



Corporate & Works Committee Minutes

Minutes: *Corporate & Works Committee*

Date: *Monday 9 November 2015*

Time: *6.00pm*

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**Minutes of the Meeting held on
9 November 2015 at 6.00pm.**

Present: Councillors Peter Cavanagh (Chair)
Greg Levenston
Andrew Petrie
Susan Wynne
Jeff Zulman

Staff Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Don Johnson (Chief Financial Officer)
Jake Matuzic (Manager – Capital Projects)
Tom O’Hanlon (Director – Technical Services)
Romi Scodellaro (Community Development Officer)
Kylie Walshe (Director – Community Services)

Also in Attendance: Councillor Anthony Marano (Item R3)
Andrew Luu (External Auditor)
Gary Mottau (External Auditor - Hill Rogers Spencer Steer)

Leave of Absence and Apologies

An apology was received and accepted from Councillor Deborah Thomas and leave of absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to item R2

Declarations of Interest

Nil

Items to be Decided by this Committee using its Delegated Authority

Item No: D1 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF MEETING HELD ON 26 OCTOBER 2015**
Author: Sue O'Connor, Secretarial Support - Governance
File No: 15/157158
Reason for Report: The Minutes of the Corporate & Works Committee of 26 October 2015 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne /Petrie)

Resolved:

THAT the Minutes of the Corporate & Works Committee Meeting of 26 October 2015 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **PRESENTATION OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015 TO THE PUBLIC (FY255-01)**
Author: Don Johnston, Chief Financial Officer
Approver: Stephen Dunshea, Director - Corporate Services
File No: 15/157068
Reason for Report: To present the Financial Statements for the year ended 30 June 2015 to the public.

Note: Mr Gary Mottau, Council's External Auditor from Hill Rogers Spencer Steer provided the Committee with a presentation on the financial statements

(Petrie/Zulman)

Resolved:

- A. That the General Purpose Financial Statements for the year ended 30 June 2015, as presented to the public, be received and noted.
- B. That the Auditors be thanked for their attendance and presentation.

Item No: D3 Delegated to Committee
Subject: **DELIVERY PROGRAM 2013 TO 2017 AND OPERATIONAL PLAN 2015/16 QUARTERLY PROGRESS REPORT SEPTEMBER 2015 AGAINST GOAL 10 - WORKING TOGETHER AND GOAL 11 - A WELL MANAGED COUNCIL (FY230)**
Author: Michelle Phair, Team Leader Corporate & Financial Planning
Approver: Stephen Dunshea, Director - Corporate Services
File No: 15/147846
Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2015/16 for the three months ending 30 September 2015.

(Wynne /Petrie)

Resolved:

THAT the September 2015 Quarterly Progress Report on Goal 10 (Working together) and Goal 11 (A well-managed Council) of Council's Delivery Program 2013 to 2017 and Operational Plan 2015/16 be received and noted.

Item No: D4 Delegated to Committee
Subject: **CAPITAL WORKS PROGRAM - QUARTERLY PROGRESS REPORT SEPTEMBER 2015 (FY230-02)**
Author: Michelle Phair, Team Leader Corporate & Financial Planning
Approvers: Don Johnston, Chief Financial Officer
Tom O'Hanlon, Director - Technical Services
File No: 15/147911
Reason for Report: To provide the Committee with an update on the status of projects in the 2015/16 Capital Works Program, for the quarter ended 30 September 2015.

(Wynne /Levenston)

Resolved:

THAT the Capital Works Program – Quarterly Progress Report for the quarter ended 30 September 2015 be received and noted.

Items to be Submitted to the Council for Decision with Recommendations from this Committee

Item No: R1 Recommendation to Council
Subject: **TENDER SC2991 FLOODLIGHTING UPGRADE TRUMPER OVAL, PADDINGTON**
Author: Rod Ward, Project Manager Open Space
Approvers: Jake Matuzic, Manager - Capital Projects
Paul Fraser, Manager - Open Space & Trees
Tom O'Hanlon, Director - Technical Services
File No: 15/150634
Reason for Report: To recommend to Council the acceptance of a tender

(Wynne /Levenston)

Recommendation:

- A. THAT Council enter into a Contract with Smada Electrical Services Pty Ltd for the Trumper Oval, Paddington - Floodlighting Upgrade Project - for \$143,620.00 (excluding GST).
- B. THAT successful and unsuccessful tenderers be advised accordingly

Item No: R2 Recommendation to Council
Subject: **DOUBLE BAY GOOD FOOD WEEK 2016 (SC2818)**
Author: Peter Kauter, Manager Placemaking
Approver: Allan Coker, Director - Planning & Development
File No: 15/150758
Reason for Report: To consider a request for funding of Double Bay Good Food Week

Note: Late correspondence was tabled by Deirdre O'Loghlin from O'Loghlin Communications.

Note: Ms Deirdre O'Loghlin from O'Loghlin Communications and Ms Maree Sheehan from The Sydney Connection address the Committee.

Motion moved by Councillor Wynne
Seconded by Councillor Levenston

- A. That in relation to the 'Informal Marketing Proposal - Double Bay Good Food Week 2016', O'Loghlin Communications be advised that Council supports this event, in-principle.
- B. That O'Loghlin Communications be advised that Council is prepared to allocate a maximum of \$26,982 towards this event.
- C. The allocation of any funding will be withheld pending O'Loghlin Communications confirming:
- i. that business sponsors have been secured and details have been provided to Council;
 - ii. by the end of February 2016, that Double Bay Good Food Week 2016 will be proceeding before 30th June 2016 – in the event that this confirmation is not received Council reserves it right to allocate the funding to other Double Bay business centre related activities;
 - iii. final details of the event including the dates on which it will be held.

- D. That post event analysis be provided to Council within 2 months of the event.
- E. That Council provide advance funding of \$5,000 to O'Loughlin Communications.

**Amendment moved by Councillor Zulman
Seconded by Councillor Petrie**

- A. That in relation to the 'Informal Marketing Proposal - Double Bay Good Food Week 2016', O'Loughlin Communications be advised that Council supports this event, in-principle.
- B. That O'Loughlin Communications be advised that Council is prepared to allocate a maximum of \$26,982 towards this event allocated on the basis of 43% of total funding raised.
- C. The allocation of any funding will be withheld pending O'Loughlin Communications confirming:
 - i. that business sponsors have been secured and details have been provided to Council;
 - ii. by the end of February 2016, that Double Bay Good Food Week 2016 will be proceeding before 30th June 2016 – in the event that this confirmation is not received Council reserves it right to allocate the funding to other Double Bay business centre related activities;
 - iii. final details of the event including the dates on which it will be held.

**The Amendment was put and lost
The Motion was put and carried**

(Wynne /Levenston)

Recommendation:

- A. That in relation to the 'Informal Marketing Proposal - Double Bay Good Food Week 2016', O'Loughlin Communications be advised that Council supports this event, in-principle.
- B. That O'Loughlin Communications be advised that Council is prepared to allocate a maximum of \$26,982 towards this event.
- C. The allocation of any funding will be withheld pending O'Loughlin Communications confirming:
 - i. that business sponsors have been secured and details have been provided to Council;
 - ii. by the end of February 2016, that Double Bay Good Food Week 2016 will be proceeding before 30th June 2016 – in the event that this confirmation is not received Council reserves it right to allocate the funding to other Double Bay business centre related activities;
 - iii. final details of the event including the dates on which it will be held.
- D. That post event analysis be provided to Council within 2 months of the event.
- E. That Council provide advance funding of \$5,000 to O'Loughlin Communications.

Item No: R3 Recommendation to Council
Subject: **CULTURAL DIVERSITY CELEBRATIONS**
Authors: Romi Scodellaro, Community Development Officer
Jacky Hony, Team Leader - Community Development Officer
Approver: Sharon Campisi, Manager - Community Development
File No: 15/154691
Reason for Report: To report on the recommendations of the Cultural Diversity Steering Committee regarding Cultural Diversity Celebrations in 2015/16

(Zulman/Petrie)

Recommendation:

THAT Council approve an increase in budget for the Chinese New Year Festival, Double Bay by \$35,000, from \$20,000 to \$55,000.

There being no further business the meeting concluded at 7.35p.m.

We certify that the pages numbered 3914 to 3921 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 9 November 2015 and confirmed by the Corporate & Works Committee on 23 November 2015 as correct.

Chairperson

Secretary of Committee