



# Urban Planning Committee

**Agenda:** *Urban Planning Committee*

**Date:** *Monday 24 February 2014*

**Time:** *6.00pm*

### **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

### **Recommendation only to the Full Council:**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Broad strategic matters, such as:-
  - Town Planning Objectives; and
  - major planning initiatives.
- Matters not within the specified functions of the Committee.
- Matters requiring supplementary votes to Budget.
- Urban Design Plans and Guidelines.
- Planning Proposals and Local Environment Plans.
- Residential and Commercial Development Control Plans.
- Rezoning applications.
- Heritage Conservation Controls.
- Commercial Centres Beautification Plans of Management.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.

### **Delegated Authority:**

- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolutions).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Urban Planning Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

### **Committee Membership:**

7 Councillors

### **Quorum:**

The quorum for a committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

20 February 2014

To: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio  
Councillors Katherine O'Regan (Chair)  
Ted Bennett  
Anthony Boskovitz  
Luise Elsing (Deputy Chair)  
Greg Levenston  
Matthew Robertson

Dear Councillors

### **Urban Planning Committee Meeting – 24 February 2014**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Urban Planning Committee** to be held in the **Thornton Room (Committee Room), 536 New South Head Road, Double Bay, on Monday 24 February 2014 at 6.00pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

<b>Item</b>	<b>Subject</b>	<b>Pages</b>
1	Leave of Absence and Apologies	
2	Late Correspondence Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 10 February 2014	1
D2	Delivery Program 2013 to 2017 and Operational Plan 2013/14 (DPOP) Quarterly Progress Report December 2013 against Goal 4 - Well planned neighbourhoods – 1229.G	2

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil ‘R’ Items**

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 10 February 2014**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 10 February 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Urban Planning Committee Meeting of 10 February 2014 be taken as read and confirmed.

Les Windle  
Manager - Governance

**Item No:** D2 Delegated to Committee

**Subject:** **Delivery Program 2013 to 2017 and Operational Plan 2013/14 (DPOP)  
Quarterly Progress Report December 2013 against Goal 4 -  
Well planned neighbourhoods**

**Author:** Allan Coker - Director Planning & Development  
Chris Bluett - Manager Strategic Planning  
Patrick Robinson - Manager Development Control

**File No:** 1229.G

**Reason for Report:** To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 for the three months ending 31 December 2013.

**Recommendation:**

THAT the December 2013 Quarterly Progress Report on Goal 4 (Well planned neighbourhoods) of Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 be received and noted, and that revised target dates, as recommended in the report be adopted.

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**1. Background**

Council adopted its Delivery Program 2013 to 2017 and Operational Plan 2013/14 (DPOP) in June 2013 in accordance with the Integrated Planning and Reporting Legislation for NSW Local Government. The Delivery Program and Operational Plan are two of the key strategic planning documents that comprise Council's Integrated Planning and Reporting Framework.

It is a requirement under the Integrated Planning and Reporting provisions of the *Local Government Act 1993* that Council report on the progress of its Delivery Program at least every six months. In response to this requirement, and in order to ensure that Council's reporting to the community is transparent, timely and manageable under the legislation, progress reports on the DPOP are presented to Council quarterly for the periods ending 30 September, 31 December, 31 March and 30 June each year.

The framework for quarterly progress reports is consistent with the structure of the Delivery Program and Operational Plan developed around the following interrelated themes and supporting goals:

**Theme: Community well-being**  
Goal 1: A connected and harmonious community.  
Goal 2: A supported community.  
Goal 3: A creative and vibrant community.

**Theme: Quality places and spaces**  
Goal 4: Well planned neighbourhoods.  
Goal 5: Liveable places.  
Goal 6: Getting around.

**Theme: A healthy environment**  
Goal 7: Protecting our environment.  
Goal 8: Sustainable use of resources.

**Theme: Local prosperity**  
Goal 9: Community focused economic development.

**Theme: Community leadership and participation**  
Goal 10: Working together.  
Goal 11: A well-managed Council.

**Annexure 1** to this report is Council's Quarterly Progress Report for the period 1 October to 31 December 2013 for Goal 4, being most relevant to the Urban Planning Committee.

Progress comments for all Delivery Program priorities and Operational Plan actions are provided in the tables of **Annexure 1**. Council staff provide updates on these comments on an ongoing basis for internal management purposes, with the comments then collated at the end of the quarter for reporting to Council and the community. Generally, actions included in the Operational Plan relate to the current financial year. However, there are a number of actions that extend beyond June 2014, as indicated in the target date column.

A tick in the final column of the tables in **Annexure 1** headed "Updated Comments" indicates that the comments relating to that action have been updated since the previous quarterly report to Council. The purpose of the tick is to enable Councillors and other readers of the report to easily identify where an action status has been updated.

## **2. Adopted notices of motion and other decisions of the Council:**

To further improve the efficiency and transparency of Council's Integrated Planning and Reporting procedures, notices of motion and other decisions of the Council which are strategic and/or project based are now included as additional actions in the DPOP and reported on through the Quarterly Progress Report.

Adopted notices of motion which are non-strategic in nature, such as placement of an additional agenda item on a meeting or writing a letter to an organisation, will be monitored administratively.

During the period 1 October to 31 December 2013, no new notices of motion have been identified as strategic and/or project based in nature.

## **3. Development activity**

**Annexure 2** provides graphical presentations of development activity turnaround times for the March quarter supporting the Progress Comments relevant to Priority 4.1.2 – Deliver high quality and timely development assessment.

## **4. Conclusion**

The December 2013 Quarterly Progress Report on Goal 4 (Well planned neighbourhoods) of Council's Delivery Program 2013 to 2017 and Operational Plan 2013/2014 shows that the majority of actions have been commenced. The Draft Woollahra LEP 2013 (the Principal LEP) and the Comprehensive DCP continue to be the two main actions. These two projects have been prioritised by the Council and are now at advanced stages.



There are numerous actions which are being carried out as part of the Comprehensive DCP. It is expected that a draft version of the DCP will be submitted to the Council within the third quarter. We will be commencing this process with a series of meetings with the Strategic Planning Working Party throughout February and March 2014.

Chris Bluett  
Manager Strategic Planning

Patrick Robinson  
Manager Development Control

Allan Coker  
Director Planning and Development

**Annexures:**

- 1 DPOP Quarterly Progress Report December 2013 for Goal 4 (Well planned neighbourhoods)  
– *distributed separately*
- 2 Graphical presentation of development activity turnaround time for the September quarter.

**Political Donations – matters to be considered by Councillors at Meetings**

