impacts of events e.g. Paddington Night Out 2022. An occupancy audit is programmed for mid-2023.

Project / Action	Deliverable	Status	Stage	Progress Comments
<b>World Pride 2023.</b>	Successful supporting program	On track 	On schedule	<p>Council staff have been liaising with WorldPride Sydney 2023 and the business community to prepare a number of placemaking initiatives in support of the event, including events at our art gallery and libraries. The primary public domain activation will occur at Fiveways Paddington, where over 45 rainbow hearts will be placed on the streetscape and shop windows to represent each year of the Sydney Mardi Gras. These will be complemented with outdoor displays in the trees surrounding the Fiveways roundabout.</p> <p>Separately, Council will be hosting a ceremony where the Pride Progress flag will be raised to mark the beginning of festivities. Placemaking grants will also be used to support events related to WorldPride Sydney 2023, such as a queer history walking tour around Paddington.</p>
<b>Streets as Shared Spaces.</b>	Successful activation program in Rose Bay	On track 	Awaiting commencement date	<p>Council was successful in its application for funding under the DPE's Streets as Shared Spaces program (\$480,000). This funding will be used to deliver the Rose Bay Connectivity Program which will activate the centre from late 2022 to early 2023.</p> <p>The activations are intended to enhance pedestrian movements, active transportation and support retailers in the local centre. Interventions between the harbour foreshore at Rose Bay Beach and Pannerong Reserve are designed to guide people through the centre using attractive murals in laneways, decorative lighting and other installations to beautify the area and enhance the sense of place.</p> <p>At the end of this reporting period, many of these installations are already in place.</p>

## Compliance

### Strategy 4.5: Ensure that planning and building requirements are promoted and complied with.

Ref	Priority	Progress Comments
4.5.1	Council provides cost effective and timely building certification service	<p>Council provided the following building certification services for the half year to 31 December 2022;</p> <ul style="list-style-type: none"> <li>8 construction certificate applications (CCs) were received with 3 being determined, representing a market share of 1%;</li> <li>1 complying development certificate applications (CDC) were received with 1 being determined, representing a market share of 1%;</li> <li>Council was appointed the Principal Certifier for 4 projects, representing a market share of 3%; and</li> <li>6 occupation certificate certificates (OCs) were received with 3 being determined, representing a market share of 2%.</li> </ul>
4.5.2	Council provides an effective response to unauthorised uses and works.	<p>For the half year to 31 December 2022 Council's Building Control staff;</p> <ul style="list-style-type: none"> <li>Received 179 customer requests and finalised 169;</li> <li>Served 15 'Notices of intention to give an Order';</li> <li>Served 11 Orders; and</li> <li>Issued no penalty infringement notices.</li> </ul>

### Strategy 5.3: Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.

Ref	Priority	Progress Comments
5.3.3	Provide seasonal lifeguard services to Camp Cove Beach.	Council provides a casual lifeguard service at Camp Cove Beach between October and April. The service operates on an as needs basis and may be closed due to inclement weather.

### Strategy 6.2: Management of public parking on-street and off-street.

Ref	Priority	Progress Comments
6.2.1	Provide parking enforcement services.	<p>Routine proactive parking patrols are undertaken across the LGA daily, as well as responding to customers' specific requests and proactive patrols of illegal parking at schools. Council's parking patrol services continue to be impacted by COVID-19 through staff leave.</p> <p>During the half year to 31 December 2022;</p> <ul style="list-style-type: none"> <li>22,532 street parking infringements were issued for various offences</li> <li>2,515 infringements were issued in Council carparks.</li> </ul>

**Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.**

Ref	Priority	Progress Comments
72.5	Take appropriate and timely action in response to pollution incidents.	<p>For the half year to 31 December 2022 Environmental Health Officers and Building and Compliance Officers investigated the following customer requests with regard to building sites;</p> <ul style="list-style-type: none"> <li>• 14 requests for sediment control;</li> <li>• 18 requests for air pollution issues, including dust related matters; and</li> <li>• 35 requests for water pollution issues including building site discharges, wash-downs and spills.</li> </ul>


**Strategy 7.3: Monitor and respond appropriately to environmental and public health matters that impact community health and safety.**

Ref	Priority	Progress Comments
73.1	Ensure compliance with food, animal and pool safety and environmental health matters	<p>At the end of the half year to 31 December 2022 there were 390 recorded food premises in the LGA. The following food control activities were completed during the half year that was impacted by staff recruitment issues;</p> <ul style="list-style-type: none"> <li>• 31 primary inspections were carried out;</li> <li>• 1 re-inspection were carried out;</li> <li>• 0 food notices/orders were issued;</li> <li>• 24 customer requests were investigated; and</li> <li>• No penalty infringement notice was issued.</li> </ul> <p>For the half year to 31 December 2022 Council's Health Premises and Fire Safety registers confirmed the following;</p> <ul style="list-style-type: none"> <li>• 125 health premises were recorded;</li> <li>• 0 health premises inspections were carried out;</li> <li>• 64 regulated cooling tower/warm-water systems were recorded; and</li> <li>• 850 complete annual fire safety statements were lodged with Council.</li> </ul> <p>For the half year to 31 December 2022 the following activities were carried out pursuant to Council's swimming pool safety program;</p> <ul style="list-style-type: none"> <li>• 29 swimming pool inspection requests were determined;</li> <li>• 5 swimming pool exemption applications were determined;</li> <li>• 1 swimming pool fencing customer requests were logged; and</li> <li>• 3 swimming pool fencing notices/orders were issued.</li> </ul>

## Governance


### Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

Ref	Priority	Progress Comments
2.1.2	Respond to calls for Office of Local Government submissions and collaborate with different levels of the government to help us achieve our community's aspirations for the local government area	Submissions are prepared as required in response to the Office of Local Government's calls for submissions and the Independent Pricing and Regulatory Tribunal (IPART).

Project / Action	Deliverable	Status	Stage	Progress Comments
Responsive communication of submission opportunities.	Council is informed and able to make timely submissions.	On track 	On schedule	Reports are prepared for consideration by Council in response to discussions papers and/or calls for submission as required. During the period July to December 2022 a submission was made in relation to the IPART Review of the Rate Peg Methodology.


### Strategy 10.1: Encourage inclusive community participation and build respectful relationships through engagement and input into decision making.

Ref	Priority	Progress Comments
10.1.2	Ensure our suite of integrated planning and reporting documents are in plain language, meet legislative requirements and enable us to report on Council's performance to the community.	Council's adopted Delivery Program, Long Term Financial Plan, Asset Management Strategy and supporting Asset Management Plans were revised to reflect the resolution of Council made 17 October 2022 to apply to the Independent Pricing & Regulatory Tribunal (IPART) in February 2023 for a Special Rate Variation (SRV) and the announcement by IPART (made on 29 September 2022) that the rate peg set for 2023/24 will be 3.7%. The revised drafts were placed on formal public exhibition from 20 October to 17 November 2022. There were no public submissions received during the exhibition period. Council adopted the revised Delivery Program 2023/24-2025/26, Long Term Financial Plan 2022/23- 2031/32, Asset Management Strategy 2022/23-2031/32 and supporting Asset Management Plans on 28 November 2022.



Project / Action	Deliverable	Status	Stage	Progress Comments
Develop the Operational Plan.	Operational Plan 2023/24 adopted in June 2023	On track 	On schedule	Preparations and budget development work have been completed. A draft Operational Plan 2023/24 will be presented to Council to endorse for public exhibition in April 2023.

**Strategy 11.3: Ensure effective and efficient governance and risk management.**

Ref	Priority	Progress Comments
11.3.1	Maintain a strong governance framework that facilitates transparent and democratic decision-making and provide effective support to manage the efficient operation of Council and other Committee meetings in an open, transparent and accountable manner.	Council, Committee and Panel meetings continue to be held as per the meeting schedule and promote openness, transparency and accountability in Council decision making processes. Further Council staff have processed in excess of 700 access to information applications.

Project / Action	Deliverable	Status	Stage	Progress Comments
Continue to implement improvements to the Governance Framework of Council.	Review of Committees, Delegations, Policies, Procedures including relevant Performance Measures	On track 	On schedule	A review of policies and procedures has commenced across the organisation. Policies for Council adoption will be reported to Council following review.

Ref	Priority	Progress Comments
11.3.2	Ensure corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Council resolved to establish a new Audit, Risk & Improvement Committee (ARIC) for the period 1 July 2022 to September 2024 appointing a Chair, and two independent voting members and three Councillors (non-voting) to the ARIC. Council is in the process of reviewing its Risk Management Framework and supporting documents to ensure best practice is achieved and maintained.


Project / Action	Deliverable	Status	Stage	Progress Comments
Develop Business Department Risk Management Plans for 2022/23.	Review Department Risk Management Plans quarterly	On track 	On schedule	Review of the Risk Management Framework is in progress to ensure best practice is achieved.
Develop Department Audit Plans for that 2022/23.	Review Department Audit Plans quarterly	On track 	On schedule	Council's Strategic Internal Audit Plan 2022 to 2026 and Annual Audit Plan 1 July 2022 to 2023 were adopted by ARIC on the 22 March 2022.






## Corporate Services

### Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.


Ref	Priority	Progress Comments
11.1.2	Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.	Council's Information, Communication & Technology (ICT) Strategic Plan was developed and presented to the ARIC at its meeting of 15 November 2022. The Strategy sets out a phased approach of developing an ICT platform using technology to improve our processes, systems and overall business performance and improve customer journeys.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of review of Councils' overall systems.	Expanding the functionality of iConcierge; Website review	Delays 	Preliminary investigation / Scope of works	Improved parking permit application form with online payment is being developed with other high-interaction count forms as part of a cross-divisional Payment Pathways project. A solution for automated Parking Permits is still under investigation.

Ref	Priority	Progress Comments
11.1.3	Maintain a high performing workforce that is responsive to the needs of the community and the organisation	Staff Engagement measured by Employee Engagement Survey conducted in July 2022 at 79%. This was an impressive result after a challenging period of COVID and organisational changes. July- December focus on post survey action planning, increased face to face training delivery and an introduction of a Learning Management System, increased recruitment activity in a very challenging employment market (48 days to recruit), increased industrial relations activity (renegotiations of 5 EBAs) and in WHS achieving compliance full compliance AS45001.



Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of the Workforce Management Plan.	Develop Council's online Learning Management Systems	Fully complete 	On schedule	Council's Learning Management System (LMS) was implemented and rolled out to the organisation. Current suite of content contains 71 resources (34 self-paced online courses, videos, recordings of webinars, users guides etc.). 5 mandatory organisation wide e-learning initiatives rolled out (3 completed, 2 in progress by end of 2022). 406 system users; with 252 users logged in 30 days prior to 13 January 2023 (65% of users). 30% of outdoor staff accessed the LMS (61 users). Outdoor staff rolled out scheduled for January - June 2023.
Complete the Leadership Development Program for Supervisors and Coordinators.	Completion of the program	On track 	On schedule	Rollout of Council's Leadership Development Program to Supervisors and Coordinators was delayed due to COVID with the Leadership 2 program commencing in November 2022 and the Leadership 3 deferred to commence later in the 2023 calendar year.
Deliver tailored 'management and leadership bites' training across Council.	Training provided through the Learning Management System, via Woollahra Cafe, and in person	Fully complete 	On schedule	Between July and December 2022 training continued to be delivered via Zoom and the Woollahra Learning Hub with some transitioning to face to face learning particularly staff induction for new starters.

Ref	Priority	Progress Comments
11.1.4	Implement and conduct a Service Delivery Review Program to identify improvements to services delivery.	A Service Review Framework has been drafted and presented to the Audit, Risk and Improvement Committee on 14 November 2022 and to a Councillor briefing 16 November 2022 for feedback. The final Framework will be tabled to Council for adoption in March 2023.


Project / Action	Deliverable	Status	Stage	Progress Comments
4x Services Reviews conducted.	Reviews complete; recommendations drafted for implementation	On track 	On schedule	Council's draft Service Review Framework and the recently conducted Events Service Review were presented to Councillors at a Councillor briefing during November 2022. It is envisaged that the Service Review Framework will be formally brought to Council for consideration during Q3 FY22/23. Preparations have commenced for upcoming service reviews of the Development Assessment Referral Process and the Open Space and Trees service.

**Strategy 11.2: Secure Council's financial position.**

Ref	Priority	Progress Comments
11.2.1	Effective management of Council's finances.	100% of Quarterly, Annual and Statutory Reports were submitted to Council on time.

Project / Action	Deliverable	Status	Stage	Progress Comments
Review the Long Term Financial Plan and Council's ongoing financial sustainability.		On track 	On schedule	There are multiple scenarios in the LTFP based on the success or not of Council's application for a Special Rate Variation (SRV), the results of which will not be known until May 2023. The outcome of the SRV application to Independent Pricing & Regulatory Tribunal (IPART) will determine the achievement of the OLG Financial Ratio benchmarks and the achievement of an Operating Surplus (before Capital Grants & Contributions) by 30 June 2024.
Develop the proposal for a Special Rate Variation to improve financial sustainability and to fund future infrastructure and community improvements.	If supported, application submitted to IPART in accordance with their guidelines and timelines	On track 	On schedule	Following extensive community consultation Council resolved at its meeting of 17 October 2022 to apply to the IPART for an SRV to commence 1 July 2023. The SRV application will be submitted to the IPART by the due date of 3 February 2023 and it is anticipated that a decision will be received from the IPART in May 2023.

Ref	Priority	Progress Comments
11.2.2	Achieve sustainable asset management through the integration of strategic asset planning with financial planning.	All Asset Management Plans were adopted by Council on 28 November 2022 and continue to inform the Long Term Financial Plan.

Project / Action	Deliverable	Status	Stage	Progress Comments
Update the Long Term Financial Plan.	Asset Management Plans are fully integrated into long term financial planning	On track 	On schedule	The revised Long Term Financial Plan (LTFP), Asset Management Strategy and supporting Asset Management Plans were adopted by Council 28 November 2022 following public exhibition.



**Strategy 11.3: Ensure effective and efficient governance and risk management.**

Ref	Priority	Progress Comments
11.3.3	Manage, coordinate and deliver Workplace, Health and Safety measures to ensure a safe and healthy work environment.	Australian Safety Standard AS45001 specifies requirements for an occupational health and safety (OH&S) management system and gives guidance for its use, to enable organisations to provide safe and healthy workplaces by preventing work-related injury and ill health, as well as by proactively improving its OH&S performance. Full compliance with AS45001 was achieved by end of December 2022.

## Community Services, Culture & Arts




### Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

Ref	Priority	Progress Comments
1.1.1	Provide opportunities to connect people and ideas to encourage lifelong learning and quality of life.	A variety of partnerships have been developed and nurtured over the past 6 months, which have resulted in a diverse range of activities and events to meet community demands.


Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and promote diverse and inclusive events, activities and programs.	Diverse events, activities and programs delivered to the community	Fully completed 	Complete	In partnership with a range of community organisations, Council promoted and led the following events- Suicide Prevention Day Walk held Sunday 11 September; Dementia Awareness Week – Connect through Art at Woollahra Gallery at Redleaf held Thursday 22 September and Harmony Day Walk held on Sunday 16 October, 2022. For International day for People with Disabilities on 3 December Council's website was updated and stories of local disabilities services promoted via our Social media and website.
Develop with community partners programs to respond to community needs.	Programs that respond to community needs	Fully completed 	Complete	Partnerships with local community organisations and networks to produce the following activities- <ul style="list-style-type: none"> <li>• Suicide Prevention Day Walk (11 Sept);</li> <li>• Dementia Awareness Week – Connect through Art at Woollahra Gallery (22 Sept);</li> <li>• Harmony Day Walk (16 Oct).</li> </ul>

### Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

Ref	Priority	Progress Comments
2.1.1	Respond to calls for Office of Local Government submissions and collaborate with different levels of the government to help us achieve our community's aspirations for the LGA.	Through ongoing collaboration and partnerships with local community organisations and government agencies as well as Council's revised Grants Program, new initiatives and services have been provided to meet identified community needs.


Project / Action	Deliverable	Status	Stage	Progress Comments
Implement the outcomes of the Council Grant review.	Enable increased partnerships in the delivery of programs and services to the community.	Fully completed 	Complete	Successful implementation of Council's new overarching Grants Policy and Program. Grants recommendations for 2022/23 adopted by Council 27 September, 2022 with Grant presentation held 14 October, 2022. 64 grant applications were received of which 40 grant applications were new grant recipients. Grants were given as follows: <ul style="list-style-type: none"> <li>• Community and Cultural- 26 grants to value of \$110,000;</li> <li>• Environmental- 8 grants to value of \$23,075 and</li> <li>• Placemaking- 12 grants to value of \$65,870.</li> </ul> This totals \$198,945 in grant funding.
Work in partnership according to our agreements with Council funded providers, Holdsworth Community (\$861,596) and Womens Housing Association (\$360,000).	Deliver services to Woollahra residents	On track 	On schedule	Implementation of new 3 year funding agreements, 2022-2025 for Holdsworth Community and Womens' Housing Company. All agreements have been finalised and signed. Quarterly meetings are held with Holdsworth Community and 6 monthly meetings with Women's Housing Company.
Work with other Government agencies to develop programs and projects.	Respond to community needs, seniors, diversity, mental health, housing, family services, youth, and children	On track 	On schedule	Discussions have been held with South Eastern Sydney Local health District to discuss accommodation options for Early Childhood Health Centre following the closure of their Double Bay site.

Ref	Priority	Progress Comments
2.1.3	Following adoption, administer Council's Reflect Reconciliation Action Plan 2022-2023.	Council has undertaken significant steps on its Reconciliation journey through the development of a Reflect Reconciliation Action Plan, launched on 28 November, 2022 with its actions monitored by the RAP Working Group.


Project / Action	Deliverable	Status	Stage	Progress Comments
Build upon our relationship with La Perouse Aboriginal Land Council and the Gujaga Foundation and build an agreed program of Reconciliation.	Deliver outcomes for reconciliation.	On track 	On schedule	Council's Reflect Reconciliation Action Plan was adopted 27 September, 2022 and launched on 28 November, 2022. The RAP Working Group meets quarterly to oversee the implementation of the listed RAP actions. The Dharawal Language Program, through the Gujaga Foundation, commenced in July 2022 at Woollahra Preschool and is an ongoing program.

**Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.**

Ref	Priority	Progress Comments
2.2.1	Collaborate with a range of services to provide support for vulnerable members of our community.	Community and Cultural Development staff respond to concerns for vulnerable people across the LGA in a timely and considerate manner.

Project / Action	Deliverable	Status	Stage	Progress Comments
Support homeless persons in our community, through partnerships in homelessness network, implementation of homelessness policy, referrals for support agencies, provision of advocacy, and participation in annual homeless count. Support other vulnerable groups as identified through advocacy and supports to access services.	Network; implementation of policy; referrals for support; responding to policy; advocacy; homeless count	On track 	On schedule	A Community Development Officer (CDO) is allocated to respond to Homeless incidents across the Woollahra LGA and attends the Eastern Suburbs Homeless network.





Ref	Priority	Progress Comments
2.2.2	Encourage and promote services and support for families, youth and children.	In the coming 6 months, Council will be undertaking research and local community consultation to better understand the needs of the children, youth and families to assist in the planning and development of appropriate services and programs.
2.2.3	Following adoption, administer Council's Disability Inclusion Action Plan.	Council adopted the 2022-2026 Disability Inclusion Plan on 27 June 2022, in accordance with NSW legislation. Council wide actions are currently being implemented in consultation with the Inclusion (Disability, Aged and Carers) Advisory Committee.

Project / Action	Deliverable	Status	Stage	Progress Comments
Implementation of Disability Inclusion Action Plan 2022 in partnership with Council's Inclusion (Aged, Disability and Carers) Advisory Committee.	Identified actions within the Disability Inclusion Action Plan 2022	On track 	On schedule	<p>Actions completed within the reporting period include:</p> <ul style="list-style-type: none"> <li>• 3 new disabled parking spaces were installed in 2022.</li> <li>• Council installed 15 new kerb ramps across various locations within the Municipality.</li> <li>• At our libraries, AUSLAN sign language and sensory experiences incorporated into early literacy programs and special storytimes and events starring artists with disabilities – e.g. Asphyxia with recording made available online.</li> <li>• 95 Home Library Service members received 5,265 items in fortnightly deliveries.</li> <li>• The Plumb Reserve renewal included inclusive play elements like the sensory 'talking' tubes and rain wheel which projects sounds.</li> <li>• 145 staff completed "RUOK? How to have the Conversation" training.</li> </ul>

**Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.**






Ref	Priority	Progress Comments
3.1.2	Promote opportunities for innovative, creative and cultural initiatives that support the community.	Through the implementation of 7 successful Cultural Grants in the FY22/23 round and a new community venue focusing on arts and culture through the Woollahra Gallery at Redleaf and Cultural Hub, a diverse range of activities and programs has been initiated.  The Lindy Lee sculpture 'One Bright Pearl', commissioned by Council's Public Art Panel was unveiled on 14 December, 2022 in Blackburn Gardens. This wonderful new public artwork was supported by significant donations, with the principal donor being the Carla Zampatti Foundation.

Project / Action	Deliverable	Status	Stage	Progress Comments
Activate the Cultural Hub at Woollahra Gallery at Redleaf.	Cultural activities are delivered	On track 	On schedule	Cultural Hub programming is underway with venue hire for arts and cultural activities and Council led programs such as monthly Poetica sessions and Plein Air Art classes. These have both been very well received.
Activate grants program.	Grant funds distributed and projects completed which meet community need	Fully completed 	Complete	Successful implementation of Council's new overarching Grants Policy and Program. Grants recommendations for FY22/23 adopted by Council 27 September, 2022 with Grant presentation held 14 October, 2022. 64 grant applications were received of which 40 grant applications were new grant recipients. 7 of the 26 Community and Cultural grants had a cultural focus
Provide diverse range of exhibitions at the Woollahra Gallery.	Diverse range of exhibitions delivered	On track 	On schedule	A biannual report on the success of the Woollahra Gallery at Redleaf was submitted to FCS on 1 August 2022. 93 applications were received through the 2022 Expression of Interest of which 35 exhibitions are to be exhibited across FY22/23.
Deliver the events program.	Events program delivered to the community	On track 	On schedule	Council has undertaken and completed a review of its Events program. A Councillor briefing was held on 21 November, 2022. A report will be presented to Council in February, 2023 with a proposal that its recommendations be implemented from 1 July 2023.

**Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.**



Ref	Priority	Progress Comments
5.1.1	Plan for community, cultural and recreational facilities to ensure they reflect community needs and aspirations.	Council's 10 Community Venues are well utilised with ongoing improvement opportunities including website improvement and building upgrades including Cooper Park Hall, due for reopening in March /April 2023.


Project / Action	Deliverable	Status	Stage	Progress Comments
Review and activate existing facilities.	Maximise the use of existing facilities by the community	On track 	On schedule	Council has conducted a Venue pathways mapping exercise to improve the booking experience for customers and venue hirers. This has led to improvements in the venue web pages and the introduction of walk through features on the website is underway.
Develop an implementation plan that responds to the recommendations of the Community Facilities Study.	Implementation of recommendations	On track 	On schedule	Progress is underway with the implementation of Community Facilities Study.
Inform Councils' plans for infrastructure and planning.	Support the communities' needs	On track 	On schedule	Input has been provided to the plans for the renovation of Vacluse Bowling Club, with discussions held with South Eastern Sydney Local Health District to discuss accommodation options for an Early Childhood Health Centre following the closure of their Double Bay site.

## Library Services

### Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.


Ref	Priority	Progress Comments
1.1.1	Provide opportunities to connect people and ideas to encourage lifelong learning and quality of life.	<p>The Libraries Program and Events team delivered programs for a wide variety audiences. This featured:</p> <ul style="list-style-type: none"> <li>• 26 Adult programs</li> <li>• 26 Seniors programs</li> <li>• 304 Children’s programs</li> <li>• 12 Young Adult programs.</li> </ul> <p>Highlights include the Digital Literary Award, Writers and Readers events with Ann Cleeves and Heather Rose and inclusion in the Sydney Fringe Festival program in September.</p> <p>Collection usage continues to recover post-covid with 226,414 physical loans during the reporting period and 54,237 eResource loans. eResource usage continues to increase with these loans now making up 19% of total loans, compared to 12% in 2019.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
Plan and promote diverse and inclusive events, activities and programs.	Diverse Library events, activities and programs delivered to the community	Fully completed 	On schedule	A diverse range of popular programs have been held at the Libraries including author talks by James O’Loughlin, Ann Cleeves, Alison Daddo. Tea topics featuring tai chi, bird watching, plein air painting and urban foraging. Double Bay Libraries successfully hosted Sydney Fringe Festival events and was the Eastern Suburbs venue for Poetry Slam heats.
Develop online and physical collections that reflect community demand.	Resources available that meet community demand	Fully completed 	On schedule	The Libraries continue to provide and engaging collection that reflects community demand with an average of 46,000 loans per month. A subscription to Linked Libraries now enables the collection to be discoverable by Google and additional online resources have been subscribed to including Bean Stack, an app encouraging children to read. The use of Bioguard 80 book covering was launched in November with Woollahra Libraries being the first NSW public library to use this biodegradable on new paperbacks.

Project / Action	Deliverable	Status	Stage	Progress Comments
Provide spaces and technology that nurture and support.	Spaces and technology available for community use	Fully completed 	On schedule	The Libraries provide access to wi-fi, PC, printing, and 3D printing facilities along with meeting rooms equipped with collaborative technology. The spaces have been activated with programs that nurture and support the community including HSC Stress buster activities- featuring table tennis, pet therapy and video games. iPads are now available for in house use and Soundproof booths have been installed in Double Bay and Paddington.

**Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.**

Ref	Priority	Progress Comments
3.1.1	Provide innovative and high quality library and local history services.	<p>Woollahra Libraries currently has 27,351 active Library members who are regularly accessing library services. There were 234,675 visits this period equating to 4 visits per capita and a total of 280,651 loans measuring 5 per capita.</p> <p>Fortnightly newsletters were sent to 14,331 subscribers and 170 Library Facebook posts had a reach of 50,578. Woollahra Libraries has 69 active volunteers engaged in assisting with various tasks including home library deliveries, program delivery and local history transcription. The Local history service received over 100 enquiries this period and installed two plaques via the Woollahra Plaques Scheme. Woollahra Libraries participated in the Public Libraries Evaluation Network Satisfaction Survey. Key findings included 92% of respondents agreeing that the Library is an important part of the community and 91% feel safe and welcome when using Library services. Additionally 81% believed Woollahra Libraries encouraged reading while 75% agreed the Library service was contributing to a stronger and creative community.</p>


Project / Action	Deliverable	Status	Stage	Progress Comments
Library Strategic Plan year one implementation	Completion of short term initiatives	On track 	On schedule	<p>Progress towards achieving Woollahra Libraries Strategic objectives has continued this period:</p> <ul style="list-style-type: none"> <li>Tenders for a new Library Management System have been received and evaluation completed.</li> <li>Work has commenced on development of a Library Marketing Strategy</li> <li>STEM kits have been purchased for inclusion in the Libraries Collection and will shortly be available for loan.</li> </ul>

Project / Action	Deliverable	Status	Stage	Progress Comments
Deliver programs through the Woollahra Libraries that respond to community need.	Library programs that respond to community needs	Fully completed 	On schedule	<p>Programs delivered that reflect community need include early literacy storytimes and STEM activities for children and digital literacy programs such as Tech Connect, Tech Savvy Seniors and Tech at Ascham. The Bus to Books program has provided housebound patrons with monthly access to Double Bay Library finishing the year with a festive morning tea.</p> <p>Ideas Exchange panel discussions featured current topics such as, Understanding the conflict in Ukraine and Mental health and resilience while Naidoc Week was recognised with indigenous stories and craft activities. This year Family History Month featured a session on tracing indigenous family history.</p>

# Customer Experience & Engagement



## Strategy 10.1: Encourage inclusive community participation and build respectful relationships through engagement and input into decision making.

Ref	Priority	Progress Comments
10.1.1	Support council through provision of resources, education and tools and communicate opportunities for engagement.	<p>Highlights for the period included a 12 page colour brochure to every household in Woollahra explaining the Proposed Special Rate Variation, priority projects and budget modelling, Spring Print newsletter, media releases and media liaison in consultation with GM and Mayor, Lyne Park Playground concept design consultation boards, Woollahra Small Sculpture Prize, Garden Awards, commencement of WorldPride promotional material.</p> <p>We saw a healthy increase in Facebook and Instagram reach over this six month period – +35.7% reach for Facebook and +31.8% for Instagram. Our community continues to most love environmental news, local history and positive stories, and pictures that appreciate the natural beauty of Woollahra.</p> <p>Top posts on Facebook include Recycle it Saturday, Hermitage Foreshore Walk pics, Kutti Beach pics, and Throwback Thursday local history pics.</p> <p>We are now holding all in-person citizenship ceremonies and have cleared the backlog that accumulated over the pandemic. In the second half of the year we welcomed 124 conferees and their guests (an average of 60 per ceremony) to four separate ceremonies.</p>

Project / Action	Deliverable	Status	Stage	Progress Comments
Promote community engagement opportunities.	Promotion through Your Say Woollahra and other engagement channels	On track 	On schedule	<p>Following promotion across all our communication channels, more than 300 volunteers (residents and their family and friends and visitors) participated in the National Tree Day event at Christison Park with more than 2,200 plantings.</p> <p>Your Say experienced a 40% increase in growth (total site visits) over the 2022 calendar year, noting substantial increase is attributable in large part to two engagements, being the proposed renaming of Fullerton Street, Woollahra and the proposed SRV which received a significantly larger than average number of submissions. These results are an anomaly and unlikely to be replicated in an average calendar year.</p>

**Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.**

Ref	Priority	Progress Comments
11.1.1	Drive customer design throughout council to improve customer experience	A Customer Experience Design Toolkit was completed and this will be used as a training manual and guide for all staff.

Project / Action	Deliverable	Status	Stage	Progress Comments
Learnings from the 4 projects: iConcierge enhancement, booking of our venues, payment options for customers and access points to our services and implementing actions to deliver improved customer experiences.	Completion of 4 identified projects and learnings implemented improves customer experience of Council.	On track 	On schedule	Projects are identifying improvement options, these findings and recommendations from the 4 projects are being implemented.
Implement standard performance measures across Council to measure customer engagement, satisfaction and drive continuous improvement.	Implementation completed and data helps inform and improve our services.	On track 	On schedule	The first (CSAT) survey was completed in the month of July. The results were collated and a presentation was delivered to ELT and the Councillors. The findings are available on Your Say Woollahra: <a href="https://yoursay.woollahra.nsw.gov.au/customer-survey">https://yoursay.woollahra.nsw.gov.au/customer-survey</a>

### Workload and Productivity

The following table shows the Service results for the reporting period.

Service	FY 2020/21 (average)	1st Qtr 2021/22	2nd Qtr 2021/22	3rd Qtr 2021/22	4th Qtr 2021/22	FY 2021/22 (average)	1st Qtr 2021/22	2nd Qtr 2021/22	FY 2022/23 (average)
DAs and CDCs processed by Customer Service staff	<b>244</b>	291	325	264	326	<b>302</b>	<b>331</b>	<b>335</b>	<b>333</b>
Calls answered by Customer Service staff	<b>19,776</b>	18,563	19,399	18,787	17,243	<b>18,498</b>	<b>16,675</b>	<b>16,665</b>	<b>16,670</b>
Service standard for call answered	<b>96%</b>	96%	97%	97%	95%	<b>96%</b>	<b>95%</b>	<b>94%</b>	<b>94.5%</b>
Visitor permits and Daily permits issued by Customer Service staff	<b>5,468</b>	1,425	5,045	4,930	5,235	<b>4,159</b>	<b>5,300</b>	<b>5,870</b>	<b>5,585</b>
Parking permits issued by Customer Service staff	<b>1,385</b>	1,062	1,425	1,566	1,031	<b>1,271</b>	<b>1,255</b>	<b>1,375</b>	<b>1,315</b>









# Woollahra Preschool

## Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.

Ref	Priority	Progress Comments
2.2.2	Encourage and promote services and support for families, youth and children.	Woollahra Preschool provides an 80 place centre for children aged 3-5 years and provides an exceeding standard of care. During the past 6 months, the Preschool has commenced a review of its polices and procedures to meet the new benchmark and introduced a weekly Dharawal Language Program, through the Gujaga Foundation. The Preschool continues to support children with special needs with a dedicated Special Inclusion Support Teacher.

Project / Action	Deliverable	Status	Stage	Progress Comments
Undertake Policy and Procedure Review within the preschool to ensure clarity across all documents, improve understanding of procedures and enhance the information conveyed to ensure visibility and accessibility to all stakeholders.	Improve governance and enhance the information conveyed to ensure visibility and accessibility to all stakeholders	On track 	On schedule	Council has engaged CELA ( Community Early Learning Australia) to assist with the review of the Preschool's policies.
Continue to build relationships between parents and the preschool in order to enhance the customer experience of our services.	Improved connections between preschool and parents	On track 	On schedule	The Preschool has a Parent Advisory Committee (PAC) which meets at least quarterly with attendance by the Preschool Director and Manager, Community and Culture. The following events have been held to increase connection between parents and staff - Preschool Parents night at Woollahra Gallery at Redleaf held 28 October, 2022; Preschool fundraiser held at Rose Bay Sailing Club on 25 November, 2022 and end of term BBQs and celebratory events eg Fathers Day concerts.

Project / Action	Deliverable	Status	Stage	Progress Comments
Engage the Gujaga Foundation in the delivery of language program to children to enhance their cultural appreciation.	Increased cultural awareness and education	On track 	On schedule	The Dharawal Language Program, through the Gujaga Foundation commenced in July 2022 twice per week. This is an ongoing program and strongly supported by the children, their parents and staff.
Deliver agreement in the DIAP to meet the needs of children with special needs.	Children with special needs are appropriately resourced and supported	On track 	On schedule	10 children with additional needs attended Woollahra Preschool in 2022. Funding was received for 7 of the children from Dept of NSW Education – Inclusion Support Funding, which allows for employment of a full time Special Inclusion Support teacher.

Woollahra  
Municipal  
Council



536 New South Head Road,  
Double Bay NSW 2028

[woollahra.nsw.gov.au](http://woollahra.nsw.gov.au)

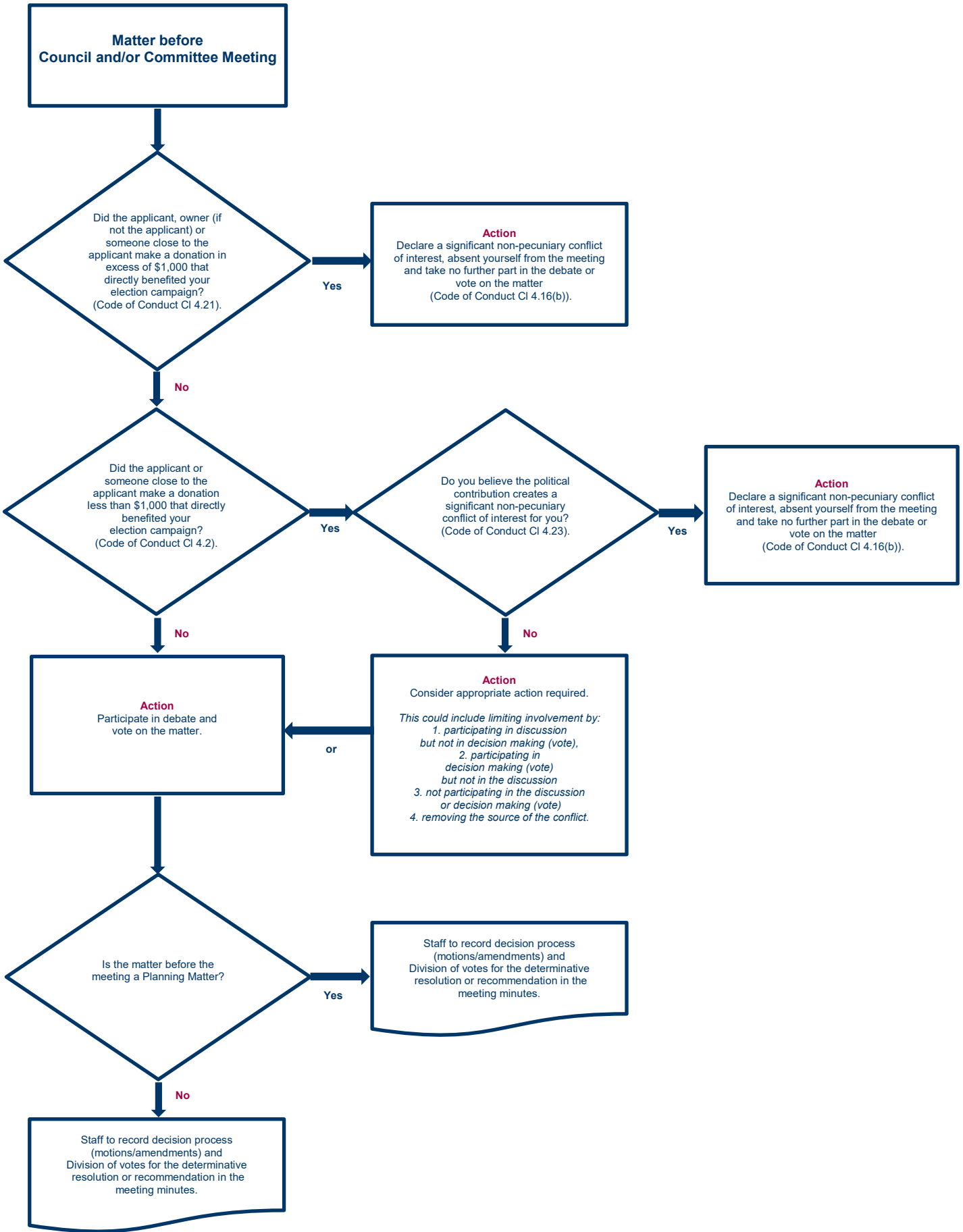
T: 02 9391 7000

F: 02 9391 7044

E: [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)



**Political Donations: Matters to be considered by Councillors at Council and/or Committee Meetings**



**Matter before Council and/or Committee Meeting**

Did the applicant, owner (if not the applicant) or someone close to the applicant make a donation in excess of \$1,000 that directly benefited your election campaign? (Code of Conduct Cl 4.21).

Yes

**Action**  
 Declare a significant non-pecuniary conflict of interest, absent yourself from the meeting and take no further part in the debate or vote on the matter (Code of Conduct Cl 4.16(b)).

No

Did the applicant or someone close to the applicant make a donation less than \$1,000 that directly benefited your election campaign? (Code of Conduct Cl 4.2).

Yes

Do you believe the political contribution creates a significant non-pecuniary conflict of interest for you? (Code of Conduct Cl 4.23).

Yes

**Action**  
 Declare a significant non-pecuniary conflict of interest, absent yourself from the meeting and take no further part in the debate or vote on the matter (Code of Conduct Cl 4.16(b)).

No

**Action**  
 Participate in debate and vote on the matter.

or

**Action**  
 Consider appropriate action required.  
 This could include limiting involvement by:  
 1. participating in discussion but not in decision making (vote),  
 2. participating in decision making (vote) but not in the discussion,  
 3. not participating in the discussion or decision making (vote),  
 4. removing the source of the conflict.

Is the matter before the meeting a Planning Matter?

Yes

Staff to record decision process (motions/amendments) and Division of votes for the determinative resolution or recommendation in the meeting minutes.

No

Staff to record decision process (motions/amendments) and Division of votes for the determinative resolution or recommendation in the meeting minutes.