

Urban Planning Committee

Agenda: *Urban Planning Committee*

Date: *Monday 28 April 2014*

Time: *6.30pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council:

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Broad strategic matters, such as:-
 - Town Planning Objectives; and
 - major planning initiatives.
- Matters not within the specified functions of the Committee.
- Matters requiring supplementary votes to Budget.
- Urban Design Plans and Guidelines.
- Planning Proposals and Local Environment Plans.
- Residential and Commercial Development Control Plans.
- Rezoning applications.
- Heritage Conservation Controls.
- Commercial Centres Beautification Plans of Management.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.

Delegated Authority:

- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolutions).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Urban Planning Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

24 April 2014

To: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio
Councillors Katherine O'Regan (Chair)
Ted Bennett
Anthony Boskovitz
Luise Elsing (Deputy Chair)
James Keulemans
Greg Levenston
Matthew Robertson

Dear Councillors

Urban Planning Committee Meeting – 28 April 2014

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Urban Planning Committee** to be held in the **Thornton Room (Committee Room), 536 New South Head Road, Double Bay, on Monday 28 April 2014 at 6.30pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 7 April 2014	1
D2	Draft Delivery Program 2013 to 2017 & Operational Plan 2014/15 – Referral of Goal 4 – Priorities & Actions – 1229.G	2

***Note Annexure Distributed Under Separate Cover**

**Items to be Submitted to the Council for Decision
with Recommendations from this Committee – Nil ‘R’ Items**

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 7 April 2014**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 7 April 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Urban Planning Committee Meeting of 7 April 2014 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee

Subject: **Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15 - Referral of Goal 4 - priorities and Actions**

Author: Allan Coker – Director Planning and Development
Michelle Phair – Acting Team Leader Corporate Planning

File No: 1229.G

Reason for Report: To refer priorities and actions contained in the Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15, relevant to the Urban Planning Committee, to the Committee for review.

Recommendation:

- A. That the actions proposed for inclusion in the Draft Delivery Program and Operational Plan, relevant to the Urban Planning Committee, be endorsed for inclusion in the Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15.
- B. That any changes to the actions recommended by the Urban Planning Committee be referred to the Corporate and Works Committee Meeting to be held on 5 May 2014.

1. Background

The 2014/15 financial year represents year two of Council's Delivery Program 2013 to 2017. Under the Integrated Planning and Reporting (IP&R) Legislation for NSW Local Government, Council is required to adopt its annual Operational Plan before the beginning of each financial year.

The Operational Plan identifies the individual actions and projects that will be undertaken each year in response to the four year Priorities outlined in the Delivery Program.

As a means of streamlining the integrated planning and reporting framework, Council combined its Delivery Program and Operational Plan into a single document comprising both the four year Delivery Program Priorities and the annual Operational Plan Actions, all of which support the Themes, Goals and Strategies contained in the Community Strategic Plan, *Woollahra 2025*.

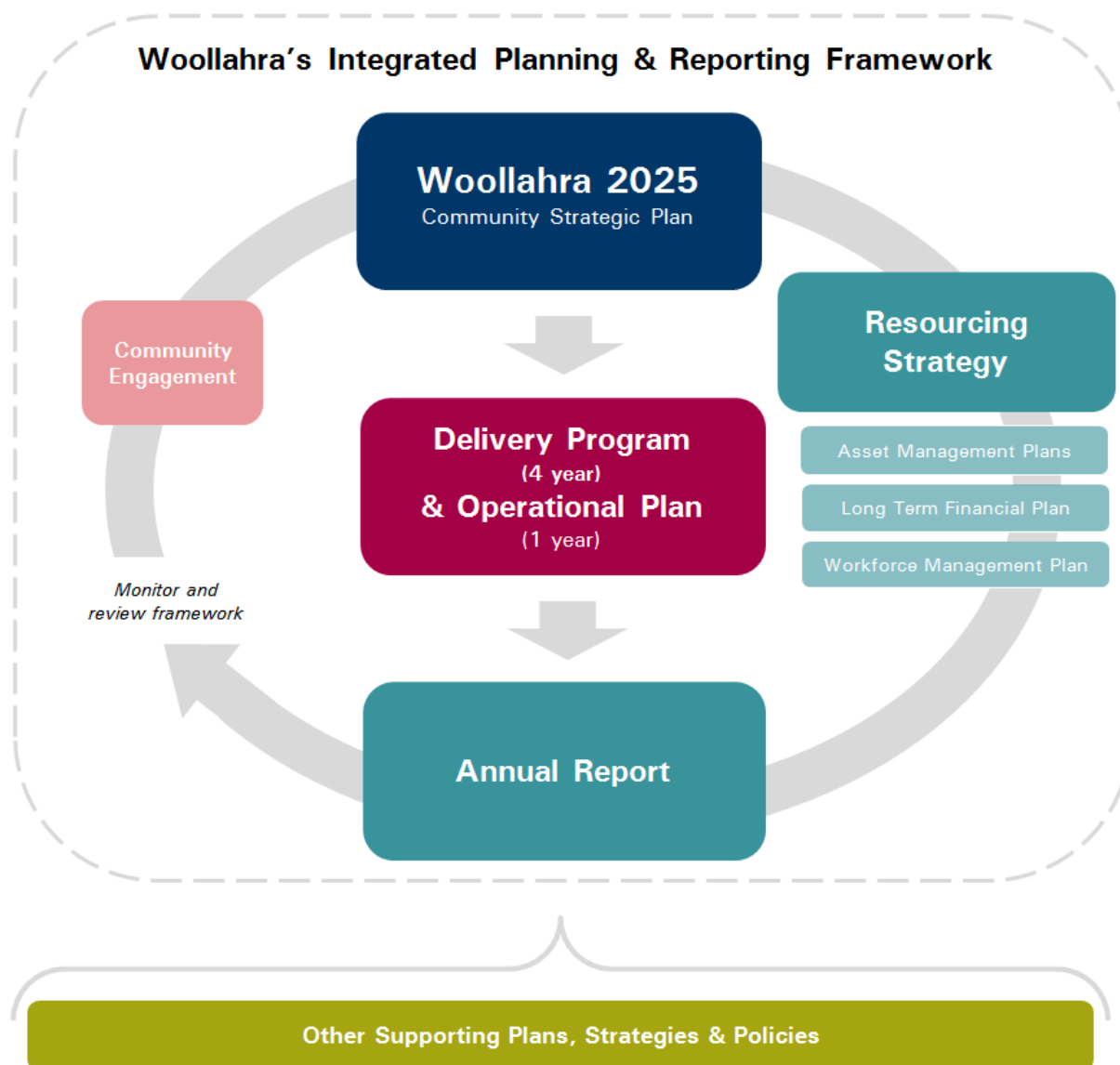
In considering the *Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15* on 14 April 2014 the Corporate and Works Committee endorsed the referral of draft priorities and actions to both the Urban Planning Committee and Community and Environment Committee for review and comment.

The purpose of this report is to present the draft priorities and actions prepared by management and proposed for inclusion in the *Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15*, as relevant to the Urban Planning Committee. This list of draft priorities and actions is provided as **Annexure 1**.

The referral of priorities and actions to the respective committees is the same review process undertaken in previous years.

2. Council's Integrated Planning Framework

By way of background, Council's *Integrated Planning and Reporting Framework* is demonstrated in the diagram below.



The Community Strategic Plan presents Council's and the community's long term vision for the Local Government Area, whilst the Delivery Program is designed as the single point of reference for all activities to be undertaken by Council during the Council's four year term. The Delivery Program identifies the priorities the Council will address during its term in supporting the achievement of the goals and strategies outlined in the Community Strategic Plan.

Supporting the four year Delivery Program is the annual Operational Plan. It identifies the individual actions and projects that will be undertaken each year in response to the four year priorities outlined in the Delivery Program. The Operational Plan also includes Council's budget for the financial year, comprising detailed estimates of income and expenditure, the proposed capital works program, the rating structure and schedule of fees and charges.

As a means of streamlining Council's integrated planning and reporting framework, Council has combined its Delivery Program and Operational Plan into a single document comprising both the four year Delivery Program priorities and the annual Operational Plan actions, all of which support the themes, goals and strategies contained in the Community Strategic Plan. This integrated approach enables Council to demonstrate to the community how its annual Operational Plan and Budget are contributing toward achieving Council's agreed four year priorities as outlined in the Delivery Program.

A further report will be prepared to the Corporate and Works Committee on 5 May 2014 detailing the draft budget and tabling the revised *Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15*, inclusive of the feedback from the Urban Planning Committee in respect of **Annexure 1**.

3. Operational Plan 2014/15

As mentioned previously, Council has combined its Delivery Program and Operational Plan into a single document for ease of reference. In respect of the specific actions proposed in the 2014/15 Operational Plan, these are shown in the draft Plan as supporting the specific priorities of the Delivery Program.

Council's Operational Plan is structured to enable the reader to determine whether a specific action is proposed for one year only, such as 2014/15, or beyond. This is indicated by a tick (✓) alongside the respective action under the relevant year.

Annexure 1 to this report details the priorities and actions proposed for inclusion in the *Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15*. These priorities and actions are relevant to *Goal 4 – Well planned neighbourhoods*.

Following consideration at the committee level, any new proposed actions which are identified will be reported to the Corporate and Works Committee on 5 May 2014 for consideration prior to the placement of the public exhibition of the Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15.

Information regarding all 2013/14 actions will continue to be reported to Council through the quarterly review process and will also be reported in Council's Annual Report. The fourth quarterly DPOP progress report for the 2013/2014 period will include any uncompleted actions which need to be carried into the *Delivery Program 2013 to 2017 and Operational Plan 2014/15*. Reports will be presented to the Urban Planning Committee and the Corporate and Works Committee at that time.

4. Conclusion

In accordance with the Integrated Planning and Reporting Legislation for NSW Local Government, Council is required to prepare a new *Delivery Program 2013 to 2017 and Operational Plan 2014/15* by 30 June 2014. Both documents will need to be exhibited for a period of 28 days.

Following consideration of the draft priorities and actions, it is recommended that the actions proposed for inclusion in the Draft Delivery Program and Operational Plan, relevant to the Urban Planning Committee, be endorsed for inclusion in the Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15.

Any changes to the proposed actions recommended by the Urban Planning Committee will be referred to the Corporate and Works Committee meeting to be held on 5 May 2014.

Michelle Phair
Acting Team Leader Corporate Planning

Allan Coker
Director Planning & Development

Chris Bluett
Manager Strategic Planning

Annexure

- 1 Extract of Priorities and Actions, Draft Delivery Program 2013 to 2017 and Operational Plan 2014/15 - Goal 4 (*circulated separately*)

Political Donations – matters to be considered by Councillors at Meetings

