

Corporate & Works Committee Minutes

Monday 17 February 2014

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 17 February 2014 at 6.00pm**

Present:	Councillors	Peter Cavanagh	(Chair)
		Anthony Boskovitz	
		Andrew Petrie	
		Deborah Thomas	
		Susan Wynne	(Items D1-D4)
		Jeff Zulman	
Staff:		Stephen Dunshea	(Director – Corporate Services)
		Gary James	(General Manager)
		Don Johnston	(Manager Finance)
		Kylie Walshe	(Director – Community Services)
		Jake Matuzic	Manager – Capital Projects
		Zubin Marolia	(Manager – Property & Projects)
		Trang Banfield	(Systems & Management Accountant)
		Allan Coker	(Director – Planning & Development)
Also in Attendance:		Councillor Anthony Marano	(Item R1)
		Councillor Katherine O’Regan	(Item R1)

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillor Elena Wise and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D6)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 3 February 2014**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 3 February 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Thomas)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 3 February 2014 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report - January 2014**
Author: Don Johnston, Chief Financial Officer
File No: 349.G
Reason for Report: To present the monthly financial report for January 2014

(Wynne/Thomas)

Resolved:

That the Committee:

- i. Receive and note the Monthly Financial Report – January 2014.
- ii. Note that Council's 12 months weighted average return on its direct investment portfolio of 3.84% continues to exceed the January 2014 benchmark 90 day term deposit index of 3.28%.
- iii. Note that total interest earned to January 2014 of \$887k exceeds the year-to-date 2013/14 Budget estimate of \$838k.

Item No: D3 Delegated to Committee
Subject: **Classification of Lands Purchased for the Kiaora Lands Redevelopment Project**
Author: Zubin Marolia, Manager – Property & Projects
File No: 1209.G (Land Classification)
Reason for Report: In order to comply with the Local Government Act, Council is required to exhibit the proposal to classify as Operational Land, the land being acquired by Council as part of the Kiaora Lands Redevelopment Project

(Thomas/Wynne)

Resolved:

- A. THAT Council in accordance with Section 34 of the Local Government Act, give public notice of the proposal to classify as Operational Land, the lands being purchased by Council from Fabcot Pty Ltd and Woolworths Properties as part of the Kiaora Lands Redevelopment Project.
- B. THAT a further report be submitted to the Committee at the conclusion of the notice period.

Item No: D4 Delegated to Committee
Subject: **Draft Rating Structure - 2014/15**
Author: Don Johnston, Chief Financial Officer
File No: 331.G 2014/15 and 87.G 2014
Reason for Report: To present the recommended Rating Structure for 2014/15 for inclusion in the Draft 2013 - 2017 Delivery Program and 2014/15 Operational Plan for the purpose of public exhibition.

(Thomas/Zulman)

Resolved:

That the Rating Structure attached as Annexure 3 to this report be incorporated into the Draft Delivery Program 2013 – 2017 and 2014/15 Operational Plan for the purpose of public exhibition.

Item No: D5 Delegated to Committee
Subject: **Delivery Program 2013 to 2017 & Operational Plan 2013/14 (DPOP) Quarterly Progress Report December 2013 against Goal 6 - Getting Around, Goal 9 - Community Focussed Economic Development, Goal 10 - Working Together & Goal 11 - A Well Managed Council**
Author: Stephen Dunshea - Director Corporate Services
Tom O'Hanlon - Director Technical Services
File No: 1229.G
Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 for the three months ending 31 December 2013.

(Thomas/Wynne)

Resolved:

THAT the December 2013 Quarterly Progress Report on Goal 6 (Getting Around), Goal 9 (Community focussed economic development), Goal 10 (Working together) and Goal 11 (A well-managed Council) of Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 be received and noted.

Item No: D6 Delegated to Committee
Subject: **Capital Works Program - Quarterly Progress Report December 2013**
Author: Tom O'Hanlon - Director Technical Services
Don Johnston - Chief Financial Officer
File No: 1229.G
Reason for Report: To provide the Committee with an update on the status of projects in the 2013/14 Capital Works Program, for the quarter ended 31 December 2013

(Thomas/Zulman)

Resolved:

THAT the Capital Works Program – Quarterly Progress Report for the quarter ended the 31 December 2013 be received and noted.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R2)**

Item No: R1 Recommendation to Council
Subject: **Cross Street Carpark, Double Bay Expressions of Interest – Cinema Complex**
Author: Peter Kauter, Executive Planner
File No: 525 G (Cinema)
Reason for Report: To seek approval to call for expressions of interest from the business community to redevelop the Cross Street Carpark, Double Bay to include a cinema complex

(Petrie/Thomas)

Recommendation:

That the Council call for expressions of interest from the business community for the redevelopment of its Cross Street Carpark site, Double Bay to include a cinema complex. The Expression of Interest document is to generally be in the form of Annexure 1 to this report with the inclusion of an additional in Section 4 to read “*provide a long-term financial return to the Council.*”

Item No: R2 Recommendation to Council
Subject: **2013/2014 Budget Review for the Quarter ended 31 December 2013**
Author: Trang Banfield – Systems and Management Accountant
Don Johnston – Chief Financial Officer and Responsible Accounting Officer
File No: 331.G 2011/2012
Reason for Report: To report on the review of the 2013/2014 Budget for the quarter ended 31 December 2013

(Petrie/Zulman)

Recommendation:

- A. THAT the report be received and noted.
 - B. THAT Council note the statement from Council’s Responsible Accounting Officer that Council’s projected financial position at 30 June 2014, based on the forecasts outlined in this reports, will remain satisfactory.
 - C. THAT the recommended variations to the 2013/14 budget outlined in the report be adopted.
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There being no further business the meeting concluded at 7.02pm.

We certify that the pages numbered 331 to 337 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 17 February 2014 and confirmed by the Corporate & Works Committee on 3 March 2014 as correct.

Chairperson

Secretary of Committee