

Community & Environment Committee Minutes

Monday 9 October 2006

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 25 September 2006.....	1849
D2	Woollahra Traffic Committee Minutes - 3 October 2006	1849
Y1	Parking Restrictions Changes.....	1850
Y2	No. 489 New South Head Road, Double Bay - Works Zone.....	1851
Y3	Temporary Road Closure of John Street, between Dwyer Lane & Victoria Avenue, Woollahra – Local Christmas Party	1852
Y4	Village Lower Road, Vauclose – Traffic Calming.....	1854
Y5	Bellevue Hill Shopping Centre – Traffic Calming in Bellevue Road – 40 Kph Zone.....	1854
Y6	Temporary Road Closure of the Bus Slip Road and Parking Area on the South East Side of the Intersection of Birriga Road – 4 Birriga Road Bellevue Hill - Bellevue Hill Public School Fete 5 November, 2006	1855
D3	Woollahra Plastic Bags Working Party – Minutes of Meeting 11 held on 21 September 2006	1856
D4	The Way Forward : Woollahra Library and information Services Strategic Plan.....	1857
D5	Usage of Community Facilities in Vauclose Ward	1857

Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 9 October 2006 at 6.00pm**

Present: The Mayor, Councillor Keri Huxley, ex-officio
Councillors Anthony Boskovitz (Chair)
Marcus Ehrlich
Julian Martin

Staff: G Clarke (Director – Corporate Services)
W Hatton (Director – Technical Services)
G James (General Manager)
K Walshe (Director – Community Services)
V Munro (Manager – Library Services)
S Turner (Manager – Community Development)

Also in Attendance: Councillor Shapiro was in attendance from Item D1 to D2-Y5

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillors Tanya Excell, Fiona Sinclair King and Andrew Petrie and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D5)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 25 September 2006**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 25 September 2006 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Ehrlich/Martin)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 25 September 2006 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes - 3 October 2006**
Author: Greg Stewart, Acting Director – Technical Services
File No: See Traffic Committee Minutes
Reason for Report: For the Committee to consider the recommendations of the Woollahra Traffic Committee.

(Martin/Huxley)

Resolved:

THAT the Recommendations Y1-Y6 contained in the minutes of the Woollahra Traffic Committee on Tuesday 3 October 2006 be adopted.

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Frank Rotta – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-1: Kiaora Road, Double Bay – No Stopping Restrictions

(Martin/Huxley)

Resolved:

1. That the existing 10.5 metre No Parking zone on the eastern side of Kiaora Road south of New South Head Road be replaced with No Stopping.
 2. That the existing No Parking (Double Arrow) zone on the western side of Kiaora Road between New South Head Road and Kiaora Lane be replaced with No Stopping (Double Arrow).
-

Item Y1-2: Greycliffe Avenue, Vaucluse – No Parking Restrictions

(Martin/Huxley)

Resolved:

1. That 10 metres of No Parking be installed on the northern side of Greycliffe Avenue immediately east of the No Stopping zone covering the right angle bend at the vehicular access to Neilsen Park.
 2. That a No Stopping (Arrow Right) sign be installed on the western side of Greycliffe Avenue just north of the 90 degree angle parking at this location.
-

Item Y1-3: Cascade Street, Paddington – 15 Minute Parking Restrictions

(Martin/Huxley)

Resolved:

1. That a 6 metre long ‘15 minute Parking 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat’ be installed on the eastern side of Cascade Street immediately north of the No Stopping zone on the northern approach to the pedestrian crossing across Cascade Street, north of Hargrave Street, Paddington.

Item Y1-4: Windsor Lane, Paddington – No Parking Restrictions**(Martin/Huxley)****Resolved:**

1. That no action be taken to install a No Parking zone opposite the driveway to No.44 Windsor Street in Windsor Lane as there is a driveway opposite the subject driveway and it is already illegal to park at this location.

Item Y1-5: Victoria Road, Bellevue Hill – No Stopping Restrictions**(Martin/Huxley)****Resolved:**

1. That 65m of No Stopping be introduced on the south-western side of Victoria Road from ELP: SY25199 outside No.100/100B Victoria Road to the unnumbered pole outside the residence of No.96 Victoria Road, Bellevue Hill.
2. That a 'No Stopping' (Arrow Right) be placed on ELP: SY25199 outside No.100/100B Victoria Road, a 'No Stopping' (Arrow Both) be placed on ELP: SY25198 and a 'No Stopping' (Arrow Left) be placed on the unnumbered pole outside the residence of No.96 Victoria Road, Bellevue Hill.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: No. 489 New South Head Road, Double Bay - Works Zone

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt7

Reason for Report: Request for a Works Zone

(Martin/Huxley)**Resolved:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.489 New South Head Road, Double Bay. The length of the proposed Works Zone is 21 metres, and it is to be located on the eastern side of New South Head Road from the prolongation of the southern boundary of 489 New South Head Road for a distance of 21 metres in a northerly direction to the northern side of the existing driveway to this property, and is subject to the following conditions:
 - i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. RTA approval being sought and received for this Works Zone as it occurs on a State Road (Applicant to contact RTA's Traffic Management Centre on Ph: 131700).

- iii. The Works Zone is to operate between the hours of 10.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 40 weeks from 23 October, 2006 to 22 August, 2007.
 - iv. Existing Clearway restrictions from 6.00am-10.00am Monday-Friday are to be maintained outside of the operational hours of the Works Zone.
 - v. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - viii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone. Request are required in writing one week prior to the expiry of the Works Zone.
 - xi. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents a letterbox drop of the conditions of the Works Zone.
- C. That the applicant provide Council with a Traffic Control Plan which conforms with the RTA's Traffic Control At Work Sites Manual and is certified by an RTA accredited Traffic Consultant. This Traffic Control Plan must indicate all steps to be taken to cater for access to the site and detailed pedestrian management in conjunction with this site.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **Temporary Road Closure of John Street, between Dwyer Lane & Victoria Avenue, Woollahra – Local Christmas Party**

Author: Frank Rotta – Traffic Engineer

File No: T256

Reason for Report: Request from Mr Andrew Rowland on behalf of all residents in this section of John Street for a temporary road closure of John Street between Dwyer Lane and Victoria Avenue from 4.00pm to 8.00pm on Sunday 10 December, 2006 for a neighbourhood Christmas Party.

(Martin/Huxley)

Resolved:

- A. That approval be granted for the temporary road closure of John Street, Woollahra from Dwyer Lane to Victoria Avenue for a neighbourhood Christmas Party from 4.00pm-8.00pm on Sunday 10 December, 2006.

- B. That the above special event be categorised as a category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
- i. The applicant must submit an Activity Application to Council's Community Services Department and this application needs to be approved and the applicant must comply with any conditions of consent.
 - ii. The applicant must obtain an Approval of a Special Event, Category 3 from the relevant authorities.
 - iii. The applicant must submit a Traffic Management Plan prepared by an RTA accredited Traffic Consultant to Council.
 - iv. The applicant must comply with all directives of the NSW Police Department, either provided on the day or beforehand.
 - v. The applicant must comply with the directives of Council's Law Enforcement Officers.
 - vi. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event. The notification and advertisement must be in a format approved by Council's Traffic Engineer.
 - vii. The applicant must provide written evidence to Council at least four (4) weeks prior to the event that the majority of residents in John Street between Victoria Avenue and Moncur Street have no objection to this closure.
 - viii. Any Traffic Management measures must be in accordance with AS1742.3.
 - ix. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
 - x. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event.
 - xi. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities and for any alteration to signposting required as a result of this event and the road closures.
 - xii. The occupation of the carriageway or footway of the road must not occur until the road has been closed.
 - xiii. The applicant must inform all Emergency Services of the proposed road closure.
 - xiv. A four-metre emergency vehicle lane must be maintained at all times, and all services (eg. fire hydrants) must remain free of any obstruction.
 - xv. The use of any equipment or activities to be conducted in conjunction with the road closure must not result in any "offensive noise" as defined by the Noise Control Act, 1975.
 - xvi. The area to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Health and Regulation Manager, and the applicant must make arrangements to remove all waste from the site at the end of the event.
 - xvii. Woollahra Council reserves the right to cancel this approval at any time.
 - xviii. No vehicular access to or from this closed section of John Street will be allowed between 4.00pm and 8.00pm. All notifications in accordance with Condition (vi) must specify that no vehicular movement will be allowed into or out of John Street during the closure (Emergency Vehicles excepted).

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Village Lower Road, Vaucluse – Traffic Calming**

Author: Frank Rotta – Traffic Engineer, Traffic and Transport

File No: 474.

Reason for Report: Consideration of traffic calming in Village Lower Road and surrounding streets as a response to resident’s concerns.

(Boskovitz/Martin)

Resolved:

- A. That “in principle approval” be given for the concept plan for Village Lower Road including:
- i. A median island in Hopetoun Avenue and associated linemarking to regulate the right turn from Hopetoun Avenue into Village Lower Road
 - ii. A median island in Serpentine Parade at Village Lower Road and associated linemarking to square up the intersection
 - iii. Kerb narrowing in the vicinity of Nos.3-6 Village Lower Road to reduce the width of road to a single lane in accordance with advice previously received from the RTA’s Policy & Guidelines section.
- B. That the “in principle approval” be subject to the majority of property owners / residents of all properties with a frontage to Village Lower Road being in favour of this scheme.
- C. The cost of implementing this scheme, estimated at \$40,000, be included in the 2007/08 Draft budget for consideration by Council.
-

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **Bellevue Hill Shopping Centre – Traffic Calming in Bellevue Road – 40 Kph Zone**

Author: Frank Rotta – Traffic Engineer

File No: T34

Reason for Report: Advice to Woollahra Traffic Committee from the RTA

(Ehrlich/Martin)

Resolved:

- A. That Drawing No. 14917 Concept E be approved in principle.
- B. That the RTA be requested to confirm that they would be prepared to introduce a 40kph speed limit in Bellevue Road between Victoria Road and Riddell Street, Bellevue Hill, should Council agree to implement the proposed traffic calming works as outlined in the above plan.

- C. That following RTA agreement to the 40kph speed limit, detailed design plans be prepared for approval of the Woollahra Traffic Committee and Council's Community & Environment Committee.
- D. That the RTA Road Safety Branch be requested to provide 50:50 funding for this project. Council's share of the funds required to construct the traffic calming in the Bellevue Hill Shopping Centre has been included in the current Capital Works Budget.
- E. That the provision of opportunities for extra parking be investigated.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **Temporary Road Closure of the Bus Slip Road and Parking Area on the South East Side of the Intersection of Birriga Road – 4 Birriga Road Bellevue Hill - Bellevue Hill Public School Fete 5 November, 2006**

Author: Frank Rotta – Traffic Engineer

File No: T45

Reason for Report: Request from Bellevue Hill Public School P&C to close the unnamed Bus slip road / parking area on Sunday 5 November, 2006 in conjunction with a Fete to be held at the school and Bellevue Park.

(Ehrlich/Martin)

Resolved:

- A. That approval be granted for the temporary road closure of the unnamed Bus slip road / parking area in conjunction with a Fete to be held at the school and Bellevue Park on Sunday 5 November, 2006 between 9.00am and 5.00pm.
- B. That the above special event be categorised as a category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
 - i. The applicant must submit an Activity Application to Council's Community Services Department and approved by Council and must comply with any conditions of consent.
 - ii. The applicant must obtain an Approval of a Special Event, Category 3 from the relevant authorities.
 - iii. The applicant must submit a Traffic Management Plan prepared by an RTA accredited Traffic Consultant to Council.
 - iv. The applicant must comply with all directives of the NSW Police Department, either provided on the day or beforehand.
 - v. The applicant must comply with the directives of Council's Law Enforcement Officers.
 - vi. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.

- vii. Any Traffic Management measures must be in accordance with AS1742.3.
- viii. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
- ix. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public road during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event.
- x. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities and for any alteration to signposting required as a result of this event and the road closures.
- xi. The occupation of the carriageway or footway of the road must not occur until the road has been closed.
- xii. The applicant must inform all Emergency Services of the proposed road closure.
- xiii. A four-metre emergency vehicle lane must be maintained at all times, and all services (eg. fire hydrants) must remain free of any obstruction.
- xiv. The use of any equipment or activities to be conducted in conjunction with the road closure must not result in any "offensive noise" as defined by the Noise Control Act, 1975.
- xv. The area to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Health and Regulation Manager, and the applicant must make arrangements to remove all waste from the site at the end of the event.
- xvi. Woollahra Council reserves the right to cancel this approval at any time.
- xvii. No vehicular access to or from this closed section of the slip road at the intersection of Birriga Road and Victoria Road will be allowed between 9.00am and 5.00pm. All notifications in accordance with Condition (vi) must specify that no vehicular movement will be allowed into or out of the slip road during the closure (Emergency Vehicles excepted).

Item No: D3 Delegated to Committee
Subject: **Woollahra Plastic Bags Working Party – Minutes of Meeting 11 held on 21 September 2006**
Author: Pamela Mina
File No: 1183.G
Reason for Report: For the Committee to note the items discussed and recommended actions from the Plastic Bag Working Party.

(Ehrlich/Martin)

Resolved:

- A. That the Minutes of the Plastic Bag Working Party meeting held on Thursday 21 September 2006 be noted.
- B. That the recorded actions contained in the minutes of the meeting be adopted.

Item No: D4 Delegated to Committee
Subject: **The Way Forward : Woollahra Library and information Services Strategic Plan**
Author: Vicki Munro
File No: 48.G (Subsidy)
Reason for Report: To advise Council of both the successful Library Development Grant application for the development of the Library and Information Services Strategic Plan and the proposed implementation plan for the project.

(Ehrlich/Martin)

Resolved:

1. That the information be received and noted.
2. That Council endorse the proposed implementation plan for the development of the Library and Information Services Strategic Plan, "*The Way Forward – Library Study*", as outlined in the report.
3. That a Councillor be nominated by the Mayor as a member of the Advisory Committee for the Library and Information Services Strategic Plan Project.

Item No: D5 Delegated to Committee
Subject: **Usage of Community Facilities in Vacluse Ward**
Author: Kylie Walshe
File No: 329.80, 432.G
Reason for Report: To provide an update on the community survey and the proposed activities at the Gunyah and Vacluse Bowling Club.

(Ehrlich/Martin)

Resolved:

1. That Council note the results from the survey undertaken in Vacluse Ward in August 2006 regarding community facilities.
 2. That Council support the proposed activities for the Gunyah and Vacluse Bowling Club, with a review of the management and usage of these facilities to be undertaken in 12 months.
-

There being no further business the meeting concluded at 6.13pm.

We certify that the pages numbered 1846 to 1858 inclusive are the Minutes of the Community & Environment Committee Meeting held on 9 October 2006 and confirmed by the Community & Environment Committee on 23 October 2006 as correct.

Chairperson

Secretary of Committee