

# Corporate & Works Committee Minutes

Monday 22 June 2009

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# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 22 June 2009 at 6.02pm**

Present: His Worship The Mayor, Councillor Andrew Petrie ex-officio  
Councillors Peter Cavanagh (Chair)  
Anthony Boskovitz  
Nicola Grieve  
Isabelle Shapiro

Staff: S Dunshea (Director – Corporate Services)  
W Hatton (Director – Technical Services)  
G James (General Manager)  
D Johnston (Manager Finance)  
Z Marolia (Manager Property and Projects)  
H Tola (Team Leader – Governance)  
K Walshe (Director – Community Services)

Also in Attendance: Nil.

## Leave of Absence

Leave of Absence previously granted by Council: Councillors Greg Medcraft & Ian Plater

Apologies: Nil.

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## Late Correspondence

Late correspondence was submitted to the committee in relation to Items: R3

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## Declarations of Interest

Nil.

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**Note:** Item R2 (Holdsworth Community Centre & Services – Strategic Plan 2009/10 and Quarterly Reports for October 2008 to March 2009) was considered prior to Item D3 (Monthly Financial Report – May 2009).

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D3)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 1 June 2009**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 1 June 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**(Shapiro/Cavanagh)**

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 1 June 2009 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **9 Fisher Avenue, Vacluse - Proposed Road Closure and Sale**  
**Author:** Zubin Marolia  
Manager – Property and Projects  
**File No:** 166.9  
**Reason for Report:** To give consideration to the closure and subsequent sale of unmade roadway adjoining the property.

**(Petrie/Shapiro)**

**Resolved:**

That the site be inspected prior to the Corporate and Works Committee meeting of 6 July 2009.

**Item No:** D3 Delegated to Committee  
**Subject:** **Monthly Financial Report – May 2009**  
**Author:** Don Johnston, Manager Finance  
**File No:** 349G  
**Reason for Report:** To present the monthly financial report for May 2009

**(Petrie/Shapiro)**

**Resolved:**

THAT the monthly financial report for May 2009 be received and noted.

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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R3)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **Delivery Program 2009 to 2013 and Operational Plan 2009/10**  
**Author:** Kylie Walshe, Director Community Services  
Don Johnston, Manager Finance  
**File No:** 827G 2008/2011 and 331G 2008/2009  
**Reason for Report:** For the Committee to review any submissions received following public exhibition of the draft Delivery Program 2009 to 2013 and Operational Plan 2009/10 and make a recommendation regarding the adoption of the Delivery Program 2009 to 2013 and Operational Plan 2009/10.

**(Shapiro/Petrie)**

**Recommendation:**

1. THAT Council adopt the exhibition copy of the Draft Delivery Program 2009 to 2013 and Operational Plan 2009/10, with minor amendments, as its Delivery Program 2009 to 2013 and Operational Plan 2009/10.
  2. THAT Council make and levy the Rates set out in the Rating Structure – Scenario 1: Special Variation Approved - incorporating the 3.5% permissible increase plus a 2.55% Special Variation, at total increase of 6.05%, subject to approval by the Minister for Local Government.
  3. THAT a further report be presented to the Corporate & Works Committee on any required amendments to the Delivery Program 2009 to 2013, Operational Plan 2009/10 and 2009/2010 Budget if Council's Special Rate Variation Application is not approved.
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**Item No:** R2 Recommendation to Council  
**Subject:** **Holdsworth Community Centre and Services- Strategic Plan 2009/10 and Quarterly Reports for October 2008 to March 2009**  
**Author:** Kylie Walshe  
**File No:** 126.G  
**Reason for Report:** To present the Holdsworth Community Centre & Services Strategic Plan 2009/10 and Quarterly Report for October to December 2008 and January to March 2009.

**Note:** This Item was considered prior to Item D3 (Monthly Financial Report – May 2009).

**Note:** Michael Ryan Director of the Holdsworth Community Centre addressed the Committee.

**(Shapiro/Petrie)**

**Recommendation:**

- A. That Council adopt the Holdsworth Community Centre & Services Strategic Plan 2009/10.
  - B. That Council review the 2009/10 budget allocation to Holdsworth Community Centre & Services when the 2009/10 quarterly reports are presented to Council.
  - C. That Council note the Holdsworth Street Community Centre combined Quarterly Report for Quarter 2, October to December 2008 and Quarter 3, January to March 2009.
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**Item No:** R3 Recommendation to Council  
**Subject:** **Watsons Bay Tea Gardens Building Project**  
**Author:** Mark Ramsay – Manager Depot & Waste Services  
**File No:** Tender No 08/09  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**Note:** Late correspondence was tabled by Zubin Marolia, Council’s Manager Property and Projects and Bill Eggerking.

**Note:** Bill Eggerking addressed the Committee.

**(Shapiro/Petrie)**

**Recommendation:**

- A. That Council enter into a Lump Sum contract for \$255,000.00 (excluding GST) with Bilas Knight Pty Ltd for the renovations to the Watsons Bay Tea Gardens building.
  - B. That the successful and unsuccessful tenderers be advised accordingly.
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There being no further business the meeting concluded at 6.24pm.

*We certify that the pages numbered 2189 to 2196 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 22 June 2009 and confirmed by the Corporate & Works Committee on 6 July 2009 as correct.*

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**Chairperson**

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**Secretary of Committee**