

# Corporate & Works Committee Minutes

**Minutes:** *Corporate & Works Committee*

**Date:** *Monday 4 May 2015*

**Time:** *8.00pm*

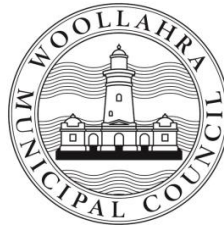


# Corporate & Works Committee Minutes

Monday 4 May 2015

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**Minutes of the Meeting held on  
4 May 2015 at 8.00pm.**

To: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio

Councillors	Deborah Thomas (Chair)
	Peter Cavanagh
	Andrew Petrie
	Matthew Robertson
	Susan Wynne
	Jeff Zulman (Deputy Chair)

Staff	Sharon Campisi (Manager – Community Development)
	Allan Coker (Director – Planning & Development)
	Stephen Dunshea (Director – Corporate Services)
	Justine Henderson (Communications Manager)
	Gary James (General Manager)
	Peter Kauter (Manager – Placemaking)
	Tom O’Hanlon (Director – Technical Services)
	Kylie Walshe (Director – Community Services)

Also in Attendance: Cara Inia, Double Bay Chamber of Commerce

Councillors	Ted Bennett
	Luise Elsing
	James Keulemans
	Greg Levenston
	Anthony Marano
	Katherine O’Regan
	Elena Wise

## **Leave of Absence and Apologies**

Nil

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## **Late Correspondence**

Late correspondence was submitted to the Committee in relation to items: Nil

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## **Declarations of Interest**

Nil

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**Items to be Decided by this Committee using its Delegated Authority**

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**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 20 APRIL 2015**  
**Author:** Ailsa Crammond, Governance Service Coordinator  
**File No:** 15/55318  
**Reason for Report:** The Minutes of the Corporate & Works Committee of 20 April 2015 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Cavanagh/Wynne )

**Resolved:**

That the Minutes of the Corporate & Works Committee Meeting of 20 April 2015 be taken as read and confirmed.

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**Items to be Submitted to the Council for Decision with Recommendations from this Committee**

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**Item No:** R1 Recommendation to Council  
**Subject:** **DOUBLE BAY CHAMBER OF COMMERCE - BUSINESS PLAN 2015/2016/FUNDING SUBMISSION**  
**Author:** Peter Kauter, Manager Placemaking  
**File No:** 15/51931  
**Reason for Report:** To report on the Double Bay Chamber of Commerce's 2015/2016 business plan and to review the governance and funding arrangements for the Double Bay Chamber of Commerce

(Robertson/Cavanagh)

**Resolved:**

- A. THAT the Council commit to continue to work with the Double Bay Business Community to implement the *Double Bay Place Plan*
- B. THAT the Council determines that the Double Bay Chamber of Commerce is not the most appropriate organisation to take primary responsibility for the delivery of Strategies, Priorities and Actions under themes 2, 4 and 5 of the *Double Bay Place Plan* and it consider other appropriate methods for delivery.
- C. THAT further discussions take place between Council staff and the Double Bay Chamber of Commerce with the view of reaching agreement on the precise allocation of responsibilities between the Chamber and the Council, including definition and clarification of staff positions and roles within the Chamber.

- D. To ensure that interim arrangements are in place for the delivery of Strategies, Priorities and Actions under themes 2, 4 and 5 of the *Double Bay Place Plan* Council continue to fund the Chamber for 2015/16 to an amount of up to \$95,880 to enable it to carry out its core functions up until the full transition to a model arising from B and C above.
- E. That further discussions take place between Council and the Chamber of Commerce about a draw down arrangement which will enable the Chamber to proceed with the 2015 Double Bay Street Festival.
- F. That Council proceed as a matter of priority with the establishment of the Double Bay Collaborative to progress elements of the Double Bay Place Plan.
- G. That Council write to the Double Bay Chamber of Commerce requesting that they seek to actively work with local businesses and other organisations to attract alternate funding sources with the aim of becoming self-funding by the end of the 2015/16 financial year.
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**Item No:** R2 Recommendation to Council  
**Subject:** **DRAFT DELIVERY PROGRAM 2013 TO 2017 AND OPERATIONAL PLAN 2015/16 INCLUDING DRAFT BUDGET 2015/16**  
**Author:** Michelle Phair, Team Leader Corporate & Financial Planning  
**File No:** 15/52748  
**Reason for Report:** To present the draft Delivery Program 2013 to 2017 and Operational Plan 2015/16 with a recommendation that the document be placed on public exhibition for a period of 28 days.

(Cavanagh/Wynne )

**Resolved:**

- A. THAT Council note the responses from the Urban Planning and Community & Environment Committees to the Priorities and Actions proposed for inclusion in the draft Delivery Program 2013 to 2017 and Operational Plan 2015/16.
- B. THAT the draft Delivery Program 2013 to 2017 and Operational Plan 2015/16, be placed on public exhibition for a period of 28 days in accordance with the requirements of Sections 404 and 405 of the *Local Government Act 1993*, commencing on Wednesday 13 May 2015.
- C. THAT a further report be presented following the public exhibition period advising of any submissions received in relation to the draft Delivery Program 2013 to 2017 and Operational Plan 2015/16.
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There being no further business the meeting concluded at 9.22pm.

**We certify that the pages numbered 1253 to 1258 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 4 May 2015 and confirmed by the Corporate & Works Committee on 18 May 2015 as correct.**

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**Chairperson**

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**Secretary of Committee**