

# Finance, Community & Services Committee



## Minutes

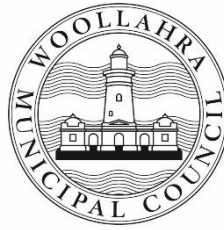
Monday 2 December 2019

# Finance, Community & Services Committee Minutes

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**Minutes of the Meeting held on  
2 December 2019 at 6.00pm.**

Present: Her Worship the Mayor, Councillor Susan Wynne, ex-officio (D1 to D5)  
Councillors Anthony Marano (Chair)  
Richard Shields  
Peter Cavanagh  
Claudia Cullen  
Megan McEwin  
Harriet Price  
Lucinda Regan

Staff	Amelio Andari	(Team Leader – Traffic & Transport)
	Sharon Campisi	(Manager – Community Development)
	Lynn Garlick	(Director – Community Services)
	Jo Jansyn	(Coordinator – Cultural Development)
	Don Johnston	(Acting General Manager)
	Aurelio Lindaya	(Manager – Engineering Services)
	Sue Meekin	(Chief Executive Officer)
	Vicki Munro	(Manager – Woollahra Libraries)
	Susan Murray	(Venue Coordinator)
	Tom O’Hanlon	(Director – Technical Services)
	Richard Pearson	(Development Manager)

Also in Attendance: Councillor Isabelle Shapiro (Item D2)

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## **Leave of Absence and Apologies**

Nil

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## **Late Correspondence**

Nil

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## **Declarations of Interest**

Councillor Lucinda Regan, declared a non-significant, non-pecuniary interest in Item R1 (Community Facilities Study) as she is a Director of Holdsworth Community. Councillor Regan remained in the meeting, participated in the debate and voted on this matter.

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**Items to be Decided by this Committee using its Delegated Authority**

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**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 18 NOVEMBER 2019**  
**Author:** Sue O'Connor, Governance Officer  
**File No:** 19/175433  
**Reason for Report:** The Minutes of the Finance, Community & Services Committee of 18 November 2019 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Cullen/McEwin)

**Resolved:**

THAT the Minutes of the Finance, Community & Services Committee Meeting of 18 November 2019 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **CULTURAL COMMITTEE MINUTES REPORT**  
**Author:** Jo Jansyn, Cultural Development Coordinator  
**Approver:** Lynn Garlick, Director - Community Services  
**File No:** 19/189904  
**Reason for Report:** To table the minutes of the Cultural Committee Meeting held on 20 November 2019

(Wynne/Cavanagh)

**Resolved:**

THAT the minutes of the Cultural Committee Meeting held on 20 November 2019 are received and noted.

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**Item No:** D3 Delegated to Committee  
**Subject:** **2019 WOOLLAHRA SMALL SCULPTURE PRIZE EVALUTION REPORT**  
**Author:** Jo Jansyn, Cultural Development Coordinator  
**Approver:** Lynn Garlick, Director - Community Services  
**File No:** 19/190425  
**Reason for Report:**

(Wynne/Cavanagh)

**Resolved:**

THAT the 2019 Woollahra Small Sculpture Prize Evaluation Report be noted.

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**Item No:** D4 Delegated to Committee  
**Subject:** **USES AND FLOOR PLANS FOR THE GROUND FLOOR OF ST BRIGID'S**  
**Author:** Lynn Garlick, Director - Community Services  
**Approver:** Don Johnston, Director Corporate Services  
**File No:** 19/173427  
**Reason for Report:** For the Finance, Community and Services Committee to receive and note the proposed uses for the ground floor of St Brigid's building

(Regan/McEwin)

**Resolved:**

THAT this report detailing the specific uses and layout/floorplans for the ground floor of St Brigid's be received and noted.

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**Item No:** D5 Delegated to Committee  
**Subject:** **NEW SOUTH HEAD ROAD, DOUBLE BAY TO ROSE BAY CYCLEWAY**  
**Authors:** Aurelio Lindaya, Manager Engineering Services  
Emilio Andari, Traffic & Transport Team Leader  
**Approver:** Tom O'Hanlon, Director - Technical Services  
**File No:** 19/192733  
**Reason for Report:** To seek Council approval of the New South Head Road Cycleway

**Note:** In accordance with Council's meeting procedures and policy this matter has been called to full Council by Councillor Mary-Lou Jarvis given the decision is one of importance across our municipality and the decision should be made by full Council.  
(See Item R6)

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**Items to be Submitted to the Council for Decision with Recommendations from this Committee**

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**Item No:** R1 Recommendation to Council  
**Subject:** **COMMUNITY FACILITIES STUDY**  
**Author:** Sharon Campisi, Manager - Community Development  
**Approver:** Lynn Garlick, Director - Community Services  
**File No:** 19/172512  
**Reason for Report:** To report on the findings of the 2019 Community Facilities Study

**Note:** Councillor Lucinda Regan, declared a non-significant, non-pecuniary interest in this Item, as she is a Director of Holdsworth Community. Councillor Regan remained in the meeting, participated in the debate and voted on this matter.

(Price/Regan)

**Recommendation:**

THAT consideration of the Community Facilities Study be deferred for a Councillor briefing to be held early in 2020.

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**Item No:** R2 Recommendation to Council  
**Subject:** **ROYAL AUSTRALIAN NAVY SAILING ASSOCIATION (RANSA) LEASE, SIR DAVID MARTIN RESERVE, 1C NEW BEACH ROAD, DARLING POINT**  
**Author:** Anthony Sheedy, Senior Property Officer  
**Approvers:** Zubin Marolia, Manager - Property & Projects  
Tom O'Hanlon, Director - Technical Services  
**File No:** 19/175537  
**Reason for Report:** To consider the proposed public café use and variation of the RANSA lease.

(Cavanagh/McEwin)

**Recommendation:**

- A. THAT Council approves the variation of the RANSA Lease subject to:
- i. An additional rental payment of \$8,800 per annum (plus GST) being received for incorporation of a public café use at the Boatshed premises, Sir David Martin Reserve, 1C New Beach Road, Rushcutters Bay.
  - ii. The terms and conditions of the approved lease agreement including rent review of the above additional rent payment component being included in the Variation of Lease.
  - iii. Compliance with the Crown Land Management Act 2016
- B. THAT Council authorise the General Manager to execute all necessary documentation to effect the lease variation.

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**Item No:** R3 Recommendation to Council  
**Subject:** **PADDINGTON LIBRARY - OUTCOMES OF 12 MONTH SUNDAY OPENING TRIAL**  
**Author:** Vicki Munro, Manager - Library & Information Services  
**Approver:** Lynn Garlick, Director - Community Services  
**File No:** 19/187481  
**Reason for Report:** The 12 month trial for Sunday Opening at Paddington Library will end on Sunday 29 December 2019. This report seeks Council's support to continue on a permanent basis, Sunday opening, 10am to 4pm, as part of Paddington Library's standard opening hours from Sunday 5 January 2020. The City of Sydney have advised that they support and will contribute to the operational costs for the Sunday opening, as per the apportionment ratio in the current Paddington Library Agreement.

**(Price/Cullen)**

**Recommendation:**

- A. THAT Sunday opening at Paddington Library, 10am to 4pm continue on a permanent basis as part of the Paddington Library's standard opening hours from Sunday 5 January 2020;
- B. THAT Woollahra Municipal Council and the City of Sydney will fund the operational costs for the Sunday Opening at Paddington Library, as per the apportionment ratio in the current Paddington Library Agreement; and
- C. If approved by Council, the necessary amendments will be made to the 2019/20 Budget in the December 2019 quarterly review.

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**Item No:** R4 Recommendation to Council  
**Subject:** **ROSE BAY CAR PARKS PROJECT**  
**Author:** Richard Pearson, Development Manager  
**Approver:** Tom O'Hanlon, Director - Technical Services  
**File No:** 19/182516  
**Reason for Report:** To advise Council of updated financial modelling for the Rose Bay Car Parks Project and to seek approval to progress the development of the Wilberforce Ave site to DA stage.

**Note:** Bruce Bland, Vice President, Rose Bay Residents Association, addressed the Committee.

**Note:** The Committee amended Recommendation parts B & D & added new Recommendation part E.

**(Regan/Price)**

**Recommendation:**

- A. THAT Council note the commercial analysis on redevelopment of the Rose Bay car park sites contained in this report.
- B. THAT Council proceed to detailed DA-level design for redevelopment of the Wilberforce Avenue car park site, such design to incorporate the inclusion of green elements such as detailed landscaping and planting of lower levels and if permitting the rooftop, green walls and methods to incorporate pedestrian walkways.
- C. THAT Council defer further progress on redevelopment of the Ian Street car park site.
- D. THAT a further report be provided to Council prior to submission of a Development Application for the Wilberforce Avenue site. That report will seek Council endorsement of the design as well as outlining a funding strategy for the project and strategies to address loss of parking during construction, excluding use of any public parks.
- E. THAT the further report consider a mix of commercial and community uses.



**Item No:** R5 Recommendation to Council  
**Subject:** 2020/21 BUDGET STRATEGY  
**Author:** Sue Meekin, Chief Financial Officer  
**Approver:** Don Johnston, Director Corporate Services  
**File No:** 19/176655  
**Reason for Report:** To seek adoption of the strategy to guide the preparation of the 2020/21 Budget

**Note:** The Committee added new Recommendation part E.

**(McEwin/Regan)**

**Recommendation:**

THAT Council:

- A. Receive and note the report on the Budget Strategy for 2020/21.
- B. Note the principal strategy for the preparation of the draft 2020/21 Budget, subject to the completion of management's comprehensive budget review process, is to:
  1. Provide sufficient funding for all continuing services;
  2. Provide funding for recommended service expansions;
  3. Continue Council's commitment to asset renewal;
  4. Continue a program of capital improvements at similar budget levels and ratios;
  5. Maintain or improve Council's financial and asset management performance indicators reported in the annual financial statements
  6. Continue to pay a community dividend from the Kiaora Place operating surplus in the order of \$1.5m to fund a range of additional services and projects; and
  7. Maintain an adequate working funds balance.
- C. Endorse the following economic parameters around which the draft 2020/21 Budget will be prepared:
  1. That Council adopt a balanced budget for 2020/21;
  2. That the draft 2020/21 Budget be prepared on the basis of no new borrowings for the provision of existing services;
  3. That any transfers to and from Reserves be clearly shown in the draft 2020/21 Budget;
  4. That fees and charges be increased by at least CPI (2%) where practical unless it would have an adverse impact on forecast revenue or users' capacity to pay;
  5. That the 2020/21 draft salaries and wages budget be prepared on the basis of a 2.5% Award increase and 5% vacancy rate;
  6. That the 2020/21 budget be prepared on the basis of a 9.5% contribution rate for the Superannuation Guarantee and provide for the additional compulsory contribution of \$339,000; and
  7. That productivity and efficiency measures be reported on as part of the budget process.
- D. Receive further reports in relation to the preparation of Council's 2020/21 Operational Plan and Budget at future Finance, Community & Services Committee Meetings.
- E. Hold a workshop to consider priority projects for the 2020/21 Budget.

**Item No:** R6 Recommendation to Council  
**Subject:** **NEW SOUTH HEAD ROAD, DOUBLE BAY TO ROSE BAY CYCLEWAY**  
**Authors:** Aurelio Lindaya, Manager Engineering Services  
Emilio Andari, Traffic & Transport Team Leader  
**Approver:** Tom O'Hanlon, Director - Technical Services  
**File No:** 19/192733  
**Reason for Report:** To seek Council approval of the New South Head Road Cycleway

**Note:** In accordance with Council's meeting procedures and policy this matter has been called to full Council by Councillor Mary-Lou Jarvis given the decision is one of importance across our municipality and the decision should be made by full Council.

(McEwin/Regan)

**Recommendation:**

- A. THAT the design plans for the New South Head Road Cycleway be updated to incorporate the amendments resolved by the Woollahra Local Planning Panel and, subject to satisfying the conditions of consent imposed on DA 152/2019/1, the project proceed for construction.
- B. THAT all affected properties adjoining the New South Head Road Cycleway be notified of the works prior to construction.

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There being no further business the meeting concluded at 7.55pm.

**We certify that the pages numbered 736 to 744 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 2 December 2019 and confirmed by the Finance, Community & Services Committee on 3 February 2020 as correct.**

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**Chairperson**

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**Secretary of Committee**