



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 14 February 2005*

Time: *6.00pm*

Outline Of Meeting Protocol & Procedure:

The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.

The Chairperson will commence the Order of Business as shown in the Index to the Agenda.

At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.

If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.

If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.

At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.

If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.

The Chairperson has the discretion whether to continue to accept speakers from the floor.

After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

Community Services and Programmes.

Health.

Liquor Licences.

Fire Protection Orders.

Residential Parking Schemes (surveillance and administration).

Traffic Management (Traffic Committee Recommendations).

Waverley/Woollahra Process Plant.

To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).

Confirmation of the Minutes of its Meeting.

Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.

Library Services

Licensing.

Regulatory.

Waste Minimisation

Recommendation only to the Full Council (“R” Items):

Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.

Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.

Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.

Matters delegated to the Council by the Traffic Authority of NSW.

Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).

Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".

Parks and Reserve Plans of Management (Strategies, Policies and Objectives)

Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

10 February 2005

To: The Mayor, Councillor Rundle, ex-officio
Councillors Marcus Ehrlich (Chair)
 Anthony Boskovitz
 Claudia Cullen
 Tanya Excell
 Wilhelmina Gardner
 Andrew Petrie
 John Walker

Dear Councillors

Community & Environment Committee Meeting – 14 February 2005

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 14 February 2005 at 6.00pm.**

Gary James
General Manager

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 31 January 2005	1
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Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 31 January 2005**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 31 January 2005 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 31 January 2005 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D Delegated to Committee
Subject: **Community Services - Quarterly Report**
Author: Kylie Walshe - Director Community Services
File No:
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 31 December 2004.

Recommendation:

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the first quarterly review of Principal Activity No 5 of the Management Plan, which is "Community Services". This principal activity has the following sub- activities:

- 5.1 Community Services Management
- 5.2 Library Services
- 5.3 Family & Community Development
- 5.4 Aged & Disability Services
- 5.5 Leisure & Cultural Development
- 5.6 Environment & Public Health
- 5.7 Ranger Services

Included as Annexure 1. to this report is the Community Services Principal activity of the Management Plan, with detailed comments on the status of items in each sub activity.

The annexure includes all the details whereas set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However the budget review and confirmation of any changed forecast will be considered in a separate budget report which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity.

5.1 Community Services Management

This sub-activity covers the area of strategic planning and activities that impact on all operations of community services. All projects in the management plan have been commenced and scoped, however, a number of projects have new target dates due to the inclusion of the Social Needs Study as a new project for the year. The Social Needs Study is on track, with the draft Social Needs Discussion Paper, the draft Aged & Disability Strategy and the draft Children's Services Strategy due to be adopted in April 2005.

The only change to the budget for this cost centre is the transfer of the expenditure for the monthly Woollahra News full page advertisement in the Wentworth Courier of \$13,000 from Communications to Community Services Management.

5.2 Library Services

This sub-activity covers all library activities, including projects for library facilities and the library service as a whole. All management plan projects for this quarter have commenced and are progressing on track.

In the report on the library to the Community and Environment Committee of 31 January, 2005 for the six months to December 2004 it was noted that there was a decrease in circulation of 3% on the previous year. It was further noted there were increases and decreases in the overall demands for the range of services with some services such as on-line reservations showing an increase. A user survey planned for May 2005 will concentrate on specific aspects of the library's services in order to better understand the nature of any changes. Measures and processes to better estimate the on-line services provisions are also being developed.

Over 900 photographs of local scenes, people and places are now available on-line on the library catalogue as part of the Local History electronic photographic project. The objective of this project is to have a good cross section of photographs, representing subjects and eras and for which the Library has copyright, available on-line. The photographs are accompanied by a brief informative description. There are plans in place to do another 500 or so over the next twelve months.

An inaugural Local Writers night was held in November as part of the Writers and Readers series of cultural evenings with nine authors represented. It was very popularly received with very good feedback. It is planned to undertake it again in 2005.

5.3 Family & Community Development

This sub-activity covers the programs for children, youth, community safety and community development. A major project is the review of the funding levels to Holdsworth Street Community Centre, due for completion in March 2005 and on track.

Community Safety

A highlight of this sub-activity was the identification of priority projects from the Community Safety Plan. A display on Domestic Violence was set up for Stop Domestic Violence Day in December. Staff also participated in a community education event on White Ribbon Day, distributing a wide range of Domestic Violence information to the public from a stall in Bondi Junction Mall.

Youth

It was our intention to cease skate clinics when the new skatepark facility at Bondi Beach opened in December, however, the level and type of attendance at the January skate clinic in Christison Park showed that there may still be an important role for a skate clinics in Woollahra. Over 20 children aged 9-13 years old and several parents attended. Parents value the clinics, as they provide a safe learning environment for this age group, free of the physical risks of the more challenging "ramps" and competition from older more skilled skateboard riders at the Bondi Skatepark. It is proposed that skate clinics continue bi-monthly until June 2005, with careful monitoring of attendance patterns until the full impact of the Bondi Skatepark is known.

In October, the Youth Services Development Officer established a Youth Advisory Committee in conjunction with Waverley Council, engaging young people in preparations for Youth Week 2005 and proposed youth activities. It has met monthly, with a fluctuating attendance of a very enthusiastic group of young people who wish to become involved in planning and promoting youth matters and are providing valuable feedback to youth service providers on their concerns and aspirations.

Children's Services

The first Children Services Forum for childcare providers in Woollahra (and the northern part of Waverley) was held in November, attracting over 20 participants. They were appreciative of the opportunity to meet outside their workplace to discuss issues of concern in Woollahra, and expressed a wish to continue meet quarterly. Staff from several local children's services also attended the Child Protection training, arranged primarily for the staff of Woollahra Kindergarten.

5.4 Aged & Disability Services

Activities in this sub-activity are on track, although a number of activities have new target dates associated with the completion of the Social Needs Study and Ageing and Disability Strategy.

The main highlights for the quarter were the Seniors Christmas Concert and a seminar held to celebrate International Day of People with a Disability.

Artists Jeannie Little, Dee Donovan and Warren Kermond performed for 500 older residents at the annual Seniors Christmas Concert, held at the Stamford Plaza, Double Bay on December 14. Former entertainer Cec Monkhouse helped to source this remarkable line up of talent and once again acted as Master of Ceremonies.

A seminar *Art Ability – Showcasing Our Youth: Young People Breaking Down the Barriers* was held on December 1 to mark International Day of People with a Disability. The event included:

- A series of short films produced by Urban Arts Base: an innovative arts project for young people with mental illness;
- A presentation on completing school and attempting to gain entry to university while recovering from Chronic Fatigue Syndrome; and
- A presentation on the value of Miroma's arts based programs for people with an intellectual disability

A successful partnership was also established with SouthEast Illawarra Area Health Services' AIM for Fitness Program to conduct tai chi and gentle exercise classes at Canonbury Cottage, McKell Park. Twenty eight older Darling Point residents attended weekly exercise classes from September to December. It is anticipated that this partnership will continue in 2005.

5.5 Leisure & Cultural Development

This sub-activity includes cultural events and cultural development activities. All management plan activities are on target. A major highlight of the area was the successful presentation of the fourth Woollahra Small Sculpture Prize. Over 285 entries were received with the final 38 pieces being exhibited over a 10 day period at Council Chambers between 22 - 31 October. The project attracted high profile judges as well as continued consultation from the community and cultural sector via the Small Sculpture Prize Committee. The Woollahra Small Sculpture Prize also hosted associated activities including a local schools education component and a public floor talk by Judge Ken Unsworth.

In December 2004, acoustic curtaining was installed at The Drill Hall to assist in sound and weather insulation. The curtaining, funded by a Ministry for the Arts Capital Infrastructure grant, has received positive feedback from the practising arts community.

Planning and development work commenced on a new project for this sub-activity, namely the proposal for a public art partnership between Woollahra Council and the Rotary Club of Rose Bay. The proposed partnership will see the installation of a public art-work at Robertson Park, Watsons Bay, to commemorate the centenary year of Rotary and will call for expressions of interest from the visual arts community for art-work design.

In addition, a theme and program were developed in anticipation of 2005 Australia Day activities.

5.5 Environment & Public Health

The activities and projects listed under this sub-activity aim to protect the health and well being of residents and visitors to our area. During the quarter;

- 120 food and health premises were inspected as part of our Food Safety Program;
- 58 babies were immunised under our Childhood Immunisation Program, being approximately 48% below our estimate and a reduction of 14.7% on the previous quarter; and
- 36 pollution related matters were investigated, as part of our Pollution Control Program

With the Council adoption of new delegations on 15 November 2004, the review and implementation of the requirements of the new *Food Act 2003* has been completed.

5.6 Ranger Services

Council's Rangers provide a variety of enforcement services to ensure the public safety and convenience of our community in relation to the use of public places. During the quarter;

- 100 abandoned vehicle matters were investigated;
- 3 littering fines were issued;
- 12 dog related fines were issued; and
- Our Rangers again worked with the NSW Police to manage road closures and changed traffic conditions on Boxing Day and New Years Eve.

The proposed 'Beach Safety Signage' project was commenced during the quarter, with an audit of the existing signage at Camp Cove, Watsons Bay Baths, Parsley Bay and Redleaf Pool being undertaken. However, completion of the project has been delayed because it is not considered adequate to simply assess the existing beach signs against the *Water Safety Signage – Local Government (General) Amendment (Bathing Control Notices) Regulation 2002*, which calls up Australian Standard (AS) 2616 – "Design and Application of Water Safety Signs." It is considered the project must also have regard to the following documents;

Department of Local Government Practice Note No. 15 – Water Safety (revised September 2004); and
Signs as Remote Supervision – Best Practice Manual Statewide (version 2 August 1999).

Accordingly, a revised completion date for this project has been proposed.

In accordance with the provisions of the *Companion Animals Act 1998*, the Council adopted new animal control requirements for Lower Cooper Park (in response to a petition) and Vaucluse House and Beach. Furthermore, in accordance with the adopted Terms of Reference of Council's Animal Advisory Committee (AAC), applications were called for membership to the AAC for the term ending September 2008. Twelve (12) applications and one expression of interest were received.

Conclusion:

In summary, the projects detailed within the Community Services Principal Activity are well advanced and predominantly on track.

Tim Tuxford
Manager Compliance

Kylie Walshe
Director Community Services

Annexures:

Annexure 1: Community Services Principal Activity of the Management Plan

Item No: D3 Delegated to Committee

Subject: **Natural Environment Principal Activity –
2nd Quarter Management Plan Review**

Author: Warwick Hatton - Director Technical Services
Allan Coker - Director Planning and Development

File No:

Reason for Report: To review the status of works, services and projects and Notices of Motion for the Management Plan Principal Activity of Natural Environment for the three months ending 31 December 2004.

Recommendation:

- A. That the status of projects for the Natural Environment Principal Activity be noted.
- B. That the variations to projects be agreed, subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted Management Plan on a quarterly basis. Included with this report, is the second quarterly review of Principal Activity No 2 of the Management Plan, which is "Natural Environment". This principal activity has the following sub- activities:

- 2.1 Environmental Protection
- 2.2 Stormwater Systems
- 2.3 Tree Management
- 2.4 Waste Services
- 2.5 Street Cleaning
- 2.6 Bush Regeneration
- 2.7 Harbour Facilities

Included as an Annexure to this report is:

- 1. The Natural Environment Principal Activity of the Management Plan with detailed comments on the status of items in each sub activity.
- 2. Any uncompleted adopted "Notices of Motion" related to the Natural Environment principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the Management Plan as variations, so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub-activity

2.1 Environmental Protection

The comprehensive State of the Environment Report was completed and submitted to the Community and Environment Committee on 29 November 2004. Council has endorsed the Report and it has been sent to the Department of Local Government. Printing of the Report for distribution to schools, libraries and other sources is now in progress. The report will also be placed on the Council's web-site for general access.

We prepared internal procedures for the assessment of acid sulphate soil issues. These procedures will be used with development applications and when preparing draft local environmental plans. This forms an important part of our environmental considerations and responsibilities.

Work on the Environmental Management Plan (Local Agenda 21 Plan) was disrupted due to commitments with projects in the Built Environment Program. We expect to recommence work during the third quarter of 2004-2005.

We have appointed a temporary assistant with funding from the Cities for Climate Protection Program to work with us on the Milestone 5 stage of CCP project. Milestone 5 involves reviewing and monitoring works undertaken by Council as part of a program to reduce greenhouse gas emissions. A key outcome will be establishing whether the reduction goals have been achieved.

2.2 Stormwater Systems

Priority ranking of stream remediation and drainage improvement projects is being developed as part of the infrastructure asset management strategy currently being reported to Council.

Draft Development Control Plans for Stormwater Management and Flood Management have been exhibited for public comment. The plans are currently being reviewed in light of the submissions received and will be submitted to Council for adoption in early 2005.

Gross pollutants trapped in stormwater pit devices are being recorded and monitored by our works teams as part of the Environmental Works program. A new Gross Pollutant Trap is currently being installed at St Mervyns Avenue, Point Piper.

2.3 Tree Management

In this quarter, we processed 169 applications for pruning or removal of trees protected by the Tree Preservation Order, received 197 applications for pruning or removal of street trees and assessed 69 development applications related to tree management issues. We are undertaking street tree management in accordance with a recently adopted schedule for all parts of the Municipality. In this quarter, we have carried out new or replacement planting at forty locations, which included a twenty-tree removal and replacement project as well as the replanting of Rupertswood and Wilberforce Avenues.

We have developed policies for replacement street tree planting, which will be incorporated into our Vegetation Management Strategy (VMS).

The first meeting of the VMS reference group was held in November.

2.4 Waste Services

The new Enterprise Agreement is near completion with Waste Services staff. This will include provisions to improve productivity and reduce overall costs.

The Liveable Lanes Project using grant funding was reported on in November and Council adopted a recommendation for an extension of the program to other locations.

2.5 Street Cleaning

Negotiations are currently being pursued with staff and Union representatives on organisational changes to improve our clean-up and street-sweeping services. These will be incorporated in a new Enterprise Agreement with Street Cleaning staff.

2.6 Bush Regeneration

Bush regeneration service levels are being reviewed for Cooper, Trumper and Gap Parks.

The Bushcare Program, with volunteers, which has been successfully carried out in Harbour View Park for some years, is now being extended to other areas commencing with Trumper Park.

The Community Information and Recruitment Day held in Harbourview Park in November was successful in attracting a significant number of interested residents. Arrangements are being made to commence Bushcare volunteer activity in Copper Park in the near future.

We are also developing community education information on noxious weed eradication.

2.7 Harbour Facilities

The report on investigations into options for upgrading the Watsons Bay Baths, proposed to be reported to Council in November, has been delayed due to pressure of other priorities and will now be provided in the next quarter.

Mark Wood
Acting Director Technical Services

Allan Coker
Director Planning & Development

Annexures:

1. December quarterly review of Principal Activity: Natural Environment
2. December quarterly review of Outstanding Notices of Motion – Natural Environment

Item No: D4 Delegated to Committee
Subject: **Parks & Public Space Principal Activity -
2nd Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No:
Reason for Report: To review the status of works, services and projects and Notices of Motion for the Management Plan principal activity of Parks and Public Space for the three months ending 31 December 2004 .

Recommendation:

- A. That the status of projects for the Parks and Public Space principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the first quarterly review of Principal Activity No 2 of the Management Plan, which is "Parks & Public Space". This principal activity has the following sub- activities:

- 4.1 Open Space Management
- 4.2 Open Space Asset Management
- 4.3 Open Space Maintenance & Construction
- 4.4 Park Facilities

Included as an Annexure to this report is:

- 1. The Parks & Public Space Principal activity of the Management Plan with detailed comments on the status of items in each sub activity.
- 2. Any uncompleted adopted "Notices of Motion" related to the Parks and Public Space principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity:

4.1 Open Space Management

In this quarter we have processed 505 park hire approvals and 23 filming approvals.

We have commenced preparation of promotional material on our parks for the web site. This is due for completion by the end of the year.

4.2 Open Space Asset Management

The Plan of Management and Masterplan for Robertson Park and the Plan of Management for Sir David Martin Reserve were adopted by Council.

The Plan of Management for the Royal Hospital for Women Park has been publicly exhibited and will be reported to Council in February 2005.

Grant funding has been sought for various playground installations. New playgrounds were installed at North Cooper Park and Cooper Park and community consultation completed for new playgrounds at Harbour View Park and Trumper Park.

Construction works commenced on the Royal Hospital for Women Park. Major pathway and lighting improvements at Rushcutters Bay Park were completed as was the reconstruction of the Trumper Park Pond. The entire length of the Coastal Walk between Christison Park and Gap Park was replaced.

Details for replacement of the Coastal Walk fence were completed and works are scheduled to commence in the third quarter.

4.3 Open Space Maintenance & Construction

See notes on capital works projects above.

All cyclic open space maintenance schedules were completed to standard this quarter. In addition, garden bed renovations and new plant-outs were carried out at Blackburn Gardens, McKell Park, Gap Park, Lighthouse Reserve, Trumper Park Pond, and a number of rockeries and traffic islands.

Turf repair of the sportsgrounds was undertaken and fertilising programs recommenced following the completion of winter sports and the start of the growing season.

4.4 Park Facilities

Investigations have commenced regarding the dual naming of public reserves with indigenous names and for a policy on public sculptures in line with the adopted Notices of Motion. Parks signage specification has been prepared for public tender and rollout continues of new park seating and bins.

Mark Wood
Acting Director Technical Services

Annexures:

1. December Quarterly Review of Principal Activity: Parks and Public Space
 2. December Quarterly Review of Outstanding Notices of Motion – Parks and Public Space
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Item No: D5 Delegated to Committee
Subject: **Environmental Works Program - 2nd Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No:
Reason for Report: To review the status of works, services, and projects for the Management Plan principal activity of Environmental Works for the three months ending 31 December 2004.

Recommendation:

- A. That the status of projects for the Environmental Works Program principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted Management Plan on a quarterly basis. Included with this report is the second quarterly review of Principal Activity No 8 of the Management Plan, which is the "Environmental Works Program" (EWP). This principal activity has the following sub-activities:

- 8.1 Administration and Auditing
- 8.2 Water Quality "at source" treatment program
- 8.3 Water quality "end of line" treatment program
- 8.4 Watercourse and bushland treatment program
- 8.5 Seawall restoration treatment program
- 8.6 Local flooding, critical pits and overland flow program

The Annexure includes all the details for this principal activity, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter. It should be noted that this program is funded from a special rate levy and needs to meet the special rate requirements when it comes to variations and changes

Following is the commentary on each sub activity:

8.1 Administration and Auditing

Around 15 projects were actively managed over the quarter. Program expenditure amounted to around \$560,000 at the end of the quarter (25% of the program budget) with another \$750,000 (58% of the program budget) in tenders awaiting approval to award contracts at the first Council meeting in the New Year.

It is proposed to apply to the Department of Local Government next quarter to extend the Environmental Levy to complete the program as originally conceived. Preliminary discussions have been held with the Department.

8.2 Water Quality "at source" treatment program

The objectives of this program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. Education programs and installation of water quality devices, such as stormwater inlet pit baskets, are the types of projects that meet this objective.

Achievements over the quarter:

- Another 13 tonnes of rubbish were removed at the Norwich Road Gross Pollutant Trap.
- Training of Council's operational staff on good environmental work practices and auditing of their own work activities was carried out.
- A database to store maintenance records of Council's water quality treatment devices is underway. This will assist with better managing the maintenance operations and provide information on where to develop future environmental education campaigns. As part of the water quality monitoring carried out by Biotrack, all sampling results will be stored on their database.
- The brief to review Council's Street Sweeping & Pit Cleaning activities was finalised and sent to consultants for pricing.
- Pet flip guide was completed, educating dog owners on the responsibility for appropriate disposal of dog faeces. Park signage regarding dogs is under review. Prices were obtained for scoopers and biodegradable plastic bags to be used at special event days and in an information package sent to newly registered dog owners.

8.3 Water quality "End of Line" treatment program

The objectives of this program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. This may be achieved by projects such as installation of larger water quality devices, such as GPT's and Stormwater Booms, constructed low in the catchment at the end of the stormwater network prior to discharging into the Harbour.

Achievements over the quarter:

- Field sampling was carried out by Biotrack Australia Pty Ltd in the main creek tributaries of Cooper Park and Parsley Bay Reserve.
- Stormwater management options were developed for Harbour View Park and a copy is to be issued to the Harbour View Residents' Group for comment. The recommendations will assist with developing a program of works for the park.
- Work commenced mid-December on the extension of the stormwater outlet at St Mervyns Ave Drainage Reserve on Seven Shillings Beach and a new Gross Pollutant Trap was installed prior to Christmas. A contribution of \$50,000 was received from adjoining residents as a contribution for these works.

8.4 Watercourse and bushland treatment program

The objective of this program is to prevent uncontrolled run-off, erosion, nutrient transport and weed intrusion into remnant bushland.

Achievements over the quarter:

- The Trumper Park Pond rehabilitation works were completed in the quarter. As part of the rehabilitation works, bush regeneration around the Pond and planting of native species were carried out.
- The Gap Park bush regeneration works were completed over the quarter.

8.4 Seawall restoration treatment program

The objective of this program is to repair and restore seawalls located on public land to prevent erosion material from behind the seawalls entering the harbour.

Achievements over the quarter:

- Tenders were received in December 2004 for the Double Bay and Darling Point seawall restoration. A report will be submitted to Council in February 2005 recommending a preferred contractor and funding options.

8.5 Local flooding, critical pits and overland flow program

The objective of this program is to prevent local flooding of flood-affected properties.

Achievements over the quarter:

- Tenders were received for the Hampden and Cecil Streets' Drainage Augmentation Project. A report will be submitted to Council in February 2005 recommending a preferred contractor and funding options.
- In November 2004, Council adopted the recommendation for a preferred design option to reduce local flooding at Cliff Street, Watsons Bay. A consultant was engaged to carry out the detailed design. Ongoing discussions with NSW National Parks and the Navy, regarding a funding contribution towards this project, were pursued.
- A number of stormwater upgrade options have been put forward to address local flooding in The Crescent, Vaucluse. Cost estimates range from \$490,000 to \$850,000. A funding strategy to implement these options, staged over a period of time, will be developed. These works would be placed on a forward program, which would be considered as part of the application to extend the environmental levy. A report to Council is planned for next quarter.

Mark Wood
Acting Director Technical Services

Annexures:

December Quarterly Review of Principal Activity: Environmental Works Program

Item No: D6 Delegated to Committee
Subject: **Social Needs Study**
Author: Kylie Walshe
File No: 1164.G
Reason for Report: Report on the findings from the Social Needs Study and present the draft Social Needs Discussion Paper and the draft Aged & Disability and Children's Services Strategies.

Recommendation:

- A. That Council release the draft Social Needs Discussion Paper, draft Aged & Disability Services Strategy and the draft Children's Services Strategy for public comment through a 28 public exhibition period.
- B. That all submissions received during the exhibition period be considered by Council prior to the adoption of the final strategies.

Background:

At the Community & Environment Committee of 28 June 2004, Council endorsed the preparation of a brief for the Social Needs Study and that the brief be brought back to the Committee for its endorsement. The brief was reviewed and endorsed at the Community & Environment Committee meeting of 9 August 2004.

The report of 9 August 2004 is attached in Annexure 1, which recommended that Council commence a Social Needs Study aiming to:

- Provide a 10-year framework for the provision of social services in Woollahra.
- Identify high priority target groups whose needs are not currently being met.
- Identify the role that Council will take in relation to social services, as a direct provider, facilitator, supporter or an advocate.
- Provide a sound basis for use in the Community Facilities Strategy, also included in the 2004-2007 Management Plan as a priority project.

The project has been conducted in accordance with the brief detailed in Annexure 1, resulting in the following:

- The draft Social Needs Discussion Paper, covering all target groups. (Annexure 2)
- The draft Children's Services Strategy. (Annexure 3)
- The draft Aged & Disability Services Strategy. (Annexure 4)

The draft Social Needs Discussion Paper details the outcomes of the consultation and research undertaken as part of the Study. It identifies issues and key priorities for the target groups of children, older people, youth, people with a disability, culturally and linguistically diverse (CALD), Aboriginal and Torres Strait Islander (ATSI), Women and Men. This document also provides a sound basis for determining the role of Council in the planning, facilitation and provision of social services.

More detailed consultation and information was collected for the target groups of children aged 0-11, older people and people with a disability, because of their growth in numbers, limited information in relation to the exact nature of their needs, and anecdotal evidence that there are limited services for these groups. Separate detailed *Woollahra Municipal Council draft Children's Services Strategy 2005* and *Woollahra Municipal Council draft Aged and Disability Strategy 2005* have been developed for these target groups. Detailed strategies for the remaining target groups will be developed during the review of the Woollahra Social Plan, due to be completed in 2006.

Council's Role

These documents detail the extensive research undertaken during the study, resulting in the identification of key priorities in social services for the Woollahra community. They also provide a rationale to use in the determination of Council's responsibilities and roles in addressing these priority needs. The legislative responsibilities, the level and area of need, and the ability of Council to bring about a change have been considered in the recommended role for Council - as an advocate, service provider, planner, facilitator or information provider in each area.

This research assists Council in determining its policy direction regarding community services. Following the consideration of these reports, a Community Services Policy will be presented to Council, outlining the future role and commitment of Council in community service activities.

Proposal:

This report proposes that Council release the draft Social Needs Discussion Paper, the draft Aged & Disability Services Strategy and the draft Children's Services Strategy for public comment through a 28 day public exhibition period. These documents will be available through Council's customer service centre, libraries, community centres and Council's website. Notification will be placed in the Wentworth Courier and sent to all agencies, community organisations and contributors to the Study.

Once all submissions have been considered and the strategies adopted by Council, an Implementation Plan will be developed, with targets and key performance indicators to provide a mechanism to review and measure the success of the strategies. Key recommendations from the strategies will also be included in the draft Management Plan 2005-2008 and included in work plans for each program area. The findings in all three documents will also contribute to the review of the Woollahra Social Plan 2002-2007, to be undertaken in 2006.

Consultation:

An extensive consultative program was undertaken throughout the Social Needs Study and development of the draft Strategies. This included the following:

1. Community Study Household Survey of 1200 residents
2. Community Study – targeted household surveys of 472 older people 55 years and over, and 150 families with children under 11 years of age.
3. Community Study – written survey to people with a disability and their carers
4. Written Surveys to Community Service Providers servicing the LGA
5. Face-to-face interviews with Aged and Disability and Children's Service Providers servicing the LGA.
6. Face-to-face interviews with Woollahra Council Planning, Property, Communications, and Community Services Staff.
7. Face-to-face interviews with City of Sydney and Waverley Council Community Services staff
8. Attendance at relevant interagencies and forums.
9. Attendance at the Council's relevant advisory committees.
10. Three workshops to confirm issues and develop strategies:

Workshop 1 - Community Service Providers;
Workshop 2 - Council Community Services Staff; and
Workshop 3 - Council Manager's Meeting.

It is recommended that as the final method of community consultation that the draft Discussion Paper and draft Strategies be released for public comment through a public exhibition period.

Identification of Income & Expenditure:

The release of the draft Discussion Paper and draft Strategies for exhibition will have no impact on the adopted 2004/05 budget.

However, once the Strategies are adopted, to be included in a future report to Council, implementation will require the allocation of a similar level of operational funding currently allocated to Community Services in 2004/05 into future years. It also includes projects that will require additional funding for consultancies, such as the feasibility studies to be undertaken to determine the future use of a number of Council's community facilities. These are yet to be costed in full but it is envisaged these will cost in the vicinity of \$100,000-\$150,000.

These budget considerations will be made by Council in its determination of the 2005/06 budget and may change the priority level and implementation of the actions in the Strategies.

Conclusion:

The release of the draft Social Needs Discussion Paper, the draft Aged & Disability Services Strategy and the draft Children's Services Strategy for public comment will provide all stakeholders with an opportunity to comment on the strategies within. This final stage of community consultation will ensure that the findings and strategies reflect the needs of the Woollahra community.

Kylie Walshe
Director Community Services

Annexures:

Annexure 1: Report to Community & Environment, 9 August 2004

Annexure 2: The draft Social Needs Discussion Paper, 2005

Annexure 3: The draft Children's Services Strategy

Annexure 4: The draft Aged & Disability Services Strategy

Annexures 2, 3 and 4 have been distributed to Councillors under separate cover.

Item No: D7 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes
1 February 2005**
Author: Greg Stewart - Manager Public Infrastructure
File No: See Traffic Committee Minutes
Reason for Report: For the Committee to consider the recommendations of the Woollahra Traffic Committee.

Recommendation:

THAT the Recommendations contained in the minutes of the Woollahra Traffic Committee meeting held on Tuesday 1 February 2005, Items Y1 to Y5 be adopted.

Greg Stewart
Manager Public Infrastructure

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 1 February 2005 at 10.00am.

1. Attendances

Committee Members:

Present:	Mr Greg Stewart (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
Staff	Ms S Barrett	(Woollahra Municipal Council)
<u>Also in Attendance</u>	Mr E Yeung	(Sydney Buses)
	Mr John McDonagh	(Harbour-View Park Residents' Group)
Apologies:	Mr R Attuel	(Clover Moore MP representative)
	Mr R Caldwell	(Peter Debman MP representative)

2. Minutes of Previous Meeting

The minutes of Meeting No.11/04 held in Council Chambers, Double Bay, on Tuesday 7 December 2004 were confirmed by e-mail received from Senior Constable Russell of Paddington Police.

3. Matters Arising from Minutes of Previous Meetings

Nil.

4. Extraordinary Meetings

Nil

5. Late Item/Correspondence

The Chairman advised the members of the Traffic Committee that the Community & Environment Committee, at its meeting of 31 January 2005, had made some alterations to the recommended traffic and parking measures for the Bellevue Hill Shopping Centre that was to be considered by the Committee as Item Y5. The alterations would be identified when the Traffic Committee was considering this item.

6. SEPP11 Development Referrals for Assessment

Nil

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Greg Stewart – Manager Public Infrastructure

File No: (Refer to Table 1)

Reason for Report:

Recommendation:

Item Y1: Mount Adelaide Street, Darling Point- 'No Parking' and statutory 'No Stopping' restrictions

That:

1. The statutory 10 metres of 'No Stopping' restrictions be installed on the western side of Mount Adelaide Street south of Eastbourne Road.
2. 'No Parking' restrictions be installed on the western side of Mount Adelaide Street between the 'No Stopping' zone in 1 above and the electricity light pole opposite the boundary of No 1 Eastbourne Road and No 1 Elizabeth Place.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Oxford Street Paddington – Changes to Metered Parking Arrangements**

Author: Jacqui Hansen - Engineer Policy and Projects

File No: 349.G

Reason for Report: Council resolution 1 of 26/7/04 requested that Council review the parking meter times and costs on Oxford Street, Paddington, since the opening of Westfield Bondi Junction

Recommendation:

- A. That the existing 1 hour metered parking on Oxford Street, Paddington, between Glenmore Road (adjacent to No 122) and Underwood Street (adjacent to No 248-250) be converted to 2 hour metered parking at all parking times.

Proposed signage to read;

- i. 3.00PM-7.00PM MONDAY – FRIDAY BUS LANE
- ii. 2P 8.00AM-3.00PM 2P 7.00PM-9.00PM MON-FRI
- iii. 2P 8.00AM-9.00PM SATURDAY - SUNDAY

- B. THAT the existing 1-hour metered parking at the following locations on Oxford Street, Paddington, be converted to 2 hour metered parking at all parking times.

- West Street (adjacent to No 62) to Glenmore Road (adjacent to No 102-106). 13 spaces
- William Street (adjacent to No 338) to Elizabeth Street (adjacent to No 400). 21 spaces
- Jersey Road (adjacent to No 2) to Queen Street (adjacent to No 6). 5 spaces

Proposed signage to read;

- i. 3.00PM-7.00PM MON-FRI BUS LANE
- ii. 2P 8.00AM-3.00PM 2P 7.00PM-9.00PM MON-FRI
- iii. 2P 8.00AM-9.00PM SAT-SUN

C. THAT the following 11 Loading Zones be removed and replaced with metered parking,

- a) Three spaces adjacent to No 8 Oxford Street, between Barcom Avenue and West Street.

Proposed signage to read

- i. 3.00PM-7.00PM MON-FRI BUS LANE
- ii. 1P 8.00AM-3.00PM 2P 7.00PM-9.00PM MON-FRI
- iii. 1P 8.00AM-7.00PM 2P 7.00PM-9.00PM SAT
- iv. 2P 8.00AM-9.00PM SUN

- b) Two loading zone spaces adjacent to No 72 Oxford Street, between Comber Street and Kidman Lane.

Proposed signage to read

- i. 3.00PM-7.00PM MON-FRI BUS LANE
- ii. 2P 8.00AM-3.00PM 2P 7.00PM-9.00PM MON-FRI
- iii. 2P 8.00AM-9.00PM SAT-SUN

- c) Two spaces adjacent to No 260 Oxford Street, between Underwood Street and Perry Lane.

Proposed signage to read

- i. 3.00PM-7.00PM MON-FRI BUS LANE
- ii. 1P 8.00AM-3.00PM 2P 7.00PM-9.00PM MON-FRI
- iii. 1P 8.00AM-7.00PM 2P 7.00PM-9.00PM SAT
- iv. 2P 8.00AM-9.00PM SUN

- d) Two easternmost spaces adjacent to No 320 Oxford Street, between Perry Lane and William Street.

Proposed signage to read

- i. 3.00PM-7.00PM MON-FRI BUS LANE
- ii. 1P 8.00AM-3.00PM 2P 7.00PM-9.00PM MON-FRI
- iii. 1P 8.00AM-7.00PM 2P 7.00PM-9.00PM SAT
- iv. 2P 8.00AM-9.00PM SUN

- e) Two spaces adjacent to No 380 Oxford Street, between William Street and Elizabeth Street.

Proposed signage to read

- i. 3.00PM-7.00PM MON-FRI BUS LANE
- ii. 2P 8.00AM-3.00PM 2P 7.00PM-9.00PM MON-FRI
- iii. 2P 8.00AM-9.00PM SAT-SUN

D. THAT Loading Zones on Oxford Street, Paddington, be converted to operate between 8am and 10.30am seven days per week and to operate as either 1 hour or 2 hour meter parking, depending on adjacent time limited parking, at all other parking times.

Proposed signage to read

- i. 3.00PM-7.00PM MON-FRI BUS LANE
- ii. LOADING ZONE 8.00AM-10.30AM MON-FRI
- iii. 1P 10.30AM-3.00PM 2P 7.00PM-9.00PM MON-FRI
or
2P 10.30AM- 3.00PM 2P 7.00PM-9.00PM MON-FRI
(depending on adjacent parking spaces)
- iv. 1P 10.30AM- 7.00PM 2P 7.00PM-9.00PM SAT
and
2P 10.30AM - 9.00PM SUN
or
2P 10.30AM-9.00PM SAT-SUN
(depending on adjacent parking spaces)

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Double Bay Commercial Area – Changes to Metered Parking Arrangements**

Author: Jacqui Hansen - Engineer Policy and Projects

File No: 103 8.G

Reason for Report: Council Notice of Motion and a Petition lodged with Council

Recommendation:

- A. That the existing 2 hour metered parking on Guilfoyle Ave west of No 12 Guilfoyle Ave on the westbound roadway and west of No 17 Guilfoyle Ave on the eastbound roadway, be altered from 2 hour parking to 3 hour parking at all parking times.

Proposed signage to read

- i. 3P 9.00AM – 6.00PM MON-SAT
- ii. PUBLIC HOLIDAYS EXCEPTED
- iii. AUTHORISED RESIDENTS VEHICLES EXCEPTED

- B. That:

five spaces at the northern end of Bay St at William St, on the western side of Bay St, adjacent to No 52 Bay St, be altered from 2 hour to 3 hour metered parking at all parking times;

Proposed signage to read

- i. 3P 9.00AM – 6.00PM MON-SAT
- ii. PUBLIC HOLIDAYS EXCEPTED
- iii. AUTHORISED RESIDENTS VEHICLES EXCEPTED

five spaces at the southern end of Bay St at New South Head Rd, on the eastern side of Bay St, between No 1 and No 9 Bay St, be altered from 2 hour to 3 hour metered parking at all parking times;

Proposed signage to read

- i. 3P 9.00AM – 6.00PM MON-SAT
- ii. PUBLIC HOLIDAYS EXCEPTED

five spaces at the northern end of Transvaal Ave, on the western side of Transvaal Ave, between No 8 and No 18 Transvaal Ave be altered from 2 hour to 3 hour metered parking at all parking times;

Proposed signage to read

- i. 3P 9.00AM – 6.00PM MON-SAT
- ii. PUBLIC HOLIDAYS EXCEPTED

and four spaces on the southern side of New South Head Rd west of Manning Rd, adjacent to No 353 and No 355 New South Head Rd be altered from 2 hour to 3 hour metered parking at all parking times.

Proposed signage to read

- i. 3P 9.00AM – 6.00PM MON-SAT
- ii. PUBLIC HOLIDAYS EXCEPTED

- C. That metered parking previously approved on the northern side of New South Head Rd, east of Cross St to the property No 476 New South Head Rd, Double Bay, be installed.

Twelve 2 hour metered parking spaces to be provided between No 430 and No 458 New South Head Rd.

Proposed signage to read

- i. NO STANDING 4.30PM-6.00PM MON-FRI
- ii. 2P 9.00AM-4.30PM MON-FRI
- iii. 2P 9.00AM-6.00PM SAT
- iv. PUBLIC HOLIDAYS EXCEPTED
- iv. AUTHORISED RESIDENTS VEHICLES EXCEPTED

Five 3 hour metered parking spaces to be provided between No 458 and No 462 New South Head Rd

Proposed signage to read

- i. NO STANDING 4.30PM-6.00PM MON-FRI
- ii. 3P 9.00AM-4.30PM MON-FRI
- iii. 3P 9.00AM-6.00PM SAT
- iv. PUBLIC HOLIDAYS EXCEPTED
- v. AUTHORISED RESIDENTS VEHICLES EXCEPTED

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Glenmore Road, Paddington – Mardi Gras 2005 Traffic Arrangements**
Author: Greg Stewart – Manager Public Infrastructure
File No: T191
Reason for Report: Request by RTA’s Traffic Management Centre for the conversion of Glenmore Road, between Oxford Street and Campbell Avenue, to a ‘One Way’ Road for the 2005 Mardi Gras event.

Recommendation:

THAT Council advise the Roads and Traffic Authority that it raises no objection to Glenmore Road, Paddington being made one-way northbound from Oxford Street to Campbell Avenue between 6.00am Saturday, 5 March 2005 and 4.00am Sunday, 6 March 2005 for the Mardi Gras event, subject to:

- a. satisfactory traffic arrangements and signposting being put in place, and
- b. the residents of Glenmore Road, between Oxford Street and Campbell Avenue, being notified of the changes through a letter box drop.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Bellevue Hill Shopping Centre – Traffic & Parking Report**
Author: Greg Stewart - Manager Public Infrastructure
File No: 612.G
Reason for Report: Council resolution - Petition lodged with Council and a Council Notice of Motion.

The Chairman advised the Committee that the Community & Environment Committee, at its meeting of 31 January 2005, had made some alterations to the recommended traffic and parking measures for this shopping centre. The revised resolution of the Community and Environment Committee was as follows:

(Walker/Boskovitz)

Resolved:

- A. That a blister island be installed on the northern side of Bellevue Road immediately east of the marked foot-crossing at Riddell Street and that the No Stopping Zone be reduced from 10 metres to 5 metres, providing on additional car space (preliminary estimate \$3,000).
- B. That 90 degree parking replace the parallel parking on the western side of Riddell Street, south of Lennox Street along the frontage of 29 Lennox Street and the parallel parking opposite, be removed, resulting in an additional parking supply of 2 spaces, subject to community consultation (preliminary cost estimate \$1,000).
- C. That the 2 parallel parking spaces on the western side of Buller Street, north of Bellevue Road, be converted from unrestricted parking to time-limited parking with the possibility of resident exemptions, subject to community consultation (preliminary cost estimate \$200).

- D. That the 3 unrestricted parking spaces on the northern side of Bellevue Road, west of Victoria Road, be replaced with '2 hour parking authorised residents vehicles excepted', subject to community consultation (preliminary cost \$200)
- E. That a 40km/h speed limit be introduced in Bellevue Road, between Riddell Street and Victoria Road, providing a safer environment for pedestrians and cyclists, subject to approval being received from the Roads and Traffic Authority (preliminary cost estimate \$1,000).
- F. That the above proposals be submitted to the Woollahra Traffic Committee on Tuesday 1 February 2005 for approval.
- G. That further investigations be carried out once the building works are completed and premises occupied in the development site on the southern side of Bellevue Road to determine the extent of the pedestrian desire line which exists to cross Bellevue Road mid-block between Riddell Street and Buller Street. The relocation of the marked foot-crossing, from adjacent to Riddell Street to mid-block between Riddell Street and Buller Street, may result in safer conditions for pedestrians as there will be less conflict points between motorists and pedestrians. In addition, the use of raised threshold to reduce vehicle speed be considered.
- H. That the parking restrictions in the shopping centre be enforced on a regular basis to increase parking turnover and parking availability.
- I. That discussion be held with Sydney Buses with a view to removing and or relocating the bus stop opposite Riddell Street so as to provide additional parking.

Recommendation:

- A. That a blister island be installed on the northern side of Bellevue Road immediately east of the marked foot-crossing at Riddell Street and that the No Stopping Zone be reduced from 10 metres to 5 metres, providing on additional car space (preliminary estimate \$3,000).
- B. That 90 degree parking replace the parallel parking on the western side of Riddell Street south of Lennox Street along the frontage of 29 Lennox Street and the parallel parking opposite be removed, resulting in an additional parking supply of 2 spaces, subject to community consultation (preliminary cost estimate \$1,000).
- C. That the 2 parallel parking spaces on the western side of Buller Street, north of Bellevue Road, be converted from unrestricted parking to time-limited parking with the possibility of resident exemptions, subject to community consultation (preliminary cost estimate \$200).
- D. That the 3 unrestricted parking spaces on the northern side of Bellevue Road, west of Victoria Road, be replaced with '2 hour parking authorised residents vehicles excepted', subject to community consultation (preliminary cost \$200).
- E. That an application be submitted to the Roads and Traffic Authority for the introduction of a 40km/h speed limit in Bellevue Road, between Riddell Street and Victoria Road to provide a safer environment for pedestrians and cyclists (preliminary cost estimate \$1,000).

There being no further business, the meeting concluded at 10.40pm.

Greg Stewart
Chair