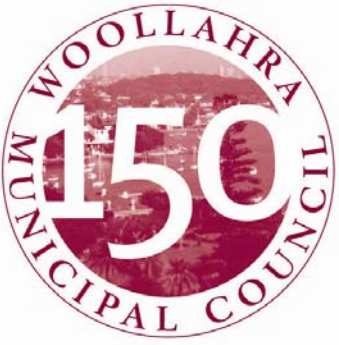


# Community & Environment Committee



**Agenda:** *Community & Environment Committee*

**Date:** *Monday 28 February 2011*

**Time:** *6.00pm*

## **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Recommendation only to the Full Council (“R” Items)**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

## **Delegated Authority (“D” Items)**

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

**Committee Membership:**

7 Councillors

**Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

24 February 2011

To: Her Worship The Mayor, Councillor Isabelle Shapiro ex-officio  
Councillors Susan Wynne (Chair)  
Sean Carmichael (Deputy)  
Anthony Boskovitz  
Peter Cavanagh  
Susan Jarnason  
Greg Medcraft  
Andrew Petrie

Dear Councillors

### **Community & Environment Committee Meeting – 28 February 2011**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 28 February 2011 at 6.00pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 14 February 2011	1
D2	Delivery Program 2009 to 2013 and Operational Plan 2010/11 (DPOP) Quarterly Progress Report December 2010 – Goals (1) - A connected & harmonious community, (2) – A supported community, (3) – A creative & vibrant community, (5) – Liveable places, (7) – Protecting our environment & (8) – Sustainable use of resources – 1229.G <b>* Annexure 1 distributed under separate cover</b>	2
D3	Public Art Advisory Committee Minutes – 1160.G Public Art	5
D4	Minutes of the Floodplain Risk Management Committee (FPRMC) meeting held on Thursday 9 December 2010 – 626.G Committee	14

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee ‘Nil R Items’**

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 14 February 2011**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 14 February 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 14 February 2011 be taken as read and confirmed.

Les Windle  
Manager – Governance

**Item No:** D2 Delegated to Committee

**Subject:** **Delivery Program 2009 to 2013 and Operational Plan 2010/11 (DPOP) Quarterly Progress Report December 2010 - Goals (1) – A Connected & Harmonious Community, (2) – A Supported Community, (3) – A Creative & Vibrant Community, (5) – Liveable Places, (7) – Protecting Our Environment & (8) – Sustainable Use of Resources**

**Author:** Vicki Munro – Acting Director Community Services  
Tom O’Hanlon – Director Technical Services

**File No:** 1229.G

**Reason for Report:** To review the status of the Priorities and Actions in Council Delivery Program 2009 to 2013 and Operational Plan 2010/11 for the three months ending 31 December 2011.

**Recommendation:**

THAT the December 2010 Quarterly Progress Report on Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (Liveable places), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) of Council’s Delivery Program 2009 to 2013 and Operational Plan 2010/11 be received and noted and revised target dates be adopted.

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**Background:**

In June 2010 Council adopted the Delivery Program 2009 to 2013 and Operational Plan 2010/11 (DPOP) in line with the new Integrated Planning & Reporting Legislation for NSW Local Government.

As a consequence of the Integrated Planning & Reporting Legislation, the Local Government Act 1993 was amended to require Council to report on the progress of its Delivery Program at least every six (6) months. In response to the amendments and in order to ensure that Council’s reporting to the community remains transparent, timely and manageable under the legislation, progress reports on the Delivery Program and Operational Plan will continue to be presented quarterly for the end of September, December, March and June each year.

The framework for quarterly progress reports is consistent with the structure of the Delivery Program and Operational Plan developed around the following interrelated Themes and supporting Goals:

**Theme: Community well-being**  
Goal 1: A connected and harmonious community.  
Goal 2: A supported community.  
Goal 3: A creative and vibrant community.

**Theme: Quality places and spaces**  
Goal 4: Well planned neighbourhoods.  
Goal 5: Liveable places.  
Goal 6: Getting around.

**Theme: A healthy environment**

Goal 7: Protecting our environment.

Goal 8: Sustainable use of resources.

**Theme: Local prosperity**

Goal 9: Community focused economic development.

**Theme: Community leadership and participation**

Goal 10: Working together.

Goal 11: A well managed Council.

**Annexure 1** to this report is Council's Quarterly Progress Report for the period 1 October to 31 December 2010 for Goals 1, 2, 3, 5, 7 and 8, being most relevant to the Community and Environment Committee (C&E).

Progress comments for all Delivery Program Priorities and Operational Plan Actions are provided in the tables of Annexure 1. Council staff update these comments on an ongoing basis for internal management purposes with the comments then collated at the end of the quarter for reporting to Council and the community. Generally, actions included in the Operational Plan relate to the current financial year, however there are a number of actions that extend beyond June 2011, as indicated in the Target Date column.

As this is the second quarterly report for 2010/11, a tick will appear in the final column in the tables headed "Updated Comments" to indicate that the comments relating to that Action have been updated since the previous quarterly report to Council. This will enable Councillors and other readers of the report to easily identify where an Action status has been updated.

### **Adopted Notices of Motion**

To further improve the efficiency and transparency of Council's Integrated Planning & Reporting procedures, Notices of Motion which are strategic and/or project based are now included as Actions within the DPOP, rather than as separate Annexure to the quarterly DPOP report, as was the previous practice.

Notices of Motion adopted during the period 1 October 2010 to 31 December 2010 that are strategic and/or project based in nature have been included as additional Actions against the DPOP and reported on via the Quarterly Progress Report. Adopted Notices of Motion which are non-strategic in nature, such as placement of an additional agenda item on a meeting or writing a letter to an organisation, will be monitored administratively.

Further, during the December 2010 Quarter, four new Notices of Motion has been identified as strategic and/or project based in nature and included as new Action. Details of the Action are provided in the following table.



<b>ACTION ARISING FROM AN ADOPTED NOTICE OF MOTION</b>	
<b>Action number in 2010/2011 Quarterly Progress Report</b>	<b>Action description</b>
2.1.3.3	Prepare a report in relation to the EJ Ward Centre relating to local community users given preference over regional users and the viability of marketing the space to local community groups. [Refer NOM 13/12/2010 – Clrs Medcraft, Cavanagh & Jarnason].
3.2.1.6	Prepare a report on commissioning of pictorial publication celebrating the 150 Anniversary of the Woollahra Municipality (Sesquicentennial). [Refer NOM 1/11/2010 – Clr Howe].
3.2.1.7	Prepare a report on the establishment of a appropriate program for public identification of places where persons who are recognised as significantly contributing to the development of our nation and its culture resided, significant historical or cultural events in the history of Woollahra Municipality or Australia as a nation took place. [Refer NOM 1/11/2010 – Clr Howe].
5.1.1.4	Report on the location of a playground (aimed at elder children 6 - 12 years) in the north western corner of the Royal Hospital for Women Park [Refer NOM 1/11/2010 – Clrs Medcraft, Wynne, Plater, Young, Petrie, Jarnason & Zeltzer].

### **Conclusion:**

It is recommended that the December 2010 Quarterly Progress Report on Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (Liveable places), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) of Council's Delivery Program 2009 to 2013 and Operational Plan 2010/11 be received and noted and revised target dates adopted.

Vicki Munro  
Acting Director Community Services

Tom O'Hanlon  
Director Technical Services

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### **Annexure**

- 1 DPOP Quarterly Progress Report December 2010 for Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (Liveable places), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) – *distributed separately*.

**Item No:** D3 Delegated to Committee  
**Subject:** **Public Art Advisory Committee Minutes**  
**Author:** Jo Jansyn, Cultural Development Coordinator  
**File No:** 1160.G Public Art  
**Reason for Report:** To table the minutes of the Public Art Advisory Committee meeting held on 9 February 2011.

**Recommendation:**

That the minutes of the Public Art Advisory Committee meeting held on Wednesday 9 February be noted and endorsed.

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**Background:**

This report outlines the meeting held by the Public Art Advisory Committee (PAAC) on 9 February 2011.

**Annual evaluation of public art program opportunities:**

The Public Art Advisory Committee (PAAC) annually evaluates a listing of possible public art ideas and opportunities and prioritises directions and goals for the year. In previous evaluations, PAAC has agreed to focus on researching and initiating fewer, but more achievable projects throughout the year. A summary of PAAC generated public art priority projects (in order of are presented as follows:

1. **Signal/Utility Box Project:** This project would require approval from the Roads and Traffic Authority. Similar projects have been facilitated successfully by local government authorities.
2. **Royal Hospital for Women Park - Constructing Memory:** The history of the proposed memorial or commemorative artwork pre dates the Public Art Advisory Committee and was identified in a Deed of Agreement between Council and the Benevolent Society in 1996.
3. **Temporary Art Installation Program:** annual temporary public art program for outdoor areas in the Municipality.
4. **Women in Woollahra Public Art Project:** This project was previously adopted by Council as Stage 3 of the Women in Woollahra Oral History Project with A site to be identified in Blackburn Gardens. Council funding was not identified at the time of project adoption.

A detailed summary listing of PAAC public art program ideas is contained in Attachment 1 of Annexure 1. Attachment 1 represents a working list of ideas, the majority of which are currently being researched and 'scoped' by PAAC members, prior to further development and/or adoption by Council. The funding for these projects is yet to be determined but will be considered by Council as part of the annual Section 94A contribution to public art in the 2011/12 budget process.

### **Watsons Bay Baths Public Art Project update**

A commissioning agreement for the Watsons Bay Baths Public Art Project is currently being finalised with the Council recommended artist, Clary Akon. The target completion date for this project is by the end of the 2010/11 financial year.

It was noted that some design modifications and PAAC input would occur as part of the final commission process.

### **Conclusions:**

An annual public art idea evaluation and prioritising of projects and directions for 2011 was undertaken at the meeting of the Public Art Advisory Committee on 9 February 2011. Four project ideas were identified as 'high priority' by the Committee. It should be noted that funding for these projects has not been secured or allocated by Council.

Jo Jansyn  
Cultural Development Coordinator

Vicki Munro  
Acting Director – Community Services

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### **Annexures:**

1. Minutes of the Public Art Advisory Committee Meeting, Wednesday 9 February 2011.

**Item No:** D4 Delegated to Committee  
**Subject:** **Minutes of the Floodplain Risk Management Committee (FPRMC) meeting held on Thursday 9 December 2010.**  
**Author:** Michael Casteleyn –Design & Investigations Engineer – Stormwater & Environment  
**File No:** 626.G Committee  
**Reason for Report:** To report on the outcomes of the Floodplain Risk Management Committee meeting, held Thursday, 9 December 2010.

**Recommendation:**

- A. That the minutes of the Floodplain Risk Management Committee meeting held on 9 December 2010 be noted.
- B. That it be noted that the draft Rushcutters Bay Catchment Floodplain Risk Management Study and Plan are to be placed on public exhibition in March 2011.

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**Summary:**

A meeting of the FPRMC was held in the Dining Room of the Council Chambers on Thursday, 9 December 2010. The minutes of this meeting are attached as Annexure 1. These minutes provide an update on various issues related to the Woollahra Floodplain Management Program.

The Committee received progress reports on the Woollahra Floodplain Management Program, Flood Studies and Floodplain Risk Management Studies for the Double Bay, Rose Bay and Rushcutters Bay Catchments as well as reports on the Cecil Street/ Cecil Lane and Watsons Bay Drainage Studies. A summary of these matters are outlined in the Minutes.

The Rushcutters Bay Catchment Floodplain Risk Management Study and Plan have been completed to draft stage and are to be placed on public exhibition in March 2011.

All other items presented to the meeting were for noting only and there are no items requiring action by the Community and Environment Committee.

**Identification of Income and Expenditure:**

Costs associated with the proposed public exhibition of the draft Rushcutters Bay Catchment Floodplain Risk Management Study and Plan will be met from funds currently available.

Michael Casteleyn  
Design & Investigations Engineer  
Stormwater & Environment

Tom O'Hanlon  
Director Technical Services

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**Annexures:**

- 1. Minutes of the FPRMC meeting held on 9 December 2010.

POLITICAL DONATIONS DECISION MAKING FLOWCHART  
FOR THE INFORMATION OF COUNCILLORS

