



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Tuesday 10 June 2008*

Time: *6.30pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

5 June 2008

To: His Worship The Mayor, Councillor Geoff Rundle, ex-officio
Councillors Tanya Excell (Chair)
Anthony Boskovitz
Marcus Ehrlich
Andrew Petrie
Isabelle Shapiro (Deputy Chair)
Fiona Sinclair King
John Walker

Dear Councillors

Community & Environment Committee Meeting – 10 June 2008

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Tuesday 10 June 2008 at 6.30pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 26 May 2008	1
D2	Woollahra Traffic Committee Minutes - 3 June 20082	2
D3	SCCG Minutes Report – 814.G	16
D4	Holdsworth Community Centre & Services – Quarterly Report January to March 2008 – 126.G	56

Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil R Items

Item No: D1 Delegated to Committee

Subject: **Confirmation of Minutes of Meeting held on 26 May 2008**

Author: Les Windle, Manager - Governance

File No: See Council Minutes

Reason for Report: The Minutes of the Meeting of Monday 26 May 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 26 May 2008 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes - 3 June 2008**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2008
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

THAT the Recommendations Y1-Y12 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 3 June 2008 be adopted.

Warwick Hatton
Director – Technical Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 3 June 2008 at 10.00am.

1. Attendances

Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Snr Const Janna Brisby	(Rose Bay Police - Traffic)
	Mr Roy Bishop	(Clover Moore MP Representative)
	Mr John Giblin	(Peter Debnam MP Representative)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Ms Melissa Tranter	(Woollahra Municipal Council)
Observer:	Mr E Graham	(State Transit Authority)
	Mr John McDonagh	(Harbour View Residents)
Apologies:	Ms Robyn Attuell	(Clover Moore MP Representative)

2. Minutes of Previous Meeting

The minutes of Meeting No.4/08 held in Council Chambers, Double Bay, on Tuesday 6 May 2008 were confirmed by Ms Janna Brisby.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

5. Extraordinary Meetings

Nil

6. Late Correspondence

Email from Clover Moore's representative requesting that item Y2 Glenmore Road at Fiveways-Alteration to Loading Zone be moved forward to the first item of the meeting.

Letter from Sydney Buses regarding item Y2 Glenmore Road at Fiveways-Alteration to Loading Zone.

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

SUBJECT: **PARKING RESTRICTIONS CHANGES**

Author: Frank Rotta – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-1: Trahlee Road / Bulkara Road, Bellevue Hill – Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That 10 metres of No Stopping restrictions be installed on the northern side of Bulkara Road immediately east of Trahlee Road, Bellevue Hill.
2. That 27 metres of No Stopping restrictions be installed on the eastern side of Trahlee Road immediately north of Bulkara Road, Bellevue Hill.

Item Y1-2: Victoria Road / Cranbrook Road intersection, Bellevue Hill – Statutory Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That statutory No Stopping restrictions be installed on the eastern side of Victoria Road and extend 10 metres into Cranbrook Road, north and south of the intersection of Victoria Road and Cranbrook Road, Bellevue Hill.

Item Y1-3: Victoria Road, Bellevue Hill – Statutory Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That 10 metres of No Stopping restrictions be installed on the eastern side of Victoria Road immediately north of Drumalbyn Road, Bellevue Hill.

Item Y1-4: Wentworth Street, Point Piper – Provision of Linemarking

Decision: Unanimous Support

Recommendation:

1. That 10 metres of unbroken centreline be provided in the southern and western legs of Wentworth Street outside Nos.17 and 19 Wentworth Street, Point Piper.

Item Y1-5: Wolseley Road / Wentworth Street, intersection, Point Piper – Alteration to Existing Restrictions

Decision: Unanimous Support

Recommendation:

1. That the existing Give Way signposting in Wolseley Road, Point Piper at its intersection with Wentworth Street, be replaced with a Stop sign and associated linemarking.

Item Y1-6: Adelaide Street, Woollahra – Alteration to Existing Restrictions

Decision: Unanimous Support/

Recommendation:

1. That the existing 2P and No Stopping signposting outside No.60 Adelaide Street, Woollahra be relocated 1.2 metres south of the current location.

Item Y1-7: Loftus Road at New Beach Road, Darling Point – Traffic Advisory Signage

Decision: Unanimous Support

Recommendation:

1. That a ‘No Entry’ sign be installed on southern side of Loftus Road facing north bound traffic in New Beach Road, Darling Point and that the sign be mounted on the existing ELP at this location.

Item Y1-8: Loftus Road, Darling Point – Statutory Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That 10 metres of No Stopping restrictions be installed on the southern side of Loftus Road just west of Darling Point Road, Darling Point.

Item Y1-9: Jersey Road, Paddington. - Request for a Disabled Zone

Decision: Unanimous Support

Recommendation:

1. That a 5 metre ‘Disabled Zone’ be installed on the northern side of Jersey Road, Paddington at the southern end of the Residents Permit Parking zone in front of No.108 Jersey Road and that the Residents Permit Parking zone be reduced by 5 metres.
2. That the applicant be advised of Council’s Procedure and Conditions for Disabled Parking zones, including the requirement to renew these zones annually.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Glenmore Road at Fiveways – Alteration to Loading Zone**

Author: Frank Rotta – Traffic Engineer

File No: T191.

Reason for Report: Report on Community Consultation regarding the Loading Zone at Fiveways, Paddington.

Decision: Unanimous Support

Recommendation:

- A. That the existing Loading Zone on the southern side of Glenmore Road, west of Heeley Street, Paddington, be increased to a width of 2.6 metres as shown on the sketch in Annexure 1.
- B. That the current “Loading Zone 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat” signage be altered to “Loading Zone 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat, Vehicles under 6m, No Parking at other times”.
- C. That the above works be monitored for 3 months following implementation, and if not successful, that a further report outlining alternative measures, including the possible removal of the Loading Zone, be brought back to the Woollahra Traffic Committee for consideration.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **New South Head Road, Rose Bay – Vehicle & Trailer Advertising**

Author: Frank Rotta – Traffic Engineer

File No: T329.

Reason for Report: Report on RTA’s response in respect of Vehicle and Trailer Advertising on New South Head Road, Rose Bay.

Decision: Unanimous Support

Recommendation:

- A. That 4P 6.00am-12 Noon Mon-Fri parking restrictions be introduced on the northern side of New South Head Road between the existing No Stopping immediately east of Wunulla Road and the existing 4P 8.00am-6.00pm Mon-Sun restrictions in the first recessed parking bay east of Wunulla Road
- B. That 4P 6.00am-12 Noon Mon-Fri parking restrictions be introduced on the southern side of New South Head Road between the existing No Stopping immediately east of Rose Bay Avenue and the western boundary of No. 577 New South Head Road.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Cosmopolitan Centre Redevelopment – Traffic Management Plan for Concrete Pours**

Author: Frank Rotta – Traffic Engineer

File No: DA 950/2003

Reason for Report: Review of Traffic Management Plan for Concrete Pours.

Decision: Unanimous Support

Recommendation:

That the TMP for the temporary closure of Short Street at Bay Street and Gumtree Lane at Goldman Lane to accommodate the concrete pours for the Cosmopolitan Centre in Double Bay be approved subject to:

- i. All traffic control complying with the Australian Standards and the RTA's Manual for Traffic Control at Work Sites. The traffic control must also comply with the requirements of Work Cover and the Occupational Health & Safety legislation.
- ii. All personnel involved in the traffic control for this site must possess the appropriate qualifications.
- iii. The applicant must submit separate applications and receive approval for other activities involved as part of this construction process.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 11-13 New Beach Road (Oswald Lane), Darling Point– Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt11

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

A. That approval be granted for a Works Zone to be temporarily installed for No.11-13 New Beach Road, Darling Point. The proposed Works Zone is to be 6 metres long, located on the southern side of Oswald Lane opposite the rear of No.11 New Beach Road, Darling Point and is subject to the following conditions:

- i. Any directive provided by the NSW Police Department is to be complied with.
- ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 8 weeks from 23 June, 2008 to 15 August, 2008.
- iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
- iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
- v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.

- vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 9 Bayview Hill Road, Rose Bay – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt11

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.9 Bayview Hill Road, Rose Bay. The proposed Works Zone is to be located on the northern side of Bayview Hill Road, from prolongation of the common boundary between Nos 7 & 9 Bayview Hill Road for a distance on for 6 metres in a westerly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri for a period of 25 weeks from 1 June, 2008 to 2 March, 2009.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.

- viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: No. 2/2 Beach Street, Double Bay – Works Zone

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt11

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.2 Beach Street, Double Bay. The proposed Works Zone is to be located on the eastern side of Beach Street, from the southern side of the driveway to the development property in a northerly direction for 11 metres is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri for a period of 13 weeks from 23 June, 2008 to 22 September, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Resident Permit Parking (2P 8.00am-6.00pm ARVE) is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.

- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: No. 15 Cooper Street (South Avenue), Double Bay – Works Zone
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt11
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.15 Cooper Street, Double Bay. The proposed Works Zone is to be located on the southern side of South Avenue, from 1 metre west of the prolongation of the common boundary between 15 Cooper Street and 4 South Avenue, in an easterly direction for 14 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 4 weeks from 23 June, 2008 to 18 July, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Residents Permit Parking (2P 8.00am-6.00pm ARVE) is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 406 Edgecliff Road, Edgecliff – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt11

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.406 Edgecliff Road, Edgecliff. The proposed Works Zone is to be located on the western side of Edgecliff Road from the southern side of the driveway to the development property in a northerly direction for 15 metres is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from 24 June, 2008 to 21 December, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 99 Wolseley Road, Point Piper – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt11

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.99 Wolseley Road, Point Piper. The proposed Works Zone is to be located on the southern side of Wolseley Road, from the western side of the driveway to this property, in an easterly direction for 8 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 30 weeks from 23 June, 2008 to 23 January, 2009.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y11 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **No. 29 Cliff Street, Watsons Bay – Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt11
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.29 Cliff Street, Watsons Bay. The proposed Works Zone is to be located on the southern side of Cliff Street, from the prolongation of the common boundary between Nos 28 & 29 Cliff Street in an westerly direction for 10 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri for a period of 21 weeks from 23 June, 2008 to 15 December, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y12 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 101A Darling Point Road, Darling Point – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt11

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.101A Darling Point Road, Darling Point. The proposed Works Zone is to be located on the eastern side of Darling Point Road, from the prolongation of the common boundary between Nos 101A and 103 Darling Point Road, in an southerly direction for 15.8 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 4 weeks from 23 June, 2008 to 18 July, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA’s Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council’s Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council’s adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council’s discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

8. Late Items

Nil

There being no further business, the meeting concluded at 11.10am.

Warwick Hatton
Chair

Item No: D3 Delegated to Committee
Subject: **SCCG Minutes Report**
Author: Rebecca Peacock - Environmental Protection Coordinator
File No: 814.G
Reason for Report: To provide the minutes of the Sydney Coastal Councils Group Technical Committee and Ordinary Meetings.

Recommendation:

- A. THAT the minutes of the Sydney Coastal Councils Group Technical Committee meetings held on the 28 February 2008 and the 17 April 2008 are received and noted.
- B. THAT Council support the proposal from the Sydney Coastal Councils Group for the employment of an additional Project Officer to the Secretariat.
- C. THAT Council's contribution towards the funding of a Project Officer to the Secretariat be considered as part of the first quarter review of the 2008/2009 Budget.

1. Purpose

The purpose of this report is to provide the Community and Environment Committee with a copy of the minutes of the Sydney Coastal Councils Group (SCCG) Technical Committee meetings and to seek support for the SCCG proposal to employ an additional Project Officer to the Secretariat.

The ongoing reporting of the SCCG minutes informs the Committee of the environmental projects and initiatives the SCCG and member councils are currently addressing. The employment of an additional staff member to the SCCG will provide increased services across all sections of member councils and their communities to better manage the coastal environment. The focus of the new position will be to build on the successes of the SCCG and to focus specifically on the delivery of capacity building programs, events, education and grants.

2. Background

The SCCG is a group of fifteen councils adjacent to marine and estuarine waters in Sydney. The councils are Botany Bay, Hornsby, Leichhardt, Manly, North Sydney, Pittwater, Randwick, Rockdale, South Sydney, Sutherland, Sydney, Warringah, Waverley, Willoughby and Woollahra. The aim of the SCCG is to promote coordination between member councils on environmental issues relating to the sustainable management of the urban coastal environment.

There are two types of meetings conducted by the SCCG:

- Technical Committee - attended by Woollahra Council's Environmental Protection Coordinator and Sustainability Projects Coordinator,
- Ordinary or Full Group Meeting - attended by Woollahra Councillors appointed as representatives.

Technical Committee meetings are conducted approximately every two months and the Ordinary meeting is conducted every three months.

3. Proposed SCCG Project Officer (Capacity Building/Education/Events)

At the SCCG Executive Committee meeting held on 29 March 2008, it was unanimously resolved that:

1. *The SCCG Executive Committee endorse requesting councils for additional resources for a new staff position.*
2. *Delegates provide comment on the draft scoping paper by Thursday 3 April.*
3. *The RCEO incorporate Executive comments and seek further input from the SCCG Technical Committee prior to going to member councils (Mayor's and General Managers) Plan – April 2008).*

The SCCG have written to member councils requesting formal consideration of the engagement of an additional officer within the SCCG Secretariat and the associated provision of additional membership contributions for 2008 – 2009 to fund the position.

It is acknowledged by the SCCG Secretariat, Executive Committee, Technical Committee and member councils that the Secretariat has been working beyond capacity, with the increasing complexity, roll and activities being undertaken by the SCCG in recent years. Due to this, the Executive Officer has been considering opportunities to scope and fund additional staff for the SCCG Secretariat to maintain and expand the current growth in profile and services provided to member councils. The SCCG have prepared a *Project Officer Scoping Paper* that provides information on why the position is required, the funding implications, a position description and the proposed member contributions. A copy of the scoping paper is attached as annexure 4.

The scoping paper identifies that the Project Officer will be required to focus on five key roles and assist the SCCG Secretariat deliver the following outcomes:

- capacity building for member councils,
- facilitation of regional events and forums,
- facilitate internal and external education programs and enhance education networks across the region,
- grant identification, promotion and delivery, and
- team administration support.

The SCCG currently employs two fulltime staff, the Executive Officer and the Coastal Projects Officer. With the groups recent grant successes, a Climate Change Adaptation Project Coordinator has been employed through an Australian Greenhouse Office grant. The employment of an additional Project Officer will increase the Secretariat to three permanent positions and one contract position.

One of the key functions of the position will be the identification and application for grant projects. The SCCG has had a recent tenfold increase in the securing of external funding (approaching \$2.5 million) with other partners via competitive grants on a broad range of activities to assist member councils. This includes the grant funding received for the Climate Change Adaptation Project that Council staff have been actively involved with. Additionally, member councils have identified the need for the SCCG to assist in the identification and securing of upcoming funding opportunities.

The SCCG is involved in a number of research projects into climate change and the management of the Sydney coastal zone. The SCCG is providing leadership and guidance on this issue where other levels of government have been slow to assist local government. Our involvement in the SCCG provides Council with a very cost and resource effective way of participating in such innovative projects and benefiting from the results. An additional Project Officer will build on the invaluable work that the SCCG does for member councils and the Sydney coastal region. It is therefore recommended that Council support the SCCGs proposal to employ an additional Project Officer to the Secretariat.

4. Identification of income and expenditure

Council's 2007/2008 member contribution is \$12,610. The proposed increase of \$4,800 to fund the new Project Officer position will mean that Council's member contribution will increase to \$17,410 in 2008/2009. The SCCG membership contribution is currently paid through a governance cost centre. The 2008/2009 projected contribution was calculated with a 3% increase on the 2007/2008 contribution, being an increase of \$300. As the draft budget for 2008/2009 is currently on public exhibition, an adjustment to the SCCG member contribution of \$4,500 will need to be allocated in the September 2008 quarterly review, if Council supports the proposal.

5. Projects

The Technical Committee has been working on a number of projects that are of particular benefit to Woollahra Council and the Sydney Coastal region. The following provides a brief description of the projects.

A Systems Approach to Regional Climate Change Adaptation Strategies in Metropolises – SCCG / CSIRO partnership grant

The SCCG has partnered with the CSIRO, and working in collaboration with University of the Sunshine Coast to undertake a two-year research project on regional approaches to managing climate vulnerability in the Sydney region. The goal of the project is to explore the issue of climate change risk management, specifically adaptation, in the SCCG region. Rather than the commonly utilised approach of generating scenarios of climate change and discussing their potential impacts, this project focuses on examining the capacity of the 15 member councils to adapt to climate change. This incorporates not only challenges associated with access to financial capital, technology and information to facilitate adaptation, but the institutional processes and barriers that influence the implementation of adaptive measures.

The first stage of this project involved the assessment and mapping of climate change vulnerability throughout the SCCG region. The *Mapping Climate Change Vulnerability in the Sydney Coastal Councils Group* report presents the findings of this stage. Staff members from across all divisions within Council were involved in the workshop facilitated by the SCCG for this project.

Environmental Defenders Office Climate Change Legislation Project

The SCCG engaged the NSW Environmental Defenders Office to undertake a project titled *An assessment of Australian and NSW legislation and government policy provisions in relation to climate change relevant to regional and metropolitan NSW coastal councils*. The aims of the project are:

- To identify where and within what legal and implementation context the terms climate change, greenhouse and sea level rise occur within all legislation, planning instruments and policy relevant to coastal councils in NSW, and
- Provide a discussion of responsibilities of local government to implement the provisions identified.

Summer Activities Program January 2008

The SCCG Summer Activities Program is conducted each year in January. The program aims to educate the community about Sydney's beautiful coastal environment through organised activities. The activities are organised by the individual councils, and coordinated by the SCCG.

Woollahra Council organised the following activities for the January 2008 program:

- guided coastal bushwalk, Gap Park to Christison Park with Professor Bruce Thom,
- guided bushwalk at Parsley Bay,
- SOS Science of the Surf Presentation by Dr Rob Brander, and
- story time for toddlers/preschoolers – stories and craft at the Woollahra Children's Library.

Approximately 140 people participated in Council's activities organised for the January 2008 program. Generally, feedback from the participants was very positive.

Developing a GIS tool to assess vulnerability to catastrophic marine floods in Sydney

The SCCG has partnered with the University of NSW to undertake a research project that will apply and test a newly developed and highly novel GIS tool to assess the vulnerability of coastal infrastructure to catastrophic marine floods. The outputs may be used by council to help make decisions about long-term strategic planning and development.

6. Conclusion

Involvement in the SCCG Technical Committee provides member councils with an invaluable resource. Employment of an additional Project Officer to the Secretariat will build on the recent successes of the SCCG and will provide additional resources and expertise to member councils and their communities to better manage the coastal environment. Therefore, it is recommended that Council support the proposal for the employment of a Project Officer to the Secretariat. The ongoing reporting of the minutes keep the Committee informed of the environmental projects and initiatives the SCCG and member councils are currently undertaking.

Rebecca Peacock
Environmental Protection Coordinator

Chris Bluett
Manager – Strategic Planning

Annexures:

1. Sydney Coastal Councils Group, Technical Committee Meeting (28 February 2008) Minutes.
2. Sydney Coastal Councils Group, Technical Committee Meeting (17 April 2008) Minutes.
3. SCCG Project Officer Scoping Paper April 2008.

Item No: D4 Delegated to Committee
Subject: **Holdsworth Community Centre & Services - Quarterly Report January to March 2008**
Author: Kylie Walshe, Director Community Services
File No: 126.G
Reason for Report: To present the quarterly report from Holdsworth Community Centre & Services to Council.

Recommendation:

- A. That Council note the January to March 2008 Quarterly Report from Holdsworth Community Centre and Services.
- B. That the use of \$31,970 of Council funds currently held in trust be determined when the Holdsworth Community Centre and Services 2007/08 financial accounts are presented to Council in September 2008.

Background:

Council entered into a Funding and Management Agreement ('Agreement') with Holdsworth Street Community Centre (now known as Holdsworth Community Centre & Services – HCC&S) on 1 July 2006. The Agreement outlines the delegation and planning and reporting requirements of HCC&S to Council. The Quarterly Report for January to March 2008 is now presented to Committee for consideration. (Annexure 1)

This report will also consider the use of unspent operational funding currently held in trust by HCC&S, as per item C of the resolution of 17 December 2007:

- A. *The Council note the financial performance of Holdsworth Community Centre in 2006/07.*
- B. *That Council agree to the revote of \$38,000 unspent operational funding provided to Holdsworth Community Centre in 2006/07, to be expended on the items requested.*
- C. *That consideration of requests 1 and 2 for reimbursement of Workers Compensation insurance and depreciation be deferred to later in the year when the financial position is clearer.*
- D. *That a further report be presented to Council in early 2008 regarding opportunities for the reallocation of unspent operational funding provided to Holdsworth Community Centre in 2006/07.*
- E. *That Council note the quarterly report for Holdsworth Community Centre for the quarter ending 30 September 2007.*

See Annexure 2 for this report to the Corporate & Works Committee of 10 December 2007.

Proposal:

HSCC has provided a quarterly report on activities and progress against the strategic plan and budget for January to March 2008, the third quarter of 2007/08. (Annexure 1)
The reporting requirements are in Section 8 of the Agreement. It states that:

HSCC will report to Council quarterly in a manner satisfactory to Council on:

- 1. Progress against the strategic plan and budget;*
- 2. How funding provided by Council pursuant to clause 4 of this Agreement has been applied; and*
- 3. Progress against the KPIs.*

HSCC shall provide to Council:

- 1. Quarterly financial reports; and*
- 2. An annual financial report for the previous financial year by the end of September each year.*

The HCC&S March 2008 Quarterly Report continues to show significant improvement in financial management, staff retention and an increase in service outputs. Particular mention should be made of the increase in service levels and clients in Community Transport and Aged Services.

Correspondence received with the March Quarterly Report has also responded to Item C of the Council resolution of 17 December 2007. HCC&S has requested that Council funds kept in trust by HCC&S be retained until the 2007/08 financial accounts are audited. The amount held in trust is \$31,970. As it is still unknown if these funds will be required in the 2007/08 financial year it is recommended that Council wait until the accounts are audited prior to it determines the use of these funds.

Identification of Income & Expenditure:

This proposal has no impact on the 2007/08 budget.

The Quarterly Report has highlighted the continued success of Holdsworth Community Centre & Services in attracting additional funding from other funding sources, demonstrating that the funds provided to HCC&S by Council provide a stable base for the organisation to leverage additional funds. This report also indicates that these funds are being fully expended on much valued services and programs for the community.

Conclusion:

Holdsworth Community Centre & Services has demonstrated substantial improvements in a number of areas, as indicated in the attached March Quarterly Report for 2007/08. At the request of HCC&S, it is recommended that the use of Council funds currently held in trust be determined when the HCC&S 2007/08 financial accounts are presented to Council in September 2008.

Kylie Walshe
Director Community Services

ANNEXURES:

- Annexure 1 – Quarterly Report – Quarter 3 FY08 Holdsworth Community Centre & Services
- Annexure 2 – Report to Corporate & Works Committee – 10 December 2007