

Community & Environment Committee Minutes

Monday 29 October 2007

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 8 October 2007	2905
D2	Extraordinary Meeting Woollahra Traffic Committee Minutes 16 October 2007	2905
Y12	No. 599-601 New South Head Road (Cranbrook Road), Rose Bay – Words Zone	2906
Y13	No. 9 Victoria Street, Watsons Bay – Works Zone	2907
Y14	Five Ways Streetscape Project – TCP & Signage	2908
D3	Parks & Public Space Principal Activity - 1st Quarter Management Plan Review.....	2908
D4	Natural Environment Principal Activity - 1st Quarter Management Plan Review.....	2909
D5	Community Services Principal Activity - Management Plan Quarterly Report.....	2909
D6	The Way Forward : Woollahra Library and Information Services Strategic Plan	2910
D7	Proposed Community Garden and Policy.....	2910

Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 29 October 2007 at 6.05pm**

Present: His Worship the Mayor, Councillor Geoff Rundle, ex-officio
Councillors Anthony Boskovitz
Andrew Petrie
Isabelle Shapiro (Chair)

Staff: W Hatton (Director – Technical Services)
G James (General Manager)
D Sheils (Manager – Public Open Space)
K Walshe (Director – Community Services)
D Johnston (Manager - Finance)
T Tuxford (Manager - Compliance)

Also in Attendance: Councillor David Shoebridge (Item D7)

Leave of Absence

Leave of Absence previously granted by Council: Councillor Marcus Ehrlich

Apologies:

Apologies were received and accepted from Councillors Fiona Sinclair King, John Walker and Tanya Excell and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D7)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 8 October 2007**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 8 October 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Petrie/Rundle)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 8 October 2007 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Extraordinary Meeting Woollahra Traffic Committee Minutes 16 October 2007**
Author: Warwick Hatton, Director – Technical Services
File No: See Traffic Committee Minutes
Reason for Report: For the Committee to consider the recommendations of the Woollahra Traffic Committee (Extraordinary Meeting 9a/07).

(Petrie/Rundle)

Resolved:

THAT the Recommendations contained in Part 2 of the minutes of the Woollahra Traffic Committee's Extraordinary Meeting No.9a/07 held on Friday 12 October and Monday 15 October, 2007, Items Y12, Y13 and Y14 be adopted.

Item No: Y12 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 599-601 New South Head Road (Cranbrook Road), Rose Bay – Words Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt9

Reason for Report: Request for a Works Zone (Deferred from October Meeting)

(Petrie/Rundle)

Resolved:

- A. That approval be granted for a Works Zone to be temporarily installed for No.599-601 New South Head Road (on its Cranbrook Road frontage). The length of the proposed Works Zone is to be 31.5 metres and is to be located from the prolongation of the common boundary between Nos.599-601 New South Head Road and 1 Cranbrook Road in a northerly direction for a distance of 31.5 metres to the commencement of the No Stopping restrictions and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 8 weeks from 22 October, 2007 to 14 December, 2007.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.
- C. That no trucks during the demolition phase of this project, access the site between 8.00am-9.30am and 2.30pm-4.00pm on School days.

Item No: Y13 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 9 Victoria Street, Watsons Bay – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt9

Reason for Report: Request for a Works Zone

(Petrie/Rundle)

Resolved:

- A. That approval be granted for a Works Zone to be temporarily installed for No.9 Victoria Street, Watsons Bay. The length of the proposed Works Zone is to be 7 metres and is to be located on the southern side of Victoria Street from the eastern side of the driveway to No.45 Cove Street in an easterly direction for a distance of 7 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 15 weeks from 5 November, 2007 to 21 December, 2007 and from 21 January, 2008 – 15 March, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y14 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Five Ways Streetscape Project – TCP & Signage**

Author: Frank Rotta – Traffic Engineer

File No: 191.Project Pt 2 / T191

Reason for Report: Traffic Committee approval of TCP and signage for Stages 8 & 9 of Construction Works.

(Petrie/Rundle)

Resolved:

- A. That the TCP and Signage for Stages 8 & 9 of the Construction Works for the Five Ways Streetscape Project as detailed on the Drawing Nos N5173 – DETR – TRAF – 4008 Rev A and N5173 – DETR – TRAF – 4009 Rev A respectively be approved subject to:
- i. The contractor providing a fence to separate the pedestrians and immediate worksite at all times and the fencing and associated ramps being placed to guide pedestrians onto the intended temporary walkway.

Item No: D3 Delegated to Committee

Subject: **Parks & Public Space Principal Activity - 1st Quarter Management Plan Review**

Author: Warwick Hatton - Director Technical Services

File No: 827.G 04-07

Reason for Report: To review the status of works, services and projects and Notices of Motion for the Management Plan principal activity of Parks and Public Space for the three months ending 30 September 2007. .

(Petrie/Boskovitz)

Resolved:

- A. That the status of projects for the Parks and Public Space principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.
-

Item No: D4 Delegated to Committee
Subject: **Natural Environment Principal Activity - 1st Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
Allan Coker - Director Planning and Development
File No: 827.G 04-07
Reason for Report: To review the status of works, services and Notices of Motions for the Management Plan principal activity of Natural Environment for the three months ending 30 September 2007.

(Boskovitz/Petrie)

Resolved:

- A. That the status of projects for the Natural Environment principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

Item No: D5 Delegated to Committee
Subject: **Community Services Principal Activity - Management Plan Quarterly Report**
Author: Kylie Walshe - Director Community Services
Tim Tuxford – Manager Compliance
File No: 827.G 07-10
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 30 September 2007.

(Petrie/Boskovitz)

Resolved:

- A. That the status of projects for the Community Services Principal Activity be noted.
 - B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.
-

Item No: D6 Delegated to Committee
Subject: **The Way Forward : Woollahra Library and Information Services Strategic Plan**
Author: Vicki Munro, Manager, Library and Information Services
File No: 48.G (Strategic)
Reason for Report: To update Council on the Consultation outcomes of the Library Strategic Plan and to outline the key strategies of the plan, to be reported in detail on 26 November 2007.

(Petrie/Boskovitz)

Resolved:

1. That the initial findings and strategies of the Library and Information Services Strategic Plan 2007 be received and noted.
-

Item No: D7 Delegated to Committee
Subject: **Proposed Community Garden and Policy**
Author: Paul Fraser - Parks & Recreation Coordinator
File No: 1208.G
Reason for Report: To report the draft policy and proposed management model of establishing Community Gardens in the Woollahra Municipality.

(Petrie/Boskovitz)

Resolved:

- A. That Council publicly advertise the community gardens policy and Trumper Park Community Garden proposal for 28 days, with a following report to be presented for Council's consideration.
 - B. That the report also outline funding options available for the project to start (in the event that Council supports the project).
 - C. That, as part of the public exhibition, residents directly adjoining the proposed Trumper Park community garden be informed of the proposal and invited to comment.
 - D. That an additional dot point be included in the "User Agreement" section of the community gardens policy that states, "in general, the policy excludes the keeping of livestock".
-

There being no further business the meeting concluded at 6.35pm.

We certify that the pages numbered 2902 to 2911 inclusive are the Minutes of the Community & Environment Committee Meeting held on 29 October 2007 and confirmed by the Community & Environment Committee on 12 November 2007 as correct.

Chairperson

Secretary of Committee