

Corporate & Works Committee Minutes

Monday 9 November 2009

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 19 October 2009	3308
D2	Presentation of the 2008/2009 Financial Reports to the Public.....	3308
D3	22 Cranbrook Road, Bellevue Hill - Proposed Road Closure and Sale.....	3309
R1	Radio Frequency Identification Technology (Rfid) for Woollahra Library and Information Service	3309
R2	Integrated Planning and Reporting Framework - A New Reporting Regime.....	3310
R3	2009/2010 Budget Review for the Quarter Ended 30 September 2009	3311
R4	194 Glenmore Road, Paddington - Right of Way Easement	3311
R5	Cranbrook Road, Bellevue Hill - Encroachments	3312

Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 9 November 2009 at 6.00pm**

Present: His Worship The Mayor, Councillor Andrew Petrie ex-officio
Councillors Greg Medcraft (Chair)
Sean Carmichael
Peter Cavanagh
Susan Jarnason
Ian Plater
David Shoebridge

Staff: S Dunshea (Director – Corporate Services)
W Hatton (Director – Technical Services)
G James (General Manager)
D Johnston (Manager Finance)
Z Marolia (Manager Property & Projects)
V Munro (Manager Library & Information Services)
A Sheedy (Property Officer)
K Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Apologies were received and accepted from Councillor Anthony Boskovitz and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Councillor Cavanagh declared a non-significant, non-Pecuniary Interest in Item R4 (194 Glenmore Road, Paddington - Right of Way Easement) as he owns property in the vicinity. Councillor Cavanagh vacated the room and did not debate or vote on the matter.

Items Decided by this Committee using its Delegated Authority (Items D1 to D3)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 19 October 2009**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 19 October 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Cavanagh/Carmichael)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 19 October 2009 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Presentation of the 2008/2009 Financial Reports to the Public**
Author: Don Johnston, Manager Finance
File No: 767G 2008/2009
Reason for Report: To present of the 2008/2009 Financial Reports to the public

(Plater/Jarnason)

Resolved:

- A. That the General Purpose Financial Report for the year ended 30 June 2009, as presented to the public, be received and noted.
 - B. That the Auditors be thanked for their attendance and presentation.
 - C. Noting the Auditor's comments regarding the adequacy of the employees leave entitlement reserve, that a report be prepared for the Committee identifying strategies to restore the reserve balance to the Auditor's quoted benchmark coverage ratio of 20% of the employees leave liability.
 - D. That a further report be presented in respect of the adequacy of Council's available working capital balance.
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Item No: D3 Delegated to Committee
Subject: 22 Cranbrook Road, Bellevue Hill - Proposed Road Closure and Sale
Author: Anthony Sheedy, Property Officer
File No: 119.22
Reason for Report: To give consideration to the closure and subsequent sale of unmade roadway adjoining the property.

(Cavanagh/Plater)

Resolved:

- A. That the proposal to sell a section of unmade road reserve adjoining 22 Cranbrook Road, Bellevue Hill, be advertised and notified to adjoining properties.
- B. That a further report be submitted, following part A above.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R5)**

Item No: R1 Recommendation to Council
Subject: Radio Frequency Identification Technology (Rfid) for Woollahra Library and Information Service
Author: Vicki Munro, Manager, Library and Information Service
File No: 48.G (Grants - RFID)
Reason for Report: To recommend to Council the acceptance of the SSROC Tenders for a Radio Frequency Identification Technology (RFID) system and RFID Tags for the Library Service within the designated budget.

(Shoebridge/Carmichael)

Recommendation:

- A. That Council enter into a Contract with Bibliotheca for the provision of a Radio Frequency Identification Technology (RFID) system for the Library Service for individual equipment requirements, including installation, in accordance with the unit prices detailed in Appendix 3 (approximately \$257,850).
- B. That Council enter into a Contract with Bibliotheca for the provision of Radio Frequency Identification Technology (RFID) tags for the Library Service in accordance with the unit prices detailed in Appendix 3 (approximately \$48,000).
- C. That Council note that the total budget allocation of \$308,772 for this project comprises grant funding of \$171,814 and Council funding of \$136,958.
- D. That a cost/benefit analysis of the project be provided for consideration by the full Council on 16 November 2009.

Item No: R2 Recommendation to Council
Subject: **Integrated Planning and Reporting Framework - A New Reporting Regime**
Author: Stephen Dunshea - Director Corporate Services
File No: 1229.G
Reason for Report: To advise Council of the commencement of the Local Government Amendment (Planning and Reporting) Act 2009, outline Council's progress with the implementation of the Framework and outline the proposed reporting regime to each Committee of Council, relevant to the adopted Delivery Program 2009 to 2013 and Operational Plan 2009/10 (DPOP).

(Cavanagh/Plater)

Recommendation:

- A. That Council note the commencement of the Local Government Amendment (Planning & Reporting) Act 2009 (The Act).
 - B. That Council note the progress made to date with our implementation of the Integrated Planning & Reporting Framework provided for under The Act.
 - C. That Council note the regime for reporting Council's progress against the Priorities and Actions contained in the Delivery Program 2009 to 2013 and Operational Plan 2009/10 to the various Council Standing Committees based around the five (5) Themes and eleven (11) Goals outlined in the Delivery Program and Operational Plan.
 - D. That the minor wording amendments to the Priorities as outlined in Table 2 of the report be endorsed.
 - E. That Council receive a further report in respect of the proposed Group nomination for implementing the Integrated Planning & Reporting Framework once the Regulation, Guidelines and supporting Manual have been finalised and Council receives the anticipated formal request for nomination from the Division of Local Government, Department of Premier and Cabinet.
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Item No: R3 Recommendation to Council
Subject: **2009/2010 Budget Review for the Quarter Ended 30 September 2009**
Author: Michelle Phair – Team Leader Financial Services
File No: 331.G
Reason for Report: To report on the review of the 2009/2010 Budget for the quarter ended 30 September 2009

(Cavanagh/Plater)

Recommendation:

THAT the report be received and noted and the variations to the Budget be adopted.

Item No: R4 Recommendation to Council
Subject: **194 Glenmore Road, Paddington - Right of Way Easement**
Authors: Larissa Holbert, Senior Assessment Officer & Anthony Sheedy, Property Officer
File No: 191.194
Reason for Report: To give consideration to the granting of an easement by the owners of 194 Glenmore Road, Paddington in favour of Council for creation of a Public Right of Way between Glenmore Road and Cooper Street.

Note: Councillor Cavanagh declared a non-significant, non-Pecuniary Interest in this item as he owns property in the vicinity. Councillor Cavanagh vacated the room and did not debate or vote on the matter.

(Plater/Carmichael)

Recommendation:

- A. That Council accept as favouree the grant of an easement by the owners of 194 Glenmore Road, Paddington for creation of a Public Right of Way between Glenmore Road and Cooper Street.
- B. That Council draft a Deed of Agreement that sets out the terms of the easement in accordance with the eleven points that have been specified in the body of this report.
- C. That subject to signing of the agreement by the owner of 194 Glenmore Road, Paddington Council pay compensation of \$105,000 (plus any applicable GST) to the owner in return for granting the Easement, plus all legal costs associated with preparation and registration of this easement.
- D. That subject to the withdrawal of the current pending development application (DA485/2008) Council submit a new development application for the construction of a new 1.8m wrought iron gates located at the front and rear of the existing passageway.

- E. That a copy of the report and the Committee's recommendation be provided to The Paddington Society, and that staff take all reasonable steps to enable broad public notice of the recommendation prior to the full Council considering the matter at its meeting to be held on 16 November 2009.

Item No: R5 Recommendation to Council
Subject: **Cranbrook Road, Bellevue Hill - Encroachments**
Author: Zubin Marolia Manager – Property and Projects
File No: 119. (Part 3)
Reason for Report: To recommend treatment of encroachments along Cranbrook Road, Bellevue Hill

(Cavanagh/Petrie)

Recommendation:

- A. That Council write to the owners of numbers 8, 10, 24, 34, 34a, 36, 38 and 52 Cranbrook Road, Bellevue Hill, requiring them to enter into a Positive Covenant in favour of Council for the encroachments adjoining their properties.
- B. That Council write to the owners of 5, 12, 16, 18, 22, 42, 46 and 48 Cranbrook Road, Bellevue Hill, requiring an application to be made for an Easement to Permit Existing Structures to Remain, to continue for the life of the building or until the re-development of the site, or the re-development of the structure, whichever occurs first.
- C. That Council write to the owners of numbers 6 and 40 Cranbrook Road, Bellevue Hill, requiring them to enter into a Lease for the enclosed area on Council Road Reserve and a Positive Covenant for other encroachments adjoining their properties.
- D. That Council write to the owner of 32 Cranbrook Road, Bellevue Hill, requiring them to make an application to change the existing lease to an Easement to Permit Encroaching Structures to remain, to continue for the life of the building or until the re-development of the site, or the re-development of the structure, whichever occurs first.
- E. That any proposals to purchase portions of Road Reserve in lieu of entering into legal agreements will be subject of further reports.
- F. That no new encroachments on the Road Reserve in Cranbrook Road, Bellevue Hill be approved, and all new development be required to be behind the property boundary.
- G. That Council authorise the Mayor and General Manager to execute and affix the Council seal on all necessary documents.
- H. That prior to any further land sales, a report be presented to the Committee outlining the methodologies applied in determining property valuations.

There being no further business the meeting concluded at 8.00pm.

We certify that the pages numbered 3305 to 3313 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 9 November 2009 and confirmed by the Corporate & Works Committee on 23 November 2009 as correct.

Chairperson

Secretary of Committee