

# Corporate & Works Committee Minutes

Monday 16 October 2006

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# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 16 October 2006 at 6.00pm**

Present: Councillors      Julian Martin                      (Chair)  
  Wilhelmina Gardner  
  Isabelle Shapiro                (Left D2 – returned D4 6.57pm)  
  David Shoebridge  
  Fiona Sinclair King          (Arrived during Item D2)

Staff:                              W Hatton                      (Director – Technical Services)  
  G James                        (General Manager)  
  D Johnston                    (Manager Finance)  
  Z Marolia                     (Manager Property and Projects)  
  A Sheedy                      (Property Officer)

Also in Attendance:        Mr Norm Mah Chut - Spencer Steer Chartered Accountants  
  Mr Manuel Schuldt - Spencer Steer Chartered Accountants

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## **Leave of Absence**

Leave of Absence previously granted by Council: Councillor John Walker

Apologies:

Apologies were received and accepted from Councillor Keri Huxley and Leave of Absence granted.

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: D3

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D5)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 3 October 2006**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Tuesday 3 October 2006 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**(Shapiro/Shoebridge)**

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 3 October 2006 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Monthly Financial Report - September 2006**  
**Author:** Tracey Walker, Financial Accountant  
**File No:** 987G  
**Reason for Report:** To present the monthly financial report for September 2006

**(Shoebridge/Gardner)**

**Resolved:**

1. THAT the monthly financial report for September 2006 be received and noted.
2. That the next report gives:
  - i) a further breakdown of the summary of receipts and payments.
  - ii) a further report on how the investments are placed and any scope within the adopted policy to consider ethical investments at the time the investments are placed.

**Item No:** D3 Delegated to Committee  
**Subject:** **Presentation of the Financial Reports for the year ended 30 June 2006 to the Public**  
**Author:** Don Johnston, Manager Finance  
**File No:** 331.G  
**Reason for Report:** To formally present the Financial Reports for the year ended 30 June 2006, together with the Auditors Reports, to the public.

**(Shoebridge/Sinclair King)**

**Resolved:**

THAT:

1. The Financial Reports for the year ended 30 June 2006 as presented to the public be received and noted;
2. Any written submissions received be referred to Council's Auditors as required by s.420(3) of the Local Government Act and, if any submissions are received, a further report on those submissions be presented to the next Corporate & Works Committee meeting;
3. The Auditors be thanked for their presentation and attendance.
4. That a further report be presented on the best methods of disclosing the fair value of commercial assets such as the Waverley Woollahra Process Plant and the Cosmopolitan site.

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**Item No:** D4 Delegated to Committee  
**Subject:** **44b Fairfax Road, Bellevue Hill - Proposed Road Closure and Sale**  
**Author:** Anthony Sheedy, Property Officer  
**File No:** 158.44B  
**Reason for Report:** To give consideration to the closure and subsequent sale of unmade roadway adjoining the property.

**Motion moved by Councillor Sinclair King  
Seconded by Councillor Shapiro**

1. That the site be inspected at 5.30pm prior to the Corporate and Works Committee meeting of 6 November 2006.
2. That a report be brought to the next Corporate and Works Committee as to any outstanding development applications and the impact of this proposed sale on any such development application.

**Amendment moved by Councillor Shoebridge  
Seconded by Councillor Gardner**

1. That the site be inspected at 5.30pm prior to the Corporate and Works Committee meeting of 6 November 2006.
2. That a report be brought to the next Corporate and Works Committee as to any outstanding development applications and the impact of this proposed sale on any such development application.
3. That the potentially impacted neighbours be advised of the inspection and invited to attend.

**The Amendment was put and Lost  
The Motion was Adopted**

**Resolved:**

1. That the site be inspected at 5.30pm prior to the Corporate and Works Committee meeting of 6 November 2006.
  2. That a report be brought to the next Corporate and Works Committee as to any outstanding development applications and the impact of this proposed sale on any such development application.
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**Item No:** D5 Delegated to Committee  
**Subject:** **Disclosure of Pecuniary Interest Returns by Councillors and Designated Persons**  
**Author:** Les Windle - Manager Governance  
**File No:** 169.G  
**Reason for Report:** To table the returns disclosing pecuniary interests of Councillors and designated persons in accordance with legislative requirements.

**(Sinclair King/Shapiro)**

**Resolved:**

1. That Council notes that the Disclosure of Interest Returns of Councillors and Designated Persons are tabled.
  2. That Council notes that the Disclosure of Interest Returns have been submitted in accordance with the requirements of the Local Government Act, 1993.
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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R3)**

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**Item No:** R1 Recommendation to Council  
**Subject:** Ocean Street Kerb & Gutter and Footpath Reconstruction  
**Author:** Joe Cavagnino - Purchasing Coordinator  
**File No:** Tender 06/08  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**(Sinclair King/Shapiro)**

**Recommendation:**

- A. That Council enter into a Contract with Ozpave (Aust) Pty Ltd for the Ocean Street Kerb & Gutter and Footpath Reconstruction Works Project for the sum of \$81,388.00 (excluding GST), including an allowance for provisional items.
- B. That successful and unsuccessful tenderers be advised accordingly.

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**Item No:** R2 Recommendation to Council  
**Subject:** Courtenay Road and Mitchell Road Reconstruction & Stormwater Upgrade Works  
**Author:** Joe Cavagnino – Purchasing Coordinator  
**File No:** Tender 06/07  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**(Sinclair King/Shapiro)**

**Recommendation:**

- A. That Council enter into a Contract with J N Civil Pty Ltd for the Courtenay Road and Mitchell Road Reconstruction & Stormwater Upgrade Works project for the sum of \$238,954.00 (excluding GST) including an allowance for provisional items.
  - B. That successful and unsuccessful tenderers be advised accordingly.
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**Item No:** R3 Recommendation to Council  
**Subject:** **Fletcher Street Reconstruction & Stormwater Upgrade Works**  
**Author:** Joe Cavagnino - Purchasing Coordinator  
**File No:** Tender 06/09  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**(Sinclair King/Shapiro)**

**Recommendation:**

- A. That Council enter into a Contract with Ozpave (Aust) Pty Ltd for the Fletcher Street Reconstruction & Stormwater Upgrade Works Project for the sum of \$162,469.00 (excluding GST), including an allowance for provisional items.
- B. That successful and unsuccessful tenderers be advised accordingly.
- C. That a report be presented to the Committee on the tender process and details considered in the tender analysis including a set of draft tender documents.

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There being no further business the meeting concluded at 7.20 pm.

*We certify that the pages numbered 1859 to 1866 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 16 October 2006 and confirmed by the Corporate & Works Committee on 6 November 2006 as correct.*

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**Chairperson**

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**Secretary of Committee**