



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 11 May 2009*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

7 May 2009

To: His Worship The Mayor, Councillor Andrew Petrie ex-officio
Councillors Peter Cavanagh (Chair)
Anthony Boskovitz
Susan Jarnason
Greg Medcraft
Ian Plater
Isabelle Shapiro
Susan Wynne (Deputy)

Dear Councillors

Community & Environment Committee Meeting – 11 May 2009

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 11 May 2009 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 27 April 2009	1
D2	Woollahra Traffic Committee Minutes 5 May 2009 – 595.G 2009	2
D3	Community Services Management Plan Quarterly Report – 827.G 08-11	9

Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil R Items

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 27 April 2009**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 27 April 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 27 April 2009 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes 5 May 2009**
Author: Warwick Hatton –Engineering Services
File No: 595.G 2009
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

THAT the Recommendations Y1-Y5 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 5 May 2009 be adopted.

Warwick Hatton
Director - Technical Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 5 May 2009 at 10.00am.

1. Attendances

Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Const Louise Tsolakis	(Rose Bay Police - Traffic)
	Ms Robyn Attuell	(Clover Moore MP Representative)
	Mr John Giblin	(Peter Debnam MP Representative)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Mr Daniel Pearse	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
	Mr Alan Opera	(Woollahra Municipal Council)
Apologies:	Mr E Graham	(State Transit Authority)
Observer:	Ms M Clark	(Item Y1-1 – Rose Bay Resident Assoc)
	Mr J McDonagh	(Harbour View Residents Group)

2. Minutes of Previous Meeting

The minutes of Meeting No.03/09 held in Council Chambers, Double Bay, on Tuesday 7 April 2009 were confirmed by Ms R Attuell.

The minutes of Extraordinary Meeting No.03a/09 held by phone and email on Monday 20 April 2009 were confirmed by Mr J Giblin.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Y1-2: Cambridge Avenue, Vaucluse – Relocation of Give Way linemarking

5. Extraordinary Meetings

Meeting No.03a/09 held by email and phone on Monday 20 April, 2009.

6. Late Correspondence

Item Y1-1: Dover Road, Rose Bay – Parking restrictions

Correspondence from Michael Ryan – Director of Holdsworth Community Centre & Services

Correspondence from Dr Theo Penklis – Director Rose Bay Family Medical Centre

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: Parking Restrictions Changes

Author: Frank Rotta – Traffic Engineer, Daniel Pearse – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-1: Dover Road, Rose Bay – Parking restrictions

Committee Vote: Unanimous Support

Note: Ms Clark addressed the Committee in relation to this item

Recommendation:

That the matter be deferred to the June Traffic Committee to enable Council's Traffic Engineer to further discuss the matter with the applicant.

Item Y1-2: Plumer Road shopping strip, Rose Bay – Review of parking restrictions

Committee Vote: Unanimous Support

Recommendation:

1. That the "1/2 P 9am -5.30pm Mon-Fri, 9am – 12.30pm Sat" restrictions servicing the Plumer Road Shopping Strip in Plumer Road and O'Sullivan Road, Rose Bay be changed to "1/2 P 8.30am-6.00pm"
2. That 16 metres of "15 min P 8.30am-6.00pm" be installed on the southern side of Plumer Road just west of the No Stopping restrictions at the O'Sullivan Road intersection.
3. That the five "2P 8.00am-8.00pm PHE Area 2 Rose Bay" spaces on the eastern side of O'Sullivan Road just south of Plumer Road be changed to "1P 8.00am-8.00pm PHE Area 2 Rose Bay".
4. That the 5 metres of upright kerb on the northern side of Plumer Road between the driveways to the Energy Australia substation and No.31 Balfour Road be changed from "No Parking" to "1/2 P 8.30am-6.00pm".
5. That the shopkeepers and residents of Plumer Road between O'Sullivan Road and Balfour Road be advised of the proposed changes.

Item Y1-3: Kiaora Road, Double Bay – Alteration of timed parking restrictions

Committee Vote: Unanimous Support

Recommendation:

1. That the “1/4 Hour Parking, 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat” zone on the northern side of Kiaora Road just east of New South Head Road, Double Bay be converted to “10 min. P, 8.30am-6.00pm Mon-Fri” to provide greater turnover for users of the Double Bay Post Office.

Item Y1-4: Foster Avenue, Bellevue Hill – Provision of Disabled Parking zone

Committee Vote: Unanimous Support

Recommendation:

1. That a 6 metre long ‘Disabled Zone’ be installed on the northern side of Forster Avenue in front of the pedestrian gate to No.1 Foster Avenue, Bellevue Hill.
2. That the applicant be advised of Council’s Procedure and conditions for Disabled Parking zones, including the requirement to renew these zones annually.

Item Y1-5: Dyson Lane, Woollahra – Alteration of parking restrictions

Committee Vote: Unanimous Support

Recommendation:

1. That the existing No Parking restrictions at the closed end (southern end) of Dyson Lane, Woollahra be changed to No Stopping.

Item Y1-6: Wallis Street, Woollahra – Parking zone for Aged Care Facility

Committee Vote: Unanimous Support

Recommendation:

1. That a “No Parking” zone be installed from 1 metre west of the prolongation of the boundary between Nos. 86 & 88 Wallis Street, Woollahra for a distance of 7.5 metres in an easterly direction to replace this section of the current “No Stopping” zone.

Item Y1-7: Glenview Street, Paddington – Alteration of parking restrictions

Committee Vote: Unanimous Support

Recommendation:

1. That the “No Parking (Arrow Left), 2P 8am-11pm ARVE Pgtn 1 (Arrow Right)” sign and stem, currently located in Glenview Street, on the eastern side of the redundant driveway to No. 41 Glenview Street, be relocated 7 metres in a westerly direction to the eastern side of the driveway to No.45 Glenview Street, Paddington.
2. That a “No Parking” zone be installed in Glenview Lane, opposite the new double garage servicing No.41 Glenview Street. The zone shall be installed on the northern side on Glenview Lane from the prolongation of the common boundary between Nos 48 & 50 Dillon Street in a westerly direction for 16.5 metres.
3. That the existing “No Parking” (double arrow) sign on the southern side of Glenview Lane be relocated just east of the new garage entry.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Rose Bay, Double Bay and Darling Point Wharves – Motorbike and Bicycle Parking**

Author: Frank Rotta – Traffic Engineer

File No: 255.G.

Reason for Report: Report in response to Council resolution.

Committee Vote: Unanimous Support

Recommendation:

- A. That “No Parking” restrictions be installed on the eastern side of Ocean Avenue, Double Bay at its northern end across the maintenance access and pram ramp access to Steyne Park and 2.4 metres of “P Motor Bikes Only” parking be installed immediately south of the above No Parking restrictions.
 - B. That 2.4 metres of “P Motor Bikes Only” parking be installed on the eastern side of Darling Point Road, immediately south of the driveway serving McKell Park.
 - C. That in the Double Bay Shopping Centre, the following free motor bike parking spaces be installed:
 - i. On the western side of Bay Street, Double Bay, just north of Cross Street, 1.8 metres of “P Motor Bikes Only” parking be installed just north of the kerb blister which is not part of a metered parking space.
 - ii. On the northern side of Cross Street just west of the “Plaza Double Bay” carpark, 4 metres of “P Motor Bikes Only” parking be installed in the section of upright kerb which is not part of a metered parking space.
 - iii. On the northern side of Cross Street just west of the entrance to the Stamford Plaza circular pick-up and drop-off bay, 2.8 metres of “P Motor Bikes Only” parking be installed in the section of upright kerb which is not part of a metered parking space.
 - iv. On the southern side of Guilfoyle Avenue, Double Bay, just west of Bay Street, 2.6 metres of “P Motor Bikes Only” parking be installed just west of the kerb blister which is not part of a metered parking space.
 - v. That the Double Bay Partnership be advised of the above proposal for Double Bay.
 - vi. That the signposting for existing motorbike parking in the Double Bay shopping precinct be standardised to read “P Motor Bikes Only”.
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Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **JERSEY ROAD, PADDINGTON – RECONFIGURATION AND SIGNAGE**

Author: Frank Rotta – Traffic Engineer

File No: T253

Reason for Report: To gain Council approval for the Reconfiguration and Signage for the Jersey Road, Paddington Reconstruction Project.

Committee Vote: Unanimous Support

Recommendation:

- A. That Drawing No. 15023-TC, Revision A incorporating the reconfiguration and new signage for the Jersey Road, Rush Street, Caledonia Street intersection part of the Jersey Road reconstruction project as illustrated in Annexure 1 of this report be approved subject to:
- i. Removal of the marked pedestrian crossing
 - ii. Advice from the RTA on the squaring up of the kerb extensions

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Towns Road, Vaocluse – Reconfiguration and Signage**

Author: Frank Rotta – Traffic Engineer

File No: T452

Reason for Report: To gain Council approval for the Reconfiguration and Signage for the Towns Road Reconstruction Project.

Committee Vote: Unanimous Support

Recommendation:

- A. That Drawing No.TC-15028, Revision A incorporating the reconfiguration and new signage for the Towns Road reconstruction project be approved, subject to the relocation of the No Parking (Arrow Right) outside No.7 Towns Road to west of the driveway to No.9 Towns Road.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Kiaora Road, Double Bay – Rationalisation of Parking and Streetscape Plans**

Author: Alan Opera – Manager, Engineering Services

File No: T264.

Reason for Report: Report on Results of Community Consultation

Committee Vote: Unanimous Support

Recommendation:

- A. That Kiaora Road, Double Bay south of Forest Road be declared a Restricted Parking Area.
 - B. That 4P parking 8.30am-6.00pm be introduced in the northern parking bay on the eastern side of Kiaora Road, immediately south of Forest Road, Double Bay.
 - C. That Council proceed with the proposal to introduce defined parking bays in Kiaora Road as detailed on Plans Nos.14992-1 and 14992-2 which will regulate the way in which vehicles are parked and the size of vehicles which can be parked in the street.
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8. Late Items

Nil

There being no further business, the meeting concluded at 11.30am.

Warwick Hatton
Chair

Item No: D3 Delegated to Committee
Subject: **Community Services Management Plan Quarterly Report**
Author: Kylie Walshe - Director Community Services
Craig Jenner – Acting Manager Compliance
File No: 827.G 08-11
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 31 March 2009.

Recommendation:

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the third quarterly review of Principal Activity No 5 of the Management Plan, which is "Community Services". This principal activity has the following sub- activities:

- 5.1 Community Services Management
- 5.2 Library Services
- 5.3 Community Development
- 5.4 Cultural Development
- 5.5 Environment & Public Health
- 5.6 Ranger Services

Included as Annexure 1. to this report is the Community Services Principal activity of the Management Plan, with detailed comments on the status of items in each sub activity.

The annexure includes all the details whereas set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However the budget review and confirmation of any changed forecast will be considered in a separate budget report which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity.

5.1 Community Services Management

This sub-activity covers the area of strategic planning and activities that impact on all operations of community services.

The key achievements include a review of the Community Grants Program, with an amended policy and guidelines were considered by the Community & Environment Committee in March. The revised policy and guidelines will provide a more flexible approach to the distribution of these grants to appropriate community groups and organisations.

Benchmarking of Woollahra Preschool also commenced, with this due for completion in April 2009.

5.2 Library Services

This sub-activity covers all library activities, including projects for library facilities and the library service as a whole. A detailed report on the operation of the Library and Information Service for the quarter was presented to the Community and Environment Committee on 27 April 2009.

This quarter the Library and Information Service has focused on actioning key strategies of both the Library Strategic Plan and the Management Plan objectives with several of the projects completed.

Library Management

During the quarter major steps have been taken to progress library building improvements with the Council approving the development application for Watsons Bay Tea Gardens on 23 February 2009. The Watsons Bay Library will now relocate to the Tea Gardens building. Tender documents are currently being finalised and will be advertised in early May 2009. Planning has also continued for access improvements to resources at Double Bay Central Library with work anticipated to occur by December 2009.

The first deliveries of shelf ready books from James Bennett Book Suppliers occurred during February 2009. The books have been selected, catalogued and processed by the supplier resulting in items being quickly delivered and distributed to all Library service points.

Lending Services

The Library and Information Service has a membership of 15,281 with a quarterly circulation figure for all service points of 96,981.

Community Learning programs

- The library service completed a review of its Storytime program in December 2008 and as a result a new age-specific Children's Program was formulated and implemented from 28 January 2009. The program now consists of:
 - weekly Rhyme Time for 0-2 year olds at the Double Bay Central Library and Paddington Library;
 - weekly Preschool Storytime sessions for 3-5 year olds were re-established at both Double Bay and Paddington Libraries with an extension to the Watsons Bay Library; and
 - monthly Book Club for the 8 years and over began at Double Bay Library.

As a result of the new program and associated promotion, attendance has increased markedly across all service points. In comparison to the same quarter in 2007/08, there were 52 sessions with 480 children attending, whereas this quarter 60 sessions were held with 1,029 children attending.

- School Holiday activities in January 2009 were organised to coincide with the Summer Reading Club which attracted over 100 members this year. In keeping with the theme “Get in the Game”, the Library organised games hours with 52 children attending.
- The 20th anniversary of Poets’ Picnic was held in Blackburn Gardens on 24 February 2009 with approximately 350 people in attendance. The theme was” Time Warp” and featured four readers from the original Poets’ Picnic held in 1990 namely Blanche d’Alpuget, Peter Coleman, Bryce Courtenay and Tony Whitlam (representing his mother Margaret).

Reference and Information Services

The third and final stage of the Women in Woollahra project was completed with a celebration held on Thursday 5 March 2009 to mark International Women’s Day. The third stage subjects were Thistle Stead and Pat Thompson.

5.3 Community Development

This sub-activity covers the programs for children, youth, community safety, volunteering and community development.

The main emphasis for the community development team this quarter was the ongoing development and implementation of objectives outlined in the Woollahra Social & Cultural Plan. This includes scoping, consultation and design for the following:

- A neighbourhood development program. Planning was completed for the commencement in February of the Double Bay Mother’s Playdate group which meets weekly in Double Bay. It has proved to be popular with up to 23 parents attending and taking the opportunity to socialise and develop their informal support networks. The project was developed in collaboration with local residents, business and the Uniting Church to provide a young mothers group designed to provide support for young mothers and a safe play area for children. The project is driven by local residents.
- Improving volunteering and volunteer opportunities. Promotion and volunteer forums continue to provide information on best practice to local services.
- Information sessions at the Woollahra Seniors and Community Centre have provided information on healthy active ageing.

Other highlights include:

- Seniors - Following consultation with local residents living in the Watson’s Bay area, a walking/coffee group will commence in April for seniors. The initiative is coordinated by local residents with Council assisting with the promotion of the activity.
- Children’s Services - The Pre School continues to operate at full capacity providing an innovative curriculum for children. The “Transition to School” information evening was held in March providing parents with information on school readiness for their children. The event was popular with over 100 parents attending. The evening is hosted in collaboration with Waverley Council.
- The Primary Resources on Parenting (PROP) information and education sessions continued this quarter with the Emergency First Aid for Parents and Carers course, Developing Resilience and Leadership Skills in Children and Encouraging Teenagers to Make Healthy Life Choices.

- Community Safety - Council's commitment to community safety includes continuing high attendance at the Community Safety Committee meeting which has representation from neighbourhood watch groups, local residents and key organisations. Council has worked closely with the neighbourhood watch groups, which has resulted in the Rosebay group agreeing to a name change and a focus on promoting the Good Neighbourhood Day and a broader focus on safety by increasing local informal community networks fostering local general support.
- Youth – The Youth Issues Forum continues to provide effective networking for all agencies providing a service to youth. Assistance has been provided with media releases drawing attention to youth mental health issues and services available for individuals and families.
- The Crime Prevention project “Steal from Car “which has been funded by the Attorney General was launched in February. The project focus is on a comprehensive community information program educating residents not to leave valuables in the car. Research has shown that this crime is opportunistic in the area and that community education programs are the most effective way to change local residents behaviour to reduce this crime.

5.4 Cultural Development

This sub-activity includes cultural events and cultural development activities. All management plan activities are on target. This includes:

- Woollahra Small Sculpture Prize. The 2008 program was evaluated and judges were confirmed for the 2009 program, which will be the ninth running of the Prize. The judges of the 2009 Woollahra Small Sculpture Prize are Geoffrey Cassidy, Director of Artbank and Diane Balnaves of The Balnaves Foundation. The design material for the Prize was re-branded and material was finalised for the May call for entries. Sponsorship development continued.
- Following a detailed assessment process, a commission agreement was signed with the successful artist Bronwyn Berman, for the fabrication and installation of the Double Bay Public Art Project (Eastern Gateway). It is envisaged that the artwork will be in place by July 2009.
- Facilitation and management of the Woollahra Small Sculpture Prize Committee and Public Art Advisory Committee continued.
- Council representation continued on the Eastern Regional Local Government Aboriginal and Torres Strait Islander Forum. The Forum finalised planning for the 2009 Pauline McLeod Award for Reconciliation and the Reconciliation Week Art Competition for primary schools, to be presented as part of 2009 Reconciliation Week.
- Supported by Council, the Eastern Suburbs Organisation for Reconciling Australia (ESORA) hosted a Bush Tucker Walk at Nielsen Park on Saturday 7 March.

Another emphasis for cultural development this quarter was the ongoing implementation of objectives outlined in the 2008 Woollahra Social & Cultural Plan. This includes scoping, consultation and design for the following:

- Woollahra Cultural Network. Research commenced into the establishment of a Council facilitated cultural network for the municipality. The Cultural Network will aim to attract participation from key residents and cultural organisations for information sharing, collaborations and partnerships.
- Watsons Bay Zaishu Seat Project Plan re-drafted as unsuccessful notification of Arts NSW funding submission received in the last quarter.

Staff project support provided to local organisations in this quarter included Double Bay Partnership as well as the Queen Street West Woollahra Association, both for the development of artistic projects in their respective commercial centres, proposed for later in 2009.

5.5 Environment & Public Health

The activities and projects listed under this sub-activity aim to protect the health and well being of residents and visitors to our area and include the following discrete programs:

- Food Safety – Council currently has 333 premises recorded as handling, preparing and/or selling food. Our Environmental Health Officers endeavour to inspect all premises that prepare and handle food twice a year and those premises that only have packaged food should be inspected at least once a year.
- Public Health – Council currently has 112 health premises recorded. These premises include hairdressers, barbers and beauty salons and our Environmental Health Officers endeavour to inspect these premises once a year.
- Microbial Control – Council currently has 55 premises with cooling towers and warm water systems recorded under this program and documentation is required to be submitted annually from the owner of these premises to ensure compliance with minimum health standards.
- Swimming Pool Safety – Council is currently reviewing and preparing a submission on the State Governments proposed Review of the Swimming Pools Act 1992.
- Environmental Pollution Control
- Immunisation.

During the quarter;

- 179 food and health premises were inspected as part of our Food Safety and Public Health Program, being more than 29% above the 2007/08 quarterly average;
- 1 food related notice was issued;
- 71 babies were immunised under our Childhood Immunisation Program, being more than 54% above our quarterly target of 46 babies and more than 19% above the 2007/08 quarterly average of 59.5 babies;
- 48 pollution related matters were reported and investigated, as part of our Pollution Control Program, approximately 84% more than the 2007/08 quarterly average of 26 matters. 73% related to noise, 19% related to water and 8% related to air;
- 1 notice/order was issued under the Protection of the Environment Operations Act 1997 ('POEO Act') and 10 were issued under the Local Government Act 1993 ('LG Act');
- Council's Environmental Health Officers completed 44 development application referrals for new food and health premises, acid sulphate soil and contaminated land assessments and noise assessments in an average of about 3 days per referral. The average turnaround time per referral and the number of referrals completed for the quarter is consistent with the 2007/08 overall results.

As reported previously, with the commencement of the new Food Regulation Partnership between local councils and the NSW Food Authority, Council commenced operating as an 'Enforcement Agency' for the Authority from 1 July 2008. To fulfil the obligations bestowed on Council pursuant to the Food Regulation Partnership, one (1) of Council's three (3) Environmental Health Officer positions was reclassified to 'Food & Health Officer' and an appointment was made to this new role in late September 2008.

A key responsibility of the 'Food & Health Officer' position is to oversee Council's food surveillance program and the second quarter's results since the introduction of the position confirms its benefits, with over 90% of all food premises having been inspected in the past six (6) months.

5.6 Ranger Services

Council's Rangers provide a variety of enforcement services to ensure the public safety and convenience of our community in relation to the use of public places. During the quarter the Rangers continued to focus on the following core activities;

- 99 abandoned vehicle matters were reported and investigated, being an increase of more than 19% above the 2007/08 quarterly average of 83 matters;
- 18 road and footpath obstruction matters were reported and investigated being a decrease of about 10% on the 2007/08 quarterly average of nearly 20 matters;
- 3 private skip bin matters were reported and investigated, being about 50% less than the 2007/08 quarterly average of nearly 6 matters;
- No littering fines were issued;
- 108 companion animals were registered on the New South Wales Companion Animals Register for our area, with 94.4% of these animals being de-sexed. The number of animals registered for the quarter was about 20% above the 2007/08 quarterly average of nearly 90 dogs. The percentage of registered animals that were de-sexed was a minor increase compared with the 2007/08 annual result of 93% ;
- 45 barking dog matters were reported and investigated, being about 40% more than the 2007/08 quarterly average of 32;
- 1 nuisance/dangerous/restricted dog notice was issued, being a 66% reduction from the 2007/08 quarterly average of nearly 3 notices; and
- 11 dog related fines were issued, being more than three (3) times the 2007/08 quarterly average of nearly 3.5 fines and over 78% of the 2007/08 annual result of 14.

Council's Companion Animal Officer commenced duties during the previous quarter and the success of this appointment is reflected in the continued improvement in above results.

On 13 October 2008 Council's Community & Environment Committee formally appointed the community representatives to the Animal Advisory Committee for the period September 2008 to September 2012. The latest meeting of the new Committee was held in February 2009.

Through this quarter Council's annual life saving services continued at Camp Cove Beach and operated on weekends, and daily through the summer school holidays subject to weather conditions, through to Easter Monday.

On Australia Day 2009 Council's Rangers worked with the Roads & Traffic Authority and the New South Wales Police to manage road closures and changed traffic conditions.

Conclusion:

In summary, the projects detailed within the Community Services Principal Activity for 2008/09 were completed predominantly on time and within budget, except as otherwise noted.

Craig Jenner
Acting Manager Compliance

Kylie Walshe
Director Community Services

Annexures:

1. March 2009 Quarterly Review Report - Community Services Principal Activity of the Management Plan

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
FOR THE INFORMATION OF COUNCILLORS**

