



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 10 November 2014*

Time: *6.30pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council:

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Roads and Maritime Services.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority:

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

6 November 2014

To: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio
Councillors Anthony Marano (Chair)
Peter Cavanagh
Greg Levenston
Andrew Petrie
Matthew Robertson
Elena Wise
Susan Wynne (Deputy Chair)

Dear Councillors

Community & Environment Committee Meeting – 10 November 2014

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 10 November 2014 at 6.30pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 27 October 2014	1
D2	Woollahra Local Traffic Committee Minutes – 4 November 2014	2

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Community & Cultural Small Grants Round 2014-15 – SC2174/14/7062	11
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Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 27 October 2014**
Author: Ailsa Crammond, Acting Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 27 October 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 27 October 2014 be taken as read and confirmed.

Ailsa Crammond
Acting Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 4 November 2014**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: 595.G 2014
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

Recommendation:

- A. That the Recommendations Y2-Y9 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 4 November 2014 be adopted.
 - B. That the Recommendation Z1 contained as an informal item in the minutes of the Woollahra Traffic Committee held on Tuesday 4 November 2014 be adopted.
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Cathy Edwards-Davis
Manager – Engineering Services

Tom O’Hanlon
Director Technical Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Chambers Room, Council Chambers, Double Bay, on Tuesday 4 November 2014 at 10.00am.

1. Attendance

Committee Members:

Present:	Ms Cathy Edwards-Davis (Chairperson)	(Woollahra Municipal Council)
	Ms Karessa Cullen	(Roads and Maritime Services)
	Snr Const Corinne Dawes	(Rose Bay Police)
	Mr John Giblin	(Gabrielle Upton MP Representative)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Mr Stephen Calderon	(Woollahra Municipal Council)
	Ms Stacey Bulloch	(Woollahra Municipal Council)
	Mr Colin De Costa	(Woollahra Municipal Council)
Observer:	Mr Eric Graham	(Transport NSW – State Transit)
Apologies:	Mr Alex Greenwich MP	(Member for Sydney)
	Ms Shirlene Yee Yet	(Woollahra Municipal Council)
Also in Attendance:	Hylde Rolfe	(Resident – Item Y7)

2. Minutes of Previous Meeting

The minutes of Meeting No.9/14 held in Council Chambers, Double Bay, on Tuesday 7 October 2014 were confirmed by John Giblin and Corinne Dawes.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

5. Extraordinary Meetings

Nil

6. Late Correspondence

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **Old South Head Road, Watsons Bay – Pedestrian Crossing Audit**
Author: Frank Rotta
File No: T338
Reason for Report: To audit pedestrian crossing in line with RMS Technical Directions.

Detail of Late Correspondence:

Submission received via email on 3 November 2014 from Ms Hylda Rolfe, 41 Cove Street Watsons Bay. Ms Rolfe is requesting that consideration of item “B” of the recommendation be deferred for further thought to be given to this aspect. (Email tabled at meeting)

Detail of Late Correspondence:

Submission received via email on 3 November 2014 from Mr Hector Spinks, 2c/5-7 Girilang Avenue, Vaucluse. Mr Spinks is opposed to the proposed changes due to the impact it would have on the Church parking and Church activities. (Email tabled at meeting)

Detail of Late Correspondence:

Submission received via email on 31 October 2014 from Bishop Peter Comensoli. Bishop Comensoli is opposed to the proposed changes of moving the funeral and wedding vehicle parking from the front of the Our Lady Star of the Sea Church. It will create problems for the church’s key activities. (Email tabled at meeting)

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **Dover Road, Rose Bay – Pedestrian Crossing Audit**
Author: Frank Rotta
File No: T132
Reason for Report: To audit pedestrian crossing in line with RMS Technical Directions.

Detail of Late Correspondence:

Submission received via email on 2 November 2014 from Mr Bill Woodhead, 4/37 Dover Road, Rose Bay. Mr Woodhead is supporting the proposal of item Y8. (Email tabled at meeting)

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Cross Street, Knox Street, and Transvaal Avenue, Double Bay – Parking Restrictions**

Author: Stephen Calderon – Traffic and Transport Engineer

File No: T121, 269, T456

Reason for Report: To change the existing 1 Hour Ticket Parking in Cross Street, Knox Street, and Transvaal Avenue, Double Bay to 2 Hour Ticket Parking

Recommendation:

That the existing ‘1P Ticket 9am - 6pm Monday to Saturday’ and ‘1P Ticket 3pm – 6pm Monday to Saturday’ in Cross Street, Knox Street, and Transvaal Avenue, Double Bay be changed to ‘2P Ticket 9am - 6pm Monday to Saturday’ and ‘2P Ticket 3pm – 6pm Monday to Saturday’.

Committee Vote: Unanimous Support

Resolved to Recommend: Adopt the Officer Recommendation

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Old South Head Road, Watsons Bay – Traffic Conditions**

Author: Stephen Calderon – Traffic and Transport Engineer

File No: T338

Reason for Report: To improve traffic conditions for drivers at the horizontal curves in the roadway of Old South Head Road, Watsons Bay through the provision of additional warning signs and line marking.

Recommendation:

That

- A. E1 edge line be installed on both sides of Old South Head Road between Myall Avenue and Roberston Place, providing travel lanes 3.5 metres wide and parking lanes at least 2.9 metres wide.
- B. Retro-reflective raised pavement markers (RRPMs) be installed to complement the E1 edge line at 12 metre marker spacing in accordance with the *RTA Delineation Guidelines Section 15 – Raised Pavement Markers - Figure 15.11*.
- C. A ‘Curve’ warning sign (W1-3(L)) be installed adjacent to No. 246 Old South Head Road for northwest bound drivers.
- D. A ‘Reverse Curve’ warning sign (W1-4(L)) be installed adjacent to No. 266 Old South Head Road for northwest bound drivers.
- E. The existing ‘Children Crossing’ (W6-3) warning sign and supplementary ‘School’ (W8-14) sign located in Old South Head, near Russel Street, be removed.

- F. The above recommendations be subject to consultation with the owners/occupiers of Old South Head Road between Myall Avenue and Robertson Place.

Committee Vote: Unanimous Support

Resolved to Recommend: Adopt the Officer Recommendation

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Moncur Street, Woollahra – Pedestrian Refuge**

Author: Stephen Calderon – Traffic and Transport Engineer

File No: T317

Reason for Report: To replace an existing pedestrian refuge that will improve conditions for pedestrians with reference to Austroads 2013, Australian Standards and RMS Australian Standard Supplements.

Recommendation:

- A. That the existing pedestrian refuge located in Moncur Street, Woollahra, north of Morrell Street, be reconstructed in accordance with Austroads Guide to Traffic Management – Part 6, Australian Standard 1742.10 and RMS Australian Standard Supplements, including the following actions:
- i. The existing refuge island be removed and reconstructed approximately 20 metres south in accordance with the above guidelines and the attached concept plan (annexure 2) and that funding for this work be considered as part of the annual Traffic Capital Works review process.
 - ii. A ‘Pedestrian’ (W6-1) warning sign and supplementary ‘Refuge Island’ (W8-25) sign be installed in Moncur Street approximately 95 metres in advance of the refuge island for northbound motorists.
 - iii. A ‘Pedestrian’ (W6-1) warning sign and supplementary ‘Refuge Island’ (W8-25) sign be installed in Moncur Street approximately 80 metres in advance of the refuge island for southbound motorists.
 - iv. A ‘Pedestrian’ (W6-1) warning sign and supplementary ‘Refuge Island’ (W8-25) sign be installed in Jersey Road approximately 95 metres in advance of the refuge island for southbound motorists.
 - v. ‘No Stopping’ be installed on the western side of Moncur Street, beginning immediately south of Britannia Lane and extending to a point approximately 13.2 metres north.
 - vi. The existing ‘Bus Zone’ on the western side of Moncur Street, between Jersey Road and Morrell Street, be shortened by 1.6 metres at its southern end.
 - vii. The existing ‘No Stopping’ on the eastern side of Moncur Street, immediately south of Morrell Street, be extended by 3.2 metres to the southern end of the vehicular crossing of No. 93 Moncur Street.
 - viii. Linemarking be provided on both approaches to the refuge island in accordance with RMS TDT 2011/01a, including a splayed approach marking with painted median and raised pavement markers at 6 metre spacing, preceded by a double barrier (BB) line extending for 30 metres.
 - ix. A length of approximately 15 metres of E1 edgeline be implemented on the approach to the kerb extension on the eastern side of Moncur Street, to provide delineation for southbound motorists.

- x. A length of approximately 115 metres of E1 edgeline be implemented on the approach to the kerb extension on the western side of Moncur Street, to provide delineation for northbound motorists.
- xi. Consultation be undertaken with the owners/occupiers of No. 109a Jersey Road and No. 90, 91, 93 and 95 Moncur Street and a notice placed on site with regard to the proposed changes.

Committee Vote: Unanimous Support

Resolved to Recommend: Adopt the Officer Recommendation

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: Albemarle Avenue, Rose Bay – Pedestrian Crossing Audit
Author: Frank Rotta
File No: T6
Reason for Report: To audit pedestrian crossing in line with RMS Technical Directions.

Recommendation:

That the following alterations be carried out at the pedestrian crossing in Albemarle Avenue, north of Albemarle Lane, Rose Bay:

- A. Pedestrian Crossing Ahead signage be installed on both Albemarle Avenue approaches to this pedestrian crossing.
- B. The unbroken centrelines (BB lines) on the northern side of this pedestrian crossing be repainted.
- C. The raising of this pedestrian crossing be approved and funding be considered as part of the annual Traffic Strategy review process.

Committee Vote: Unanimous Support

Resolved to Recommend: Adopt the Officer Recommendation

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: Wilberforce Avenue, Rose Bay – Pedestrian Crossing Audit
Author: Frank Rotta
File No: 495
Reason for Report: To audit pedestrian crossing in line with RMS Technical Directions.

Recommendation:

That the following alterations be carried out at the pedestrian crossing in Wilberforce Avenue, north of Spencer Lane, Rose Bay:

- A. The “No Stopping” (Arrow Right) sign located on the northern side of the pedestrian crossing be relocated 6.8m in a northerly direction to the northern side of the driveway serving No.40-42 Wilberforce Avenue, Rose Bay.
- B. Pedestrian Crossing Ahead signage be installed on both Wilberforce Avenue approaches to this pedestrian crossing.
- C. The unbroken centrelines (BB lines) and painted islands on both sides of this pedestrian crossing be repainted.
- D. The raising of this pedestrian crossing be approved and funding be considered as part of the annual Traffic Strategy review process.

Committee Vote: Unanimous Support

Resolved to Recommend: Adopt the Officer Recommendation

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Old South Head Road, Watsons Bay – Pedestrian Crossing Audit**

Author: Frank Rotta

File No: T338

Reason for Report: To audit pedestrian crossing in line with RMS Technical Directions.

Recommendation:

That the following alterations be carried out at the pedestrian crossing in Old South Head Road, north of Salisbury Street, Watsons Bay:

- A. The “No Stopping” distance on the northern (approach) side of the pedestrian crossing be increased to 20 metres.
- B. The ‘No Parking, Wedding and Funeral Vehicles Excepted’ zone affected by the additional ‘No Stopping’ on the northern approach to this pedestrian crossing shall be relocated in a northerly direction.
- C. The “No Stopping” distance on the northern (departure) side of the pedestrian crossing be increased to 10 metres.
- D. The “No Stopping” distance on the southern (departure) side of the pedestrian crossing be increased to 10 metres.
- E. All Pedestrian Crossing signage associated with this crossing be upgraded to the new fluoro yellow signs.
- F. The unbroken centreline (BB lines) on both sides of this pedestrian crossing and pedestrian crossing linemarking be repainted.
- G. The raising of this pedestrian crossing be approved and funding be considered as part of the annual Traffic Strategy review process.

Committee Vote: Unanimous Support

Resolved to Recommend:

That the matter of alterations to the pedestrian crossing in Old South Head Road north of Salisbury Street, Watsons Bay, be deferred to a future Traffic Committee meeting so that other parking restriction options can be investigated by Council officers.

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Dover Road, Rose Bay – Pedestrian Crossing Audit**

Author: Frank Rotta

File No: T132

Reason for Report: To audit pedestrian crossing in line with RMS Technical Directions.

Recommendation:

That the following alterations be carried out at the pedestrian crossing in Dover Road, east of Carlisle Street, Rose Bay:

- A. The “No Stopping” distance on the eastern (approach) side of the pedestrian crossing be increased to 20 metres.
- B. The “No Stopping” distance on the eastern (departure) side of the pedestrian crossing be increased to 10 metres.
- C. The “No Stopping” distance on the western (departure) side of the pedestrian crossing be increased to 10 metres.
- D. All Pedestrian Crossing and Pedestrian Crossing Ahead signage associated with this crossing be upgraded to the new fluoro yellow signs.
- E. The unbroken centreline (BB lines) on both sides of this pedestrian crossing and pedestrian crossing linemarking be repainted.
- F. The provision of kerb blisters and the raising of this pedestrian crossing be approved and funding considered as part of the annual Traffic Strategy review process.

Committee Vote: Unanimous Support

Resolved to Recommend: Adopt the Officer Recommendation

8. Informal Matters - For discussion by committee members and recommended to Community and Environment Committee by Council Officers

Item No: Z1 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **Vaucluse Public School, Vaucluse – School Safety Audit**
Author: Shirlene Yee Yet– Team Leader Traffic and Transport
File No: 255.G
Reason for Report: To provide the results of the school safety audit.

Recommendation:

That Council note the findings of the road safety audit for Vaucluse Public School.

9. Late Items

Item No: Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Cross Street, Double Bay – Taxi Zone**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: T121
Reason for Report: Review of Community Consultation Responses

Officer Recommendation:

That the following parking restrictions be approved in Cross Street, Double Bay:

- A. A 'Taxi Zone' be installed on the southern side of Cross Street, Double Bay along No.4 to No.8 Cross Street between the hours of 10pm and 4am on Friday, Saturday, and Sunday.
- B. A 'No Parking' area be installed on the southern side of Cross Street, Double Bay along No.28 to No.34 Cross Street, between the hours of 10pm and 4am on Friday, Saturday and Sunday.

Committee Vote: Unanimous Support

Resolved to Recommend: Adopt the Officer Recommendation

There being no further business, the meeting concluded at 10.40 am.

Cathy Edwards-Davis
Chair

Item No: R1 Recommendation to Council
Subject: **Community and Cultural Small Grants Round 2014-2015**
Author: Romi Scodellaro, Community Development Officer
File No: SC174 / 14 / 7062
Reason for Report: To give consideration to applications for Section 356 Community and Cultural Small Grants Round from local community groups and services.

Recommendation:

That Council approve the selection panel's recommendations for the successful October 2014 Community and Cultural Small Grants Round.

Background:

The overarching aim of Community and Cultural Grants is "to encourage the development of local community based services which meet identified needs of people living and working in the Woollahra local government area". The provision of these grants is in accordance with the Community Services Policy and the Delivery Program (2013-17) and Operational Plan (14/15) (DPOP) which incorporates the strategies in the Woollahra Social and Cultural Plan 2013-2023.

The 2014/15 adopted budget for the Large (up to \$5,000) and Small (up to \$1,000) Community and Cultural Grants program is \$70,000 excl GST. Council at its meeting of 7 July 2014 distributed \$63,433 to 19 organisations and 14 schools, leaving \$6,567 available for the second Small Grants round.

Process:

Round two of the Community and Cultural Small Grants Program 2014/15 was advertised from early September and closed on Friday 31 October 2014. A total of eight applications totalling \$7,871 were received. Descriptions of these applications, along with comments and recommendations, are provided in Annexure 1.

The assessment panel for the Community and Cultural Grants round consisted of Sharon Campisi, Manager Community Development, Jacky Hony, Team Leader Community Development, Jo Jansyn, Cultural Development Coordinator and Romi Scodellaro, Community Development Officer.

Each grant was assessed in accordance with the Community and Cultural Grants Policy & Guidelines. Priority strategies for the Community and Cultural Grants Program are identified but not limited as:

1. Further foster and build community partnerships and networks
2. Increase engagement in community activities
3. Improve access to information
4. Encourage respect and support for social and cultural diversity
5. Support opportunities to participate in active and healthy lifestyles
6. Increase opportunities for young people
7. Support the celebration of local people, places and cultural heritage
8. Support and promote arts, artists and cultural development within the local community

Each grant was also assessed according to how well it met the selection criteria below:

- Provides Woollahra residents with the opportunity for community participation, engagement or skills development
- Ability to effectively manage and deliver community or cultural services / activities
- Capacity to become independent of ongoing financial assistance from Council
- How the project will be evaluated
- Budget development

Recommendation:

It is recommended that the applications for Community and Cultural Small Grants listed below be adopted.

Small Community and Cultural Grants – October Round

Organisation	Amount Recommended
Beaches Outreach Project (formerly Bondi Outreach Project)	\$1,000
Eastern Sydney Suicide Prevention Network	\$1,000
Historic Houses Association of Australia Inc.	\$1,000
Jewish House	\$ 919
Sir Roden & Lady Cutler Foundation Inc.	\$1,000
Total	\$4,919

Identification of Income & Expenditure:

The total allocation available for the Community and Cultural Grants program 2014-2015 is \$70,000 excl GST. The available grants budget for the October Small Grants Round is \$6,567. Five project are recommended for funding totalling \$4,919.

Conclusion:

Through the provision of the Community and Cultural Grants, Council is playing a pivotal role in the development of the Woollahra community whilst clearly demonstrating Council's commitment to community and cultural services.

Strong support for the grants program continues to be demonstrated by the local community and it is anticipated that the program will continue to grow in the future.

Romi Scodellaro
Community Development Officer

Kylie Walshe
Director Community Services

Annexures:

1. Community and Cultural Small Grants Round – Recommendations, October Round

Political Donations – matters to be considered by Councillors at Meetings

