

Corporate & Works Committee Minutes

Monday 5 August 2013

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 5 August 2013 at 6.00pm**

Present: His Worship the Mayor, Councillor Andrew Petrie ex-officio (Items R1-R3)
Councillors Katherine O'Regan (Chair)
Ted Bennett
Deborah Thomas
Susan Wynne
Jeff Zulman (Items R1-R3)

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Zubin Marolia (Manager Property)
Tom O'Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)
Les Windle (Manager Governance)

Also in Attendance: Councillor Boskovitz (Item Part R3)

Leave of Absence

Leave of Absence previously granted by Council: Peter Cavanagh

Apologies:

Apologies were received and accepted from Councillor Wise and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D2)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 15 July 2013**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 15 July 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Bennett)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 15 July 2013 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Joint Panel of Conduct Reviewers - Code of Conduct Matters**
Author: Les Windle - Manager Governance
File No: 817.G
Reason for Report: For Council to appoint members to a joint panel of conduct reviewers with Randwick Council for Code of Conduct matters

(Wynne/Thomas)

Resolved:

That Council appoint Inconsult, Wright Associates, Jeremy Bingham, Sinc Solutions, Strategic Risk Solutions and Woodward Legal to the joint panel of conduct reviewers for Randwick and Woollahra Councils for a 4 year term commencing 14 August 2013.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommendation to Council
Subject: **Conflict of Interests Policy**
Author: Les Windle - Manager Governance
File No: 817.G
Reason for Report: For Council to consider amendment to the Conflict of Interests Policy

(Wynne/Thomas)

Recommendation:

That the Conflict of Interests Policy August 2013 submitted as Annexure 2 to the report to the Corporate and Works Committee on 5 August 2013 be adopted.

Item No: R2 Recommendation to Council
Subject: **Statutory Review of Policy - Payment of Expenses and Provision of Facilities to The Mayor, Deputy Mayor and Councillors Policy**
Author: Les Windle - Manager Governance
File No: 18.G
Reason for Report: For Council to fulfil its statutory requirement to annually review and publicly exhibit a proposed policy for the Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors

(Thomas/Wynne)

Recommendation:

- A. THAT Council's current Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy as contained in Annexure 1 of the report to the Corporate and Works Committee meeting on 5 August 2013 be placed on public exhibition for a period of not less than 28 days as Council's proposed policy for the ensuing twelve months, subject to the maximum entitlement for reimbursement of "Care and related expenses" being increased to \$3,300 per annum..
 - B. THAT a further report be submitted to the Committee at the conclusion of the exhibition period.
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Item No: R3 Recommendation to Council
Subject: **Commercial and Retail Leasing Strategy for The Kiaora Lands Development**
Author: Tom O'Hanlon, Director Technical Services
File No: Tender No 12/12
Reason for Report: To advise Council on the progress of the commercial and retail leasing strategy for the Kiaora Lands Development.

(Thomas/Wynne)

That in accordance with Section 10A of the Local Government Act 1993 the Committee resolve into closed session with the press and public excluded to consider the confidential annexure to the report. This matter is to be considered in closed session in accordance with sub-clause 2(c) as the annexure includes information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Adopted

In Closed Session

Note: The Committee discussed the report and Confidential Annexure.

(Thomas/Wynne)

That the Committee move into "Open Session".

Adopted

In Open Session

(Thomas/Wynne)

Recommendation:

- A. That Council note the Commercial and Retail Leasing Strategy for the Kiaora Lands Development.
 - B. That the General Manager be authorised to execute leases for commercial and retail spaces at Kiaora Lands that derive from the strategy and the work of Rook Partners.
 - C. That the content of the Strategy remains confidential under Section 10A (2) (c) until all negotiations for leasing of Kiaora Lands is concluded, as the strategy includes information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
 - D. That the Corporate & Works Committee receive quarterly progress reports on the implementation of the Leasing Strategy.
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There being no further business the meeting concluded at 6.47pm.

We certify that the pages numbered 2377 to 2383 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 5 August 2013 and confirmed by the Corporate & Works Committee on 19 August 2013 as correct.

Chairperson

Secretary of Committee