



# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 29 May 2006*

**Time:** *6.00pm*

## **Outline Of Meeting Protocol & Procedure:**

The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.

The Chairperson will commence the Order of Business as shown in the Index to the Agenda.

At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.

If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.

If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.

At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.

If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.

The Chairperson has the discretion whether to continue to accept speakers from the floor.

After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Delegated Authority (“D” Items):**

Community Services and Programmes.

Health.

Liquor Licences.

Fire Protection Orders.

Residential Parking Schemes (surveillance and administration).

Traffic Management (Traffic Committee Recommendations).

Waverley/Woollahra Process Plant.

To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).

Confirmation of the Minutes of its Meeting.

Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.

Library Services

Licensing.

Regulatory.

Waste Minimisation

## **Recommendation only to the Full Council (“R” Items):**

Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.

Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.

Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.

Matters delegated to the Council by the Traffic Authority of NSW.

Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).

Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".

Parks and Reserve Plans of Management (Strategies, Policies and Objectives)

Residential Parking Schemes - Provision and Policies

**Committee Membership:**

7 Councillors

**Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

25 May 2006

To: The Mayor, Councillor Andrew Petrie, ex-officio  
Councillors     Anthony Boskovitz     (Chair)  
                         John Walker             (Deputy Chair)  
                         Claudia Cullen  
                         Marcus Ehrlich  
                         Tanya Excell  
                         Julian Martin  
                         Fiona Sinclair King

Dear Councillors

### **Community & Environment Committee Meeting – 29 May 2006**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 29 May 2006 at 6.00pm.**

Gary James  
General Manager

## Meeting Agenda

<b>Item</b>	<b>Subject</b>	<b>Pages</b>
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 15 May 2006	1
D2	Woollahra Traffic & Transport Strategy – 1067.G	2
D3	Draft Policy & Fees for Commercial Fitness Training Activities on Public Space – 172.G	11
D4	Woollahra Bike Plan – Bicycle Working Part Minutes – 16 May 2006 – 256.G Working Party	28
D5	Library Report for the Three Months 1 January 2006 to 31 March 2006 – 48.G	32

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

R1	Draft Public Art Policy – 1160.G	40
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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 15 May 2006**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 15 May 2006 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 15 May 2006 be taken as read and confirmed.

Les Windle  
Manager - Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Traffic & Transport Strategy**  
**Author:** Lorna Oliver - Traffic & Transport Planner  
**File No:** 1067.G  
**Reason for Report:** Review of Actions from Woollahra's Traffic & Transport Strategy

**Recommendation:**

- A. That the information in this report be noted.
- B. That Council adopt the following functional Road Hierarchy:
- i. Arterial Roads: New South Head Road  
Old South Head Road (South of New South Head Road)  
Oxford Street (West of Ocean Street)
  - ii. Sub-Arterial Roads: Old South Head Road (North of New South Head Road)  
Ocean Street  
Boundary Street / Barcom Avenue  
O'Sullivan Road  
Ocean Avenue / William Street
- C. That the Community Transport Forum on transport be reconvened, with Councillor involvement, to lobby for the following items:
- i. A commuter ferry service to Watson's Bay,
  - ii. An additional bus route servicing Watson's Bay, Vaucluse, Dover Heights and North Bondi and linking with the ferry service,
  - iii. To maintain and improve public transport services,
  - iv. Disability access at Edgecliff Station
  - v. Further investigation of Light Rail
- D. That the Mayor nominate Councillor representatives for the Community Transport Forum.

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**Background:**

Woollahra's Traffic & Transport Strategy was adopted in July 2001. A review of the Implementation Strategy is included as a project in the 2005 - 2008 Management Plan. This report reviews progress on the actions identified in the Strategy and makes recommendations for ongoing implementation.

This report categorises the actions adopted in the Strategy in terms of their progress to date into the following eight categories: (1) Completed Actions, (2) Action to be finalised, (3) Implementation currently underway, (4) Implementation is underway but needs to be reinvestigated due to local objections, (5) Consultation underway, (6) Lobby Others, (7) Review, and (8) Commenced.

## **1. Completed Actions**

### *Action item 4.3 Introduce trial for 50km/h speed limit in local areas*

A 50km/h speed limit has been introduced on a permanent basis throughout local areas in Woollahra.

A 40 km/h zone is in place in Watson's Bay and has been approved for Paddington subject to safety audit of some elements.

A 40 km/h zone is currently being investigated for the Bellevue Hill Shopping Centre.

### *Action item 4.6 Conduct an audit of all signs and line markings and prepare maintenance program*

This audit has been completed.

The RTA has issued a Technical Directive requiring the mandatory replacement of all No Standing signs to be completed by 6 December 2006. This is currently in progress, with No Standing being replaced with No Stopping or No Parking signs in accordance with the principles adopted by Council on 15 May 2006.

A maintenance program is being developed.

## **2. Action to be finalised**

### *Action item 1.2 Adopt road hierarchy as a basis for planning and design*

There are two types of Road Hierarchy. One is concerned with funding and the other with functionality.

Administrative classification is used for the allocation of funding and consists of three categories - State (100% RTA funding), Regional (shared funding arrangements, 50% RTA, 50% Local Council) and Local (100% funded by the Local Council). State Government controls the administrative classification of roads and reviews the classifications periodically. Councils are invited to make submissions during reviews and are able to make a submission at other times if there is a demonstrable need for review.

A functional Road Hierarchy is determined by the Council and is largely used for planning purposes. It generally consists of four categories, namely, Arterial, Sub-Arterial, Collector and Local.

Council has been using the functional road hierarchy for quite some time, however, it appears Council has not formally adopted it. The only record located on this item to date is a recommendation to adopt the road hierarchy, outlined in the Traffic & Transport Study, in the minutes of the Community Forum on transport issues held in December 2001.

It appears there was controversy around the time the Traffic & Transport Study was prepared about the status of Barcom Avenue, Paddington; Boundary Street, Paddington; Ocean Avenue, Double Bay and William Street, Double Bay. The final report determined that these roads were Sub-Arterial.

In order to regularise what is already Council practice, it is recommended that Council adopt the Road Hierarchy as detailed in the Traffic & Transport Study, with the exception of Syd Einfeld Drive which is no longer in Woollahra Municipality. This hierarchy is summarised in the following table:

Arterial Roads:	New South Head Road Old South Head Road (South of New South Head Road) Oxford Street (West of Ocean Street)
Sub-Arterial Roads:	Old South Head Road (North of New South Head Road) Ocean Street Boundary Street / Barcom Avenue O'Sullivan Road Ocean Avenue / William Street

### 3. Implementation currently underway

#### *Action item 2.4 Prepare pedestrian management plans incorporating accessible facilities*

A Pedestrian Access and Mobility Plan (PAMP) has been completed in Paddington. The study is to be reviewed and referred to Paddington Traffic Working Party for consideration. The next meeting is scheduled for June 15, 2006 and the Paddington PAMP is expected to be on the agenda. It will then be submitted to Council for adoption .

Once the implementation of the Paddington PAMP has commenced, the need for similar studies in other areas will be reviewed.

#### *3.9 Provide facilities for better bicycle travel (implement "Woollahra Bike Plan" in stages)*

The Woollahra Bike Plan is being implemented in stages. Percentages completed to date are as follows. This includes works scheduled for completion by 30 June 2006\*.

- Route 1: 80%
- Route 3: 95%
- Route 4: 80%
- Route 5: 100%
- Route 6: 40%
- Route 8: 100%
- Route 9: 100%\*
- Route 10: 100%
- Route 34: 100%\*
- Route 38: 100%\*

This represents approximately 30% of the total bike routes and 35% of the priority bike routes. The priority route implementation figure appears low because none of Route 2 has been implemented to date and it is the longest priority bicycle route. This route is particularly difficult to implement because the majority of the route is on New South Head Road. Alternatives to this route are currently being investigated. A report will be presented to the Bicycle Working Party once this investigation has been completed.

The figure of 30% of bicycle route works completed has increased from 19.2% at the close of the 2004/5 financial year, due to additional funding in the subsequent budget.

#### *Action item 5.1 Implement pay parking schemes*

Paid parking has been introduced in Double Bay and Oxford Street. Paid parking has been considered in Rose Bay in consultation with business representatives but has not progressed.



Preliminary surveys of parking demand and occupancy in Bondi Junction, Queen Street, Woollahra and Lyne Park have been commenced, however, further study of these areas will be required to assess whether pay parking is the appropriate treatment measure for these locations.

*Action item 5.2 Review on-street parking control limits including accessible parking provisions*  
On-street parking control limits are being reviewed in conjunction with Residents Parking Review (see 5.5). Accessible parking provisions are currently addressed on a case by case basis. In April 2006 there were 50 on-street disabled parking spaces. Seventeen formal requests have been received in the current financial year (up to April 2006). A draft Disabled Persons Parking procedure has been prepared.

A report outlining the draft Disabled Persons Parking Policy will be prepared for the Traffic Committee in the near future.

*Action item 5.4 Initiate action to provide parking facilities for tour buses and coaches*  
The principal demand for coach parking is at Watsons Bay. A master plan has been developed for Military Rd. This is proposed to be implemented in stages as funding is available. An investigation is to be conducted of tourist bus demand in New Beach Road.

*Action item 5.5 Review current Resident Parking Scheme and other permit schemes*  
Parking occupancy and demand surveys have been completed for Edgecliff/Bondi Junction, Woollahra and Paddington. Further surveys are planned for Double Bay, Darling Point, Rose Bay and Watsons Bay. It is planned to appoint consultants to analyse this data. Edgecliff/Bondi Junction has been identified as the top priority for this work.

*Action item 2.1 Review existing land use plan and zoning to favour desired transport modes at all planning levels*

The current LEP sets multi-dwelling housing zone and higher residential densities in and around the major transport nodes – e.g. Edgecliff and Bondi Junction Bus-Rail interchanges. A Residential DCP review occurred in 2002-2003 including residential densities. Minor increases in density were included in Old South Head Road, Rose Bay. No further increases are proposed. A review of Double Bay Centre DCP in 2000-2002 resulted in review of base floor space ratios. Mixed residential and non-residential development are allowed and promoted in the Centre.

These actions have led to increased density at nodes. It is also required to decrease parking demand and consequently provision at the nodes. To do this, there needs to be reasonable alternatives to private car ownership. This means that public transport services need to be frequent and reliable and ‘Active Travel’ needs to become a more viable option. Car-sharing facilities are a recent development aiming to reduce the level of private car ownership.

Public Transport is inadequate in Woollahra, and this is already a subject of lobbying. This can be increased when the Community Transport Forum is reconvened (See Action item 3.2 in Section 6 below).

Bicycle lanes are being implemented in the Municipality and the Paddington PAMP is to be approved shortly. These measures will lead to increased ‘Active Travel’ in the Municipality. Additionally, car-sharing facilities reduce the demand for parking and an approach has been made to Council to establish a car-sharing facility here. This will be the subject of another report to Council.

The Traffic & Transport Strategy states that the aim of Action item 2.1 is not to reduce the amount of off-street parking provided in residential developments as this is not considered to be an effective way of reducing private car ownership.

*Action item 2.3 Develop guidelines for pedestrian facilities planning and design incorporating accessible facilities*

This item relates to pedestrian facilities within buildings and access from the street.

In June 1995 Council adopted the "Woollahra Development Control Plan for Access to and Within Buildings". This plan applied to all new buildings and to alterations to existing buildings involving works which relate to access to or within the building.

This DCP was repealed in 2004 when the "Access Development Control Plan" came into force in February 2004. The DCP affects certain types of residential, industrial, commercial and retail development, including certain alterations and additions. The DCP specifies access and facility requirements and when adaptable housing is required. This DCP also applies to all new Council buildings and facilities and adaptable housing.

*Action item 3.8 Improve access (including accessible facilities) to ferry terminals and operation of ferry service*

Council adopted a Disability Action Plan (DAP) for ferry wharves to be implemented in stages. In this plan, Lyne Park Wharf was due to be completed in 2006-7. The DAP is on hold at present as the State Government has recently announced its intention to take over ferry wharves and the timing and details of the transfer are currently being discussed.

The operation of ferry services is to be included on the Community Transport Forum agenda (see Action item 3.2 in Section 6 below).

Anecdotal evidence indicates that the Rose Bay commuter service is satisfactory and that a commuter service at Watson's Bay and a bus route, servicing Watson's Bay, Vacluse, Dover Heights and North Bondi, that links with the ferry service, are desirable. Ideally these services would have integrated ticketing.

Blue Moon, on behalf of Woollahra Council, is presently conducting a survey of commuters using the Rose Bay ferry. A report will be prepared when the survey results are available.

#### **4. Implementation is underway and needs to be reinvestigated due to local objections**

*Action item 4.4 Implement local traffic calming strategy*

Local traffic management programs have been implemented in Glenmore Road and Neild Avenue. Hargrave Street and Cascade Street have been approved and are to be implemented in conjunction with the implementation of the 40kph Zone through Paddington. Additional schemes are being investigated in Darling Point, Hopetoun Avenue, Bellevue Hill and the Bellevue Road Shopping Centre. There have been a number of local objections to the schemes and it is possible that the strategy needs rethinking. The Traffic & Transport Study identified an approximately equal number of residents supporting and opposing traffic calming measures. It is possible that the number of residents opposing traffic calming measures has increased. It is planned to further investigate this matter.

Additional areas were identified for Local Area Traffic Management (LATM) works as part of the Cross-City Tunnel project and Council has received objections in respect of these measures. These matters will be investigated as part of the on-going review of the impact of the Cross-City Tunnel on the Woollahra Municipality.

## **5. Consultation underway**

### *Action item 5.3 Review current parking code and develop long term strategy for reduction of parking provisions*

The aim of this item was to support long term reduction of parking provisions. The project has included in the 2005-2008 Management Plan under the Environmental Planning Cost Centre. It has commenced and is being managed by Strategic Planning staff. The project outline has been prepared and a review of the Traffic & Transport Study has been completed. Further liaison between Planning and Technical Services is planned to progress this matter.

The Traffic & Transport Strategy states that the aim of Action item 5.3 is not to reduce the amount of off-street parking provided in residential developments as this is not considered to be an effective way of reducing private car ownership.

### *Action item 1.3 On-going review of Council's Transport Strategy*

This Action is the subject of this report.

### *Action item 3.3 Investigate need for bus shelters and information display incorporating accessible facilities*

Bus shelter prototype design is under review. A Councillor briefing is scheduled for May 30, 2006.

The State Transit Authority in conjunction with Council, is about to commence a review of bus stops on routes serviced by accessible buses. As part of this study the number, location and condition of disability ramps at bus stops along these routes are to be identified.

### *Action item 3.10 Undertake disabled access audits and make recommendations for accessible facilities generally (develop fully integrated accessible transport system)*

This item is to be carried out in conjunction with Action item 3.3 above.

## **6. Lobby Others**

### *Action item 3.2 Review bus operations, route strategy, frequencies and timetable and incorporate accessible facilities*

In order to improve bus services provided by the State Transit Authority, Council formed a Community Transport Forum in December 2001 to lobby to maintain and improve services. As bus services remain inadequate, it is considered that reconvening of the Community Transport Forum on transport issues, with Councillor involvement, would be a good vehicle for pursuing this matter. The Community Transport Forum previously convened included Councillors, and representatives of local members, the various transport, community and business stakeholders, and adjacent LGA's.

### *Action item 3.5 Investigate operational and accessible performance of Edgecliff Interchange including disabled access*

CityRail owns the Edgecliff Interchange. Despite written requests from Council to the Minister for Transport, priority has not been given to providing disabled access at Edgecliff. Further lobbying of the State Government is required. It is considered that this matter should continue to be pursued and that the Community Transport Forum referred to in Action item 3.2 above would be appropriate for this purpose.

### *Action item 3.6 Initiate action pertaining to improvements to the Eastern Suburbs Line incorporating accessible facilities*

See Action item 3.5 above.

*Action item 3.7 Initiate action to investigate Light Rail proposals as a long term strategy*

Light Rail is not currently favoured by the State Government. Further lobbying of the Minister for Transport is required. This is a current issue in the wider Sydney context and should be pursued.

An Inner-City Councils Forum of Traffic and Transport Staff has been established with City of Sydney and Waverley Councils to discuss transport issues and Light Rail has been discussed with these councils. Waverley and Randwick Councils are supportive of Light Rail. City of Sydney has advocated the extension of the light rail network from central station to Circular Quay and is open to discussing further lobbying.

*Action item 3.4 Investigate feasibility for community bus service incorporating accessible facilities*

The most pressing case for a new route is servicing Watson's Bay, Vaucluse, Dover Heights and North Bondi and linking with the ferry service. The STA is the principal provider of bus services in the Municipality. It is recommended that the Community Transport Forum lobby the STA for this service to be implemented as an additional route or routes. If this is not successful then Council could investigate the feasibility of a community bus route servicing this area.

*Action item 4.2 Prepare investigations and implementation plans for T2 Transit Lanes and transit priority signal system*

Lobbying of Transport Dept is required. It is planned to include this item in the agenda for the recently established Inner-City Councils Forum of Traffic and Transport Staff to formulate a co-ordinated approach (See Action item 3.7 above).

*Action item 4.1 Investigate improvement options for intersections currently operating with long delays*

Consultation with RTA is to continue with respect to the Cross City Tunnel. Anecdotal evidence suggests the RTA has made significant changes to a number of intersections in the Municipality. Until such a time as tolling arrangements and traffic patterns have stabilised, Council is not able to action this item further.

This has been discussed with other councils and will be on the agenda of the recently established Inner-City Councils Forum of Traffic and Transport Staff (See Action item 3.7 above).

## **7. Review**

*Action item 2.2 Review existing Development Control Plan and S94 plan*

Precinct-based DCPs have been prepared for Watson's Bay, Woollahra Heritage Conservation Area and Paddington. Car parking controls are included. Due to the nature and size of subdivision patterns and due to conservation principles, provision of on-site parking in these areas is not mandatory. A new Section 94 Plan was prepared and adopted in 2003. Car parking contributions are received for future parking requirements of the Double Bay and Rose Bay Commercial Centres.

*Action item 5.6 Develop staged Parking management implementation program*

This will be done as the analysed data from the current and planned parking surveys becomes available and will be the subject of a future report to the Urban Planning Committee.

## **8. Commenced**

*Action item 3.1 Investigate and implement bus priority measures including Transit/Bus lanes and signal priority*

There is a conflict between parking for retail purposes and for overall community benefit. As the benefit is considered to be debatable in locations where Bus lanes are under-utilised, and as surrounding councils are dealing with the same issues, it is planned to include this item in the agenda for the recently established Inner-city Councils Forum of Traffic and Transport Staff to formulate a co-ordinated approach.

*Action item 4.5 Initiate action to investigate feasibility for car-pooling*

An approach has been made to Council by a commercial operator to establish a car-sharing facility within the Municipality. This matter is under investigation and will be the subject of a further report which will include options for Council to consider.

*Action item 1.1 Establish 'Community Transport Forum'*

This forum was established and one meeting was held. It is recommended to reconvene this forum with the agenda items identified in this report. It is considered that a Community Transport Forum with Councillor involvement would be a good vehicle for further lobbying of the State Government to progress some of the items in this study.

**Identification of Income & Expenditure:**

Many of these items are included in the Budget and Management Plan. Any projects requiring additional funding will be the subject of a further report.

**Conclusion:**

This report details Council's progress on the actions identified in Woollahra's Traffic & Transport Study, 2001.

Council has not formally adopted the Road Hierarchy detailed in the Traffic & Transport Study and summarised in this report. It is considered that this hierarchy is appropriate for the Municipality and should be adopted with the exception of Syd Einfield Drive which is no longer in the Woollahra Municipality.

Further investigation of the desirability of local traffic calming strategies is planned.

Formulating a co-ordinated approach to the following items has been added to the agenda of the recently established Inner-city Council's Forum of Traffic and Transport Staff:

- T2 Transit Lanes and a transit priority signal system
- Bus priority measures including Bus lanes and signal priority
- Formulating a co-ordinated approach to addressing intersection operation with the RTA.
- Light Rail options

It is recommended that a Community Transport Forum be reconvened, with Councillor involvement, to lobby for the following items:

- i. A commuter ferry service to Watson's Bay,
- ii. An additional bus route servicing Watson's Bay, Vaucluse, Dover Heights and North Bondi and linking with the ferry service,
- iii. To maintain and improve public transport services,
- iv. Disability access at Edgecliff Station
- v. Further investigation of Light Rail



Lorna Oliver  
**Traffic and Transport Planner**

Warwick Hatton  
**Director Technical Services**

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**ANNEXURES:**

Nil

**Item No:** D3 Delegated to Committee  
**Subject:** **Draft Policy and Fees for Commercial Fitness Training Activities on Public Open Space**  
**Author:** Scot Hedge, Parks and Recreation Coordinator  
**File No:** 172.G  
**Reason for Report:** Recommend public exhibition of draft Policy and Fees for Commercial Fitness Training Activities on Public Open Space

**Recommendation:**

- A. That the draft Policy and proposed fees for Commercial Fitness Training Activities on Public Open Space be placed on public exhibition for a period of 28 days.
- B. That following public exhibition a further report be provided on the submissions received.

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**Background:**

In considering a report (Annexure 1) on the development of a policy and guidelines for commercial personal training and group fitness activity provider on Monday 13 March 2006, the Community & Environment Committee resolved:

*“That a draft policy outlining the management of commercial use of open space by personal training and group fitness activity providers be prepared for consideration by Council.”*

The draft Policy (Annexure 2) has been prepared to provide for the effective management of commercial use of open space by personal and group fitness training activity providers. Council managed public open space is to be retained primarily for use by the general public, however it is recognised there is demand by the community for commercial fitness trainers, and that the impacts of these service providers need to be managed to ensure equitable use of open space.

The draft Policy is proposed to apply to commercial personal and group fitness training activities being carried out on Council managed public open space within the Woollahra Local Government Area.

*“Fitness training activities”* are defined to include aerobic activities, resistance training (with or without equipment), punch pad training (boxing and kick boxing), relaxation or lifestyle classes such as yoga or tai chi, circuit type classes or any combination of the above.

It is primarily large commercial groups that cause complaints and wear and tear of turfed areas. It is proposed that commercial fitness training activity providers will require a permit to operate on Council managed public open space. Applications for permits are to be submitted in a form similar to the existing park hire and activity application forms. A draft application form is attached in Annexure 3. These will be assessed by the Recreational Bookings Coordinator and the management of applications and permits will be in accordance with the existing booking procedures.

Applicants will be required to meet Essential Criteria specified in the policy and application form to be eligible for a permit to undertake organised or commercial use of public open space for personal or group fitness training activities.

## Management Process

The use of public open space is currently managed by Council's Park Hire Process which involves issuing hire permits. It is proposed to use the existing management system to issue permits for commercial fitness training activities on public open space.

Applications will be assessed in accordance with the following:

- Proof of compliance with Essential Criteria such as appropriate qualifications and insurance
- Proposed timeframes and number of participants
- Type of activities to be undertaken and possible impact on the park, other users and neighbouring residents during the times requested
- Suitability of proposed location/s and cumulative impacts
- Compliance with a Plan of Management, Conservation Management Plan or other planning and management documents that apply to a site

We will be able to attach conditions to permits to manage fitness training activities. Breaches of conditions will be investigated by the Manager of Public Open Space or delegate and breaches may result in the termination of a permit, similar to the existing procedure for park hire approvals.

Also, new signage is currently being installed throughout public open space in Woollahra. The signage contains the following clause:

*"Activities prohibited include: Use of this park for an organised or commercial activity without prior Council approval."*

Should a fitness training activity provider be using public open space without a permit, rangers will be able to undertake enforcement action in accordance with Section 632 of the *Local Government Act 1993*, for acting contrary to notices erected by councils.

## Proposed Fee Structure

A number of councils within Sydney have developed fee structures that apply to use of public open space by commercial fitness trainers. Manly Council applies the following sliding scale of fees, which includes the administrative component:

Participants	Quarterly Fee	Annual Fee
2 or less	\$75	\$275
3-5	\$150	\$550
6-10	\$300	\$1100

Waverley Council's proposed fees are the same as the quarterly scale used by Manly, but include an \$80 application fee.

Mosman Council's fees are \$150 per quarter and \$500 per annum, however, no fee is payable if a trainer has adequate public liability insurance and is a member of a Council approved professional body affiliated with the fitness industry.

The Botanic Gardens Trust also requires personal trainers to be registered and are required to pay an annual fee of \$1040 and restrict their sessions to a maximum of ten people at a time.



The fees proposed to be charged for commercial use of public open space within the Woollahra municipality are the same as those proposed by Manly and Waverley in the table above. This provides for consistency with other councils, and is similar to fees charged for use of the Domain.

Following the public exhibition of the draft Policy and associated fees, the policy and fees will be considered by Council and if adopted would be included in Council's Fees and Charges in the Management Plan 2006-2009.

**Consultation:**

It is proposed to undertake the following community consultation strategy:

Advertisements in the Wentworth Courier

Notification on Council's Website

Direct mail to community groups, NSW Fitness and various stakeholders that have registered complaints or interest over time with the Parks and Recreation Coordinator

Displays in Council's Customer Service Area, libraries and community centres

The draft Policy and fees are proposed to be on exhibition for period of 28 days.

**Conclusion:**

It is recommended that the draft Policy and fees for Commercial Fitness Training Activities on Public Open Space be placed on exhibition for a period of 28 days to allow the community to provide comment on the draft Policy and fees.

Scot Hedge  
Parks and Recreation Coordinator

Warwick Hatton  
Director Technical Services

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**ANNEXURES:**

1. Community & Environment Report of 13 March 2006
2. Draft Policy for Fitness Activities on Public Open Space
3. Draft application form

**Item No:** D4 Delegated to Committee  
**Subject:** **Woollahra Bike Plan - Bicycle Working Party Minutes - 16 May 2006**  
**Author:** Alan Opera, Team Leader – Traffic & Transport  
**File No:** 256.G Working Party  
**Reason for Report:** For the Committee to consider the recommendations of the Bicycle Working Party.

**Recommendation:**

THAT the Recommendations contained in the minutes of the Woollahra Bike Plan – Bicycle Working Party meeting held on Tuesday 16 May 2006, be adopted.

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**Alan Opera**  
**Team Leader**  
**Traffic & Transport**

# Woollahra Bike Plan – Bicycle Working Party Minutes

**16 May 2006**

The Woollahra Bike Plan – Working Party meeting was held in the Committee Room, Council Chambers, Double Bay on Tuesday 16 May 2006, at 10.00am.

## **1. Attendances**

### Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Ms Lorna Oliver	(Woollahra Municipal Council)
	Mr Alan Opera	(Woollahra Municipal Council)
	Mrs Hylda Rolfe	(Vaucluse Progress Association)
	Mr John O’Neill	(BIKEast)
	Mr Graeme McBarron	(Waverley Municipal Council)
Apologies:	Ms Armodee Reece	(Woollahra Municipal Council)
	Mr Navin Prasad	(RTA)
	Mr Adrian Boss	(BIKEast)
	Cr C Dawson	(Woollahra Municipal Council)

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## **2. Confirmation of Minutes of Meeting held on 22 March 2006**

The Minutes of the Bicycle Working Party meeting held on 22 March 2006 were confirmed by John O’Neill of BIKEast and Hylda Rolfe of the Vaucluse Progress Association.

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## **3. Matters Arising from Minutes of Previous Meeting**

Nil

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## **4. LATE CORRESPONDENCE**

Nil

## 6. Matters for consideration by the Working Party

**Item No:** 6.1 Matters for Consideration by the Working Party –  
Recommendation to C&E for Consideration.

**Subject:** **Bicycle Parking Racks**

**Author:** Lorna Oliver - Traffic & Transport Planner

**File No:** 256.G

**Reason for Report:** A Bicycle Parking Rack Installation Program has been developed for consideration by the Bicycle Working Party

### Recommendation:

- a. That items A to R of the program for the installation of bicycle parking racks be adopted.
- b. That locations for bicycle parking racks at Darling Point Ferry Wharf / McKell Park and Watson's Bay Ferry Wharf be deferred and be replaced by new items in Oxford Street, near the Post Office (Item S) and outside number 466 Oxford Street (Item T).

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**Item No:** 6.2 Matters for Consideration by the Working Party –  
Recommendation to C&E for Consideration.

**Subject:** **Bicycle Route Brochure**

**Author:** Lorna Oliver - Traffic & Transport Planner

**File No:** 256.G

**Reason for Report:** Suggestion from BIKEast for consideration by Bicycle Working Party

### Recommendation:

That Woollahra Council's Traffic & Transport Planner convene a meeting with Waverley and BIKEast to discuss developing a joint brochure detailing bicycle routes.

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**Item No:** 6.3 Matters for Consideration by the Working Party –  
Recommendation to C&E for Consideration.

**Subject:** **Sharing Sydney Harbour Access Program**

**Author:** Lorna Oliver - Traffic & Transport Planner

**File No:** 256.G

**Reason for Report:** Details of a potential funding application to the Sharing Sydney Harbour Access Program for consideration by the Bicycle Working Party

### Recommendation:

That the information be noted.

## **7. General Business**

A recent media release from Malcolm Turnbull indicates an increase to Woollahra Council's funding allocation in the Roads to Recovery program from \$173,000 to \$347,000. BIKEast enquired whether a proportional increase can be provided for the Bike Plan. Roads to Recovery funding is specifically for road maintenance so while cyclists will benefit from improved road condition, it cannot be used for funding the implementation of cycling infrastructure.

## **8. Next Meeting**

The next meeting of the Bicycle Working Party is scheduled for 10am on Tuesday 18 July, 2006.

Meeting concluded at 10:50am

**Warwick Hatton**  
**Chair**

**Item No:** D5 Delegated to Committee  
**Subject:** **Library Report for the Three Months 1 January 2006 to 31 March 2006**  
**Author:** Faye Lawrence - Manager - Library Services  
**File No:** 48.G  
**Reason for Report:** To review the Library operations for the three months 1 January 2006 to 31 March 2006 with comparative usage statistics.

**Recommendation:**

1. That the report of the Library Service for the three months 1 January 2006 to 31 March 2006 be noted.

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**Summary of Contents:**

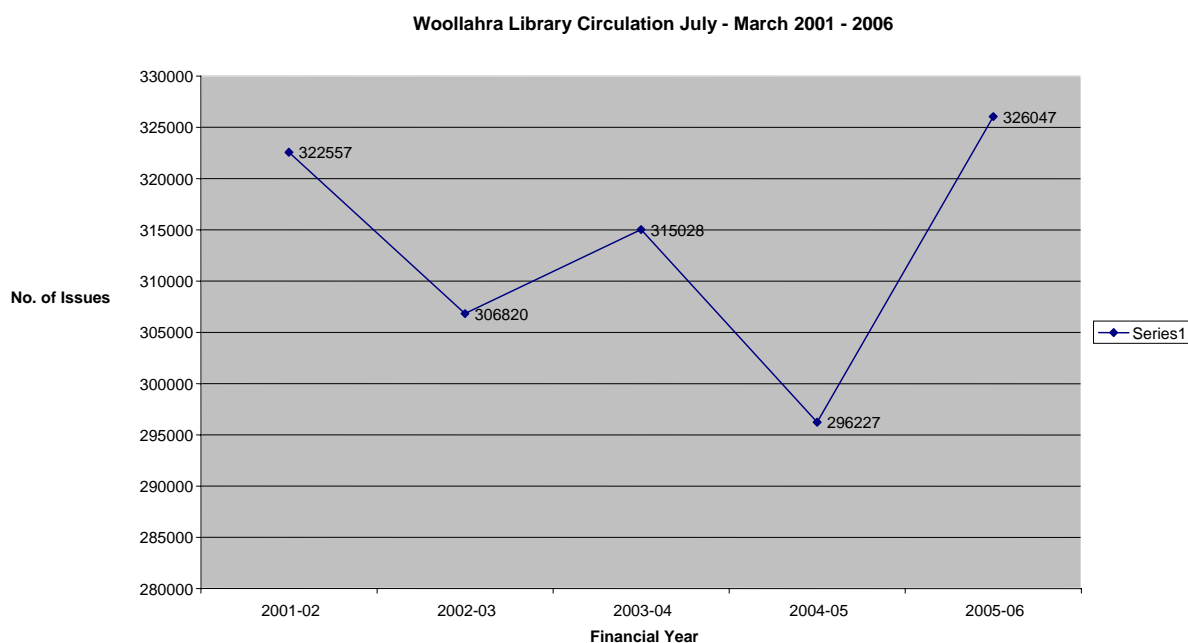
This report reviews the library activities and projects for the three months 1 January 2006 to 31 March 2006 with attached statistics accumulated and compared for the three quarters of the financial year to date with the previous year.

**1. Library Usage According to Lending and Membership Statistics:**

**A. Overall circulation and trend line information.**

There was a 10.1% increase in the total lending of items for the first three quarters of the financial year, 1 July 2005 to March 2006, - 326,047 compared with the same period of the previous financial year 2004/05 of 296,227 items lent.

A graph of the circulation for the five year period 2001-02 to 2005-06 indicates that lending statistics are at a five year high. There is an increase in loans of all types of items; including adult and children's books and audio visual items.



## B. Circulation Branch by Branch.

When looking at each branch location the following breakdown applied, for year to date comparison:

- Double Bay Central Library increased by 10% (239,478 compared with 217,726 in 2004/05).
- Paddington Branch increased by 9% (72,914 compared with 67,034 in 2004/05).
- Watsons Bay Branch increased by 22.2% (13,493 compared with 11,042 in 2004/05).

	Double Bay	Paddington	Watsons Bay	Total
<b>July2005 - March2006 - Total</b>	239,640	72,914	13,493	<b>326,047</b>
<b>July2004 - March2005 - Total</b>	217,726	67,034	11,042	<b>296,227</b>
<b>Current Period Variance</b>	<b>+10.0%</b>	<b>+9.0%</b>	<b>+22.2%</b>	<b>+10.1%</b>

## C. Memberships as at March 2006

	Double Bay	Paddington	Watsons Bay	Total
<b>Adult</b>	11,622	5,029	314	<b>16,965</b>
<b>Junior</b>	3,141	615	126	<b>3,882</b>
<b>Youth</b>	560	93	17	<b>670</b>
<b>Total</b>	<b>15,323</b>	<b>5,737</b>	<b>457</b>	<b>21,517</b>

Active Membership as of 31 March 2006 is 21,517, as of 31 March 2005 there were 20,723 (Adult 16,482 and Junior 4,241). This reflects an overall increase in active members by 3.8% (Adult 2.9%, Junior 7.3%)

## D. Inter Library Loans

There has been a distinct decrease in the number of items Woollahra has borrowed from other libraries in this financial year – 655 compared with 986 in 2004/05 or 33.5%. Whilst the specific reason is not known at this time it will be monitored. One thing that is becoming obvious however is that the availability of on-line library catalogues is affecting peoples use of library resources. It could be that prospective users are locating their own items more and collecting them directly from nearby libraries.

## E. Home Library Services

The decrease in Home Library Service lending for this period is against the trend of the overall increase in lending from the libraries. The decrease is 12% in this period of 11,603 compared with 13,169 of the previous year. It is also noted that there were fewer institutions directly borrowing items in this period. The decrease in number of registered users of the service is because of a routine removal of those names of persons no longer using the service.

The Home Library Service has always been a high priority in the Library Service. Also, over the years there has been a reasonably constant volume of usage by our housebound users. Therefore a decision has been taken to check out the reasons for this decrease immediately.

A basic promotion with service providers, service centres, nursing homes, aged care workers, doctors and others will be organised soon. A survey of the current users opinions will also be undertaken.

## 2. Summary Comments on a Range of Activities and Projects undertaken throughout the quarter.

### A. Reference and Information Services.

The usage of the on-line databases continues to increase both in the Library and via remote access from home. There were 706 searches undertaken from home in this quarter.

There are now seventeen specialist indexes and full text information databases available for Library clients. Among the most popular of the databases in the quarter were:

Libraries Australia  
Literature Resource Centre  
SAGE (Science and Geography Education)  
APAFT (Australian Public Affairs Texts)  
Science Resource Centre  
Health and Wellness

### Local History

The Local History Centre had a very busy quarter with enquiries continuing to be focused on property as it relates to property development, general interest and family history.

The following table sets out the broad categories under which the enquiries were made:

Enquiry type	Number
Council/Officers and consultants	62
Property	217
Local History	215
Family History	58
Assistance with equipment	42
Directional	52
Other	51
Commissioned property histories	5
<b>Total</b>	<b>703</b>

Some particular examples of the enquiries that Local History staff were able to provide help with and information about from the collection include:

1. Establishing the original roofline for a house in Edgecliff Road for an architect for planned restoration of the property.
2. Information on various properties owned by the entrepreneur Harry Rickards for a professional historian for a biography.
3. Location of a childhood home known as 'St Clair' for family history.
4. The occupant of a house known as 'Maidstone' in 1887.
5. Maps showing the development of Rose Bay for Council staff.
6. Photographs of Rose Bay Sea Wall for Council staff and other researchers.
7. Subdivision history of a property in Vaucluse for Council's solicitors.
8. History of Dumaresq Reserve and seawall for consultant.
9. Location of houses designed by architect Donald Esplin for professional historians.
10. Photograph of a Paddington alderman from the 1880s which turned out to be the first photograph the family had seen of him, plus biographical information.



The Local History section selected suitable photographs from the collection and provided labels for same for a display to mark Harbour Week in January for the Communications Department. The display was mounted in Customer Services areas of Council.

### **Local History – Collection Development**

1. The preparations for the display to mark Heritage Festival Week “Industrial Paddington” resulted in some interesting additions to the collection. Copies of photographs of various industries and working people of Paddington, such as Arnold’s Quarries in Cascade Street and Trumper Park, the Hardie Rubber Factory at Trumper Park, Paddington Council’s incinerator site and Council workers, have been added to the collection. Ruth Keir, a descendant of Arnold’s Monumental Masons, donated copies of many photographs of the quarries and work of the family business.
2. Copies of 12 photographs were donated to the collection by Paul Greenfield. Mr Greenfield’s grandfather, Sydney Richardson, was employed by Woollahra Council during the 1920s and whilst working on road construction took photographs of the trucks used by Council, the hoppers at Rose Bay and certain roads being built in the district. This is a valuable addition to the collection as very few images of this kind exist in the collection.
3. A copy of the magazine Kino containing an article on the Oxford Street Theatre, Paddington, was received from the author William Gray. Mr Gray used the Local History Collection to gather information for the article. He also donated photographs of progress of the new supermarket in Old South Head Road on the site of the old Kings Theatre.
4. A family descendent emailed a biography plus scanned images of William Gilliver, Mayor of Vaucluse in 1907 and 1909, for inclusion in the local history collection.
5. Two copies of the latest Woollahra History and Heritage Briefs were donated to the LH Collection by Bruce Crosson.

### **Specific Use Of Photographs In Displays**

Photographs from the Local History Collection have been used in other displays and to accompany newspaper articles and presentations:

1. A Local History photograph was used in an article appearing in the Sydney Morning Herald Domain East.
2. Postcards (scanned copies) from the Collection were used in a display mounted by the Australian Tennis Museum at Homebush as part of the Heritage Festival Week.
3. Images of Rose Bay held in the collection were used in a Council presentation on the Rose Bay Sea Wall.

### **Community Information**

There were 962 searches undertaken on the LINCIS on-line database of community information in the quarter. The records searched covered a broad range of topics with leisure, community facilities and organisations, education and health being amongst the most popular for this quarter. The following table sets out the ten most popular searches by the different topics and subtopics over the three month period.

**The top ten subject searches for the quarter follow:**

January		February		March	
Community Organisation	8	Community Facilities	12	Community Organisation	21
Planning and Coordination	7	Leisure	7	Community Facilities	9
preschools	6	schools	7	Accommodation	8
Sport	5	Arts and Culture	6	Halls and Meeting Rooms	6
Walking Tracks	5	Health	5	schools	6
Health	5	Education	5	Community Service Groups	6
Sports Facilities	5	Sport	5	Conservation and Environment	6
Community Facilities	4	Community Organisation	5	Education	6
Community Centres	4	meals on wheels	5	Resident Action Groups	6
Health Care Practitioners	3	Community Centres	5	Community Centres	5

**B. Cultural and Children's Services.**

**Poets' Picnic**

The 17<sup>th</sup> Annual Poets' Picnic was held on 14<sup>th</sup> February with the theme of 'Love and Other Desires'. It attracted a large audience of around 500 people to the Blackburn Gardens for the evening readings and musical interlude in the picnic atmosphere.

The first Writers and Readers of the year, held in the Council Committee Room, featured Frank Moorhouse in conversation with Andrea Stretton. About 80 people attended this evening which was the first of eight such events which will be held throughout the year in this series.

**Children's Services**

In January school holidays, the Children's Library held a Summer Reading Programme along with a range of craft and storytelling activities – the books the children read as part of the programme were featured in the Libraries at Double Bay and Paddington. The Programme finished with a presentation of certificates and prizes by Councillor Christopher Dawson at Woollahra Library on Friday 3<sup>rd</sup> February.

Other January holiday activities included:

- A Sydney Coastal Care craft/storytime with 41 children attending.
- Cartooning workshop at Double Bay and Paddington Libraries for 31 children who had booked for these sessions.

## Storytime and Playgroup

Three regular storytime sessions in the Libraries at Double Bay and Paddington are held each week. There were 917 attendances at these regular storytime sessions in the quarter.

There were four playgroup sessions in February and March. These sessions at Double Bay Library feature outdoor play activities in the Gardens and storytime and craft activities in the Library – 52 children and 39 adults attended.

## Young Adult Collection

During this quarter special resources for young adults have been re-located to a small separate area near the Childrens Library with the aim of appealing directly to the interests of young adult users. The collection includes amine, magna and graphic novels, HSC and High School study guides, popular teen DVDs and classic pre-university literature. This collection is complemented by and promoted in the teen web site.

## 3. Conclusion

The Library lending statistics across the various categories – for adults and children – are showing a healthy 10.1% increase throughout the financial year 2005/06. This trend has applied at each of the Libraries lending centres – Double Bay, Paddington and Watsons Bay. Membership has also increased in this period.

The decrease in inter-library loans from other libraries will be monitored over the next two quarters to note any trend and long-term changes taking place.

A promotion of the Home Library Service will be undertaken within the next two quarters to ensure as much as possible that all those who need the service know about it.

The Local History Centre continued to receive donations of unique historical material to add to the splendid local resource which is so appreciated by local historians and heritage researchers. The exhibition on 'Industrial Paddington' researched in this quarter resulted in the acquisition of many such wonderful donations of photographs and documents.

The Childrens and Young Adult services of the Library continued to grow as a result of the increased emphasis placed on the programmes and projects for these age groups over recent years.

**Faye Lawrence**  
Manager – Library Services

**Kylie Walshe**  
Director – Community Services

## ANNEXURE 1 – Woollahra Library Statistical Information July 2005 to March 2006.

**ANNEXURE 1**

**WOOLLAHRA LIBRARY STATISTICAL INFORMATION**  
July 2005 – March 2006

The figures for the same period last financial year 2004/05 are given for comparison in the following tables.

**1. CIRCULATION OF MATERIAL**

	Double Bay		Watsons Bay		Holdsworth Street (1)		Paddington		Total	
	This year	Last year	This year	Last year	This year	Last year	This year	Last year	This year	Last year
<b>Adult books</b>	119,555	115,506	6,951	5,637	0	19	40,581	39,971	<b>167,087</b>	161,133
<b>Childrens books</b>	59,433	48,918	4,856	3,903	0	359	17,908	16,064	<b>82,198</b>	69,244
<b>Periodicals</b>	10,522	10,293	523	457	0	0	4,969	4,739	<b>16,014</b>	15,489
<b>Toys</b>	2,191	1,540	20	12	0	0	8	2	<b>2,219</b>	1,554
<b>Audio / Visual</b>	47,938	41,469	1,143	1,033	0	47	9,448	6,258	<b>58,529</b>	48,807
<b>Total</b>	<b>239,640</b>	217,726	<b>13,493</b>	11,042	<b>0</b>	425	<b>72,914</b>	67,034	<b>326,047</b>	296,227

(1) The lending services at Holdsworth Street Children's Library ceased in 2004/05.

**2. BORROWER PROFILE – according to branch membership**

<b>Members who have borrowed over the past three years</b>		
	This year	Last year (1)
Double Bay Adult	11,622	
Double Bay Junior	3,701	
Watsons Bay Adult	314	
Watsons Bay Junior	143	
Paddington Adult	5,029	
Paddington Junior	708	
<b>TOTAL</b>	<b>21,517</b>	<b>20,723</b>

(1) Full break down for 2004/05 not available.

**3. LIBRARY MATERIALS – PURCHASES**

<b>Purchases</b>	<b>Double Bay / Watsons Bay</b>		<b>Paddington</b>	
	This year	Last year	This year	Last year
Books (no. of items)	4840	4309	1266	984
Cost	\$128,295	\$116,277	\$29,778	\$23,388
Average Cost per book	\$26.50	\$26.89	\$23.52	\$23.77
Audio-Visual expenditure	\$23,637	\$27,762	\$2,135	\$0
Periodicals expenditure	\$24,623	\$29,552	\$5,964	\$5,397
Annual Estimate - 2005 - 2006				
	<b>Double Bay / Watsons Bay</b>		<b>Paddington</b>	
	Books	\$219,000	Books	\$51,000
	Audio-Visual	\$40,000	Audio-Visual	\$2,500
	Periodicals	\$41,000	Periodicals	\$6,500

#### 4. RESERVATION OF BOOKS

<b>This year</b>	Last year	
11,025	10,210	Reservations were placed on the system at Double Bay
3,989	4,025	Reservations were placed on the system at Paddington
770	766	Reservations were placed on the system at Watsons Bay
<b>15,784</b>	<b>15,001</b>	<b>TOTAL reservations were placed on the system</b>

#### 5. INTER-LIBRARY LOANS

<b>This year</b>	Last year	
1,308	1,577	Items were lent to other libraries
655	986	Items were borrowed from other libraries

#### 6. HOME LIBRARY SERVICE

<b>This year</b>	Last year		<b>This year</b>	Last year	
11,603	13,169	Items were lent to	182	284	Home Library members
1,328	1,627	Items were lent to	6	11	Institutions

#### 7. REFERENCE ENQUIRIES

<b>This year</b>	Last year	
19,732	21,599	Reference enquiries were answered
1,931	1,618	Local History enquiries were answered
2,395	975	Community Information enquiries were answered
<b>24,058</b>	<b>24,192</b>	<b>TOTAL enquiries were answered</b>

#### 8. ONLINE DATABASES – USAGE IN THE LIBRARY AND AT HOME

	<b>Library access</b>		<b>Remote / Home access</b>	
	Logins	Searches	Logins	Searches
<b>This year</b>	1,773	6,164	510	2,050
<b>Last year</b>	968	5,453	160	1,791

**Item No:** R1 Recommendation to Council  
**Subject:** **Draft Public Art Policy**  
**Author:** Jo Jansyn  
**File No:** 1160.G  
**Reason for Report:** The attached draft Public Art Policy is a statement of Council's support and encouragement of the development of public art and public art opportunities within the municipality. It will inform the proposed Public Art Implementation Plan.

**Recommendation:**

- A. That Council approve the release of the draft Public Art Policy for a public exhibition period of 28 days.
- B. That a further report be presented back to Council in consideration of submissions received during the public exhibition period. This further report is to incorporate a Public Art Implementation Plan.

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**Introduction**

This report aims to address the following:

- 1. Council's adopted 2005- 2008 Management Plan that lists the development of a Public Art Policy as core project of the sub-activity of Cultural Development.
- 2. A Motion of Notice that was adopted by Council on 26 July 2004 in relation to the development of design standards for public sculptures.

**Background:**

It is widely recognised that public art practise enhances local cultural identity and makes significant contributions to the social, environmental, cultural and economic sustainability for communities. A 2005 Cultural Survey conducted by the Local Government and Shires Association, of which 75% of Local Government Authorities in NSW responded, showed that public art was a growing area for local government. In 2005, 28 of the responding councils had a public art policy and 13 intended to have one at the end of 2006. The Local Government and Shires Association has further recognised the significance of public art to local communities by issuing the *Public Art Resource Kit (2003)* and by providing ongoing public art training for key staff and Councillors.

The Woollahra Council draft Public Art Policy takes as its starting point Woollahra Municipal Council's Cultural Plan. Adopted in November 2003, the Cultural Plan provides clear direction for the long-term benefit of our community's cultural development and a framework for the management of the Municipality's cultural resources. The Cultural Plan highlighted that whilst there is strong evidence of private art collection and widespread participation by residents as artists and audience in the arts and cultural activities, there is little public art or a coordinated approach to local activities which promote arts and cultural development opportunities for community participation. A strategic goal of the Cultural Plan is the development of a Public Art Policy 'that provides a decision making framework for Council in the commissioning and maintaining of site specific art and design.'

Whilst there is no legislative provision for the development of a cultural plan and delivery of strategies, the Department of Local Government has issued strong guidelines that seek to explain the importance of local cultural planning. The *Cultural Planning Guidelines (2004)* issued by the Department of Local Government in association with the NSW Ministry for the Arts claim to be:

*“part of a broader initiative by the NSW Cabinet Office and the NSW Ministry for the Arts to embed cultural development processes into the objective and operations of Government agencies so that a whole-of-Government approach to cultural development can be achieved.”*

Within the NSW Ministry for the Arts Cultural Grants Program, there exists a program area dedicated specifically to the development of public art and the *Cultural Planning Guidelines (2004)* indicate that:

*“The Ministry for the Arts will take council’s cultural plans into account when working with local authorities and considering applications for jointly funded projects and initiatives.”*

Whilst cultural plans are currently not a requirement under the *Local Government Act* there has been speculation that this may be the case in the future.

### **Notice of Motion**

Council at its meeting on 26 July 2004 adopted the following Notice of Motion:

*“A report be brought to the appropriate committee outlining design standards for the development of public sculptures, including memorials and interpretive devices in public areas of the municipality.”*

This report also responds to the above Notice of Motion. In public art practise, it is generally accepted that design standards for the creation of public art are site and project specific and are developed as part of a brief for each new project. Therefore it is considered inappropriate to develop one set of design standards that apply to the development of all public artworks across the municipality and that the draft Public Art Policy reflects the broad principles that the Council would refer to when developing detailed design standards as part of project briefs.

### **Proposal:**

It is proposed that Council approves the attached draft Public Art Policy to be placed on public exhibition for 28 days for public comment prior to adoption as a Policy of Council, and that policy principles within the Policy are implemented through the development of a Public Art Implementation Plan.

Although Council has already implemented some activities in relation to the draft Public Art Policy, Council has not had a policy position in regards to a whole of Council approach to the development of public art and public art opportunities. Some of these activities include the Woollahra Small Sculpture Prize and the recent Beat Graffiti Mural Project. The proposed draft Public Art Policy would ensure that Council has an adopted policy direction on the matter.

The proposed values and objectives within the draft Policy are as follows:

#### *Values*

The following values are stated within Council’s draft Public Art Policy in relation to the development of public art and public art opportunities in the Woollahra Municipality.

The development of public art and public art opportunities shall endeavour to:

- reflect Council's values of cultural diversity, safety, amenity and equity of access.
- enhance local identity, enrich residents lives and create a sense of place.
- incorporate the principles of Community Cultural Development including the provision of opportunities for community involvement and education.
- honour the unique heritage of the area including Aboriginal and Torres Strait Islander culture.
- provide opportunities for the development of artists skills and experience as well as value the role of artists to present new ideas and concepts relating to contemporary life.
- reflect the principles of Economically Sustainable Development (ESD).

### *Objectives*

The draft Policy aims to ensure that the development of public art and public art opportunities in the Municipality:

- enhances the natural and built assets of the Woollahra Municipality.
- integrates into its public domain improvements.
- encourages, where relevant, the development of public art and public art opportunities as part of the development approval process for private sites which impact on the public domain.
- reflects a strong commitment to design innovation and artistic excellence.
- are strategically planned, adequately resourced, effectively and efficiently managed.
- maintains and preserving its existing public art collection
- promotes cultural diversity, safety and inclusiveness.
- provides employment and training opportunities for artists.

It is further proposed that a Public Art Implementation Plan be developed in relation to implementing the development of public art and public art opportunities within the Municipality. The Implementation Plan will then be incorporated into Council's Management Plan activities and reported in Council's Annual Reports, as required under section 428(2) (j) of the Local Government Act.

### **Consultation:**

Consultations on the draft Public Art Policy were conducted through working party meetings that consisted of Councillor representation and key internal stakeholders including Directors of Technical Services, Planning and Development and Community Services and through a policy literature review by the Cultural Development Coordinator. The Cultural Development Coordinator and Councillors represented on the public art working party also undertook Public Art Policy training hosted by the Local Government and Shires Association.

### **Options:**

Council could decide not to adopt the draft Public Art Policy, however it may be seen as non proactive in the field of community cultural development.

### **Identification of Income & Expenditure:**

There are no funding implications for the recommendation of this report.



**Conclusion:**

The draft Public Art Policy will guide Council in the development of public art and public art opportunities that preserve, emphasise and enhance distinctive local identity and the natural and built assets of the municipality in both public spaces or on private sites which impact on the public domain.

Jo Jansyn  
Cultural Development Coordinator

Kylie Walshe  
Director Community Services

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**ANNEXURES:**

Annexure 1: Draft Public Art Policy