



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 25 July 2005*

Time: *6.00pm*

Outline Of Meeting Protocol & Procedure:

The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.

The Chairperson will commence the Order of Business as shown in the Index to the Agenda.

At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.

If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.

If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.

At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.

If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.

The Chairperson has the discretion whether to continue to accept speakers from the floor.

After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

Community Services and Programmes.

Health.

Liquor Licences.

Fire Protection Orders.

Residential Parking Schemes (surveillance and administration).

Traffic Management (Traffic Committee Recommendations).

Waverley/Woollahra Process Plant.

To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).

Confirmation of the Minutes of its Meeting.

Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.

Library Services

Licensing.

Regulatory.

Waste Minimisation

Recommendation only to the Full Council (“R” Items):

Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.

Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.

Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.

Matters delegated to the Council by the Traffic Authority of NSW.

Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).

Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".

Parks and Reserve Plans of Management (Strategies, Policies and Objectives)

Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

21 July 2005

To: The Mayor, Councillor Rundle, ex-officio
Councillors Marcus Ehrlich (Chair)
 Anthony Boskovitz
 Claudia Cullen
 Tanya Excell
 Wilhelmina Gardner
 Andrew Petrie
 John Walker

Dear Councillors

Community & Environment Committee Meeting – 25 July 2005

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 25 July 2005 at 6.00pm.**

Gary James
General Manager

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 11 July 2005	1
D2	Sydney Coastal Councils Group Minutes – 814.G	2
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D6	Environmental Works Program - 4th Quarter Management Plan Review – 827.G 04-07	95
D7	Community Services – 4th Quarter Management Plan Review – 827.G 04-07	115

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Adoption of the Final Draft Social needs discussion paper, the Final Draft Aged & Disability Services Strategy & the Final Draft Childrens Services Strategy – 1164.G	151
R2	Road Naming Proposal – Cooper Park – 178.G (8)	162

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 11 July 2005**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 11 July 2005 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 11 July 2005 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **Sydney Coastal Councils Group Minutes**
Author: Rebecca Peacock – Environmental Protection Coordinator
File No: 814.G
Reason for Report: To provide a copy of the minutes of the Sydney Coastal Councils Group Technical Committee and Ordinary meetings.

Recommendation

- A. THAT the minutes of the Sydney Coastal Councils Group Technical Committee meetings held on the 14 April 2005 and the 16 June 2005 be received and noted.
- B. THAT the minutes of the Sydney Coastal Councils Group Ordinary Meeting held on the 18 June 2005 be received and noted.

1. Purpose

The purpose of this report is to provide the Community & Environment Committee with a copy of the minutes of the Sydney Coastal Councils Group (SCCG) Technical Committee and Ordinary meetings. Provision of the SCCG minutes informs the Committee of the environmental projects and initiatives the SCCG and member councils are currently addressing.

2. Background

The SCCG is a group of sixteen councils adjacent to marine and estuarine waters in Sydney. The councils are Botany Bay, Hornsby, Leichhardt, Manly, North Sydney, Pittwater, Randwick, Rockdale, South Sydney, Sutherland, Sydney, Warringah, Waverley, Willoughby and Woollahra. The aim of the SCCG is to promote coordination between member councils on environmental issues relating to the sustainable management of the urban coastal environment.

There are two types of meetings conducted by the SCCG:

- Technical Committee - attended by Woollahra Council's Environmental Protection Coordinator,
- Ordinary or Full Group Meeting - attended by Woollahra Councillors appointed as representatives and the Design Team Leader.

Technical Committee meetings are conducted approximately every two months and the Ordinary meeting is conducted every three months. The minutes and agendas of both meetings can be found on the SCCG website www.sydneycoastalcouncils.com.au/minutes_agendas.htm.

3. Projects

The Technical Committee has been working on a number of projects that are of particular interest to Woollahra Council. The following provides a brief description of the projects.

Groundwater Management Manual and Proposed Capacity Building program

In early 2004, SCCG formed a Groundwater Water Group to further investigate groundwater issues and to produce a groundwater management handbook. The handbook will serve to inform, educate and guide professional staff within local government and industry groups about the sustainable management of groundwater. Special interest will be given to the management of groundwater in coastal urban areas. The groundwater management handbook is due to be finalised at the end of July 2005.

Geographical Information System (GIS) investigations working group

The GIS working group was formed in June 2004 to address GIS issues and the needs of the member councils. The role of the group will be to provide GIS project facilitation and coordination on matters relating to data sharing, metadata and standards.

The SCCG has recently secured a Data Licence Agreement with the Department of Primary Industries for the provision of baseline seagrass bed, salt marsh and mangrove data for estuarine areas in Sydney. The information has been provided to councils to assist with the conservation of existing estuarine macrophytes.

Coastal Risk Management Forum

The SCCG will convene a Coastal Risk Management Forum to address member Council concerns regarding coastal risk management, towards the end of 2005. Issues to be covered in the forum include:

- What is risk management,
- NSW planning reforms,
- Integrating risk management,
- Coastal hazard management process,
- Local government issues (responsibilities / liability, communication, planning controls),
- Emergency management responses,
- What is an emergency,
- Stakeholder roles and responsibilities,
- Local government case study, and
- Summary – expert panel discussion and action formulation.

4. Conclusion

Involvement in the SCCG Technical Committee provides member councils with an invaluable resource. Reporting of the minutes will keep the Committee informed of the environmental projects and initiatives the SCCG and member councils are currently addressing.

Rebecca Peacock
Environmental Protection Coordinator

Chris Bluett
Manager – Strategic Planning

Annexure:

1. Sydney Coastal Councils Group, Technical Committee Meeting (14 April 2005) Minutes.
2. Sydney Coastal Councils Group, Technical Committee Meeting (16 June 2005) Minutes.
3. Sydney Coastal Councils Group, Ordinary Meeting (18 June 2005) Minutes.

Item No: D3 Delegated to Committee
Subject: **Cities for Climate Protection Program**
Author: Rebecca Peacock - Environmental Protection Coordinator
File No: 813.G
Reason for Report: To advise of Council's milestone five achievement in the Cities for Climate Protection Program

Recommendation:

- A. THAT the report advising of Council's milestone five achievement in the Cities for Climate Protection™ Program be noted.
- B. THAT Council resolves to continue its commitment to the Cities for Climate Protection™ Program by becoming a member of the Cities for Climate Protection™ Plus.

1. Background

Woollahra Council is a member of the Cities for Climate Protection (CCP™) Program, an international program that assists local government in reducing greenhouse gas emissions. In Australia, the International Council for Local Environmental Initiatives (ICLEI) delivers the program in collaboration with the Australian Greenhouse Office (AGO).

Council resolved to join the CCP™ program on 26 February 2001, committing to the implementation of the following five milestones:

1. Conduct an inventory and forecast for community and corporate (council) greenhouse gas emissions,
2. Establish an emissions reduction goal,
3. Develop and adopt a local action plan (LAP),
4. Implement the LAP, and
5. Monitor and report on achievements.

Milestone one was achieved when an inventory and forecast of Woollahra's greenhouse gas emissions was completed by Omega Environmental Strategies in June 2002. Information for the inventory was obtained from energy bills, Australian Bureau of Statistics (ABS) data and Shell Fleet Card data. The inventory and forecast focused on two sectors, the community and corporate (council) sectors.

Milestone two was achieved when Council endorsed the following greenhouse gas emission reduction goals on 16 December 2002:

- 20% reduction of community emissions from base year (1996) levels by 2010, and
- 30% reduction of corporate emissions from base year (1999/2000) levels by 2010.

Milestone three was achieved when Council adopted the *Woollahra Greenhouse Action Plan 2003* on 26 May 2003. The plan details the actions to be undertaken to achieve the emission reduction goals adopted by Council. The plan also provides Council with an umbrella document to guide and coordinate actions to reduce greenhouse gas emissions. The proposed actions were developed in consultation with Council's CCP™ Program management team and ICLEI.

Milestone four was achieved when measures implemented by Council achieved 28% of the 30% corporate reduction goal set as a part of milestone two of the program in May 2004. Actions implemented by Council abated approximately 435 CO₂^e tonnes of greenhouse gas emissions across a variety of sub-sectors including vehicle fleet and buildings.

Milestone five of the CCP™ program aims to assess Council's progress towards the reduction goals and provides the opportunity to reassess the strategic direction of the local action plan. The milestone five (M5) process also provides an opportunity to revisit reduction goals, highlight achievements and assess key learnings.

Woollahra Council was successful in gaining \$4000 in funding through the AGO's Milestone 5 Assistance Program. The Program provides funding support to CCP™ councils undertaking M5 of the program. The financial assistance provided by the AGO was used by Council to engage a temporary part-time officer to assist with the re-inventory of emissions, the quantification of abatement actions and the preparation of the final report.

Council commenced M5 in February 2005 and successfully completed the milestone in May 2005. Council's letter of M5 achievement from ICLEI is included as **annexure 1**.

2. Milestone five

The M5 process involves three key elements:

1. Re-inventory: using the CCP™ Software. The re-inventory will provide an absolute measure of the trends in Council's corporate emissions.
2. Quantification of measures implemented: using CCP™ Quantification Toolkit and/or other verified quantitative and qualitative assessments undertaken by Council.

M5 report: bringing together results from re-inventory and measures quantification. It adds meaning to the data and provides direction for the future.

The following provides a summary of M5. Full details of M5 are included in Woollahra Council's *Cities for Climate Protection Program Milestone 5 Final Report*. A copy of the final report is included as **annexure 2**.

2.1 Methodology

Calculations for the corporate re-inventory were made by reviewing Council's energy expenditure for the five sub-sectors of buildings, vehicle fleet, streetlighting, water/sewage and waste. The water/sewage sub-sector was limited to park bores and water pumps. General water supply was not included, as Woollahra Council does not have responsibility for water supply. Employee commute and waste sub-sectors were not included in the inventory due to insufficient data. Energy costs are inclusive of network, metering and other charges. Generally, these non-energy components comprise only a small proportion of overall costs with the exception of streetlighting.

Data was compiled from a variety of sources due to variances in sub-sector data management. Sources include:

- Energy data from electricity and gas bills sourced from the: Property & Projects Buildings Management System; the Finance database; Energy Australia billing records, and; AGL Natural Gas billing records,
- Vehicle fleet data was determined from fuel consumption, types of fuel used and types of vehicles in operation sourced from the Fleet Management System, and

- Waste data was collated by Waste Services.

Community data for the five sub-sectors (residential, industrial, commercial, transportation and waste) was determined using Australian Bureau of Statistics (ABS) data provided by ICLEI and from waste data provided by Council's Waste Services.

Data was entered into the CCPTM software in order to calculate the total energy consumed and equivalent tonnes of CO₂^e generated for the corporate and community sectors in Woollahra.

The results of the re-inventory were compared to the sector base and forecast years to monitor progress towards achieving the emissions reduction goals.

The emissions forecast to 2010 is an estimate of the growth in greenhouse gas emissions that would occur from the base year to a selected target year given projected growth in the area. The forecasted emissions were determined as a part of milestone one (M1).

Abatement actions were quantified using the CCPTM Program toolkit, which provides appropriate tools for calculating emissions for specific actions in each sub-sector.

2.2 Summary of results and discussion

Corporate

Corporate (Council) greenhouse gas emissions have increased by 7.8% or 428 CO₂^e tonnes from 1999/2000 emissions, increasing from 5,475 CO₂^e tonnes to 5,903 CO₂^e tonnes. The largest increases are from the streetlighting sub-sector, which has increased by 5.2% since the base year. Emissions from Council's buildings and water/sewage sub-sectors have also increased. Despite Council's overall increase in greenhouse gas emissions, significant decreases have been recorded in corporate vehicle fleet emissions. Emissions from the vehicle fleet sub-sector have decreased by 30.9% on 1999/2000 levels.

The operation of Council's streetlights accounted for 58.6% of greenhouse gas emissions, followed by emissions from Council's buildings (26.3%), and the vehicle fleet (14.2%). The greenhouse gas emissions generated from the operation of water pumps was negligible at less than one per cent.

The streetlighting sub-sector is the greatest contributor of Council's greenhouse gas emissions and costs, producing 3,459 CO₂^e tonnes at a cost of \$888,530. This sub-sector includes energy consumption and maintenance costs of primary streetlights, non-standard or decorative streetlights, Council operated parks and car parks. Emissions generated from primary streetlighting accounts for 98% of the total sub-sector emissions. Increases in consumption (171 CO₂^e tonnes) and cost (\$133,738) from the base year to 2003/2004 can be attributed to lighting network upgrades and installation of new lighting in accordance with improved lighting and safety standards. Improved data collection, including identification of additional lighting accounts, have also contributed to sub-sector increases.

The building sub-sector is the second largest contributor to corporate emissions, producing 1554 CO₂^e tonnes at a cost of \$162,647. The energy consumption for the building sub-sector has increased by 579 CO₂^e tonnes since the baseline year. Increases in consumption and emissions can largely be attributed to the expansion of Council services, staff and facilities, including:

- Two additional community facilities created and operated by Council at Sir David Martin Reserve,
- Operation and expansion of services from the Cross Street Community Centre Community Centre, Double Bay, and
- Expansion of ranger services from the Regulatory Office, Double Bay.

The vehicle fleet sub-sector is the third largest contributor to corporate emissions, producing 836 CO₂^{-e} tonnes at a cost of \$288,900. This figure equates to a 30.9% reduction in emissions from 1999/2000 levels, decreasing from 1,210 CO₂^{-e} tonnes to 836 CO₂^{-e} tonnes in 2003/2004 and a cost saving of \$72,337. The reduced emissions and costs can be attributed to the implementation of purchasing policies encouraging the downsizing of vehicles, upgrades to improved engine standards and fuel conversions.

The water sub-sector includes the energy used by buildings and equipment to pump water within Council owned and/or operated facilities. At less than one per cent of the corporate sector emissions, the figures for energy consumption and associated costs are negligible. However, it must be noted that the tonnes of greenhouse gas emissions for this sub-sector have increased by 2,650%, increasing from two to 55 tonnes in 2003/2004. This increase is attributed to the increasing use of bore water for park irrigation.

The total cost of energy for the corporate sector was \$1,346,492 for the 2003/2004 financial year. The main source of energy for Council is electricity, accounting for 78% of the corporate sector greenhouse gas emissions at a total cost to Council of \$1,049,601. Of these costs, 85% (\$888,530) are associated with the electricity costs for street lighting and the remaining 15% (\$161,071) is associated with the electricity used to operate Council's buildings and water pumps. Council's building sub-sector electricity costs for the CCPTM base year (1999/2000) were \$96,139. In comparison with the re-inventory year the costs for electricity (\$154,656) represent an increase of 62% at an additional cost of \$58,517.

The re-inventory results show that although total emissions have increased since the base year, they are significantly less than emissions that would have been recorded had Council not implemented abatement actions.

The corporate sector emissions are forecasted to increase by two per cent from 5,475 CO₂^{-e} tonnes in 1999/2000 to 5,903 CO₂^{-e} tonnes in 2010. Emissions for both the community and corporate sectors were forecasted as a part of M1, assuming a 'business as usual' scenario.

The largest forecast increase was in the building sub-sector, with a projected increase of 18% by 2010 (from 2000 levels). Emissions in the streetlighting and vehicle sub-sectors were expected to increase by four per cent and two per cent respectively. The water/sewage sub-sector is not expected to change. The re-inventory confirms that the increase in the streetlighting sub-sector is consistent with the forecasted increase. The water/sewage and buildings sub-sectors emissions have exceeded the forecasted emissions significantly, having increased by 2,650% and 59% respectively on 2000 levels. In contradiction to these forecast increases, emissions from the vehicle fleet sub-sector have decreased 30.9% from 2000 levels.

Community

Community greenhouse gas emissions have increased by 12.5% or 53,881 CO₂^{-e} tonnes in 2001 from 1996 emissions, increasing from 432,618 CO₂^{-e} tonnes to 486,499 CO₂^{-e} tonnes. Emissions are predominantly across the residential (37.4%), commercial (26%) and transportation sub-sectors (25.7%). The residential sub-sector accounts for greatest emissions at 173,304 CO₂^{-e} tonnes.

The largest community increase is from the industrial sub-sector, which has increased by 140.3% since 1996. The residential sub-sector increased greenhouse gas emissions 20%. The waste and transport sub-sector emissions increased by 1.8% and 1.5% respectively from 1996 levels. The commercial sub-sector decreased emissions by 5.8%.

The community sector emissions were forecasted to increase by 52% from 432,618 CO₂^{-e} tonnes in 1996 to CO₂^{-e} 658,650 tonnes in 2010. The largest forecast increase will be in the commercial sub-sector, with a projected increase of 72% by 2010 (from 1996 levels). Emissions in all sub-sectors are forecast to increase with relatively large increases in the industrial (68%), transportation (60%) and residential (33%) sub-sectors. Emissions are expected to rise in the waste sub-sector by 8%.

The re-inventory demonstrates that the actual increases in residential emissions are consistent with the forecasted increases. The industrial emissions have exceeded the forecasted emissions significantly, having increased by 140.3% on 1996 levels. In contradiction to forecast increases, the commercial sub-sector has decreased (-5.8%) between 1996 and 2001 and transportation has increased only minimally (1.5%). Waste reduction and diversion practices implemented by Council including the recycling and reuse of greenwaste, paper and wood products, have abated approximately 20,262 CO₂^{-e} tonnes of emissions.

2.3 Progress towards reduction goal

Council endorsed the following greenhouse gas emission reduction goals in December 2002:

- 20% reduction of community emissions from base year (1996) levels by 2010, and
- 30% reduction of corporate emissions from base year (1999/2000) levels by 2010.

M1 of the CCPTM program recorded 432,618 CO₂^{-e} tonnes of community greenhouse gas emissions for the base year (1996). A 20% reduction on the base year figure equates to a reduction of 86,523.6 CO₂^{-e} tonnes and a goal of 346,094.4 CO₂^{-e} tonnes by 2010. The corporate base year (1999/2000) emissions were recorded as 5,475 CO₂^{-e} tonnes of greenhouse gases. A 30% reduction on the base year figure equates to a reduction of 1,642.5 CO₂^{-e} tonnes of greenhouse gases and a goal of 3,832.5 CO₂^{-e} tonnes by 2010.

Since joining CCPTM Program in 2001, Council has achieved an abatement of 436 CO₂^{-e} tonnes of corporate emissions per year. A further 2,748 CO₂^{-e} cumulative tonnes are estimated to be abated over the lifetime of the actions implemented.

In order to achieve Council's corporate emissions reduction goal of 30% reduction on base year emissions, Council must implement actions that will abate 2070.5 CO₂^{-e} tonnes annually. Implementation of the future abatement measures identified in this report will contribute significantly towards Council achieving the 30% reduction goal.

2.4 Beyond CCPTM Program

Further potential opportunities for greenhouse gas reduction have been identified within the corporate and community sectors through a variety of actions including: streetlighting improvement program, purchase of Greenpower, waste avoidance and resource recovery actions and further energy efficient building upgrades. Council is committed to implementing these actions in response to Councillor direction and inclusion in the *Woollahra Municipal Council Management Plan 2005 – 2008*. The actions nominated are consistent with the target abatement areas identified by the re-inventory. Involvement in the CCPTM Plus program has also been included in the *Woollahra Municipal Council Management Plan 2005 – 2008* as a project to be undertaken during 2005/2006.

3. CCPTM Plus

CCPTM Plus is a CCPTM program initiative for councils who have completed M5 of the program, to continue their progress towards achieving the corporate and community emission reduction goals. In addition to facilitating the exchange of information and networking opportunities, the program provides focused support to councils in three key areas:

- Organisational review,
- Planning and review, and
- Advancing action area – CCP™ Plus special projects.

CCP™ Plus councils are asked to develop a work plan in consultation with the CCP™ Plus State Manager that identifies expected timeframes for the key program areas.

CCP™ Plus member councils are provided with political support and recognition for the following program achievements:

- Joining CCP™ Plus,
- Completion of organisational review,
- Completion of planning and review, and
- Completion of an advancing action area - CCP™ Plus special project.

Councils wanting to be involved in CCP™ Plus must pass a resolution, demonstrating whole of council commitment to the program and committing to:

- Allocate appropriate staff time to manage/oversee the program,
- Participate in the annual CCP™ Measures Report by providing actions for quantification, and
- Play an appropriate advocacy role for CCP™ in the local community and in other forums.

There is no cost associated with joining the CCP™ Plus program and councils that commit to the program will continue to receive the benefits of CCP™ membership.

Further information regarding the CCP™ Plus program is included in the ICLEI fact sheet titled *CCP™ Plus Greenhouse Action Beyond Milestone Five*. A copy of the fact sheet is included as **annexure 3**.

4. Conclusion

Council has successfully completed M5 of the CCP™ Program. Preparation of the M5 report not only satisfies the requirements of M5, but also provides Council and the community with a document that details the progression through the program milestones.

By carrying out the re-inventory of greenhouse gas emissions, Council has been able to identify growing areas of emissions and target our responses accordingly. The re-inventory also enables Council to assess our progress towards achieving the 30% greenhouse gas emissions reduction goal adopted as a part of milestone two of the program.

Although total corporate emissions have increased 7.8% since the base year, Council has achieved greenhouse gas abatement of 436 CO₂^e tonnes in 2003/2004. The increase in corporate emissions corresponds to an increase in service provision, upgrades and improved data management systems. A number of abatement actions were implemented in the vehicle fleet sub-sector, which recorded a decrease in emissions by 30% at a cost saving of \$72,337 to Council.

Further abatement action is required to make significant impact on local emissions, and to meet the adopted 30% reduction goal by 2010. Ongoing and future abatement measures are continually being researched, assessed and implemented. Achievement of the 30% corporate reduction goal by 2010 is possible with the implementation of some significant abatement measures.

Council's continued involvement in the CCP™ program through CCP™ Plus, and the commitment to future abatement action, demonstrates our strong commitment to reducing local greenhouse gas emissions and addressing global warming.

Rebecca Peacock
Environmental Protection Coordinator

Chris Bluett
Manager Strategic Planning

Annexures:

- 1: Letter to Woollahra Council from ICLEI advising of milestone five achievement.
- 2: Copy of Woollahra Council's *Cities for Climate Protection Program Milestone 5 Final Report*.
- 3: Copy of ICLEI fact sheet *CCP™ Plus Greenhouse Action Beyond Milestone Five*.

Item No: D4 Delegated to Committee

Subject: **Natural Environment Principal Activity - 4th Quarter Management Plan Review**

Author: Warwick Hatton - Director Technical Services
Allan Coker - Director Planning and Development

File No: 827.G 04-07

Reason for Report: To review the status of works, services and Notices of Motions for the Management Plan principal activity of Natural Environment for the year ending 30 June 2005.

Recommendation

- A. That the status of projects for the Natural Environment principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported [end of year](#) financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 2 of the Management Plan, which is "Natural Environment". This principal activity has the following sub- activities:

- 2.1 Environmental Protection
- 2.2 Stormwater Systems
- 2.3 Tree Management
- 2.4 Waste Services
- 2.5 Street Cleaning
- 2.6 Bush Regeneration
- 2.7 Harbour Facilities

Included as an Annexure to this report is:

1. The Natural Environment Principal Activity of the Management Plan with detailed comments on the status of items in each sub activity.
2. Any uncompleted adopted "Notices of Motion" related to the Natural Environment principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub-activity

2.1 Environmental Protection

The implementation of the Woollahra Sustainability Plan continues. The project involves the review of Council's existing functions, activities, programs and policies, identification of local issues, community consultation, establish local vision, objectives and identification of actions. The plan aims to build on and promote Council's existing programs, ensuring that the principles of Ecological Sustainable Development (ESD) are applied to all function areas. The internal staff's briefing sessions and the literature review have been completed. The sustainability audit criteria is currently being developed.

Council successfully completed milestone five of the Cities for Climate Protection (CCP™) program in May 2005. Participation in the CCP™ Plus program is included as a project for 2005/2006. The CCP™ Plus program aims to continue to reduce greenhouse gas emissions from Council and the community.

The preparation of a water conservation plan will enable Council to target the conservation of water in the operation of Council's buildings and functions. The plan will complement and build on the water management actions being undertaken by Council and provide a strategic document that will identify and prioritise the implementation of water conservation initiatives. The State Government's *Metropolitan Water Plan* release in late 2004 requires councils to prepare water conservation plans by March 2006.

Council has joined Sydney Water's Every Drop Counts Program to assist with the development of the water conservation plan. Council and Sydney Water have signed a memorandum of understanding, committing to the implementation of the program.

The environmental impacts and legal issues associated with bore water use and private desalination plants are currently being investigated. The investigation will also consider the development of policy controls.

In addition to the above, the following achievements have been made in the Environmental Protection area during 2004/2005:

- Completed the 2003/2004 comprehensive State of the Environment Report,
- Completed internal procedures for the assessment of acid sulphate soils during the development assessment process,
- Completed internal procedures for the assessment of potential contamination during the development assessment process,
- Assessed ten referrals for potential contamination and nine referrals for acid sulphate soils, and
- Organised events as a part of Sydney Harbour Week 2005.

2.2 Stormwater Systems

Priority ranking of stream remediation and drainage improvement projects will be developed as part of the infrastructure asset management strategy adopted by Council.

The Draft Development Control Plans for Stormwater Management and Flood Management have been exhibited for public comment. The plans are on hold pending a decision regarding the relevant clause in Council's LEP. Legal advice has been sought.

Gross pollutants trapped in stormwater pit devices are being recorded and monitored by our works teams as part of the Environmental Works program. A Gross Pollutant Trap was installed at St Mervyns Avenue, Point Piper.

2.3 Tree Management

In this year we processed 802 applications for pruning or removal of trees protected by the Tree Preservation Order, received 1,800 applications for pruning or removal of street trees and assessed 459 development applications related to tree management issues. We are undertaking street tree management in accordance with a recently adopted schedule for all parts of the Municipality. In this year we have carried out new or replacement planting at 280 locations.

We have developed policies for replacement street tree planting, which will be incorporated in our Vegetation Management Strategy.

The first meeting of the VMS reference group was held in November.

2.4 Waste Services

Collex commenced their new recycling contract in July. Council staff have been working with Collex on a community education program to encourage greater levels of recycling.

A new Enterprise Agreement was completed with Waste Services staff and the Union, and is now in operation. This included provisions to improve productivity and reduce overall costs.

The Liveable Lanes Project using grant funding was reported on in November and Council adopted a recommendation for an extension of the program to other locations. This is now under way.

2.5 Street Cleaning

A new Enterprise Agreement was completed with Street Cleaning staff and the Union, which includes structural changes to improve our clean-up and street-sweeping services. Quarterly clean ups are now carried on the first (and sometimes second day of the week instead of throughout the week. Closer integration is being achieved between Business Centres and Street Cleaning operations.

2.6 Bush Regeneration

The review of bush regeneration service levels for Cooper, Trumper and Gap Parks is nearing completion.

The Bushcare Program, with volunteers, which has been successfully carried out in Harbourview Park for some years, has now been extended to Gap Park and Cooper Park. A new Bushcare Liaison Officer position was created and a community information and recruitment day was held in Harbourview Park in November.

We have completed a draft community education information strategy on noxious weed eradication.

2.7 Harbour Facilities

The report on investigations into options for upgrading the Watsons Bay Baths, proposed to be reported to Council this year, was delayed due to the pressure of other priorities, and in particular the need to make alternative arrangements at the associated Tea Gardens Kiosk, and will now be provided in the first quarter of 2005-06.

Warwick Hatton
Director Technical Services

Allan Coker
Director Planning & Development

Annexures:

1. June 2005 Quarterly Review of Principal Activity – Natural Environment
2. June 2005 Quarterly Review of Outstanding Notices of Motion – Natural Environment

Item No: D5 Delegated to Committee
Subject: **Parks & Public Space Principal Activity - 4th Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the status of works, services and projects and Notices of Motion for the Management Plan principal activity of Parks and Public Space for the year ending 30 June 2005. .

Recommendation:

- A. That the status of projects for the Parks and Public Space principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 4 of the Management Plan, which is "Parks & Public Space". This principal activity has the following sub- activities:

- 4.1 Open Space Management
- 4.2 Open Space Asset Management
- 4.3 Open Space Maintenance & Construction
- 4.4 Park Facilities

Included as an Annexure to this report is:

3. The Parks & Public Space Principal activity of the Management Plan with detailed comments on the status of items in each sub activity.
4. Any uncompleted adopted "Notices of Motion" related to the Parks and Public Space principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity:

4.1 Open Space Management

In this year we have processed 2,773 park hire approvals and 77 filming approvals. We have completed promotional material on our parks and recreational facilities for the web site.

A Recreational Needs Assessment and Survey Community commenced. Public consultation is underway and the results will be reported to Council in September 2005.

4.2 Open Space Asset Management

The Plans of Management for the Royal Hospital for Women Park, the Sir David Martin Reserve, and the Masterplan for Robertson Park have been adopted by Council, and the draft Plan of Management for Rushcutters Bay Park, Yarranabbe Park and Plantation Reserve was placed on exhibition. Updating of Plans of Management for Woollahra Park and Foreshore Parks is under way.

We obtained a grant of \$100,000 from the Metropolitan Greenspace Program of the Department of Infrastructure, Planning and Natural Resources towards the Masterplan works for Robertson Park. These upgrading works are nearing completion. Construction was completed at the Royal Hospital for Women Park and the park opened for public enjoyment.

New playgrounds were installed at Harbourview Park, Trumper Park, North Cooper Park and Cooper Park, and three pocket park playground sites in Paddington. Grants of \$54,000 were obtained from the NSW Department of Sport and Recreation for these playgrounds.

Other completed parks upgrading projects include construction and landscaping of a new viewing area at Gap Park, improved pathways in Blackburn Gardens, Trumper Park Pond and Rushcutters Bay Park pathways and lighting. Robertson Park refurbishment is substantially completed with new pathways, lighting, furniture and playground facility. The entire length of the Coastal Walk between Christison Park and Gap Park was replaced, and replacement of the Coastal Walk fence is under way. New fencing was also installed at Dudley Reserve.

4.3 Open Space Maintenance & Construction

See notes on capital works projects above.

All cyclic open space maintenance schedules were completed to standard this quarter. In addition, garden bed renovations and new plant-outs were carried out at McKell Park, Gap Park, Lighthouse Reserve, Trumper Park Pond and a number of rockeries and traffic islands. Chiswick Gardens received major repairs to perimeter walls, new pathways and plantings.

Turf repair of the sportsgrounds was undertaken and fertilising programs recommenced following the completion of winter sports and the start of the growing season. Improved sportsground maintenance procedures were also introduced with good results at high usage venues such as Woollahra Ovals 1, 2 and 3.

Maintenance schedules were reviewed and improved for implementation with a proposed horticultural maintenance restructure. The aim of the restructure is to provide improved productivity, consistent maintenance standards, and contribute to asset management.

4.4 Park Facilities

Investigations have commenced regarding the dual naming of public reserves with indigenous names and for a policy on public sculptures in line with the adopted Notices of Motion. Parks signage specification has been prepared for public tender. Installation of upgraded parks signage will commence shortly.–Rollout continues of new park seating and bins at Camp Cove Reserve, Gibsons Beach Reserve, Yarranabbe Park, Gap Park, Union Street Playground, Cambridge Street Playground, Trumper Park and Harbourview Park.

New lighting has been installed at Robertson Park, Rushcutters Bay Park and is currently being installed at Steyne Park.

Warwick Hatton
Director Technical Services

Annexures:

1. June 2005 Quarterly Review of Principal Activity: Parks and Public Space
2. June 2005 Quarterly Review of Outstanding Notices of Motion – Parks and Public Space

Item No: D6 Delegated to Committee
Subject: **Environmental Works Program - 4th QUARTER Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the status of works, services, and projects for the Management Plan principal activity of Environmental Works for the year ending 30 June 2005.

Recommendation:

- A. That the status of projects for the Environmental Works Program principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted Management Plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 8 of the Management Plan, which is the "Environmental Works Program" (EWP). This principal activity has the following sub-activities:

- 8.1 Administration and Auditing
- 8.2 Water Quality "at source" treatment program
- 8.3 Water quality "end of line" treatment program
- 8.4 Watercourse and bushland treatment program
- 8.5 Seawall restoration treatment program
- 8.6 Local flooding, critical pits and overland flow program

The Annexure includes all the details for this principal activity, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter. It should be noted that this program is funded from a special rate levy and needs to meet the special rate requirements when it comes to variations and changes

Following is the commentary on each sub activity:

8.1 Administration and Auditing

An Environmental Levy brochure was prepared and posted out with the rates notice in July 2004 updating residents of the implementation of the program. Project information has also been included on the Council's web site.

A grant was obtained from the RTA Stormwater Environmental Improvements Program for the purchase of a Spill Response Trailer and support training for operation staff to use the trailer and to manage a spill or pollution incident.

Around sixteen projects were actively managed over the year with actual and committed funds totalling approximately \$1,484,261 at the end of the financial year.

An application was made to the Department of Local Government to extend the Environmental Levy to complete the program as originally conceived, and this was approved by the Minister.

8.2 Water Quality "at source" treatment program

The objectives of this program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. Education programs and installation of water quality devices, such as stormwater inlet pit baskets, are the types of projects that meet this objective.

Achievements over the quarter:

- Over the past 12 months around 15 tonnes of rubbish were removed at the Norwich Road Gross Pollutant Trap.
- Training of Council's operational staff on good environmental work practices and auditing of their work activities was carried out.
- A database is being established to store maintenance records of Council's water quality treatment devices. As part of the water quality monitoring carried out by Biotrack, sampling results collected in spring and autumn have been stored on their database.
- A pet flip guide was completed, educating dog owners on the responsibility for appropriate disposal of dog faeces.
- Park signage regarding dogs has been reviewed. Pooper-scoopers and biodegradable plastic bags are being used at special event days, and in an information package is sent to newly registered dog owners.

8.3 Water quality "End of Line" treatment program

The objectives of this program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. This may be achieved by projects such as installation of larger water quality devices, such as GPT's and Stormwater Booms, constructed low in the catchment at the end of the stormwater network prior to discharging into the Harbour.

Achievements over the year:

- Field sampling was carried out by Biotrack Australia Pty Ltd in the main creek tributaries of Cooper Park and Parsley Bay Reserve in both spring and autumn.
- Stormwater management options were developed for Harbour View Park, and a copy was issued to the Harbour View Residents Group for comment. The recommendations will assist with developing a program of works for the park.
- Extension of the stormwater outlet at St Mervyns Ave drainage reserve on Seven Shillings Beach was carried out and a new Gross Pollutant Trap was installed. A contribution of \$50,000 was received from adjoining residents for these works.

8.4 Watercourse and bushland treatment program

The objective of this program is to prevent uncontrolled run-off, erosion, nutrient transport and weed intrusion into remnant bushland.

Achievements over the quarter:

- Drainage works were completed in Queens Ave, Hermitage Reserve, Vacluse.
- Stabilisation works were completed in Rakes Gully, Vacluse.
- The Trumper Park Pond rehabilitation works were completed in the quarter. As part of the rehabilitation works, bush regeneration around the Pond and planting of native species were carried out.
- The Gap Park bush regeneration works were completed over the quarter.

8.4 Seawall restoration treatment program

The objective of this program is to repair and restore seawalls located on public land to prevent erosion material from behind the seawalls entering the harbour.

Achievements over the quarter:

- Contract was let for the Double Bay and Darling Point seawall restoration. These works are under way.

8.5 Local flooding, critical pits and overland flow program

The objective of this program is to prevent local flooding of flood-affected properties.

Achievements over the quarter:

- Contract was let for the Hampden and Cecil Streets' Drainage Augmentation Project. These works are nearing completion.
- In November 2004, Council adopted the recommendation for a preferred design option to reduce local flooding at Cliff Street, Watsons Bay. A consultant was engaged to carry out the detailed design. Ongoing discussions with NSW National Parks and the Navy, regarding a funding contribution towards this project, were pursued. Tenders are to be called.
- Options have been developed to address local flooding in The Crescent, Vacluse. Cost estimates range from \$490,000 to \$850,000. A funding strategy to implement these options, staged over a period of time, is being developed, and will be reported in the near future.

Warwick Hatton
Director Technical Services

Annexures:

1. June 2005 Quarterly Review of Principal Activity: Environmental Works Program

Item No: D7 Delegated to Committee
Subject: **Community Services - Management Plan Quarterly Report**
Author: Kylie Walshe - Director Community Services
Tim Tuxford – Manager Compliance
File No: 827.G 04-07
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 30 June 2005, with a view of all achievements in the 2004/05 financial year.

Recommendation:

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 5 of the Management Plan, which is "Community Services", and a summary of all activities in 2004/05. This principal activity has the following sub- activities:

- 5.1 Community Services Management
- 5.2 Library Services
- 5.3 Family & Community Development
- 5.4 Aged & Disability Services
- 5.5 Leisure & Cultural Development
- 5.6 Environment & Public Health
- 5.7 Ranger Services

Included as Annexure 1. to this report is the Community Services Principal activity of the Management Plan, with detailed comments on the status of items in each sub activity.

The annexure includes all the details whereas set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However the budget review and confirmation of any changed forecast will be considered in a separate budget report which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity.

5.1 Community Services Management

This sub-activity covers the area of strategic planning and activities that impact on all operations of community services.

April – June Quarter

Key activities undertaken in the last quarter include the first meeting of the Community Consultation Working Party in April. This working party is working with relevant staff to develop a Community Consultation Policy and Guidelines. This project is due for completion by December 2005.

A minor review of community services was undertaken in April, with some changes to the structure and focus of the division. These changes were informed by the needs identified during the Social Needs Study, with the division now focusing on facilitation and partnerships with other community organisations to provide much needed services.

Achievements and highlights 2004/2005

All projects in the Management Plan were commenced and undertaken within budget. However a number of projects were given new target dates due to the inclusion of the Social Needs Study in July 2004 as a new project. This includes the project to review community facilities, which will be undertaken in 2005/06, with funding approved to conduct feasibility studies on existing community facilities.

A key achievement has been the completion of the Social Needs Study and associated draft Strategies, with a public consultation process undertaken in 2004, and exhibition of the draft documents in February/March 2005. This project was reported to the Community & Environment Committee in April 2005, and deferred for consideration until the Management Plan and budget had been confirmed for 2005/06. A recommendation for adoption of these strategies is on the Community & Environment Committee agenda tonight.

The volunteer project was been delayed due to the resignation of the Community Development Officer in March, with the project to continue as soon as a successful appointment has been made, due to occur in August.

5.2 Library Services

This sub-activity covers all library activities, including projects for library facilities and the library service as a whole. All management plan projects have commenced or are completed.

April – June Quarter

Some highlights of the library activities and projects for this quarter as reflected in the Management Plan were:

A user survey on the on-line catalogue and library website was conducted over three weeks in June. This is the first such survey conducted by the library. The survey was carried out to help determine improvements to the design and information provided as well as to help identify any needs for user education and marketing. A full report on the results of the survey will be presented as part of the August Library report to Council.

Circulation of library materials for the full year is coming in at about the same as last year. At the third quarterly report on the Library in May an anomaly in the compilation of circulation statistics was identified which resulted in an inaccurate comparative figure for the three quarters with the previous year. An amendment to the statistics will be reported in the August Library report.

The popularity of on-line library services continues with a noted increase in the number of logins users are making from home to access databases. Two further quality information databases were added in this quarter - *Britannica Online* and *What do I read next*. As an example of this growth, the number of logins from home increased to 234 compared with 49 for the previous quarter.

A range of cultural activities and special children's events were held throughout the quarter and are summarised below as part of the years activities.

Achievements and highlights 2004/2005

Cultural events

Eight writers and readers evenings were held in the Council's Committee rooms to an overall audience of 470. Feedback surveys conducted at the two most recent evenings highlighted a very high satisfaction rate for this activity

The Poets' Picnic was held on 22nd February with the theme title *All creatures great and small*. The fine evening in Blackburn gardens attracted an audience of around 400 people.

Children's Activities

18 playgroups were held in Blackburn gardens and the Children's Library with a total of around 500 children attending along with 350 adults.

Afternoon storytimes held each week in the Double Bay and Paddington Libraries continue to attract good audiences. 58 story time sessions were held in Double bay and over 100 in Paddington. A specially targeted pre-literacy storytime for young children at the Holdsworth Street centre Playgroup is also working well.

As well as regular weekly activities several separate craft days were held throughout the holiday activity period and for prominent days such as World Environment Day. Such activities are always very popular and appreciated by the parents.

A lively Summer reading programme was run at the two main libraries in December/January.

Special programmes for Youth

In September 2004 the annual Woollahra Youth Photographic Award attracted 70 entries in the photography categories and 10 entries in the new Short film section.

A teen web site was added to the Library site during Youth Week in April 2005, focusing on quality study sites and resources.

A collection of anime and manga materials was added to the youth collection.

Information Services

The Library catalogue went on-line in July 2004 and a re-vamped library web page was up and running in December.

Over 8,000 hits were made on the LINC'S community information database with some of the most popular searches according to broad categories being for; Community Facilities, Child Care, Hall and Meeting rooms for Hire, Community Centres and Leisure Facilities.

Two publications on Paddington Heritage and the History of St Brigids were launched in September 2004.

Two Local History exhibitions were designed for the Royal Hospital for Women Park opening and the 100th Anniversary of the Watsons Bay Baths occasions, both in April 2005.

A library report with statistics and trend lines on lending along with other usage will be presented to the committee in August.

5.3 Family & Community Development

This sub-activity covers the programs for children, youth, community safety and community development.

April – June Quarter

A major project in the Management Plan was the review of the relationship of Council with Holdsworth Street Community Centre(HSCC) and the services provided. A report was presented to Council in April and Council resolved to develop a draft delegation and service level agreement with HSCC. These will clearly define the role of HSCC and the services to be provided by HSCC on behalf of Council. This is due to be presented for consideration by Council by October 2005.

Community Safety

April – June Quarter

Recruitment of the Community Development Officer began in the last quarter with interviews scheduled in mid July. This position has a component of Community Safety and will work closely with the Family and Community Development Co-ordinator to review and update Woollahra's Community Safety Plan according to new guidelines from the Attorney General's Department. The Department now requires Councils to focus their plans on Crime Prevention (and name their plans accordingly – Crime Prevention Plan) rather than Community Safety in general.

The Beat Graffiti project has now been progressed by the acceptance of RailCorp to use the Edgecliff Bus Interchange as a location by creating murals on boards to be mounted on the bus interchange platform dividers.

Achievements and highlights 2004/2005

All projects except the "Beat Graffiti Project" had their milestones and budgets met. The "Beat Graffiti" project was delayed due to the difficulty in finding a suitable site.

In July 2004, the Regional Domestic Violence Prevention Specialist gave a presentation to the Community Safety Committee, raising awareness of the extent of this hidden problem in Woollahra. In August 2004, a Lifeline presenter facilitated a Suicide Prevention Workshop, giving residents guidance on appropriate responses to people who may be suicidal. A small display was set up in Customer Services to distribute information during Child Protection Week in September 2004.

In addition, a display on Domestic Violence was set up for Stop Domestic Violence Day in December 2004. Staff also participated in a community education event on White Ribbon Day, distributing a wide range of Domestic Violence information to the public from a stall in Bondi Junction Mall.

Staff have attended Liquor Accord meetings and the Community Safety Committee has agreed to align their meetings with the quarterly PACT (Police Accountability Community Team) to strengthen participation.

Youth

April – June Quarter

All management plan activities are on target. The Youth Services Development Officer focussed on National Youth Week Activities in April that was carried out jointly with Waverley Council. The highlights were Bondi Blitz Youth Concert and Hip Hop Workshops, Urban Arts Base Retrospective Art Exhibition, and the “3 on 3” Basketball Competition.

Demonstrating Council’s commitment to working in collaboration with young people and service providers the following activities took place during the last quarter:

- the Youth Advisory Committee continued to meet monthly with the focus on events planning;
- the Youth Issues Forums were held in April and June with guest speakers on topics such as “After School Activities” presented by Brett Hall from the NSW Commission of Sport, and “Save a Mate” presented by Tom O’Bran from the Red Cross;
- the Youth Safety Network meetings were held in May and June with discussion focussed on the issue of “Under Aged Drinking”; and
- Road Traffic Authorities (RTA) “Teach Your Child to Drive” workshops were facilitated with 40 parents attending.

The highlight of last quarter was Channel 7 Children’s Program filming at Redleaf in April with the Youth Development Officer organising 15 local children to attend. The children were delighted to be on TV promoting “their” home area.

Achievements and highlights 2004/2005

All project milestones and budgets were met with over 1000 young people attending the various activities and forums during the year. This included more than 550 attending Youth Week Activities, over 400 at the Safe Summer Survival and attendance of over 50 at the Youth Forums.

Several workshops for parents were organised with over 80 parents attending one or more of the following workshops:

- Step Parenting;
- Use of Mobile Phones;
- The Role of Fathers; and
- Teach Your Child to Drive.

The highlights have included:

- the strengthening and developing of the Youth Advisory Committee (working closely with young people);
- the running of monthly skate clinics in Christison Park (until March); and
- the Youth Week 2005 Activities in particular the success of the Trivia Night held at WMC, attracting 34 school students from 4 local schools.

Children's Services

April – June Quarter

All management plan activities are on target except the issuing of the Pre-school license. The re-licensing application for Woollahra Pre-school has been completed and lodged with minor maintenance issues needing attention prior to the new license being issued. This maintenance is currently being undertaken.

Rose Bay Cottage is continuing to have a large number of families attending Playgroup sessions.

The second Woollahra Children's Services Forum was held with a broad range of attendees including private service providers of child care centres and pre-schools, community based service providers, child protection workers, community development workers and special needs support workers. Discussion took place around the issues and needs of direct service providers, parents and children. This was followed by a strategic discussion of an Early Intervention Services Model to feed into Waverley Council's funding submission to the Department of Community Services to run a regional Early Intervention Service.

Achievements and highlights 2004/2005

The majority of the milestones were met and all within budget. The Pre-school will receive its license in July 2005 and the Family and Community Development Co-ordinator will continue liaisons with current and potential service providers to meet the demand for child care, occasional care and early intervention services.

The highlight of the year was the establishment of the Woollahra Children's Services Forum with over 20 individuals attending representing various agencies. This forum will assist with meeting many of the objectives within the *Draft Children's Services Strategy*.

A key milestone during 2004/2005 was the Woollahra Pre-school re-licensing process resulting in improvements in many areas such as children's program development and parent communication strategies. Concurrently a Policy Register review took place in partnership with the Parent Advisory Committee.

5.4 Ageing & Disability Services

Activities in this sub-activity are on track, although a number of activities have new target dates linked to the adoption of Council's *Draft Ageing and Disability Strategy*.

EJ Ward Community Centre

April – June Quarter

All management plan activities are on target. Regular activities took place during the last quarter. These included weekly AIM for fitness gentle exercise classes, table tennis, bingo, cards, and the monthly outing to the Old Time Dance at Randwick Bowling Club. The special activities included: afternoon trips to Watson's Bay and Parsley Bay with guests from Jean Colvin Hospital; a trip to Quarantine Reserve in Abbotsford, also with guests from Jean Colvin Hospital, and a special Mother's day lunch.
full day bus trips to Mount Annan Botanic Gardens including a picnic lunch, and a trip to Bobbin Head National Park with lunch at Hornsby RSL.

Achievements and highlights 2004/2005

EJ Community Centre met its milestone with at least 50 regular members over the year, with an average of over 300 visits per week by other users of the Centre.

The highlights were:

- E.J. Ward seniors attended regular theme lunch parties;
- Seniors participated in the annual 'Australia's Biggest Morning Tea' Cancer Council fundraiser in May;

Computer Pals for Seniors and University of the Third Age (U3A) continue to use the Centre on a regular and successful basis; and
E.J. Ward member and work shed volunteer donated children's toys he hand made to the Woollahra Children's Library, Woollahra Kindergarten, Philip Baxter ChildCare Centre in Woollahra and the Bondi Toy Library.

Ageing, Disability and Access

April – June Quarter

The AIM for Fitness “Active Involved Mature” program at Canonbury Cottage has continued to run during the last quarter. The one-hour program, that combines Gentle Exercise and Tai Chi, had two classes running with 15 individual participants in each class. The participants were all local residents of Woollahra Municipality and their age's ranged from 66 to 94 years old.

The *Woollahra Council's Seniors Directory* was updated during the 4th quarter to assist local residents in keeping up to date with information on services that are available from the Council and the wider community.

The Access Committee continued to meet during the quarter and is in the process of providing brochures on the Master Locksmith Association Key (MLAK) and Mobility Parking Scheme.

Achievements and highlights 2004/2005

All project milestones were met and within budget:

Council's Aged Care Assessment & Support Worker attended to on average 40 inquiries per month (the milestone was 30 per month). This involved telephone interviews and home assessments.

approximately 250 seniors attended Seniors Week celebrations.

60 clients received 5 meals per week from Meals on Wheels.

1250 meals per month was provided by the Senior Citizens Centre.

One of the successes during the year was an application by St Luke's, supported by Woollahra Council, for the Commonwealth Government Extended Aged Care Packages program for their local residents, which was granted in May 2005 and will start from July 2005.

The year's highlights included the Seniors Christmas Concert 2004 and Seniors Week 2005. The Seniors Week 2005 Writing Competition and Children's Drawing provided an inter-generation approach to Seniors Week this year. The Seniors Christmas Concert, with Artists Jeannie Little, Dee Donovan and Warren Kermond performing for 500 older residents, was a success with Cec Monkhouse helping to source this remarkable line up of talent and once again acted as Master of Ceremonies.

Another success was the seminar *Art Ability – Showcasing Our Youth: Young People Breaking Down the Barriers* held on December 1 to mark International Day of People with a Disability.

Canonbury Cottage has been opened since October 2004 and has been well patronised by the Darling Point and surrounding suburb residents. The healthy ageing activities of Book Club and the gentle exercise and tai chi have been well attended and self maintaining.

5.5 Leisure & Cultural Development

This sub-activity includes cultural events and cultural development activities.

April – June Quarter

All management plan activities are on target. A major highlight of the area was the successful securing by the Small Sculpture Prize Committee of \$16,500 sponsorship towards the presentation of the 2005 Woollahra Small Sculpture Prize. Entry forms for the 2005 Prize were finalised and mailed out to over 800 galleries nationally and in New Zealand as well as to over 900 artists on the Prize database.

Chamber Proms 2, an evening concert of chamber music, was co-presented by Woollahra Philharmonic Orchestra and Woollahra Council on Sunday 8 May. The free to community event was held in the Redleaf Committee Room and attracted a full house of over 100 audience members and participants.

The Eastern Regional Local Government Aboriginal and Torres Strait Islander Forum (ERLGATIF), of which Woollahra Council is a member of, announced local resident Kay Vernon as the winner of the Pauline McCleod Award for Reconciliation as part of 2005 Reconciliation Week (27 May – 3 June). Cranbrook Junior School's Jasper Penfold King was the equal first winner of the inaugural ERLGATIF Primary Schools Art Competition, whilst Woollahra Pre-school were equal first winners in the schools group category. Planning also commenced and was finalised for 2005 NAIDOC Week (3 – 10 July) activities.

An entry form and criteria were finalised for the 2005 Woollahra Garden Awards with each resident in the Municipality to receive information via a letter box drop. A program of activities was developed for the inaugural 2005 Woollahra Garden Week to be held in 10 – 16 October.

The Library's Writers and Readers series was collaboratively programmed to present future sessions to tie in with 2005 Woollahra Small Sculpture Prize and 2005 Woollahra Garden Awards.

Achievements and Highlights 2004/2005

During 2004/05 a review was undertaken of all cultural development projects, resulting in some amendments to target dates. This includes the development of a sponsorship policy, now due in December 2005 and a public art policy, due in September 2005. All other activities were completed on time and within budget.

Highlights for the year include:

In July 2004, Council hosted successful NAIDOC Week activities at the Double Bay and Paddington Branches of Woollahra Library.

Over 285 entries were received for the 2004 Woollahra Small Sculpture Prize with the final 38 pieces being exhibited over a 10 day period at Council Chambers between 22 - 31 October. The project attracted high profile judges prominent Australian Sculptor Ken Unsworth and Curator of Contemporary Australian Art at the AGNSW, Wayne Tunnicliffe. The Prize continued consultation from the community and cultural sector via the Small Sculpture Prize Committee. The Woollahra Small Sculpture Prize also hosted associated activities including a local schools education component and a public floor talk by Judge Ken Unsworth.

In December 2004, acoustic curtaining was installed at The Drill Hall to assist in sound and weather insulation. The curtaining, funded by a Ministry for the Arts Capital Infrastructure grant, has received positive feedback from the practising arts community.

Hosting of Council's inaugural Australia Day activities at Woollahra Council Chambers. Activity attracted approximately 500 attendees for a free community event that followed on from an Australia Day citizenship ceremony. Local community organisations including the Rotary Club of Rose Bay, Woollahra - Vaucluse, Lions Club, Miroma, Girl Guides, Holdsworth Street Community Centre and the Randwick and District Historical Society participated by providing activity. The event also had a fundraising component that saw the Council provide Red Cross with \$2, 879.15 towards the Asian Tsunami Appeal.

In February 2005, Critical Path launched their nine-month dance development program for the Council managed Drill Hall. Approximately 200 members of the arts and dance community attended this event.

5.5 Environment & Public Health

The activities and projects listed under this sub-activity aim to protect the health and well being of residents and visitors to our area.

553 health premises are currently recorded for the area, with 392 of these handling, preparing and or selling food. Council's Environmental Health Officers endeavour to inspect all food premises twice a year. The remaining 161 premises include hairdressers, beauty saloons and businesses involved in skin penetration activities and are inspected at least once a year.

April – June Quarter

During the quarter;

122 food and health premises were inspected as part of our Food Safety and Public Health Program;

No food related notices were issued;

61 babies were immunised under our Childhood Immunisation Program, representing an increase of approximately 22% on the third quarter;

23 pollution related matters were reported and investigated, as part of our Pollution Control Program; and

4 notices/orders were issued under the *Protection of the Environment Operations Act 1997*

Achievements and Highlights 2004/2005

During the year the following was achieved;

624 food and health premises were inspected;

63 food related notices were issued;

237 babies were immunised, approximately 47.3% below our annual estimate. It is considered that this reduction is in part attributed to the increased number of newborns and mothers being referred to GPs, and the temporary closure of the Early Childhood Centre in May 2005;

164 pollution matters were reported and investigated, with 67.7% being noise, 18.6% being water and 11.4% being air related; and

58 notices/orders were issued under the *Protection of the Environment Operations Act 1997*.

Also People & Pets Day was successfully organised and held in September 2004 and the new *Food Act 2003* was implemented, with staff delegations being resolved by Council in November 2004.

5.6 Ranger Services

Council's Rangers provide a variety of enforcement services to ensure the public safety and convenience of our community in relation to the use of public places.

April – June Quarter

During the quarter;

- 97 abandoned vehicle matters were reported and investigated;
- 14 road and footpath obstruction matters were reported and investigated;
- 6 private skip bin matters were reported and investigated;
- 2 littering fines were issued;
- 124 companion animals were registered on the New South Wales Companion Animals Register for our area;
- 30 barking dog matters were reported and investigated;
- 3 nuisance dog orders were issued; and
- 25 dog related fines were issued.

Achievements and Highlights 2004/2005

During the year the following was achieved;

- 437 abandoned vehicle matters were reported and investigated, being 12% more than our annual estimate;
- 83 road and footpath obstruction matters were reported and investigated, approximately 18% less than the previous year;
- 20 private skip bin matters were reported and investigated, approximately 43% more than the previous year;
- 14 littering fines were issued, 40% more than our annual estimate;
- 428 companion animals were registered on the New South Wales Companion Animals Register for our area, being approximately 32% less than the previous year. Over 85% of the dogs registered this year were desexed;
- 89 barking dog matters were reported and investigated, approximately 20% less than the previous year;
- 11 nuisance dog orders were issued; and
- 60 dog related fines were issued 50% more than our annual estimate.

Council's Rangers worked with the Roads & Traffic Authority and the New South Wales Police at various times during the year to manage road closures and changed traffic conditions for the following events;

- City-to-surf
- Olympic Torch relay
- Boxing Day
- New Years Eve

As in previous years, life saving services were provided at Camp Cove Beach from the last weekend in October 2004, at the commencement of daylight saving time, through to Easter Monday. The service was provided every weekend during this period and on a daily basis during the December/January school holidays.

A full audit of the signs and public notices in Council's parks and reserves and at the harbourside locations of Camp Cove, Watsons Bay Baths, Parsley Bay and Redleaf Pool was completed during the year. New signage has been arranged for the parks and reserves which will include regulatory controls that are consistent and enforceable, in accordance with the provisions of the *Local Government Act 1993* and *Companion Animals Act 1998*.

Council formally adopted terms of reference for the Animal Advisory Committee during the year following which new community members were appointed. The term of the current Animal Advisory Committee expires in September 2008.

In accordance with the provisions of the *Companion Animals Act 1998*, a number of dog control issues were also considered and resolved during the year, including the following;

An extension of the 24 hour dog off leash area at Lighthouse Reserve, Vaucluse;
Reclassification of Lower Cooper Park, Woollahra so dogs are permitted on leash at all times and off-leash between 4.30pm to 8.30am;
Various matters at Vaucluse House and Vaucluse Beach, including a dog off-leash period for the beach paddock; and
Implementation of a trial for the newly opened Royal Hospital for Women Park, Paddington.

Conclusion:

In summary, the projects detailed within the Community Services Principal Activity for 2004/05 were completed predominantly on time and within budget, except as otherwise noted.

Tim Tuxford
Manager Compliance

Kylie Walshe
Director Community Services

Annexures:

1. June 2005 Quarterly Review Report - Community Services Principal Activity of the Management Plan

Item No: R1 Recommendation to Council
Subject: **Adoption of the final draft Social Needs Discussion Paper, the final draft Aged & Disability Services Strategy & the final draft Children's Services Strategy**
Author: Kylie Walshe, Director Community Services
File No: 1164.G
Reason for Report: The adoption of the strategies was deferred in April, awaiting the adoption of the operational budgets for 2005/06. Now that budget allocations for 2005/06 are adopted, the draft strategies are presented for adoption.

Recommendation:

- A. That Council adopt the Final Draft Social Needs Discussion Paper, the Final Draft Ageing & Disability Services Strategy and Final Draft Children's Services Strategy.

Background:

This project commenced in August 2004, following a report to the Community & Environment Committee on 9 August 2004, detailing the brief for the Social Needs Study. (Annexure 1) Once completed, the study and associated documents were released for a 28 day public exhibition period and then reported back to the Community & Environment Committee Meeting of 11 April 2005 (Annexure 2). At this meeting the following was resolved:

- A. *That Council note the submissions received during the public exhibition period.*
- B. *That Council note the Final Draft Social Needs Discussion Paper, the Final Draft Ageing & Disability Services Strategy and Final Draft Children's Services Strategy, with recommended amendments.*
- C. *That Council review all sub-committees relating to community services activities, with a report to Council regarding the proposed Committee structure.*
- D. *That the strategy be further considered by the Committee following the budget finalisation.*

At the Committee meeting of 11 April 2005, it was argued that until the operational budget for 2005/06 has been determined, it would be pre-emptive to adopt the strategies. Now that Council has determined the budget allocations for the 2005/06 year, the draft strategies are brought back to Council for adoption. This includes the Final Draft Social Needs Discussion Paper, the Final Draft Ageing & Disability Services Strategy and the Final Draft Children's Services Strategy. (Annexure 3).

Once these are adopted, a review of the sub-committees that relate to community service activities will be undertaken. A report will be brought to Committee following consultation with all relevant committee members and stakeholders.

Identification of Income & Expenditure:

Following the adoption of the Final Draft Strategies, the timing of the implementation will rely on the allocation of operational funding to the Community Services Division. The operational funding allocated in 2005/06 is sufficient to commence high priorities in the upcoming financial year. The priorities will be reviewed each year in accordance with the budget allocation for that financial year.

Conclusion:

Now that Council has allocated operational funding to the Community Services Division for 2005/06, the Final Draft documents are now recommended to Council for adoption.

Kylie Walshe
Community Services Director

Annexures:

Annexure 1: Report to Community & Environment Committee Meeting, 9 August 2004.
Annexure 2: Report to Community & Environment Committee Meeting, 11 April 2005.
Annexure 3: Final Draft Social Needs Discussion Paper, Final Draft Ageing & Disability Services Strategy and Final Draft Children's Services Strategy. (Also distributed prior to the 11 April meeting)

Item No: R2 Recommendation to Council
Subject: **Road Naming Proposal - Cooper Park**
Author: Scot Hedge
File No: 178.G (8)
Reason For Report: To recommend a name for the un-named roadway within Cooper Park, located between Suttie Road, Bellevue Hill, and the Cooper Park Tennis Courts and submit an application to the Geographical Names Board of NSW (GNB) to name the roadway.

Recommendation:

- A. That *Bunna Place* be adopted as the proposed name for the section of un-named roadway within Cooper Park between Suttie Road, Bellevue Hill, and the Cooper Park Tennis Courts.
- B. That Council apply to the GNB to assign the name *Bunna Place* to the section of un-named roadway within Cooper Park.

Background:

On 30 May 2005, Council resolved:

- A. That the names Bunna Place, Hayes Street and William Cooper Place be publicly advertised seeking public comment on a preferred name for the roadway that links Suttie Road with Lower Cooper Park and the Cooper Park Tennis Centre.
- B. *That the community also be invited to nominate alternate names for the road.*
- C. *That a further report be presented to Council following the public exhibition period.*

The public exhibition involved an advertisement in the Wentworth Courier on Wednesday 22 June 2005, placing posters in Lower Cooper Park and at the entrance to the Cooper Park Tennis Centre for over four weeks and placing notification of the proposal on the Council website.

Five submissions were received and are summarised in the table below.

Roadway Name	Submissions in Support
Bunna Place	2
Hayes Street	0
William Cooper Place	1
Fairy Place*	1
Triassic Place*	1

*New name nominations

Copies of the submissions are provided in the Annexure.

Bunna Place received two supportive submissions and was recommended by Mr David Ingrey, a representative of the La Perouse Local Aboriginal Land Council. It is therefore recommended that this name be proposed as the roadway name.

Following the selection of Council's preferred name, it will be referred to the GNB for its consideration. If the name proposal is deemed acceptable, the GNB advertises the name in the local newspaper, being the Wentworth Courier, and calls for submissions.

Any submissions received objecting to the proposal by the GNB are referred to Council for a response. The GNB then considers the objections, together with Council's response, and makes a final decision.

Where no objections are received as part of the public submission process, the Board approves the submitted name.

Conclusion:

It is recommended that *Bunna Place* be the proposed name for the un-named roadway and that Council apply to the GNB to assign the name to the roadway.

Scot Hedge
Parks and Recreation Coordinator

Warwick Hatton
Director Technical Services

Annexures:

Copies of public submissions