

# Corporate & Works Committee Minutes

Monday 11 December 2006

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# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 11 December 2006 at 6.00pm**

Present: Councillors      Julian Martin                      (Chair)  
  Wilhelmina Gardner  
  Isabelle Shapiro  
  David Shoebridge  
  Fiona Sinclair King  
  John Walker

Staff:                              G Clarke                      (Director – Corporate Services)  
  W Hatton                      (Director – Technical Services)  
  G James                      (General Manager)  
  D Johnston                    (Manager Finance)  
  K Walshe                      (Director – Community Services)  
  M Phair                        (Team Leader Financial Services)  
  A Sheedy                      (Property Officer)

Also in Attendance:        Nil

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## **Leave of Absence**

Leave of Absence previously granted by Council: Councillor Marcus Ehrlich

Apologies: Nil

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: R3

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D5)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 4 December 2006**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 4 December 2006 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Shapiro/Gardner)

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 4 December 2006 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Capital Projects Status Update**  
**Author:** Don Johnston, Manager Finance  
**File No:** 331G  
**Reason for Report:** To provide the Committee with an update on the status of capital projects in the 2006/2007 Budget

(Walker/Shoebridge)

**Resolved:**

THAT the report be received and noted and that future reports be amended as requested by the Committee.

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**Item No:** D3 Delegated to Committee  
**Subject:** **Monthly Financial Report - November 2006**  
**Author:** Tracey Walker, Financial Accountant  
**File No:** 987G  
**Reason for Report:** To present the monthly financial report for November 2006

(Walker/Shapiro)

**Resolved:**

A. THAT the monthly financial report for November 2006 be received and noted.

**Item No:** D4 Delegated to Committee  
**Subject:** **26-28 Roylston Street, Paddington - Proposed Road Closure And Sale**  
**Author:** Anthony Sheedy, Property Officer  
**File No:** 395.26-28  
**Reason for Report:** To give consideration to the closure and subsequent sale of unmade roadway adjoining the property.

**Motion moved by Councillor Shoebridge**  
**Seconded by Councillor Gardner**

- A. That the proposal to sell a stratum section of unmade road reserve adjoining 26-28 Roylston Street, Paddington be advertised and notified to adjoining properties, and further that the stratum be up to the sill height and that any necessary easements for access, services and support etc be provided.
- B. That a further report be submitted, following part A above.
- C. That the policy be changed so as to invite resident submissions at the time of the on-site inspection.

**Amendment moved by Councillor Walker**  
**Seconded by Councillor Shapiro**

- A. That the proposal to sell a stratum section of unmade road reserve adjoining 26-28 Roylston Street, Paddington be advertised and notified to adjoining properties, and further that the stratum be up to the sill height and that any necessary easements for access, services and support etc be provided.
- B. That a further report be submitted, following part A above.

**The Amendment was put and carried**  
**The Amendment became the Motion**  
**The Motion was adopted**

**(Walker/Shapiro)**

**Resolved:**

- A. That the proposal to sell a stratum section of unmade road reserve adjoining 26-28 Roylston Street, Paddington be advertised and notified to adjoining properties, and further that the stratum be up to the sill height and that any necessary easements for access, services and support etc be provided.
  - B. That a further report be submitted, following part A above.
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**Item No:** D5 Delegated to Committee  
**Subject:** **Tender Evaluation process**  
**Author:** Zubin Marolia - Acting Director Technical Services  
**File No:** 269.G  
**Reason for Report:** To respond to a resolution of Council of 23 October 2006.

(Shoebridge/Walker)

**Resolved:**

- A. That the report and presentation be noted.
- B. That a further report be provided on
- the advertising of the weighting of selection criteria
  - the method of “internal audit” to ensuring the probity of all processes
  - use of a “stranger” in the tender evaluation process

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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R3)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **Annandale Street Road and Drainage Reconstruction Works**  
**Author:** Joe Cavagnino – Purchasing Coordinator  
**File No:** Tender 06/11  
**Reason for Report:** To recommend to Council the acceptance of a Tender

(Walker/Sinclair King)

**Recommendation:**

- A. That Council enter into a Contract with Ozpave (Aust) Pty Ltd for the Annandale Street - Road and Drainage Reconstruction project for the sum of \$206,997.93 (excluding GST) including an allowance for provisional items.
- B. That successful and unsuccessful tenderers be advised accordingly.

**Item No:** R2 Recommendation to Council  
**Subject:** **Magney Street, Woollahra, Reconstruction Works**  
**Author:** Joe Cavagnino – Purchasing Coordinator  
**File No:** Tender 06/10  
**Reason for Report:** To recommend to Council the acceptance of a Tender

(Walker/Shoebridge)

**Recommendation:**

- A. That Council enter into a Contract with Ozpave (Aust) P/L for the Reconstruction of Magney Street, Woollahra, for the Lump Sum Price of \$162,050.82 (excluding GST).
- B. That the successful and unsuccessful tenderers be advised accordingly.
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**Item No:** R3 Recommendation to Council  
**Subject:** **Budget Strategy**  
**Author:** Don Johnston, Manager Finance  
**File No:**  
**Reason for Report:** To provide the Committee with an overview of the continuing issues facing Council in preparing the 2007/2008 Budget and to propose a strategy for its preparation.

**Note:** Late correspondence was tabled by The Vaocluse Progress Association.

(Walker/Shoebridge)

**Recommendation:**

- A. THAT the existing Budget Strategy continue for the 2007/2008 Budget and that a Preliminary Draft Budget be brought to the first Corporate & Works meeting in March 2007 with a view to holding a Strategy & Corporate meeting thereafter.
- B. THAT Council reaffirm its earlier resolutions to apply for a special variation for 2007/2008 to fund the Infrastructure Renewal Strategy, replacing the amount foregone in its 2006/2007 special variation application.
- C. That budget information be presented in such a way that the Committee can make decisions on
- Services levels in the operating budget
  - Capital works options
- D. That the “service level document” be circulated early in the process and that it be effectively used in the budget deliberation process.
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There being no further business the meeting concluded at 7.53pm.

*We certify that the pages numbered 2188 to 2195 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 11 December 2006 and confirmed by the Corporate & Works Committee on 22 January 2007 as correct.*

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**Chairperson**

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**Secretary of Committee**