



# Finance, Community & Services Committee

Monday 1 May 2023  
6.30pm

## Agenda



## Finance, Community & Services Committee (FC&S)

Woollahra Council will be holding Committee meetings (i.e. Environmental Planning (EP), Finance, Community & Services (FC&S) and Strategic & Corporate (S&C) with The Mayor, Councillors and staff will be participating in person. Members of the public are invited to attend the Committee meeting in person or watch and/or listen to meetings live (via Council's website).

A copy of the Agenda is available on Council's website:

[https://www.woollahra.nsw.gov.au/council/meetings\\_and\\_committees/committees/finance\\_community\\_and\\_services\\_committee\\_fcs/fc\\_and\\_s\\_agendas\\_and\\_minutes](https://www.woollahra.nsw.gov.au/council/meetings_and_committees/committees/finance_community_and_services_committee_fcs/fc_and_s_agendas_and_minutes)

To register to address the Committee, please email your name, phone number and Item number to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) by **10.00am on the day of the meeting**, indicating if you will be attending in person or wish to address the meeting via teleconferencing technology. Please note, instructions on how to join the meeting will be forwarded to person who have pre-registered to make a submission/address the Committee, via email on the day of the meeting via email.

Late correspondence may be submitted for consideration by the Committee. All late correspondence must be received by **10.00am on the day of the meeting**. Late correspondence is to be emailed to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au).

Minutes of the Finance, Community & Services Committee (FC&S) will be posted to Council's website once finalised.

If you are experiencing any issues please call Council's Governance department on (02) 9391 7001.

The audio recording and late correspondence consider at the meeting will be uploaded to Council's website by 5.00pm on the next business day.

### Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee Members and/or Staff to present apologies and/or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will invite member(s) of the public who registered to speak to address the Committee.
- Members of the public who have registered to address the Committee, will be allowed four (4) minutes in which to address the Committee. One (1) warning bell will be rung at the conclusion of three (3) minutes and two (2) warning bells rung at the conclusion of four (4) minutes. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (e.g. applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allocated four (4) minutes, the speaker will take no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation
- (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

### Disclaimer:

Councillors, staff and members of the public are advised that meeting are being lived streamed, accessible via a link from Council's website.

By speaking at a Committee Meeting members of the public consent to their voice, image and personal information (including name and address) being recorded and publicly available on Council's website. Accordingly, please ensure your address to Council is respectful and that you use appropriate language and refrain from making any defamatory statements or discriminatory comments.

Woollahra Council **does not** accept any liability for statements, comments or actions taken by individuals during a Committee meeting. Any part of the meeting that is held in closed session will not be recorded.

People connecting to this meeting by conferencing technology are reminded that under the *Local Government Act 1993*, the recording of meetings by a member of the public using any electronic recording device including a mobile phone or video camera is not permitted. Any person found recording without the permission of Council may be expelled from the meeting.

The audio recording of each meeting will be retained on Council's website for a minimum period of 6 months. After that period has passed, recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

For further information please visit [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### Recommendation **only** to the Full Council ("R" Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- The voting of money for expenditure on works, services and operations.
- Rates, Fees and Charges.
- Donations.
- Grants Program.
- Asset Rationalisation.
- Corporate Operations:
  - Statutory Reporting;
  - Adoption of Council's Community Strategic Plan, Delivery Program and Operational Plan;
  - Delegations; and
  - Policies.
- Voluntary Planning Agreements (VPAs).
- Leases required to be determined by Full Council by specific legislative requirements.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters delegated to the Council by the Roads and Maritime Services.
- Residential Parking Schemes - Provision and Policies.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters **not** within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive change.

### Delegated Authority to be determined at Committee level ("D" Items):

- General financial and corporate management of the Council, except those specifically excluded by statute, by Council direction or delegated specifically to another Committee.  
Note: This is not to limit the discretions of nominated staff members exercising Delegated Authorities granted by the Council.
- Statutory reviews of Council's Delivery Program and Operational Plan.
- Finance Regulations, including:
  - Authorisation of expenditures within budgetary provisions where not delegated;
  - Quarterly review of Budget Review Statements;
  - Quarterly and other reports on Works and Services provision; and
  - Writing off of rates, fees and charges because of non-rateability, bad debts, and impracticality of collection.
- Auditing.
- Property Management.
- Asset Management.
- Works and Services - Monitoring and Implementations.
- Legal Matters and Legal Register.
- Parks and Reserves Management.
- Infrastructure Management, Design and Investigation.
- Community Services and Programs.
- Cultural Programs.
- Library Services.
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Statutory reviews of Council's Delivery Program and Operational Plan.
- Any other matter falling within the responsibility of the Finance, Community & Services Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive change.

**Finance, Community & Services Committee Membership:** 7 Councillors  
**Quorum:** The quorum for Committee meeting is 4 Councillors

# Woollahra Municipal Council

## Notice of Meeting

27 April 2023

To: Her Worship the Mayor, Councillor Susan Wynne ex-officio  
Councillors Toni Zeltzer (Chair)  
Sarah Swan (Deputy Chair)  
Peter Cavanagh  
Nicola Grieve  
Harriet Price  
Mark Silcocks  
Merrill Witt

Dear Councillors,

### Finance, Community & Services Committee – 1 May 2023

In accordance with the provisions of the Local Government Act 1993, I request your attendance at Council's **Finance, Community & Services Committee** meeting to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 1 May 2023 at 6.30pm.**

Members of the public may:

- register to address the meeting (via Zoom or in Person) by emailing your name, phone number and the item number to [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) by **10.00am on the day of the meeting.**
- submit late correspondence for consideration by Councillors by emailing [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au) by **10.00am on the day of the meeting.**

Members of public are invited to either attend the Committee meeting in person or to watch and/or listen to the meeting live via Council's website:

[https://www.woollahra.nsw.gov.au/council/meetings\\_and\\_committees/committees/finance\\_community\\_and\\_services\\_committee\\_fcs/fc\\_and\\_s\\_agendas\\_and\\_minutes](https://www.woollahra.nsw.gov.au/council/meetings_and_committees/committees/finance_community_and_services_committee_fcs/fc_and_s_agendas_and_minutes)

A audio recording of the meeting will be uploaded to Council's website following the meeting by 5.00pm on the next business day.

If you have any difficulties accessing the meeting please contact (02) 9391 7001.

Regards,

Craig Swift-McNair  
General Manager



# Finance, Community & Services Committee

## Agenda

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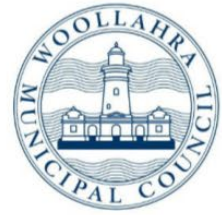
**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 3 APRIL 2023**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 23/66470  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 3 April 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**Recommendation:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 3 April 2023 be taken as read and confirmed.

**Attachments**

1. Unconfirmed Minutes FC&S - 3 April 2023



# Finance, Community & Services Committee Meeting

Monday 3 April 2023  
6.30pm

## Minutes

Unconfirmed



## Finance, Community & Services Committee Minutes

Monday 3 April 2023

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## Finance, Community & Services Committee

### Minutes of the Meeting held on 3 April 2023 at 6.30pm.

Present: Councillors: Toni Zeltzer (Chair)  
Sarah Swan  
Harriet Price (via zoom)  
Nicola Grieve  
Mark Silcocks  
Merrill Witt

Staff	Fiona Aghili	(Strategic Planner) (via zoom)
	Emilio Andari	(Manager Engineering Services)
	Flynn Erich	(Meetings Officer)
	Maya Jankovic	(Coordinator – Community & Culture)
	Sue Meekin	(Director – Corporate Performance)
	Vicki Munro	(Manager – Community & Culture)
	Tom O’Hanlon	(Director – Infrastructure & Sustainability)
	Patricia Occelli	(Director – Community & Customer Experience)
	Mark Ramsay	(Manager – Civil Operations)
	Jody Rodas	(Manager – Woollahra Libraries)
	Paul Ryan	(Chief Financial Officer) (via zoom)
	Helen Tola	(Manager – Governance & Risk)
	Anne White	(Manager – Strategic Planning & Place)

Also in Attendance: Nil

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**Note:** Item R3 (Holdsworth Community Funding Agreement for 2023/24) was considered after Item D4 (Mask Recycling).

## 1. Opening

The Chair declared the Finance, Community & Services Committee of 3 April 2023 open and welcomed Councillors, staff and members of the public who are watching and listening to this evenings meeting.

## 2. Acknowledgement of Country (Gadigal People and Birrabirragal People)

The Chair read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

## 3. Acknowledgement of the Sovereign of the Day (King Charles III)

The Chair read the following Acknowledgement of the Sovereign of the Day (King Charles III):

*I also acknowledge the King of Australia, King Charles III.*

## 4. Leave of Absence and Apologies

An apology was received and accepted from Councillor Cavanagh and a leave of absence granted.

## 5. Late Correspondence

Late correspondence was submitted to the committee in relation to Items R2, R3 & R4.

## 6. Declarations of Interest

Councillor Swan declared a Significant, Non-Pecuniary Interest in Item R3 (Holdsworth Community Funding Agreement for 2023/24), as Councillor Swan is an Independent Board Member of the Holdsworth Community. Councillor Swan left the meeting, did not participate in debate or vote on the matter.

**Items to be Decided by this Committee using its Delegated Authority**

**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 6 MARCH 2023**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 23/41661  
**Purpose of the Report:** The Minutes of the Finance, Community & Services Committee of 6 March 2023 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**(Silcocks/Grieve)**

**Resolved:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 6 March 2023 be taken as read and confirmed.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**6/0**

**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 7 MARCH 2023**  
**Author:** Emilio Andari, Manager Engineering Services  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/55492  
**Purpose of the Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**(Grieve/Silcocks)**

**Resolved:**

THAT the Recommendations Y1-Y3 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 7 March 2023 be adopted.

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 April 2023

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**6/0**

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**Item No:** Y1  
**Subject:** **DILLON STREET, PADDINGTON - MOBILITY PARKING ZONE**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approvers:** Despina Kalavas, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 23/31611  
**Purpose of the Report:** To create reasonable access for a Mobility Permit holder to their residence.  
**Alignment to Delivery Program:** Strategy 6.2 Improve the management of public parking on-street and off-street.

**(Grieve/Silcocks)**

**Resolved:**

THAT:

- A. A 3 metre wide, 90 degree angled "Mobility Parking" space be installed on the northern side of Dillon Street, Paddington, outside property No.35 Dillon Street as indicated in Attachment 1; and
- B. The applicant be advised of Council's Procedure and conditions for Mobility Parking zones, including the requirement to renew these zones annually.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**6/0**

Woollahra Municipal Council  
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**Item No:** Y2  
**Subject:** **JAMES STREET, WOOLLAHRA , BETWEEN VICTORIA AVENUE AND OXFORD STREET - SHARED ZONE**  
**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approvers:** Despina Kalavas, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 23/31953  
**Purpose of the Report:** Request for introduction of a shared zone  
**Alignment to Delivery Program:** Strategy 4.1: Encourage and plan for sustainable, high quality planning and urban design outcomes.

**(Grieve/Silcocks)**

**Resolved:**

THAT no further action be taken by Council to create a Shared Zone in James Street, Woollahra, between Victoria Avenue and Oxford Street.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**6/0**

**Item No:** Y3  
**Subject:** **SALISBURY ROAD, ROSE BAY - INTERSECTION IMPROVEMENTS AT PLUMER ROAD**  
**Author:** Despina Kalavas, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/34421  
**Purpose of the Report:** To reduce the likelihood of vehicular conflict at this intersection  
**Alignment to Delivery Program:** Strategy 6.3 Reduce traffic congestion, noise and speeding.

**(Grieve/Silcocks)**

**Resolved:**

THAT:

- A. No changes to the existing priority controls at the intersection of Salisbury Road and Plumer Road, Rose Bay, as traffic speed and volumes, sight distance assessment and crash history are within the acceptable limits;
- B. 'Stop ahead' signs be installed in Salisbury Road between 25-40 metres from the Stop line on both approaches to this intersection; and
- C. The 'Stop' signs at both Salisbury Road approaches to this intersection be increased in size to 'B' sized signs to improve traffic safety.

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*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**6/0**

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**Item No:** D3 Delegated to Committee  
**Subject:** **WOOLLAHRA EXTRAORDINARY LOCAL TRAFFIC COMMITTEE MINUTES - 28 MARCH 2023 - BAY STREET WORKS**  
**Author:** Emilio Andari, Manager Engineering Services  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/57548  
**Purpose of the Report:** For Council to consider the recommendation of the Woollahra Extraordinary Local Traffic Committee.  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**(Grieve/Swan)**

**Resolved:**

THAT the Recommendation Y1 contained in the Minutes of the Woollahra Extraordinary Local Traffic Committee held on Tuesday 28 March 2023, be adopted.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**6/0**

Woollahra Municipal Council  
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**Item No:** D4 Delegated to Committee  
**Subject:** **MASK RECYCLING**  
**Author:** Mark Ramsay, Manager Civil Operations  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/24843  
**Purpose of the Report:** Response to Notice of Motion  
**Alignment to Strategy:** 8.4 Encourage and assist our community to be leaders in  
**Delivery Program:** waste management and resource recycling.

**Motion moved by Councillor Swan**  
**Seconded by Councillor Grieve**

THAT Council:

- A. Takes no further action in regard to a trial of mask recycling;
- B. Continues to consider management and disposal of masks as part of our on-going litter reduction and education programs and activities.

**Amendment moved by Councillor Price**  
**Seconded by Councillor Witt**

THAT Council:

- A. Takes no further action in regard to a trial of mask recycling;
- B. Continues to consider management and disposal of masks as part of our on-going litter reduction and education programs and activities.
- C. Staff liaise with Woolworths directly regarding recycling of masks and/or how to safely dispose of masks and that Council moves to educate the community on the safe disposal of masks.

***For the Motion***

Councillor Price  
Councillor Witt

2/4

***Against the Motion***

Councillor Grieve  
Councillor Silcocks  
Councillor Swan  
Councillor Zeltzer

**The Amendment was put and lost.**  
**The Motion was put and carried.**

**(Swan/Grieve)**

**Resolved:**

THAT Council:

- A. Takes no further action in regard to a trial of mask recycling;
- B. Continues to consider management and disposal of masks as part of our on-going litter reduction and education programs and activities.



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*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**6/0**

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**Grieve/Silcocks**

**Resolved:**

That Standing Orders be suspended to allow Item R3 (Holdsworth Community Funding Agreement for 2023/24) to be considered after Item D4 (Mask Recycling).

**Adopted**

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**Items to be Submitted to the Council for Decision with  
Recommendations from this Committee**

**Item No:** R1 Recommendation to Council  
**Subject:** **GLASS RECYCLING DEPOT**  
**Author:** Mark Ramsay, Manager Civil Operations  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/22807  
**Purpose of the Report:** Response to Notice of Motion  
**Alignment to Delivery Program:** Strategy 8.4 Encourage and assist our community to be leaders in waste management and resource recycling.

**Note:** Councillor Swan returned to the meeting, the time being 7.15pm.

**Note:** The Chair, Councillor Zeltzer vacated the Chair at 7.31pm to speak to item R1 (Glass Recycling Depot) and the Deputy Chair, Councillor Swan assumed Chair.  
The Deputy Chair, Councillor Swan vacated the Chair at 7.34pm.  
The Chair, Councillor Zeltzer assumed the Chair at 7.34pm.

**Note:** The Committee amended Part A and Part B to the Recommendation.

**Motion moved by Councillor Silcocks  
Seconded by Councillor Zeltzer**

- A. THAT Council does not proceed with discussions with TOMRA and does not proceed with the proposal to install a reverse vending machine in the Woollahra municipality.
- B. THAT Council publicises where reverse vending machines are located close to the Woollahra Local Government Area on Council's website.

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- C. THAT council staff include revised waste diversion targets in the draft Environmental Sustainability Action Plan prior to its adoption by Council.

**Amendment moved by Councillor Price  
Seconded by Councillor Grieve**

- A. THAT Council Staff initiate discussions with TOMRA to consider installing a smaller reverse vending machine in the Cross Street Car Park.
- B. THAT Council publicises where reverse vending machines are located close to the Woollahra Local Government Area on Council's website.
- C. THAT council staff include revised waste diversion targets in the draft Environmental Sustainability Action Plan prior to its adoption by Council.

**The Amendment was put and lost.**

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Amendment**

Councillor Grieve  
Councillor Price

**2/4**

**Against the Amendment**

Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

**Foreshadowed Amendment moved by Councillor Swan  
Seconded by Councillor Price**

- A. THAT Council Staff initiate discussions with TOMRA to place a smaller reverse vending machine in Quarry Street Car Park.
- B. THAT Council publicises where reverse vending machines are located close to the Woollahra Local Government Area on Council's website.
- C. THAT council staff include revised waste diversion targets in the draft Environmental Sustainability Action Plan prior to its adoption by Council.

**The Foreshadowed Amendment was put and voting was equal.**

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Foreshadowed Amendment**

Councillor Price  
Councillor Swan  
Councillor Witt

**3/3**

**Against the Motion**

Councillor Grieve\*  
Councillor Silcocks  
Councillor Zeltzer

**Note: \* Councillor Grieve abstained and is recorded as against.**

**Note:** As a result of equal voting for and against the Foreshadowed Amendment a decision was made by the Finance, Community & Services Committee (in accordance with Clause 20.15) to refer the Foreshadowed Amendment to Council for consideration, noting that this matter is an R Item for determination by Council.

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**Foreshadowed Amendment for consideration by Council**

- A. THAT Council Staff initiate discussions with TOMRA to place a smaller reverse vending machine in Quarry Street Car Park.
- B. THAT Council publicises where reverse vending machines are located close to the Woollahra Local Government Area on Council's website.
- C. THAT council staff include revised waste diversion targets in the draft Environmental Sustainability Action Plan prior to its adoption by Council.

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

Councillor Price  
Councillor Swan  
Councillor Witt

**3/3**

**Against the Motion**

Councillor Grieve  
Councillor Silcocks  
Councillor Zeltzer

**Note: \* Councillor Grieve abstained and is recorded as against.**

---

**Item No:** R2 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 28 FEBRUARY 2023  
INVESTMENTS HELD AS AT 31 MARCH 2023**  
**Author:** Abdullah Rayhan, Team Leader  
**Approvers:** Paul Ryan, Chief Financial Officer  
Craig Swift-McNair, General Manager  
**File No:** 23/38713  
**Purpose of the Report:** To present the monthly financial report for January 2023 and to present a list of investments held as of 28 February 2023.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.  
**Note:** Late Correspondence has been tabled by Paul Ryan, Council's Chief Financial Officer (CFO).

**(Grieve/Swan)**

**Recommendation:**

THAT the Committee:

- A. Receive and note the Monthly Financial Report – February 2023.
- B. Note that the Council's 12-month weighted average return for February 2023 on its direct investment portfolio of 3.69% (LM: 3.52%, LY: 0.57%) exceeds the benchmark 90-day AusBond Bank Bill Index of 3.11%.
- C. Note that the interest revenue for the year to date 28 February of \$1.66M, exceeding the revised forecast in December of \$762k for the same period.
- D. Receive and note the list of Council's investments held as of 31 March 2023 (provided as late correspondence).

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Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 April 2023

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

6/0

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**Item No:** R3 Recommendation to Council  
**Subject:** **HOLDSWORTH COMMUNITY FUNDING AGREEMENT FOR 2023/24**  
**Author:** Maya Jankovic, Coordinator Community & Cultural Development  
**Approvers:** Vicki Munro, Manager Community & Culture  
Patricia Occelli, Director Community & Customer Experience  
**File No:** 23/31697  
**Purpose of the Report:** This report is to consider Holdsworth Community's 2023/24 funding proposal  
**Alignment to Delivery Program:** Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

**Note:** Councillor Swan declared a Significant, Non-Pecuniary Interest in this Item, as Councillor Swan is an Independent Board Member of the Holdsworth Community. Councillor Swan removed herself from the Council Chambers, and did not participate in debate or vote on the matter.

**Note:** Councillor Swan left the meeting, the time being 6.56pm.

**Note:** Jason Malone from Holdsworth, addressed the Committee.

**Note:** The Committee added new Part B and Part C to the Recommendation.

**(Grieve/Silcocks)**

**Recommendation:**

- A. THAT Council notes the 2023/24 funding proposal for Holdsworth Community totalling \$894,999 to be considered in the draft 2023/24 budget as follows:
- i. Navigating the MAC System \$213,807
  - ii. Aged Care Wellness Hub trial \$233,988
  - iii. Woollahra Dementia Alliance – Action Plan \$52,511
  - iv. Woollahra Connect Program \$190,598
  - v. Family Services \$204,095
- B. THAT Council formally expresses thanks and congratulations to Holdsworth Community Centre for looking after residents in the Woollahra Municipality.
- C. THAT in the next update from the Holdsworth Community Centre, an update on the strategy of promoting services be included along with an update on the approach being undertaken in relation to Social Housing in Woollahra.

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 April 2023

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Witt  
Councillor Zeltzer

Nil

**5/0**

**Item No:** R4 Recommendation to Council  
**Subject:** **SUPPORT FOR ONGOING FUNDING OF TROVE**  
**Author:** Jody Rodas, Manager Woollahra Libraries  
**Approver:** Patricia Ocelli, Director Community & Customer Experience  
**File No:** 23/51913  
**Purpose of the Report:** To provide advice to Council on the current funding arrangements for Trove  
**Alignment to Delivery Program:** Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

**Note:** Late correspondence has been tabled by Jody Rodas, Council's Manager Woollahra Libraries.

**Note:** The Committee amended Part C of the Recommendation as per the late correspondence tabled by Jody Rodas Council's, Manager Woollahra Libraries.

**(Grieve/Silcocks)**

**Recommendation:**

THAT Council:

- A. Note the actions of the NSW Public Libraries Association in lobbying for additional sustainable funds for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.
- B. Note that at the 13 March 2023 Council meeting, Council resolved to put forward a motion to the Australian Local Government Association's National General Assembly being held in June 2023, calling on the Australian Government to commit to funding the operations, maintenance and development of Trove and its digital infrastructure on a long term and recurrent basis.
- C. Request the Mayor write to the Federal Minister for the Arts, the Hon. Tony Burke MP and the Finance Minister, the Hon. Katy Gallagher, noting today's welcome announcement and encouraging further consideration to the National Library's subscription model to Trove Collaborative Services, limiting fees for Council-run public libraries to be Trove Partners.

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 April 2023

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**6/0**

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**Item No:** R5 Recommendation to Council  
**Subject:** **REVIEW OF COUNCIL'S GRANTS POLICY AND GUIDELINES.**  
**Authors:** Vicki Munro, Manager Community & Culture  
Anne White, Manager Strategic Planning & Place  
**Approvers:** Patricia Occelli, Director Community & Customer Experience  
Scott Pedder, Director Planning & Place  
Tom O'Hanlon, Director Infrastructure & Sustainability  
Craig Swift-McNair, General Manager  
**File No:** 23/56692  
**Purpose of the Report:** To review and recommend changes to Council's Draft Grants Policy and Guidelines following 12 months operation.  
**Alignment to Delivery Program:** Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

**Note:** The Committee amended Part B (iv) and added a new Part D to the Recommendation.

**Motion moved by Councillor Grieve  
Seconded by Councillor Witt**

THAT Council:

- A. Endorses the Draft Grants Policy presented as **Attachment 1** and Draft Grants Guidelines presented as **Attachment 2** for the purpose of public exhibition for a period of 28 days.
- B. Supports the proposed budget allocations to be included in the draft 2023/24 budget for Council's Grants Program being:
  - i. Community and Cultural Grants \$110,000
  - ii. Placemaking Grants \$65,000
  - iii. Environmental grants \$50,000
  - iv. Business Chamber \$30,000 (late correspondence to be provided for consideration at the Council Meeting of 24 April 2023 outlining more detail in relation to the Business Chamber Grants).
- C. Supports the reintroduction of a Citizenship Award of \$75.00 per public primary school, with a proposed budget of \$1,050.
- D. Consider the recommendation from the Finance, Community & Services Committee at the Ordinary Council meeting on 24 April 2023.

**For the Motion**

Councillor Grieve  
Councillor Witt

**2/4**

**Against the Motion**

Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Zeltzer

**Amendment moved by Councillor Swan  
Seconded by Councillor Silcocks**

THAT Council:

- A. Endorses the Draft Grants Policy presented as **Attachment 1** and Draft Grants Guidelines presented as **Attachment 2** for the purpose of public exhibition for a period of 28 days.
- B. Supports the proposed budget allocations to be included in the draft 2023/24 budget for Council's Grants Program being:
  - i. Community and Cultural Grants \$110,000
  - ii. Placemaking Grants \$65,000
  - iii. Environmental grants \$50,000
  - iv. Business Chamber \$30,000 (late correspondence to be provided for consideration at the Council Meeting of 24 April 2023 outlining more detail in relation to the Business Chamber Grants).
- C. Supports the reintroduction of a Citizenship Award of \$75.00 per primary school, with a proposed budget of \$1,050.
- D. Consider the recommendation from the Finance, Community & Services Committee at the Ordinary Council meeting on 24 April 2023.

**The Motion was put and lost.  
The Amendment became the Motion.  
The Amendment was put and carried.**

**For the Amendment**

Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Zeltzer

**4/2**

**Against the Amendment**

Councillor Grieve  
Councillor Witt

**(Swan/Silcocks)**

**Recommendation:**

THAT Council:

- A. Endorses the Draft Grants Policy presented as **Attachment 1** and Draft Grants Guidelines presented as **Attachment 2** for the purpose of public exhibition for a period of 28 days.
- B. Supports the proposed budget allocations to be included in the draft 2023/24 budget for Council's Grants Program being:
  - i. Community and Cultural Grants \$110,000
  - ii. Placemaking Grants \$65,000
  - iii. Environmental grants \$50,000

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 April 2023

- iv. Business Chamber \$30,000 (late correspondence to be provided for consideration at the Council Meeting of 24 April 2023 outlining more detail in relation to the Business Chamber Grants).
- C. Supports the reintroduction of a Citizenship Award of \$75.00 per primary school, with a proposed budget of \$1,050.
- D. Consider the recommendation from the Finance, Community & Services Committee at the Ordinary Council meeting on 24 April 2023.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Price  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

6/0

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**Item No:** R6 Recommendation to Council  
**Subject:** **POLICY - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO THE MAYOR, DEPUTY MAYOR AND COUNCILLORS**  
**Authors:** Patrick Brown, Governance  
Rachel Ngui, Policy Officer  
**Approvers:** Helen Tola, Manager Governance & Risk  
Craig Swift-McNair, General Manager  
**File No:** 23/12824  
**Purpose of the Report:** To Provide a Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy to be placed on public exhibition in accordance with legislative requirements.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**Note:** Councillor Price left the meeting, the time being 8.24pm.

**(Silcocks/Swan)**

**Recommendation:**

THAT Council:

- A. Endorse the draft Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy (the Policy) for the purpose of placing the Policy on public exhibition for a period of 28 days, subject to consideration of the proposed amendments detailed in this report.
- B. Note that a further report will be presented to Council for consideration following the public exhibition period.



Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 April 2023

*Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

5/0

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**Item No:** R7 Recommendation to Council  
**Subject:** **VARIOUS TERMS OF REFERENCE - FINANCE, COMMUNITY & SERVICES COMMITTEE SUB-COMMITTEES AND WORKING PARTIES**  
**Authors:** Rachel Ngui, Policy Officer  
Helen Tola, Manager Governance & Risk  
**Approver:** Craig Swift-McNair, General Manager  
**File No:** 23/57176  
**Purpose of the Report:** To present the draft Terms of Reference for consideration by Council.  
**Alignment to Delivery Program:** Strategy 11.3 Ensure effective and efficient governance and risk management.

**Note:** The Committee amended Part B and Part E of the Recommendation.

**(Silcocks/Swan)**

**Recommendation:**

THAT Council:

- A. Notes and adopts the revised Animal Advisory Committee Terms of Reference **(Attachment 2)**.
- B. Notes and adopts the revised Inclusion (Disability, Aged and Carers) Advisory Terms of Reference **(Attachment 3)**, subject to the quorum being amended to read 'A minimum of one (1) Councillor and three (3) residents shall constitute a quorum for the meeting'.
- C. Notes and adopts the revised Property Assets Working Party Terms of Reference **(Attachment 4)**.
- D. Notes and adopts the revised Public Art Panel Terms of Reference **(Attachment 5)**.
- E. Notes and adopts the Woollahra Small Sculpture Prize Committee Terms of Reference **(Attachment 6)**, subject to the quorum being amended to read 'A minimum of one (1) Councillor and three (3) residents shall constitute a quorum for the meeting'.
- F. Delegates authority to the General Manager to make minor administrative amendments to the Terms of References as required from time to time.

Woollahra Municipal Council  
Finance, Community & Services Committee Minutes

3 April 2023

Note: *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

**For the Motion**

**Against the Motion**

Councillor Grieve  
Councillor Silcocks  
Councillor Swan  
Councillor Witt  
Councillor Zeltzer

Nil

**5/0**

There being no further business the meeting concluded at 9.36pm.

**We certify that the pages numbered 104 to 182 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 3 April 2023 and confirmed by the Finance, Community & Services Committee on 1 May 2023 as correct.**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary of Committee

**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 4 APRIL 2023**  
**Author:** Emilio Andari, Manager Engineering Services  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/72194  
**Purpose of the Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT the Recommendations Y1-Y2 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 4 April 2023 be adopted.

---

**Executive Summary:**

This report presents the Woollahra Local Traffic Committee Minutes – 4 April 2023 for consideration by the Committee.

The minutes are presented as **Attachment 1**.

**Options:**

Nil.

**Community Engagement and / or Internal Consultation:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Nil.

**Resourcing Implications:**

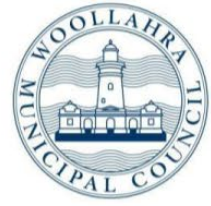
Nil.

**Conclusion:**

The minutes are presented for consideration by the Committee.

**Attachments**

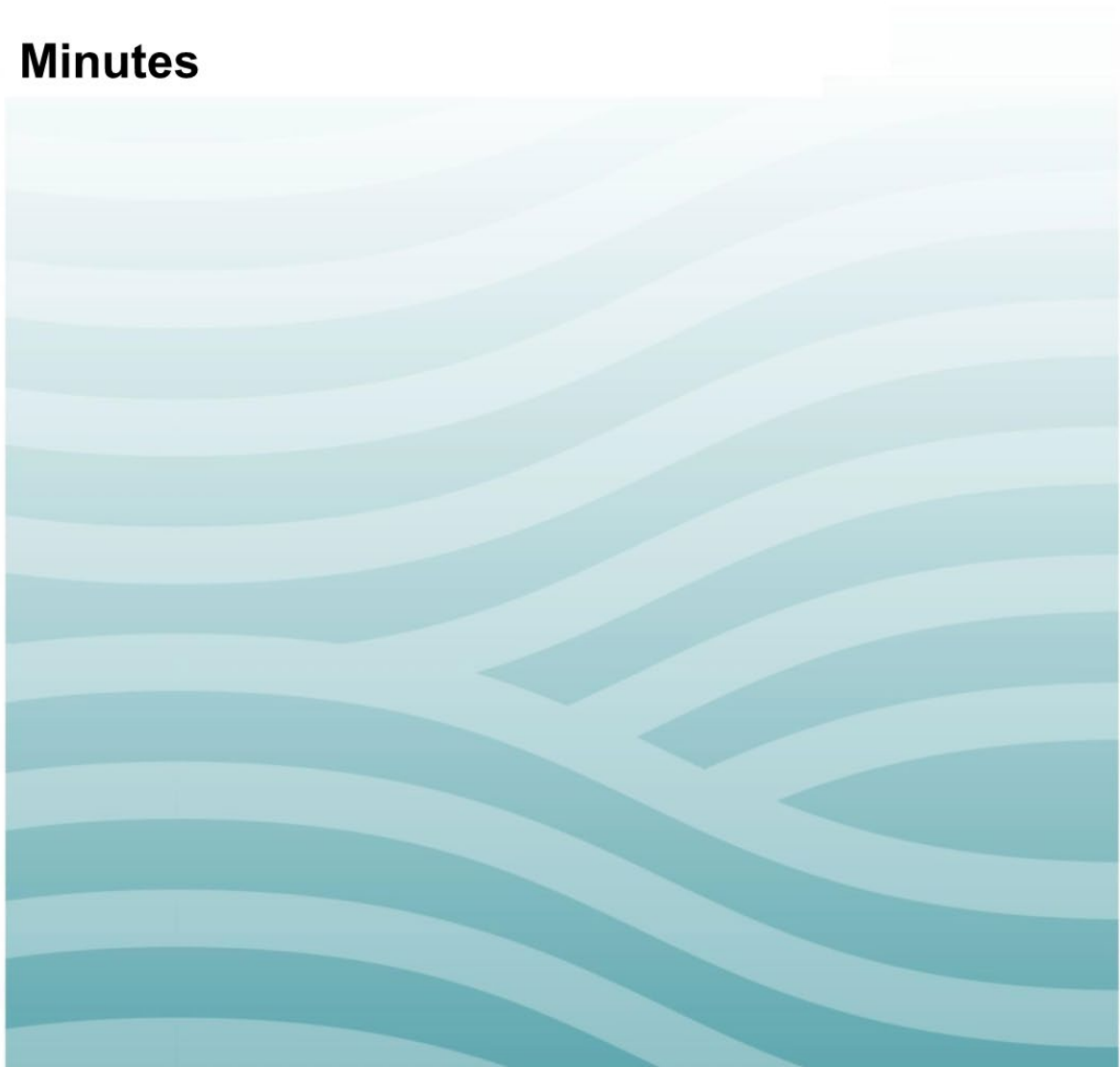
1. Woollahra Local Traffic Committee Minutes - 4 April 2023



# Woollahra Local Traffic Committee Meeting

Tuesday 4 April 2023  
10.00am

## Minutes



## Woollahra Local Traffic Committee Minutes

**Tuesday 4 April 2023**

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5.	Matters arising from Minutes of Previous Meeting	
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Woollahra Municipal Council  
Woollahra Local Traffic Committee Minutes

4 April 2023

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## Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Mansfield Room (Committee Room), 536 New South Head Road, Double Bay, on 4 April 2023 at 10.00am.

### Attendance

#### Committee Members:

Present:	Emilio Andari Taskira Islam Sgt. Anthony Leeson	(Woollahra Municipal Council) (Chair) (Transport for NSW) (Eastern Suburbs Police)
Staff:	Despina Kalavas Ever Fang Frank Rotta	(Woollahra Municipal Council) (Woollahra Municipal Council) (Woollahra Municipal Council)
Also in Attendance:	Bushara Gidies Stella Cimarosti	(Transdev–John Holland) (Transport for NSW)

### 1. Opening

The Manager Engineering Services declared the Woollahra Local Traffic Committee of 4 April 2023 open and welcomed Committee Members.

### 2. Acknowledgement of Country (Gadigal People and Birrabirrigal People)

The Manager Engineering Services read the following Acknowledgement of Country:

*I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirrigal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.*

### 3. Leave of Absence and Apologies

<b>Apologies:</b>	Alex Greenwich MP Gabrielle Upton MP	(Member for Sydney) (Member for Vaucluse)
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### 4. Confirmation of Minutes

#### Minutes of Previous Meeting

The minutes of Meeting No. 2/23 held in Tarralbe Room, Double Bay, and via teleconference on Tuesday 7 March 2023 confirmed by Taskira Islam.

### 5. Matters arising from Minutes of Previous Meeting

Nil.

**6. Woollahra Local Traffic Committee recommendations not adopted or amended by  
Woollahra Council Finance, Community & Services Committee**

Nil.

**7. Extraordinary Meetings**

Nil.

**8. Late Correspondences**

Nil.



Woollahra Municipal Council  
Woollahra Local Traffic Committee Minutes

4 April 2023

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**Items to be Recommended to the Finance, Community and Services Committee by  
the Woollahra Local Traffic Committee for Consideration**

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**Item No:** Y1  
**Subject:** EASTBOURNE ROAD, DARLING POINT - NO STOPPING ZONE

**Author:** Frank Rotta, Traffic & Transport Engineer  
**Approvers:** Despina Kalavas, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 23/51580  
**Purpose of the Report:** To respond to a request from the local community  
**Alignment to Delivery Program:** Strategy 6.2 Improve the management of public parking on-street and off-street.

**Recommendation:**

THAT an eight (8) metre 'No Stopping' zone be installed on the inside bend of Eastbourne Road, Darling Point, as shown in Attachment 1, in order to facilitate and improve the safety for vehicles approaching this bend from both directions.

**Committee Vote:** Unanimous Support

---

**Item No:** Y2  
**Subject:** VICTORIA ROAD, BELLEVUE HILL - INFRASTRUCTURE UPGRADE AND TRAFFIC CALMING IMPROVEMENTS AMENDED DESIGN PLAN

**Author:** Despina Kalavas, Traffic & Transport Team Leader  
**Approver:** Emilio Andari, Manager Engineering Services  
**File No:** 23/54828  
**Purpose of the Report:** Approval of the amended design plans for the proposed infrastructure upgrades  
**Alignment to Delivery Program:** Strategy 5.5 Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.

**Recommendation:**

THAT the design plans for the proposed footpath widening, upgrade to raised pedestrian crossing with associated signs and line markings, and storm water drainage improvements in Victoria Road, Bellevue Hill (as per attached Attachment 1 - Design Plan) be approved.

**Committee Vote:** Unanimous Support

---

Woollahra Municipal Council  
Woollahra Local Traffic Committee Minutes

4 April 2023

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**Items for Discussion by Committee Members**

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**Item No:** Z1  
**Subject:** **TRANSPORT FOR NSW FUNDED PROJECTS STATUS**

**Author:** Ever Fang, Traffic & Transport Engineer  
**Approvers:** Despina Kalavas, Traffic & Transport Team Leader  
Emilio Andari, Manager Engineering Services  
**File No:** 23/51866  
**Purpose of the Report:** Monthly Update on Transport for NSW Funded Projects  
**Alignment to Delivery Program:** Strategy 6.1 Facilitate an improved network of accessible and safe active transport options.

**Recommendation:**

THAT the information be received and noted.

**Committee Vote:** Unanimous Support.

---

**11. General Business**

Nil

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There being no further business the meeting concluded at 10.22am.

**We certify that the pages numbered 1 to 5 inclusive are the Minutes of the Woollahra Local Traffic Committee Meeting held on 4 April 2023.**

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**Chairperson**

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**Secretary of Committee**

**Item No:** D3 Delegated to Committee  
**Subject:** **CONFIRMATION MINUTES OF THE INCLUSION (DISABILITY, AGED & CARERS) ADVISORY COMMITTEE HELD ON 17 APRIL 2023**

**Author:** Grant Cummins, Development Officer  
**Approvers:** Maya Jankovic, Coordinator Community & Cultural  
Vicki Munro, Manager Community & Culture  
Patricia Occelli, Director Community & Customer Experience

**File No:** 23/72270  
**Purpose of the Report:** To note the minutes from the Inclusion (Disability, Aged & Carers) Advisory committee meeting held 17 April 2023  
**Alignment to Delivery Program:** Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.

**Recommendation:**

THAT the Minutes of the meeting of the Inclusion (Disability, Aged & Carers) Advisory Committee held 17 April 2023 be received and noted.

---

**Executive summary:**

This report outlines the details of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held on the 17 April 2023. The minutes of the meeting are provided as **Attachment 1**.

The meeting was held to discuss the six monthly update report for Disability inclusion Action Plan (DIAP) 2022 – 2026 for the period of 1 July – 31 December 2022 and the recently adopted revised Committee's Terms of Reference.

**Discussion:**

The main points of discussion at the meeting included:

**1. Disability inclusion Action Plan (DIAP) 2022 – 2026, six monthly update for the period of 1 July – 31 December, 2022.**

An update on the six monthly DIAP 2022 - 2026 progress report for the period of 1 July – 31 December 2022. Highlights were:

- Lynne Park, Rose Bay: Proposed inclusive and intergenerational play space designed completed and ready for implementation in 2023;
- Plum Reserve, Woollahra: New fully inclusive playground, including play elements such as rain wheel and talking tubes;
- Three new disabled parking spaces were installed in 2022. With a total of 38 installed across the Municipality thus far;
- Council installed fifteen new kerb ramps across various locations within the Municipality;
- Four registered health care workers provided with parking permits;
- One hundred and forty five (145) staff completed 'RUOK? How to have the Conversation' training;
- Woollahra Libraries - Incorporated AUSLAN sign language and sensory experiences into early literacy programs and special story times and events featuring artists living with disabilities.
- Ninety Five (95) Home Library Service members received 5,265 items in their fortnightly deliveries;
- Woollahra Council website updated to include current information and support networks for carers and people living with a disability;

- Two local organisations, Woollahra Dementia Alliance and Sailability NSW offering services and support for people living with a disability were successful in the 2022/23 Community and Cultural Grant round.

## **2. Inclusion (Disability, Aged & Carers) Advisory Terms of Reference.**

The Committee were informed on the new Terms of Reference (ToR) for the inclusion (Disability, Aged & Carers) Advisory Committee as adopted by Council on 11 April 2023.

It was agreed that any future changes to the Terms of Reference would be presented to the Inclusion (Disability, Aged and Carers) Advisory Committee before adoption by Council.

## **3. General Business**

- A discussion was held on Woollahra Council's fee for mobility parking bays. It was noted that other local Councils (Waverley and Randwick) do not charge a fee as part of the application and installation process of mobility parking spaces. It was requested that further investigation into fees and charges of other LGA's be made and presented prior to the adoption of Council's fees and charges for 2023/24.
- Preferred dates and times for the Inclusion (Disability, Aged & Carers) Committee meetings were discussed and it was agreed to hold future quarterly meetings on a Monday from 3pm – 4pm at the Council Chambers.

### **Options:**

NIL

### **Community Engagement and/or Internal Consultation:**

NIL

### **Policy Implications:**

NIL

### **Financial Implications:**

NIL

### **Resource implications**

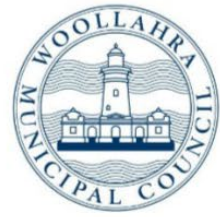
NIL

### **Conclusion:**

The key outcomes for the meeting held 17 April 2023 were that the DIAP six monthly update report was well received and the Committee advised of the new Terms of Reference and the Expression of Interest process for community membership for the period June 2023 to September 2024.

### **Attachments**

1. Inclusion (Disability, Aged & Carers) Advisory Meeting Minutes - April 17 2023



# Inclusion (Disability, Aged & Carers) Advisory Committee

Monday 17 April 2023  
4.00pm to 5.00pm

## Minutes



# Inclusion (Disability, Aged & Carers) Advisory Committee Minutes

Monday 17 April 2023

(No.1)

**Present: Councillors:** Councillor Richard Shields (Chair),  
Councillor Matthew Robertson

**Community  
Representatives:** Nessa Joseph  
Mervyn Levine  
Gabi Simpson

**Staff:** Patricia Occelli (Director, Community & Customer Experience)  
Vicki Munro (Manager, Community & Culture)  
Grant Cummins (Development Officer, Community & Culture)

**Others:**

**Meeting opened:** 4 pm held using teleconferencing technology / face to face

## 1. Opening

Director, Community and Customer Experience as Acting Chair, declared the meeting open and welcomed all those in attendance.

## 2. Acknowledgement of Country

Director, Community and Customer Experience as Acting Chair provided an Acknowledgement of Country.

## 3. Apologies

The Mayor, Councillor Susan Wynne was an apology and Councillor Shields, on his arrival at 4.05pm undertook the role of the Chair of the Advisory Committee.  
Advisory Committee member Ruark Lewis did not attend the meeting.

## 4. Declarations of Interest

Nil

## 5. Confirmation of Minutes

**Item No:** 1.1  
**Subject:** **CONFIRMATION OF MINUTES OF THE INCLUSION (DISABILITY, AGED & CARERS) ADVISORY MEETING OF 17 OCTOBER 2022**  
**Author:** Vicki Munro, Manage Community & Culture  
**Purpose of the Report:** To present the minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting 17 October, 2022.

**(Councillor Shields/Mervyn Levine)**

### **Resolved:**

THAT the minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held 17 October, 2022 were confirmed, received and noted.

As a matter arising from the previous minutes, the Committee requested that the Team Leader Open Space & Recreation Planning be invited to the next Advisory Committee meeting to provide an update on the Lyne Park playground renewal project.

Woollahra Municipal Council  
Inclusion (Disability, Aged & Carers) Advisory Committee Minutes

17 April 2023

## 6. Items for Discussion

**Item No:** 6.1  
**Subject:** **DISABILITY INCLUSION ACTION PLAN (DIAP) 2022 - 2026 - 6 MONTHLY UPDATE FOR THE PERIOD 1 JULY 2022 TO 31 DECEMBER 2022**  
**Author:** Grant Cummins, Development Officer, Community and Culture  
Vicki Munro, Manage Community and Culture  
**Purpose of the Report:** To present the Disability Inclusion Action Plan (DIAP) 2022 – 2026 Six monthly update report for the period 1 July 2022 to 31 December 2022) to the Advisory Committee for noting.

**(Councillor Shields/Councillor Robertson)**

**Resolved:**

THAT the Disability Inclusion Action Plan (DIAP) 2022 - 2026 - Six monthly update report for the period 1 July 2022 to 31 December 2022 was received and noted.

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**Item No:** 6.2  
**Subject:** **INCLUSION (DISABILITY, AGED AND CARERS) ADVISORY COMMITTEE TERMS OF REFERENCE**  
**Author:** Vicki Munro, Manage Community & Culture  
Patricia Occelli, Director Community & Customer Experience  
**Purpose of the Report:** To present the updated draft Inclusion (Disability, Aged & Carers) Advisory Committee Terms of Reference.

**(Councillor Shields/Councillor Robertson)**

**Resolved:**

THAT the updated Inclusion (Disability, Aged & Carers) Advisory Committee Terms of Reference was received and noted.

**Discussion Points:**

- Councillor Shields raised that for any future changes to the Terms of Reference for the Inclusion (Disability, Aged and Carers) Advisory Committee be reviewed by the Inclusion Advisory Committee prior to adoption by Council.
- Councillor Robertson advised that he had some proposed changes to the Term of Reference for the Committee.
- Patricia Occelli noted that the Terms of Reference had been adopted by Council on 11 April, 2023 and advised that the General Manager could make minor administrative changes to the Terms of Reference for Sub-Committees and Working Parties.
- Vicki Munro advised that Council will be seeking Expressions of interest for all Sub-Committees and Working Parties for the period June 2023 to September 2024 in May 2023 and that current community members will be eligible to apply.



## 6. General Business

1. Mobility Parking Spaces
  - Mervyn Levine commented on Woollahra Council's fee for a mobility parking bay and advised that other local Councils (Waverley and Randwick) do not charge a fee as part of the application and installation process of mobility parking spaces.
  - Councillor Shields requested Council staff to:
    - Obtain annual revenue figures for mobility parking bay fee.
    - Advise if the fee is cost recovery.
    - Review surrounding Council's fees and charges for the mobility parking prior to final adoption of Council's Fees and Charges for 2023/24.
2. Futures dates and times for Inclusion (Disability, Aged & Carers) Committee meetings:
  - Gabi Simpson raised and requested earlier notice regarding meeting dates and times.
  - Councillor Shields noted that Mondays were the best time to meet for Councillor representation to coincide with the Council meetings.
  - It was agreed by all Committee members to hold future quarterly meetings on a Monday from 3pm – 4pm.
  - Development Officer, Community & Culture to organise dates for 2023/ 24 Inclusion (Disability, Aged & Carers) Advisory Committee and to share with the Committee.

## 7. Next Meeting

The next meeting is scheduled for 10 July 2023, 3pm to 4pm in the Thornton Room, Council Chambers.

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There being no further business the meeting concluded at 4.35pm.



**Item No:** D4 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF PUBLIC ART PANEL MEETING HELD ON 29 MARCH 2023**

**Author:** Maria Lacey, Public Art Coordinator  
**Approvers:** Vicki Munro, Manager Community & Culture  
Patricia Ocelli, Director Community & Customer Experience

**File No:** 23/72171  
**Purpose of the Report:** To note the Public Art Panel Minutes held on 29 March 2023.  
**Alignment to Delivery Program:** Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

**Recommendation:**

To note the Minutes from the Public Art Panel meeting held on 29 March, 2023.

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**Executive Summary:**

This report outlines the details of the Public Art Panel meeting held on 29 March 2023. The Minutes of the meeting are provided as **Attachment 1**.

The meeting was held to discuss a number of reports in relation to offers of donation of artworks to Council.

**Discussion:**

In considering the reports presented to the Public Art Panel, the main points to note include:

1. The Panel agreed on the intent of the draft Curatorial Strategy 2023-2024 for the *Double Vision* public art video screen at Kiaora Place, to develop an Expressions of Interest (EOI) to reach a broad range of artists, including students in different university arts faculties for a 12 month programming cycle from July 2023 to July 2024.
2. The Panel considered the offer of acquisition of Russell McQuilty's *Red Mountain* sculpture currently installed in Guilfoyle Park, Double Bay but made the recommendation to decline this offer.
3. The Panel considered the offer of two donations of paintings from Lulu Pinkus for Council's art collection but made the recommendation to decline this offer.
4. The Panel considered the offer of donations from the Estate of the late Audrey Jane Dickenson of three paintings by Audrey Jane Dickenson for Council's art collection but made the recommendation to decline this offer.
5. The Panel delegated the offer of donation from Neil Evans of 35 small paintings (framed in one frame) to staff to be further discussed and determined, with consideration of local subject matter of Rushcutters Bay, relationship to Council's existing artwork collection, and cost of reframing with UV glass protection.
6. The Panel also received an updated report on the public art *Streets as Shared Spaces Projects* in Rose Bay, noting the success and good feedback received from the community.

**Options:**

NIL.

**Community Engagement and / or Internal Consultation:**

NIL.

**Policy Implications:**

NIL.

**Financial Implications:**

NIL.

**Resourcing Implications:**

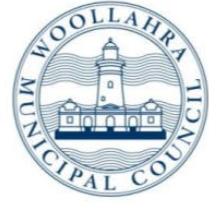
NIL.

**Conclusion:**

The Public Art Panel met on 29 March 2023 to discuss and provide recommendations on the various donation offers presented and to discuss a new approach for the *Double Vision* public art video screen.

**Attachments**

1. Public Art Panel Minutes 29 March 2023



# Public Art Panel

Wednesday 29 March 2023  
8.30am

## Minutes



## Public Art Panel Minutes

**Wednesday 29 March 2023**

- Present: Councillors:** The Mayor, Susan Wynne (Chair)  
Toni Zeltzer
- Community Representatives:** Jillian Broadbent  
David Gonski
- Staff:** Patricia Ocelli (Director - Community and Customer Experience)  
Maria Lacey (Public Art Coordinator)  
Vicki Munro (Manager – Community & Culture)
- Others:** Holly Williams Acting Public Art Coordinator
- Meeting opened:** 8.30am held using teleconferencing technology

- 1. Opening**
- 2. Acknowledgement of Country**
- 3. Apologies**

Apologies were received from Michael Brand and Scott Perkins.

Director, Community and Customer Experience, Patricia Occelli left the meeting at 9am.

- 4. Declarations of Interest**

Nil

- 
- 5. Late Correspondence**

Nil

- 
- 6. Confirmation of Minutes**

## 6. Confirmation of Minutes

**Item No:** 6.1  
**Subject:** **CONFIRMATION OF MINUTES OF PUBLIC ART PANEL MEETING 23 AUGUST 2022**  
**Author:** Maria Lacey, Public Art Coordinator  
**Purpose of the Report:** To present the Minutes of 23 August 2022 for confirmation by the Panel.

(Zeltzer/ Gonski)

**Resolved:**

THAT the Minutes of the Public Art Panel meeting held on 23 August 2022 be noted.

---

## 7. Items for Discussion

**Item No:** 7.1  
**Subject:** **DOUBLE VISION PUBLIC ART VIDEO SCREEN: PROPOSED CURATORIAL STRATEGY 2023-2024**  
**Author:** Holly Williams, Acting Public Art Coordinator  
**Purpose of the Report:** To provide a recommendation of a curatorial approach for Double Vision.

(Broadbent/ Zeltzer)

**Resolved:**

- A. THAT the Panel considered the proposed Curatorial Strategy 2023-2024 for the Double Vision public art video screen at Kiaora Place, Double Bay.
- B. THAT the Panel agreed on the intent of the Report and that staff progress with developing a draft EOI to reach a broad range of artists, including students in different university arts faculties.
- C. THAT the Panel recommended investigating partnerships with an external Curator, from an institution such as the Art Gallery of NSW or university, to curate a successful 12 months program.



**Item No:** 7.2  
**Subject:** **OFFER OF ACQUISITION - TERMINATION OF ARTWORK LOAN RED MOUNTAIN BY RUSSELL MCQUILTY**  
**Authors:** Maria Lacey, Public Art Coordinator  
Holly Williams, Acting Public Art Coordinator  
**Purpose of the Report:** To consider the offer of acquisition of *Red Mountain* by Russell McQuilty.

**(Zeltzer/ Gonski)**

**Resolved:**

- A. THAT the Panel considered the offer of acquisition of Russell McQuilty's *Red Mountain*, currently installed in Guilfoyle Park, Double Bay.
- B. THAT the Panel declined the offer of acquisition of *Red Mountain* by Russell McQuilty.
- C. THAT the Panel advise Campbell Robertson-Swann of its decision by 20 March 2023.
- D. THAT the Panel recommends that in light of the work not being sold at auction, agree with the Lender to keep the artwork at Guilfoyle Park for the time being with an amendment to the agreement, for both parties to provide at least 8 weeks notice, prior to terminating the artwork loan and removal of artwork.

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**Item No:** 7.3  
**Subject:** **OFFER OF DONATION - TWO PAINTINGS BY LULU PINKUS**  
**Authors:** Maria Lacey, Public Art Coordinator  
Holly Williams, Acting Public Art Coordinator  
**Purpose of the Report:** To consider the offer of two donations from Lulu Pinkus.

**(Gonski/ Broadbent)**

**Resolved:**

- A. THAT the Panel considered the offer of two donations of paintings from Lulu Pinkus for Council's art collection.
- B. THAT the Panel declined the offer of two donations of paintings from Lulu Pinkus for Council's art collection.

**Item No:** 7.4  
**Subject:** **OFFER OF DONATION - THREE PAINTINGS BY AUDREY JANE DICKENSON**  
**Author:** Holly Williams, Acting Public Art Coordinator  
**Purpose of the Report:** To provide information regarding a potential donation of artworks from the estate of Audrey Jane Dickenson for Council's collection.

**(Gonski/ Broadbent)**

**Resolved:**

- A. THAT the Panel considered the offer of donations from the Estate of the late Audrey Jane Dickenson of 3 paintings by Audrey Jane Dickenson for Council's art collection.
- B. THAT the Panel declined the offer of donations from the Estate of the late Audrey Jane Dickenson of 3 paintings by Audrey Jane Dickenson for Council's art collection.

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**Item No:** 7.5  
**Subject:** **OFFER OF DONATION - 35 STUDIES OF RUSHCUTTERS BAY BY NEIL EVANS**  
**Author:** Holly Williams, Acting Public Art Coordinator  
**Purpose of the Report:** To provide information regarding a potential donation of an artwork by Neil Evans for Council's collection.

**(Broadbent/ Zeltzer)**

**Resolved:**

THAT the Panel delegate the offer of donation from Neil Evans of 35 small paintings (framed in one frame) to staff to be further discussed and determined, with consideration of local subject matter, relationship to Council's existing artwork collection, and cost of reframing with UV glass protection.

---

## 8. General Business

**Item No:** 8.1  
**Subject:** **OTHER PUBLIC ART MATTERS**  
**Author:** Holly Williams, Acting Public Art Coordinator  
**Purpose of the Report:** To provide an update on various public art projects across the Woollahra LGA.

**(Zeltzer/Broadbent)**

**Resolved:**

- A. THAT the Panel noted the update on public art projects, including the *Rose Bay Streets as Shared Spaces Projects*.
- B. THAT the Panel requested information on the funding for ongoing maintenance of the Rose Bay murals with staff to provide an update at the next Panel meeting.

## **9. Advisings**

Nil

## **10. Next Meeting**

The next meeting has not yet been scheduled.

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There being no further business the meeting concluded at 9.50am.



**Item No:** D5 Delegated to Committee  
**Subject:** **PROPOSED ELECTRIC VEHICLE CHARGER AT DORHAUER LANE CARPARK, WOOLLAHRA**

**Author:** Micaela Hopkins, Team Leader Environment & Sustainability  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/61182  
**Purpose of the Report:** To seek approval to enter an agreement with Fast Cities Australia Pty Ltd for installation of an electric vehicle charger at Dorhauer Lane Carpark, Woollahra.  
**Alignment to Delivery Program:** Strategy 8.1 Reduce greenhouse gas emissions.

**Recommendation:**

- A. THAT Council approve the installation of a dual port electric vehicle charger at the Dorhauer Lane Carpark, Woollahra.
- B. THAT Council enter a licence agreement with Fast Cities Australia Pty Ltd for the supply and installation of a 75kW dual port electric vehicle charger and use of two carpark spaces, for a period of five years with an option of a further five years.

---

**Executive Summary:**

As part of the Federal Government's Future Fuels Fund, EVIE Networks (Fast Cities Australia Pty Ltd) received \$8.85 million to deliver 158 public fast charging stations throughout Australia. The eastern suburbs of Sydney will receive four stations, one of which is proposed to be installed in the Dorhauer Lane carpark in Woollahra.

**Discussion:**

Transitioning passenger vehicles from internal combustion engines to electric powered vehicles has the potential to significantly reduce community carbon emissions. As such, this is an important step in working towards Council's target of net zero community emissions by 2030.

Electric vehicle ownership in the Woollahra Council area is one of the highest in Australia. A survey of eastern suburbs residents showed that residents would be more inclined to purchase an electric vehicle if public charging was readily available.

To work towards addressing this, Council's Community Strategic Plan 2032 has a target for Council to increase public electric vehicle charging by two charging stations per year. To date, Council has installed five public electric vehicle chargers throughout the LGA. These Level 2 AC 22kW chargers are considered 'medium' speed. There are currently no fast chargers in the Woollahra area.

In 2021, as part of the Federal Government's Future Fuels Fund, EVIE Networks (Fast Cities Australia Pty Ltd) received \$8.85 million to deliver 158 public fast charging stations throughout Australia. The eastern suburbs of Sydney will receive four stations, one of which is proposed to be installed in the Dorhauer Lane carpark in Woollahra.

Following electrical investigations, it was determined that the Council carpark in Dorhauer Lane, Woollahra would be suitable for a 75kW electric vehicle charger. The carpark was considered suitable as there are angle parking spaces which enables charging capacity for two vehicles at one time, it is close to businesses where people commonly visit for up to two hours, and is close to residential areas without off-street parking.

It is proposed that the two parking spaces will be signposted with '2P No Parking Electric Vehicles Excepted Only While Charging' restrictions.

The 75kW charger will be dual port, i.e. capable of charging two cars at once, and will provide users with up to 50Km of driving range in 10 minutes of charging. The charger will be powered by 100% renewable energy.

Subject to signing a Licence Agreement between Council and Fast Cities Australia Pty Ltd, the charger will be installed free of charge to Council. The terms of the agreement include:

- Supply, installation, operation and maintenance costs (including electricity) of the EV charger will be paid for by EVIE Networks
- The EV charger will have EVIE Networks branding
- The two parking bays will be marked and signposted for EV charging
- Payment of a licence fee of \$2500 per annum increased at the rate of 3% per year to Council for use of the two car spaces.
- The length of the agreement is 5 years with a rollover for a further 5 year term unless there is demonstrated opposition to this use of the land.

Initially, the Licence Agreement proposed a term of 10 years with a rollover for a further 5 year term. This was revised to 5 years following discussions between staff and EVIE, to enable Council to exit the agreement should the charger need to be removed.

The attached schematic diagrams (Annexure A) show the location of the charger and the site plan, including a photo montage.

Installation of the charger is ready to proceed upon signing of the Licence Agreement.

#### **Options:**

The alternatives to installing the proposed fast charger at the Dorhauer Lane carpark are:

- To install a Council-funded medium speed charger, as has been done at Goodhope Street, Birriga Road and other on-street EV charging sites.
- To not proceed with installing a charger at this site.

#### **Community Engagement and / or Internal Consultation:**

A notification letter was sent on 13 March 2023 to the local residents with a proposal to introduce 'No Parking Electric Vehicles Excepted Only While Charging' restrictions in Dorhauer Lane, Woollahra. A total of 67 letters were distributed to residents together with one corflute sign displayed onsite to capture other nearby local community members. The closing date for submissions ended on 27 March 2023. A total of 15 submissions were received for this proposal.

In addition, the *Woollahra Village Voice* included short articles about the proposed EV charger in their November and February editions. Resulting from this, two residents contacted Council in support of the proposed charger, and one resident contacted Council against the proposal.

The majority of submissions received against the proposal noted that whilst they support installation of EV chargers, the proposed location is in a busy area that is already under intense parking pressure. Concerns were raised that changing two parking spaces to 'EV only' will exacerbate the parking conditions for residents, visitors and customers and in particular business owners are concerned the increasing parking challenges will deter patrons and customers.

Submissions in support noted the need for publicly accessible EV charging, particularly for residents who do not have access to off-street parking.

A summary of submissions is below.

No.	Submission Summary
1	Charging station in proximity to Queen Street would benefit shopkeepers and residents alike.
2	Parking to get access to Woollahra shops is almost impossible and charging stations will make it more difficult. In favour of charging station in residential areas not commercial.
3	EV owner without off-street parking, Dorhauer Lane would be perfect.
4	Parking almost impossible, concern that EVs able to park all day if charging, objection to Council spending funds on a service for a small portion of ratepayers – subsidizing EV owners, objection to providing free charging.
5	Business owner with frequent customer complaints about lack of parking, concern over impact on adjacent disabled bay, oppose removal of parking spaces for EV chargers, suggest use by EVs be after 6pm only.
6	Concerned about Council removing parking spaces due to high parking demand, EV chargers are not necessary as visitors to Queen Street can charge their vehicles at home.
7	Business with customers complaining about lack of parking, prefer EV chargers outside of carpark and in side streets instead.
8	Concern about pressure on parking and that the EV charger will exacerbate this, concern about charger requiring more space than two normal sized bays, concern about private operator.
9	Propose locate charger elsewhere that is more obvious to drivers, eg Queen or Moncur Street, suggest car parking be removed from Dorhauer Lane and site used for other community activities eg outdoor dining.
10	Resident in full support.
11	Business in full support, providing two EV charging spaces is an excellent service, transition to EVs important for addressing climate change.
12	Business with concern about parking pressures, requesting parking to be 2P
13	Concern for parking availability, particularly for older people. Suggest alternative location.
14	Parking is an issue in Queen Street area, people should charge EVs at home.
15	Detrimental to retail in Queen Street due to shortage of parking, objection to the green line marking.
16	Question the need for EV charging in the area, suggest a better location would be commercial garage.
17	Suggest alternative location in petrol stations.
18	Resident without off-street parking, owner of an EV reliant on publicly accessible charging. Fully support.

The concerns raised in the submissions are acknowledged, the main concern being parking pressure. There is no removal of parking spaces, only a change in the restriction. The two spaces will be limited to 2P and EVs can only park there while they are charging, which forces a regular turnover of the spaces.

A key factor in the placement of a fast charger is adequate electrical supply, a requirement which this location is able to meet. The proposed location for the electric vehicle charger is consistent with the site selection criteria in Council's Electric Vehicle Charging Infrastructure Policy, particularly:

- Areas with limited off-street parking - enable access to charging for residents who do not have off-street parking.
- Proximity to local small business – enable access to short-stay charging for local small businesses and their customers.
- Conveniently located - locations where people visit for approximately 2 hours - to enable convenient charging.

Internal consultation has been undertaken between the Environment and Sustainability Team and Traffic and Transport Team.

**Policy Implications:**

As detailed above, the proposal is consistent with Council's Electric Vehicle Charging Infrastructure Policy.

**Financial Implications:**

The supply, installation, operation and maintenance of the charger is fully funded by EVIE Networks. The Licence Agreement includes an annual payment to Council of \$2500 per annum increased at the rate of 3% each anniversary of the commencement date.

**Resourcing Implications:**

Nil.

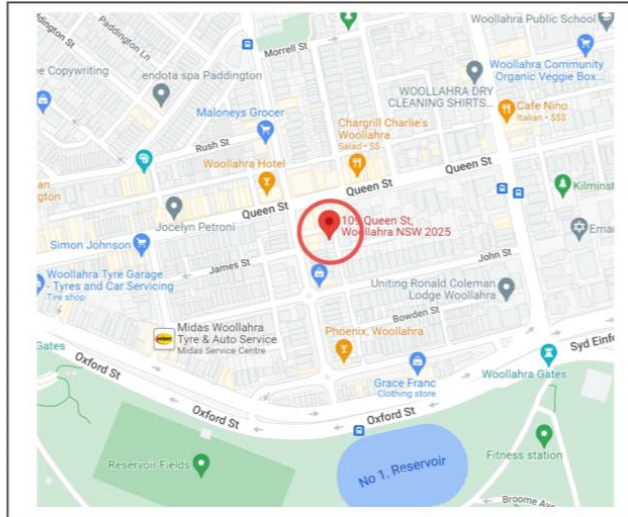
**Conclusion:**

By providing publicly accessible electric vehicle charging Council is supporting the transition of the local community to electric vehicles, which is an important step in reducing community carbon emissions. There are currently no fast chargers in the Woollahra Municipality. Providing a fast charger in Dorhauer Lane will attract customers to the retail area to use the fast charger, and also provide an important service to local residents who do not have off-street parking. It is recommended that Council proceed with entering an agreement with EVIE Networks to supply, install and operate a dual fast charger in the Dorhauer Lane carpark.

**Attachments**

1. Dorhauer Lane EV Charger Location and Site Plan





Notes  
 Drawings are not for construction purposes.  
 They have been produced based on information available at the time provided by Evie networks and other third parties.



EVIE Metro Project  
 Site Code: MS016  
 Site Name: Dorhauer Lane  
 Site Address: 109 Queen Street Woollahra NSW 2025

Drawing Title  
 Site Overview

Date: 05.04.2023  
 Revision: 7

Proposed Evie charge head x 1  
 (Tritium RTM75) with dual CCS2 cables

Proposed New EV parking signs

Proposed new bollards x 2

Existing pole and electrical box to be removed and replaced with new pole (no electrical box).

Proposed new council and Evie MSB, to be painted/wrapped. Final color scheme to be agreed between Evie and council. Council's GPO to be access at rear of cabinet.

Proposed power route - final location to be determined during construction to avoid underground assets

Proposed Evie wheel stops

Proposed Evie charging bays

ELECTRIC VEHICLE PARKING

ELECTRIC VEHICLE PARKING

Notes  
 Drawings are not for construction purposes. They have been produced based on information available at the time provided by Evie networks and other third parties.

EVIE  
 GO ELECTRIC. GO ANYWHERE

St BAKER ENERGY INNOVATION FUND

TRITIUM

EVIE Metro Project

Site Code: MS016  
 Site Name: Dorhauer Lane  
 Site Address: 109 Queen Street Woollahra NSW 2025

Drawing Title  
 Site Montage

Date: 05.04.2023  
 Revision: 7

**Item No:** D6 Delegated to Committee  
**Subject:** **WOOLLAHRA OVAL 2 & 3 USAGE AGREEMENT - CRANBROOK SCHOOL 12-MONTH EXTENSION REQUEST**  
**Author:** Roger Faulkner, Team Leader - Open Space & Recreation Planning  
**Approver:** Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/72247  
**Purpose of the Report:** To advise Council of a proposal to extend the current Woollahra Oval 2 & 3 usage agreement with Cranbrook School by 12 months  
**Alignment to Delivery Program:** Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

**Recommendation:**

THAT Council approve the request from Cranbrook School to extend their Woollahra Oval 2 & 3 usage agreement with Council for a period of 12 months until the completion of the 2023-24 cricket season in April 2024.

**Executive Summary:**

At the Finance, Community & Services Committee Meeting on 4 March 2019 it was resolved:

- A. THAT Council enter into an agreement with Cranbrook School whereby;
- i. Cranbrook School installs a turf wicket table at Woollahra 2 & 3 ovals to replace the existing concrete/synthetic wicket.
  - ii. Cranbrook School maintains the turf wicket and surrounding field to their required standard throughout the summer cricket season.
  - iii. Cranbrook School maintains the sportsfields to Council's required standard throughout the winter sports season.
- B. THAT in recognition of the works outlined at A;
- i. Council confirms that Cranbrook's current summer (Saturday) usage of the Woollahra 2 & 3 fields continue for a period of three years, subject to requirements for potential closure for capital works as outlined within this report.
  - ii. Cranbrook School not be charged hire fees for use of Woollahra 2 & 3 on summer Saturdays for a period of three years, commencing in summer 2019/20.

Following this resolution a formal agreement between Council and Cranbrook School was executed on 29 August 2019. With Council's approval, Cranbrook commissioned Green Options Pty Ltd (who are also contracted by Council to carry out turf wicket preparation and maintenance at Trumper Oval Paddington) to construct the turf wicket table and carry out the ongoing maintenance of the wicket table and sportsgrounds.

While Council has received a newly constructed turf wicket and a period of high quality turf maintenance at no cost, the main intention of the agreement was to enable Cranbrook School to carry out a major redevelopment of their main campus, which prevented use of their main sports field (Hordern Oval) for a period of approximately three years. This was particularly problematic for the school during the cricket season as they are obliged to provide a high quality turf wicket for their inter-school competition and none were available in the local area that weren't already at full capacity. Cranbrook had for many years used the concrete/synthetic wicket at Woollahra 2 & 3 for their junior competitions, but this was not suitable for their senior competition.

At the end of the agreement period Council has the option to keep the turf wicket table or require Cranbrook to reinstate the concrete and synthetic wicket.

Council's horticultural staff have been very happy with the turf management performance of Green Options at Woollahra Oval 2 & 3 throughout the period of the agreement, as the sportsgrounds have been maintained and presented to a higher standard than Council would normally be able to achieve due to the additional financial resources that Cranbrook School have dedicated to the upkeep of the facility.

The agreement has not impacted any local sports clubs and schools who were using Woollahra Oval 2 & 3 prior to the turf wicket project agreement with Cranbrook. These clubs and schools, including Woollahra Colleagues Rugby Club, Easts Bays Junior Rugby Club, Eastern Suburbs Rugby Club Juniors and Seniors, Sydney Roosters Junior Rugby League and Scots College all continue to hire Woollahra Oval 2 & 3 from Council and receive the bookings that they require.

The initial three-year agreement included the 2019/20, 2020/21 and 2021/22 seasons, ending after the cricket season finished in April 2022. In accordance with the agreement, Cranbrook were then given an extension to April 2023, as construction works on their main campus were behind schedule, largely due to a combination of COVID-19 and wet weather delays.

### **Proposal**

In February 2023 Cranbrook School wrote to Council to request a further 12-month extension to the agreement because they have been unable to procure the specific type of clay soil that they required to construct their turf wicket table at the school due to the intense period of wet weather experienced in NSW last year. They expect to receive the required type of clay soil by June this year, after which they will construct the turf wicket table and then establish the turf. Unfortunately this timeline will not enable cricket to be played on the school oval during the 2023/24 summer season due to the time it takes for newly seeded turf to establish and be made safe for the playing of cricket.

Given that the 2019 Council resolution was for a period of three years from April 2019 to April 2022, and a 12-month extension to April 2023 has already been exercised under the usage agreement, it is considered prudent to seek a resolution of Council to agree to a further 12-month agreement.

### **Discussion:**

It is the view of staff that the proposed 12-month extension of the agreement to April 2024 is mutually beneficial to the school and our community. We note in particular that the maintenance of the ovals which would be a cost to Council of over \$80,000 for 12 months, will continue to be undertaken by the school at their cost.

In addition to Cranbrook school, other local clubs and schools, including Woollahra Colleagues Rugby Club, Easts Bays Junior Rugby Club, Eastern Suburbs Rugby Club Juniors and Seniors, Sydney Roosters Junior Rugby League and Scots College will all continue to be able to play and train at the oval as normal.

### **Options:**

Council may resolve in line with the recommendation as included in this report or Council may choose to resolve in some other manner.

### **Community Engagement and / or Internal Consultation:**

NIL.

**Policy Implications:**

NIL.

**Financial Implications:**

If the 12-month extension is not approved by Council, maintenance of the ovals for this period would cost Council over \$80,000 if Council were to engage the current contractor, Green Options, for this purpose.

**Resourcing Implications:**

NIL.

**Conclusion:**

The proposal to extend the Woollahra Oval 2 & 3 usage agreement with Cranbrook School until April 2024, which includes maintenance of the fields and the turf wicket table, is considered mutually beneficial to the school and the Woollahra community. It provides Cranbrook with a local venue for senior cricket matches and practice while their main campus oval, Hordern Oval, is undergoing installation of the turf wicket table from mid-2023 to early 2024.

The proposal provides the Woollahra community and local clubs and schools with a high quality turf wicket and maintained sportsgrounds at no cost to Council for another 12 months. The proposal is therefore recommended.

**Attachments**

Nil



**Item No:** R1 Recommendation to Council  
**Subject:** **WOOLLAHRA LIBRARIES, DEDUCTIBLE GIFT RECIPIENT RULES**  
**Author:** Jody Rodas, Manager Woollahra Libraries  
**Approver:** Patricia Occelli, Director Community & Customer Experience  
**File No:** 23/72756  
**Purpose of the Report:** To seek Council approval of Woollahra Libraries, Deductible Gift Recipient Rules prior to submission to the ATO for endorsement.  
**Alignment to Delivery Program:** Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

**Recommendation:**

THAT Council:

- A. Approve the Draft Woollahra Libraries, Deductible Gift Recipient Rules developed in consultation with expert advice.
- B. Agree to the submission of the Rules to the Australian Tax Office for endorsement.

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**Executive Summary:**

Woollahra Libraries has had endorsement from the Australian Tax Office (ATO) as a Deductible Gift Recipient (DGR) since 2000 but has never actively sought or received any such deductible donations since this time. As per subsequent changes in the legislation, institutions that have a DGR status are now required to develop a set of rules to govern these bodies. Once accepted by Council, the rules are to be submitted to the ATO for endorsement.

**Discussion:**

Deductible Gift Recipient (DGR) status allows an entity to receive tax-deductible gifts and contributions from the public. Donors can claim an income tax deduction for donations of \$2.00 or more to a DGR. This mechanism is in place to encourage philanthropy and provide support to the not-for-profit sector.

Woollahra Municipal Library, now known as Woollahra Libraries, received from the ATO endorsement as a DGR on 1 July 2000, the same year that the Tax Assessment Act 1997 was amended. Since this time, Woollahra Libraries have not received any gift or contribution but have remained registered as a DGR.

In 2021, as part of the Service and Financial Sustainability Review (SFSR), the following action was identified:

*Develop and promote a system to accept monetary donations. The Library currently has a DGR (Deductible Gift Recipient) status that can be investigated and implemented. We could run initiatives based on particular expenses or purchases; or run an end of financial year promotion.*

Similarly, the Woollahra Libraries Strategic Plan 2021-2026 hopes to develop new revenue streams to fund service improvements. The strategic plan lists the following initiative:

*Develop and promote a donation and sponsorship model utilising existing DGR status.*

It is now our intent to implement these actions and seek donations, following the principles outlined in Woollahra Council's Donation and Sponsorship Policy endorsed in May 2022.

At the time that Woollahra Libraries received DGR endorsement, there was no ATO requirement for institutions to develop a set of DGR rules. However following government reform, aimed at improving the administration and oversight of organisations with DGR status, a set of operational rules need be submitted to the ATO before we can actively pursue any gifts or contributions.

A set of draft rules have been developed with expert advice from Pat McCarthy, Director, Genesis Accounting. Pat McCarthy has consulted with the ATO in the development of the draft rules to minimise the risk of the rules not meeting with requirements. As the governing body, Council will need to approve these rules before ATO submission.

Of note that while the ATO has been consulted, there is no guarantee that the rules will be automatically accepted and further changes to the draft may be necessary before they are endorsed.

**Options:**

Council may resolve in line with the recommendation/s as included in this report or Council may choose to resolve in some other manner.

**Community Engagement and / or Internal Consultation:**

Expert advice was sought from Pat McCarthy and the ATO in the development of these rules.

Internal consultation has occurred with the Manager Governance and Risk and Director Corporate and Performance.

**Policy Implications:**

Woollahra Libraries will operate as a DGR in line with the Donations and Sponsorship Policy adopted in May 2022.

**Financial Implications:**

The establishment of a 'Gift Fund' must be made in the accounting system of Woollahra Council including separate general ledger revenue and expenditure accounts to identify gifts and deductible contributions received into the Gift Fund and payments out of the Gift Fund.

**Resourcing Implications:**

NIL

**Conclusion:**

To receive and manage public donations, Woollahra Libraries needs to have endorsed DGR operational rules approved by the ATO. Approval of these rules is sought from Council as the governing body.

**Attachments**

1. Library - DGR rules - Woollahra Municipal Council Library finalised 14 April 2023 for Council endorsement





**Woollahra Municipal Council Public Library – Rules**  
**ABN 32 218 483 245**

**1 Name**

The name of the Public Library is Woollahra Municipal Library also referred to as Woollahra Libraries.

**2 Definitions**

In these Rules, unless the contrary intention appears:

**ABN** means the Australian Business Number.

**ATO** means the Australian Taxation Office.

**Councillors** means the governing body of Woollahra Municipal Council.

**Deductible Contribution** means a contribution described in items 7 and item 8 of the table in section 30-15 of the ITAA 97 in relation to an eligible fundraising event held for the purpose of the Public Library.

**Gift** means gifts of money or property for the principal purpose (Object) of the Public Library set out in clause 3 and includes gifts described in item 1 of the table in section 30-15 of the ITAA 97.

**Gift Fund** means a fund referred to in clause 4.

**ITAA 97** means the *Income Tax Assessment Act 1997* (Cth).

**Object** means the object of the Public Library referred to in clause 3.

**Public Library** means the Libraries referred to in clause 1 above and an internal institution of the Woollahra Municipal Council.

**Rules** means Woollahra Municipal Council Public Library – Rules.

**Woollahra Municipal Council** means Council of the Municipality of Woollahra which bears the ABN 32 218 483 245.

**3 Object of the Public Library**

The object (principal purpose) of the Public Library is:

- a) to operate to own, acquire, preserve and maintain its collection including books, non-book materials, literary material and electronic resources in Australia; and
- b) to make its collection available to the public, via a no charge membership available to all residents of NSW, for purposes including lending, reading, study, education, reference and online access to the collection; and
- c) to make its collection available to all residents living outside NSW, via a temporary membership, for purposes including lending, reading, study, education, reference and online access to the collection; and
- d) to make the collection, including any exhibits, readily identifiable to the public as the collection of a library; and
- e) to provide an information and local history service, provide free access to technology and the internet as well as a variety of public programs and events that promote literacy and foster life-long learning.
- f) To provide access to appropriate facilities including: community, study and working spaces.

- g) to make the Public Library readily identifiable to the public as a library and as something distinguishable from the rest of the affairs of the Woollahra Municipal Council and which has a separate institutional character; and
- h) to employ appropriately skilled and qualified staff to help run the Public Library; and
- i) to establish branches of the Public Library within the Woollahra Municipal Council local government area; and
- j) to raise money by way of Gifts, Deductible Contribution, sales of merchandise, and charges for some services or otherwise to achieve the Object; and
- k) to do such other things as are incidental or conducive to the attainment of the Object; in accordance with any rulings or determinations issued by the ATO for such public libraries.

#### **4 Gift Fund**

Without limiting clause 8, the Public Library shall maintain a management account (**Gift Fund**):

- (i) to receive, identify and record Gifts and Deductible Contributions;
- (ii) to identify and record any money received by the Public Library because of those Gifts and Deductible Contributions, including interest earned and proceeds from the sale of gifted property; and
- (iii) that does not identify and record any other money or property including receipts from sponsorships or commercial activities, grants, vouchers donated and proceeds of raffles, charity auctions, dinners and similar events, if the proceeds are not Deductible Contributions.

The Gift Fund must be used only for the purpose of the Public Library. To avoid any doubt, it is declared that the Gift Fund forms part of the accounts of the Public Library.

The Gift Fund will not maintain a separate bank account, the general bank account of Woollahra Municipal Council will be used to deposit gifts and deductible contributions and make payments in connection with the objects of the Public Library.

Thorough accounting procedures must be established in the accounting system of Woollahra Municipal Council including separate general ledger revenue and expenditure accounts to identify gifts and deductible contributions received into the Gift Fund and payments out of the Gift Fund.

Money or property of the Gift Fund cannot be mixed with other money or property of Woollahra Municipal Council.

#### **5 Governance**

The Public Library is to be administered by Woollahra Municipal Council and be compliant with the requirements of the Library Act 1949.

#### **6 Policies**

Woollahra Library operates under the Governance of Woollahra Council and hence all policies are determined by Woollahra Council.

Woollahra Municipal Council has operational policies, guidelines and procedures with respect to the following: proper use of a library, borrowing and returning of library material, fees and charges, and collection development and management.

#### **7 Administration**

Woollahra Municipal Council shall engage appropriately skilled staff to administer the library services.

#### **8 Non Profit**

- (a) The income and property of the Public Library, however it is derived, shall be applied exclusively towards the promotion of the Object.
- (b) No portion of the income and property in clause 8(a) shall be paid or distributed directly or indirectly to members, Councillors or Woollahra Municipal Council by way of dividend, bonus or otherwise.
- (c) Clause 8(b) does not prevent Woollahra Municipal Council and the Public Libraries from paying or reimbursing a member or officer of Woollahra Municipal Council or the Public Libraries:
  - (i) for reasonable expenses incurred on behalf of the Public Libraries;
  - (ii) fair and reasonable remuneration for services rendered to the Public Libraries; or

- (iii) for goods supplied in the ordinary and usual course of business as an arm's length transaction; or
- (iv) in fulfilment of the Object, if this is done in good faith on terms no more favourable than if the person was not a member or an officer of Woollahra Municipal Council.

#### 9 Accounts

- (a) Proper accounts shall be kept by Woollahra Municipal Council of the sums of money received and expended by the Public Libraries, including the Gift Fund. For this purpose separate general ledger revenue and expenditure accounts are to be established and maintained in the accounting system of Woollahra Municipal Council for the Public Libraries.
- (b) A proper set of annual financial statements of the Public Libraries must be prepared and maintained.

#### 10 Dissolution or Revocation of Endorsement

If the fund, authority or institution is wound up or if the endorsement (if any) of the Public Libraries of Woollahra Municipal Council as a deductible gift recipient for the operation of the fund, authority or institution is revoked, any surplus assets of the gift fund remaining after the payment of liabilities attributable to it, shall be transferred to a fund, authority or institution to which income tax-deductible gifts can be made.

#### 11 Changes to the Rules

- (a) The Council may from time to time, by resolution evidenced in writing or otherwise in writing, amend the Rules. However, such amendments shall not take effect unless the Public Libraries continue to be eligible for endorsement as a Deductible Gift Recipient under Division 30 of the ITAA 97.
- (b) If required by the ATO, Woollahra Municipal Council shall notify the ATO of any amendment to the Rules.
- (c) In the event that a proposed amendment could reasonably result in the fund ceasing to be entitled to be endorsed as a Deductible Gift Recipient, Woollahra Municipal Council must seek and obtain the consent of the ATO to the proposed amendment, before it takes effect.

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The Woollahra Municipal Council Public Library – Rules were adopted via Council resolution on the [insert date]. Details of the resolution are provided below:

[Insert wording of resolution here]

Signed by:

\_\_\_\_\_  
The Mayor, Councillor Wynne  
Mayor of Woollahra Municipal Council  
Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Mr Craig Swift-McNair  
General Manager  
Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_



**Item No:** R2 Recommendation to Council  
**Subject:** **MONTHLY FINANCIAL REPORT - 31 MARCH 2023  
INVESTMENTS HELD AS AT 30 APRIL 2023**  
**Author:** Abdullah Rayhan, Team Leader  
**Approvers:** Paul Ryan, Chief Financial Officer  
Sue Meekin, Director Corporate Performance  
**File No:** 23/63879  
**Purpose of the Report:** To present the monthly financial report for January 2023 and to present a list of investments held as of 28 February 2023.  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT the Committee:

- A. Receive and note the Monthly Financial Report – March 2023.
- B. Note that the Council's 12-month weighted average return for March 2023 on its direct investment portfolio of 4.11% (LM: 3.69%, LY: 0.64%) exceeds the benchmark 90-day AusBond Bank Bill Index of 3.25%.
- C. Note that the interest revenue for the year to date 31 March of \$1.98M, exceeding the revised forecast in December of \$986k for the same period.
- D. Receive and note the list of Council's investments held as of 30 April 2023 (provided as late correspondence).

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**Executive Summary:**

The purpose of this report is for the Responsible Accounting Officer (RAO) (Council's Chief Financial Officer) to provide the Council with a written report for March 2023 by the Local Government Regulation 2005 (Clause 212), setting out details of all money that the Council has invested.

As previously noted by the Committee, due to the end of the month occurring after the closure of the meeting Agenda and business papers for some months the full report for that month is unable to be prepared for the meeting and is instead presented to the following meeting. To meet the investments reporting obligations under the Local Government (General) Regulation noted above, a list of investments held at the end of the month will be presented to the Committee at its meeting as 'late correspondence'. Therefore this report presents the full monthly financial report for March 2023. A list of investments held as of 30 April 2023 will be presented to the Committee at its meeting on 01 May 2023 as "late correspondence".

The 12-month weighted average return for March 2023 rose by 42bps to 4.11% (last month: 3.69%; last year's same month 0.64%) on the back of rising deposit rates. The interest revenue year to date at \$1.98M is significantly ahead of our revised year-to-date budget forecast of \$986k. The 12-month budget will be reviewed again as part of our quarterly budget reforecast.

**Discussion:**

The Monthly Financial Report for March 2023 is submitted to the Committee for consideration and includes the following:

- ◆ Investment Transactions for the month.
- ◆ Restricted Cash (Reserves).
- ◆ Summary of Receipts, Payments, and Bank Balance.
- ◆ Details of Investment Portfolio.
- ◆ Investment Policy Compliance Report.
- ◆ Charts: Weighted Average Days to Maturity, Weighted Average Return, Weighted Average Return v 90-day AusBond Bank Bill Index, Actual Interest Earned v Original Budget & Revised Forecast.
- Movements in Book Value (Fair Value) of Investments.
- Quarterly update on Arrears of Rent & Fees.

**Investment Transactions for March 2023**

Date	Investment Description	Term	Rate	Transaction	Amount
Opening Balance as at 1 March 2023					105,064,758.54
7/03/2023	Commonwealth Bank TD	181	3.59	Maturity	-4,000,000.00
8/03/2023	Judo Bank TD	365	1.10	Maturity	-3,000,000.00
9/03/2023	Westpac Banking Corporation TD	365	1.08	Maturity	-4,000,000.00
9/03/2023	ING Direct TD	368	4.98	Purchase	3,000,000.00
9/03/2023	Westpac Banking Corporation TD	368	4.81	Purchase	5,000,000.00
9/03/2023	National Australia Bank TD	368	4.85	Purchase	5,000,000.00
20/03/2023	Bank of Queensland TD	181	4.00	Maturity	-4,000,000.00
23/03/2023	AMP Bank TD	330	1.90	Maturity	-2,000,000.00
29/03/2023	Westpac Banking Corporation TD	365	4.39	Purchase	4,000,000.00
30/03/2023	CBA Online movement			Deposit	-2,138,998.80
31/03/2023	NAB Online movement			Deposit	-345,588.83
Net movement in Portfolio for the month					-2,484,587.63
<b>Closing Balance as at 31 March 2023</b>					<b>102,580,170.91</b>

Commentary:

Council's investment portfolio dropped by \$2.4M during the month which is a normal trend during a non rates instalment month, the total new investment for the month equates to 17 million.

**Restricted Cash**

Restricted Cash is funds set aside for future expenditure and is established either by a legislative requirement or Council resolution. Reserves established by a legislative requirement are called "External Restrictions" while those established by Council are "Internal Restrictions".

The breakdown below shows that of the Council's total cash and investments of \$103.47M\* at the end of March, \$93.67M was restricted leaving \$9.80M in unrestricted cash.

	31/03/2023 \$'000
Total Cash, Cash Equivalents and Investments	103,473
Less: Restricted Cash:	
External Restrictions	28,503
Internal Restrictions	<u>65,168</u>
Unrestricted Cash	<u>9,802</u>

\*Includes on call cash in operating bank accounts not included in the investments balance above.

Details of restricted cash balances are provided each quarter in the quarterly budget review.

## Summary of Receipts, Payments, and Bank Balance

Cash Book Balance as at 28 February 2023

General Fund Acct	1,128,677.06	<b>1,769,049.32</b>
Kiaora Bank Acct	640,372.26	

### Receipts

Rates	3,148,226.11
Investment Maturities	17,000,000.00
Transfers In from At Call Accounts	5,527,576.33
Other	5,259,702.74
<b>Total Receipts</b>	<b>30,935,505.18</b>

### 10 Largest Receipts during the month

Description	This month	Current YTD	Previous YTD
Kiaora Place	1,051,574	9,025,939	7,571,764
Sundry Debtors	1,131,484	7,854,085	7,321,874
Deposits & Bonds	904,730	6,956,983	7,942,147
Parking Fines	565,220	5,010,635	4,285,542
Parking Meter Charges	198,386	1,669,109	1,078,584
S7.12 Contributions	193,321	2,385,867	3,124,760
Roads to Recovery Grant	177,000	177,000	274,790
GST Refund	168,721	1,684,227	1,659,783
Trade Waste	128,251	1,255,787	1,093,052
Work Zone	116,539	1,618,172	760,948
	4,635,225	37,637,803	35,113,245

### Payments

Cheque Payments	-1,258.55
EFT Payments	-7,781,280.13
Returned EFT Payments	693.53
Total Payments before Direct Debits	-7,781,845.15

### 10 Largest Payments during the month

Reference	Payment Date	Payee	Description	Amount
168458	16/03/2023	NSW Fire & Emergency Levy	NSW Fire & Emergency Levy Council Q3 Contribution	-647,976.74
0000100024	30/03/2023	Veolia Environmental Services	Domestic, TW, FOGO, Feb'23, Street Cleaning Jan'23	-528,800.26
99587	9/03/2023	PayClear Services	Superannuation Payment	-443,266.23
99363	2/03/2023	Veolia Environmental Services	Domestic, TW, & Business Centres Jan'23	-355,947.90
NAB	22/03/2023	National Australia Bank	137LIRS Loan Repayment Mar'23	-181,423.94
NAB	16/03/2023	National Australia Bank	136LIRS Loan Repayment Mar'23	-169,710.32
99385	2/03/2023	Enter Building Group	General Works - Fletcher St Embankment	-135,068.73
99470	9/03/2023	Ausgrid	536 NSHR DB Street Lighting Jan'23 & Feb'23	-121,076.57
99930	23/03/2023	Withheld	Bond Refund	-114,866.39
99528	9/03/2023	Withheld	Footpath Damage Deposit Refund	-107,396.96

### Payments - Direct Debits From Bank A/c

Payroll	-2,682,282.02
PAYG Tax	-938,880.00
Bank Charges	-393.90
Revenue Collection Charges	-27,140.73
Investment Purchases	-17,000,000.00
Transfers to At Call Accounts	-3,380,000.00
Credit cards	-8,771.95
Total Direct Debits for period	-24,037,468.60
<b>Total Payments</b>	<b>-31,819,313.75</b>

Cash Book Balance as at 31 March 2023

General Fund Acct	268,146.73	<b>885,240.75</b>
Kiaora Bank Acct	617,094.02	

Unpresented Cheques

Value: 1,525.00

Outstanding Deposits & Miscellaneous Items

160,236.03

**Reconciled Cash Book Balance as at 31 March 2023**

**1,047,001.78**

Bank A/c Balances as at 31 March 2023

**1,047,001.78**

General Fund Acct	429,907.76
Kiaora Bank Acct	617,094.02

Unpresented Cheques > \$30,000.00

Cheque No.	Cheque Date	Payee	Description	Amount

### Commentary:

This statement presents Council's bank reconciliation as of 31 March 2023. The top ten receipts and payment items are provided. Excluding investment transactions, payments exceeded receipts this month by approximately \$3.3M and together with movements in cash at the bank resulted in the \$2.4M decrease in our total portfolio value.



**DETAILS OF INVESTMENTS PORTFOLIO AS AT 31 March 2023**

RATING	BANK & SECURITY	PURCHASE DATE	MATURITY DATE	TOTAL TERM (DAYS)	REMAINING DAYS TO MATURITY	%	FACE VALUE \$	BOOK VALUE \$
	<b>1. OAKVALE CAPITAL Limited</b>							
	Emerald Reverse Mortgage Backed Security						1,000,000.00	631,726.19
	<b>2. WMC DIRECT INVESTMENTS</b>							
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	11/10/2022	11/04/2023	182	11	3.81	3,000,000.00	3,000,000.00
A	<b>SUNCORP</b>							
	TERM DEPOSIT	31/10/2022	24/04/2023	175	24	4.22	5,000,000.00	5,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	31/10/2022	29/05/2023	210	59	4.20	5,000,000.00	5,000,000.00
AA	<b>COMMONWEALTH BANK</b>							
	TERM DEPOSIT	7/09/2022	7/06/2023	273	68	3.88	4,000,000.00	4,000,000.00
BBB	<b>AMP BANK</b>							
	TERM DEPOSIT	10/11/2022	11/07/2023	243	102	4.60	3,000,000.00	3,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	18/07/2023	910	109	0.65	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	19/01/2021	18/07/2023	910	109	0.49	1,000,000.00	1,000,000.00
A	<b>SUNCORP</b>							
	TERM DEPOSIT	10/11/2022	15/08/2023	278	137	4.39	4,000,000.00	4,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	17/08/2023	940	139	0.66	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	19/01/2021	17/08/2023	940	139	0.50	1,000,000.00	1,000,000.00
BBB	<b>AMP BANK</b>							
	TERM DEPOSIT	15/11/2022	19/09/2023	308	172	4.65	2,000,000.00	2,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	15/11/2022	19/09/2023	308	172	4.13	3,000,000.00	3,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	16/10/2023	1000	199	0.67	2,000,000.00	2,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	8/12/2022	12/12/2023	369	256	4.35	4,000,000.00	4,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	15/12/2023	1060	259	0.68	1,000,000.00	1,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	19/01/2021	15/12/2023	1060	259	0.53	1,000,000.00	1,000,000.00
A	<b>ING DIRECT</b>							
	TERM DEPOSIT	21/12/2022	19/12/2023	363	263	4.63	6,000,000.00	6,000,000.00
AA	<b>COMMONWEALTH BANK</b>							
	TERM DEPOSIT	21/12/2022	19/12/2023	363	263	4.65	6,000,000.00	6,000,000.00
AA	<b>COMMONWEALTH BANK</b>							
	TERM DEPOSIT	10/01/2023	10/01/2024	365	285	4.73	3,000,000.00	3,000,000.00
BBB	<b>BANKVIC</b>							
	TERM DEPOSIT	10/01/2023	10/01/2024	365	285	4.66	3,000,000.00	3,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	19/01/2021	19/01/2024	1095	294	0.70	2,000,000.00	2,000,000.00
A	<b>ING DIRECT</b>							
	TERM DEPOSIT	18/01/2023	23/01/2024	370	298	4.63	2,000,000.00	2,000,000.00
A	<b>ING DIRECT</b>							
	TERM DEPOSIT	24/01/2023	24/01/2024	365	299	4.50	2,000,000.00	2,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	14/02/2023	14/02/2024	365	320	4.97	6,000,000.00	6,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	27/02/2023	27/02/2024	365	333	5.02	4,000,000.00	4,000,000.00
A	<b>ING DIRECT</b>							
	TERM DEPOSIT	9/03/2023	11/03/2024	368	346	4.98	3,000,000.00	3,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	9/03/2023	11/03/2024	368	346	4.81	5,000,000.00	5,000,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	TERM DEPOSIT	9/03/2023	11/03/2024	368	346	4.85	5,000,000.00	5,000,000.00
AA	<b>WESTPAC BANKING CORPORATION</b>							
	TERM DEPOSIT	29/03/2023	28/03/2024	365	363	4.39	4,000,000.00	4,000,000.00
<b>AT CALL:</b>								
AA	<b>COMMONWEALTH BANK</b>							
	ONLINE SAVER A/C					3.60	8,500,000.00	8,500,000.00
AA	<b>NATIONAL AUSTRALIA BANK</b>							
	PROFESSIONAL FUNDS ACCT					4.00	1,448,444.72	1,448,444.72
	Total WMC Direct Investments						101,948,444.72	101,948,444.72
	<b>Weighted Average Days to Maturity of WMC Direct Investments</b>				<b>225</b>			
	<b>Weighted Average Return of WMC Direct Investments</b>					<b>4.11</b>		
<b>PORTFOLIO TOTALS</b>							<b>102,948,444.72</b>	<b>102,580,170.91</b>

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's investment policy.

P. Ryan  
CHIEF FINANCIAL OFFICER

Commentary:

Council did not have an overweight position and was within the policy limits for each Authorised Deposit-taking Institution (ADI). Overall, the portfolio is well diversified across the entire credit rating spectrum. The majority of the portfolio is directed to fixed-term deposits and cash.

**Investment Policy Compliance Report  
as at 31 March 2023**

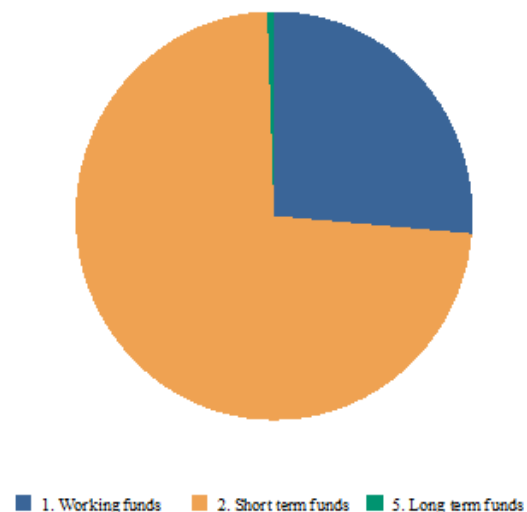
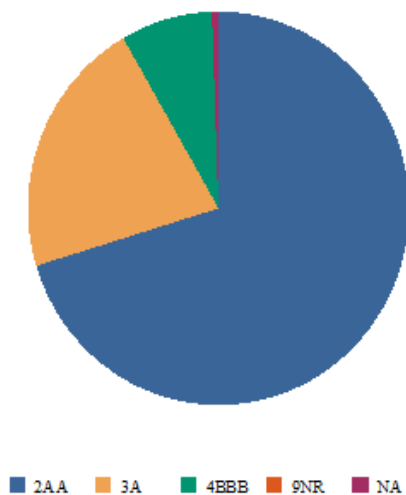
Acct	Bank	Rating Cat.	Policy Limit %	Policy Limit \$	Current Holding	% of Total	Compliance
<b>Counterparty Limits:</b>							
AMP	AMP Bank	BBB	10%	10,258,017	5,000,000	5%	Complies - \$ 5,258,017 available
CBA	Commonwealth Bank	AA	30%	30,774,051	21,500,000	21%	Complies - \$ 9,274,051 available
ING	ING Direct	A	15%	15,387,026	13,000,000	13%	Complies - \$ 2,387,026 available
NAB	National Australia Bank	AA	30%	30,774,051	25,448,445	25%	Complies - \$ 5,325,606 available
OAK	Oakvale Capital	NA		0	631,726	1%	Grandfathered - Complies
SUN	Suncorp	A	15%	15,387,026	9,000,000	9%	Complies - \$ 6,387,026 available
VIC	BankVic	BBB	10%	10,258,017	3,000,000	3%	Complies - \$ 7,258,017 available
WBC	Westpac Banking Corporation	AA	30%	30,774,051	25,000,000	24%	Complies - \$ 5,774,051 available
					102,580,171		

**Credit Quality Limits:**

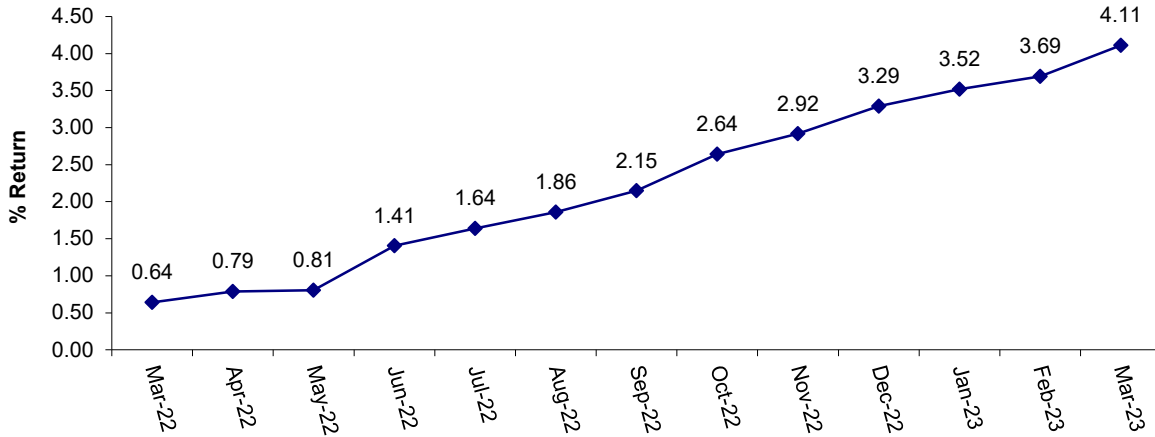
Rating Cat.	Limit	\$	%	Compliance
AA	100%	71,948,445	70%	Complies
A	60%	22,000,000	21%	Complies
BBB	40%	8,000,000	8%	Complies
NA		631,726	1%	Grandfathered
		102,580,171		

**Term to Maturity Limits:**

Term	Limit	\$	%	Compliance
1. Working funds	10-100	26,948,445	26%	Complies
2. Short term funds	20-100	75,000,000	73%	Complies
5. Long term funds	0-20	631,726	1%	Complies
		102,580,171		



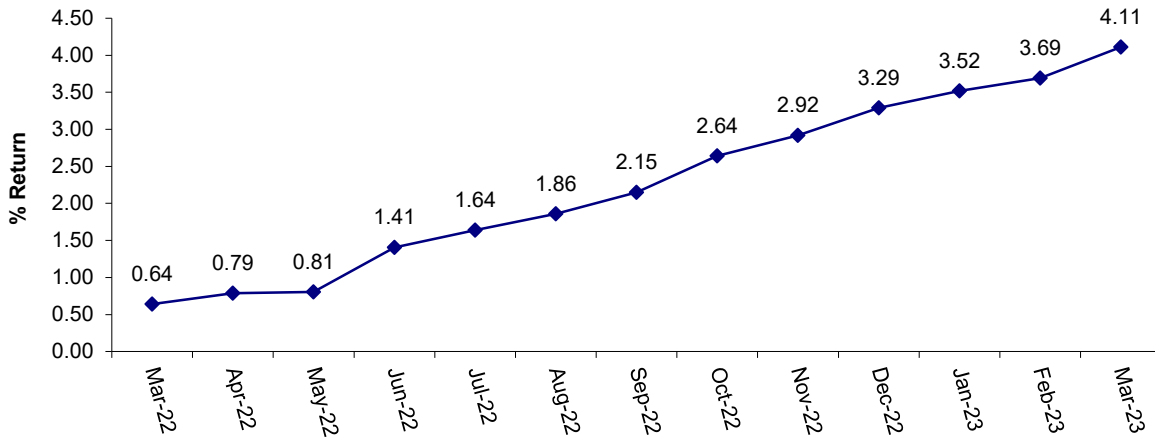
**Weighted Average Return**



**Commentary:**

The weighted average days to maturity increased by 37 days over the previous month due to longer-term investments capturing better rates and new investments placed on terms no greater than 365 days.

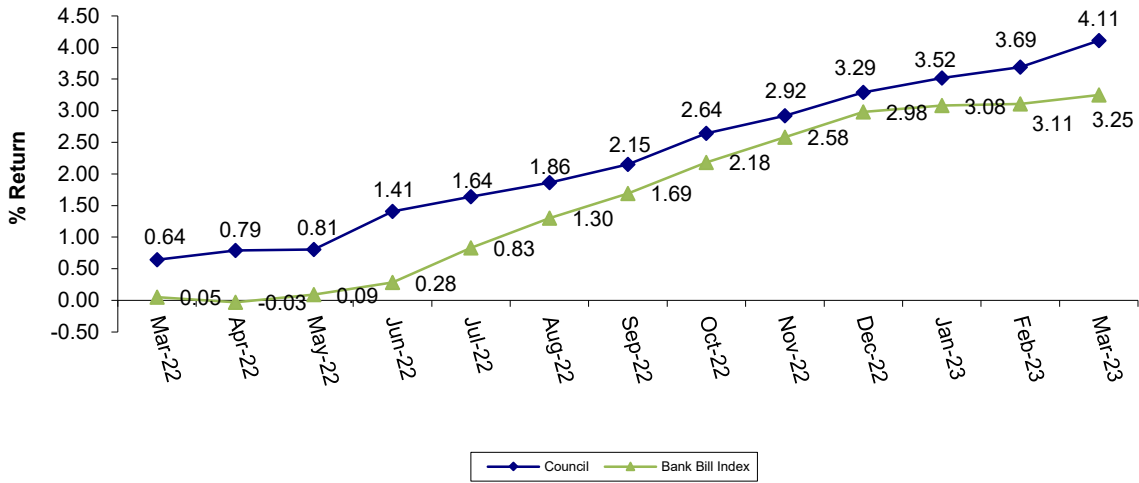
**Weighted Average Return**



**Commentary:**

The weighted average return for February saw an increase of 86bps with new investments placed on interest rate terms ranging from 4.39% – 4.98% per annum.

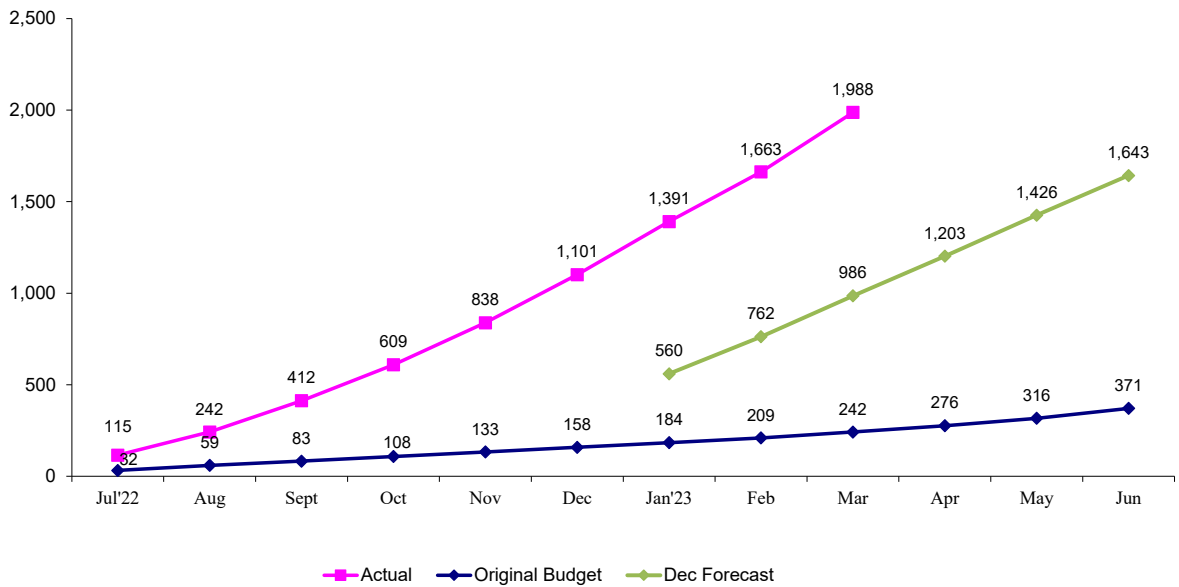
**Weighted Average Return v Bank Bill Index**



Commentary:

This chart tracks Council's weighted average return on its direct investment portfolio against a 90-day AusBond Bank Bill Index. Council's weighted average increased to 4.11% per annum with the 3mth AusBond Bank Bill Index increasing to 3.25% per annum.

**Actual Interest Earned v Budget  
 \$'000**



Commentary:

Our year-to-date interest revenue to March came in at \$1.98M, significantly ahead of our revised budget as recent rapid interest rate increases contributed to a better outcome.

## Movements in Book Value (Fair Value) of Investments

### Formerly managed by Oakvale Capital

	Securities	Total Book Value
30/06/2022 Balance brought forward	631,726.19	631,726.19
	<b>631,726.19</b>	

### Commentary:

The table above details movements in Council's portfolio formerly managed by Oakvale Capital. It typically includes the maturity or sale of securities, quarterly coupon payments, and fair value (market) adjustments.

No coupons were due for March.

### Arrears of Rent & Fees

The table below summarises the arrears (greater than 30 days) of rents and fees as of 31 March 2023. This information is provided quarterly with details of any outstanding debts over \$50,000.

Comparative information is also provided for the previous quarter and the same quarter last year.

Type	Total Collectible (22/23 Revenue + Arrears)	> 30 days			> 60 days			> 90 days		
		Mar'23	Dec'22	Mar'22	Mar'22	Dec'22	Mar'22	Mar'23	Dec'22	Mar'22
General	11,355,164	150,919	286,184	285,806	81,292	61,979	113,086	283,162	589,487	467,406
% of Total Collectible		1.3%	4.6%	3.0%	0.7%	1.0%	1.2%	2.5%	9.5%	4.8%
Environmental Health	91,103	21,337	1,148	20,633	1,635	0	464	7,545	6,100	37,997
% of Total Collectible		23.4%	21.7%	18.0%	1.8%	0.0%	0.4%	8.3%	115.1%	33.1%
Preschool	129,847	0	0	1,490	0	0	0	0	0	0
% of Total Collectible		0.0%	0.0%	0.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Trade Waste	1,308,291	36,430	34,727	6,906	27,209	4,447	3,587	883	0	1,867
% of Total Collectible		2.8%	4.0%	0.6%	2.1%	0.5%	0.3%	0.1%	0.0%	0.2%
Kiaora Place	6,640,923	67,448	85,443	62,127	23,393	26,417	137,756	261,701	281,361	459,349
% of Total Collectible		1.0%	2.0%	0.6%	0.4%	0.6%	1.3%	3.9%	6.5%	4.4%
<b>Total</b>	<b>19,525,329</b>	<b>276,134</b>	<b>407,502</b>	<b>376,961</b>	<b>133,528</b>	<b>92,843</b>	<b>254,893</b>	<b>553,291</b>	<b>876,949</b>	<b>966,619</b>
% of Total Collectible		1.4%	3.5%	2.0%	0.7%	0.8%	1.3%	2.8%	7.6%	5.1%

There has been a significant improvement in the age of outstanding debtors.

### Outstanding Rents and Fees Debts greater than \$50,000 as of 31 March 2023.

Name	Amount	Remarks
DFAT	\$72,346.18	DFAT 60% contribution to Ex Gratia Consulate rates, team member has contacted DFAT, and follow up action is currently being undertaken.

### Options:

This report is presented to the Committee for noting.

### Community Engagement and/or Internal Consultation:

There has been no community engagement or internal consultation in the preparation of this report.

**Policy Implications:**

There are no Policy implications arising from this report.

**Financial Implications:**

We expect investment returns to continue to remain steady for the remainder of the financial year. Council's investment interest income is continuing to track significantly ahead of our revised forecast, we will review our interest revenue over the coming months and recommend forecast revision as necessary.

**Resourcing Implications:**

There are no Resourcing implications arising from this report.

**Conclusion:**

Despite more rate rises on the horizon, given an upward-sloping deposit curve, maintaining a slightly longer average duration position on deposits will continue to outperform shorter durations. The deposit market has largely already factored in the current rate hike cycle, reflected by the flattening of the curve demonstrated by the longer-term holdings over the past few months, the market is also factoring in a recession over coming years. Interestingly, amongst the major banks, 2-5 year deposit rates are now being offered slightly below 12-month rates. Therefore, Council continues to place new investments on terms no greater than 9 to 12 months with rates on offer continuing to increase along this part of the curve.

Due to the timing of the May 2023 FC&S Committee meeting being so close to April month end, the April 2023 Monthly Financial Report will be tabled at the June 2023 FCS Committee in line with the Committee resolution from its meeting on 7 March 2022.

To meet the minimum investments reporting obligations under the Local Government (General) Regulation a list of investments held as of 30 April 2023 will be presented to the Committee at its meeting on 01 May 2023 as late correspondence.

**Attachments**

Nil

**Item No:** R3 Recommendation to Council  
**Subject:** **CAPITAL WORKS PROGRAM - QUARTERLY PROGRESS REPORT  
MARCH 2023**

**Authors:** Petrina Duffy, Coordinator Strategy & Performance  
Esther Hii, Senior Corporate Accountant

**Approvers:** Tom O'Hanlon, Director Infrastructure & Sustainability  
Sue Meekin, Director Corporate Performance

**File No:** 23/71858

**Purpose of the Report:** To provide the Committee with an update on the status of the projects in the FY22/23 Capital Works Program, for the quarter ended 31 March 2023.

**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT the Capital Works Program – Quarterly Progress Report for the quarter ended 31 March 2023 be received and noted.

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**Executive Summary:**

Report provides the Committee with an update on the status of the projects in the FY22/23 Capital Works Program, for the quarter ended 31 March 2023.

As part of Council's quarterly reporting under Council's Integrated Planning and Reporting Framework, this report is presented to the Finance, Community & Services Committee detailing the status of projects in the Capital Works Program.

Consistent with the approach adopted for progress reporting on the Priorities and Actions contained in Council's Delivery Program and Operational Plan, the Capital Works Program Status Report is presented by Key Service Area, then by Strategy and Priority. Specific projects supporting the Priority are then listed in the table under the heading "Actions".

The Capital Works Program Status Report for the period ended 31 March 2023 is attached as **Attachment 1**. It includes, in the introductory pages, a snapshot of the Capital Works Program with a high level summary according to project status, budget, actual expenditure to date and budget remaining, statistics and a chart.

**Options:**

This report is for noting only.

**Community Engagement and / or Internal Consultation:**

This report has been compiled using information provided by Directors and Managers in relation to their area of budget responsibility.

**Policy Implications:**

There are no direct policy implications arising from this report.

**Financial Implications:**

Capital Works actions with budgets that were rolled over from last financial year have been consolidated with the current year 2022-23 budgets. This is a consolidation of existing budget and does not represent any increases or decreases in total funding.

Projects over expended at 31 March 2023 (those with a negative in the budget remaining column) have been addressed in the March 2023 Quarterly Budget Review which also appears on tonight's agenda.

**Resourcing Implications:**

Resourcing implications are outlined within the report..

**Conclusion:**

It is recommended the March 2023 Quarterly Capital Works Program Progress Report be received and noted.

**Attachments**

1. Capital Works 2022-23 March Progress Report





# CAPITAL WORKS PROGRAM

## QUARTERLY PROGRESS REPORT

### JANUARY - MARCH 2022/23



Finance, Community  
& Services Committee  
1 May 2023

Item - Attachment 1

# Contents

<b>Introduction</b>	<b>iii</b>
<b>Capital Works Actions October - March 2022/23 Progress</b>	<b>iv</b>
<b>Environment &amp; Climate Change</b>	<b>1</b>
<i>Includes Strategies:</i>	
5.4: Reduce impacts of local flooding and improve floodplain risk management	
7.1: Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.	
7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.	
8.1: Reduce greenhouse gas emissions.	
8.4: Encourage and assist our community to be leaders in waste management and resource recycling.	
8.5: Reduce potable water usage by Council and encourage reduced usage on private property.	
<b>Waste &amp; Cleansing</b>	<b>6</b>
<i>Includes Strategy:</i>	
5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	
<b>Parks, Trees &amp; Recreation</b>	<b>7</b>
<i>Includes Strategy:</i>	
5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.	
<b>Land &amp; Building Services</b>	<b>14</b>
<i>Includes Strategies:</i>	
5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	
9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.	
11.2: Secure Council's financial position.	

**Transport & Engineering**

*Includes Strategies:*

**18**

5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.

6.3: Reduce traffic congestion, noise and speeding.

9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.

**Corporate Services**

*Includes Strategy:*

**32**

11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.

**Community Services, Culture & Arts**

*Includes Strategy:*

**34**

5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

**Library Services**

*Includes Strategy:*

**36**

5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

# Introduction

## What is our Delivery Program & Operational Plan?

The Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23 are structured on the Goals and Strategies of our Community Strategic Plan *Woollahra 2032*. The Delivery Program identifies Priorities, whilst the Operational Plan outlines our deliverable projects for the year, including our Capital Works program.

Progress reports for each of Council's key service areas from our Delivery Program and Operational Plan are reported on a biannual basis. In addition a Capital Works Program report is presented quarterly to the Finance, Community & Services Committee.

## What is the Capital Works Program – Quarterly Progress Report?

This report provides progress comments against each project in the Capital Works Program. It is designed to provide a snapshot to the Council and the community on the progress against the Capital Works Program as adopted in the Delivery Program 2022/23 to 2025/26 and Operational Plan 2022/23

## Capital Works Program Quarterly Progress Report Statistics to end of March 2023

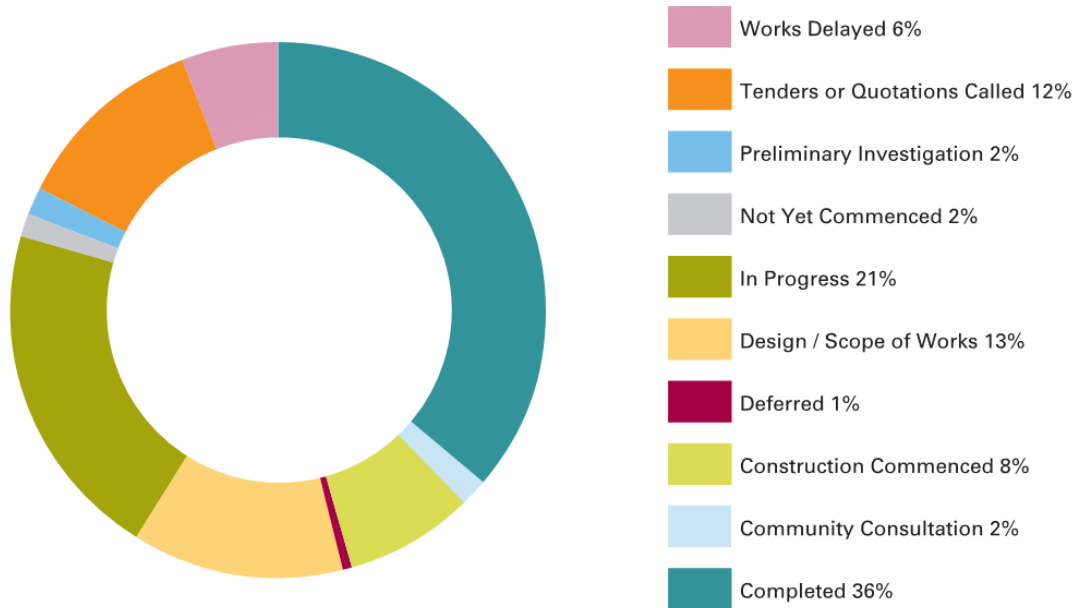
The Capital Works Program delivers actions which support the community priorities identified in our Community Strategic Plan, *Woollahra 2032*. This Capital Works Program progress report lists its project Actions under the key service area it supports:

- Environment & Climate Change
- Waste & Cleansing
- Parks, Trees & Recreation
- Land & Building Services
- Transport & Engineering
- Corporate Services
- Community Services, Culture & Arts
- Library Services.

The following table provides a snapshot of the status of the progress of all Actions as at 31 March 2023.

# Capital Works Actions

As at 31 March 2023



Status	Current Quarter		Budget (\$)	YTD Expenditure (\$)	Budget Remaining (\$)"
	# of Projects	%			
Completed	69	36%	6,589,161	6,199,318	389,843
Community Consultation	3	2%	496,720	24,760	471,960
Construction Commenced	15	8%	4,226,074	3,838,902	387,172
Deferred	1	1%	248,289	0	248,289
Design / Scope of Works	24	13%	8,676,846	1,182,840	7,494,006
In Progress	39	21%	6,329,238	4,727,312	1,601,926
Not Commenced	3	2%	223,451	23,717	199,734
Preliminary Investigation	3	2%	289,370	66,429	222,941
Tenders of Quotations Called	22	12%	7,258,828	1,546,922	5,711,906
Works Delayed	11	6%	2,689,096	477,278	2,211,818
<b>TOTAL</b>	<b>190</b>	<b>100%</b>	<b>\$37,027,073</b>	<b>\$18,087,478</b>	<b>\$18,939,595</b>

## Environment & Climate Change

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.4: Reduce impacts of local flooding and improve floodplain risk management.</b>							
<b>Priority 5.4.2: Develop and implement a five year capital renewal program for stormwater drainage infrastructure.</b>							
5.4.2.1 Inlet Capacity Increase - Multiple jobs to improve stormwater capacity (01466) and to identify and rectify small stormwater system works (01492)	In Progress	<p>The Inlet Capacity Increase project and Stormwater Small Works Project are carried out concurrently and are on-going projects which involve improving/constructing stormwater kerb inlets or systems to improve overall stormwater capacity.</p> <p>The inlet capacity and stormwater upgrades which were planned for FY22/23 and include near 157 Paddington Street (completed), 115 Underwood Street Paddington (completed), 71 Drumalbyn Road Bellevue Hill and 4 Billong Avenue Vaucluse (completed). Over-expenditure on this project will be funded from under-expenditure on other projects.</p>	No	Completed	278,674	287,267	-8,593
5.4.2.2 Pringle Place at Bellevue Garden, Bellevue Hill - New stormwater pipe connection from Pringle Place to Bellevue Gardens (construction) (01663)	Design / Scope of Works	Project is in investigation and detailed design phase. Contractors have been engaged to undertake site works for future stormwater improvements. Consultation with Council staff and local residents was undertaken and negotiations are being finalised. Maintenance works which includes removal of vegetation and scaling of rock slope will be undertaken in Q4 FY22/23 and further works which include stabilisation of the rock walls through anchoring will be undertaken in Q4 FY22/23 and Q1 FY23/24, subject to availability of contractors for these works. These works will be in conjunction with the Pringle Place rock face stabilisation works (#01664).	Yes	In Progress	53,626	305	53,321
5.4.2.3 Queen Street corner Ocean Street, Woollahra - Stormwater pipe rehabilitation - Pipe relining and pit building works (01721)	Construction Commenced	Pit has been built and awaiting pipe liner installation which is anticipated to be undertaken in the coming weeks. This project will be completed in Q4 FY22/23.	Yes	Completed	200,000	158,204	41,796

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

1

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.4.2.4 Ocean Street between William Street and Wiston Gardens - Stormwater pipe rehabilitation and road pavement reconstruction (01722)	Works Delayed	Pipe liner is on order, with an estimated delivery date unable to be confirmed at this stage. Civil works to the road pavement will be undertaken in Q1 FY23/24 along with anticipated pipe liner installation.	Yes	In Progress	150,000	59,968	90,032
5.4.2.5 Kiaora Road corner Forest Road, Double Bay - Stormwater improvement works (01662)	Works Delayed	Project involves augmenting two stormwater pits to improve stormwater drainage. The final design is complete and is ready to commence construction pending approval from Sydney Water for the connection to their stormwater channel. Once approval from Sydney Water is granted, this project will be constructed in conjunction with project #01754. Based on indicative advice from Sydney Water on their timeline, it is not anticipated that construction will commence until the new financial year.	Yes	Not Yet Commenced	41,484	24,625	16,859
5.4.2.6 Condition assessment for the stormwater network by using CCTV inspection (01493)	In Progress	This is an on-going project and involves undertaking CCTV inspections of Council's stormwater network in known problem areas or in critical locations to assess the condition of pipes across the LGA. Any defects identified are recorded and repair works are prioritised. This data is considered when developing Council's future capital and maintenance drainage budgets and is incorporated in Council's Asset and Defects Register.	No	In Progress	66,933	55,044	11,889
5.4.2.7 George Street, Paddington - Stormwater component of the works (01720)	Construction Commenced	Construction works are underway and it is anticipated that these works will complete in Q1 FY23/24. This project is in conjunction with PR01512 as additional funds were provided to facilitate the extent of works.	Yes	In Progress	250,000	217,593	32,408
5.4.2.8 Watsons Bay Flood Mitigation Project (01409)	Construction Commenced	This project incorporates road and stormwater upgrades to reduce flooding in the Watsons Bay catchment. It is proposed to lower the eastern side of Cliff Street to increase the drainage capacity of the road, replace the existing concrete channel with a rock-lined, landscaped swale and additional stormwater pipes and pits. Community consultation was completed in December 2021. Further investigation was undertaken to identify utility services to finalise a detail design and following this the procurement phase was undertaken and is completed. In late 2022, Council was successful in receiving additional funds from the Department of Planning and Environment (DPE).	Yes	Completed	771,710	750,010	21,700

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

2

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.4.2.9 Caledonia Road Rose Bay - Stormwater outfall upgrade on Rose Bay Beach (design and construct) (01661)	Design / Scope of Works	Construction works are underway and it is anticipated that the project will complete in June 2023.  Project is in detailed design phase. Additional funds are required to undertake the full scope of works which includes stormwater connectivity from Collins Avenue through Caledonia Road and out to Rose Bay Beach. Community and stakeholder consultation will occur late Q4 FY22/23 or early Q1 FY23/24 in order to conclude the design process. The construction works for this project will be undertaken next financial year with a view to providing additional funds.	Yes	In Progress	172,541	14,396	158,145
<b>Strategy 7.1: Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.</b>							
<b>Priority 7.1.2: Implement a prioritised program of capital improvements to natural areas.</b>							
7.1.2.1 Cooper Park Rehabilitation (01489)	Design / Scope of Works	A suitable location has been identified at Edgecliff Road for a gross pollutant trap (GPT) which will treat water flowing from Bondi Junction to Cooper Creek. The GPT is in design, construction is planned for the July or October school holidays to limit disruption to the adjacent school.	Yes	In Progress	160,000	0	160,000
7.1.2.2 Energy Conservation & Carbon Reduction Projects (01490)	Design / Scope of Works	This project will transition Council owned properties away from using gas and implement energy efficiency upgrades. Properties using gas have been identified and options to replace gas fixtures are being costed. Opportunities to upgrade lighting with LED and install sensors at Trumper Park change-rooms are being investigated and will be completed at the same time as the change-room grant project. Rooftop solar will be installed on the Vaucluse Bowling Club.	Yes	In Progress	244,129	26,915	217,214
7.1.2.3 Trumper Park Bush Regeneration (01792)	Design / Scope of Works	This project involves the implementation of the second stage of bush regeneration alongside the area where the pathway is being replaced. The project has been designed and will be implemented following completion of the pathway works. The estimated timeframe for completion is June 2023.	Yes	Completed	35,000	0	35,000
<b>Strategy 7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.</b>							

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.



Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
<b>Priority 7.2.1: Implement a five year Capital Renewal Program for stormwater drainage infrastructure and management of stormwater pollutants.</b>							
7.2.1.1 Better Waste & Recycling Fund (01485)	Completed	The Better Waste and Recycling Fund grant projects were completed last financial year and the grant was acquitted in August 2022.	No	Completed	14,254	14,255	-1
<b>Priority 7.2.2: Implement a program of capital works for water quality improvement, including installation of stormwater quality improvement devices such as raingardens and Gross Pollutant Traps.</b>							
7.2.2.1 Rose Bay Working Party Actions - Implementation of Rose Bay Beach Sand Redistribution (01706)	Completed	A large-scale redistribution of sand at Rose Bay Beach was completed in August 2022. A survey of the beach was undertaken immediately upon completion, and an additional survey was undertaken in February 2023 to monitor movement of the sand over time.	Yes	Completed	75,000	58,791	16,209
7.2.2.2 Water Quality Improvement - Gross Pollutant Trap (01795)	Design / Scope of Works	Detailed design has been completed for a gross pollutant trap in Collins Avenue to treat stormwater flowing to Rose Bay Beach. Construction methodology is being finalised in conjunction with geotechnical consultants. Construction delayed to FY23/24 to be undertaken in conjunction with other works scheduled for Collins Avenue	Yes	In Progress	160,000	0	160,000
<b>Strategy 8.1: Reduce greenhouse gas emissions.</b>							
<b>Priority 8.1.1: Provide programs and projects to reduce local greenhouse gas emissions.</b>							
8.1.1.1 Kiaora Buildings Energy Reduction (01638)	Deferred	One air conditioning shaft has been changed from gas to electric as part of maintenance/repair work, which is outside of this project. The cost of transitioning the remaining air conditioning from gas to electricity is substantial and additional funding will be sought in future budgets.	Yes	Not Yet Commenced	248,289	0	248,289
8.1.1.2 Electric Vehicle Charging - Installation of two on-street chargers and ranger vehicle charger (01703)	Preliminary Investigation	Installation of electric vehicle chargers at Old South Head Road Vaucluse and Birriga Road Bellevue Hill is complete. Locations are being investigated for two further public chargers, installation will likely be delayed due to changes in the approvals process.	Yes	In Progress	100,296	53,829	46,467

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

4

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
8.1.1.3 Interpretation Signage - Signage for nature walks including Cooper Park Nature Wellness Trail (01704)	Design / Scope of Works	Signage for the Cooper Park Nature Wellness Walk was completed in FY21/22. Quotes have been received for the design and installation of formalised signage for the Double Bay Tree Trail. Installation is expected to be complete by June 2023.	Yes	Completed	21,987	0	21,987
<b>Strategy 8.4: Encourage and assist our community to be leaders in waste management and resource recycling.</b>							
<b>Priority 8.4.1: Encourage greater participation in waste reduction, recycling and other measures to minimise waste.</b>							
8.4.1.1 WSUD - Construction (01487)	Construction Commenced	A raingarden is under construction at Cliff Street Watsons Bay as part of the flood mitigation streetscape works. Construction will be complete by 30 June 2023.	Yes	Completed	50,000	40,000	10,000
<b>Strategy 8.5: Reduce potable water usage by Council and encourage reduced usage on private property.</b>							
<b>Priority 8.5.1 Integrate water sensitive urban design into local infrastructure and development and investigate stormwater re-use.</b>							
8.5.1.1 Stormwater Harvesting (00162)	Design / Scope of Works	This project involves the installation of a second rainwater tank at Christison Park to increase the capacity of the existing stormwater harvesting system. Background feasibility review is complete and a request for quotes will be undertaken in Q4 FY22/23.	Yes	In Progress	280,729	509	280,220
8.5.1.2 Stormwater Harvesting (01484)	Design / Scope of Works	Detailed design has been completed for a stormwater harvesting system at Collins Avenue Rose Bay for use in the Percival Park amenities block. Construction is planned for Q1 of FY23/24, following the completion of the Collins Avenue GPT.	Yes	In Progress	140,000	7,150	132,850
8.5.1.3 Biodiversity Projects (01488)	Works Delayed	Quotes have been obtained to fell and treat large Coral Trees at Cooper Park to alleviate safety issues and improve ecological value of the area. The project includes bush regeneration in the area post-works. The timeframe for the project has been adjusted to ensure no disruption to Powerful Owls. It is now planned to be completed after winter (Q2 FY23/24). A vegetation rehabilitation project at Rose Bay park has been completed including weed removal, treatment, and soil stabilisation.	Yes	In Progress	38,051	2,915	35,136
<b>ENVIRONMENT &amp; CLIMATE CHANGE TOTAL:</b>					<b>\$3,552,703</b>	<b>\$1,771,775</b>	<b>\$1,780,928</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

## Waste & Cleansing

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.1 Fletcher St Depot - Upgrade office areas (01782)	In Progress	Furniture installed, awaiting installation of blinds to complete project.	Yes	Completed	18,000	10,435	7,565
5.1.2.2 Fletcher St Depot - Upgrade all fire emergency plans (01783)	Completed	Emergency plans have been installed. Transfer savings of \$3,640 to property reserves	Yes	Completed	7,000	3,360	3,640
5.1.2.3 Quarry Street Depot - Upgrade all fire emergency plans (01781)	Completed	Emergency plans have been installed.	Yes	Completed	3,670	3,670	0
<b>WASTE &amp; CLEANSING TOTAL:</b>					<b>\$28,670</b>	<b>\$17,465</b>	<b>\$11,205</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

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Woollahra Municipal Council  
Capital Works Q3 Progress Report - March 2022/23

## Parks, Trees & Recreation

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
Strategy 5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.							
Priority 5.3.2 Implement a prioritised program of capital improvements to public open spaces and recreation facilities.							
5.3.2.1 Parks & Open Spaces Project Management (00054)	In Progress	This cost centre is used for consultancy fees on some initial investigation works on various projects identified for the FY22/23.	No	Completed	97,289	85,817	11,472
5.3.2.2 Playgrounds - Replace existing (00782)	Tenders or Quotations Called	Expenditure will contribute to the Lyne Park Playground upgrade (project 01770).	Yes	In Progress	25,570	25,669	-99
5.3.2.3 Lyne Park Playground upgrade (01770)	Tenders or Quotations Called	The design of the Lyne Park playground is complete and approved by Council. The procurement of the Lyne Park Playground upgrade has commenced. The engagement of a contractor and purchasing of equipment will be undertaken in Q4 FY22/23 and construction is expected to begin in July 2023.	Yes	In Progress	1,030,000	27,429	1,002,571
5.3.2.4 Softfall Renewal - Various sites identified in assets register (01086)	In Progress	Softfall renewal at Christison Park is complete. The remaining budget to be allocated to the Lyne Park softfall renewal as part of the works associated with the Lyne Park Playground upgrade (project 01770).	Yes	In Progress	142,437	49,904	92,533
5.3.2.5 Informal and non-traditional play elements at various locations (01771)	Design / Scope of Works	Planning and design options at Epping Reserve are being finalised with play suppliers for imaginative non-traditional play elements. Equipment to be ordered and installed in Q4 FY22/23, subject to availability with suppliers, which has become an ongoing issue.	Yes	In Progress	150,000	0	150,000
5.3.2.6 Synthetic Cricket wicket upgrades (01683)	Tenders or Quotations Called	Quotations have been received for the extension of cricket nets at Woollahra 2 & 3. A grant application has been made with Cricket Australia to facilitate this project as the remaining budget does not cover the works required. Funds will be committed in Q4 FY22/23.	Yes	In Progress	22,437	0	22,437

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.7 Major Sports Surface Renovations (01482)	Completed	Project complete. Further sports ground renovations are not warranted due to the favourable weather conditions. Remaining funds be allocated to overspend on other projects.	No	Completed	148,102	31,163	116,939
5.3.2.8 Christison Park sportsground irrigation - Implement stage 2 of the upgrade (01402)	Tenders or Quotations Called	The drainage works at Christison Park along New South Head Road will be extended to the northern area of the park adjacent to the fitness stations in Q4 FY22/23. We are currently experiencing difficulties in engaging a Contractor to provide quotations and to undertake these works.	Yes	Completed	31,176	0	31,176
5.3.2.9 Bellevue Park extension of pathway and landscaping - Stage 2 Design and Consultation. (01674)	Tenders or Quotations Called	Community consultation is complete with some minor amendments made to the design. Procurement of the pathway is currently underway with construction to commence in Q4 FY22/23 in conjunction with Bellevue Park continuation of pathway works (project 01759).	Yes	In Progress	35,000	32,054	2,946
5.3.2.10 Bellevue Park continuation of pathway works - Stage 2 (01759)	Tenders or Quotations Called	Community consultation is complete with some minor amendments made to the design. Procurement of the pathway is currently underway with construction to commence in Q4 FY22/23.	Yes	In Progress	357,000	0	357,000
5.3.2.11 Cooper Park Creek Wall - Final stage of creek wall along Tennis Courts (01614)	In Progress	The creek wall works are complete. The remaining budget is to be allocated to plantings along the creek wall which is expected to be completed in Q4 FY22/23. We are currently experiencing difficulties in engaging a Contractor to provide quotations and to undertake these works.	Yes	Completed	6,202	0	6,202
5.3.2.12 Landscape improvements - Moncur Reserve, Plumb Reserve and Raoul Wallenburg Reserve (01677)	In Progress	The landscape works and informal play elements are complete at Moncur Reserve. Remaining budget will be allocated to re-turfing areas of the park in Q4 FY22/23.	Yes	Completed	60,226	50,424	9,803
5.3.2.13 Figtree Reserve landscaping - Landscaping works due to flood damage to Figtree Reserve overlooking Cooper Park (01681)	In Progress	The re-stabilisation of the Figtree Reserve embankment commenced in February 2023. The works were very near complete when it suffered major damage due to a severe weather event. Council's engineers have had to make some changes to the design which is currently out to procurement. Additional costs will be associated with this project and will be funded from savings on other projects.	Yes	Completed	321,614	285,976	35,638

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.14 Cooper Park amphitheatre stairs repair (01761)	Completed	Project complete.	Yes	Completed	18,500	18,500	0
5.3.2.15 Moncur Reserve landscaping and extension to basketball court (01763)	Community Consultation	The land survey and development of the concept plan is complete for the reconstruction of the basketball half court. Community consultation has commenced with procurement of a suitable contractor in Q4 FY22/23. It is expected works will commence in July 2023.	Yes	In Progress	106,000	3,181	102,819
5.3.2.16 Harbourview Park basketball court relocation and improvement (01764)	Community Consultation	Community consultation has commenced on the relocation of the basketball half court. Procurement has commenced with construction planned for Q4 FY22/23. Further funding will be required to complete this project due to the method of construction. This will be funded from savings on other projects.	Yes	In Progress	57,000	14,092	42,908
5.3.2.17 Cooper Park Pond upgrade (01766)	Tenders or Quotations Called	Request for quotations were sought for upgrade to the Cooper Park ponds. Unfortunately no submissions were received. Council staff are now approaching other contractors and have split up the scope of work required to try and gain interest in them submitting quotations for the works.	Yes	In Progress	137,000	10,010	126,990
5.3.2.18 Footpath renewals including Cooper Park and Chiswick Gardens (01767)	Construction Commenced	Works to the footpath adjacent to the Cooper Park tennis courts has commenced and will take 8 weeks to complete.	Yes	Completed	183,500	162,922	20,578
5.3.2.19 Redleaf - Retaining wall works (01336)	Completed	Project complete.	Yes	Completed	230,943	230,853	90
5.3.2.20 Sayonara Slipway improvements (01340)	Works Delayed	The draft Sir David Martin Reserve Plan of Management proposes to activate the Sayonara Slipway for water based recreation and related maritime purposes, whilst retaining and preserving the heritage fabric of the site. Once the Plan is adopted, Council can proceed with consultation on possible improvements and activation. Any works to the site would require a Heritage Impact Statement. A survey of the site has commenced. Until the final Plans of Management are adopted, no substantial works can proceed on this project.	Yes	In Progress	150,000	1,225	148,775

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.21 Yarranabbe Park - Northern Plaza and stairs construction (01399)	Works Delayed	GML Heritage have provided the final draft of the Conservation Management Strategy for the site. This project is included in that Strategy. Investigations are underway to determine the feasibility of the project in regards to its heritage impact on the State Heritage Listed park. A survey of the site has commenced. Until the final Plans of Management are adopted, no substantial works can proceed on this project.	Yes	Not Yet Commenced	400,000	0	400,000
5.3.2.22 Rushcutters Bay Park landscaping improvements (01769)	In Progress	Improvements to the stone edged garden beds at the entry to Rushcutters Bay Park (off New Beach Road) are complete. Further landscaped improvements in this area have been quoted for which included the beautification of these garden beds. We are currently experiencing long lead times for Contractors to undertake these works.	Yes	In Progress	92,000	24,390	67,610
5.3.2.23 Park furniture roll-out (LGA-wide) (00450)	In Progress	Park furniture procurement continues for the supply and installation of seats and drinking fountains at various locations. Locations have included Moncur Reserve and Lyne Park. Overspend of budget was due to higher installation costs than expected and will be amended with savings from other projects.	Yes	Completed	213,763	224,127	-10,364
5.3.2.24 Park lighting upgrades (00667)	In Progress	The installation of lighting at Royal Hospital for Woman Park has commenced. The remaining budget will be utilised on the renewal lighting at Marine Parade at Robertson Park which will commence in Q4 FY22/23.	Yes	Completed	153,925	79,373	74,552
5.3.2.25 Park Signage - New and replace (00777)	In Progress	Park signage throughout the LGA continues to be renewed. The Redleaf Wayfinding signage and the new Bondi to Manly walk signs are complete. New interpretative signage is currently being designed for Gugara Park (Dillion Street Reserve Playground).	Yes	In Progress	195,406	127,234	68,172
5.3.2.26 Fencing Upgrade – Various sites (01338)	In Progress	The renewal works to the Suttie Road fence (adjoining Lower Cooper Park and Lough Playing Fields) has commenced. The remaining funds will be allocated to the Lyne Park playground fencing.	Yes	In Progress	79,027	51,405	27,622

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.27 Multi-use sports facilities construction (01672)	Works Delayed	The construction method of the multi courts at Lough Playing fields has had to be re-designed due to geo technical issues which has increased the cost of the project. Three grant applications to match Council's funding and secure the required budget for the project have been unsuccessful. Future opportunities for funding will continue to be explored including additional funding in next years' Capital Works budget. Community consultation documentation is currently being prepared and will commence Q4 FY22/23.	Yes	In Progress	308,000	0	308,000
5.3.2.28 New/additional street planter boxes in business centres throughout LGA - Funded by Australian Government Grant (LRCIP) as per Council resolution (01682)	Completed	Project complete.	Yes	Completed	22,530	22,530	0
5.3.2.29 Accessible matting for beaches (01765)	Works Delayed	Camp Cove Beach and Parsley Bay Beach are the two nominated locations for the accessible matting. Orders for matting will be placed in Q4 FY22/23, with delays in provision of goods impacting delivery of this project.	Yes	Completed	36,000	0	36,000
5.3.2.30 Council nursery upgrades (01768)	In Progress	Improvements to the fencing and front gate at the Council Nursery is complete. We are experiencing difficulties getting contractors to provide quotations to undertake surfacing improvements in the potting areas of the Nursery.	Yes	Completed	55,000	8,540	46,460
5.3.2.31 Rushcutters Bay Park Youth Facility (01190)	Works Delayed	Council at its meeting of 22 August 2022 resolved to proceed with a Section 60 application to NSW Heritage for approval to proceed with the Rushcutters Bay Park Youth facility. Following this NSW Heritage advised Council to undertake a Historical Archaeological Assessment and Research Design (HAARD) and seek further pre-lodgement advice from them . The HAARD has been completed and included in the pre-lodgement request to Heritage NSW along with all other documentation associated with the project. Upon receipt of this advice the S60 application with be submitted in Q4 FY22/23.	Yes	In Progress	1,151,800	43,308	1,108,492

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\*\*Actual Expenditure to end of quarter, including commitments.



Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.32 Trumper Park Pathway renewal - Pathway renewal from the Trumper Park Tennis Courts to Edgecliff Train Station (Bowes Avenue) (01678)	In Progress	The stage 1 works for the Trumper Park pathway renewal is nearing completion. The contractor has had some delays due to the weather and staffing resources. The last stage of the project, which is the section of path alongside Quarry Street, is currently being procured with construction to commence in Q4 FY22/23.	Yes	In Progress	566,491	372,956	193,535
5.3.2.33 Trumper Oval pathway including retaining walls and seating (01760)	Tenders or Quotations Called	Consultation with stakeholders on the Trumper Oval pathway has been completed with some minor design changes made. Broader community consultation has commenced with procurement to follow. Given the difficulties in engaging suitable contractors to undertake these types of work we are expecting some delays.	Yes	In Progress	236,000	21,926	214,074
5.3.2.34 Vaucluse War Memorial - Upgrade structures (01616)	In Progress	The restoration works to the flagpole and cannons have been completed with the installation works scheduled for April 2023. There is a risk that we may go over the limit prescribed in the resolution due to unforeseen findings from the restoration and reinstallation process of this heritage item.	Yes	Completed	48,185	46,420	1,765
5.3.2.35 Tingira Reserve landscape upgrades - Pathway renewal, irrigation and landscaping improvements (01675)	In Progress	The works to Tingira Reserve are complete with new pathway, irrigation and turfing. The remaining budget will be allocated to planting improvements in the reserve in Q4 FY22/23.	Yes	Completed	35,006	29,806	5,200
5.3.2.36 Lyne Park landscape upgrade - Improved entry garden beds to Lyne Park off New South Head Rd (01676)	Tenders or Quotations Called	Quotations have been received for the extension of the concrete pathway near the disabled toilets at the Lyne Park toilet block. These works are to commence in Q4 FY22/23.	Yes	Completed	28,983	0	28,983
5.3.2.37 Parsley Bay cliff columns - Replacement and repair of existing supporting columns located under the western side of Parsley Bay rock shelves (01680)	Completed	Project complete.	Yes	Completed	72,746	72,745	1

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.38 Lifeline sign replacements (01709)	Design / Scope of Works	This budget is grant funded from Lifeline. The finalisation of the new standard and formatting of content for these signs was received in March 2023. We are currently undertaking a review of this new information and will plan for the new signs.	Yes	In Progress	12,600	0	12,600
5.3.2.39 Gap Park CCTV upgrades (01762)	In Progress	The installation of the new CCTV cameras have commenced and will continue in Q4 FY22/23. The remaining budget will be used for further hardware and installation associated with this project.	Yes	Completed	147,000	124,522	22,478
5.3.2.40 Park bin replacement (01472)	Completed	The park bin rollout for this financial year is complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	54,000	52,463	1,537
<b>PARKS, TREES &amp; RECREATION TOTAL:</b>					<b>\$7,218,458</b>	<b>\$2,330,963</b>	<b>\$4,887,495</b>

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\*\*Actual Expenditure to end of quarter, including commitments.

## Land & Building Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.4 Cooper Park Workshed (old toilet block) - Refurbish redundant toilet block for staff/volunteers (01779)	In Progress	Open Space staff have re-evaluated the location and propose a new demountable shed to replace the existing demountable shed currently at this location at Cooper Park east as it has access to electricity & power. Budget to be used for the proposed shed replacement. Quotes have been obtained and it is anticipated works to commence in Q4 FY22/23.	Yes	In Progress	55,000	0	55,000
5.1.2.5 Lough Playing Field Amenities - Roof, gutters and downpipes (01687)	Completed	Works completed.	Yes	Completed	19,614	19,614	0
5.1.2.6 Trumper Park Grandstand & Amenities - Re-tile showers and toilet areas in change rooms (01688)	Completed	Tiling works completed. A budget change request has been made for the remaining \$40,800 to be utilised towards Council contribution for Female-Friendly Facilities Grant to upgrade the dressing rooms (project 01797).	Yes	Completed	50,000	9,200	40,800
5.1.2.7 Rushcutters Bay Toilets - Install accessible toilet (01780)	In Progress	Purchase order issued and works scheduled to commence in April 2023. Shortfall of \$10k to be funded from Project 01788.	Yes	Completed	45,000	53,400	-8,400
5.1.2.8 Lyne Park Amenities & Toilets - Upgrade change rooms (01686) and install additional internal tiling (01778)	Completed	Works completed.	Yes	Completed	46,300	46,300	0
5.1.2.9 Trumper Park - Female Friendly Facility Upgrade (01797)	Design / Scope of Works	\$310k grant approved for AFL Club to upgrade the amenities to include female friendly facilities. A budget change request has been made for the Council funding of \$40,800 to be funded from savings in project 01688. The AFL club will submit \$37k of funding also.	Yes	In Progress	0	0	0

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.1.2.10 Redleaf - Audio visual upgrade (01564)	In Progress	The majority of works completed. Remaining budget to be utilised for minor system adjustments (as necessary).	No	Completed	55,380	48,554	6,826
5.1.2.11 Redleaf - Replace air handling units (01628)	Completed	Works completed.	Yes	Completed	21,170	21,170	0
5.1.2.12 Redleaf - Refurbishment works (01641)	In Progress	Lighting works to Mayor's office and meeting rooms completed. Transfer of \$15k to cover additional costs for project 01796. Remaining funds to be used for waterproofing works to roof areas, currently underway.	Yes	Completed	61,432	17,680	43,752
5.1.2.13 Redleaf - Replacement of external window shutters (01691)	Completed	Works completed.	Yes	Completed	5,750	5,750	0
5.1.2.14 Redleaf - Replace air-conditioning chiller (01784)	Works Delayed	Contractor engaged to undertake the works. Council has been advised there is a 40 week delivery lag time of the air-conditioning units, therefore works are scheduled to commence in November 2023.	Yes	In Progress	350,000	344,600	5,400
5.1.2.15 Redleaf - Upgrade air-conditioning management system (BMS) (01785)	Tenders or Quotations Called	Quotations currently being evaluated for the software upgrade works. Works to commence in Q4 FY22/23.	Yes	Completed	170,000	0	170,000
5.1.2.16 Property management system (01629)	Tenders or Quotations Called	Shortlisted software providers being evaluated by IT staff. Software provider to be appointed in Q4 FY22/23.	Yes	Completed	90,380	0	90,380
5.1.2.28 Redleaf Skylights (01796)	In Progress	Roof skylights to lower level were vandalised. Insurance company has accepted the claim and works are to commence in Q4 FY22/23. \$15k excess to be funded from project 01641.	Yes	In Progress	0	36,816	-36,816
5.1.2.29 Lyne Park Tennis Courts Repairs (00973)	Completed	Urgent works required to rectify trip hazards for players due to Council trees in road verge. Additional \$46,900 was required to complete the works to be funded from the property reserves.	Yes	Completed	0	46,900	-46,900

**Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.**

**Priority 9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.**

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
9.1.1.1 Cross Street - Remedial works (01701)	In Progress	Works required to seal lift shaft. Additional funding of \$5,200 requested in the March budget review to complete the works.	Yes	Completed	53,610	58,801	-5,191
9.1.1.2 Rose Bay Car Parks - Redevelopment (01276)	In Progress	DA has been lodged and is currently being assessed. Additional geotechnical reports requested by Council. \$80k requested in the March budget review to cover costs.	Yes	In Progress	829,678	856,603	-26,925
<b>Strategy 11.2: Secure Council's financial position.</b>							
<b>Priority 11.2.3 Maximise return from Council's commercial premises.</b>							
11.2.3.1 Kiaora Building 2 - Air Conditioning works (01708)	Completed	Works completed. Transfer savings to reserves.	Yes	Completed	677,025	666,494	10,531
11.2.3.2 Kiaora Building 1 - Main loading dock door replacement (01712)	Completed	Works completed.	Yes	Completed	56,647	56,647	0
11.2.3.3 Kiaora Place - External rendering and painting - Building 2 (01772)	Completed	Works completed.	Yes	Completed	53,644	53,644	0
11.2.3.4 Kiaora Place - Install crash barriers on rooftop car park (01773)	Completed	Works completed.	Yes	Completed	7,640	7,640	0
11.2.3.5 Kiaora Place - Install safety handrails and trolley railing (01774)	Completed	Works completed.	Yes	Completed	29,620	29,620	0
11.2.3.6 Kiaora Place - Various works (01530)	In Progress	One lift fire curtain outstanding, installation difficulties with this item may delay completion of this project this financial year. Over-expenditure will be funded from project 01708.	Yes	In Progress	25,876	29,066	-3,190
11.2.3.7 Woollahra Golf Club - Replace roof, gutters and downpipes (01685)	In Progress	Works completed on main roof. Savings to be used to replace section of adjacent Grimley Pavilion roof which is leaking.	Yes	Completed	189,876	41,878	147,998

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
11.2.3.8 Trumper Park Tennis - Upgrade toilets (01684)	Completed	Works completed.	Yes	Completed	53,029	53,029	0
11.2.3.9 RANSA - Upgrade accessible toilets (01776)	Tenders or Quotations Called	Purchase order issued and works scheduled to commence in April 2023. Shortfall of \$17k to be funded from Project 01788.	Yes	Completed	25,000	40,795	-15,795
11.2.3.10 Watsons Bay Tea Rooms - Replace fan motors on mechanical exhaust system (01775)	Completed	Works completed.	Yes	Completed	5,980	5,980	0
11.2.3.11 Parsley Bay Kiosk - Replace pergola/paving and install waterproof membrane on flat roof (01777)	Works Delayed	Works were to be undertaken in conjunction with toilet redevelopment works by Sydney Water. Due to delays in Sydney Water project proceeding, Council will progress this project in Q4 FY22/23.	Yes	In Progress	57,000	0	57,000
11.2.3.12 Grafton Street Carpark - Install additional lighting (01790)	Completed	Works completed.	Yes	Completed	0	0	0
11.2.3.13 Cosmopolitan Centre Carpark - Upgrade lighting (01791)	Completed	Works completed.	Yes	Completed	0	0	0
11.2.3.14 Cross Street Car Park - Redevelopment (01275)	In Progress	Heads of Agreement with development partner (Fortis Consortium) is being developed. Additional \$50k requested in the March budget review to cover costs for specialist advice.	Yes	In Progress	410,856	441,707	-30,851
<b>LAND &amp; BUILDING SERVICES TOTAL:</b>					<b>\$3,445,507</b>	<b>\$2,991,888</b>	<b>\$453,619</b>

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\*\*Actual Expenditure to end of quarter, including commitments.

# Transport & Engineering

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.</b>							
<b>Priority 5.5.2 Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.</b>							
5.5.2.1 Plan and control the Environmental & Infrastructure Renewal Levy Program (00163)	In Progress	The project is ongoing and used to investigate, plan and design Council's Environmental & Infrastructure Renewal Program.	No	In Progress	130,046	48,384	81,662
5.5.2.2 Forward Design on Forward Program (01496)	Design / Scope of Works	There are a number of projects listed for design work. These design projects include; Pipe augmentation under Kiaora Road, Double Bay (complete); Retaining wall in Wunulla Road, Point Piper (complete); Kerb blister island in Bellevue Road, Bellevue Hill; Kerb blister island in Darling Point Road Darling Point (complete); Ramp design at Hargrave Street, corner of Cascade Street, Paddington (complete).	Yes	Completed	97,937	90,325	7,612
5.5.2.3 Retaining Wall Improvement Works - Retaining walls and safety rails (01523)	Completed	This project involves retaining wall and fence improvement works across the Municipality. Projects for FY22/23, include retaining wall improvements with the installation of a handrail to the stairs in Beggs Ln cnr Young Street Paddington; Stairway at Lady Martin Beach to be reconstructed including the installation of a stainless steel hand rail; Installation of a handrail to the stairs in Victoria Road and Carrington Ave Bellevue Hill; Increase retaining wall height at 8-10 Kent Rd Rose Bay; Reconstruction of stairs and installation of handrail to the stairs in Birriga Road cnr Benelong Crs Bellevue Hill; Retaining wall work at Beggs Ln cnr Young St Paddington and; Stairs work at 91-93 Kings Road Vauclose. All projects are completed.	Yes	Completed	150,978	150,181	797
5.5.2.4 Minor Capital Road Works - Minor road and footpath works (all wards) (01526)	In Progress	This project involves minor road work and footpath work improvements across the municipality. Minor road work improvements planned for FY22/23 include works at 59-61 Wolseley Road, Point Piper; Darling Point Road cnr St Marks Road, Darling Point; Loftus Road cnr Annandale Street, Darling Point (complete). Minor footpath work improvements planned for FY22/23 include works at Wallis	Yes	Completed	300,000	282,609	17,391

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.5 Reconophelt - Accelerated program of road re-sheeting (01646)	Completed	Street, Woollahra (complete); 357 Glenmore Road, Paddington (complete); Gipps Street, Paddington (complete). Project completed.	No	Completed	60,343	60,343	0
5.5.2.6 Balfour Road, Bellevue Hill 60 Balfour Road to Balfour Lane - Road pavement, kerb and gutter reconstruction and stormwater upgrade (01579)	Completed	Project completed.	Yes	Completed	370,758	371,060	-302
5.5.2.7 Cranbrook Lane - Stairs reconstruction - Design (01666)	Completed	Design completed.	No	Completed	13,501	13,501	0
5.5.2.8 O'Sullivan Road between Old South Head Road and 259 O'Sullivan Rd - Road pavement re-sheeting, footpath and gutter reconstruction (01670)	Completed	Project completed.	Yes	Completed	279,850	279,847	3
5.5.2.9 Victoria Road between Rose Bay Avenue and New South Head Road, Bellevue Hill - Footpath widening, retaining wall movement and stormwater system extension (01736)	Design / Scope of Works	This project is in design phase and was presented at Local Traffic Committee in April 2023 for consideration and approval. The design was amended following the Local Traffic Committee in December 2022 and subsequent Finance, Community & Services Committee in February 2023. The scope of the project has expanded to include a streetscape upgrade, which incorporates new kerb and gutter, a new footpath and reconstruction of the retaining wall on the western side of Victoria Road, and an upgrade of the pedestrian crossing and bus zones on Victoria Road. It is anticipated that the final design will be completed this financial year and that the construction works will be undertaken in the next financial year, subject to available funds sourced for FY23/24 and/or funding opportunities granted by State/Federal Government.	Yes	In Progress	350,000	778	349,222

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\*\*Actual Expenditure to end of quarter, including commitments.



Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.10 March Street, Bellevue Hill, Victoria Road to Vivian Street - Road pavement resurfacing including stormwater system extension (01739)	Construction Commenced	Construction is underway and works are expected to be completed in Q4 FY22/23. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	124,475	126,974	-2,499
5.5.2.11 Bellevue Road, Bellevue Hill, Authur Street to Streatfield Road - Road pavement resurfacing including stormwater system extension (01750)	Tenders or Quotations Called	Quotations obtained. Designs are completed and construction will be undertaken in the new financial year in Q1 due to issues with contractor availability.	Yes	In Progress	295,000	14,171	280,829
5.5.2.12 Beresford Road, Bellevue Hill, Beresford Crescent to Salisbury Road - Road pavement resurfacing (01751)	Construction Commenced	Construction is underway and works are expected to be completed in Q4 FY22/23. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	108,197	112,006	-3,809
5.5.2.13 Yamba Road, Bellevue Hill Road to Kulgoa Road - Road pavement resurfacing including stormwater system extension (01752)	Design / Scope of Works	Project is in design phase, with an increased scope to the design to include stormwater investigation, which will require some further detailed modelling before the design can be completed in Q4 FY22/23. It is anticipated that construction works will be undertaken in Q1 & Q2 FY23/24.	Yes	In Progress	280,000	24,830	255,170
5.5.2.14 Cranbrook Lane, Bellevue Hill - Stairs (Stage 2) - Stairs reconstruction (01753)	Construction Commenced	Construction is underway and works are expected to be completed in Q4 FY22/23.	Yes	Completed	215,000	142,473	72,527
5.5.2.15 Glendon Road, Double Bay between Carlotta Road to the End - Road pavement kerb and gutter reconstruction and stormwater upgrade (01588)	Completed	Project completed.	Yes	Completed	277,083	277,083	0

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.16 6 Pringle Place - Stabilisation of a Council owned rock face as detailed in GHD geotechnical risk report (01664)	Community Consultation	Consultation with Council staff and local residents was undertaken and negotiations are being finalised. Maintenance works which includes removal of vegetation and scaling of rock slope will be undertaken in Q4 FY22/23 and further works which include stabilisation of the rock walls through anchoring will be undertaken in Q4 FY22/23 and Q1 FY23/24, subject to availability of contractors for these works. These works will be in conjunction with the Pringle Place stormwater run-off works (#01663).	Yes	In Progress	333,720	7,487	326,233
5.5.2.17 Ocean Street, Woollahra, Peaker Lane to Forth Street - Road pavement re-sheeting, asphalt footpath and gutter reconstruction (01669)	Completed	Project completed.	No	Completed	153	153	0
5.5.2.18 Yarwood Lane, Woollahra, Edgecliff Road to Fletcher Street - Road pavement resurfacing (01740)	Completed	Project completed.	Yes	Completed	33,609	33,563	46
5.5.2.19 Queen Street, Woollahra, Moncur Street to Holdworth Street - Road pavement reconstruction (01741)	Completed	Project completed.	Yes	Completed	110,474	110,479	-5
5.5.2.20 Jersey Road, Woollahra, Ocean Street to Thorne Street - Road pavement reconstruction including footpath and kerb and gutter repairs (01744)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	45,000	33,560	11,440
5.5.2.21 Small Street, Woollahra, Fletcher Street to End - Road pavement resurfacing (01755)	Completed	Project completed.	Yes	Completed	114,964	114,957	7
5.5.2.22 Raine Street Fletcher Street to End -	Completed	Project completed.	Yes	Completed	75,227	75,181	46

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Road pavement resurfacing (01756)							
5.5.2.23 Chester Lane, Woollahra Stanley Street to Chester Street - Road pavement resurfacing (01757)	Completed	Project completed. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	45,000	28,549	16,451
5.5.2.24 Jersey Road, Woollahra, Thorne Street to Trelawney Street - Road pavement resurfacing (01758)	Completed	Project complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	No	Completed	96,985	71,178	25,807
5.5.2.25 William Street, Double Bay between Pearce Street and New South Head Road - Road pavement reconstruction (01743)	Tenders or Quotations Called	Road pavement contractors have been procured and funds committed. Civil Works contractors engaged. Construction is programmed for Q4 FY22/23 during the school holiday period.	Yes	Completed	175,000	157,889	17,111
5.5.2.26 Wentworth Place, Point Piper, 17 Wentworth Street to End - Road pavement reconstruction (01745)	Completed	Project completed. Remaining budget on this project will be used to fund over-expenditure on other projects.	No	Completed	115,000	50,531	64,469
5.5.2.27 William Street, Double Bay, Bay Street to Ocean Avenue - Footpath repairs (01746)	Completed	Project completed. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	35,000	36,524	-1,524
5.5.2.28 Sherbrook Avenue, Double Bay, William Street to End - Road pavement reconstruction (01747)	In Progress	Investigations for this project have identified two distinct elements regarding stormwater improvements and road pavement works, therefore it is being split into two components. The first component for stormwater improvements, which is in design stage, is expected to be constructed next financial year. The road pavement portion does not impact the proposed stormwater works, therefore contractors have been procured and funds committed to complete these works this financial year.	Yes	In Progress	125,000	47,073	77,927

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.29 Kiaora Road, Double Bay, Forest Road and Carlotta Road - Road pavement reconstruction including stormwater system extension (01754)	Design / Scope of Works	Design is finalised. Project will progress to construction phase in the new financial year and in conjunction with project #01662, subject to Sydney Water works.	Yes	In Progress	350,000	420	349,580
5.5.2.30 George Street, Paddington between Underwood Street and Oxford Street - Kerb and gutter, road pavement, footpath and stormwater system upgrade works (01512)	Construction Commenced	Construction works are underway and it is anticipated that these works will be completed in Q1 FY23/24. This project is in conjunction with #01720 as additional funds were provided to facilitate the extent of works.	Yes	In Progress	619,684	615,201	4,483
5.5.2.31 Hampden Street, Royston Lane to Royston Road, Paddington – Road pavement and footpath renewal works (01513)	Tenders or Quotations Called	The procurement phase is being finalised with funds committed and contractors will be engaged to undertake construction works in Q4 FY22/23 and Q1 FY 2023/24. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	In Progress	695,440	704,952	-9,512
5.5.2.32 Sutherland Avenue, Paddington between Royston Street and Cecil Street - Road pavement re-sheeting (01604)	Works Delayed	Sydney Water have committed to undertake works to their stormwater infrastructure in Q4 FY22/23. Subsequent to the works undertaken by Sydney Water, road pavement works to Sutherland Avenue will be undertaken in Q1 FY23/24 in conjunction with Hampden Street works (#01513).	Yes	In Progress	6,761	638	6,124
5.5.2.33 Bates Avenue - Stairs reconstruction (01668)	Completed	Project completed.	Yes	Completed	153,852	154,057	-205
5.5.2.34 Mahoney Lane, Edgecliff, New South Head Road to Glenmore Road - Road pavement re-sheeting including kerb and gutter, dish drain, footpath and stormwater pit reconstruction (01723)	Tenders or Quotations Called	Project is in procurement phase to engage contractors for construction works to commence in Q4 of FY22/23 and will be expected to be completed in Q1 FY23/24.	Yes	In Progress	135,000	67,629	67,371

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\*\*Actual Expenditure to end of quarter, including commitments.

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.35 Liverpool Street, Paddington, Glenview Street to Macdonald Street - Road pavement re-sheeting including repair kerb and gutter, footpath and stormwater system upgrade (01724)	Construction Commenced	Construction is underway and works are expected to be completed in Q4 FY22/23. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	205,000	219,563	-14,563
5.5.2.36 Norfolk Lane, Paddington, Norfolk Street to End - Road pavement resurfacing including kerb and gutter and footpath repair (01730)	Completed	Project completed.	Yes	Completed	28,845	28,957	-112
5.5.2.37 Edgecliff Road, Woollahra between Old South Head Road and Adelaide Street - Road pavement resurfacing (01735)	Construction Commenced	Investigations for this project have identified two distinct elements regarding stormwater improvements and road pavement works, therefore it is being split into two stages. Project is in investigation and design phase for the stormwater improvements and streetscape upgrade on Edgecliff Road near Old South Head Road. Road pavement works are in construction phase and are expected to be completed in Q4 FY22/23.	Yes	Completed	332,000	96,871	235,129
5.5.2.38 Norfolk Street, Paddington, Norfolk Lane to End - Road pavement resurfacing (01742)	Completed	Project completed. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	64,643	68,186	-3,543
5.5.2.39 Jersey Road Paddington, Moncur Street to Oxford Street - Footpath repair works (01748)	Completed	Project completed. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	80,247	84,877	-4,630
5.5.2.40 Spring Street, Paddington, Liverpool Street to Prospect Street - Road pavement resurfacing (01749)	Completed	Project completed. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	35,520	37,271	-1,751

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.5.2.41 Russell Street, Vaucluse between Old South Head Road and Palmerston Street - Infrastructure renewal works (design, kerb & gutter, 40% of the footpath reconstruction, pavement reconstruction, reduction in camber, construction of 100m stormwater pipe) (01425)	Completed	Project completed. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	5,414	868	4,546
5.5.2.42 Rose Bay Promenade Seawall – Conservation/Rehabilitation (01525)	Completed	Council staff have obtained approval from NSW Heritage to undertake works to the seawall. An on-going program of works will be scheduled to undertake the works in stages. The works scheduled for FY22/23 are completed. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	80,119	72,246	7,873
5.5.2.43 The Crescent, Vaucluse between Hopetoun Avenue and Hopetoun Avenue - Road pavement footpath, kerb and gutter reconstruction including stormwater system upgrade (01602)	Completed	Project completed in FY21/22.	No	Completed	22,850	22,849	1
5.5.2.44 Parsley Bay Wharf rehabilitation works - Design (01607)	Completed	Designs for the rehabilitation works are complete along with a Review of Environmental Factors (REF). Delivery of the project will be combined with Parsley Bay - Jetty Rehabilitation Works (01738) and Parsley Bay - Swimming Net Replacement and associated works (01793).	Yes	Completed	3,640	3,640	0
5.5.2.45 Old South Head Road, Salisbury Road to Robertson Place - Pavement re-sheeting and reconstruction of footpath (01671)	Completed	Project completed.	Yes	Completed	107,505	107,505	0

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.46 Wharf Road Vaucluse, Hopetoun Avenue to End - Road pavement including kerb and gutter repairs as needed (01725)	Construction Commenced	Construction is underway and works are expected to be completed in Q4 FY22/23. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	105,000	99,661	5,339
5.5.2.47 Wentworth Road, Vaucluse, 50 - 54 Wentworth Road - Road pavement resurfacing (01726)	Completed	Project completed. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	48,000	43,856	4,144
5.5.2.48 Wentworth Road, Vaucluse, Gilliver Avenue to 18 Wentworth Road - Road pavement resurfacing (01727)	Completed	Project completed. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Completed	40,000	35,911	4,089
5.5.2.49 Kings Road, Vaucluse, Princes Avenue to 57 Kings Road - Road pavement resurfacing (01728)	Completed	Project completed. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	80,000	81,614	-1,614
5.5.2.50 Olola Avenue, Vaucluse, Bombillee Avenue to Petrarch Avenue - Road pavement resurfacing including kerb and gutter and footpath repair (01726)	Design / Scope of Works	This project is in design phase and includes major design work and will be undertaken in Q3-Q4 of FY22/23. It is expected to undertake construction works in Q1/Q2 of FY23/24, subject to contractor availability. This project will be delivered in conjunction with project #01731.	No	In Progress	310,000	30,934	279,066
5.5.2.51 Olola Avenue, Vaucluse, 13 - 29 Olola Avenue - Road pavement resurfacing including kerb and gutter and footpath repair (01731)	Design / Scope of Works	This project is in design phase and includes major design work and will be undertaken in Q3-Q4 of FY22/23. It is expected to undertake construction works in Q1/Q2 of FY23/24 subject to contractor availability. This project will be delivered in conjunction with project #01726.	No	In Progress	347,125	105,063	242,062

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\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.52 Burrabirra Avenue, Vaucluse, Fitzwilliam Road to Olola Avenue - Road pavement resurfacing including stormwater system upgrade, kerb and gutter and footpath repair (01732)	Design / Scope of Works	This project is in design phase and includes major design work and will be undertaken in Q3-Q4 of FY22/23. It is expected to undertake construction works in Q1/Q2 of FY23/24 subject to contractor availability.	No	In Progress	475,000	57,549	417,451
5.5.2.53 Rawson Road to New South Head Road, Rose Bay - Stairway reconstruction (01733)	Tenders or Quotations Called	The procurement phase is being finalised and contractors will be engaged to undertake construction works in Q4 FY 2022/23 and Q1 FY 2023/24.	Yes	In Progress	250,000	37,988	212,012
5.5.2.54 Bayview Hill Road, Rose Bay - Road pavement and guardrail reconstruction (01734)	Design / Scope of Works	Investigation and design work is underway and should be completed in Q4 FY22/23. Due to the scope of works and location, it is expected to undertake the construction works in the following financial year during a school holiday period.	No	In Progress	275,000	59,382	215,618
5.5.2.55 Parsley Bay - Jetty rehabilitation works (01738)	In Progress	Application for Development Consent has been lodged for the swimming net replacement and is under review. This project is in conjunction with Parsley Bay - Swimming Net Replacement and associated works (01793) and Parsley Bay Wharf rehabilitation works - Design (01607).	No	In Progress	275,150	16,380	258,770
5.5.2.56 Parsley Bay - Swimming net replacement and associated works (01793)	In Progress	Application for Development Consent has been lodged for the swimming net replacement and is under review. This project is in conjunction with Parsley Bay - Jetty Rehabilitation Works (01738) and Parsley Bay Wharf rehabilitation works - Design (01607).	No	In Progress	200,000	17,325	182,675

**Strategy 6.3: Reduce traffic congestion, noise and speeding.**

**Priority 6.3.1: Maintain public parking infrastructure, manage parking across the municipality and reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.**

6.3.1.1 Woollahra Cycleways Project - Design - Priority 1 Project to be identified in Active Transport Plan (01660)	Not Yet Commenced	This project will progress to investigation and design phase, once Council has endorsed the Active Transport Plan. A Councillor Briefing on the Draft ATP was held in May 2022 and a report on the Draft ATP was presented to Council in Q1 of FY22/23. Public Exhibition on the Draft ATP was undertaken Nov/Dec 2022. A review of submissions is	No	Not Yet Commenced	97,550	0	97,550
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\*\*Actual Expenditure to end of quarter, including commitments.



Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
6.3.1.2 Federal Stimulus Road Safety Program – Pedestrian lighting upgrade (01710)	Construction Commenced	underway and the final ATP will be reported back to Council in Q4 FY22/23.  The Federal Stimulus Funding for these projects was expressly restricted to the relevant projects. Transport for NSW and Council staff have negotiated the use of the remaining funds and it is agreed to apply the remaining funds to upgrade the pedestrian lighting at the various crossings. The design phase which includes four pedestrian lighting upgrades to the recently upgraded raised pedestrian crossings to the various locations near schools is completed. The installation for these lights is underway and will be completed by June 2023.	Yes	Completed	276,121	270,955	5,166
6.3.1.3 Bike Parking Facilities - Upgrade across the LGA (01716)	Preliminary Investigation	This project includes the implementation of bicycle facilities such as bike parking and storage, pumping station and other equipment that would improve cycling use across Municipality. A plan to install various parking facilities at a number of locations is being developed. The plan will consider and prioritise recently constructed cycleways and therefore, installation of the bicycle facilities will take place Q1/Q2 of FY23/24.	Yes	In Progress	30,000	0	30,000
6.3.1.4 Minor Capital Traffic Works - Urgent traffic capital works projects (01718)	In Progress	This budget is to cater for traffic facility improvements required in FY22/23. This includes the installation of kerb blister islands, kerb extensions and other median islands to improve streetscape amenity and road safety. A project to construct a centre median island in New McLean Street, Edgecliff has been identified and completed. A project to install a landscaped kerb blister island in James Street, Woollahra has been identified and will be implemented in Q4 FY22/23.	Yes	In Progress	100,000	19,966	80,034
6.3.1.5 O'Sullivan Road Cycleway - Separated cycleway Design (01574)	Design / Scope of Works	The design phase is currently underway and consultation will be undertaken following the completion of a design which is anticipated to be undertaken in Q4 FY22/23 & Q1 FY23/24. Additional funds will be sought through Federal/ State Government grant applications and/ or Council's special rate variation for the construction of this project.	No	In Progress	196,900	128,509	68,391

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
6.3.1.6 Victoria Road, Bellevue Hill - Bicycle route safety treatments (01717)	Design / Scope of Works	On-road cycling improvements have been identified along Victoria Road, Bellevue Hill, across various intersections as part of the Council's Traffic Management Strategy 2014. These devices should enhance the use of cycling along this route, and improved safety for all road users. Project is currently in design phase and consultation will be undertaken in Q4 of FY22/23.	Yes	In Progress	20,000	2,200	17,800
6.3.1.7 Victoria Road at Bundara Street, Bellevue Hill - Intersection improvements (01794)	Design / Scope of Works	Project is in planning and design phase. There is currently major private construction works underway at the corner of Victoria Road and Bundara Street (131A Victoria Rd), therefore progress on other projects have taken precedence as construction will not be undertaken until completion of the private works.	Yes	In Progress	180,000	364	179,636
6.3.1.8 New South Head Road, William Street - Norwich Road shared path (01304)	Completed	Construction works are completed and a finalisation report to TfNSW is underway to finalise the grant funding allocation for this project.	Yes	Completed	1,200,155	1,051,946	148,209
6.3.1.9 Norwich Lane/Norwich Road cycleway - Bicycle strategy (01465)	Completed	Project completed. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Completed	212,537	224,695	-12,158
6.3.1.10 Glenmore Road, Paddington at Liverpool Street - Kerb extensions (01571)	Completed	Project completed.	No	Completed	57,098	57,098	0
6.3.1.11 Gurner Street, Paddington (southern side near Norfolk Lane) - Bus shelter (01573)	Completed	Project completed.	No	Completed	13,291	13,291	0
6.3.1.12 Paddington Greenway – Planning & Design (01652)	Completed	Council resolved to not proceed further with the Paddington Greenway project on 27 February 2023.	Yes	Completed	161,107	155,800	5,307
6.3.1.13 Glenmore Road at Campbell Street, Paddington - Traffic and pedestrian upgrade -	Completed	Project completed.	No	Completed	25,865	25,691	174

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
Improve pedestrian and traffic safety by raising the existing pedestrian crossing including pedestrian lighting upgrades (01658)							
6.3.1.14 O'Sullivan Road, Rose Bay - Threshold & Pedestrian Crossing (01798)	Construction Commenced	Funding has been obtained through Blackspot Funding (TfNSW) for this project. This project has been incorporated into the works already underway in Plumer Road, Rose Bay Streetscape Upgrade (#01404). Construction is underway and it is anticipated that these will be completed in June 2023. Grant funding will be allocated to this project when it is received.	Yes	Completed	0	72,186	-72,186
<b>Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.</b>							
<b>Priority 9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.</b>							
9.1.1.3 Plumer Road, Rose Bay - Streetscape upgrade (01404)	Construction Commenced	Construction works are underway, with additional works funded by Blackspot Funding (TfNSW) for the raised pedestrian crossing in O'Sullivan Road, Rose Bay, (#01798). It is anticipated that the construction works in Plumer Road and O'Sullivan Road will be completed in June 2023.	Yes	Completed	785,387	754,286	31,101
9.1.1.4 Double Bay Commercial Centre - Double Bay Lanterns (01645) and (01481)	Not Yet Commenced	As reported in the previous quarter, continued technical exploration of options for installation of the preferred lantern style utilising the existing underground power network has not identified a cost effective solution. Consequently, Federal funding for this project was transferred to the Cooper Park Community Hall project (01633). If a cost effective solution is found, alternative funding sources will be sought for continuation of the project. In the interim, staff are seeking to source replacements for damaged luminaires on existing lanterns. Staff are currently investigating transfer of intact lanterns from New South Head Road to replace broken lanterns throughout centre. New South Head Road lanterns proposed to be replaced with similar style lantern.	Yes	Not Yet Commenced	25,901	23,717	2,184

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
9.1.1.6 Knox Street Double Bay Pedestrianisation - Open Space Legacy Grant (01649)	Design / Scope of Works	Late 2022, Council staff applied for a project variation with DPE to transfer funds to Bay Street Pedestrianisation and Active Transport Link project. DPE have approved the transfer of funding from the Knox Street Pedestrianisation Project to the Bay Street Pedestrianisation and Active Transport Link Project. Community consultation was undertaken with detailed designs in Q3 FY22/23 with a report presented to Local Traffic Committee in March 2023 for consideration and approval. Subsequent to LTC approval, a further report was presented to Council at its meeting in April 2023 to advise the project's final design and progress update. Construction works are expected to be undertaken over the winter months at the same time as the Double Bay Ferry Wharf Upgrade construction works delivered by Transport for NSW. It is anticipated that the project will be completed by end of 2023.	Yes	In Progress	4,364,272	633,210	3,731,062
9.1.1.7 Marine Parade, Watsons Bay - Shared zone and streetscape upgrade (01719)	Not Yet Commenced	This project will progress to investigation and design phase, once Council has endorsed the Active Transport Plan. A Councillor Briefing on the Draft ATP was held in May 2022 and a report on the Draft ATP was presented to Council in Q1 FY22/23. Public Exhibition on the Draft ATP was undertaken Nov/Dec 2022. A review of submissions is underway and the final ATP will be reported back to Council in Q4 FY22/23.	No	Not Yet Commenced	100,000	0	100,000
<b>TRANSPORT &amp; ENGINEERING TOTAL:</b>					<b>\$17,536,279</b>	<b>\$9,066,995</b>	<b>\$8,469,284</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

## Corporate Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.</b>							
<b>Priority 11.1.2: Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.</b>							
11.1.2.1 Asset Management System (00931)	Preliminary Investigation	An Enterprise Resource Planning software review is underway including Asset Management functionality. The procurement will be held until the review is complete.	No	In Progress	159,074	12,600	146,474
11.1.2.2 Free public Wi-Fi in commercial centres (01436)	In Progress	Free public Wi-Fi continues to be delivered at commercial centres in Oxford St and Double Bay. A report has been endorsed by the Small Business Advisory Group that recommends the discontinuation of free public WiFi in Commercial Centres and a focus on expanding the provision of WiFi at Council's community venues. Further investigations are underway for a future report to the FC&S Committee.	Yes	Completed	19,068	17,000	2,068
11.1.2.3 PCs Replacement - Replace all PCs due to end of life (01654)	Completed	295 HP Mini PCs were rolled out to staff workstations at all Council sites in Q3 FY22/23, replacing all end of life PCs.	Yes	Completed	400,000	399,807	193
11.1.2.4 Library all-in-one public PCs - 29 public PCs and 14 OPACs (01656)	Completed	Public PCs and OPACs have been delivered and rolled out to all three Libraries.	Yes	Completed	47,300	53,200	-5,900
11.1.2.5 Library public laptops - 16 laptops (01657)	Tenders or Quotations Called	Quotations are being sought for Public Laptops. Procurement, delivery and rollout scheduled for Q4 FY22/23.	Yes	Completed	21,342	0	21,342
11.1.2.6 Replace Uninterruptible Power Supply (UPS) in Communications/ Server Room (01713)	Completed	UPS installed in Communications/Server Room in July 2022.	No	Completed	30,000	29,990	10
11.1.2.7 Replace large Flatbed Scanner (01714)	Tenders or Quotations Called	Quotations are being sought for a suitable large Flatbed Scanners. Procurement, delivery and rollout to occur in Q4 FY22/23.	Yes	Completed	32,000	0	32,000

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
11.1.2.8 Replace spare network switch for redundancy (01715)	Tenders or Quotations Called	Quotations have been sought for a suitable network switch. Procurement and delivery to occur in Q4 FY22/23.	Yes	Completed	6,500	0	6,500
<b>CORPORATE SERVICES TOTAL:</b>					<b>\$715,284</b>	<b>\$512,597</b>	<b>\$202,687</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

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## Community Services, Culture & Arts

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.17 Disability Inclusion upgrades to Council buildings (01788)	In Progress	Funding to be used towards the Rushcutters Bay accessible public toilet (01780) and RANSA accessible toilet (01776), as quotations were higher than estimated.	Yes	Completed	50,000	0	50,000
5.1.2.18 Cooper Park Community Hall - Internal and external upgrades (01633)	In Progress	Construction works completed. Installation & commissioning of EV chargers will be completed in Q4 FY22/23.	Yes	Completed	796,088	780,429	15,659
5.1.2.19 Keyless entry system for 2 hired venues - Cooper Park Hall and Rose Bay Cottage (01632)	In Progress	Cannonbury Cottage and Cooper Park Hal to have keyless systems installed in Q4 FY22/23.	Yes	Completed	15,000	0	15,000
5.1.2.20 St Brigids (01371)	Completed	Upon completion of the defects liability period, the final payment due to the contractor is currently being negotiated. A further Council report may be required once discussions have been completed.	No	Completed	30,000	52,412	-22,412
5.1.2.21 Hugh Latimer Centre - Roofing and guttering (01631)	Completed	Works completed. Savings to be transferred to property reserves.	Yes	Completed	50,000	42,388	7,612
5.1.2.22 Trumper Park Tennis - Disabled toilets access (01630)	Completed	Works completed.	Yes	Completed	50,000	50,000	0
5.1.2.23 Sir David Martin Reserve - Drill Hall - Decking and roof replacement (01699)	Completed	Works completed.	Yes	Completed	47,720	47,792	-72

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.1.2.24 E J Ward Centre - External brick repairs and replacement of timber staircase (01786)	Tenders or Quotations Called	Purchase order issued and contractor engaged to rectify the brickwork. Awaiting approvals from Ausgrid for powerline protection (tiger tails) installation before finalising commencement date.	Yes	In Progress	60,000	51,809	8,191
5.1.2.25 Sir David Martin Reserve - Drill Hall and Sail Loft - Lighting and electrical upgrades (01787)	Completed	Works completed.	Yes	Completed	16,364	16,364	0
5.1.2.26 Vaucluse Bowling Club – Refurbishment and upgrade works to improve physical access (01711)	Tenders or Quotations Called	Contractor appointed and commencement date will be 26 April, works to take approximately 12 weeks (weather permitting). Notifications to surrounding properties to be distributed third week of April prior to works commencing. A large notification sign will also be installed on site to update a broader reach of the community.	Yes	In Progress	3,400,000	354,602	3,045,398
<b>COMMUNITY SERVICES, CULTURE &amp; ARTS TOTAL:</b>					<b>\$4,515,172</b>	<b>\$1,395,796</b>	<b>\$3,119,376</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.



## Library Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2023	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
<b>Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.</b>							
<b>Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.</b>							
5.1.2.27 Kiaora Place Library - Entry foyer carpet replacement (01789)	In Progress	Carpet steam cleaned very well, therefore the carpet does not require replacement. However it has been identified that the public seating requires urgent re-upholstering, so funds will be allocated to this upgrade instead. It is anticipated these will be completed in Q4 FY22/23.	Yes	Completed	15,000	0	15,000
<b>LIBRARY SERVICES TOTAL:</b>					<b>\$15,000</b>	<b>\$0</b>	<b>\$15,000</b>
<b>GRAND TOTAL CAPITAL WORKS:</b>					<b>\$37,027,073</b>	<b>\$18,087,479</b>	<b>\$18,939,594</b>

\*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

\*\*Actual Expenditure to end of quarter, including commitments.

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**Item No:** R4 Recommendation to Council  
**Subject:** **2022/23 BUDGET REVIEW FOR THE QUARTER ENDED 31 MARCH 2023**  
**Authors:** Esther Hii, Senior Corporate Accountant  
Paul Ryan, Chief Financial Officer  
**Approver:** Sue Meekin, Director Corporate Performance  
**File No:** 23/71198  
**Purpose of the Report:** To report on the review of the 2022/23 budget forecast position as at the quarter ended 31 March 2023  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

THAT Council:

- A. Receive and note the report on the Budget Review for the quarter ended 31 March 2023.
- B. Note the statement from the Responsible Accounting Officer, Council's Chief Financial Officer, that the projected financial position at 31 March 2023, based on the forecasts outlined in this report, will remain satisfactory acknowledging that Council has proactively undertaken steps to improve its budgeted position however further measures are required to secure Council's long term financial sustainability.
- C. Adopt the recommended variations to the 2022-23 budget as outlined in this report titled 2022/2023 Budget Review for the Quarter Ended 31 March 2023, resulting in a forecast surplus of \$11.632million, an improvement of \$11.888 million from the forecast deficit of \$0.256million in December 2022. Noting that it is primarily due to a \$9.11million non-cash fair value increment of investment properties.

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**Executive Summary:**

The purpose of the report is to review the 2022/23 Budget for the quarter ended 31 March 2023 and present this to the Committee for consideration.

**Discussion:**

The requirement for a quarterly review of the budget arises from Clause 203 of the Local Government (General) Regulation 2005. It requires the responsible accounting officer of a Council to prepare and submit to the Council a budget review statement that shows, by reference to the estimates of income and expenditure set out in the Operational Plan that the Council has adopted for the relevant year, a revised estimate of the income and expenditure for that year. A budget review statement must include or be accompanied by:

- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure, and;
- (b) If that position is unsatisfactory, recommendations for remedial action.

The Quarterly Budget Review report includes the statements required under the Office of Local Government's Quarterly Budget Review Statement (QBRs) Guidelines, being:

- Income and Expenses Statement (contained in the body of the report)
- Capital Budget (contained in the body of the report)
- Cash and Investments position (contained in the body of the report)
- Key Performance Indicators (see Overall Financial Position)

- Contracts and Other Expenses

In addition to these Statements, the Committee also receives a Balance Sheet forecast to 31 March 2023 (**Attachment 1**).

The March Quarterly Budget Review is a forecast increase in Council's Net Operating Result of \$12.638m from \$14.096m to \$26.734m. When we exclude Capital Grants & Contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is a surplus of \$11.632m in the Net Operating Result before Capital Grants & Contributions. This is an improvement of \$11.888m from the forecast deficit of (\$0.256m) at 31 December 2022, noting that it is primarily due to a \$9.11million non-cash fair value increment of investment properties.

The improvement in the forecast position to 30 June 2023 is a pleasing result however there are a number of items contributing to it that are not ongoing and whilst they improve the current year result and overall cash position, some of them do not improve Council's long-term financial sustainability.

The largest item contributing to the forecast result for 30 June 2023 is a fair value increment on Council's investment properties of \$9.11m following the annual revaluations. This is an accounting adjustment only, is a non-cash item and is excluded from the calculation of Council's Operating Performance Ratio. The Operating Performance Ratio is a key indicator of Council's long-term financial sustainability.

The table below shows the forecast Operating Performance Ratio, Debt Service Cover Ratio and Unrestricted Current Ratio for 2022/23 compared to 2021/22 and the OLG Benchmarks.

	<b>OLG Benchmark</b>	<b>2021/22 Actual</b>	<b>2021/22 Actual Adjusted*</b>	<b>2022/23 Original Budget</b>	<b>2022/23 Forecast</b>
Operating Performance Ratio	> 0%	-4.58%	2.44%	-0.05%	1.59%
Debt Service Cover Ratio	> 2.00x cover	2.10x	2.10x	2.40x	4.07x
Unrestricted Current Ratio	> 1.50x cover	3.49x	3.49x	3.06x	3.16x

\* Adjusted to exclude impacts of Covid \$4.044m and redundancy costs \$3.088m in 2021/22

This shows that the Operating Performance Ratio (OPR) for 2022/23 forecast of 1.59% is above the OLG Benchmark of 0%. The improvement in the OPR reflects general improvement in operational activity and interest rates along with a number of budget improvement initiatives undertaken over recent years to improve Council's long term financial sustainability and also includes a number of on-off items. These one off items, detailed further in the report under Overall Financial Position, improve the current year's ratio but do not improve Council's long-term financial sustainability.

In addition to the budget improvement initiatives already undertaken by Council a Special Rate Variation (SRV) application to increase rates by 13.7% in 2023/24 (3.7% for Rate Peg + 10% SRV) and by 7.5% in 2024/25 (2.5% Rate Peg + 5% SRV) has been lodged with the Independent Pricing and Regulatory Tribunal (IPART). It is anticipated that their decision will be received in mid May 2023. If approved, the SRV will improve Council's long-term financial sustainability, bring flexibility to Council's budget and will provide an estimated \$48.9million to fund priority projects based on current assumptions used in the Long Term Financial Plan.

Overall Financial Position

The overall result for the December quarterly budget review is an anticipated increase in Council's 2022/23 Operating Result (including capital grants & contributions) of \$12.638m. As noted earlier in the report, some of the changes include items that may not be ongoing and whilst they improve the current year result and overall cash position, some of them do not improve Council's long-term financial sustainability. The following table outlines the major changes and their impact on long-term financial sustainability:

Changes for the Quarter	March Qtr (Favourable)/ Unfavourable \$'000	Comments
Fair value increment on investment properties	(9,110)	Not ongoing. Investment properties are required to be revalued to fair value each year. The fair value may go up or down each year or remain flat.
Interest income	(1,382)	Ongoing for the foreseeable future – interest rates have been rising in 22/23.
User charges & fees - Hoarding Fees	(445)	Not ongoing. Reflect higher activity in current year.
User charges & fees – Easement sales adjustment	(383)	Not ongoing.
Other Income – Sportsfield Leases	(210)	Unsure if ongoing. Reflects higher usage in current year.
Grants & Contributions - Capital	(750)	Not ongoing. Capital Only.
Net income/loss from the Disposal of Assets	(506)	Not ongoing. Road sales.
Materials & Services – Tipping Charges	(320)	Not ongoing. Reflects lower tonnages in current year.
Materials & Services – Consultants	(311)	Not ongoing. Decreased due to some items deferred to next year.
Employee Costs – Workers Comp premium	664	Unsure if ongoing. Reflects higher claims.
Materials & Services – Temporary Staff (net of decrease in Employee Costs to offset)	312	Unsure if ongoing. Reflects higher cost of temporary staff.
Other adjustments to Income and Expenses	(197)	
<b>Change in Council's Operating Result</b>	<b>(12,638)</b>	

Proposed changes including the utilisation of reserve funds are detailed further in the report and in **Attachment 2**.

The resulting forecast movement in Council's working funds position is an increase for the quarter of \$2.61m:

Changes for the Quarter	March Qtr (Favourable)/ Unfavourable \$'000
Increase in Council's Operating Result	(12,638)
Remove non-cash increase in fair value increment on investment properties	9,110
Increase in Capital Works Budget	217
Transfers to/from Reserves	742
Increase in Depreciation (non-cash expense)	(41)
<b>Working Funds Movement for Quarter</b>	<b>(2,610)</b>

This brings the forecast increase in Council's working funds position for 2022/23 of \$3.315m bringing the forecast balance of working funds at 30 June 2023 to \$5.91m. At \$5.91m, working funds will be above benchmark level as at 30 June 2022 (Arrears of Rates + Inventory) of \$2.872m.

A summary of other major or notable budget variations proposed in the Budget review are provided below.

<b>Other Budget Variations for the Quarter</b>	<b>March Qtr (Favourable)/ Unfavourable \$'000</b>
Fair value increment on investment properties The annual valuations of Council's investment properties has been completed. The fair value increment for Kiaora Place is an increase of \$8,365k and \$745k for the Grafton St & Cosmopolitan Centre Carparks. This fair value increment in a non-cash item.	(9,110)
Interest and Investment Income To reflect higher interest income forecast due to rising interest rates	(1,382)
Increased Workers Compensation premium adjustment arising from updated FY21-22 claims	704
Increase in self-funded losses for Workers Compensation Offset by Workers Compensation claims recovery. Council's Workers Compensation Insurance is adjusted each year for the actual salaries paid and progress of claims made, based on claims history for the prior three years. This change is based on updated confirmation of the actual and forecast claim amounts to occur prior to 30 June. This reflects the adjustment to the final premiums payable.	116 (156)
User charges and fees - Increase in higher activity :	
For Hoarding fees;	(445)
For Restorations work relating to Roads & Footpath, & Development Assessment fees	(381)
Other income – increased sports fields hire fees	(196)
Increase in Cranbrook easement compensation \$246k now budgeted separately instead of net of \$26k (\$284k income less previously budgeted \$26k). This is offset with Recovered Costs \$246k).	(246)
Increase in legal recoveries for Cranbrook easement compensation \$45k	(45)
Increase in Sundry Income from Ausgrid for Footpaths restorations \$128k (with a corresponding increase in general contracts)	(128)
Operating Grants -	
General contracts for Operating Project - Regional Road Repair Program for road repairs	630
Grant funding from Transport NSW	(630)
Materials for Operating Project – Streets as Shared Spaces	110
Grant funding from Department of Planning & Environment	(110)
Capital Project – Australian Government Blackspot program	
O'Sullivan Road, Rose Bay (install raised threshold and pedestrian crossing)	180
Edgecliff Road & Grosvenor St, Woollahra (upgrade traffic control signals with pedestrian protection phase)	150
Victoria St, Bellevue Hill (install cyclist safety treatments, install raised threshold at mid-block location and conflict points)	110
Grant funding from Transport NSW	(440)
Capital Project – Trumper Park Oval complete renewal of amenities to improve accessibility and safety for female and disabled members and community users	387
Grant funding from NSW Government Office of Sport NSW for female friendly community sport facilities and lighting upgrades program	(310)
Contributions from AFL NSW	(37)
Contributions from Council	(40)
One-off road sales adjoining properties in Bellevue Hill and Point Piper	(466)
Temporary Staff are still required to fill vacancies	553
Partially offset by Salaries & wages	(241)
Tipping Charges reduced due to lower tonnages collected	320
Consultants' costs savings due to some items not progressing and some items deferred to next year.	(311)

Further notable movements in capital works projects are detailed in the next section.

The recommended variations to the 202/23 Budget for the December quarter, result in an increase in the forecast unrestricted current ratio from the original budget of 3.06:1 to 3.16:1 forecast for 30 June 2023.

The unrestricted current ratio is used to assess the adequacy of working capital and the ability to satisfy obligations in the short term for the unrestricted activities of Council. The benchmark is that the ratio should not fall below 1.5:1 on an ongoing basis. Council's forecast ratio of 3.16:1 is above the benchmark.

Overall, based on projected levels of restricted cash and liquidity, and having regard to the projected estimates of income and expenditure, Council's Responsible Accounting Officer advises that Council's projected financial position at 30 June 2023 remains satisfactory, noting the continuing focus of Council on achieving long term financial sustainability.

### Income & Expenses Budget Review Statement

Woollahra Council Budget review for the quarter ended 31 March 2023 Income & Expenses										
	ORIGINAL	Approved Changes				REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED		
	22/23 Budget (000's)	Revotes (000s)	Sept Review (000's)	Dec Review (000's)	Mar Review (000's)			year end result 22/23 (000's)	ACTUAL YTD (000's)	% of REVISED Budget
<b>Income</b>										
Rates and annual charges	59,686	0	-4	14	0	59,696	3	59,699	59,784	100.1%
User charges and fees	12,363	0	40	311	0	12,713	886	13,600	10,535	82.9%
Other revenue	11,102	0	152	622	0	11,876	441	12,317	8,592	72.3%
Grants and contributions provided for o	4,864	479	887	-502	0	5,728	852	6,581	4,631	80.8%
Grants and contributions provided for c:	3,400	6,400	3,833	719	0	14,352	750	15,102	5,411	37.7%
Interest and investment income	491	0	470	682	0	1,643	1,382	3,025	2,132	129.8%
Other income	16,710	0	27	121	0	16,858	196	17,054	13,050	77.4%
Fair value increment on investment prop	1,100	0	0	0	0	1,100	9,110	10,210	0	0.0%
<b>Total Income from continuing operations</b>	<b>109,715</b>	<b>6,879</b>	<b>5,404</b>	<b>1,966</b>	<b>0</b>	<b>123,965</b>	<b>13,620</b>	<b>137,586</b>	<b>104,134</b>	<b>84.0%</b>
<b>Expenses</b>										
Employee benefits and on-costs	45,875	0	-1	84	0	45,958	340	46,297	32,201	70.1%
Materials and services	39,550	1,020	1,228	1,163	0	42,962	939	43,901	29,339	68.3%
Borrowing costs	1,938	0	0	0	0	1,938	0	1,938	671	34.6%
Depreciation, amortisation and impairm	14,195	0	0	-16	0	14,179	41	14,220	11,213	79.1%
Other expenses	3,705	0	375	14	0	4,094	40	4,133	3,171	77.5%
Net losses from the disposal of assets	1,309	-540	-30	0	0	739	-377	362	-270	-36.5%
<b>Total Expenses from continuing operations</b>	<b>106,573</b>	<b>480</b>	<b>1,571</b>	<b>1,245</b>	<b>0</b>	<b>109,870</b>	<b>982</b>	<b>110,852</b>	<b>76,326</b>	<b>69.5%</b>
<b>Net Operating Result from continuing operations</b>	<b>3,142</b>	<b>6,399</b>	<b>3,833</b>	<b>721</b>	<b>0</b>	<b>14,096</b>	<b>12,638</b>	<b>26,734</b>	<b>27,808</b>	
<b>Net Operating Result before Capital Grants &amp; Contributions</b>	<b>(258)</b>	<b>(1)</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>(256)</b>	<b>11,888</b>	<b>11,632</b>	<b>22,397</b>	
<b>Working Funds Reconciliation:</b>										
<b>Net Operating Result from continuing operations</b>								12,638		
<b>LESS:</b>										
Forecast increase in Capital Expenditure								-217		
Transfers to Reserve from Operating								-219		
Transfers to Reserve from Capital								-775		
Fair Value increment on investment properties								-9,110		
Decrease in Depreciation										
<b>ADD:</b>										
Transfers from Reserves for Operating								48		
Transfers from Reserves for Capital								204		
Increase in Depreciation								41		
<b>Working Funds Movement</b>								<b>2,610</b>		

Notes:

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISED Budget  
REVISED Budget +/- recommended changes this quarter = PROJECTED year end result

The Income & Expenses Budget Review Statement presents a revised forecast increase in Council's Net Operating Result of \$12.638m. When we exclude Capital Grants & Contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is a surplus of \$11.632m in the Net Operating Result before Capital Grants & Contributions. This is an improvement of \$11.888m from the forecast deficit from (\$256k) at 31 December 2022. A reconciliation between the working funds movement and operating result is provided within the Income & Expenses Statement above.

Recommended quarter changes to the Revised Budget

Budget variations being recommended this quarter include the following material items:

	Proposed variation		Details
	Fav / (Unfav)		
	\$'000	%	
<b>Income</b>			
Rates & Annual Charges	3	0.0%	No material individual items to note.
User Charges & Fees	886	7.0%	Increases in User Charges and Fees include the following items of note: <ul style="list-style-type: none"> <li>• \$445k increase in Hoarding Fees</li> <li>• \$177k increase in Road Restorations</li> <li>• \$145k increase in Footpath Restorations</li> <li>• \$119k increase in Tree Pruning, Development Assessment</li> </ul>
Other Revenue	441	3.7%	Increases in Other Revenue include the following items of note: <ul style="list-style-type: none"> <li>• \$246k increase in Cranbrook easement compensation now budgeted separately instead of net of \$26k (\$284k income less previously budgeted \$26k). This is offset with Recovered Costs \$246k).</li> <li>• \$45k legal recoveries for Cranbrook easement compensation</li> <li>• \$128k increase in Sundry Income from Ausgrid for Footpaths restorations (with a corresponding increase in general contracts)</li> </ul>
Grants & Contributions provided for Operating Purposes	852	14.9%	The increase in Grants & Contributions provided for Operating Purposes is due to: <ul style="list-style-type: none"> <li>• \$630k in Regional Road Repair Program for road repairs from Transport NSW (with a corresponding increase in grant funded expense)</li> <li>• \$110k increase Streets as Shared Spaces grant from Department of Planning &amp; Environment (with a corresponding increase in materials)</li> <li>• \$93k increase in Preschool grants subsidy from Department of Education (transfer to Preschool reserve for internal restriction)</li> </ul>



	Proposed variation Fav / (Unfav) \$'000		Details
		%	
Grants & Contributions provided for Capital Purposes	750	5.2%	The increase in Grants & Contributions provided for Capital Purposes is due to: <ul style="list-style-type: none"> <li>\$440k Australian Government Blackspot Grant funding from Transport NSW for O'Sullivan Road, Rose Bay \$180k, Edgecliff Road &amp; Grosvenor Street, Woollahra \$150k &amp; Victoria Street, Bellevue Hill \$110k (with a corresponding increase in grant funded expenditure)</li> <li>\$309k Trumper Park Oval amenities grant funding from NSW Government Office of Sport (and in addition, contributions from AFL NSW \$37k and Council \$40k)</li> </ul>
Interest and investment income	1,382	84.1%	Increases in Interest and Investment Income include the following items of note: <ul style="list-style-type: none"> <li>\$1,382k increase in interest income, driven by rising interest rates.</li> </ul>
Other Income	196	1.2%	Increases in Other income include: <ul style="list-style-type: none"> <li>Higher activity in Sportfields Leases \$210k, partially offset by lower hire income from council venues closed for renovations \$14k</li> </ul>
Fair value increment on investment properties	9,110	828.2%	The annual valuations of Council's investment properties have been completed. The fair value increment for Kiaora Place is an increase of \$8.365m and \$745k increase for the Grafton St & Cosmopolitan Centre Carparks. This fair value increase is a non cash item.
<b>Total Income variations</b>	<b>13,620</b>	<b>11.0%</b>	

	Proposed variation Fav / (Unfav) \$'000		Details
		%	
<b>Expenses</b>			
Employee benefits and on-costs	(340)	(0.7%)	Increases in Employee benefits include the following items of note: <ul style="list-style-type: none"> <li>\$704k increase in Workers Compensation premium based on updated FY2021-22 claims</li> <li>\$116k increase in self-funded losses for Workers Compensation</li> </ul> Offset by: <ul style="list-style-type: none"> <li>\$150k increase from Workers Compensation Claims Recovery</li> <li>Reduction in FBT of \$83k based on annual FBT projection</li> <li>Reduction in Salaries of \$241k. Savings transferred to Temporary Staff.</li> </ul>

Materials & Services	(939)	(2.2%)	<p>The increase in Materials &amp; Services include the following items of note:</p> <ul style="list-style-type: none"> <li>• \$930k increase in general contracts (\$630k is funded by a corresponding increase in Operating Grant from Transport NSW for Regional &amp; Local Roads Repair and \$300k from increase in Other Revenue for footpath &amp; road restorations</li> <li>• \$553k increase in Temporary Staff. Partially offset by \$241k decrease in Employee benefits.</li> <li>• \$246k in Recoverable expenses (offset by increase in Other Revenue for Cranbrook easement &amp; legal recoveries now grossed up)</li> <li>• \$110k in materials for Streets and Shared Spaces program from Department of Planning &amp; Environment (with a corresponding increase in Operating Grant)</li> </ul> <p>Partially offset by decreases in:</p> <ul style="list-style-type: none"> <li>• \$320k decrease in Tipping charges due to lower tonnages collected</li> <li>• \$311k decrease in Consultants due to some items not progressing and some items deferred to next year</li> </ul>
Depreciation, amortisation and impairment for non-financial assets	(41)	0.0%	No material individual items to note
Other expenses	(40)	(1.0%)	No material individual items to note
Net losses from the disposal of assets	377	51.0%	<p>Decreases in Net Losses from the disposal of assets include:</p> <ul style="list-style-type: none"> <li>• \$506k increase in Road Sales Partially offset by</li> <li>• \$129k decrease in sale price of vehicles due to actual sale occurring in prior year</li> </ul>
<b>Total Expenses variations</b>	<b>(982)</b>	<b>(132.9%)</b>	
<b>Total Recommended changes to income and operating expenses</b>	<b>12,638</b>	<b>89.7%</b>	

**Capital Budget Review Statement**

The Capital Budget Review Statement below presents recommended changes to both capital expenditure and capital funding. The total increase in capital expenditure arising from recommended changes is \$217k, which is offset by a total funding increase of \$217k, resulting in no net change to general revenue required to fund the program of works.

**Woollahra Council**  
**Budget Review for the quarter ended 31 March 2023**  
**Capital Budget**

	ORIGINAL		Approved Changes			Recommended changes	PROJECTED year end result 22/23	ACTUAL YTD 22/23	% of REVISED Budget
	22/23 Budget (000's)	Revotes (000's)	Sept Review (000's)	Dec Review (000's)	REVISED Budget (000's)				
<b>Capital Funding</b>									
Rates and other untied funding	(4,496)	(46)	0	33	(4,543)	283	(4,259)	(9,281)	204.3
Capital Grant	(550)	(6,224)	(3,825)	(694)	(6,773)	(750)	(7,523)	(2,854)	42.1
Roads to Recovery Grant	(475)	0	(6)	(0)	(475)	0	(475)	(279)	58.7
REPAIR Grant	(75)	(177)	(8)	(25)	(252)	0	(252)	(184)	73.3
Block Grant ROADS	(75)	0	0	0	(75)	0	(75)	(40)	52.8
Transfer from Property Reserve	(857)	(1,670)	(414)	(246)	(2,527)	(97)	(2,623)	(1,020)	40.4
Transfer from Open Space & Community Fac	0	(1,084)	0	0	(1,084)	(47)	(1,131)	(346)	31.9
Transfer from Kiaora Reserve	(108)	(590)	(518)	102	(698)	269	(429)	(822)	117.7
Transfer from Section 94A Levies	(3,653)	(3,207)	(195)	(316)	(6,860)	0	(6,860)	(1,837)	26.8
T/fr from Environmental & Infrastructure Lev	(4,395)	(2,426)	(85)	(35)	(6,821)	44	(6,778)	(1,918)	28.1
T/fr from Stormwater management Charge	(490)	(308)	0	1	(798)	0	(798)	(47)	5.8
Transfer from Computer Reserve	0	(104)	0	(7)	(104)	(60)	(165)	(47)	45.3
Transfer from General Reserve	0	(307)	0	0	(307)	0	(307)	(4)	1.4
Transfer from Section 94	0	(20)	0	0	(20)	0	(20)	0	0.0
Transfer from DWM Reserve	(768)	(39)	0	0	(807)	15	(792)	0	0.0
T/fer from Revotes/Rollovers Reserve	0	(2,531)	0	0	(2,531)	33	(2,498)	(119)	4.7
Computer Equipment Sales	0	0	(30)	0	0	25	25	(0)	100.0
Passenger Vehicles Sales	(265)	(180)	0	0	(445)	96	(349)	(57)	12.7
Light Commercial Vehicle Sales	(74)	(136)	0	0	(210)	30	(180)	(55)	26.3
Heavy Vehicles Sales	(320)	(224)	0	0	(544)	(21)	(565)	(99)	18.2
Misc.Plant/Equip Sales	(17)	0	0	0	(17)	0	(17)	0	0.0
<b>Total Capital Funding</b>	<b>(16,618)</b>	<b>(19,273)</b>	<b>(5,080)</b>	<b>(1,188)</b>	<b>(35,891)</b>	<b>(217)</b>	<b>(36,108)</b>	<b>(19,009)</b>	<b>53.0</b>
<b>Capital Expenditure</b>									
Business Centres Capital	44	0	0	0	44	0	44	2	4.0
Traffic Infrastructure	330	1,854	380	7	2,184	440	2,624	2,023	92.6
Flood Plain Management	60	4	0	0	64	0	64	45	70.8
Open Space Project Management	100	13	0	(16)	113	0	113	86	75.6
Parks & Reserves	1,837	3,242	265	227	5,079	117	5,196	2,111	41.6
Playgrounds	861	93	0	394	954	0	954	103	10.8
Sportsfields	150	71	0	(19)	221	(117)	104	31	14.1
Streetscapes	100	5,485	(335)	0	5,585	0	5,585	1,387	24.8
Infrastructure Renewal Program	7,553	2,160	3	0	9,713	128	9,841	5,657	58.2
Environmental Works Program	655	888	25	0	1,543	(292)	1,251	204	13.2
Stormwater Levy Works	865	611	0	445	1,476	0	1,476	1,522	103.1
Computers & Office Equipment	69	647	0	0	715	(13)	702	513	71.7
Commercial/Leased Properties	102	232	11	(14)	334	17	351	142	42.4
Investment Properties	93	342	518	(102)	435	(16)	419	843	193.8
Parks / Ovals Buildings	140	100	(1)	(23)	240	403	643	175	73.1
Depots	30	0	0	(1)	30	(11)	19	17	58.2
Council Offices	375	277	0	102	652	22	674	475	72.8
Community Facilities	140	542	3,825	8	682	(35)	648	1,396	204.6
Library Buildings	15	0	0	0	15	(5)	10	0	0.0
Car Parks	70	651	390	184	721	115	836	1,357	188.3
Library General	332	0	0	(3)	332	0	332	222	66.9
Library - Paddington	98	0	0	0	98	0	98	69	70.3
Plant Replacement Program	2,600	2,062	0	0	4,662	(537)	4,125	628	13.5
<b>Total Capital Expenditure</b>	<b>16,618</b>	<b>19,273</b>	<b>5,080</b>	<b>1,188</b>	<b>35,891</b>	<b>217</b>	<b>36,108</b>	<b>19,009</b>	<b>53.0</b>

Details of Recommended Changes

The following table details by project proposed budget variations that are \$50k or greater recommended in the Capital Budget Review Statement. For a full listing of capital project proposed budget variations refer to **Attachment 4**.

Project No/ Project Name	Current Budget \$'000s	Budget Variation + INCR / (DECR) \$'000s	Revised Budget \$'000s	Detail	Funding Source
01797 Trumper Park - Female Friendly Facility Upgrade	0	387	387	Grant funding from NSW Government Office of Sport \$310k, plus contributions from AFL NSW \$37k, and Council \$40k	Grant \$310k Other contributions \$37k Internally Restricted - Property Reserve \$40k
01798 O'Sullivan Road, Rose Bay -	0	180	180	Grant funding from Transport NSW Australian Government Black Spot Program for threshold & pedestrian Crossing	Grant \$180k
01799 Edgecliff Rd & Grosvenor St, Woollahra	0	150	150	Grant funding from Transport NSW Australian Government Black Spot Program to upgrade control Signals	Grant \$150k
01801 Salisbury Rd, Rose Bay Ausgrid Restoration Works	0	128	128	Sundry income from Ausgrid for footpaths and road restoration works	Sundry Income \$128k
01800 Victoria Rd, Bellevue Hill	0	110	110	Grant funding from Transport NSW Australian Government Black Spot Program for cyclist safety & threshold Install at mid-block location and conflict points	Grant \$110k
01735 Edgecliff Road btw Old South Head Road and Adelaide Street Road	332	80	412	Higher quotation received Resurfacing; Footpath Works incl.Kerb & Gutter	Externally Restricted – Transfer from Environment & Infrastructure Levy
01276 Rose Bay Car Parks- Redevelopment	830	60	890	Additional specialist reports required	Internally Restricted - Property Reserve
01764 Harbourview Park	57	60	117	Multi-court Renewal and relocation of half- court multi-court. Savings transferred from 01482 Major Sports Surfacing \$60k.	Savings transferred from other projects. Funding from Externally Restricted – Transfer from s7.12 Contributions
01681 Figtree Reserve landscaping	322	58	380	Landscaping works due to flood damage to Figtree Reserve overlooking Cooper Park. Savings transferred from 01482 Major Sports Surfacing \$60k & 01472 Park Bin Replacement \$1k	Savings transferred from other projects. Funding from Externally Restricted – Transfer from s7.12 Contributions

Project No/ Project Name	Current Budget \$'000s	Budget Variation + INCR / (DECR) \$'000s	Revised Budget \$'000s	Detail	Funding Source
01275 Cross Street Car Park- Redevelopment	411	50	461	Additional specialist advice required	Internally Restricted - Property Reserve
01745 Wentworth Place, Point Piper, 17 Wentworth Street to end (rear of 18 Wunulla Road) Road Pavement resheeting and gutter	115	-64	51	Project completed and savings recognised into the program.	Funding returned to Externally Restricted – Transfer from Environment & Infrastructure Levy
01482 Major Sports Surface Renovations	148	-117	31	Project savings transferred to 01764 Harbourview Park \$60k & 01681 Figtree Reserve \$57k	Savings transferred to other projects. Funding from Externally Restricted – Transfer from s7.12 Contributions
01638 Kiaora Buildings Energy Reduction HVAC optimisation	248	-248	0	Changing the air conditioning shafts from gas to electric is outside the scope of this project.	Funding returned to Internally Restricted - Property Reserve

In addition to the Income and Expenses and Capital Budget Review Statements above, Council's Balance Sheet and Reserve levels summarise the results of the budget review and appear as **Attachments 1 and 2** respectively.

**Cash and Investments Budget Review Statement**

The Cash and Investments Budget Review Statement combines Council's restricted cash reserves with total cash and investments from the Balance Sheet to show any impact on unrestricted available cash.

The Cash and Investments Budget Review Statement shown below carries the net total of recommended changes to the Budget through to the Unrestricted and Available Cash Balances. It also shows the various movements in restricted cash recommended in the Budget Review.

As reported in the Monthly Financial Report presented to the Finance, Community & Services Committee at this meeting, Council's total investment portfolio is invested in accordance with Council's Investment Policy and the bank reconciliation to 31 March 2023 has been completed.

**Woollahra Council**  
**Budget review for the quarter ended 31 March 2023**  
**Cash & Investments**

	ORIGINAL 22/23 Budget (000's)	Approved Changes			REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end result 22/23 (000's)	ACTUAL YTD (000's)
		Revotes (000s)	Sept Review (000's)	Dec Review (000's)				
<b>Unrestricted</b>	10,988	0	67	588	11,644	2,610	14,253	9,802
<b>Externally Restricted</b>								
Section 7.11 Contributions	1,470	(20)	0	0	1,450	0	1,450	1,470
Section 7.12 Contributions	5,235	(3,273)	(195)	(316)	1,450	0	1,450	7,579
Unexpended Grants	17	(17)	0	0	(0)	0	(0)	17
Environmental & Infrastructure Levy	2,544	(2,426)	(78)	(35)	5	44	49	13,823
Stormwater Levy	322	(308)	0	1	15	0	15	766
Domestic Waste	4,445	(39)	0	0	4,406	15	4,421	4,848
<b>Total Externally Restricted</b>	<b>14,033</b>	<b>(6,083)</b>	<b>(273)</b>	<b>(350)</b>	<b>7,327</b>	<b>59</b>	<b>7,386</b>	<b>28,503</b>
<b>Internally Restricted</b>								
Employee Leave Entitlements	4,681	0	0	0	4,681	0	4,681	4,681
Plant Replacement	0	0	0	0	0	0	0	0
Insurance	752	0	0	0	752	0	752	752
Workers Compensation Insurance	177	0	0	0	177	0	177	177
Computer	510	(78)	0	(7)	424	(60)	364	462
Library IT	647	(26)	0	0	621	0	621	581
Election	157	0	0	0	157	0	157	0
Deposits	36,287	0	0	0	36,287	0	36,287	39,263
Preschool	780	0	(20)	0	759	79	839	715
Property	10,355	(1,700)	(414)	(246)	7,994	410	8,404	10,337
Open Space & Community Facilities	1,133	(1,084)	0	0	49	(47)	2	787
Kiaora Place Reserve	4,775	(590)	(518)	102	3,770	269	4,039	3,079
Loan Funds	0	0	0	0	0	0	0	0
Revotes & Rollovers	3,086	(2,959)	0	0	127	33	160	2,967
Oxford Street	226	0	0	(25)	201	0	201	249
Open Space Projects	314	(303)	0	0	11	0	11	314
Property Development	23	(4)	0	0	19	0	19	23
General Reserve	1,836	0	(90)	(545)	1,201	0	1,201	780
<b>Total Internally Restricted</b>	<b>65,738</b>	<b>(6,744)</b>	<b>(1,042)</b>	<b>(721)</b>	<b>57,231</b>	<b>684</b>	<b>57,915</b>	<b>65,168</b>
<b>Total Restricted</b>	<b>79,771</b>	<b>(12,827)</b>	<b>(1,315)</b>	<b>(1,072)</b>	<b>64,558</b>	<b>742</b>	<b>65,300</b>	<b>93,671</b>
<b>Total cash and investments</b>	<b>90,760</b>	<b>(12,827)</b>	<b>(1,247)</b>	<b>(483)</b>	<b>76,202</b>	<b>3,352</b>	<b>79,554</b>	<b>103,473</b>
<b>Available Cash</b>	<b>10,988</b>	<b>0</b>	<b>67</b>	<b>588</b>	<b>11,644</b>	<b>2,610</b>	<b>14,253</b>	<b>9,802</b>

**Notes:**

The **available cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by Council for general operations. Internal restrictions are funds that Council has determined will be used for a specific future purpose.

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISED Budget

REVISED Budget +/- recommended changes this quarter = PROJECTED year end result

**Budget Review Contracts and Other Expenses Statement**

The Budget Review Contracts and Other Expenses Statement, provided in **Attachment 3**, requires Council to disclose 'Contracts' and 'Consultancy and Legal Expenses' as part of the Quarterly Budget Review.

As per requirements set out by the Office of Local Government, the Contracts disclosure includes:

- Contracts that were entered into during the quarter under review but have not been fully performed or completed; and

- Have a value equal to or more than \$50,000, (or, 1% of Council's estimated income from continuing operations).

Contracts for employment and contracts entered into from Council's "preferred contracts list" are not included.

The consultancy and legal expenses disclosure shows year to date budget and year to date expenditure for these items.

**Options:**

Council can resolve to approve the budget changes recommended in this report or choose to resolve in some other manner.

**Community Engagement and / or Internal Consultation:**

This report has been compiled using information provided by Directors and Managers in relation to their area of budget responsibility.

**Policy Implications:**

There are no direct policy implications arising from this report.

**Financial Implications:**

The March 2023 quarterly review forecasts an increase in Council's working funds position for 2022/23 of \$3.315m, comprising of the original budget surplus including rollovers of \$50k, a surplus of \$67k in September, a surplus in December of \$588k, and surplus in March 2023 of \$2.61m.

The March Quarterly Budget Review is a forecast increase in Council's Net Operating Result of \$12.638m from \$14.096m to \$26.734m. When we exclude Capital Grants & Contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is a surplus of \$11.632m in the Net Operating Result before Capital Grants & Contributions. This is an improvement of \$11.888m from the forecast deficit of (\$0.256m) at 31 December 2022, noting that it is primarily due to a \$9.11million non-cash fair value increment of investment properties.

The improvement in the forecast position to 30 June 2023 is a pleasing result however there are a number of items contributing to it that are not ongoing and whilst they improve the current year result and overall cash position, some of them do not improve Council's long-term financial sustainability.

The Capital Budget Review Statement shows an increase in capital expenditure of \$217k and an increase in funding of \$217k. Changes giving rise to these variations have been detailed in the report.

The Balance Sheet (**Attachment 1**) shows liquidity at 3.16:1 with a working funds position at 30 June 2023 of \$5.91m.

**Resourcing Implications:**

Resourcing implications are outlined within the report. Budget changes recommended in relation to resourcing implications have been managed against other budget recommended changes.

## **Conclusion:**

As noted throughout this report, the December Quarterly Budget Review is a forecast increase in Council's Net Operating Result of \$12.638m from \$14.096m to \$26.734m. When we exclude Capital Grants & Contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is a surplus of \$11.632m in the Net Operating Result before Capital Grants & Contributions. This is an improvement of \$11.888m from the forecast deficit from (\$256k) at 31 December 2022. The Capital Budget Review Statement shows an increase in capital expenditure of \$217k and an increase in funding of \$217k. Changes giving rise to these variations have been detailed in the report.

The improvement in the forecast position to 30 June 2023 is a pleasing result however there are a number of items contributing to it that are not ongoing and whilst they improve the current year result and overall cash position, some of them do not improve Council's long-term financial sustainability.

Having regard to the original estimates of income and expenditure, and the proposed variations, the projected restricted cash levels and liquidity position indicate that Council's overall financial position will remain satisfactory at 30 June 2023, noting the continuing focus of Council on achieving long term financial sustainability.

## **Attachments**

1. Forecast Balance Sheet as at 30 June 2023
2. Forecast 30 June 2023 Reserve Levels as at 31 Mar 2023
3. Budget Review Contracts and Other Expenses Statement
4. Capital Budget Proposed Project Variations as at 31 Mar 2023



<b>BUDGET 2023/24 Balance Sheet</b>											
	Actual 21/22	21/22 Revotes	Revote & Rollovers into 22/23	22/23 Budget	Original Budget & Revotes	September Review 22/23	September Review 22/23	December Review 22/23	December Review 22/23	March Review 22/23	March Review 22/23
<b>Current Assets</b>											
Cash & Investments	91,648,614	(12,827,083)	78,821,531	(889,064)	77,932,467	(1,247,486)	76,684,981	(483,583)	76,201,398	3,352,333	79,553,731
Receivables	6,042,795		6,042,795		6,042,795		6,042,795		6,042,795		6,042,795
Inventories	349,855		349,855		349,855		349,855		349,855		349,855
Other	3,917,503		3,917,503		3,917,503		3,917,503		3,917,503		3,917,503
	<b>101,958,767</b>	<b>(12,827,083)</b>	<b>89,131,684</b>	<b>(889,064)</b>	<b>88,242,620</b>	<b>(1,247,486)</b>	<b>86,995,134</b>	<b>(483,583)</b>	<b>86,511,550</b>	<b>3,352,333</b>	<b>89,863,883</b>
<b>Current Liabilities</b>											
Payables	47,927,361		47,927,361	0	47,927,361		47,927,361		47,927,361		47,927,361
Interest Bearing Liabilities	3,663,711		3,663,711	132,868	3,796,579		3,796,579		3,796,579		3,796,579
Provisions	13,191,236		13,191,236	883,584	14,074,820		14,074,820		14,074,820		14,074,820
Other	11,187,929		11,187,929		11,187,929		11,187,929		11,187,929		11,187,929
	<b>75,970,236</b>	<b>0</b>	<b>75,970,236</b>	<b>1,016,452</b>	<b>76,986,689</b>	<b>0</b>	<b>76,986,689</b>	<b>0</b>	<b>76,986,689</b>	<b>0</b>	<b>76,986,689</b>
<b>NET CURRENT ASSETS</b>	<b>25,988,531</b>	<b>(12,827,083)</b>	<b>13,161,448</b>	<b>(1,905,517)</b>	<b>11,255,931</b>	<b>(1,247,486)</b>	<b>10,008,445</b>	<b>(483,583)</b>	<b>9,524,862</b>	<b>3,352,333</b>	<b>12,877,195</b>
<b>Non-Current Assets</b>											
Receivables	105,830		105,830		105,830		105,830		105,830		105,830
Inventories & Other Assets	595,616		595,616	(252,280)	343,336		343,336		343,336		343,336
Investment Properties	181,210,000		181,210,000	1,100,000	182,310,000		182,310,000		182,310,000	9,110,000	191,420,000
Property, Plant & Equipment	982,225,327	19,298,563	1,001,523,890	560,533	1,002,084,423	5,080,440	1,007,164,863	1,188,457	1,008,353,320	216,914	1,008,570,234
	<b>1,164,136,774</b>	<b>19,298,563</b>	<b>1,183,435,337</b>	<b>1,408,253</b>	<b>1,184,843,589</b>	<b>5,080,440</b>	<b>1,189,924,029</b>	<b>1,188,457</b>	<b>1,191,112,486</b>	<b>9,326,914</b>	<b>1,200,439,400</b>
<b>Non-Current Liabilities</b>											
Interest Bearing Liabilities	60,314,910		60,314,910	(3,796,579)	56,518,331		56,518,331		56,518,331		56,518,331
Provisions	422,157		422,157		422,157		422,157		422,157		422,157
Other	98,809		98,809		98,809		98,809		98,809		98,809
	<b>60,835,876</b>	<b>0</b>	<b>60,835,876</b>	<b>(3,796,579)</b>	<b>57,039,297</b>	<b>0</b>	<b>57,039,297</b>	<b>0</b>	<b>57,039,297</b>	<b>0</b>	<b>57,039,297</b>
<b>NET ASSETS</b>	<b>1,129,289,429</b>	<b>6,471,480</b>	<b>1,135,760,909</b>	<b>3,299,315</b>	<b>1,139,060,224</b>	<b>3,832,954</b>	<b>1,142,893,178</b>	<b>704,874</b>	<b>1,143,598,052</b>	<b>12,679,247</b>	<b>1,156,277,299</b>
<b>EQUITY</b>											
Opening Equity	546,494,125		561,456,731		561,456,731		561,456,731		561,456,731		561,456,731
Asset Revaluation Reserves	567,832,698		567,832,698		567,832,698		567,832,698		567,832,698		567,832,698
Operating Result	14,962,606		6,471,480		9,770,795		13,603,749.4		14,308,623		26,987,870
Closing Equity	<b>1,129,289,429</b>	<b>0</b>	<b>1,135,760,909</b>	<b>0</b>	<b>1,139,060,224</b>	<b>0</b>	<b>1,142,893,178</b>	<b>0</b>	<b>1,143,598,052</b>	<b>0</b>	<b>1,156,277,299</b>
<b>Working Funds</b>											
Current Assets	25,988,531		13,161,448		11,255,931		10,008,445		9,524,862		12,877,195
ADD:											
Current Prov'n for ELE	13,191,236		13,191,236		14,074,820		14,074,820		14,074,820		14,074,820
Current Deposits	40,462,000		40,462,000		40,462,000		40,462,000		40,462,000		40,462,000
Current Loan Liability	3,663,711		3,663,711		3,796,579		3,796,579		3,796,579		3,796,579
LESS:											
External Restrictions	(15,256,952)		(9,174,050)		(7,949,938)		(7,677,434)		(7,327,044)		(7,385,719)
Internal Restrictions	(65,453,447)		(58,709,266)		(58,994,316)		(57,952,077)		(57,230,923)		(57,914,580)
	<b>2,595,078</b>	<b>0</b>	<b>2,595,078</b>	<b>0</b>	<b>2,645,077</b>	<b>0</b>	<b>2,712,334</b>	<b>0</b>	<b>3,300,295</b>	<b>0</b>	<b>5,910,296</b>
<b>Movement in Working Funds</b>			<b>0</b>		<b>49,999</b>		<b>67,257</b>		<b>587,961</b>		<b>2,610,001</b>
<b>Unrestricted Current Ratio</b>	<b>3.49</b>		<b>3.19</b>		<b>3.06</b>		<b>3.02</b>		<b>3.01</b>		<b>3.16</b>
<b>Current Assets - External Re</b>	<b>77,180</b>		<b>70,436</b>		<b>70,771</b>		<b>69,796</b>		<b>69,663</b>		<b>72,956</b>
<b>Current Liabilities - Restrict</b>	<b>22,093</b>		<b>22,093</b>		<b>23,110</b>		<b>23,110</b>		<b>23,110</b>		<b>23,110</b>
Current Liabilities not to be paid out											
Refundable Deposits & Bonds	36,179,000		36,179,000		36,179,000		36,179,000		36,179,000		36,179,000
Provisions:											
Employee Benefits	8,176,000		8,176,000		8,176,000		8,176,000		8,176,000		8,176,000
	44,355,000		44,355,000		44,355,000		44,355,000		44,355,000		44,355,000
Restricted Receivables & Provisions											
Receivables - External	906		906		906		906		906		906
Provisions - External	9,522		9,522		9,522		9,522		9,522		9,522

WOOLLAHRA MUNICIPAL COUNCIL  
Forecast Restricted Cash Balances - 30th June 2023

Externally Restricted Cash		REVOTES		ORIGINAL BUDGET & REVOTES				SEPTEMBER REVIEW				DECEMBER REVIEW				MARCH REVIEW			
Purpose	Restricted Cash Balance June 22	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23
Section 7.11 Contributions	1,469,797	19,951	1,449,846	0	200		1,450,046				1,450,046				1,450,046				1,450,046
Section 7.12 Contributions	6,811,780	3,273,062	3,538,718	2,700,000	1,000	4,278,000	1,961,718			195,000	1,766,718			316,344	1,450,374				1,450,374
Unexpended Grants	16,749	16,749	(0)				(0)				0				0				0
Environmental & Infrastructure Levy	2,629,958	2,426,259	203,699	4,588,683		4,675,000	117,382	7,581		85,085	39,878			34,812	5,066	43,730			48,796
Stormwater Levy	319,895	307,999	11,896	492,500		490,000	14,396				14,396			(766)	15,162				15,162
Domestic Waste:																			
General Reserve	2,909,440	38,882	2,870,558	1,119,358		768,477	3,221,439				3,221,439				3,221,439	14,945			3,236,384
Employee Leave Entitlements	1,099,334		1,099,334	85,623			1,184,958				1,184,958				1,184,958				1,184,958
	<b>15,256,952</b>	<b>6,082,902</b>	<b>9,174,050</b>	<b>8,986,164</b>	<b>1,200</b>	<b>10,211,477</b>	<b>7,949,938</b>	<b>7,581</b>	<b>0</b>	<b>280,085</b>	<b>7,677,434</b>	<b>0</b>	<b>0</b>	<b>350,390</b>	<b>7,327,044</b>	<b>58,675</b>	<b>0</b>	<b>0</b>	<b>7,385,719</b>
<b>Internally Restricted Cash</b>																			
Purpose	Restricted Cash Balance June 22	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 23
Employee Leave Entitlements	4,681,211		4,681,211				4,681,211				4,681,211				4,681,211				4,681,211
Plant Replacement	128		128				128				128				128				128
Insurance	751,919		751,919				751,919				751,919				751,919				751,919
Workers Compensation Insurance	176,723		176,723				176,723				176,723				176,723				176,723
IT Reserve																			
General Reserve	509,661	78,303	431,358				431,358				431,358			7,158	424,200			60,307	363,893
Library IT	580,778	26,000	554,778	66,000			620,778				620,778				620,778				620,778
Election	436		436	157,000			157,436				157,436				157,436				157,436
Deposits	36,287,144		36,287,144				36,287,144				36,287,144				36,287,144				36,287,144
Preschool																			
General Reserve	507,969		507,969	31,895			539,864	(20,267)			519,597				519,597	127,304			646,901
Employee Leave Entitlements	207,421		207,421	32,390			239,811				239,811				239,811			48,000	191,811
Property	11,211,825	1,699,570	9,512,255			857,000	8,655,255			414,449	8,240,806			246,482	7,994,324	506,282		96,735	8,403,871
Open Space & Community Facilities	1,132,958	1,084,234	48,724				48,724				48,724				48,724			46,900	1,824
Kiaora Place Reserve	3,900,607	590,314	3,310,293	1,313,465		438,661	4,185,097			517,523	3,667,574			(102,096)	3,769,670	269,034			4,038,704
Loan Funds	0		0				0				0				0				0
Revotes & Rollovers	3,086,292	2,958,896	127,396				127,396				127,396				127,396	32,979			160,375
Oxford Street Placemaking	248,646		248,646			23,040	225,606				225,606			25,000	200,606				200,606
Open Space Projects	313,820	302,505	11,315				11,315				11,315				11,315				11,315
Property Development	23,359	4,359	19,000				19,000				19,000				19,000				19,000
General Reserve																			
Public Art Gallery	296,900		296,900				296,900			90,000	206,900				206,900				206,900
FAG Prepayment	1,397,274		1,397,274	852,664		852,664	1,397,274				1,397,274			544,610	852,664				852,664
Old Section 94	92,140		92,140				92,140				92,140				92,140				92,140
General	46,237		46,237	3,000			49,237				49,237				49,237				49,237
	<b>65,453,447</b>	<b>6,744,181</b>	<b>58,709,266</b>	<b>2,456,414</b>	<b>0</b>	<b>2,171,365</b>	<b>58,994,316</b>	<b>(20,267)</b>	<b>0</b>	<b>1,021,972</b>	<b>57,952,077</b>	<b>0</b>	<b>0</b>	<b>721,154</b>	<b>57,230,923</b>	<b>935,599</b>	<b>0</b>	<b>251,942</b>	<b>57,914,580</b>
<b>Total Restricted Cash</b>	<b>80,710,399</b>	<b>12,827,083</b>	<b>67,883,316</b>	<b>11,442,578</b>	<b>1,200</b>	<b>12,382,842</b>	<b>66,944,253</b>	<b>(12,686)</b>	<b>0</b>	<b>1,302,057</b>	<b>65,629,510</b>	<b>0</b>	<b>0</b>	<b>1,071,544</b>	<b>64,557,966</b>	<b>994,274</b>	<b>0</b>	<b>251,942</b>	<b>65,300,298</b>

## Woollahra Council

**Budget review for the quarter ended - 31 March 2023**

### Consultancy and Legal expenses

Expense	Budget YTD \$	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	2,108,477	1,229,673	Y
Legal Fees	1,194,761	1,177,063	Y
<b>Total Consultancies &amp; Legal Fees</b>	<b>3,303,238</b>	<b>2,406,737</b>	

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**NOTES:**

Council engages consultants as part of delivering capital projects but does not budget specifically for them, rather budgets for the project as a whole. To avoid distorting budget and year to date expenditures above, they have been limited to Council's operating budget.

Where any expenses for Consultancy or Legal fees have not been budgeted for, an explanation is provided below:

N/A

*This disclosure forms part of Woollahra Council's Quarterly Budget Review and should be read in conjunction with other documents in the Quarterly Budget Review.*

### Capital Budget Proposed Project Variations as at 31 March 2023

The following table details by project the proposed budget variations that are recommended in the Capital Budget Review Statement.

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Computer Sales \$'000s	Working Funds \$'000s	Others \$'000s
<b>GRANT FUNDED</b>										
01797	Trumper Park - Female Friendly Facility Upgrade	387	Grant \$310k; Contributions from AFL NSW \$37k, \$40k Transfer from savings in project 01688 #4950 - Trumper Park Grandstand & Amenities-Re-tile showers a			40	310			37
01798	O'Sullivan Road, Rose Bay - Threshold & Pedestrian Crossing	180					180			
01799	Edgecliff Rd & Grosvenor St, Woollahra - Upgrade Control Sig	150					150			
01800	Victoria Rd, Bellevue Hill - Cyclist Safety & Threshold	110		Grant funding from Transport NSW for Australian Government Black spot program				110		
<b>TOTAL GRANT FUNDING</b>		<b>827</b>	<b>Grant + reserve funding + Other Contributions</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>37</b>

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Computer sales \$'000s	Working Funds \$'000s	Others \$'000s
<b>INCREASE IN CAPITAL WORKS BUDGET</b>										
01275	Cross Street Car Park- Redevelopment	50	Additional specialist advice required			50				
01276	Rose Bay Car Parks- Redevelopment	60	Additional specialist reports required			60				
01801	Salisbury Rd, Rose Bay Ausgrid Restoration Works	128	Footpath & Road restorations funded by income from Ausgrid							128
<b>TOTAL INCREASE IN CAPITAL WORKS BUDGET</b>		<b>238</b>	<b>Funded from internally restricted + Sundry Income</b>	<b>0</b>	<b>0</b>	<b>110</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>128</b>
<b>DECREASE IN CAPITAL WORKS BUDGET</b>										
01436	Free public Wi-Fi in commercial centres	(19)	Capital budget not required			(19)				
01638	Kiaora Buildings Energy Reduction	(248)	Change in air conditioning shaft from gas to electric is not within the scope of this project			(248)				
01654	PCs Replacement- Replace all PCs due to end of life	0	Project Completed; Sales value lower than budgeted as units are significantly older than previous computer sales. Change funding source.			54		(24)	(30)	
01656	Library all-in-one public PCs-29 public PCs and 14 OPACs	6	Quotations received higher than estimated.			6				

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns (Capital)	Computer sales	Working Funds	Others
		\$'000s		\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s
01706	Rose Bay Working Party Actions- Implementation of Rose Bay Be	(44)	Project savings and transferred grant funded portion to operating project		(44)					
01713	UPS Replacement Replace Uninterruptible Power Supply in Comm	0	Costs to complete project						0	
01789	Kiaora Place Library Entry foyer carpet replacement	(5)	Carpet steam cleaned. Seating to be upholstered from savings			(5)				
<b>TOTAL DECREASE IN CAPITAL WORKS</b>		<b>(310)</b>	<b>Funded from various sources</b>	<b>0</b>	<b>(44)</b>	<b>(212)</b>	<b>0</b>	<b>(24)</b>	<b>(30)</b>	<b>0</b>
<b>BUDGET FUNDING REALLOCATION BETWEEN PROJECTS / FUNDING SOURCES</b>										
00163	Plan and control the E&IR Program	(45)	Adjustment of costs between projects	(30)	(15)					
00973	Lyne Park Tennis Courts Repairs	47	Urgent works to repair trip hazards due to roots from Council trees			47				
01425	Russell St b/w OSH Rd and Palmerston St- Infrastructure Renew	(4)	Adjustment of costs between projects		(4)					
01472	Park bin replacement	(1)	Project complete, transfer savings 01681 Figtree Reserve	(1)						

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Computer sales \$'000s	Working Funds \$'000s	Others \$'000s
01482	Major Sports Surface Renovations	(117)	Remaining budget transferred to 01764 Harbourview Park \$60k and \$57k to 01681 Figtree Reserve	(117)						
01526	Minor Capital Road Works- Minor Road & Footpath Works AllWards	7	Funding transferred from savings in other projects						7	
01530	Kiaora Place Various works	3	Transfer shortfall from savings in project 01708 Kiaora Building 2 Air Conditioning works			3				
01580	Cooper Park Road btw Streatfield Road and 27 Cooper Park Roa	1	Savings transferred to shortfall in other projects						1	
01581	Beresford Cres Bellevue Hill 9 Beresford Cres to End	0							0	
01588	Glendon Road Double Bay btw Carlotta Road to the End	(4)			(4)					
01631	Hugh Latimer Centre	(7)				(7)				

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Computer sales \$'000s	Working Funds \$'000s	Others \$'000s
01641	Redleaf refurbishment works	(15)	Remaining budget transferred to 01796 Redleaf skylights			(15)				
01668	Bates Avenue-Stairs Reconstruction	0	Costs to complete project			0				
01681	Figtree Reserve landscaping-Landscaping works due to flood d	58	Transferred \$ 57k from 01482 Major Sports Surface Renovations&, \$1k from 01472 Park bin replacement	58						
01688	4950 - Trumper Park Grandstand & Amenities-Re-tile showers a	(40)	Transferred \$40k to 01797 Trumper park female friendly facilities project			(40)				
01699	4949 - Sir David Martin Reserve - Drill Hall-Decking and Roo	0	Costs to complete project	0						
01701	4801 - Cross Street-Remedial works	5	To cover roofing works to stop leaks into lift well			5				
01708	Kiaora Building 2 Air Conditioning works	(19)	Project complete - Transfer savings to kiaora reserves			(19)				
01724	Liverpool Street, Paddington, Glenview Street to Macdonald S	14	Project shortfall funded from savings in other projects		14					



Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Computer sales \$'000s	Working Funds \$'000s	Others \$'000s
01725	Wharf Road Vaucluse, Hopetoun Avenue to End Road Pavement re	(5)	Project completed, savings recognised into program.		(5)					
01726	Wentworth Road Vaucluse, 50 -54 Wentworth Road Road Pavement	(2)	Project completed, savings recognised into program.		(2)					
01727	Wentworth Road Vaucluse, Gilliver Avenue to 18 Wentworth Ro	(4)	Project completed, savings recognised into program.		(4)					
01728	Kings Road Vaucluse, Princes Avenue to 57 Kings Road Road Pa	6	Shortfall funded from savings in other project		6					
01730	Norfolk Lane, Paddington, Norfolk Street to End Pavement Res	0	Project completed previously. Staff cost adjustment		0					
01735	Edgecliff Road btw Old South Head Road and Adelaide Street R	80	Higher quotation received.		80					

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Computer sales \$'000s	Working Funds \$'000s	Others \$'000s
01739	March Street Bellevue hill, Victoria Road to Vivian Street	2	Shortfall funded from savings in other project						2	
01740	Yarwood Lane Woollahra, Edgecliff Road to Fletcher Street R	0	Project completed previously. Savings recognised to program.						0	
01741	Queen Street Woollahra, Oxford St to Victoria Avenue Road P	0	Budget increase requested.						0	
01742	Norfolk Street Paddington, Norfolk Lane to End Road Pavement	4	Budget increase requested.		4					
01743	William Street Double Bay btw Pearce Street and New South He	(1)	Adjusted between two accounts in 01746 William St and 01743 William St.						(1)	
01744	Jersey Road Woollahra, Ocean Street to Thorne Street Road Pa	(11)	Project completed savings recognised to the program.		(11)					

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Computer sales \$'000s	Working Funds \$'000s	Others \$'000s
01745	Wentworth Place, Point Piper , 17 Wentworth Street to end (r	(64)	Project completed, balance transferred to other projects		(64)					
01746	William Street, Double Bay, Bay Street to Ocean Avenue Footp	2	Project completed previously. Savings recognised to program.	2						
01748	Jersey Road Paddington, Moncur St to Oxford St Footpath reco	5	Budget increase requested.	5						
01749	Spring St Paddington, Liverpool St to Prospect St Pavement	25	Budget increase requested.	25						
01751	Beresford Road Bellevue Hill, Beresford Cr to Salisbury Road	39	Adjusted between two accounts in 01746 William St and 01743 William St.		39					
01756	Raine Street Flecher Street to End Road Pavement resheeting	0	Project completed savings recognised to the program.	0						

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns (Capital) \$'000s	Computer sales \$'000s	Working Funds \$'000s	Others \$'000s
01757	Chester Lane Woollahra Stanley St to Chester St and Edgeclif	(16)	Project completed, savings to fund shortfall in other projects		(6)					(10)
01758	Jersey Road Woollahra, Thorne Street to Trelawney Street Roa	(26)	Project completed, savings to fund shortfall in other projects		(26)					
01764	Harbourview Park Multi-court Renewal and relocation of half-	60	Fund from 01482 Major Sports Surface Renovations	60						
01776	RANSA Install accessible toilets	17	Transfer funding of \$17k from project 01788 Disabled Access		17					
01780	Rushcutters Bay Toilets Install accessible toilet	10	Transfer funding income of \$10k from project 01788 Disabled Access		10					
01782	Fletcher St Depot Upgrade Office areas	(8)	Project complete- Transfer \$3,360 to project 01783 and remaining savings to property reserves		(8)					
01783	Fletcher St Depot Upgrade all emergency plans including bloc	(4)	Project completed, savings to fund shortfall in other projects			(4)				

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns (Capital)	Sales	Working Funds	Others
		\$'000s		\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s
01788	Disability Inclusion Upgrades	(27)	Funding towards other disabled toilets project 01776 RANSA & 01780 Rushcutters Bay Toilets			(27)				
01796	Redleaf Skylights	37	Transfer from 01641 Redleaf refurbishment \$15k, insurance claim received \$22k			37				
<b>TOTAL BUDGET FUNDING REALLOCATION BETWEEN PROJECTS / FUNDING SOURCES</b>		<b>(1)</b>				<b>(23)</b>				<b>22</b>
<b>TOTAL CAPITAL WORKS</b>		<b>754</b>		<b>0</b>	<b>(44)</b>	<b>(84)</b>	<b>750</b>	<b>(24)</b>	<b>30</b>	<b>186</b>
<b>Operating Capital</b>										
	Passenger Vehicles Purchases	(282)	Budget returned as vehicles not purchased this year					(96)	(186)	
	Light Commercial Vehicle Purchases	(125)						(30)	(95)	
	Heavy Vehicles Purchases	(195)			(15)	(14)		21	(163)	(24)
	Misc.Plant/Equip Purchases	65							41	24
<b>TOTAL DECREASES IN OPERATING CAPITAL</b>		<b>(537)</b>		<b>0</b>	<b>(15)</b>	<b>(14)</b>	<b>0</b>	<b>(105)</b>	<b>(403)</b>	<b>0</b>
<b>TOTAL INCREASE IN CAPITAL WORKS &amp; OPERATING CAPITAL AS PER CAPITAL BUDGET REPORT</b>		<b>217</b>		<b>0</b>	<b>(59)</b>	<b>(98)</b>	<b>750</b>	<b>(129)</b>	<b>(373)</b>	<b>186</b>



<b>Item No:</b>	R5 Recommendation to Council
<b>Subject:</b>	<b>REQUEST FOR COUNCIL LAND OWNERS CONSENT TO LODGE A DEVELOPMENT APPLICATION FOR VAUCLUSE BOWLING CLUB TO ACCOMMODATE A CHILD AND FAMILY HEALTH NURSING SERVICE AND A WIDER USE OF THE FACILITY.</b>
<b>Authors:</b>	Vicki Munro, Manager Community & Culture Zubin Marolia, Manager Property & Projects
<b>Approvers:</b>	Patricia Occelli, Director Community & Customer Experience Tom O'Hanlon, Director Infrastructure & Sustainability
<b>File No:</b>	23/68380
<b>Purpose of the Report:</b>	To seek Council owners consent to widen the Development Application for the Vacluse Bowling Club to accommodate a Child and Family Health Nursing Service (formerly referred to as Baby Health Centre).
<b>Alignment to Delivery Program:</b>	Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

### Recommendation:

THAT Council grant land owner's consent for the lodgement of a Development Application for the Vacluse Bowling Club to accommodate a Child and Family Health Nursing Service and wider use by the community by redefining the use as a Community facility and recreation areas.

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### Executive Summary:

On 23 May 2022 Council accepted the appointment as Crown Land Manager of the Vacluse Bowling Club site at 80 New South Head Road Vacluse (Lot 1596 DP 752011), under Division 3.2 of the Crown Land Management act 2016. It was reported that *Council has been successful in obtaining a grant of \$3,740,769 (incl GST) from the Department of Planning and Environment (Department) under their Greater Sydney Crown Lands Open Space Activation Program for the necessary upgrades to the Vacluse Bowling Club buildings and surrounds located at 80 New South Head Road Vacluse.*

The purpose of this report is to seek Council approval to consider sub-leasing some of the building to the South Eastern Sydney Local Area Health Service for the delivery of Child & Family Health Nursing services (C&FHN). Council staff recommend that Council grant land owner's consent for the lodgement of a Development Application to operate the facility with a more generic definition of use as a Community facility and recreation areas.

It is noted that this matter was also reported to a Councillor Briefing held on 20 February, 2023.

### Discussion:

#### Background of Child & Family Health Nursing services (C&FHN) in Woollahra LGA

Child & Family Health Nursing services (C&FHN) is a primary healthcare service, provided in the local community setting, which is family centred and child focussed. Nurses recognise the importance of healthy families in providing the foundations for children's optimal growth, development and wellbeing.

Maternity and C&FHN offers a comprehensive range of community and specialist services including:

- antenatal care,
- child development checks,
- eyesight screening,

- readiness for school assessments,
- adjustment to parenting support via New Parents Groups (formally mothers' group) sessions,
- individualised breastfeeding and other infant feeding support,
- sleep and settling support,
- toddler management sessions and
- Maternal psychosocial and domestic violence screening and referrals.

Nurses work in partnership with parents and families, with a strengths based approach to deliver important public health measures such as childhood vaccination, smoking cessation, sun, water and home safety, promoting healthy weight and eating and the reduction in incidence of SUDI/SIDS in infancy.

The NSW Health First 2000 Days Framework recognises the lifelong impacts on long term health outcomes for children, their families and the community as well as the critical nature of the work done by the Child & Family Health service. New parenthood is a time of huge adjustment and the C&FHN service is highly valued, and used by local parents. The service provides the expertise of the nurses as a trusted source of parenting information and importantly provides a means for parents to link and interact with other new parents locally at a time when new parenthood can be isolating.

Council has been providing facilities for the delivery of Child & Family Health Nursing (C&FHN) services through Council owned, leased or rented facilities since the 1940's. Baby Health Care Centres which were established in the 1940s were a joint undertaking by the then Minister for Health on behalf of the Department of Health (previously known as the Department of Public Health) and the council of the local government area in which they were situated.

Recently Woollahra Council has had these arrangements with the Area Health Service in two locations, Paddington and Double Bay.

The Paddington Early Childhood Centre operates at 188 Oxford St, Paddington (Gatehouse building Tenancy 1). Council entered into a 81 years 5 months and 17 days lease on 17 August 2018 with the new/ current land owner to enable this service.

In mid-2022 following repeated unsuccessful attempts by Council to improve the quality of the soon to be redeveloped Cross Street Car Park site at Double Bay, which had been used by Child & Family Health Nursing services (C&FHN), a decision was made to permanently close the site.

An alternative proposal to move the service to the commercial offices at the Cosmopolitan was explored, but these did not meet the long-term needs of the Child & Family Health Nursing (C&FHN) services, hence the proposal did not proceed. Since this time, Council staff have continued to engage with the South Eastern Sydney Area Health Service (Child, Youth and Family Services) to consider an alternative location for these critical community services.

In 2021 there were a total of 526 Births that were being serviced by the now closed Double Bay (C&FHN) and 1,484 clinic visits were provided.

The unavailability of a site has created a significant gap in service to the community requiring pregnant women and new mothers/ parents to travel to East Gardens for services as other locations are at capacity.

Council has not been able to identify an appropriate alternative site. The potential for a solution will not be available until 2027 when the Cross Street Carpark is estimated to be completed.



## Vaucluse Bowling Club as an option

Council's appointment as Crown Land Manager of the Vaucluse Bowling Club site at 80 New South Head Road Vaucluse has offered a new opportunity to consider the ongoing needs for the relocation of the service. The Vaucluse Bowling Club site, presents as an ideal location for a Child and Family Health Nursing (C&FHN) and Maternity Services due to its geographic position, size and low to no impact to the budget.

The proposed layout and refurbishment of the Vaucluse Bowling Club Plan has four meeting rooms, in addition to a large Hall with a large kitchen and storage. Three of the meeting rooms could accommodate the Child and Family Health Nursing (C&FHN) and Maternity Services as well as use by other aligned community organisations, after hours.

South East Sydney Area Health are willing to contribute \$200,000 to the completion of works to ensure that the proposed three clinical rooms meet their requirements. This includes plumbing to each room to allow for a sink area, a small waiting room, storage, suitable flooring and kitchenette. Child and Family Health Nursing service (C&FHN) would also pay for any furniture and fittings for the rooms, phones, computers and internet access to meet their own requirements.

The operation of the Child and Family Health Nursing service (C&FHN) and associated women's, maternity and children and youth health services for the Woollahra community would propose to operate, 8.00am to 5pm Monday to Friday. Child and Family Health Nursing service (C&FHN) would also have the ability to book, if available, the large Community Hall space (130m<sup>2</sup>) and/ or the adjacent Meeting Room 1 (20m<sup>2</sup>) within the VBC, at the applicable Community /Arts and Recreation rate, sharing this space with other community hirers.

In respect to Development Applications the Manager Development assessment advises.

- *The proposed use, being a "Child & Family Health service facility" is permissible via the provisions of the Crown Land Management Act 2016 and WLEP 2014, with development consent*
- *To facilitate the proposed use, a **Development Application is required** to be lodged and determined by Council. **Note:** It is recommended that the subject DA not just be limited to the use being for a "Child and Family Health Service facility" but also include generic uses as a Community facility and recreation Areas. As the current use of the Vaucluse Bowling Club is restricted to recreational purposes only.*

This process will take a period of 2-3 months and the Woollahra Local Planning Panel will determine the application. This process will not delay the current project build being undertaken.

The proposed incorporation of the Child and Family Health Nursing service (C&FHN) will not impinge on community use for hire. In addition, it will increase the value to the site by maximising the potential to bring other visiting services such as: Karitane, Domestic Violence Counselling, Health Counselling which have been identified by other local providers as gaps in the local community.

Improvements to the site will not add to running cost of site as the Child and Family Health Nursing service (C&FHN) service will cover their cleaning costs, water and electricity usage.

Vaucluse Bowling Club is currently used for recreational purposes such as dance, yoga, meditation, martial arts, gymnastics, exercise classes, art and craft classes, workshops, music lessons and private functions. The facility is also used for wider community activities such as Not for Profit groups such as 12-step programs, registered charity group meetings, book clubs, resident strata meetings, fund raising events Corporate activities such as private business meetings, AGM's, workshops, training days. It is proposed, that the new Development Application for Vaucluse Bowling Club with its wider definition of use as a Community facility and recreation areas will cover all these activities and services.

At the Councillor Briefing held 20 February, 2023 the following issues were raised:

- Increase in on street parking due to opening the Child and Family Health Nursing service (C&FHN).  
South East Sydney Area Health advised that they use a booking system for all their visits. Only 3 appointments including parents/ carers and their children will be booked in at any one time to utilise the 3 clinical rooms. Bookings for parties / regular hirers, which have been under current operations of the site would result in greater parking use than the introduction of this needed community service. A traffic report addressing traffic impacts because of this DA will be submitted as part of the Development Application process.
- Other possible locations for the Child and Family Health Nursing service (C&FHN) including potential new locations could be considered at an appropriate time. The Child and Family Health Nursing service have indicated they are willing to consider these at an appropriate time should they become available. Having considered other options, the Vaucluse Bowling Club is currently the only available option that meets the requirement of the service and is supported by staff from the South East Sydney Area Health and Council.
- The current draft Plans of Management for this site on public exhibition permit the long-term use / purpose (subject to relevant approvals) the provision of health or medical services and Community facilities.

### **Options:**

Council may resolve in line with the recommendation/s as included in this report or Council may choose to resolve in some other manner.

### **Community Engagement and / or Internal Consultation:**

In preparing this report, the following consultation has been undertaken:

#### **Internal Consultation:**

Zubin Marolia, Manager, Properties and Projects  
Tom O'Hanlon, Director, Infrastructure and Sustainability  
Vicki Munro, Manager, Community and Culture  
Nick Economou, Manager Development Assessment  
Susan Murray, Venue Coordinator

#### **External Consultation:**

Michelle Jubelin, Director, Child, Youth and Family Services, Population and Community Health  
South Eastern Sydney, Local Health District  
Tony Jackson, Acting Director, Population and Community Health, South Eastern Sydney, Local Health District

### **Policy Implications:**

Whilst no official policy exists. Baby Health Care Centres which were established in the 1940s were a joint undertaking by the then Minister for Health on behalf of the Department of Health (previously known as the Department of Public Health) and the council of the local government area in which they were situated. Council has in the recent past been supporting two Centres one in Paddington and the other in Double Bay.

### **Financial Implications:**

Council has had a historical arrangement for the delivery of Child & Family Health services in which no rent or outgoing costs have been covered by the Area Health Service, this history dates back to the 1940's.

Under this arrangement, the C&FHN service will contribute \$200,000 to capital works for the renovations of the Vaucluse Bowling Club to make the space suitable to NSW Health requirements.

In addition, the Child & Family Health service will cover water and electricity costs, proportional to their usage, manage their own cleaning costs, telephones, internet access and IT infrastructure and will pay the applicable Community /Arts and Recreation rate if they booked the Hall or other meeting rooms within the facility.

C&FHN is seeking a 5x5 year lease option for Vaucluse Bowling Club.

**Resourcing Implications:**

There are no resource implications.

**Conclusion:**

Child & Family Health Nursing services (C&FHN) is a primary healthcare service, provided in the local community setting, which is family centred and child focussed. The unavailability of a site following the closure of the Cross Street office, has created a significant gap in service to the community requiring pregnant women and new mothers/ parents to travel to East Gardens for services as other locations are at capacity.

Approval for landowners consent to submit a Development Application to operate the facility with a more generic definition, that is as a Community facility and recreation areas will enable an appropriate facility for this vital service for the community.

**Attachments**

Nil



**Item No:** R6 Recommendation to Council  
**Subject:** **REQUEST FOR COUNCIL LAND OWNER'S CONSENT TO LODGE DEVELOPMENT APPLICATION BY THE OWNER OF 30 WYUNA ROAD POINT PIPER**  
**Author:** Anthony Sheedy, Senior Property Officer  
**Approvers:** Zubin Marolia, Manager Property & Projects  
Tom O'Hanlon, Director Infrastructure & Sustainability  
**File No:** 23/67444  
**Purpose of the Report:** Consideration of the request by the owner of 30 Wyuna Road for Council's consent to lodge Development Application for proposed development works on the adjoining Council road reserve land  
**Alignment to Delivery Program:** Strategy 11.2 Secure Council's financial position.

**Recommendation:**

- A. THAT Council grant landowner's consent for the lodgement of a Development Application for proposed construction works as shown in Attachment 2, on the Wyuna Road reserve portion prior to the sale to the adjoining property owner of 30 Wyuna Road, Point Piper.
- B. THAT the Contract for Sale be conditioned to stipulate that no construction can commence on this Council land until after Contract of Sale settlement is finalised and all costs have been paid by the owner of 30 Wyuna Road, Point Piper.

**Executive Summary:**

Council has received a request from the owner of 30 Wyuna Road, Point Piper seeking landowner's consent for submission of a new Development Application (DA) for proposed construction works on a portion of Wyuna Road reserve.

The reason for this report is to comply with the Council resolution, which mandates that if Owner's Consent is required in relation to any Development Application or significant S4.55 Modification Application for work to a public property asset within Council ownership and/or control, that owner's Consent is not granted unless it has been approved at full Council.

Council previously resolved on 27 September 2022 to sell a portion of the road reserve, subject to a conditional Contract of Sale. Council resolved on 27 September 2022 that:

- A. *THAT Council proceed with the sale of the road reserve adjoining 30 Wyuna Road, Point Piper Point with the following conditions:*
- i. *A purchase price of \$2,993,636 (ex. GST) being \$19,437 per square metre (ex.GST) for the estimated 154m<sup>2</sup> road reserve portion, subject to final survey.*
  - ii. *A 10% non-refundable deposit of \$299,364 (ex. GST) is paid to Council by the purchaser within 28 days of Council approval.*
  - iii. *The balance of the purchase price is to be paid in full to Council upon Gazettal of the road closure and completion of the sale.*
- B. *THAT subject to A above, in accordance with Section 38D Roads Act, 1993 Council approve the closing of the subject 154m<sup>2</sup> of Wyuna Road reserve adjoining 30 Wyuna Road, provided that the purchaser enters into a conditional Contract of Sale with the Council.*
- C. *THAT subject A and B above, Council authorise the Mayor and General Manager to execute and affix the Council Seal to all necessary documentation to effect the Road closure and sale, e.g. Plan of Road Subdivision and closing, Transfer document etc.*

- D. *THAT Council notes the advice from the General Manager that all established Council processes have been followed in relation to managing probity (including a potential and/or perceived conflict of interest and/or actual conflict of interest) in relation to the sale of road reserve adjoining 30 Wyuna Road, Point Piper and any potential or actual conflict with the redevelopment of the Council owned Cross Street Car Park.*

The owner of No. 30 has paid a 10% deposit, and is keen to exchange a Contract of Sale, so that the DA approval process can run concurrently with the sale process. Council staff recommend that Council grant landowner's consent for the lodgement of a Development Application. There will be a condition in the sale contract to ensure that no construction works can commence on the Council land until after Contract of Sale Settlement has been concluded and all costs paid to Council.

**Discussion:**

The owner of No.30 has paid to Council the 10% non-refundable deposit of \$299,363.60 (excl GST) and received subdivision approval on 6 April 2023 for part of Wyuna Road in preparation for the sale of this land. A copy of the subdivision plan showing the land to be sold is attached in Annexure 1. This allows for the later creation of a land Lot for sale, conditional upon the NSW Gazette of the road portion closing, with a 60 day wait period for any Appeal(s) to be made to the Land & Environment Court. Council would then be in a position to complete the land sale and settle an exchanged Contract of Sale.

The Development Application plans for the proposed works on the Council road reserve comprise significant multi-level extensions of the existing building, about 2.5m into the Council road reserve land and attached in Attachment 2. These proposed works were unknown to Council staff at the time of request for sale of land. Accordingly, this further development was not part of the consideration at the time of the Council resolution of 27 September 2022 to close and sell the subject Wyuna Road reserve to the adjoining owner of No.30. However, the independent Valuer engaged by Council has advised that as the land was sold at its full value without any discounting, any future landowner is at liberty to develop their land subject to Planning Approvals.

The owner of No. 30 is eager to lodge the DA for the proposed works concurrently while the building works on his property are underway. This is so that the timing of the approval for the new DA ties in with the current building works, ensuring there are no lengthy stop and re-start of works on the closed road reserve after the Contract of Sale has settled.

The owner of No.30 in their email to Council dated 13 March 2023 has advised that they agree to complete the purchase of the adjoining Council land irrespective of the DA determination. They have also agreed to undertake the works after settlement of the contract for sale and take on any additional risk mitigation conditions in the new DA if approved.

However, if Council declined to grant Owners Consent to the lodgement of their DA, the private owners have stated that the cost of potential delays by not running the DA approval process concurrently with the current site works at No. 30 would severely impede their ability to complete the purchase from a financial feasibility perspective. This is because as explained earlier, the builders will need to stop after finishing the current approved building works, demobilise and return later to resume construction of the new works proposed in the DA.

Given the above, Property staff recommend that Council owner's consent be granted for the lodgement of the Development Application *containing proposed works on the road reserve*. No construction will be permitted on the Council land until after the Contract of Sale Settlement is finalised and all costs have been paid by the owner of 30 Wyuna Road, Point Piper.

**Options:**

Council can resolve to either grant Owner's Consent to lodge the DA in accordance with the staff recommendation(s) or decline to provide Owner's Consent. If the decision is made to decline their request, the owner of No 30 would have to wait until they have full ownership of the land before submitting their DA. This would cause undue delay to their project and prolong the construction period.

**Community Engagement and / or Internal Consultation:**

There has been no community consultation regarding Council granting Owner's Consent to the owner No.30 for lodgement of their DA for proposed new works on the road reserve. However, the proposal for sale of the subject road reserve portion involved extensive public advertisement and notification. There were no objections to the proposed road closing and sale.

The Council's Local Planning Panel has recently approved Council's DA 577/2022 for the Subdivision of Wyuna Road. The assessment of this DA involved Community notification and there were no objections to the road Subdivision.

The new DA for the proposed works will go through the normal assessment processes including fresh public consultation as part of the public notification process of the DA.

**Policy Implications:**

NIL

**Financial Implications:**

Should Council decline to grant Owners Consent to the lodgement of their DA, the owner of No 30 have advised that they may have to consider withdrawing from the sale. They have stated that the cost of potential delays by not running the DA approval process concurrently with the current site works at No. 30 would severely impede their ability to complete the purchase from a feasibility perspective, for the reasons explained earlier in this report.

As no exchange of Contract has yet occurred for the sale, there is a downside financial risk of not being able to complete the sale with Council forgoing revenue income of \$2,703,652.90 being the sale price of \$3,003,016.50 (ex. GST) for the 154.5 sqm (final surveyed land portion) less \$299,363.60 for the 10% non-refundable-deposit already paid.

**Resourcing Implications:**

NIL

**Conclusion:**

Council has previously resolved on 27 September 2022 to sell the road reserve subject to a conditional Contract of Sale.

The process of the sale is well advanced and the owner No.30 has paid a non-refundable 10% deposit of \$299,363.60 (ex. GST). Council's DA 577/2022 for the subdivision of Wyuna Road has received consent facilitating the creation of a land lot for later sale.

Council has since received a request from the owner of 30 Wyuna Road, Point Piper seeking landowner's consent from Council to submit a new Development Application for the proposed construction works on the portion of Wyuna Road reserve. They are seeking this Consent now so that the DA can be considered concurrently and timely with the final steps required in the land sale process. The owner of No.30 has stressed that because of current on-site building works at No.30, Council's landowners consent to lodge their DA prior to Contract Settlement is critical to ensure the financial feasibility of the intended land purchase.

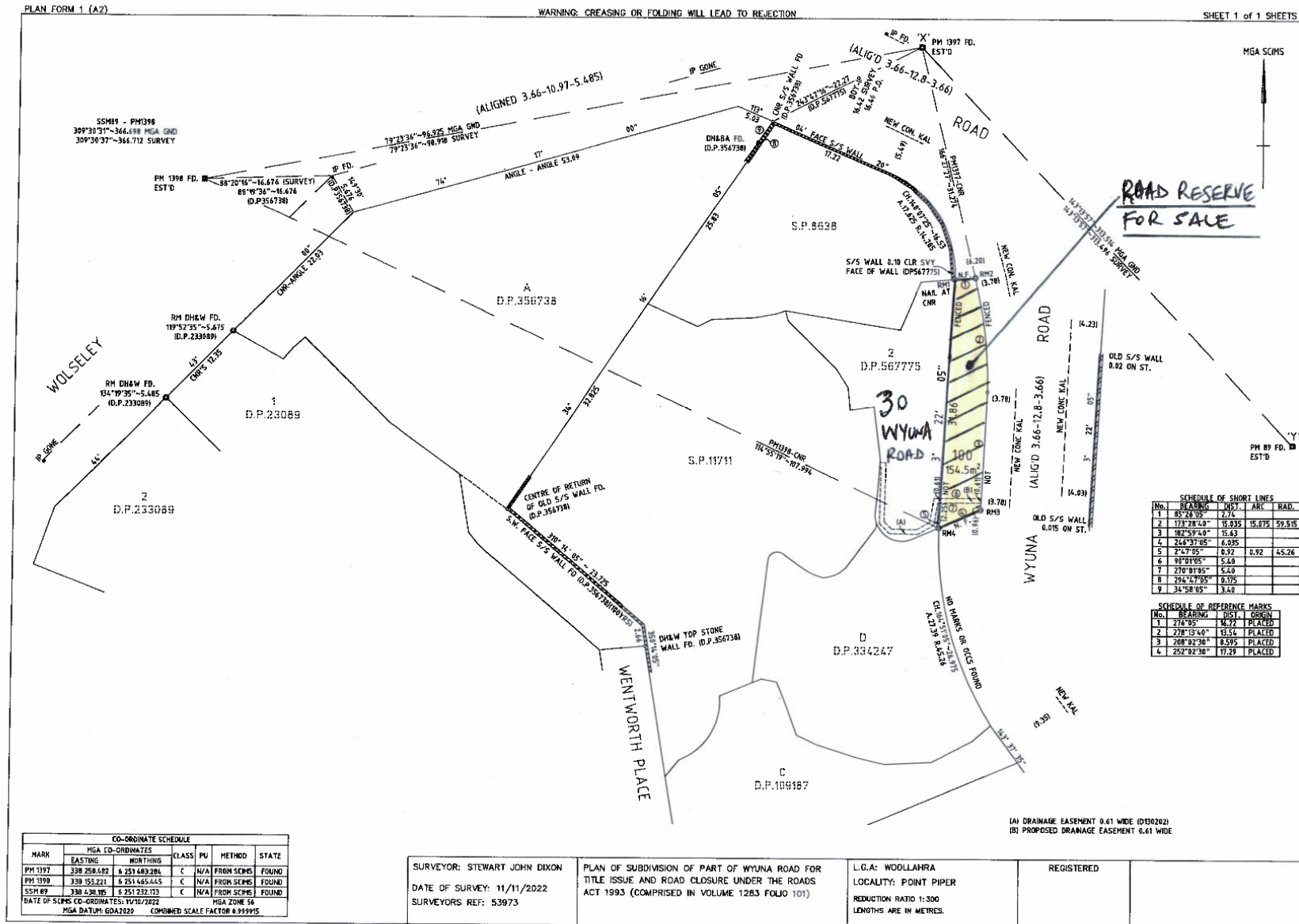
The owner of No.30 has already deposited a substantial sum of money and provided written agreement that no works will occur on the road reserve until the Contract of Sale has settled. They are keen to exchange a Contract of Sale with Council, which will contain a condition that no construction can occur on the Council land until Contract settlement.

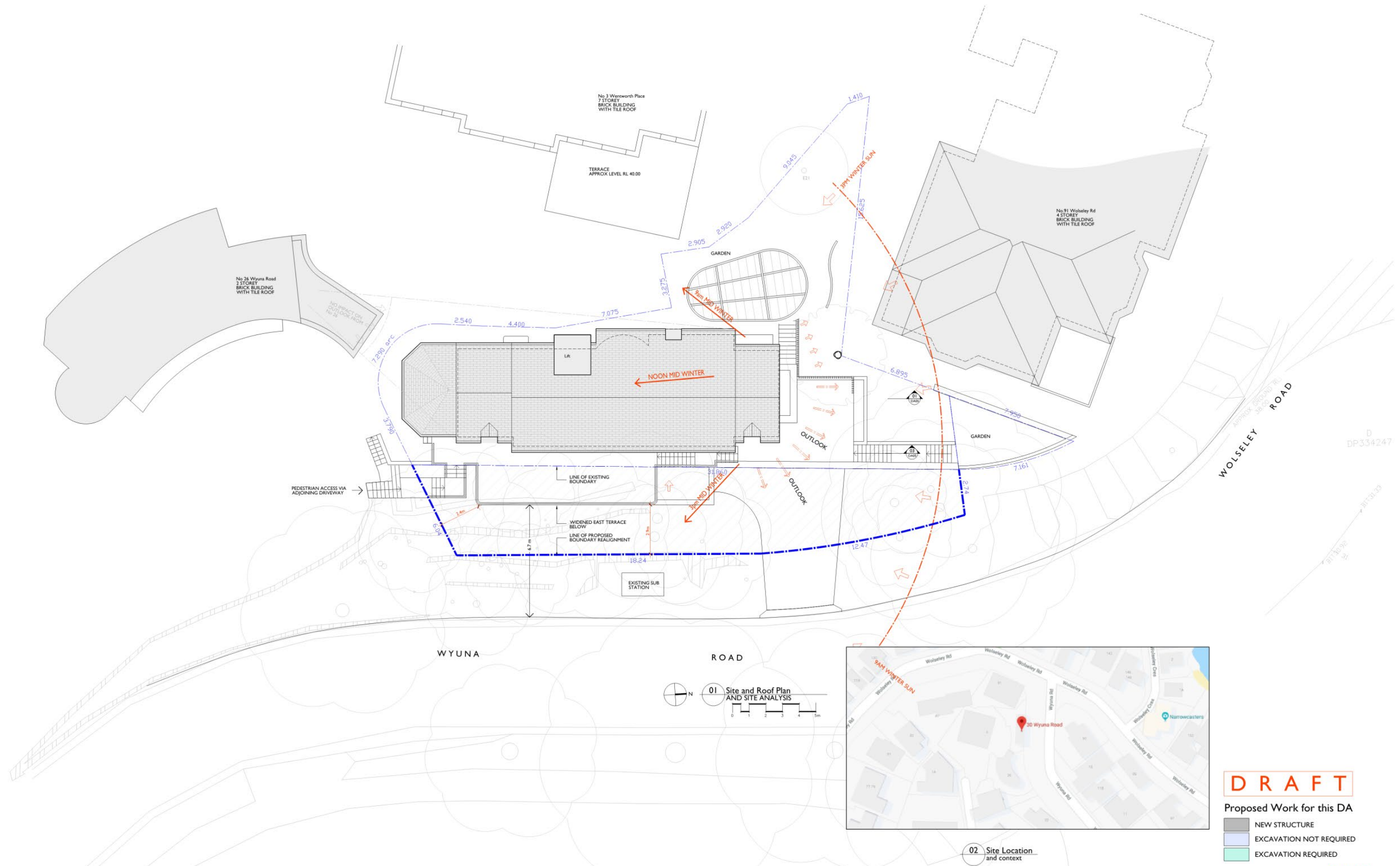
Council Property staff recommend that Council grant landowner's Consent for the lodgement of a Development Application by the owner of No.30 containing the proposed construction works on the Wyuna Road reserve portion that is for sale; subject to a condition being included in the Contract of Sale that no construction can commence on the Council land until after Contract Settlement is finalised and all costs have been paid by the owner of 30 Wyuna Road, Point Piper.

### **Attachments**

1. Plan of Wyuna Road Subdivision
2. Plans of proposed construction works on Wyuna Road reserve







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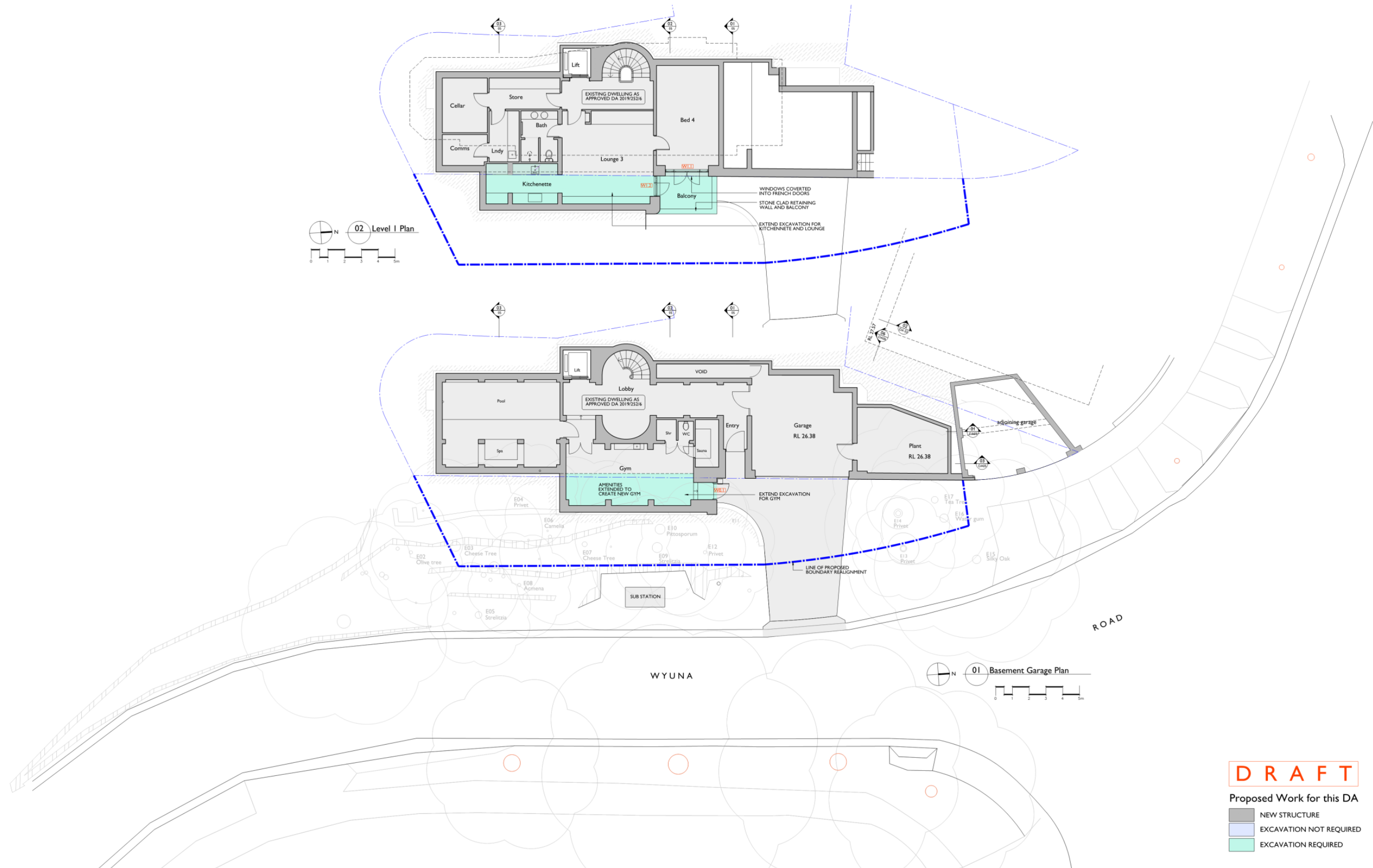
Proposed Work for this DA

- NEW STRUCTURE
- EXCAVATION NOT REQUIRED
- EXCAVATION REQUIRED

NOTES	ISSUE	AMENDMENT	DATE ISSUED
do not scale off this drawing used figure dimensions only verify dimensions on site resolve discrepancies with architect before proceeding copyright of this drawing remains vested with Lawton Hurley Pty Ltd Doug Lawton Registration No 5665	A	DEVELOPMENT APPLICATION	MAR 2023

30 WYUNA ROAD, POINT PIPER

<p>LawtonHurley Architecture Interiors Planning</p> <p>Studio 3/111, 30-36 Bay Street Double Bay NSW 2028 T 61 2 9390 5300</p> <p>lawtonhurley.com.au ABN 94 109 274 235 Doug Lawton Architect No 5665</p>	<p>PROJECT</p> <p>30 WYUNA ROAD POINT PIPER</p>	<p>SCALE</p> <p>1:100 @ A1</p>	<p>DATE</p> <p>23 Mar 2023</p>
	<p>DRAWING</p> <p>ROOF AND SITE ANALYSIS PLAN INCL WINTER SUN DIAGRAM</p>	<p>ISSUE</p> <p>DA 00</p>	<p>JOB NO</p> <p>J 306</p>



**DRAFT**

Proposed Work for this DA

- NEW STRUCTURE
- EXCAVATION NOT REQUIRED
- EXCAVATION REQUIRED

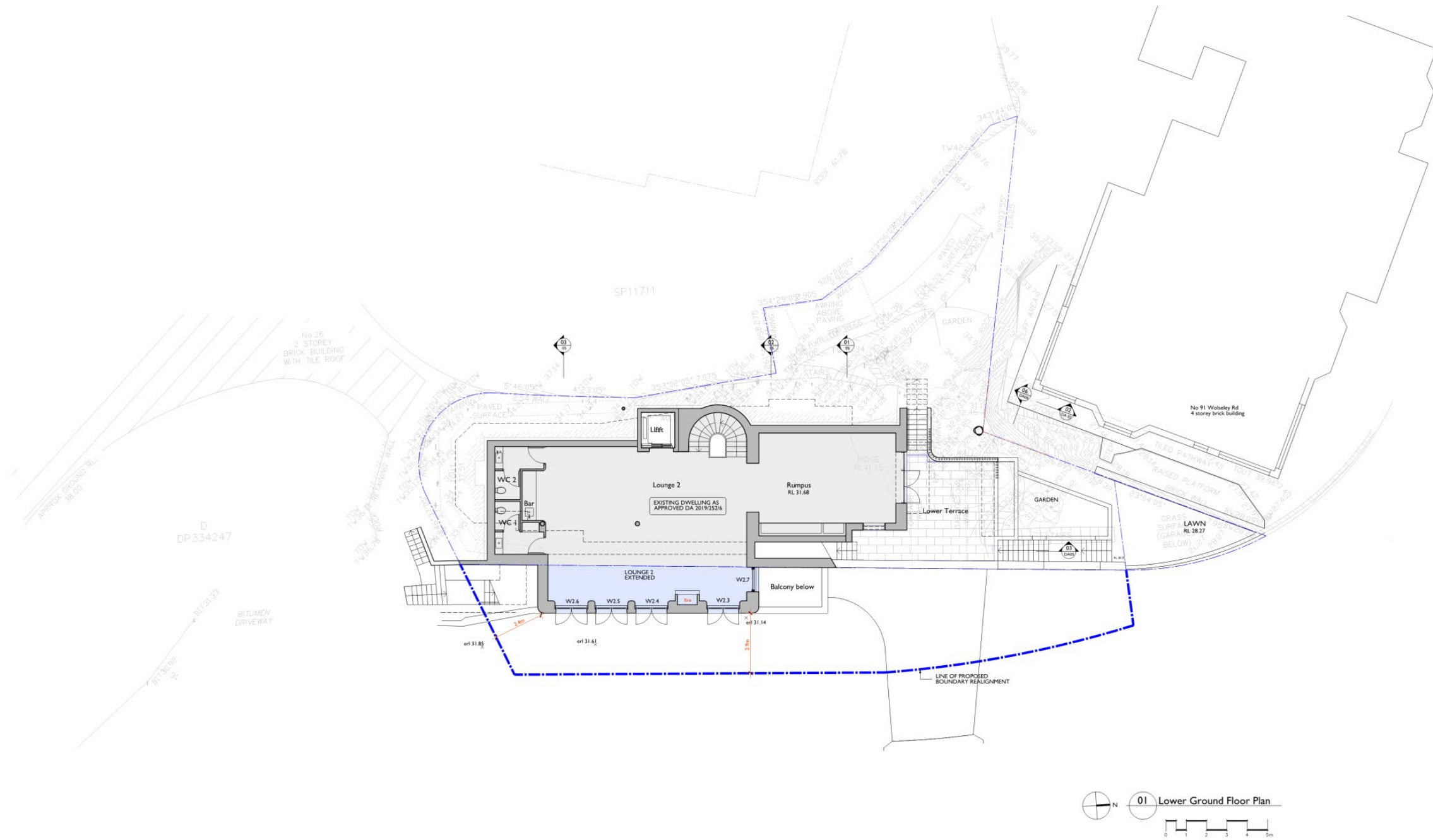
NOTES	ISSUE	AMENDMENT	DATE ISSUED
do not scale off this drawing used figure dimensions only verify dimensions on site resolve discrepancies with architect before proceeding copyright of this drawing remains vested with Lawton Hurley Pty Ltd Doug Lawton Registration No 5645	A	DEVELOPMENT APPLICATION	MAR 2023

30 WYUNA ROAD, POINT PIPER

LawtonHurley  
Architecture Interiors Planning

Studio 3/111, 30-36 Bay Street  
Double Bay NSW 2028  
T 61 2 9396 5300  
lawtonhurley.com.au  
ABN 94 100 274 230  
Doug Lawton Architect No 5645

PROJECT	PROPOSED ALTERATIONS	SCALE	1:100 @ A1	DRAWN	ISSUED	DATE
30 WYUNA ROAD POINT PIPER	FLOOR PLANS BASEMENT GARAGE & LEVEL I	DA 01		J 306	A	23 Mar 2023



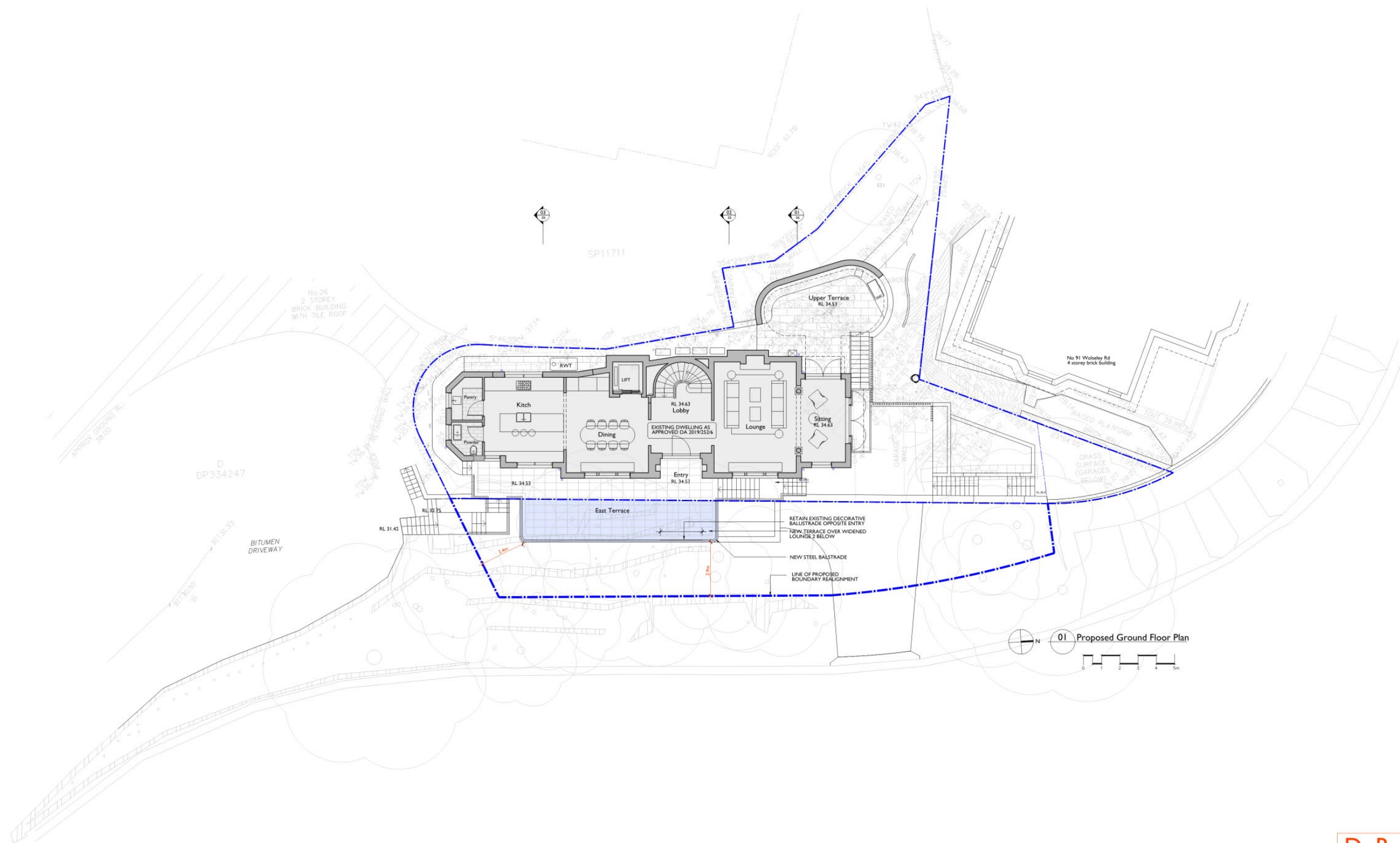
**DRAFT**

Proposed Work for this DA

- NEW STRUCTURE
- EXCAVATION NOT REQUIRED
- EXCAVATION REQUIRED

23 Mar 2023

NOTES	ISSUE	AMENDMENT	DATE ISSUED	30 WYUNA ROAD, POINT PIPER				PROJECT	PROPOSED ALTERATIONS	SCALE	1:100 @ A1	DRAWN	JOB NO	J 306
do not scale off this drawing used figured dimensions only verify dimensions on site resolve discrepancies with architect before proceeding copyright of this drawing remains vested with Lawton Hurley Pty Ltd Doug Lawton Registration No 5665	A	DEVELOPMENT APPLICATION	MAR 2023					LawtonHurley Architecture Interiors Planning	30 WYUNA ROAD POINT PIPER	DA 02				
											Studio 3/111, 30-36 Bay Street Double Bay NSW 2028 T 61 2 9390 5300 lawtonhurley.com.au ABN 94 105 274 235 Doug Lawton Architect No 5665	FLOOR PLANS LOWER GROUND FLOOR PLAN		



01 Proposed Ground Floor Plan

**DRAFT**

Proposed Work for this DA

- NEW STRUCTURE
- EXCAVATION NOT REQUIRED
- EXCAVATION REQUIRED

23 Mar 2023

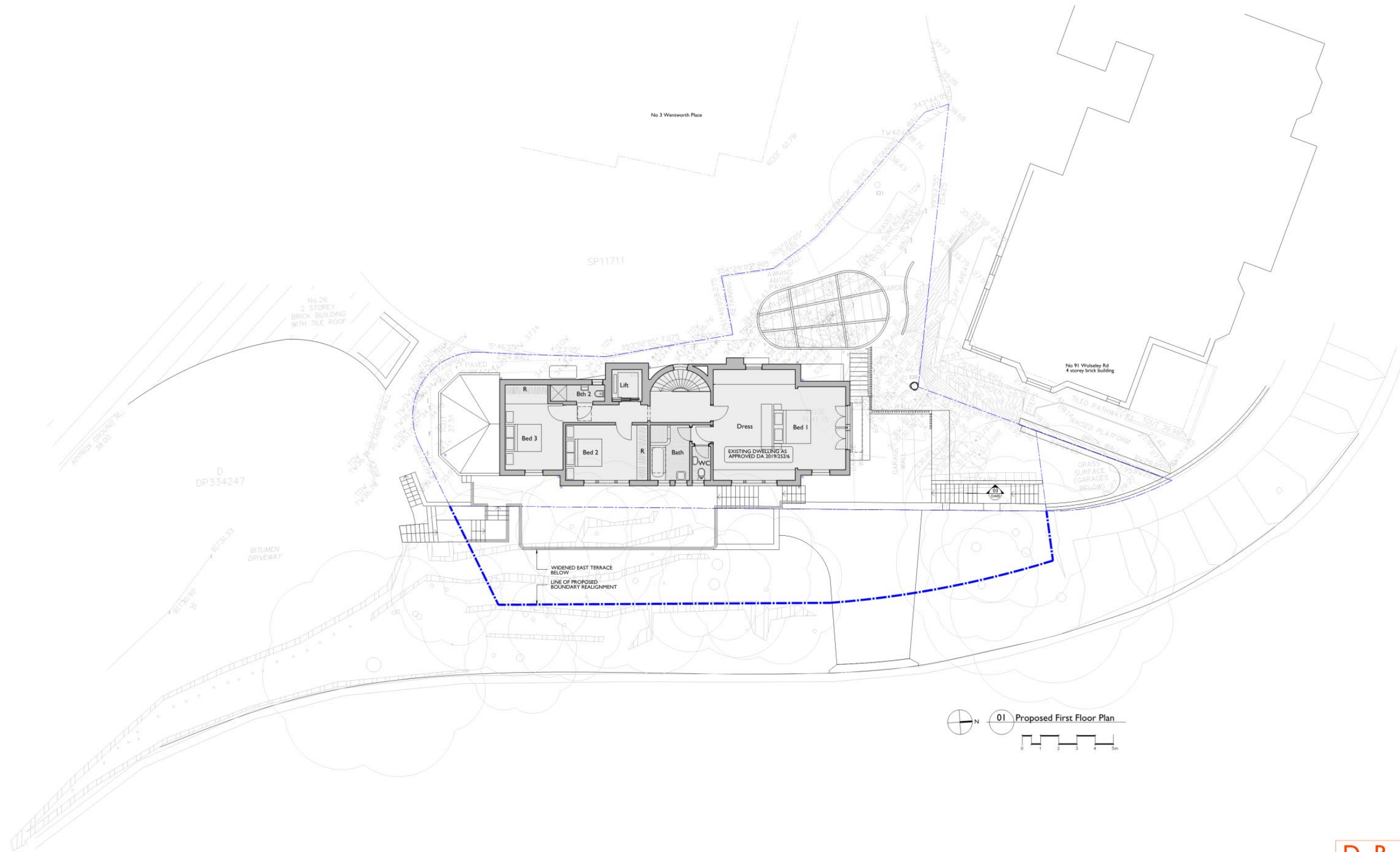
NOTES	ISSUE	AMENDMENT	DATE ISSUED
do not scale off this drawing used figured dimensions only verify dimensions on site resolve discrepancies with architect before proceeding copyright of this drawing remains vested with Lawton Hurley Pty Ltd Doug Lawton Registration No 5665	A	DEVELOPMENT APPLICATION	MAR 2023

## 30 WYUNA ROAD, POINT PIPER

LawtonHurley  
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Double Bay NSW 2008  
T 02 9390 5300  
lawtonhurley.com.au  
ABN 94 100 274 235  
Doug Lawton Architect No 5665

PROJECT	PROPOSED ALTERATIONS	SCALE	1:100 @ A1	DRAWN	ISSUED
ADDRESS	30 WYUNA ROAD POINT PIPER			J 306	
DRAWING	FLOOR PLANS GROUND FLOOR PLAN				DA 03
					A



01 Proposed First Floor Plan

**DRAFT**

Proposed Work for this DA

- NEW STRUCTURE
- EXCAVATION NOT REQUIRED
- EXCAVATION REQUIRED

23 Mar 2023

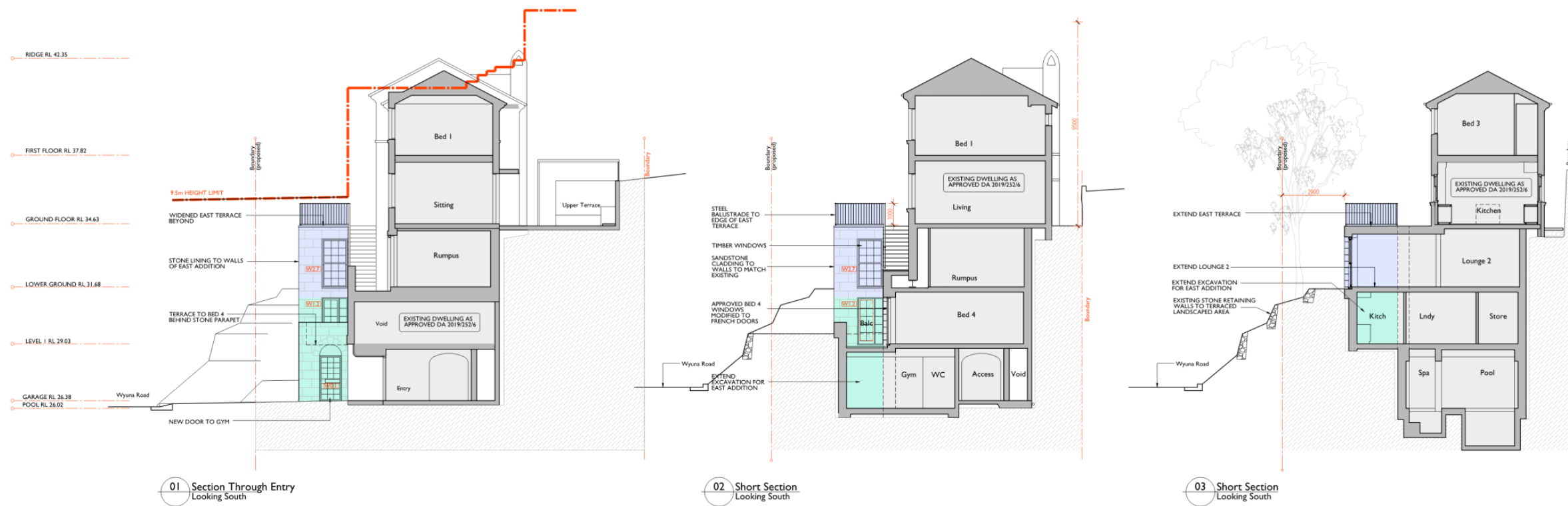
NOTES	ISSUE	AMENDMENT	DATE ISSUED
do not scale off this drawing used figured dimensions only verify dimensions on site resolve discrepancies with architect before proceeding copyright of this drawing remains vested with Lawton Hurley Pty Ltd Doug Lawton Registration No 5665	A	DEVELOPMENT APPLICATION	MAR 2023

## 30 WYUNA ROAD, POINT PIPER

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T 02 9396 9300  
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ABN 94 100 274 235  
Doug Lawton Architect No 5665

PROJECT	PROPOSED ALTERATIONS	SCALE	1:100 @ A1	DRAWN	J 306
ADDRESS	30 WYUNA ROAD POINT PIPER	DWG NO	DA 04	ISSUED	A
DRAWING	FLOOR PLANS FIRST FLOOR PLAN				



**DRAFT**

Proposed Work for this DA  
 ■ NEW STRUCTURE  
 ■ EXCAVATION NOT REQUIRED  
 ■ EXCAVATION REQUIRED

23 Mar 2023

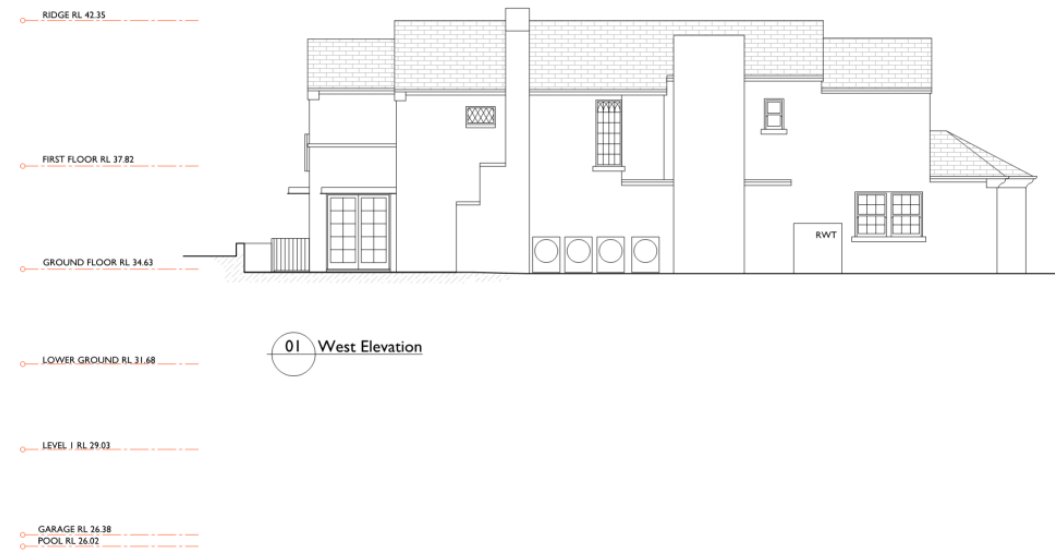
NOTES	ISSUE	AMENDMENT	DATE ISSUED
do not scale off this drawing used figure dimensions only verify dimensions on site resolve discrepancies with architect before proceeding copyright of this drawing remains vested with Lawton Hurley Pty Ltd Doug Lawton Registration No 5645	A	DEVELOPMENT APPLICATION	MAR 2023

30 WYUNA ROAD, POINT PIPER

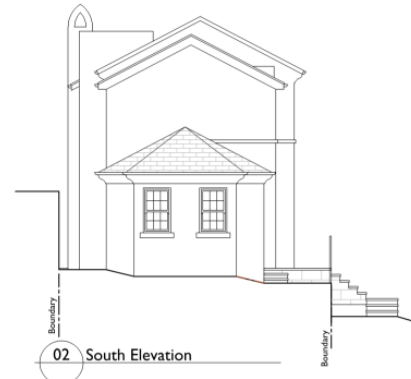
LawtonHurley  
Architecture Interiors Planning

Studio 3/113, 30-36 Bay Street  
Double Bay NSW 2028  
T 61 2 9396 5300  
lawtonhurley.com.au  
ABN 94 109 274 235  
Doug Lawton Architect No 5665

PROJECT	PROPOSED ALTERATIONS	SCALE	1:100 @ A1	DRAWN	JOB NO
ADDRESS	30 WYUNA ROAD POINT PIPER	DWG NO	DA 05	ISSUED	A
DRAWING	SECTIONS & ELEVATIONS				



01 West Elevation



02 South Elevation

FINISHES AND MATERIALS

2	BALUSTRADES	FABRICATED STEEL, PAINT FINISH	DULUX DOMINO	
3	NEW WINDOWS	TIMBER FRAMED WINDOWS, PAINTED TO MATCH EXISTING	DULUX NATURAL WHITE	
6	STONE WALLS	NATURAL SANDSTONE TO MATCH EXISTING		

03 FINISHES SCHEDULE



04 East Elevation  
At Wyuna Road boundary

**DRAFT**

Proposed Work for this DA  
 NEW STRUCTURE  
 EXCAVATION NOT REQUIRED  
 EXCAVATION REQUIRED

23 Mar 2023

NOTES	ISSUE	AMENDMENT	DATE ISSUED
do not scale off this drawing used figures dimensions only verify dimensions on site resolve discrepancies with architect before proceeding copyright of this drawing remains vested with Lawton Hurley Pty Ltd Doug Lawton Registration No 5645	A	DEVELOPMENT APPLICATION	MAR 2023

30 WYUNA ROAD, POINT PIPER

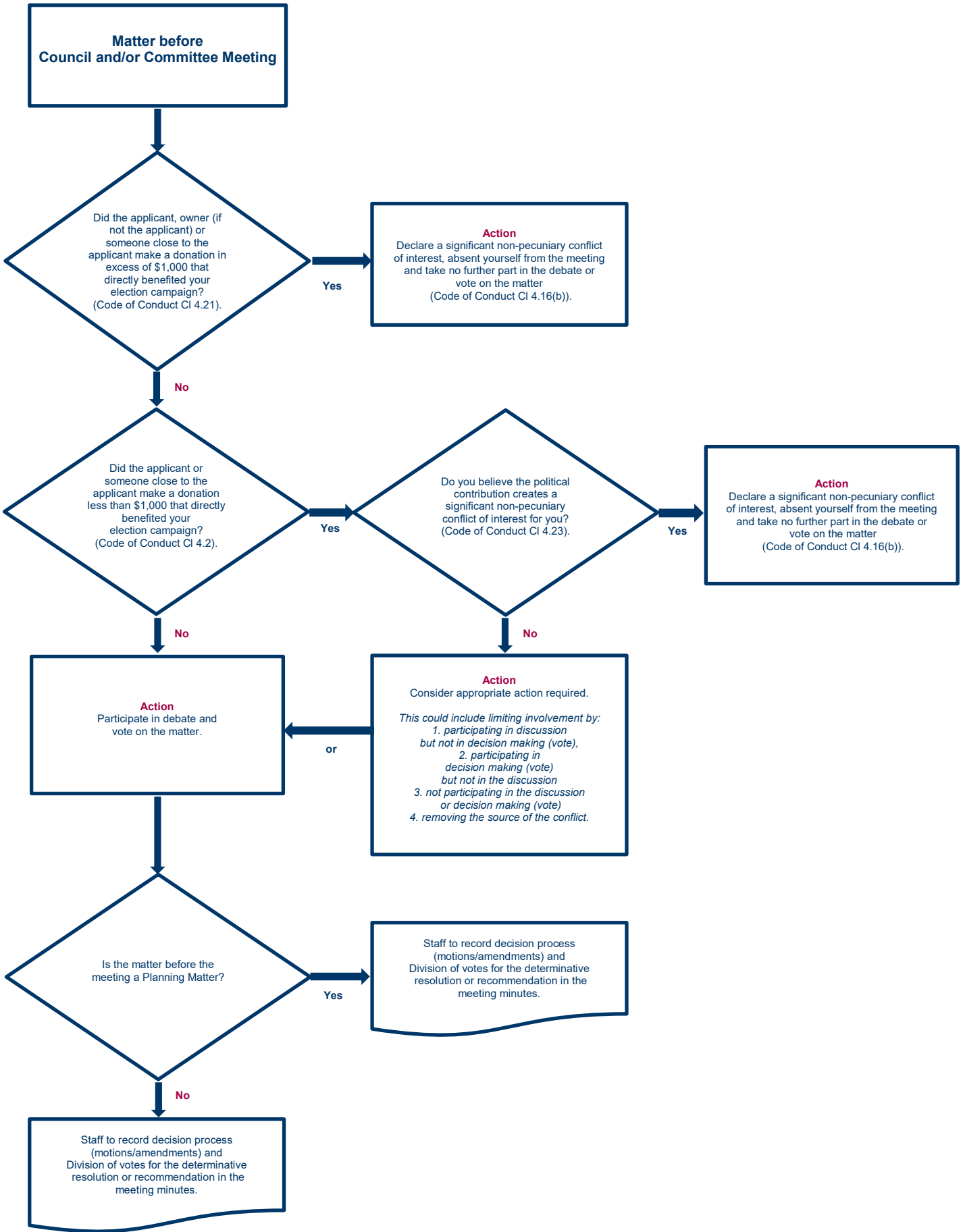
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Studio 3/111, 30-36 Bay Street  
Double Bay NSW 2008  
T 61 2 9396 5300  
lawtonhurley.com.au  
ABN 94 100 274 235  
Doug Lawton Architect No 5665

PROJECT	PROPOSED ALTERATIONS	SCALE	1:100 @ A1	DRAWN	JOB NO
ADDRESS	30 WYUNA ROAD POINT PIPER	DWG NO	DA 06	ISSUED	A
DRAWING	SECTIONS & ELEVATIONS FINISHES SCHEDULE				



**Political Donations: Matters to be considered by Councillors at Council and/or Committee Meetings**



**Matter before Council and/or Committee Meeting**

Did the applicant, owner (if not the applicant) or someone close to the applicant make a donation in excess of \$1,000 that directly benefited your election campaign? (Code of Conduct Cl 4.21).

Yes

**Action**  
 Declare a significant non-pecuniary conflict of interest, absent yourself from the meeting and take no further part in the debate or vote on the matter (Code of Conduct Cl 4.16(b)).

No

Did the applicant or someone close to the applicant make a donation less than \$1,000 that directly benefited your election campaign? (Code of Conduct Cl 4.2).

Yes

Do you believe the political contribution creates a significant non-pecuniary conflict of interest for you? (Code of Conduct Cl 4.23).

Yes

**Action**  
 Declare a significant non-pecuniary conflict of interest, absent yourself from the meeting and take no further part in the debate or vote on the matter (Code of Conduct Cl 4.16(b)).

No

**Action**  
 Participate in debate and vote on the matter.

or

**Action**  
 Consider appropriate action required.  
 This could include limiting involvement by:  
 1. participating in discussion but not in decision making (vote),  
 2. participating in decision making (vote) but not in the discussion,  
 3. not participating in the discussion or decision making (vote),  
 4. removing the source of the conflict.

Is the matter before the meeting a Planning Matter?

Yes

Staff to record decision process (motions/amendments) and Division of votes for the determinative resolution or recommendation in the meeting minutes.

No

Staff to record decision process (motions/amendments) and Division of votes for the determinative resolution or recommendation in the meeting minutes.