

Corporate & Works Committee Minutes

Monday 16 September 2013

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 16 September 2013 at 6.00pm**

Present: Councillors Katherine O'Regan (Chair)
Peter Cavanagh
Deborah Thomas
Elena Wise
Susan Wynne
Jeff Zulman

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Don Johnston (Manager Finance)
Tom O'Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)
Jake Matuzic (Manager – Capital Projects)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillor Ted Bennett

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D2)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 2 September 2013**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 2 September 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Cavanagh)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 2 September 2013 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report - August 2013**
Author: Don Johnston, Manager Finance
File No: 349.G
Reason for Report: To present the monthly financial report for August 2013

(Wynne/Cavanagh)

Resolved:

That the Committee:

- i. Receive and note the Monthly Financial Report – August 2013.
- ii. Note that Council's 12 months weighted average return on its direct investment portfolio of 4.08% continues to exceed the August 2013 benchmark 90 day term deposit index of 3.45%.
- iii. Note that total interest earned to August 2013 of \$226k falls short of the 2013/14 Budget of \$240k by some \$14k due to the lower term deposits held to August and lower rates paid on At Call accounts.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R5)**

Item No: R1 Recommendation to Council
Subject: **Financial Statements for the year ended 30 June 2013**
Author: Don Johnston, Manager Finance
File No: 767.G 2012/13
Reason for Report: To present the Financial Statements for the year ended 30 June 2013 to the Committee, provide commentary on the budget result for 2012/13 and recommend to Council the adoption of Council's statement in respect of the Financial Statements

(Wynne/Thomas)

Recommendation:

- A. That Council note the budget result achieved for 2012/13 is a deficit of \$47k, representing a reduction of \$94k on the March 2013 budget review forecast, resulting in a working funds balance of \$2,568k at 30 June 2013.
- B. That Council, having noted the statement of confirmation provided in the report by the General Manager, the Director Corporate Services and the Manager Finance (Responsible Accounting Officer), adopt the following statement in relation to its Financial Statements for the year ended 30 June 2013:

That, in relation to the Financial Statements for the year ended 30 June 2013, Council is of the opinion that:

The Financial Statements have been drawn up in accordance with:

- i. the Local Government Act 1993 (as amended) and Regulations made thereunder;*
- ii. the Australian Accounting Standards and professional pronouncements; and*
- iii. the Local Government Code of Accounting Practice and Financial Reporting*

and to the best of our knowledge and belief the Report:

presents fairly Council's financial position and operating result for the year; and

accord with Council's accounting and other records;

and further, the signatories to the Report, to the best of our knowledge and belief, know of nothing that would make the report false or misleading in any way;

- C. That Council formally refer the Financial Statements for the year ended 30 June 2013 for audit; and
- D. In anticipation of receiving the Auditor's Reports, set the Corporate & Works Committee meeting to be held on Monday 21 October 2013 as the meeting at which the 2012/13 Financial Statements will be presented to the public.

Item No: R2 Recommendation to Council
Subject: **Acceptance of Local Infrastructure Renewal Scheme Funding Agreement**
Author: Don Johnston, Manager Finance
Cathy Edwards-Davis, Manager Engineering Services
File No: 331.G 2013/14
Reason for Report: For the Committee to recommend to Council that the Local Infrastructure Renewal Scheme Funding Agreement for Streetscape Work be accepted and Council's Seal be affixed.

(Wynne/Thomas)

Recommendation:

That

- A. The Local Infrastructure Renewal Scheme Funding Agreement be accepted and Council's Seal be affixed.
- B. Council borrow \$2.1m to fund the following Streetscape Work:
 - Oxford Street Streetscape Work (\$295,000)
 - Military Road Watsons Bay Streetscape Work (\$400,000)
 - William Street Paddington Streetscape Works (\$585,000)
 - Edgecliff Road Woollahra Streetscape Works (\$820,000)
- C. The General Manager be authorised to accept a loan offer in terms most favourable to Council.

Item No: R3 Recommendation to Council
Subject: **Double Bay Business Partnership/Chamber of Commerce - Terms for Mid-Stream Reporting**
Author: P Kauter, Executive Planner
File No: 1222.G
Reason for Report: This report responds to the terms of an earlier Council resolution to provide funding to the Double Bay Business Partnership/Chamber of Commerce

(Thomas/Wynne)

Recommendation:

That, in relation to the funding to be provided to the Double Bay Business Partnership/Chamber of Commerce in accordance with the resolution of the Council on 26/8/13, the amount of funding to be withheld pending a mid-stream report as referred to in part C.ii. of that resolution be reduced from 50% to 20%.

Item No: R4 Recommendation to Council
Subject: **Elizabeth Street, Victoria Street & Underwood Street, Paddington - Road Infrastructure Works**
Author: Sam Badalati – Project Manager
File No: Tender No 13/08
Reason for Report: To recommend to Council the acceptance of a Tender

(Cavanagh/Zulman)

Recommendation:

- A. That Council enter into a Contract with Melhemcorp Pty Ltd for the lump sum of \$537,955.05 excluding GST.
- B. That the provisional rate item to reconstruct the full width of footpath on the residential side of Victoria Street be considered should sufficient funds be identified during the first quarter budget review.
- C. That successful and unsuccessful tenderers be advised accordingly.

Item No: R5 Recommendation to Council
Subject: **Kiaora Lands Development**
Author: Don Johnston – Manager Finance
Stephen Dunshea - Director Corporate Services
File No: 1209.G Part 3
Reason for Report: To present the Corporate & Works Committee with revised financial forecasts for the Kiaora Lands Development Project and to advise the outcome of Council's application under the Local Infrastructure Renewal Scheme for construction and fit-out of the new Double Bay Library as part of Stage 2 of the Development.

(Wynne/Wise)

Recommendation:

THAT Council:

- A. Receive and note the revised financial forecasts for the Kiaora Lands Development Project presented as **Annexure 2** to this report.
- B. Note the Division of Local Government's decision to offer part funding under the Local Infrastructure Renewal Scheme Round Two for the internal fit-out portion of the new Double Bay Library project.
- C. Accept the funding offer under the Local Infrastructure Renewal Scheme for fit-out of the new Double Bay Library, affix the Council's Seal to the Funding Agreement provided as Annexure 1 and authorise the General Manager to accept a loan offer in terms most favourable to Council.

- D. Adopt the recommended project financing strategy for the capital cost of the Kiaora Lands Development as presented in the report.
 - E. Note the additional transfer from the Property Reserve referred to in the project financing strategy as a provision for initial set-up costs associated with the development.
 - F. Establish a Kiaora Land Reserve as an ongoing funding strategy for capital renewal of the development.
 - G. Receive further updates on the financing strategy in conjunction with the quarterly progress reports on implementation of the commercial and retail leasing strategy.
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There being no further business the meeting concluded at 7.27pm.

We certify that the pages numbered 2826 to 2833 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 16 September 2013 and confirmed by the Corporate & Works Committee on 8 October 2013 as correct.

Chairperson

Secretary of Committee