



# Activity Application

Stormwater Drainage / Water Supply / Sewerage Works

File reference (office use only):

Under Section 68 Part B of the *Local Government Act NSW, 1993*

Effective from July 2022 to June 2023

## About this form

Use this form to apply to:

- Carry out water supply work
- Draw water from a Council water supply or a standpipe or seel water so drawn
- Carry out sewerage work
- Carry out stormwater drainage work
- Connect a private drain or sewer with a public drain or sewer

You must attach all the required supporting documents.

Please allow up to 4 weeks for this application to be processed.

For further information, please contact Customer Service Centre on (02) 9391 7000.

## Applicant's details

Title:

Full name:

Company name:  
(if applicable)

Company contact:  
(if applicable)

ABN / ACN:

Address:

Phone:

Email:

## Site details

Location of proposed Activity: (attach plan to show precise location)

Detailed description of proposed Activity: (attach extra material if necessary)

**Date(s) & time(s) required for proposed Activity:**

Date:  Start time:  Finish time:

**Special requirements:** (e.g. equipment)

**Owners details, declaration and signature**

Being the owner of the property to which this application relates, hereby consent to the making of this application.

**Owner's name:**

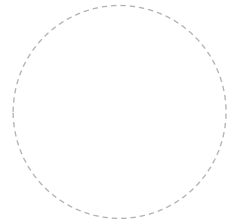
**Address:**

**Phone:**

**Email:**

**Signature:**

**Date:**



Affix Common Seal

**Company name:**  
(if applicable)

**Position:**

**ABN/ACN:**

**Indemnity statement and applicant's declaration**

You, the applicant, indemnify Council from and against all actions, claims, costs, losses, expenses and damages (including the costs of defending or settling any action or claim) in respect of:

- Loss of, loss of use of, or damage to property of Council; or
- Personal injury (including death) or illness to any person or loss of, loss of use of, or damage to any property; resulting from or by reason of anything done or omitted to be done by you arising out of your activities undertaken at or on Council's land / near Council's facility.

Your liability to indemnify Council is reduced proportionally to the extent that a negligent act or omission of Council or its employees has contributed to the injury, damage, or loss.

**Applicant's declaration:**

I,  declare that I am the owner / owner representative.

- Have read, understood, and accepted application conditions in applying for consent to carry out the works as described above
- Have reviewed and accept the fees associated with this application
- That all conditions of Consent (if issued) be complied with
- Declare that all the information given are true and correct to my knowledge

I also understand that:

- If incomplete or inaccurate information is supplied, the application may be delayed or rejected (in such cases fees paid deemed non-refundable) and
- More information may be requested after the date of lodgement and
- Application fees and bonds have been paid in full and;
- Additional processing fee may be requested.

**Applicant's signature**

**Date**

### Schedule of Fees *(Fees are valid until 30 June 2023)*

Type of fee	Fee or charge	Receipt code
Application fee	\$770.00	T118
Assessment fee (per hour or part thereof)	\$350.00	T118

### Privacy

For more information about Privacy & Personal Information Policy: [www.woollahra.nsw.gov.au/privacy](http://www.woollahra.nsw.gov.au/privacy).

### Lodgement details

**Who to contact:** Council's Drainage Engineer (Engineering Services)

**Mail to:** Woollahra Municipal Council  
PO Box 61 Double Bay 1360

**In Person:** Council Chambers  
536 New South Head Road  
Double Bay NSW 2028

**Email:** [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)

**Telephone:** (02) 9391 7000

**Website:** [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### Payment methods:

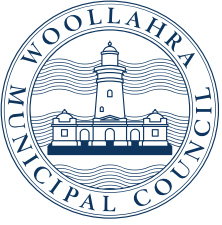
Payment can be made at our Customer Service Department by the following methods: cash, EFTPOS, Money Order cheque (make cheques payable to Woollahra Council), or credit card – American Express, MasterCard or Visa.

Credit card payments will incur a processing fee.

### OFFICE USE ONLY

CSO name:

Application fee (T57)



# Payment Form

## Payment methods

Payment in person at Council's Customer Service Centre can be made in cash, EFTPOS, cheque or money order or credit card (American Express, MasterCard and Visa).

## Payment details

All credit card payments will incur a processing fee of 0.55%.

Separate cheques are required for integrated development fees to the relevant body. Cheques and money orders are payable to **Woollahra Council**.

Payments should be sent to Woollahra Council at: 536 New South Head Road DOUBLE BAY NSW 2028;  
PO Box 61 DOUBLE BAY NSW 1360

## Privacy notice

The personal information in this form is required under the *Environmental Planning and Assessment Act 1979* and will only be used for processing of payments. If you do not provide the information, Council will not be able to process your payment and application. Payment information is restricted to Council officers. Council is to be regarded as the agency that holds the information. You may request amendment of any personal information held by Council that is incorrect.

## Payment particulars

Payment for:

Council reference:

Application address:

## Credit card details

Card type:

Visa

MasterCard

American Express

Card number:

Cardholder name:

Expiry date:

Total amount paid \$:

CVV:

Cardholder signature:

Phone:

## OFFICE USE ONLY

Cashier's name:

Cashier's signature:

Payment processed: Yes

No

Date: