

# Corporate & Works Committee Minutes

Monday 16 February 2009

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# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 16 February 2009 at 6.00pm**

Present: His Worship The Mayor, Councillor Andrew Petrie ex-officio  
Councillors Anthony Boskovitz  
Peter Cavanagh (Chair)  
Nicola Grieve  
Ian Plater  
Isabelle Shapiro

Staff: S Dunshea (Director – Corporate Services)  
W Hatton (Director – Technical Services)  
G James (General Manager)  
D Johnston (Manager Finance)  
K Walshe (Director – Community Services)  
L Windle (Manager – Governance)

Also in Attendance: Nil.

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## **Leave of Absence**

Leave of Absence previously granted by Council: Councillor Greg Medcraft

Apologies: Nil.

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: Nil.

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## **Declarations of Interest**

Nil.

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D3)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 2 February 2009**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 2 February 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Petrie/Shapiro)

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 2 February 2009 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Etham Avenue, Darling Point – Bus Shelter**  
**Author:** Alan Opera - Manager Engineering Services  
**File No:** 156. 263.G  
**Reason for Report:** To report on a refurbishment proposal for the existing bus shelter.

(Petrie/Plater)

**Resolved:**

- A. That the existing bus shelter in Etham Avenue be refurbished in lieu of replacement.
- B. That a standard design bus shelter be constructed at 330 Edgecliff Road, Edgecliff.

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**Item No:** D3 Delegated to Committee  
**Subject:** **Monthly Financial Report – January 2009**  
**Author:** Don Johnston, Manager Finance  
**File No:**  
**Reason for Report:** To present the monthly financial report for January 2009

(Shapiro/Petrie)

**Resolved:**

That the monthly financial report for January 2009 be received and noted.

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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R2)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **2008/2009 Budget Review for the Quarter ended 31 December 2008**  
**Author:** Michelle Phair – Team Leader Financial Services  
**File No:** 331.G  
**Reason for Report:** To report on the review of the 2008/2009 Budget for the quarter ended 31 December 2008

(Shapiro/Plater)

**Recommendation:**

That the report be received and noted and the variations to the Budget be adopted.

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**Item No:** R2 Recommendation to Council  
**Subject:** **Budget Strategy**  
**Author:** Stephen Dunshea, Director Corporate Services  
Don Johnston, Manager Finance  
**File No:** 331G 2009/2010  
**Reason for Report:** To provide the Committee with an overview of the continuing issues facing Council in preparing the 2009/2010 Budget and to propose a strategy for its preparation.

(Shapiro/Grieve)

**Recommendation:**

- A. That Council receive and note the report in relation to the 2009/10 Budget Strategy
- B. That Council endorse the following Budget Strategy Recommendations contained in the report:
- 1 That the 2009/10 budget strategy include the application of at least the forecast CPI increase to Council's fees and charges where practical.
  - 2 Part of the budget strategy will be to continue to take up the full amount of the general rate variation specified by the Minister for Local Government.
  - 3 That the 2009/2010 draft budget be prepared on the basis of a 6% vacancy rate
  - 4 That the 2009/2010 budget be prepared on the basis of the continuation of the full withdrawal of the superannuation holiday.

- 5 That the proposed \$200,000 budget allocation for 2009/10 for the Double Bay Centre Management be reviewed in light of advice from the Double Bay Partnership in regard to commitment of Business Centre Funds.
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There being no further business the meeting concluded at 6.40pm.

*We certify that the pages numbered 494 to 499 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 16 February 2009 and confirmed by the Corporate & Works Committee on 2 March 2009 as correct.*

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**Chairperson**

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**Secretary of Committee**