

Community & Environment Committee Minutes

Monday 23 July 2007

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 9 July 2007	1821
D2	Draft Management Plan for Macquarie Lightstation	1821
D3	Review of Resident Permit Parking in Resident Permit Parking Area Woollahra 1 at Bondi Junction	1822
D4	Natural Environment Principal Activity - 4 th Quarter Management Plan Review	1822
D5	Parks & Public Space Principal Activity - 4 th Quarter Management Plan Review	1823
D6	Community Services - Management Plan Quarterly Report	1823
R1	Guidelines for Local Traffic Committees	1824
R2	Community Grants Program	1825

Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 23 July 2007 at 6.07pm**

Present: The Mayor, Councillor Keri Huxley, ex-officio
Councillors Anthony Boskovitz (Chair)
Tanya Excell
Julian Martin
Andrew Petrie

Staff: W Hatton (Director – Technical Services)
G James (General Manager)
D Sheils (Manager – Public Open Space)
K Walshe (Director – Community Services)
L Windle (Manager Governance)
G Stewart (Project Manager Strategic Projects & Policy)
T Tuxford (Manager Compliance)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillor Marcus Ehrlich

Apologies: Apologies were received and accepted from Councillors Claudia Cullen and Fiona Sinclair King and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: D2, D6

Declarations of Interest

Councillor Petrie declared a non-pecuniary interest in Item R2 (Community Grants Program) as he is a member of the Board of Point Zero Youth Services and that organisation has been recommended by staff to receive a community grant from Council.

Items Decided by this Committee using its Delegated Authority (Items D1 to D6)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 9 July 2007**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 9 July 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Petrie/Boskovitz)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 9 July 2007 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Draft Management Plan for Macquarie Lightstation**
Author: David Sheils - Manager Public Open Space
File No: 201.G
Reason for Report: To inform Council of a submission on the draft Management Plan for Macquarie Lightstation.

Note: Late Correspondence was tabled by Woollahra History & Heritage Society Inc.

Note: Peter Poland of Woollahra History & Heritage Society Inc. addressed the Committee.

(Excell/Martin)

Resolved:

- A. That Council note a submission is being prepared regarding the draft Management Plan for Macquarie Lightstation on issues outlined in this report.
 - B. That the Mayor write to the Member for Wentworth and seek support for the Council's submission.
 - C. That Council include in its submission a recommendation that the historic values of the site be restored by the removal of recent inappropriate plantings and structures to reopen the line of sight between the Lightstation and Signal Station.
-

Item No: D3 Delegated to Committee
Subject: **Review of Resident Permit Parking in Resident Permit Parking Area Woollahra 1 at Bondi Junction**
Author: Greg Stewart - Project Manager Strategic Projects & Policy
File No: 422.G 2007
Reason for Report: To provide Council with a report on the review carried out of the Woollahra No1 Resident Parking Scheme at Bondi Junction.

(Martin/Huxley)

Resolved:

- A. That a report be submitted to the Woollahra Traffic Committee recommending:
- i. the signposting of an additional two resident parking spaces in the Fern Place area, thirteen in the Fletcher Street central area and fourteen in the Fletcher Street west area, and
 - ii. the hours of operation of the Woollahra 1 Resident Permit Parking Area be altered to 8am-9pm.
- B. That Council note that the level and frequency of parking patrols in the Woollahra 1 Resident Permit Parking Area is being reviewed and will be managed with the objective of reducing the number of illegally parked vehicles to a nominal level of 10%-15%, and that this will be monitored for effectiveness and the achievability of the objective will be reviewed over the coming weeks.

Item No: D4 Delegated to Committee
Subject: **Natural Environment Principal Activity - 4th Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
Allan Coker - Director Planning and Development
File No: 827.G 04-07
Reason for Report: To review the status of works, services and Notices of Motions for the Management Plan principal activity of Natural Environment for the year ending 30 June 2007.

(Petrie/Martin)

Resolved:

- A. That the status of projects for the Natural Environment principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

Item No: D5 Delegated to Committee
Subject: **Parks & Public Space Principal Activity - 4th Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the status of works, services and projects and Notices of Motion for the Management Plan principal activity of Parks and Public Space for the year ending 30 June 2007. .

(Petrie/Excell)

Resolved:

- A. That the status of projects for the Parks and Public Space principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

Item No: D6 Delegated to Committee
Subject: **Community Services - Management Plan Quarterly Report**
Author: Kylie Walshe - Director Community Services
Tim Tuxford – Manager Compliance
File No: 827.G 05-08
Reason for Report: To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 30 June 2007, with a view of all achievements in the 2006/07 financial year.

Note: Late Correspondence was tabled by Rose Bay Residents Association.

Note: Maureen Clarke of Rose Bay Residents Association addressed the Committee.

(Martin/Petrie)

Resolved:

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R2)**

Item No: R1 Recommendation to Council
Subject: Guidelines for Local Traffic Committees
Author: Frank Rotta – Traffic Engineer
File No: 595.G
Reason for Report: To inform Council of the recently adopted Guidelines for the operation of Local Traffic Committees

(Petrie/Martin)

Recommendation:

- A. That the Traffic Committee agenda state that when members of the public, interested stakeholders, or the media indicate their interest in specific items on the agenda, those matters will be brought forward to the beginning of the meeting and interested parties will be permitted to address the Committee on the item of interest and will then be requested to leave during deliberations of the Traffic Committee on all matters on the agenda.
 - B. That this procedure be advertised on Council's website.
 - C. That the Traffic Committee agenda be circulated on the last Tuesday of the month.
 - D. That live minutes be recorded during the Traffic Committee meetings and that Traffic Committee members be requested to sign off on the minutes at the completion of the meeting.
 - E. That the minutes of the Traffic Committee be circulated to Councillors on the Thursday following each meeting.
 - F. That the minutes of the Traffic Committee be placed on the web-site on the Friday following each meeting.
 - G. That the minutes of the Traffic Committee record all decisions as being either unanimous support, majority support, split vote, minority support, or unanimous decline.
-

Item No: R2 Recommendation to Council
Subject: **Community Grants Program**
Author: Kylie Walshe
File No: 30.G / 1142.G
Reason for Report: To give consideration to applications for Section 356 Community Grants from local community groups /services.

Note: Councillor Petrie declared a non-pecuniary interest in this item as he is a member of the Board of Point Zero Youth Services and that organisation has been recommended by staff to receive a community grant from Council.

(Martin/Petrie)

Recommendation:

- A. That Council adopt the recommendation for the allocation of Community Grants for 2007/08 under Section 356 of the Local Government Act, and in accordance with Council's adopted policy objectives and selection criteria.
- B. That Council adopt the recommendation for the allocation of Community *Environmental* Grants for 2007/08 under Section 356 of the Local Government Act, and in accordance with the selection criteria.
- C. That a review of the Policy and Guidelines for the grants program be undertaken and reported to Council in early 2008.
- D. That Council consider the allocation of additional funds to Community Grants in future years.
- E. That a function be organised to present and celebrate the awarding of the Community Grants and Community *Environmental* Grants to successful organisations.

There being no further business the meeting concluded at 7.05 pm.

We certify that the pages numbered 1818 to 1825 inclusive are the Minutes of the Community & Environment Committee Meeting held on 23 July 2007 and confirmed by the Community & Environment Committee on 13 August 2007 as correct.

Chairperson

Secretary of Committee