

Paid collection of household goods

Fees are valid until 30 June 2019

About this form

This form is to be used to arrange the removal of household goods by Woollahra Municipal Council.

Lodgement & fees

Please follow the instructions on page 2.

Any questions?

Please telephone Customer Service on (02) 9391 7000 or visit our Customer Service Centre (see page 2).

▼ Applicant's details

Name, collection address and contact details of applicant

Title: Mr Mrs Miss Ms Other:

Family name:

Given name:

Company name (if applicable):

Collection address:

..... Post Code:

Phone (H) (....) Phone (B) (....)

Mobile:

Email:

Note: Goods must be placed at kerbside the night before the collection date.

Collection will take place on the weekday stipulated and within 3 business days after Council receives and processes your order.

Items for collection

Charges are calculated per item with a minimum charge of \$46.50 applying to any pick-up

	Quantity	Cost per item (GST exempt)	Cost	Receipt Code
<input type="checkbox"/> Coffee Table, dining table or the like	-----	\$47.50	-----	38
<input type="checkbox"/> Dining chair (multiples of 4 or part thereof)	-----	\$47.50	-----	38
<input type="checkbox"/> Lounge chair, plant stand or the like	-----	\$47.50	-----	38
<input type="checkbox"/> Range top, microwave, wall oven, stove	-----	\$47.50	-----	38
<input type="checkbox"/> Clothes dryer, washing machine or the like	-----	\$47.50	-----	38
<input type="checkbox"/> Refrigerator, dish washer or the like	-----	\$47.50	-----	38
<input type="checkbox"/> Bed, mattress, headboards, bed base (charged as separate items)	-----	\$47.50	-----	38
<input type="checkbox"/> Dresser, wardrobe or the like	-----	\$47.50	-----	38
<input type="checkbox"/> Hot water system	-----	\$47.50	-----	38
<input type="checkbox"/> Other Specify:	-----	\$47.50	-----	38

General

For the collection of individual items we will endeavour to collect within three days of your payment being processed. We will advise you if there is likely to be a longer delay.

▼ How to lodge this application

Address the application to: The General Manager
Woollahra Municipal Council

You can send it to us by any of the following methods:

Post: PO Box 61
Double Bay 1360

DX: DX 3607 Double Bay

Courier or personal delivery: Council Chambers
536 New South Head Rd
Double Bay NSW 2028

Contact us by phone, fax or electronically

Phone: (02) 9391 7000

Fax: (02) 9391 7044

E-mail: records@woollahra.nsw.gov.au

Web: www.woollahra.nsw.gov.au

Payment methods:

In Person

Payment can be made at our Customer Service Centre by the following methods: cash, EFTPOS, cheque, Money Order (make payable to Woollahra Council) or by credit card — American Express, Diners Club, MasterCard or Visa. Credit card payment will incur a processing fee.

By Mail

- For credit card payments, please complete the attached "Credit Card Payment" form.
- For cheque payments, please make payable to Woollahra Council.

Acknowledgement

You will receive a receipt specifying the amount of fees paid.

Making a personal visit?

Woollahra Council is located at 536 New South Head Road, Double Bay. We look forward to seeing you.

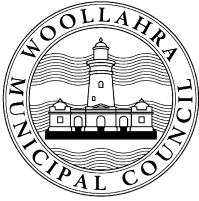
Bus or Rail: Take the train to Edgecliff, then take the bus or walk from the interchange at the Edgecliff Centre.

Parking: Short-term customer parking spaces are available on site. On-street parking in nearby streets is also available.

To be completed by Council's Cashier and Customer Service Officer. GST may be applicable (<i>refer receipt for details</i>) Retain your receipt as proof of lodgement of the application. <input checked="" type="checkbox"/> Receiving Officer: Date: <input checked="" type="checkbox"/> Cashier: Date: CRM Ref No.....	OFFICE USE ONLY		
	Fee Type	Receipt Code	Fee \$
	Booked Household Goods Collection	38	
Total:			

▼ Privacy Notification

The personal details requested on this form are being collected and will only be used for the purpose of processing your application/keeping records/establishing your identity. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council may not be able to process your application. Access to the information is restricted to Council officers and other authorised people. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register



Credit Card Payment Form

All credit card payments will incur a processing fee, currently 0.55%

Payments should be sent to: Woollahra Council
536 New South Head Road
DOUBLE BAY NSW 2028

OR

PO Box 61
DOUBLE BAY NSW 1360

OR

DX 3607 DOUBLE BAY

Credit card payment

This matter will not be processed until the credit card payment has been authorised

Tick Applicable Credit Card	<input type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> DINERS CLUB	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> VISA															
Full Name on Credit Card																			
Credit Card No.				--															
Card Expiry Date			--			Total Amount Paid	\$												
Cardholder's Signature																			
Date							Contact Phone No.												

Reason for payment

Please indicate in this section the reason for the payment and any other applicable information.

Payment For

Council Reference eg. DA No. etc

Address (where applicable)

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PRIVACY NOTIFICATION

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OFFICE USE ONLY	Payment Processed	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Cashier	
	Date	