

Community & Environment Committee Minutes

Monday 7 April 2014

Table of Contents

D1	Confirmation of Minutes of Meeting held on 24 March 2014	1110
D2	Woollahra Local Traffic Committee Minutes – 1 April 2014	1110
Y1	Parking Restriction Changes	1111
Y2	Edgecliff Road, Woollahra – Parking Issues.....	1112
Y3	McAuley Primary School, Holy Cross Primary School & Reddam School (Primary) – Results of Schools Safety Audit	1112
Y4	Glenview Street and Liverpool Street, Paddington – Kerb Extensions	1113
Y5	377 New South Head Road (Kiaora Lane), Double Bay– Works Zone.....	1113
Y6	14 Dumaresq Road, Rose Bay – Works Zone.....	1114
Y7	52 Victoria Street, Paddington – Works Zone	1116
Y8	88-90 Oxford Street, Woollahra – Works Zone	1117
Z1	Ocean Street and Queen Street, Woollahra – Traffic Signal Improvements.....	1118
R1	Review of Commercial Fitness Training Policy on Public Open Space	1119
R2	Traffic Management Strategy	1119

Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 7 April 2014 at 6.00pm**

Present: Councillors Deborah Thomas (Chair)
Peter Cavanagh
Andrew Petrie
Elena Wise
Susan Wynne
Jeff Zulman

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Tom O’Hanlon (Director – Technical Services)
Bruce Rann (Manager – Open Space & Trees)
Paul Fraser (Team Leader - Open Space & Rec Planning)
Shirlene Yee Yet (Team Leader - Traffic & Transport)

Also in Attendance: Councillor Matthew Robertson (Item R1)

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Apologies were received and accepted from Councillor Anthony Marano and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Y1-1 & R1

Declarations of Interest

Councillor Thomas declared a Pecuniary Interest in relation to Item R1 (Review of Commercial Fitness Training Policy on Public Open Space) as a public board she sits on operates a chain of fitness centres. Councillor Thomas vacated the Chair and left the meeting during consideration of the matter and did not participate in the debate or vote.

Councillor Wynne declared a Non-Significant Non-Pecuniary interest in relation to Item D2 (Y6) (14 Dumaresq Road Rose Bay – Work Zone) as the applicant has previously approached her in relation to the matter. Councillor Wynne does not believe it would affect her vote.

Items Decided by this Committee using its Delegated Authority (Items D1 to D2)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 24 March 2014**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 24 March 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Zulman)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 24 March 2014 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 1 April 2014**
Author: Shirlene Yee Yet, Team Leader Traffic and Transport
File No: 595.G 2014
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

Note: Councillor Wynne declared a Non-Significant Non-Pecuniary interest in relation to Item D2 (Y6) (14 Dumaresq Road Rose Bay – Work Zone) as the applicant has previously approached her in relation to the matter. Councillor Wynne does not believe it would affect her vote.

(Petrie/Wynne)

Resolved:

- A. That the Recommendations Y2-Y8 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 1 April 2014, along with the Community & Environment Committee's amended Recommendation in relation to Item Y1 (Y1-1) be adopted.
- B. That the Recommendation Z1 contained as an informal item in the minutes of the Woollahra Traffic Committee held on Tuesday 1 April 2014 be adopted.

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restriction Changes**

Author: Frank Rotta – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

(Petrie/Wynne)

Resolved:

That the Community & Environment Committee's amended recommendation in relation to Item Y1-1 contained in Annexure 1 be adopted.

Item Y1-1: Victoria Road, Bellevue Hill – Request for No Parking restrictions

Note: Late correspondence was tabled by Peter Brown.

Note: Peter Brown and Simon Cairncross addressed the Committee in relation to this matter.

(Petrie/Wynne)

Resolved:

- A. That the Committee note the Traffic Committee's recommendation that a 'P Motor Bikes Only' zone be installed on the western side of Victoria Road, Bellevue Hill from the southern side of the driveway to No. 166 Victoria Road to the northern side of the driveway to No. 168 Victoria Road, a distance of 2 metres (2 motor bike spaces).
- B. That white lines be marked on the western side of Victoria Road, Bellevue Hill from the southern side of the driveway to No. 166 Victoria Road to the northern side of the driveway to No. 168 Victoria Road, a distance of 2 metres, with a review to be undertaken in 3 months' time.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Edgecliff Road, Woollahra – Parking Issues**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: 149

Reason for Report: To respond to a Notice of Motion

(Petrie/Wynne)

Resolved:

- A. That based on feedback received from the Traders on Edgecliff Road between Bathurst Street and Adelaide Street, all the half hour parking bays be converted to one hour parking.
- B. That all the Traders be advised of Council's decision.
- C. That Council's Manager Compliance be requested to undertake regular enforcement along Edgecliff Road to ensure parking turnover.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **McAuley Primary School, Holy Cross Primary School & Reddam School (Primary) – Results of Schools Safety Audit**

Author: Deirdre Farrell – Traffic and Transport Engineer

File No: 255.G

Reason for Report: To present findings of School Safety Audits

(Petrie/Wynne)

Resolved:

- A. Advisory 'School Drop Off Zone' signs be installed at the existing School Drop off Zone for McAuley Primary School, Holy Cross Primary School & Reddam School (Primary).
- B. Request that Council's Tree Maintenance Team cut back trees, foliage and tree roots to improve visibility, if appropriate at locations identified.
- C. Request that Council's Team Leader Assets include upgrading the nature strip to remove the tripping hazard along the school pick-up / drop-off area in Carlisle Street in Council's annual footpath upgrade program.
- D. Request Council's Coordinator Regulatory Services to undertake regular enforcement of illegal parking in the school pick-up zone on Carlisle Street, Rose Bay.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Glenview Street and Liverpool Street, Paddington – Kerb Extensions**
Author: Yasas de Silva – Team Leader Infrastructure Asset Management
File No: T148
Reason for Report: Request to approve the proposed kerb extensions

(Petrie/Wynne)

Resolved:

That the following works be approved for construction:

- A. Kerb extensions at the junction of Glenview Street and Liverpool Street Paddington.
- B. Two new kerb ramps across Liverpool Street at the junction of Glenview Street.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **377 New South Head Road (Kiaora Lane), Double Bay– Works Zone**
Author: Frank Rotta– Traffic Engineer
File No: 407.G
Reason for Report: Request for a Works Zone

(Petrie/Wynne)

Resolved:

- A. That approval be granted for a 13 metre long Works Zone to be temporarily installed for No. 377 New South Head Road, Double Bay. The proposed Works Zone is to be located on the northern side of Kiaora Lane, across the Kiaora Lane frontage to the development site and is subject to the following conditions:
 - i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The applicant shall provide information in the CMP showing that when the Works Zone is in use there will be a minimum 3m wide through lane available past the site so that neighbouring commercial properties are not adversely affected by the use of this Works Zone.
 - iii. The CMP for the works being approved by Council’s traffic/development engineer.
 - iv. The Works Zone is to operate between the hours of 7am – 4pm Mon-Fri and 7.00am-1.00pm Sat for a period of 52 weeks from April, 2014 (to be calculated from sign installation date).
 - v. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RMS’s Traffic Control at Works Sites manual.

- vi. The applicant shall provide and implement a Traffic Control Plan prepared by an RMS accredited traffic consultant to deal with use of the footpath/trucks/barriers/pedestrian protection to load and unload materials to and from the works site and for the general use of this Works Zone. This plan must be completed to the satisfaction of Council's traffic engineer.
 - vii. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - viii. Existing 'No Parking' restrictions shall be maintained outside of the Works Zone hours of operation.
 - ix. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - x. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - xi. This Works Zone is in an area zoned as Business General 3(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed.
 - xii. Payment of all appropriate security bonds required by the Development Consent for this property.
 - xiii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - xiv. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xv. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant provide a minimum 7 days notification letter to all residents/commercial properties with frontage to Kiaora Lane within 50m of the development site, prior to commencing works, outlining the details of the work zone and providing a mobile phone number for the site manager.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **14 Dumaresq Road, Rose Bay – Works Zone**

Author: Frank Rotta– Traffic Engineer

File No: 407.G

Reason for Report: Request for a Works Zone

(Petrie/Wynne)

Resolved:

- A. That approval be granted for a Works Zone to be temporarily installed for No. 14 Dumaresq Road, Rose Bay. The proposed Works Zone is to be located on the western side of Dumaresq Road, from the northern side of the driveway to No.14 Dumaresq Road for a distance of 30 metres in a southerly direction (to the northern side of the driveway to No. 12 Dumaresq Road) and is subject to the following conditions:

- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The applicant shall provide information in the CMP indicating the largest trucks that will access this site and supply turning diagrams showing that these trucks can satisfactorily use the cul-de-sac at the northern end of Dumaresq Road to turn around so that they can exit onto New South Head Road in a forward direction.
 - iii. The applicant shall provide information in the CMP showing that when the Works Zone is in use there will be a minimum 3.2m wide through lane available past the site to the cul-de-sac bulb so that neighbouring properties are not adversely affected by the use of this Works Zone.
 - iv. The CMP for the works being approved by Council's traffic/development engineer.
 - v. The Works Zone is to operate between the hours of 7am – 4pm Mon-Fri and 7.00am-1.00pm Sat for a period of 12 weeks from April, 2014 (to be calculated from sign installation date).
 - vi. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RMS's Traffic Control at Works Sites manual.
 - vii. The applicant shall provide and implement a Traffic Control Plan prepared by an RMS accredited traffic consultant to deal with use of the footpath/trucks/barriers/pedestrian protection to load and unload materials to and from the works site and for the general use of this Works Zone. This plan must be completed to the satisfaction of Council's traffic engineer.
 - viii. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - ix. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
 - x. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - xi. If required as part of the approved CMP, 12 metres of "No Parking, 7am – 4pm Mon-Fri and 7.00am-1.00pm Sat" restrictions shall be installed on the eastern side of Dumaresq Road opposite the northern end of this Works Zone during the hours which the Works Zone is operational to allow for traffic to flow freely in this street.
 - xii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - xiii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. The fee shall be calculated based on the standard Works Zone rate for this area (that is 30m). Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - xiv. Payment of all appropriate security bonds required by the Development Consent for this property.
 - xv. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - xvi. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xvii. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant provide a minimum 7 days notification letter to all residents in Dumaresq Road within 50m of the development site, prior to commencing works, outlining the details of the work zone and providing a mobile phone number for the site manager.

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **52 Victoria Street, Paddington – Works Zone**

Author: Frank Rotta– Traffic Engineer

File No: 407.G

Reason for Report: Request for a Works Zone

(Petrie/Wynne)

Resolved:

- A. That approval be for a 8 metre Works Zone to be temporarily installed for No. 52 Victoria Street, Paddington. The proposed Works Zone is to be located on the northern side of Victoria Street across the frontage of 52 Victoria Street and partially across the frontages of Nos 50 & 54 Victoria Street, and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The applicant shall provide information in the CMP showing that when the Works Zone is in use there will be a minimum 3m wide through lane available past the site so that neighbouring properties are not adversely affected by the use of this Works Zone.
 - iii. The CMP for the works being approved by Council's traffic/development engineer.
 - iv. The Works Zone is to operate between the hours of 7am – 4pm Mon-Fri and 7.00am-1.00pm Sat for a period of 8 weeks from April, 2014 (to be calculated from sign installation date).
 - v. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RMS's Traffic Control at Works Sites manual.
 - vi. The applicant shall provide and implement a Traffic Control Plan prepared by an RMS accredited traffic consultant to deal with use of the footpath/trucks/barriers/pedestrian protection to load and unload materials to and from the works site and for the general use of this Works Zone. This plan must be completed to the satisfaction of Council's traffic engineer.
 - vii. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - viii. Existing Permit Parking restrictions shall be maintained outside of the Works Zone hours of operation.
 - ix. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - x. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - xi. This Works Zone is in an area zoned as Business Neighbourhood 3(c). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed.
 - xii. Payment of all appropriate security bonds required by the Development Consent for this property.
 - xiii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - xiv. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.

- xv. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant provide a minimum 7 days notification letter to all residents/commercial properties within 50m of 52 Victoria Street, prior to commencing works, outlining the details of the work zone and providing a mobile phone number for the site manager.

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **88-90 Oxford Street, Woollahra – Works Zone**

Author: Frank Rotta– Traffic Engineer

File No: 407.G

Reason for Report: Request for a Works Zone

(Petrie/Wynne)

Resolved:

- A. That approval be granted for a 10.7metre Works Zone to be temporarily installed for No. 88-90 Oxford Street, Woollahra. The proposed Works Zone is to be located on the northern side of Oxford Street across the existing Loading Zone in front of No. 82 Oxford Street, Woollahra, and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The applicant shall provide Council with copies of a current Road Occupancy Licence (ROL) from the Transport Management Centre that states their approval for this use of Oxford Street as a Works Zone.
 - iii. The CMP for the works being approved by Council's traffic/development engineer.
 - iv. The Works Zone is to operate between the hours of 10am – 3pm Mon-Fri for a period of 8 weeks from April, 2014 (to be calculated from sign installation date).
 - v. The existing Loading Zone at this location shall operate from 7.30am-10am, Mon-Fri (at present it operates from 7.30am-3pm, Mon-Fri).
 - vi. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RMS's Traffic Control at Works Sites manual.
 - vii. The applicant shall provide and implement a Traffic Control Plan prepared by an RMS accredited traffic consultant to deal with use of the footpath/trucks/barriers/pedestrian protection to load and unload materials to and from the works site and for the general use of this Works Zone. This plan must be completed to the satisfaction of Council's traffic engineer.
 - viii. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - ix. Existing parking and clearway restrictions shall be maintained outside of the Works Zone hours of operation.
 - x. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - xi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.

- xii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed.
 - xiii. Payment of all appropriate security bonds required by the Development Consent for this property.
 - xiv. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - xv. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xvi. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant provide a minimum 7 days notification letter to all residents/businesses in Oxford Street and adjoining streets within 50 m of the Works Zone, prior to commencing works, outlining the details of the work zone and providing a mobile phone number for the site manager.

Item No: Z1 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Ocean Street and Queen Street, Woollahra – Traffic Signal Improvements**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T337

Reason for Report: To update Council on issues relating to traffic signals upgrade

(Petrie/Wynne)

Resolved:

- A. That Council write to the RMS requesting the RMS to investigate the operation of the signals at the Ocean Street and Queen Street intersection with the view to improving access for eastbound vehicles turning right from Queen Street into Ocean Street by providing a dedicated right turn phase.
- B. That the RMS be advised that since the RMS own and manage traffic signals infrastructure and has the in house expertise and data to investigate the impacts of proposed upgrades on the broader road network, any investigation and resulting upgrade works should be undertaken by the RMS.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R2)**

Item No: R1 Recommendation to Council
Subject: **Review of Commercial Fitness Training Policy on Public Open Space**
Author: Paul Fraser, Team Leader – Open Space & Recreation Planning
File No: 172.G/fitness training
Reason for Report: To discuss the submissions received on the review of the Commercial Fitness Training Policy and recommend approval for the updated policy.

Note: Councillor Thomas declared a Pecuniary Interest in relation to this Item as a public board she sits on operates a chain of fitness centres. Councillor Thomas vacated the Chair and left the meeting during consideration of the matter and did not participate in the debate or vote.

Note: Late correspondence was tabled by Ron Doff & Maggie & John Langley.

(Petrie/Zulman)

Recommendation:

- A. That Council note the recommended changes to the Commercial Fitness Training Policy related to submissions received during the public exhibition process.
 - B. That Council adopt the Commercial Fitness Training Policy 2014 (Annexure 1), subject to the inclusion in the Policy and Conditions of Hire of a list of parks and reserves where noise generating activities are permitted.
-

Item No: R2 Recommendation to Council
Subject: **Traffic Management Strategy**
Author: Shirlene Yee Yet, Team Leader Traffic and Transport
File No: 900.G
Reason for Report: To update Council on feedback received from the community on the draft strategy.

(Petrie/Wynne)

Recommendation:

That Council adopt the Woollahra Traffic Management Strategy dated March 2014.

There being no further business the meeting concluded at 6.40pm.

We certify that the pages numbered 1107 to 1119 inclusive are the Minutes of the Community & Environment Committee Meeting held on 7 April 2014 and confirmed by the Community & Environment Committee on 28 April 2014 as correct.

Chairperson

Secretary of Committee