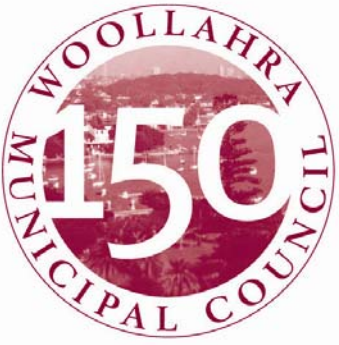


Community & Environment Committee



Agenda: *Community & Environment Committee*

Date: *Tuesday 27 April 2010*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council (“R” Items)

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority (“D” Items)

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

22 April 2010

To: His Worship The Mayor, Councillor Andrew Petrie ex-officio
Councillors Sean Carmichael (Chair)
Anthony Boskovitz
Nicola Grieve
Susan Jarnason
Greg Medcraft
Isabelle Shapiro
Susan Wynne (Deputy)

Dear Councillors

Community & Environment Committee Meeting – 27 April 2010

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Tuesday 27 April 2010 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 12 April 2010	1
D2	Woollahra Local Traffic Committee Minutes – 9-14 April 2010	2
D3	Review of the Darling Point 1 Resident Permit Parking Scheme – 422.G	6
D4	Review of the Edgecliff 2 Resident Permit Parking Scheme Area – 422.G	14
D5	Library Quarterly Report 1 January 2010 to 31 March 2010	21
D6	Draft Delivery Program 2009 to 2013 & Operational Plan 2010/11 – Referral of Priorities & Actions for goals 1,2,3,5,7 & 8 – 1229.G & 331.G 2010/11	40
D7	Public Art Advisory Committee Minutes	69

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Review of the Disability Access Action Plan & Policy – 801.G	78
R2	Installation of Public Litter Bins – 588.G	116

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 12 April 2010**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 12 April 2010 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 12 April 2010 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 9-14 April 2010**
Author: Tom O’Hanlon – Director, Technical Services
File No: 595.G 2010
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

- A. That the Recommendations Y12-Y13 contained in the minutes of the Woollahra Traffic Committee held on Friday 9 April and by email on 14 April 2010 be adopted.
- B. That the Traffic Committee items be funded as outlined in Annexure 1.

Tom O’Hanlon
Director - Technical Services

Annexure 1

<u>Traffic Item</u>	<u>Title</u>	<u>Funding</u>
Y12	Woollahra Bicycle Strategy 2009/2010 - Route Designs	To be funded from funds allocated in the current Capital Works Budget for bicycle works and the RTA Bike Funding Grant
Y13	No.6 Ocean Avenue, Double Bay - Works Zone	Nil

Woollahra Local Traffic Committee Minutes

The extraordinary meeting of the Woollahra Local Traffic Committee (Meeting No.03a/10) was held by meeting on Friday 9 April 2010 and by email on Wednesday 14 April 2010.

1. Attendances

Committee Members:

Present:	Mr Alan Opera (Chairman)	(Woollahra Municipal Council)
	Mr Kyle Wells	(Roads and Traffic Authority)
	Const Louise Tsolakis	(Rose Bay Police - Traffic)
	Mr John Giblin	(Peter Debnam MP Representative)
	Mr Roy Bishop	(Clover Moore MP Representative)

2. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y12 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Woollahra Bicycle Strategy 2009/2010**

Author: Daniel Pearse – Traffic Engineer

File No: 256.G Bicycle Projects

Reason for Report: Implementation Woollahra's Bicycle Strategy 2009/2010

Committee Vote: Unanimous Support

Recommendation:

- A. That the installation of the Bicycle Routes as shown in Drawing 14582 Sheets 1, 2, 3, 5, 6, 7, 8, 9 & 10 Rev B be approved for construction.
- B. That the Bicycle Route as shown in Drawing 14582 Sheet 4 (Route A7) be deferred for further consultation with members of the Traffic Committee.
- C. That Council's staff liaise and consult with the RTA so that the bicycle lanterns are installed at the traffic control signals on Route A2: New South Head Road - Vacluse Road to Towns Road, Vacluse and Route B1: Neild Avenue and New South Head Road, Edgecliff.

Item No: Y13 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 6 Ocean Avenue, Double Bay – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt14

Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That the application for a Works Zone to serve the development at No. 6 Ocean Avenue, Double Bay not be approved.
 - B. That the applicant be advised that on the occasions where larger vehicles and equipment are required, a Permit to Stand Plant and Traffic Control Plan (TCP) are required.
-

Alan Opera
Chair

Item No: D3 Delegated to Committee
Subject: **Review of the Darling Point 1 Resident Permit Parking Scheme**
Author: Greg Stewart - Project Manager Strategic Projects & Policy
File No: 422.G
Reason for Report: To report on the findings of a review carried out of the Darling Point 1 Resident Permit Parking Scheme.

Recommendation:

- A. That the residents of the southern or main section of the Darling Point 1 Resident Permit Parking Scheme be canvassed and their comments sought on the operation of the Parking Scheme as well as its hours of operation.
- B. That the residents of Darling Point Road between Greenoakes Avenue and Carthona Avenue / Yarranabbe Road be surveyed to determine the need for the implementation of a Residents Permit Parking Scheme in this section of Darling Point Road.
- C. That a suitable enforcement strategy be put in place to ensure that the incidences of illegal parking in the area does not reach a level where it significantly impacts on the ability of residents with a parking permit from finding a parking space in reasonably close proximity to their residence.

Background:

The Roads and Traffic Authority Guidelines for the introduction of Resident Permit Parking Schemes require, as a condition of their approval, that the Parking Schemes be reviewed on a regular basis. This report contains the findings and recommendations of a review carried out of the Darling Point 1 Resident Permit Parking Scheme.

Darling Point 1 Resident Permit Parking Scheme Area:

The following streets are contained within the Darling Point 1 Resident Permit Parking Scheme Area:

- Darling Point Road from New South Head Road to Greenoakes Avenue and from Carthona Avenue to McKell Park
- Mona Road from New South Head Road to Darling Point Road, and
- Mona Lane from Mona Road to the end of the lane.

A plan showing the area covered by the Scheme and the surrounding Resident Permit Parking Schemes is attached as Annexure 1.

Reason for the introduction of the Darling Point 1 Resident Permit Parking Scheme:

The southern or main portion of the Darling Point 1 Resident Permit Parking Scheme was introduced to regulate the competing demand for the available on street parking between residents and commuter and shopper parking generated by the nearby Edgecliff Bus/Rail Interchange and the Edgecliff Shopping Centre.

The section of the Resident Permit Parking Scheme located at the northern end of Darling Point Road, was introduced to regulate the competing demand for parking between the residents and commuters who park and catch the ferry at the nearby public ferry wharf and people visiting McKell Park, especially those attending organised functions.

Hours of Operation of the Parking Scheme:

The southern or main section of the Darling Point 1 Resident Permit Parking Scheme operates between the hours of 7am and 6pm, Monday to Friday. This covers normal business and office hours, which is the major spread of hours during which there is competing demand for the available on street parking by commuters and shoppers generated by the Edgecliff Bus/Rail Interchange and the Edgecliff Shopping Centre.

Although no requests have been received by Council for the hours of operation of this section of the scheme to be extended to cover weekends, it is considered that as a lot of shops and businesses are now opening on weekends, there may be a need to expand the hours of operation of the Scheme to include weekends. In order to determine whether this is the case, the residents of the area would need to be canvassed. The extension of the Scheme to cover weekends may not be acceptable to the residents as it would severely restrict the number of unrestricted parking spaces available for use by visitors on weekends.

The northern section of the Resident Parking Scheme operates between the hours 8am and 6pm seven days per week. This spread of hours covers the time period when there is competing demand for parking by commuters and park users. No requests have been received for altered hours of operation of this section of the scheme.

Vehicles without a resident parking permit are able to park in the Resident Permit Parking spaces for a maximum of 2 Hours during the hours of operation of the Scheme.

Success of the Darling Point 1 Resident Permit Parking Scheme:

It would seem that the introduction of the Darling Point 1 Resident Permit Parking Scheme has been successful. Very few complaints have been received by Council regarding the overall implementation and operation of the Scheme.

Provision of Resident Permit Parking Spaces:

A total of 141 parking permits have been issued by Council for the Darling Point 1 Area.

An analysis of the number of resident permit parking spaces allocated per parking permit has been carried out and the results of this analysis are attached as Annexure 2. The average number of resident permit parking spaces per parking permit in the main or southern section of the Parking Scheme is 1.0 space per permit and in the northern section of the Parking Scheme it is 3 spaces per permit. As this is equal to or greater than the desirable provision of 1 space per parking permit and as no requests have been received by Council for the allocation of additional resident permit parking spaces, this would indicate that the number of resident permit parking spaces currently provided is sufficient to cater for the needs of the local residents.

Parking Survey:

A survey of the Darling Point 1 Resident Permit Parking Scheme Area was carried out to determine the characteristics of the on street parking in the area. The survey consisted of the recording of the number plate of each vehicle parked in each of the streets every two hours throughout the day, between the hours of 8am and 4pm, and identifying whether the parked vehicle had a current resident parking permit attached.

The results of the parking surveys carried out are as follows (see Annexure 3 attached):

Overall On Street Parking Occupancy Rates

Attached as Annexure 3 is a Table showing the number of on street parking spaces in each of the streets surveyed together with the number and percentage of the parking spaces which were occupied on the day of the parking survey. From this Table, it can be seen:

- that 84% of the parking spaces (153 of the 181) located within the southern or main section of the Resident Permit Parking Scheme are fully occupied on a normal weekday.
- that in the northern section of the Scheme, this being the section of Darling Point Road north of its intersection with Yarranabbe Road / Carthona Avenue, only 60% of the parking spaces (12 of the 20) were occupied on the day of the survey.
- that in the section of Darling Point Road between Greenoakes Avenue and Yarranabbe Road/ Carthona Ave and not included but located between the northern and southern sections of the Darling Point 1 Resident Permit Parking Scheme, 80% of the parking spaces were fully occupied.

The high parking occupancy rate obtained for the southern or main section of the Resident Permit Parking Scheme confirms that there is a need for a parking scheme in this area.

Although the parking occupancy rate obtained for the northern section of the Scheme would indicate that residents have little difficulty in finding parking near their residences, it is known that when there are large functions held in the adjoining McKell Park and when there are a lot of visitors to McKell Park, especially on weekends, parking for residents in this area would be difficult if the Parking Permit Scheme had not been introduced. The introduction of the Scheme in this area is therefore justified.

The high parking occupancy rate obtained for the section of Darling Point Road not currently included in the Resident Permit Parking Scheme Area, would indicate that an extension of the existing Scheme to cover this section of Darling Point Road may be justified.

Parking Occupancy Rates – Resident Permit Parking Spaces

A summary of the parking that is occurring in the signposted 2 Hour Resident Permit Parking spaces between the hours of 8am and 4pm weekdays, has been compiled from the information obtained from the parking surveys and the results are shown in Annexure 3.

It can be seen from the results obtained from the parking survey:

1. that on a normal weekday, 81% (120 of the 147) of the signposted resident permit parking spaces are fully occupied.
2. that on average, 56% (82 of the 147) of the signposted resident permit parking spaces were occupied by vehicles without a resident parking permit attached.
3. that only 25% (37 of the 146) of the resident permit parking spaces were occupied by vehicles with a resident parking permit attached.

4. that 39% (57 of the 147) of the resident permit parking spaces were occupied by vehicles without a resident parking permit attached in excess of the signposted time limit. i.e. were illegally parked.

The fact that only 25% of the signposted resident permit parking spaces were occupied by vehicles with a parking permit, the high number of vehicles (57) parked in excess of the time limit in the resident parking spaces together with the low number of complaints received from residents regarding the lack of available parking, would all indicate that a sufficient number of resident permit parking spaces have been provided to meet resident parking demand and that the parking scheme is working satisfactorily in its current form.

The results of the parking survey have identified that there is a significant number of vehicles parked illegally in excess of the time limit in the resident permit parking spaces without a parking permit. As a reduction in the number of vehicles parked illegally in the resident permit parking spaces would increase parking turnover and also increase the chances of a resident with a parking permit in finding a vacant parking space in close proximity to their residence, it is recommended that a suitable enforcement strategy be put in place to ensure that the incidence of illegal parking does not reach a level where it impacts on the ability of residents with a parking permit from finding a parking space in close proximity to their residence.

Conclusion

From the results of the parking survey, it would appear that the existing scheme is operating satisfactorily however it is considered that there may be a need to expand the hours of operation of the southern or main section of the scheme to cover weekends. In order to determine whether this is the case or not, the residents of the area would need to be canvassed as the extension of the Scheme to cover weekends may not be acceptable to the residents as it would severely restrict the number of unrestricted parking spaces available for use by visitors on weekends. It is therefore recommended that these residents be canvassed in relation to this matter. Their comments on the operation of the Scheme could also be sought at the same time.

As it would also appear from the results of the parking survey that there may be a need for a Resident Permit Parking Scheme to be implemented in Darling Point Road between Greenoakes Avenue and Yarranabbe Road / Carthona Avenue, it is recommended that the residents of this area be surveyed to determine the need for the implementation of a Residents Permit Parking Scheme in this section of Darling Point Road.

The review has also identified the need for an initial increased level of enforcement to be applied throughout the area until such time as an acceptable level of compliance is obtained. Once this acceptable level of compliance has been obtained, sufficient enforcement resources will need to be allocated from time to time to maintain this acceptable level of service.

Greg Stewart
Project Manager Strategic Projects & Policy

Tom O'Hanlon
Director Technical Services

Annexures:

1. Plan showing the Darling Point 1 Resident Permit Parking Scheme and adjoining Schemes.
2. Resident Permit parking space allocation analysis.
3. On-street Parking Occupancy Rate analysis.

Item No: D4 Delegated to Committee
Subject: **Review of the Edgecliff 2 Resident Permit Parking Scheme Area**
Author: Greg Stewart - Project Manager Strategic Projects & Policy
File No: 422.G
Reason for Report: To report on the findings of a review carried out of the Edgecliff 2 Resident Permit Parking Scheme.

Recommendation:

- A. That the residents of the Edgecliff 2 Resident Permit Parking Scheme be canvassed and their comments sought on the operation of the Edgecliff 2 Resident Permit Parking Scheme as well as its hours of operation.
- B. That the residents of the area to the south of the Edgecliff 2 Residents Permit Parking Scheme and bounded by Edgecliff Road and the Edgecliff 1, Paddington 4 and Woollahra 2 Resident Permit Parking Schemes, be surveyed to determine the need for the implementation of a Residents Permit Parking Scheme in this area.

Background:

The Roads and Traffic Authority Guidelines for the introduction of Resident Permit Parking Schemes require, as a condition of their approval, that the Parking Schemes be reviewed on a regular basis. This report contains the findings and recommendations of a review carried out of the Edgecliff 2 Resident Permit Parking Scheme.

Edgecliff 2 Resident Permit Parking Scheme Area:

The following streets are contained within the Edgecliff 2 Resident Permit Parking Scheme Area:

- Edgecliff Road – both sides between Ocean Street and Rosemont Avenue
- Ocean Street – eastern side between Edgecliff Road and Jersey Road
- Albert Street
- Sisters Lane, and
- Quambi Place.

A plan showing the area covered by the Edgecliff 2 Resident Permit Parking Scheme and the surrounding Resident Permit Parking Schemes is attached as Annexure 1.

Reason for the introduction of the Edgecliff 2 Resident Permit Parking Scheme:

The Edgecliff 2 Resident Permit Parking Scheme was introduced to regulate the competing demands for the available on street parking in the area between residents and commuter and shopper parking generated by the nearby Edgecliff Bus/Rail Interchange and Edgecliff Shopping Centre.

Hours of Operation of the Parking Scheme:

The Edgecliff 2 Resident Permit Parking Scheme operates between the hours of 8am and 6pm, Monday to Friday. This covers normal business and office hours, which is the major spread of hours during which there is competing demand for the available on street parking by commuters and shoppers using the nearby Edgecliff Bus/Rail Interchange and the Edgecliff Shopping Centre.

Although no requests have been received by Council for the hours of operation of the Scheme to be extended to cover weekends, it is considered that as a lot of shops and businesses are now opening on weekends, there may be a need to expand the hours of operation of the Scheme to include weekends. In order to determine whether this is the case, the residents of the area would need to be canvassed. The extension of the Scheme to cover weekends may not be acceptable to the residents as it would severely restrict the number of unrestricted parking spaces available for us by visitors on weekends.

Vehicles without a resident parking permit are able park in the Resident Permit Parking spaces for a maximum of 2 Hours during the hours of operation of the Scheme.

Success of the Edgecliff 2 Resident Permit Parking Scheme:

It would seem that the introduction of the Edgecliff 2 Resident Permit Parking Scheme has been successful. Very few complaints are received by Council in relation to the operation of this Scheme. A number of representations have however been received from residents residing immediately to the south of the area covered by the scheme, asking for the scheme to be extended to include their properties.

Provision of Resident Permit Parking Spaces:

A total of 107 parking permits have been issued by Council for the Edgecliff 2 Area. As there are approximately 619 residential dwellings located in this area, this represents a rate of approximately 1 permit per 5.8 dwellings (assuming 1 permit per dwelling). This rate is considered to be low, especially having regard to the number of older style units in the area, especially along Edgecliff Road, which have no or very limited off street parking. It can only be assumed therefore, that a number of the residents in this area either do not own a car, do not park their car on the street during the hours of operation of the parking scheme or have no difficulty in finding a parking space in close proximity to their residence.

In the streets within the Edgecliff 2 Area, there are 76 signposted Resident Permit Parking spaces and 142 unrestricted parking spaces. In other words, approximately 35% of the available on street parking spaces are signposted as '2P 8am -6pm Mon-Fri Authorised Residents Excepted'.

An analysis of the number of resident permit parking spaces allocated per parking permit has been carried out and the results of this analysis are attached as Annexure 2. The average number of resident permit parking spaces allocated per parking permit is 0.70 spaces per permit. This is less than the desirable provision of one space per permit. If one space per permit was to be provided, an additional 32 parking spaces would need to be signposted as Resident Permit Parking spaces.

Parking Survey:

A parking survey of the Edgecliff 2 Resident Permit Parking Scheme Area was carried out to determine the characteristics of the on-street parking in the area. The survey consisted of the recording of the number plate of each vehicle parked in each of the streets every two hours throughout the day between the hours of 8am and 4pm, and identifying whether the parked vehicle had a current resident parking permit attached.

Because of the representations that have been received by Council for the Resident Permit Parking Scheme Area to be extended in a southerly direction to join up with the existing Woollahra 2 Resident Permit Parking Scheme (commencing at Forth Street), a parking survey was also carried out in this area to determine whether an extension of the Resident Permit Parking Scheme to cover this area may be required.

The results of the parking surveys carried out are as follows (see Annexure 3).

Overall On Street Parking Occupancy Rates

Attached as Annexure 3 is a Table showing the number of on street parking spaces in each of the streets surveyed together with the number and percentage of the parking spaces which were occupied on the day of the parking survey. From this Table, it can be seen that on a normal weekday:

- On average, 89% of all the parking spaces (193 of the 218) within the Edgecliff 2 Resident Permit Parking Scheme Area were occupied during the day, and
- 87% of the parking spaces (454 of the 524) located within the area to the south of the existing Edgecliff Resident Permit Parking Scheme were also fully occupied during the day.

The high occupancy rates obtained from the surveys confirm the need for the existing Resident Permit Parking Scheme and also indicate that there is probably a need for the Resident Permit Parking Scheme to be extended to cover the area to the south of the existing scheme.

Parking Occupancy Rates – Resident Permit Parking Spaces

A summary of the parking that is occurring in the signposted 2 Hour Resident Permit Parking spaces between the hours of 8am and 4pm weekdays has been compiled from the information obtained from the parking surveys and the results are shown in Annexure 3.

It can be seen from the results obtained from the parking survey:

1. that on a normal weekday, 80% (60 of the 76) of the signposted resident permit parking spaces are occupied, with very few vacant resident permit parking spaces available.
2. that on average, 43% (32 of the 76) of the signposted resident permit parking spaces were occupied by vehicles without a resident parking permit attached.
3. that only 37% (28 of the 76) of the resident permit parking spaces were occupied by vehicles with a resident parking permit attached,
4. that 24 vehicles with a permit attached were parked in the unrestricted parking spaces outside the signposted resident permit parking zones. The vast majority of these vehicles were parked all day, and
5. that 26% (20 of the 76) of the resident permit parking spaces were occupied by vehicles without a resident parking permit attached in excess of the signposted time limit. i.e. were illegally parked.

The fact that only 37% of the signposted resident permit parking spaces were occupied by vehicles with a parking permit, the high number of vehicles (20) parked in excess of the time limit in the resident parking spaces together with the low number of complaints received from residents regarding the lack of available parking, would all indicate that a sufficient number of resident permit parking spaces have been provided to meet resident parking demand and that the parking scheme is working satisfactorily in its current form.

Conversely however, the high parking occupancy rates obtained from the parking survey, the relatively low number of resident permit parking spaces provided per parking permit, the high number of vehicles with a parking permit parked outside the signposted resident parking areas and the relatively high incidence of illegal parking in the resident permit parking spaces, could all indicate that permit holders are having difficulty in finding a vacant parking space in close proximity to their residence.

Conclusion:

Because it is not clear from the results of the parking surveys carried out as to whether the Edgecliff 2 Resident Permit Parking Scheme is satisfactorily servicing the resident parking demand in the area, it is recommended that the residents of the area be canvassed and their comments sought on the operation of the Edgecliff 2 Resident Permit Parking Scheme as well as its hours of operation.

As it would also appear from the surveys carried out that there is probably a need for a Resident Permit Parking Scheme to be implemented in the area to the south of the existing Edgecliff 2 Scheme, it is recommended that the residents of the extended area be surveyed to determine the need for the implementation of a Residents Permit Parking Scheme in this area.

Greg Stewart
Project Manager Strategic Projects & Policy

Tom O'Hanlon
Director Technical Services

ANNEXURES:

1. Plan showing the Edgecliff 2 Resident Permit Parking Scheme Area and adjoining schemes.
2. Resident Permit parking space allocation analysis.
3. On-street Parking Occupancy Rate analysis.

Item No: D5 Delegated to Committee
Subject: **Library Quarterly Report 1 January 2010 to 31 March 2010**
Author: Vicki Munro, Manager, Library and Information Services
File No: 48.G / 48.G (Strategic)
Reason for Report: To review the operations of Woollahra Library and Information Service for the quarter, 1 January to 31 March 2010.

Recommendation:

That the report of the library service for the quarter 1 January to 31 March 2010 be received and noted.

This report reviews Woollahra Library and Information Service's activities and projects for the quarter 1 January to 31 March 2010, including detailed statistical analysis, as well as progress in implementing the Library Strategic Plan, *The Way Forward*.

1.0 Library Usage

To gain a better understanding of the Library usage, this report compares statistics from 1 January to 31 March 2010 with the same quarter for the previous year – 1 January to 31 March 2009. See Annexure 1 for all statistical figures.

Significant points to note include:

1.1 Lending Services

- There has been a positive change in the Library's circulation with an overall increase of 2% across all service points, from 96,981 to 99,182. There was an average of 45.92 loans per hour between January and March, which increased 2% from 44.90 loans per hour for the previous year.

While Adult Fiction and Non-Fiction decreased in circulation, Junior Fiction circulation has continued to increase, rising by 7%, with Picture Books circulation also increasing by 6% overall. This success can be directly attributed to the new Children's program, and the Library's continued targeting of the purchase of new resources in the early childhood area.

Magazine circulation has continued to grow by 12%. This represents 6,339 loans for the quarter compared to 5,663 in the third quarter of last year. DVD circulation also significantly increased by 19% this quarter, from 15,327 to 18,233, showing the popularity of the new loan conditions introduced last year.

- As at 31 March 2010, Woollahra Library and Information Service had 14,974 active members. Active membership is defined as borrowers who have used the service within a two year period. This represents a slight decrease of 2% in total Library membership, from 15,281 in the same period last year. The percentage of borrowers to population currently sits at 29.85% based on the Woollahra LGA population of 50,161 (2006 ABS census).

As outlined in the Library Strategic Plan, the Library has commenced a targeted membership drive with the opening of the renovated Watsons Bay Library.

- A total of 53,305 people visited Double Bay and Paddington Libraries from January to March 2010. Now that Watsons Bay library has relocated to its new home at the Tea Rooms, people counter figures will be available for the next quarter.
- The free wireless service offered through uConnect continues to be popular at the Double Bay Central, Paddington Libraries and the Local History Centre. Usage has continued to increase, rising to 2,498 sessions during January to March, a gain of 2.6% over the last quarter. The new Watsons Bay Library has also opened in March with free wireless internet access.

1.2 Information Service and Research

- In the corresponding period for 2009, reference enquiry statistics included reference and reader advice, directional enquiries as well as assistance with computers and inter-branch transfers. From the December 2009 quarter onwards, statistics for reference enquiries have been compiled differently with inter-branch transfers statistics now being aligned to the loans section. This change has resulted in a 13% decrease in reference enquiries for the quarter in comparison with the same period in 2009.
- The Local History Centre has provided specific support for the sesquicentenary included providing advice and information on aspects of council's history, as well as assistance with proof-reading mayoral minutes and sesqui-award citations. Staff also provided more extensive help such as writing content for a series of sesquicentenary notecards; a timeline for a commemorative scroll for councillors; and arranging quality copies of official documentation and maps for use in the celebrations.

Other council research has included: history and provenance of honour roll plaques and artefacts held at Dunbar House (Community Services); background history and legal custodianship of Rose Bay War Memorial (Technical Services for NSW Premiers Department, as part of a grant submission process); chronology of all known connections between the history of this area and the governorship of Lachlan Macquarie (1810-1822) and Bungaree (Corporate Services for Local Government Week program).

Projects taken through to completion in this quarter include:

- Exhibition for display at the launch of the new Watsons Bay Library, 23 March 2010.
- The development of four web-pages, to date, as part of a project for release to a monthly schedule over 2010.

Other work included the ongoing Woollahra Map Preservation project and outreach programs as well as preparation for a number of exhibitions to take place next quarter.

- As in past quarters, there has been a continued decline in database usage for January to March 2010. It is anticipated that these results will improve with the following review implementations:
 - An analysis of the results of the user needs survey for electronic information to commence in May 2010 to ensure this collection reflects community needs.
 - Implementation of a federated search engine so that clients can search across all databases available through the Woollahra Library and Information Services, the library catalogue and the local history picture database.

- The number of YourTutor sessions (online homework help) has continued in an upward trend with a 161% increase in sessions this quarter over the same period in 2009. It is envisaged that there will be a further rise in use with the implementation of school outreach programs for 2010, including promotion of this service to students during Library and Information Week next quarter.

1.3 Community Learning Programs

- Attendance has continued to increase for our Storytime and Rhyme Time sessions and these programs have now been extended to all service points with the opening of the new library at Watsons Bay.
- The Children's and Young Adult team have been very busy in this quarter. Highlighted below are some of the significant events:
 - January School Holidays were celebrated with a variety of activities aimed at Primary school aged children. There were three different activities (Wild Art & Craft, Walk on the Wild Side and a Kite making session) across the Library service points with a total of 111 participants.
 - On 4 February 2010, the Taronga Zoomobile Party signalled the end of the Summer Reading Club with 46 children getting the chance to see Australian animals up close.
 - This quarter also saw the launch of the new Writers & Readers for Young People, a free event designed for children in both Primary and High School. The first event was attended by 70 people and featured acclaimed young adult author Garth Nix being interviewed by Libby Hathorn.
- Other major cultural events hosted by Woollahra Library and Information Service during this quarter included:
 - Library Lovers Day, which was celebrated with a book sale over three days in Woollahra Council Chambers from 12 to 14 February 2010. This was the largest sale to date with over 10,000 fiction and non-fiction books, children's books and magazines available for purchase. The sale created the extra space needed to introduce new resources that will ensure the Library collection is dynamic and relevant to community requirements.
 - The 21st Poets' Picnic was held on Tuesday 23 February 2010, hosted by ABC radio presenter Simon Marnie. The 2010 program featured some of Australia's best poets performing readings from their own poetry, including Lachlan Brown, Ursula Dubosarsky, Jamie Grant, Libby Hathorn, Stephen McInerney, Greg McLaren and Christine Paice. Students from five local schools also read. 200 people attended the Poet's Picnic this year. As this was down on previous years, a detailed evaluation will be undertaken with recommendations for improvements in 2011.
 - The Library Service continued to entertain and inform with its highly successful Writers & Readers Series hosting Paul Barry and Jacqueline Kent discussing the pleasures and perils of writing biography. The attendance for this event was 80 people.
 - The monthly Tea Topics series for 2010 commenced on 26 February 2010, with Professor Roland Fletcher giving an entertaining look at archaeological diggings in Angkor, Cambodia. Don Tate followed on 26 March 2010 telling of his experiences in the Vietnam War. These two events had a total of 93 attending.

- The Home Library Service provided material to 180 individual borrowers and 6 institutions. Currently the Library has 5 volunteers who assist in the provision of the service and they made a total of 84 visits this quarter.

It is pleasing to note that the number of items lent to both Home Library members and institutions has increased this quarter. Loans in the Audio Navigator format have continued to decrease due to the limited number of titles available. A successful application for a Library Development Grant was made for the Home Library Service this quarter, securing \$52,800 for new technology and the introduction of outreach programs.

2.0 Library Strategic Plan – Progress update

The Library Strategic Plan “The Way Forward” was adopted by Council on 17 December 2007. Progress on the key strategies is as follows:

- Building



The new Watsons Bay Library is now open, located next to the Watsons Bay Tea Gardens Cafe. The new address offers users a carefully planned space with comfortable lounge style seating, better accessibility for wheelchairs and prams and an increase from 44 square metres to approximately 70 square metres. The library is now open every weekday and offers free wireless internet, three public access computers and printing and photocopying facilities. It also features an outside playground area and an after hours return chute.



The official opening was held on Wednesday 24th March with the Mayor, Cr Andrew Petrie. The new library was opened to the public with a community morning tea on Thursday 25th March, with a morning tea, storytime sessions and a historic photographic display. The first week was very successful, with over 2,000 people visiting the new Library and 1,113 loans.

- Collection

As part of implementing the Library's Collection Plan 2009 - 2014, the initial weeding program was completed and weeded stock was sold in the Library Lover's book sale. A review of the Community Languages collection commenced in this quarter, as a result of a recommendation in the Library Strategic Plan. In addition to this, a review of hardcopy reference collection across all service points took place to make suggestions for improvement in service delivery, in response to the development of online and interactive services.

- Technology

The library has almost completed tagging all items in their collection with RFID (Radio-frequency identification) technology, with 77,676 items tagged in the quarter. In this task, library staff was ably assisted by colleagues from Waverley Library and a dedicated group of 18 volunteers from the local community. Once attached to items, the information on the tags can be read by an RFID reader, which replaces the standard barcode reader commonly found at a library's circulation desk and allows members to issue their own resources with self-service machines.

From the 1st March, 2010, patrons were given the choice to receive their reservation and overdue notifications from the library via email or SMS messages. Previously this was only possible by standard mail. To date, 20% of our patrons have changed over to the email or SMS option and the number is still climbing. The immediacy of these methods of communication has proved to be a big selling point to our patrons, while the obvious cost savings compared to mail-outs has proved to be of great benefit to libraries.

3.0 Community Information

3.1 Projects

The total number of What's On Subscribers for this quarter has increased by 5%, compared with a 66% increase in the previous quarter. This is considered a good result as the increase experienced in the previous quarter was inflated due to additional promotion at the Kids Day Out and Sculpture Prize events in October and November.

Substantial promotional material was developed during the quarter to promote the Library, including:

- New Library brochure developed
- 2010 Children's Program brochures professionally printed
- 2010 Children's Program promotional magnets produced
- Campaign materials for the opening of Watsons Bay Library

3.2 Community Information Database (LINCS)

Community Information Database searches this quarter experienced the second highest result over the past 2 years. This is despite a 47% decrease from the same quarter last year, which was an unusually high result due to major changes in the format and promotion of the database. The figures for this quarter are therefore still considered a relatively good result. Additional promotion of the database will be undertaken next quarter to increase searches further.

3.3 New Resident's Kits

The number of New Resident Kits requested has remained constant with 57 kits requested during this quarter, an increase of 1 from the last quarter.

Conclusion:

The Library and Information Service has continued to move forward with the implementation of the Library Strategic Plan and provide a wide range of programs and services suitable to the Woollahra community.

Vicki Munro
Manager – Library and Information Services

Kylie Walshe
Director Community Services

ANNEXURES:

Annexure 1: Library Statistics for January to March 2010

Item No: D6 Delegated to Committee

Subject: **Draft Delivery Program 2009 to 2013 and Operational Plan 2010/11 – Referral of Priorities and Actions for Goals 1, 2, 3, 5, 7 & 8**

Author: Stephen Dunshea – Director Corporate Services
Helen Tola – Corporate Planning & Reporting Coordinator

File No: 1229.G & 331.G 2010/11

Reason for Report: To refer Priorities and Actions contained in the Draft Delivery Program 2009 to 2013 and Operational Plan 2010/11, relevant to the Community & Environment Committee, to the Committee for review.

Recommendation:

- A. That the Priorities and Actions in the Draft Delivery Program and Operational Plan relevant to the Community and Environment Committee be endorsed for inclusion in the Draft Delivery Program 2009 to 2013 and Operational Plan 2010/11.
- B. That any changes to the proposed Priorities and Actions recommended by the Community and Environment Committee, be referred to the Strategic and Corporate Committee Meeting to be held on 28 April 2010.

Background

In considering the Draft Delivery Program 2009 to 2013, Operational Plan 2010/11 and Draft 2010/11 Budget at its meeting on the 19 April 2010, the Corporate and Works Committee resolved in part:

- A. That the Priorities and Actions in the Draft Delivery Program and Operational Plan relevant to the Urban Planning Committee and the Community & Environment Committee be forwarded to the respective Committees for consideration.*

The purpose of the referral is to provide all Councillors the opportunity to review the Priorities and Actions proposed for inclusion in the Draft Delivery Program 2009 to 2013 and Operational Plan 2010/11 at the Committee level.

As reported to the Corporate & Works Committee, feedback from the recent Community Engagement Project has been incorporated into a review of the Delivery Program 2009 to 2013. This has resulted in a number of proposed new Priorities being included in the Delivery Program, supporting new or revised Strategies in the Community Strategic Plan.

Details of these new Strategies and supporting new Priorities relevant to the Community & Environment Committee are:

New Strategies / New Priorities

- 2.6 Increase opportunities for youth involvement in developing activities and facilities.
 - 2.6.1 Encourage youth participation in developing activities and facilities.

- 5.7 Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.
- 5.7.1 Complete annual condition surveys and prepare 5 year and annual Capital Works program for all classes of public infrastructure.
(Note: Previously Priority 5.2.1 in Operational Plan 2009/10)
- 5.7.2 Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.
(Note: Previously Priority 5.2.2 in Operational Plan 2009/10)
- 6.4 Reduce traffic congestion, noise and speeding.
- 6.4.1 To reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.

Additionally, the review has identified the benefit of including additional Priorities in the Delivery Program supporting existing Strategies. Details are:

Existing Strategy / New Priority

- 5.2 Provide and maintain safe, clean, serviceable public infrastructure including roads, footpaths, parks, open space, stormwater drains and seawalls.
- 5.2.3 Undertake regular reviews of street lighting.

In respect of the specific Actions proposed for inclusion in the 2010/11 Operational Plan, these are shown in the Draft Delivery Program and Operational Plan as supporting the specific Priorities of the Delivery Program.

In presenting the proposed Operational Plan Actions, the structure of the document enables the reader to determine whether a specific Action is proposed for 2010/11 only, a continuing Action from 2009/10, or an Action that has already been flagged for inclusion in one or more of the remaining years of the Delivery Program, i.e., 2011/12 and 2012/13. Specifically, this is indicated by a tick alongside the respective Action under the relevant year.

Actions from the 2009/10 Operational Plan that are not proposed as continuing Actions are not shown in the 2010/11 Operational Plan. Information regarding all 2009/10 Actions continue to be reported to the Committee through the quarterly review process and will also be reported on in Council's Annual Report.

An extract of the Draft Delivery Program 2009 to 2013 and Operational Plan 2010/11 displaying the proposed Priorities and Actions relevant to the Community & Environment Committee is provided as **Annexure 1**.

Conclusion

Having reviewed the Priorities and Actions proposed for inclusion in the Draft Delivery Program and Operational Plan, it will be recommended that the Community & Environment Committee endorsed those Priorities and Actions for inclusion in the Draft Delivery Program 2009 to 2013 and Operational Plan 2010/11.

Any changes to the proposed Priorities and Actions recommended by the Community & Environment Committee will be referred to the Strategic and Corporate Committee Meeting to be held on 28 April 2010.

Helen Tola
Corporate Planning & Reporting Coordinator

Stephen Dunshea
Director Corporate Services

Annexures:

Annexure 1 Extract of Priorities and Actions, Draft Delivery Program 2009 to 2013 and Operational Plan 2010/11, Goals 1, 2, 3, 5, 7 & 8.

Item No: D7 Delegated to Committee
Subject: **Public Art Advisory Committee Minutes**
Author: Jo Jansyn, Cultural Development Coordinator
File No: 1160.G Public Art
Reason for Report: To table the minutes of the Public Art Advisory Committee meeting held on 31 March 2010.

Recommendation:

That the minutes of the Public Art Advisory Committee meeting held on Wednesday 31 March be noted and endorsed.

Background:

This report outlines the meeting held by the Public Art Advisory Committee (PAAC) on 31 March 2010.

Opportunity for exhibition guidelines for the Customer Services Area

In the meeting on 10 February 2010, PAAC prioritised the development of five key projects for 2010. This information was presented to Council's Community and Environment Committee Meeting on 22 March 2010, with one of the projects being the development of a 'proposed low-key, non commercial, rotating exhibition program at Council's Customer Services Centre at Redleaf.'

On 31 March, PAAC compiled a list of suggestions regarding the proposed exhibition guidelines. These are detailed in Attachment 1 of Annexure 1. The next stage of the process will be to meet with Council staff to discuss procedures for the implementation of the proposal. This will be followed by the draft Exhibition Guidelines and procedures presented to Council for approval, if deemed that the proposal can be implemented within Council's operational budget and staff resourcing.

Stike A Pose, Double Bay Mannequin Festival

A summary of the successful and inaugural Double Bay Mannequin Festival, hosted by the Double Bay Partnership, was presented at the PAAC meeting. The Double Bay Partnership aims to conduct a full evaluation once the project is finalised.

Rose Bay Chalk Walk

A draft project plan has been developed for the Rose Bay Chalk Walk idea by a Working Party of PAAC. Funding for this project, as indicated in the PAAC Minutes Report to Council's Community and Environment Committee Meeting on 22 March 2010, is pending consideration of Council's 2010/11 budgeting process. A further detailed discussion of the project proposal was facilitated with input listed in Attachment 2 of Annexure 1.

Conclusions

Five key projects to develop in 2010 were prioritised by the Public Art Advisory Committee at the February 2010 meeting. A detailed discussion and development of aims and objectives for two of these projects, the Rose Bay Chalk Walk and Exhibition Guidelines for the Customer Services Area, was undertaken by the Public Art Advisory Committee at the March 2010 meeting. It should be noted that the implementation of all developed project ideas is subject to approval by Council.

Jo Jansyn
Cultural Development Coordinator

Kylie Walshe
Director – Community Services

ANNEXURES:

1. Minutes of the Public Art Advisory Committee meeting, Wednesday 31 March 2010.

Item No: R1 Recommendation to Council
Subject: **Review of the Disability Access Action Plan and Policy**
Author: Manager Community Development
File No: 801.G
Reason for Report: To present the findings of the review of the Disability Access Action Plan and Policy 2001 and adopt the new Access Policy and Action Plan 2010 to 2013.

Recommendation:

- A. That Council adopt the Access Policy and Action Plan 2010-2013 as it's disability action plan.
- B. That Council review its existing Community Access Committee structure in favour of creating project or issue based community focus groups.
- C. That the Council's Access Committee becomes a forum that meets quarterly to be informed of Council's progress on projects that impact on people with access issues.

Background:

Council has reviewed the existing Disability Access Action Plan and Policy which was adopted by Council in 2001.

Under the legislative basis for planning under section 9 of the NSW Disability Services Act (DSA) 1993, all Government agencies listed in Schedule 1 Parts 1 and 2 of the Public Sector Employment and Management Act 2002 are obliged to prepare a Disability Action Plan. The DSA covers all services, whether or not they are provided predominately for people with a disability.

The NSW DSA aims to ensure the provision of services which:

- Enable people with a disability to achieve their maximum potential as members of the community.
- Further the integration of people with a disability into the community.
- Complement services available generally to people with a disability in the community.
- Enable people with a disability to become more independent, have employment opportunities and integration in the community.
- Promote a positive image of people with a disability and enhance their self-esteem.

Section 9 of the DSA requires NSW Government agencies to:

- Prepare a Disability Action Plan showing how they propose to meet the needs of people with a disability.
- Periodically review and report on their progress in implementing the plan.
- Make the plan, and any subsequent amendments, available to the public.
- The NSW Annual Reports (Statutory Bodies) Regulation 1995 requires agencies to report on implementation of disability action plans in each annual report.

Review process:

The 2001 Disability Access Action Plan and Policy provided Council with a large range of actions focussing on physical access to the environment. These were grouped under the headings physical access to facilities, access to Council services, direct services for people with a disability, traffic, transport and parking and employment.

Many of the actions were focussed on hard infrastructure improvements such as ensuring that the development and refurbishment of Council buildings were accessible, that footpaths were accessible, that Council signage was clear and readable for all and that new development applications considered access in design.

Whilst still focussing on the needs of people with a disability and recognising the importance of the physical and built environment, the Access Policy and Action Plan 2010-2013 ("the Plan) embraces a more holistic interpretation of the concept of access. The definition of access for the new plan includes access to social infrastructure in addition to just focussing on the built environment. This includes assisting residents to access existing community and social services such as mental, recreational and social support services. (see **Annexure 1**)

The Plan also contains strategies to enhance the capacity of these services and organisations as well as building on the existing strengths of the community to address access issues and to enhance participation in community life for all residents of the Woollahra local government area.

In order to do this, the Plan will include broader target groups than the previous plan. Whilst still maintaining a focus on people with disabilities, the plan also focuses on people and groups that experience social isolation and for whom access to services and facilities are complicated by both physical barriers to access and also social and cultural barriers to access. Some of these groups include parents with small children, carers, older people, people with mental health issues and people who are geographically and/or socially isolated.

The review has been designed to compliment the Council's Delivery Program 2009-2013 and Operational Plan 2009-2010 (DPOP) and has incorporated actions to align with Council's strategic direction.

As part of the review an internal Steering Committee was formed to provide input and raise awareness of access issues and encourage a more integrated approach to access issues. It comprised of staff representation from Strategic Planning, Open Space and Trees, Library and Information Services, Customer Service, Civil Works and Infrastructure and Community Development.

Since the adoption of the 2001 Plan, Council has integrated its access responsibilities in regards to community buildings, public domain, parks, playgrounds, roads and footpaths into its rolling works programs. This ensures that considerations of access in the built environment are part of Council's 'business as usual'. In addition to this, Council's Customer Service Officers are able to lodge requests for repairs or improvements that may inhibit a resident's access to a facility or service.

It is important not to disregard the fact that physical access is still a key factor in the ability for many people to enjoy a satisfactory quality of life. However, Council's diligence in the area of hard infrastructure provides an opportunity for the Plan to develop more sophisticated strategies aimed at the more complex issue of improving access from a perspective of a diverse range of disabilities as well as social inclusion and participation.

Access Policy:

The existing Access Policy is included within the new Plan and is recommended to remain unchanged as it still reflects the principles of the reviewed Access Action Plan.

The Woollahra Access Policy is:

“Woollahra Council is committed to achieving a local area that is fully accessible to all members of our community.”

The principles underpinning this policy are:

- A person with a disability is an individual first and foremost and is not simply defined by their disability.
- People with disabilities have the same fundamental rights as any member of our community.
- Changes to the physical and social environment are essential in order to remove barriers to access.

Proposal:

The report has identified projects and programs that are already identified in the DPOP that have a direct /indirect impact on the people experiencing access issues along with an Action Plan that identifies new innovative projects and programs that were a result of the consultation process. The new projects are also linked to Council’s strategic direction.

It is proposed:

1. Review of Access Committee

That Council review its existing Community Access Committee structure in favour of creating project or issue based community focus groups that are connected with particular objectives, strategies, projects or programs being driven out of the Access Action Plan and listed in Council’s annual Operational Plan.

These focus groups would provide a more effective and efficient consultative tool for the engagement of community members in regard to the development of projects or programs and would be convened only for the duration of the specific issue or project/program.

It will enable Council to engage with a broader range of residents and draw on the many and varied strengths, ideas and opportunities presented by more diverse engagement. It would also provide a manageable vehicle by which community members could become involved in developing responses to issues and strategies for projects/programs which are particularly meaningful for them within a known level of commitment and time period.

Those community members involved in these groups could be drawn from the community leaders database that is currently being developed by Council’s Community Development team. The existing members of the Access Committee would be invited to be listed on the data base giving them opportunity to participate in the design and implementation of projects concerning them and their local community.

It is proposed that the role of the Access Committee would be to meet quarterly for information sessions on Council’s progress on projects that impact on people who have access issues. The sessions would be open to other local residents and organisations, with the sessions facilitated by Community Development staff.

2. Measuring Our Success

The second recommendation in the report identifies actions that are already part of Councils due process. For example:

1. Report quarterly through the Delivery Program and Operational Plan as this is a public document and available to the community.
2. Circulate reports through Council's existing community feedback channels.
3. Report annually on the Plan in the Access and Equity section of Council's Annual Report, as required by legislation.

Consultation:

The consultation for this review included discussions with:

- Woollahra Council's Access Committee
- An internal Steering Committee comprising of representatives from Open Space and Trees, Strategic Planning, Library and Information Services, Customer Service, Civil Works and Infrastructure and Community Development.
- Woollahra Council's Pre-School
- External Consultation with carers, parents and community members from the Eastern Respite and Recreation Service and Holdsworth Community Centre and Services.

The results of the Social and Cultural Plan 2008-2013 also provided some important and relevant background information that had a direct impact on the provision of activities and services for people with access issues.

Identification of Income & Expenditure:

There is no additional budget impact for the implementation of the proposed Access Policy and Action Plan 2010 to 2013.

Conclusion:

The new Woollahra Access Policy and Action Plan 2010 to 2013 expand on Council's current commitment to enhancing and improving access in the Woollahra local government area. From 2001 to 2009, Council's focus has been on integrating physical access into its works program, ensuring a 'business as usual' approach to addressing physical access issues in the Municipality where possible.

This new Plan provides a new way forward for Council. It embraces a broader definition of access beyond the traditional scope of only focussing on people with disabilities. This new definition includes within its scope people who are socially isolated or excluded, parents with young children, older people and carers. The new Access Policy and Action Plan makes provision for a broader definition of local residents who are experiencing access issues to services and activities.

Susan Turner
Manager Community Development

Kylie Walshe
Director Community Services

ANNEXURES:

Annexure 1 draft Access Policy and Action Plan 2010-2013

Item No: R2 Recommendation to Council
Subject: **Installation of Public Litter Bins**
Author: Mark Ramsay Manager Depot & Waste Services
File No: 588.G
Reason for Report: To respond to a Notice of Motion Dated 22 February 2010

Recommendation:

A. That Council installs public litter bins at the following locations:

- At the start and end of the Rose Bay promenade
- Rose Bay shopping centre
- Bus stop at signal station Old South Head Road
- Bus stop at Christison Park Old South Head Road
- Bus stop on Corner of Rawson and New South Head Road opposite school
- Bus stop opposite Rose bay Police Station on New South Head Road
- Bus stop on Corner Towns Road and New South Head Road opposite school
- Bus stop opposite Cranbrook School on New South Head Road
- Bus stops on Vaucluse Road near Neilsen Park (the installation of these bins will depend on the ability to site one on the narrow footpath, or gaining approval to locate one on National Parks and Wildlife land)
- Queen Street
- Behind Woolworths around the carparks in Kiora Lane
- Bus stop in Hargrave Street on corner of Elizabeth Street
- Bus stop on Victoria road on corner of Old South Head Road

B. That Council approve the allocation of \$29,920 in the 2010/2011 capital budget.

Background

A notice of Motion was raised at the Community & Environment Committee meeting on Monday 22 February 2010 asking that *“That a report be prepared by staff on the installation of rubbish bins at all bus stops on main transport routes in the municipality together with the installation of rubbish bins in key areas and thoroughfares where high pedestrian counts occur. The background and investigation in preparation of the report to include; Consultation with Councillors on particular bus stops, key areas and thoroughfares in each ward where Councillors believe rubbish bins should be provided, Consultation with Chambers of Commerce and other established business groups in regard to adequacy of rubbish bins and their locations in business centres, Suitability of the currently adopted “standard” Woollahra rubbish bin for bus stops and areas on high pedestrian counts, Recommendations as to a program for emptying, cleaning and maintenance of bins and bus stops.”*

Current Bus Stops and Bin Locations

The streets identified as being a main transport route through the Municipality are:

New South Head Road
Old South Head Road
Victoria Street
Bellvue Road
Hargrave Street
Glenmore Road
Queen Street
Ocean Street

It has been identified that there is a total of 125 bus stops with shelters or seats. There are many more bus stops without shelters or seats, but these have not been included in this report as they do not collect rubbish and are cleaned in accordance with normal street cleaning schedules.

Of the 125 bus stops identified, 33 currently have bins located near them.

Collection of Information

An email was sent to all Councillors, the President of the Double Bay Chamber of Commerce the General Manager Double Bay Partnerships, the President of the Rosebay Chamber of Commerce and the President of the Queen Street West Woollahra Society.

Responses were received from the following:

- 4 Councillors.

The following are the locations that were identified by the respondents as needing more bins.

- Neilsen Park Bus stops
- At the start and end of the Rose Bay promenade
- Behind Woolworths around the carparks in Kiora Lane
- One more in Rose Bay shopping centre
- Queen Street

Further discussions were held with Council staff to ascertain known problem areas, with the following being identified as needing more bins.

- Bus stop at signal station Old South Head Road
- Bus stop at Christison Park Old South Head Road
- Bus stop on Corner of Rawson and New South Head Road opposite school
- Bus stop opposite Rose bay Police Station on New South Head Road
- Bus stop on Corner Towns Road and New South Head Road opposite school
- Bus stop opposite Cranbrook School on New South Head Road
- Bus stops on Vaucluse Road near Neilsen Park (the installation of these bins will depend on the ability to site the bin on the narrow footpath, or gaining approval to locate one on National Parks and Wildlife land)

Collection, Maintenance & Cleaning Schedules

Council currently collects from street litter bins, including those at bus stops, on a daily basis, many of them twice a day. Park bins are collected in accordance with a set schedule depending on the size and use of the park.

Bus stops on main roads are cleaned on a daily basis with more thorough cleaning, including glass cleaning and steam cleaning, carried out to a set schedule depending on the type of bus shelter.

If a further 100 bins were placed throughout the municipality, the impact on service standards would be dramatic and new schedules would need to be put in place.

It is considered that the current schedules are adequate, but are constantly being reviewed and updated when necessary.

Suitability of Current bins

No comments were received on the type of bin that is being used. Whilst there are many varieties on the market, the current bins are adequate for our needs and to replace them would be extremely costly.

Identification of Expenditure

There is currently no expenditure accounted for in the 2010/2011 capital budget for the purchase of new bin surrounds.

To install bins at the remaining 92 bus stops and other sites identified as needing them, would require the purchase of approximately 100 bin surrounds at \$1,400 each, 100 bins at a cost of \$60 each and \$300 per bin surround for installation.

This comes to a total of \$176,000

To install 17 bins at the recommended sites would cost \$29,920.

To carry out this work, Council would need to approve the \$29,920 to be allocated in the 2010/2011 capital budget.

Conclusion:

Council has previously removed many public litter bins as they have been found to create illegal dumping and are used by nearby residents and shop owners which prevent them from being used by pedestrians.

After consulting with the relevant Chambers of Commerce, Councillors and staff, carrying out site inspections and a needs analysis, it is proposed that bins are only installed in the following locations and serviced on a daily basis.

- At the start and end of the Rose Bay promenade
- Rose Bay shopping centre
- Bus stop at signal station Old South Head Road
- Bus stop at Christison Park Old South Head Road
- Bus stop on Corner of Rawson and New South Head Road opposite school
- Bus stop opposite Rose bay Police Station on New South Head Road

- Bus stop on Corner Towns Road and New South Head Road opposite school
- Bus stop opposite Cranbrook School on New South Head Road
- Bus stops on Vaucluse Road near Neilsen Park (the installation of these bins will depend on the ability to site one on the narrow footpath, or gaining approval to locate one on National Parks and Wildlife land)
- Queen Street
- Behind Woolworths around the carparks in Kiora Lane
- Bus stop in Hargrave Street on corner of Elizabeth Street
- Bus stop on Victoria road on corner of Old South Head Road

Mark Ramsay
Manager Depot & Waste Services

Tom O'Hanlon
Director Technical Services

Annexure:

Nil

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
FOR THE INFORMATION OF COUNCILLORS**

