



Minutes: *Corporate & Works Committee*

Date: *Monday 23 November 2015*

Time: *6.00pm*

Corporate & Works Committee Minutes

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Table of Contents

Item	Subject	Pages
D1	Confirmation of Minutes of Meeting held on 9 November 2015	4157
D2	Monthly Financial Report - October 2015	4157
R1	Annual Review of the Payment of Expenses & Provision of Facilities to the Mayor, Deputy Mayor & Councillors Policy (SC307)	4158
R2	Road Closure and Sale of Road Reserve Adjoining 6 Cranbrook Road Bellevue Hill (SC2399).....	4158
R3	2015/2016 Budget Review for the Quarter Ended 30 September 2015.....	4159
R4	Protection of Employment in the Event of Forced Amalgamation of Councils	4159



**Minutes of the Meeting held on
23 November 2015 at 6.02pm.**

Present:	Councillors	Peter Cavanagh Greg Levenston Andrew Petrie Susan Wynne Jeff Zulman	(Chair) (Items R3 and R4)
	Staff	Trang Banfield Craig Bennett Allan Coker Gary James Don Johnston Zubin Marolia Tom O'Hanlon Anthony Sheedy Kylie Walshe	(Team Leader – Financial Operations) (Manager – Governance and Council Support) (Director – Planning and Development) (General Manager) (Chief Financial Officer) (Manager – Property and Projects) (Director – Technical Services) (Senior Property Officer) (Director – Community Services)
Also in Attendance:		Nil	

Leave of Absence and Apologies

Note: Leave of absence has previously been granted to:

- Councillor Deborah Thomas for the period from 16 November 2015 to 30 November 2015.
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Late Correspondence

Late correspondence was submitted to the committee in relation to items: Nil.

Declarations of Interest

Nil.

Items to be Decided by this Committee using its Delegated Authority

Item No: D1 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF MEETING HELD ON 9 NOVEMBER 2015**
Author: Sue O'Connor, Secretarial Support - Governance
File No: 15/163674
Reason for Report: The Minutes of the Corporate & Works Committee of 9 November 2015 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne /Levenston)

Resolved:

THAT the Minutes of the Corporate & Works Committee Meeting of 9 November 2015 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **MONTHLY FINANCIAL REPORT - OCTOBER 2015**
Author: Don Johnston, Chief Financial Officer
Approver: Stephen Dunshea, Director - Corporate Services
File No: 15/160794
Reason for Report: To present the monthly financial report for October 2015.

(Levenston/Wynne)

Resolved:

- A. Receive and note the Monthly Financial Report – October 2015.
- B. Note that Council's 12 months weighted average return for October 2015 on its direct investment portfolio of 2.97% exceeds the October 2015 benchmark 90 day AusBond Bank Bill Index of 2.19% .
- C. Note that the total interest earned for year to date October 2015 of \$872k exceeds the 2015/16 Budget of \$723k.

Items to be Submitted to the Council for Decision with Recommendations from this Committee

Item No: R1 Recommendation to Council
Subject: **ANNUAL REVIEW OF THE PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO THE MAYOR, DEPUTY MAYOR & COUNCILLORS POLICY (SC307)**
Author: Craig Bennett, Manager Governance & Council Support
Approver: Stephen Dunshea, Director - Corporate Services
File No: 15/153748
Reason for Report: To adopt the Draft Payment of Expenses & Provision of Facilities to the Mayor, Deputy Mayor & Councillors Policy following public exhibition.

(Wynne /Petrie)

Recommendation:

THAT the Draft *Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy* as contained in **Annexure 1** be adopted.

Item No: R2 Recommendation to Council
Subject: **ROAD CLOSURE AND SALE OF ROAD RESERVE ADJOINING 6 CRANBROOK ROAD BELLEVUE HILL (SC2399)**
Author: Anthony Sheedy, Senior Property Officer
Approvers: Zubin Marolia, Manager - Property & Projects
Tom O'Hanlon, Director - Technical Services
File No: 15/160143
Reason for Report: To seek Council resolution for closing and sale of the subject road reserve portion.

(Petrie/Levenston)

Recommendation:

- A. That Council proceed with the road closure, subject to a deposit of \$150,000 being received by Council before the application to close the road is made. This amount is to be non-refundable except where the Ministers approval to the closure is not given.
- B. That subject to the portion of road being closed, Council proceed with the sale of road reserve adjoining 6 Cranbrook Road, Bellevue Hill with the following conditions:
- i) A purchase price of \$4,728 per square metre (plus GST) for the estimated 423 square metre road reserve portion, subject to final survey.
 - ii) The balance of the purchase price is to be paid in full upon Gazettal of the road closure and completion of the sale.
 - iii) The owner of 6 Cranbrook Road, Bellevue Hill is to pay all costs, including but not limited to GST, Valuation, Survey and legal fees associated with the road closure and sale.
- C. That the Seal of Council be affixed to all necessary documentation to effect the road closure and sale ie Deposited Plan Administration Sheet of the road closure Plan, land Transfer form, and Deposited Plan Administration Sheet of the land Consolidation Plan.

Item No: R3 Recommendation to Council
Subject: **2015/2016 BUDGET REVIEW FOR THE QUARTER ENDED
30 SEPTEMBER 2015**
Author: Trang Banfield, Team Leader Financial Operations
Approvers: Don Johnston, Chief Financial Officer
Stephen Dunshea, Director - Corporate Services
File No: 15/163918
Reason for Report: To report on the review of the 2015/2016 Budget for the quarter ended 30 September 2015.

(Wynne /Levenston)

Recommendation:

- A. THAT the report on the Budget Review for the quarter ended 30 September 2015 be received and noted.
- B. THAT Council note the statement from Council's Responsible Accounting Officer that Council's projected financial position at 30 June 2016, based on the forecasts outlined in this report, will remain sound.
- C. THAT the recommended variations to the 2015/16 budget outlined in the report be adopted.

Item No: R4 Recommendation to Council
Subject: **PROTECTION OF EMPLOYMENT IN THE EVENT OF FORCED
AMALGAMATION OF COUNCILS**
Author: Gary James, General Manager
Approver: Gary James, General Manager
File No: 15/163346
Reason for Report: To recommend that Council enter into a Memorandum of Understanding with peak unions to extend the protection of employment in the event of a forced amalgamation from 3 years to 5 years.

(Levenston/Wynne)

Recommendation:

- A. That Council resolve to enter into a Memorandum of Understanding with each of the United Services Union, the Development and Environmental Professionals Association and the Local Government Engineers Association which will have the effect of extending the employment protection provisions of Section 354F of the Local Government Act from 3 years to 5 years, in the event of a merger with any Council that has similar arrangements in place.
- B. That the General Manager be authorised to finalise negotiations and sign the Memoranda of Understanding referred to in Part A.

There being no further business the meeting concluded at 6.07 pm.

We certify that the pages numbered 4154 to 4160 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 23 November 2015 and confirmed by the Corporate & Works Committee on 7 December 2015 as correct.

Chairperson

Secretary of Committee