Attachment 7
Social Impact Reports and Management Plans
**Licensed premises development - social impact reports and management plans**

To help assess the effects of proposed licensed premises development a social impact report or management plan may be required. What these documents are, when they are required and what they should include is provided below.

**Social impact reports for licenced premises**

**What is a social impact report?**

A social impact report outlines what impacts will result from a proposed licensed premises development and how they have been addressed by an applicant. These impacts can be positive as well as negative. A positive impact can be the opportunity for people to access entertainment provided in hotels and clubs. A negative impact could be anti-social behaviour of the patrons of licenced premises.

**When is it required?**

Chapter F3 Licensed Premises of the Woollahra DCP requires a Social Impact Report to accompany:

- DAs
- applications to extend trading hours or increase the maximum number of persons permitted in a building
- as part of a review condition to extend trading hours or increase the maximum number of persons permitted in a building

**Information to be included in Social Impact Reports**

The information contained in Social Impact Reports needs to include:

- details of nearby community buildings, facilities or areas
- details of any consultation undertaken prior to the application being made with:
  - the occupiers of surrounding land
  - community groups
  - local police
  - Department of Health
  - Department of Community Services
  - Roads & Maritime Authority
- and details of who was consulted, the method of consultation and any issues raised
- the outcome of consultation, i.e. were you able to resolve issues, concerns or objections raised and any intended future consultation
- the proximity of nearby licenced premises, their trading hours and capacity
- the positive social impacts of the development
- measures proposed to mitigate negative social impacts
- an assessment of the impact regarding health and crime with reference to the *Social Profile Report, Woollahra LGA* prepared by the NSW Office of Liquor Gaming & Racing, February 2009 (and as maybe updated)
Management plan guidelines for licenced premises

What is a management plan?
A management plan is a written commitment by an applicant for development involving licenced premises of measures to control the external effects of the operation of licenced premises on the community on a day to day basis. The measures included in the plan are aimed at:

- protecting the amenity of surrounding residential and other sensitive uses, and
- protecting the wellbeing of patrons and staff

When is a management plan required?
Management Plans need to be submitted for DAs (and other related applications) for applications involving licenced premises with a ‘high risk rating’. The risk rating of licenced premises is shown in the following table:

<table>
<thead>
<tr>
<th>Type of licence</th>
<th>Location/zone</th>
<th>Risk rating</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotels and clubs irrespective of their capacity</td>
<td>Anywhere</td>
<td>HIGH</td>
<td></td>
</tr>
<tr>
<td>Small bars, on-premises, packaged liquor, producer/wholesaler, limited with a capacity of 100 or more patrons</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Any licenced premises</td>
<td>R.2 and R.3 zones</td>
<td>HIGH</td>
<td></td>
</tr>
<tr>
<td>On-licences/small bars</td>
<td>B.1</td>
<td>HIGH</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B.2, B.4, SP.3 and RE.1</td>
<td>LOW</td>
<td></td>
</tr>
<tr>
<td>Small bars, on-premises, packaged liquor, producer/wholesaler, limited with a capacity of less than 100 patrons</td>
<td>B.2</td>
<td>LOW</td>
<td></td>
</tr>
</tbody>
</table>
Management Plans need to be reviewed as part of the review of consent conditions which:

- provide for and extension of trading hours
- permit an increase in the number of persons permitted in a building (including outdoor areas)

The preparation of management plans may be imposed as a condition of development consent for licenced premises irrespective of its risk rating.

Information to be included in a management plan

The following information is to be included in a management plan:

- the type of licence under the *Liquor Act 2007* in respect of the premises, details of the licensee and the terms applying to the licence and to the development consent
- security arrangements - number of security staff, frequency of patrols and electronic surveillance systems inside and outside the premises
- handling large groups of people during peak trading periods, e.g. queuing of people wanting to access the premises
- details of the House Policy on how violence, anti-social behaviour and crime will be dealt with through the responsible service of alcohol and the promotion of the House Policy to patrons and staff
- the monitoring/control of patron behaviour within and outside the premises particularly at closing time
- surveillance of smoking areas to avoid the excessive emission of noise, and to facilitate the responsible disposal of cigarette butts
- availability of parking, public transport and any courtesy transportation and the means of increasing the awareness of patrons of transportation options in order to assist with the efficient and orderly movement of people away from the premises
- a complaints/incidents handling system to record complaints/incidents and the response to such complaints/incidents
- response to such complaints/incidents
- details of proposed special events
- details of the provision of music including the frequency and hours of entertainments provided by live bands, live music (DJ), amplified music and any other forms of entertainment
- details of the maximum number of patrons to be permitted on the premises
- lighting within the boundaries of the site
- general rubbish storage and removal arrangements including hours of pick up
- bottle storage removal arrangements including hours of pick up
- noise attenuation measures (if applicable)
- details of the management of patrons who are smoking