

Community & Environment Committee Minutes

Monday 27 October 2014

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Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 27 October 2014 at 6.00pm**

Present: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio
Councillors Anthony Marano (Chair)
Peter Cavanagh
Greg Levenston
Andrew Petrie
Matthew Robertson
Susan Wynne

Staff: Sharon Campisi (Manager – Community Development)
Stephen Dunshea (Director – Corporate Services)
Cathy Edwards-Davis (Manager – Engineering Services)
Gary James (General Manager)
Tom O’Hanlon (Director – Technical Services)
Romi Scodellaro (Community Development Officer)
Tim Tuxford (Manager – Compliance)
Kylie Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillor Elena Wise

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D3)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 22 September 2014**
Author: Ailsa Crammond – Acting Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 22 September 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Cavanagh/Levenston)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 22 September 2014 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 7 October 2014**
Author: Yasas De Silva, Acting Manager Engineering Services
File No: 595.G 2014
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

(Cavanagh/Levenston)

Resolved:

- A. That the Recommendations Y1-Y6 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 7 October 2014 be adopted.
 - B. That the Recommendation Z1 contained as an informal item in the minutes of the Woollahra Traffic Committee held on Tuesday 7 October 2014 be adopted.
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Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restriction Changes**

Author: Frank Rotta – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

(Cavanagh/Levenston)

Resolved:

Item Y1-1: Hargrave Street, Paddington – Request for alterations to Residents Parking Permit Scheme

That

- A. That 4 (20m), “2P 8am-11pm PHE Pgtn 6” spaces be installed on the southern side of Windsor Street, Paddington in front of Nos 7-15 Hargrave Street.
- B. That 2 (11m), “2P 8am-11pm PHE Pgtn 6” spaces be installed on the southern side of Hargrave Street, Paddington in front of Nos 43-47 and part of 49 Hargrave Street.
- C. That 2 (12m), “2P 8am-11pm PHE Pgtn 6” spaces be installed on the northern side of Hargrave Street, Paddington in front of Nos 80, 82 and part of 84 Hargrave Street.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Hopetoun Avenue, north of Village High Road, Vacluse – Pedestrian Crossing**

Author: Frank Rotta – Traffic Engineer

File No: T240

Reason for Report: To audit pedestrian crossing in line with RMS Technical Directions

(Cavanagh/Levenston)

Resolved:

That the following alterations be carried out at the pedestrian crossing in Hopetoun Avenue, north of Village High Road, Vacluse:

- A. All Pedestrian Crossing signage associated with this crossing be upgraded to the new fluoro yellow signs.
- B. The unbroken centreline (BB lines) on both sides of this pedestrian crossing and the painted island on the northern side of this pedestrian crossing be repainted.
- C. The raising of this pedestrian crossing be approved and funding be considered as part of the annual Traffic Strategy review process.

- D. That detailed designs for any infrastructure works not included in the recommendations will be submitted to the Traffic Committee for approval in the future.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Ocean Street, Woollahra – Pedestrian Refuge**

Author: Stephen Calderon – Traffic and Transport Engineer

File No: T337

Reason for Report: To enhance an existing pedestrian refuge that improves conditions for pedestrians with reference to Austroads 2013, Australian Standards and RMS Australian Standard Supplements

(Cavanagh/Levenston)

Resolved:

- A. That an enhancement of the existing pedestrian refuge located in Ocean Street, Woollahra, immediately south of Jersey Road, be undertaken to improve conditions for pedestrians and bring, as far as practical, this facility in line with Austroads Guide to Traffic Management – Part 6, Australian Standard 1742.10 and RMS Australian Standard Supplements, including the following actions:
- i. The existing refuge island be reconstructed in accordance with the above guidelines and that funding for this work be considered as part of the annual Traffic Capital Works review process.
 - ii. The existing ‘Children Crossing’ (W6-3) warning sign on the northbound approach to the refuge island be replaced with a ‘Pedestrian’ (W6-1) warning sign.
 - iii. A ‘Pedestrian’ (W6-1) warning sign and supplementary ‘Refuge Island’ (W8-25) sign be installed approximately 100 metres in advance of the refuge island for southbound motorists.
 - iv. On the western side of Ocean Street, south of Jersey Road, the existing ‘No Parking’ restriction be replaced with ‘No Stopping’ and extended north to a point on the southern side of Jersey Road, 10 metres west of Ocean Street.
 - v. On the western side of Ocean Street, south of Jersey Road, the existing ‘No Stopping – Aust Post Vehicles Excepted’ be replaced with a ‘Mail Zone’.
 - vi. On the western side of Ocean Street, north of Jersey Road, the existing ‘No Parking’ be replaced with ‘No Stopping’ for a length of 10 metres north of Jersey Road and extend south to a point on the northern side of Jersey Road, 10 metres west of Ocean Street.
 - vii. The existing linemarking on both approaches to the refuge island be remarked in accordance with RMS TDT 2011/01a, including a splayed approach marking with painted median and raised pavement markers at 6 metre spacing, preceded by a double barrier (BB) line extending for 30 metres.
 - viii. A length of approximately 10 metres of E1 edgeline be implemented on the approach to the kerb extension on the western side of Ocean Street, to provide delineation for northbound motorists.
- B. That detailed designs for any infrastructure works not included in the recommendations will be submitted to the Traffic Committee for approval in the future.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Cambridge Avenue, Vaocluse – Pedestrian Crossing Audit**

Author: Frank Rotta – Traffic Engineer

File No: 534

Reason for Report: To audit pedestrian crossing in line with RMS Technical Directions.

(Cavanagh/Levenston)

Resolved:

The following alterations be carried out at the pedestrian crossing in Cambridge Avenue, Vaocluse in the vicinity of Vaocluse Primary School.

That:

- A. All Pedestrian Crossing signage associated with this crossing be upgraded to the new fluoro yellow signs.
 - B. The Pedestrian Crossing Ahead sign on the Palmerston Street approach to this crossing is faded and needs to be replaced. Pedestrian Crossing Ahead signs be installed on both Cambridge Avenue approaches to this pedestrian crossing.
 - C. The pedestrian crossing linemarking be repainted.
 - D. Raised reflective pavement markers at 2m centres be installed on the BB lines south of the pedestrian crossing as well as the broken centreline which curves away north of the pedestrian crossing.
 - E. That zig-zag line be installed on both the Palmerston Street and the Cambridge Avenue westerly approaches to this pedestrian crossing.
 - F. That detailed designs for any infrastructure works not included in the recommendations will be submitted to the Traffic Committee for approval in the future.
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Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Newcastle Street, Rose Bay – Rose Bay Street Fair 2014**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T256

Reason for Report: To inform and seek Council’s approval for the event

(Cavanagh/Levenston)

Resolved:

- A. That approval be granted for the temporary traffic control measures required to hold the Rose Bay Street Fair 2014 in Newcastle Street, Rose Bay, between New South Head Road and Wilberforce Avenue intersections on Sunday 26 October 2014, from 8am to 5pm, subject to the following conditions;
- i. The RMS approves the temporary closure. A copy of the Traffic Management Plan and Traffic Control Plans has been submitted to the RMS for approval of the road closure and associated measures.
 - ii. That the event organiser provide Council with a copy a Road Occupancy Licence issued by the RMS, approving the road closure of Newcastle Street covering the period between 8am and 5pm, on Sunday 26 October 2014, no less than 2 weeks prior to the event.
 - iii. That the special event be categorised as a Category 2 event.
 - iv. That a 4 metre wide emergency access lane must be maintained throughout the length of the closed section of Newcastle Street.
 - v. The applicant to obtain approval for the event from the NSW Police by completing a “Notice of Intention to Hold a Public Assembly” application.
 - vi. The applicant must inform all business proprietors, residents and other occupants within 200 metres (walking distance) of any part of the temporary closures, at least fourteen (14) days prior to the event via a letterbox drop and an advertisement placed in the local paper at least twenty-eight (14) days before the event.
 - vii. The traffic controllers working on the day of the event must be instructed that residents of the section of Newcastle Street which is being closed must be guided to and from their homes on the day of the event and not unduly inconvenienced as a result of these closures.
 - viii. The applicant must supply and erect the traffic control measures depicted in the Traffic Management Plan prepared by the Rose Bay Chamber of Commerce and Traffic Control Plan prepared by Orbital Traffic Management dated August 2014 for the event.
 - ix. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public road reserve during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
 - x. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
 - xi. The applicant must inform all Emergency Services of the proposed road closures (that is NSW Police, Fire Brigade, Ambulance, SES and the RMS) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.

- xii. Noise created by use of equipment or activity must be controlled as required by the “Protection Of The Environment Operations (Noise Control) Regulation 2000”.
- xiii. The applicant must make arrangements to remove all waste from the site at the end of the event.
- xiv. All costs associated with implementing the temporary traffic control and complying with the conditions of this approval are to be borne by the applicant.
- xv. Woollahra Council reserves the right to cancel this approval at any time.

B. The following parking restrictions be implemented:

- i. No Stopping restrictions be temporarily implemented on both sides of Newcastle Street between New South Head Road and Richmond Road from 6pm Saturday, 25 October 2014 to 6pm Sunday, 26 October 2014 to facilitate setup and pack up of the Street Fair.
- ii. No Stopping restrictions be temporarily implemented at the closure areas in Newcastle Street and Wilberforce Avenue to allow u turns for vehicles wishing to leave these areas for the period 6pm Saturday, 25 October 2014 to 6pm Sunday, 26 October 2014.

C. That Council’s Manager Compliance, Manager Civil Operations, Manager Customer Services and Council’s Business Centres & Street Cleaning Coordinator be provided a copy of Council’s approval and event details.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Plumer Road, Rose Bay – Rose Bay Twilight Fair**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T456

Reason for Report: To notify and seek Council’s approval

(Cavanagh/Levenston)

Resolved:

- A. That the temporary traffic control measures/closures required to conduct the Plumer Road Twilight Fair 2014 to be held in Plumer Road between O’Sullivan Road and Balfour Road, Rose Bay on Sunday, 16 November 2014, from 12pm to 9pm be supported, subject to the following conditions:
- i. The RMS approves the temporary closure. A copy of the Traffic Management Plan and Traffic Control Plans has been submitted to the RMS for approval of the road closure and associated measures.
 - ii. The event organiser provide Council with a copy of the Road Occupancy Licence issued by the RMS, approving all associated road closures over the period 12pm – 9pm Sunday 16 November 2014, no less than 72 hours prior to the event.
 - iii. That the special event be categorised as a Category 2 event.
 - iv. The applicant must obtain approval for the event from Police by completing a “Notice of Intention to Hold a Public Assembly” application.

- v. The applicant must inform all business proprietors, residents and other occupants within 200 metres (walking distance) of the temporary closures, at least fourteen (14) days prior to the event via a letterbox drop and an advertisement placed in the local paper at least fourteen (14) days before the event.
 - vi. The traffic controllers working on the day of the event must be instructed that residents of the sections of road closed off in Plumer Road must be guided to and from their homes on the day of the event and not unduly inconvenienced as a result of these closures.
 - vii. The applicant must supply and erect the traffic control measures detailed in the Traffic Management Plan and Traffic Control Plans prepared by Event Services International Pty Ltd, dated September 2014, for the event and remove them at the completion of the event.
 - viii. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public road reserve during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance.
 - ix. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
 - x. The applicant must inform all Emergency Services of the proposed road closures (that is NSW Police, Fire Brigade, Ambulance, SES and the TMC) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
 - xi. Noise created by use of equipment or activity must be controlled as required by the "Protection Of The Environment Operations (Noise Control) Regulation 2000".
 - xii. The applicant must make arrangements to remove all waste from the site at the end of the event.
 - xiii. All costs associated with implementing the temporary traffic control and complying with the conditions of this approval are to be borne by the applicant.
 - xiv. Woollahra Council reserves the right to cancel this approval at any time.
- B. That Council's Manager Compliance, Manager Civil Operations, Manager Customer Services and Council's Business Centres & Street Cleaning Coordinator be provided a copy of Council's approval and event details.

Item No: Z1 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Carlisle Street, Rose Bay – Convex Mirror**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T80

Reason for Report: To resolution of the Development Control Committee

(Cavanagh/Levenston)

Resolved:

That Council note the contents of this report.

Item No: D3 Delegated to Committee
Subject: **Minutes of the Animal Advisory Committee Meeting of 20 August 2014**
Author: Colin DeCosta, Coordinator – Regulatory Services
File No: 271.G AACM
Reason for Report: To submit the minutes of the Animal Advisory Committee meeting of 20 August 2014 in accordance with the adopted ‘Terms of Reference’.

(Petrie/Wynne)

Resolved:

That the minutes of the Animal Advisory Committee meeting of Wednesday 20 August 2014 be received and noted.

Item No: D4 Delegated to Committee
Subject: **Cultural Committee Minutes Report**
Author: Jo Jansyn, Cultural Development Coordinator
File No: 79.G Cultural Committee
Reason for Report: To table the minutes of the Cultural Committee meeting held on 17 September 2014

(Wynne/Robertson)

Resolved:

THAT the minutes of the Cultural Committee meeting held on Wednesday 17 September 2014 be noted.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Item R1)**

Item No: R1 Recommendation to Council
Subject: **Community Cultural Day**
Author: Romi Scodellaro, Community Development Officer
File No: 79.G Community Cultural Day
Reason for Report: Evaluation of Council's first Cultural Day since 2003

(Wynne/Petrie)

Recommendation:

- A. That Council note the success of the 2014 community cultural day, Greek Day Out.
- B. That Council host another cultural day/event in 2015/16, with the establishment of a Steering Committee chaired by the Mayor.
- C. That the Steering Committee explore and report to the Community & Environment Committee in the first quarter of 2015 on options for celebrating cultural diversity within Woollahra.

There being no further business the meeting concluded at 6.42pm.

We certify that the pages numbered 3793 to 3804 inclusive are the Minutes of the Community & Environment Committee Meeting held on 27 October 2014 and confirmed by the Community & Environment Committee on 10 November 2014 as correct.

Chairperson

Secretary of Committee