

# 1. Sample Grant Budget for applicants who are registered for GST

Sample Budget - Applicants <b>Registered for GST</b>			
<b>** All amounts are ex GST and the applicant can claim GST on expenses through the BAS</b>			
<b>Total Amount Requested:</b>		\$ 2,700	Only expenses this grant is paying for
<b>Total Project/Program Cost:</b>		\$ 4,100	Total expenses including those covered by other funding sources eg by your organisation or another grant
<b>Expense Description</b>			
<b>Council Fees and Services</b>	<b>Funding source</b>	<b>Expense Amount</b>	<b>Notes</b>
1. Hall hire	Council Grant	\$ 1,000	this grant
2. Cleaning / Event waste	Council Grant	\$ 100	this grant
<b>Sub-total</b>		<b>\$ 1,100</b>	
<b>Other Expenses</b>			
	<b>Funding source</b>	<b>Expense Amount</b>	<b>Notes</b>
Catering	Council Grant	\$ 500	this grant
Speaker payments x 3	Council Grant	\$ 600	this grant
Promotion	Council Grant	\$ 500	this grant
Musicians	Our funds	\$ 600	Our Community Organisation
Workshop facilitators	Our funds	\$ 800	Our Community Organisation
<b>Sub-total</b>		<b>\$ 3,000</b>	
<b>Total Expenses ex GST</b>		<b>\$ 4,100</b>	
<b>Budget Income</b>			
	<b>Funding Status</b>	<b>Income Amount</b>	<b>Notes</b>
Woollahra Council Grant	unconfirmed	\$ 2,700	
Our Community Organisation	confirmed	\$ 1,400	
<b>Total Income</b>		<b>\$ 4,100</b>	
<b>Total Income minus Total Expenses</b>		<b>\$ -</b>	should equal Zero

## 2. Sample Grant Budget for applicants who are not registered for GST

Sample Budget - Applicants Not Registered for GST			
** Expense amounts include GST, Council grant income is ex GST			
<b>Total Amount Requested:</b>		\$ 2,970	Only expenses this grant is paying for
<b>Total Project/Program Cost:</b>		\$ 4,510	Total expenses including those covered by other funding sources eg by your organisation or another grant
Expense Description			
Council Fees and Services	Funding source	Expense Amount	Notes
1. Hall hire	Council Grant	\$ 1,100	this grant
2. Cleaning / Event waste	Council Grant	\$ 110	this grant
<b>Sub-total</b>		<b>\$ 1,210</b>	
Other Expenses	Funding source	Expense Amount	Notes
Catering	Council Grant	\$ 550	this grant
Speaker payments x 3	Council Grant	\$ 660	this grant
Promotion	Council Grant	\$ 550	this grant
Musicians	Self funded	\$ 660	Our Group
Workshop facilitators	Self funded	\$ 880	Our Group
<b>Sub-total</b>		<b>\$ 3,300</b>	
<b>Total Expenses incl GST</b>		<b>\$ 4,510</b>	
Budget Income	Funding Status	Income Amount	Notes
Woollahra Council Grant	unconfirmed	\$ 2,970	
Our Group	confirmed	\$ 1,540	own funds
<b>Total Income</b>		<b>\$ 4,510</b>	
<b>Total Income minus Total Expenses</b>		<b>\$ -</b>	should equal Zero