

# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 13 February 2006*

**Time:** *6.00pm*

## **Outline Of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Delegated Authority (“D” Items):**

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

## **Recommendation only to the Full Council (“R” Items):**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

**Committee Membership:**

7 Councillors

**Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

9 February 2006

To: The Mayor, Councillor Andrew Petrie, ex-officio  
Councillors     Anthony Boskovitz     (Chair)  
                     Claudia Cullen  
                     Marcus Ehrlich  
                     Tanya Excell  
                     Julian Martin  
                     Fiona Sinclair King  
                     John Walker

Dear Councillors

### **Community & Environment Committee Meeting – 13 February 2006**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 13 February 2006 at 6.00pm.**

Gary James  
General Manager

## Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 30 January 2006	1
D2	Woollahra Traffic Committee Minutes 7 February 2006	2
D3	Woollahra Bike Plan – Bicycle Working Party Minutes 9 November 2005 – 256.G Working Party	11
D4	Minutes of the Environmental Levy Community Reference Group Meeting Monday 12 December 2005 – 1142.G	15
D5	Library Report for the Quarter, October to December 2005 – 48.G	22
D6	Natural Environment Principal Activity – 2 <sup>nd</sup> Quarter Management Plan Review – 827.G 04-07	29
D7	Parks and Public Space Principal Activity – 2 <sup>nd</sup> Quarter Management Plan Review – 827.G 04-07	42
D8	Environmental Works Program Principal Activity – 2 <sup>nd</sup> Quarter Management Plan Review – 827-04-07	50
D9	Community Services Principal Activity - 2 <sup>nd</sup> Quarter Management Plan Review – 827-04-07	59

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

R1	Formal Endorsement of the Draft Sydney Coastal Council's Group Strategic Plan 2005-2008 – 814.G	94
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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 30 January 2006**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 30 January 2006 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 30 January 2006 be taken as read and confirmed.

Les Windle  
Manager - Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **WOOLLAHRA TRAFFIC COMMITTEE MINUTES**  
**7 February 2006**  
**Author:** Warwick Hatton, Director – Technical Services  
**File No:** See Traffic Committee Minutes  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Traffic Committee.

**Recommendation:**

THAT the Recommendations contained in the minutes of the Woollahra Traffic Committee meeting held on Tuesday 7 February 2006, Items Y1-Y7 be adopted.

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**Warwick Hatton**  
**Director – Technical Services**

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# Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 7 February 2006 at 10.00am.

## 1. Attendances

### Committee Members:

Present: Mr Warwick Hatton (Chairman) (Woollahra Municipal Council)  
Mr Navin Prasad (Roads and Traffic Authority)  
Mr Scott Farlow (Peter Debnam MP Representative)  
Snr Const David Cattell (Rose Bay Police - Traffic)  
Mr Eric Yeung (Sydney Buses)

Staff: Mr Frank Rotta (Woollahra Municipal Council)  
Ms Armodee Reece (Woollahra Municipal Council)

### Also in Attendance:

Mr Sri Soikanth (Roads and Traffic Authority)  
Cr Isabelle Shapiro (Councillor – WMC)  
Cr Tanya Excell (Councillor – WMC)  
Mr John McDonagh (Harbour View Park Residents' Group)  
Mr Adrian Boss (BIKEast Representative)  
Ms Anna Pollak (Resident – Late Item)

Apologies: Ms Robyn Attuell (Clover Moore MP Representative)

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## 2. Minutes of Previous Meeting

The minutes of Meeting No.11/05 held in Council Chambers, Double Bay, on Tuesday 6 December 2005 were confirmed by Mr Navin Prasad and Snr Const David Cattell.

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## 3. Matters Arising from Minutes of Previous Meetings

Nil

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## 4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

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## 5. Extraordinary Meetings

Nil

## 6. Late Item/Correspondence

Late Correspondence: DA 372/2005/1 – 1A Wentworth Street, Point Piper

DA Consent referred to Snr Const Cattell who has received correspondence from resident at 1A Wentworth Street, Point Piper in relation to the approval for a new garage at 1A Wentworth Street, Point Piper.

Ms Anna Pollak addressed the committee in relation to concerns about pedestrian safety as a result of the right-of-way access issues within the property boundary that will be generated by the proposed DA. Ms Pollak stated that the right-of-way access within the property boundary will cause vehicles to reverse out of the driveway onto Wentworth Street, which Ms Pollak considered a dangerous traffic issue.

Consideration of the issue by the LTC determined that the matter is primarily a planning and land ownership issue rather than a public road traffic issue. The primary traffic issue occurs on private land. There is no provision under the Australian Road Rules against reversing from a driveway onto a public road and no traffic facilities that would assist with this situation in contrast to any other driveway access. The matter may be able to be addressed by appropriate development conditions.

Late Correspondence: Item Y5 – 790 New South Head Road, Rose Bay – Works Zone  
Correspondence from local resident in relation to the proposed Works Zone.

Late Correspondence: Item Y7 – Bellevue Road, Bellevue Hill Shopping Centre – Proposed  
Traffic Calming – Concept Plans  
Correspondence from BIKEast in relation to the Concept Plans for Bellevue Road.

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## 7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** PARKING RESTRICTIONS CHANGES  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** (Refer to Table 1)  
**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

### Recommendation:

#### Item Y1-1: Boundary Lane, Paddington – ‘No Parking’ zone

1. That a ‘No Parking’ zone be installed on the northern side of Boundary Lane from a point 25.5 metres west of the western alignment of Gosbell Street to a point 49.2 metres west of the western alignment of Gosbell Street.

#### Item Y1-2: Norfolk Lane, Paddington – Disabled Parking zone

1. That a ‘No Stopping’ zone be provided on the western side of Norfolk Lane from the northern kerb line in Norfolk Street in a northerly direction for a distance of six (6) metres.



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2. That a six (6) metre long 'Disabled Persons Parking' zone be installed immediately north of the 'No Stopping' zone referred to in the above recommendation.
  3. That the applicant be advised that the approval is for one (1) year only. Should the applicant wish to extend this period it will be necessary to advise Council 1 month prior to the expiry date of this Disabled Persons Parking zone.

**Item Y1-3: Harkness Street, Woollahra – Replacement of 2HR Resident Parking sign & stem**

1. That a '2 Hour Parking 8.00am-6.00pm Mon-Fri 8.00am-12.30pm Sat Authorised Resident Vehicles Excepted Area Wool2' sign and stem with double arrows be installed on the western side of Harkness Street, Woollahra 3.5 metres south of the prolongation between Nos.6 & 8 Harkness Street, Woollahra.

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**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **OCEAN STREET, EDGECLIFF – TEMPORARY CLOSURE OF EASTERN KERB SIDE LANE**

**Author:** Frank Rotta – Traffic Engineer, Traffic & Transport

**File No:** T337

**Reason for Report:** Request for approval to temporarily close a section of kerb side lane in the vicinity of No.125 Ocean Street, Edgecliff.

**Recommendation:**

- A. That approval be granted for the closure of the kerb side lane in Ocean Street in the vicinity of No.125 Ocean Street, Edgecliff between 7.00am–11.00am for a period of seven (7) days, from Saturday 4 March, 2006 – Saturday 11 March, 2006.
- B. That the applicant provide a Traffic Control Plan which conforms with the RTA's Traffic Control At Work Sites Manual and is certified by an RTA accredited Traffic Consultant for approval by the RTA. This Traffic Control Plan must indicate all steps to be taken to cater for alterations to traffic and detailed pedestrian management in conjunction with this site.
- C. That the applicant provide Council with \$10,000,000 public liability insurance to cover any claims against Council which may occur as a result of this activity.
- D. That a hoarding permit be submitted to and approved by Council for the use of the Ocean Street footpath area prior to any works being carried out on the site.
- E. That the applicant receive a Road Occupancy Permit from the RTA to occupy this section of Ocean Street.
- F. That the applicant obtain a Permit To Stand Plant for each of the days on which the truck / chute arrangement is in place on the public roadway.
- G. That the applicant obtain a Police Permit to carry out this activity on the public roadway.

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- H. That an authorised Traffic Controller be available at all times to assist with pedestrian access at Albert Street.
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**Item No:** Y3 Traffic Matters on State Roads – Recommendation to C&E for Consideration  
**Subject:** **10 ANNANDALE STREET, DARLING POINT – WORKS ZONE**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt6  
**Reason for Report:** Request for an 18m Works Zone for 52 weeks.

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.10 Annandale Street, Darling Point. The length of the proposed Works Zone is to 18 metres, and it is to be located on the western side of Annandale Street across the double driveway at the northern end of the site, 3.4 metres of “No Standing” restrictions (associated with access to the driveway) and 7.5 metres of unrestricted parking in front of the site. The Works Zone shall extend from the prolongation of the common boundary between 10 and 12 Annandale Street in a southerly direction for a distance of 18 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am -1.00pm Sat, for a period of 52 weeks commencing 1 May, 2006.
  - iii. Existing parking restrictions are to be maintained outside of the operational hours of the Works Zone.
  - iv. Suitable traffic control measures are to be put in place to manage truck movements to and from the excavation site.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council’s Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in a residential area. The fee payable shall be in accordance with Council’s adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council’s discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.

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- x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.
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**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **39 BATHURST STREET, WOOLLAHRA – WORKS ZONE**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt6

**Reason for Report:** Request for an 8m Works Zone for 39 weeks.

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.39 Bathurst Street, Woollahra. The length of the proposed Works Zone is 8 metres, and it is to be located on the eastern side of Bathurst Street in front of No.39 Bathurst Street, Woollahra. The Works Zone shall extend from 0.5 metres south of the prolongation of the common boundary between 39 and 47 Bathurst Street in a southerly direction for a distance of 8 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am -1.00pm Sat, for a period of 39 weeks commencing 27 February, 2006.
  - iii. Existing parking restrictions are to be maintained outside of the operational hours of the Works Zone (2HR Resident Parking).
  - iv. Suitable traffic control measures are to be put in place to manage truck movements to and from the excavation site.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in a residential area. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.

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- x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.
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**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **790 NEW SOUTH HEAD ROAD, ROSE BAY – WORKS ZONE**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt 6

**Reason for Report:** Request for a 14m Works Zone for 17 weeks.

**Note:** Correspondence from Christina Parnham of 6/788 New South Head Road, Rose Bay submitted for consideration on this matter.

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.790 New South Head Road, Rose Bay. The length of the proposed Works Zone is to be 6 metres, and it is to be located on the western side of New South Head Road outside No.788 New South Head Road, Rose Bay. The 6 metre long Works Zone shall be located just south of the vehicular access to No.788 New South Head Road, Rose Bay and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am -1.00pm Sat, for a period of 17 weeks commencing 25 March, 2006.
  - iii. Existing parking restrictions are to be maintained outside of the operational hours of the Works Zone.
  - iv. Suitable traffic control measures are to be put in place to manage truck movements to and from the excavation site.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in a residential area. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.

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- ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.
- C. That the Works Zone is approved subject to all work relating to the installation of the traffic signals at the intersection of Tivoli Avenue and New South Head Road, which is scheduled to commence on 6 February 2006, being completed PRIOR to the installation of the Works Zone.
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**Item No:** Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** 29-30 NEW BEACH ROAD, DARLING POINT – WORKS ZONE

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt6

**Reason for Report:** Request for a 15m Works Zone for 16 weeks.

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.29-30 New Beach Road, Darling Point. The length of the proposed Works Zone is to be 15 metres, and it is to be located on the eastern side of New Beach Road, predominantly across the frontage of the property. The Works Zone shall extend from 0.5 metres south of the southern most driveway of No.31-32 New Beach Road in a southerly direction for a distance of 15 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri for a period of 16 weeks commencing 1 March, 2006.
  - iii. Existing parking restrictions are to be maintained outside of the operational hours of the Works Zone.
  - iv. Suitable traffic control measures are to be put in place to manage truck movements to and from the excavation site.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in a residential area. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is

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given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.

- viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.

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**Item No:** Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **BELLEVUE ROAD, BELLEVUE HILL SHOPPING CENTRE – PROPOSED TRAFFIC CALMING – CONCEPT PLANS**

**Author:** Frank Rotta – Traffic Engineer

**File No:** T34 / 612.G

**Reason for Report:** Concept plans for traffic calming measures at Bellevue Hill Shopping Centre

**Note:** Cr Isabelle Shapiro, Cr Tanya Excell and Mr Adrian Boss of BIKEast addressed the Committee on this issue.

**Recommendation:**

- A. That Drawing No. 14917 Concept C, modified to include a raised threshold in the slip lane, review of the raised threshold across Bellevue Road just west of Victoria Road and the recognition of the traffic signals as the entrance to the 40kph zone, be approved by the Traffic Committee in principle subject to consultation with the RTA's Road Safety branch and Network Operations branch.
- B. That detailed design plans be prepared for this option for the approval of the Woollahra Traffic Committee and Council.
- C. That Council approach the RTA to gain in principle agreement that they would be prepared to introduce a 40kph speed limit in Bellevue Road between Victoria Road and Riddell Street, Bellevue Hill, should Council agree to implement the proposed traffic calming works.
- D. That the proposals put forward by BIKEast be considered during the development of design plans for this option.

There being no further business, the meeting concluded at 11.35am.

**Warwick Hatton**  
**Chair**

**Item No:** D3 Delegated to Committee  
**Subject:** **WOOLLAHRA BIKE PLAN - BICYCLE WORKING PARTY  
MINUTES  
9 NOVEMBER 2005**  
**Author:** Greg Stewart, Manager – Public Infrastructure  
**File No:** 256.G Working Party  
**Reason for Report:** For the Committee to consider the recommendations of the Bicycle Working Party.

**Recommendation:**

THAT the Recommendations contained in the minutes of the Woollahra Bike Plan – Bicycle Working Party meeting held on Wednesday 9 November 2005, be adopted.

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**Greg Stewart**  
**Manager – Public Infrastructure**



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## Woollahra Bike Plan – Bicycle Working Party Minutes

**9 November 2005**

The Woollahra Bike Plan – Working Party meeting was held in the Committee Room, Council Chambers, Double Bay on Wednesday 9 November 2005, at 10.00am.

### **1. Attendances**

#### Committee Members:

Present:	Mr Alan Opera (Chairman)	(Woollahra Municipal Council)
	Mr Warwick Hatton	(Woollahra Municipal Council)
	Ms Lorna Oliver	(Woollahra Municipal Council)
	Mr Navin Prasad	(RTA)
	Mrs Hylda Rolfe	(Vaucluse Progress Association)
	Mr Adrian Boss	(BIKEast)
	Mr John O’Neill	(BIKEast)
	Mr Tom Van Drempt	(Sydney Buses)
	Mr Graeme McBarron	(Waverley Municipal Council)
	Mr Adam Fowler	(City of Sydney Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
Apologies:	Cr D Shoebridge	(Woollahra Municipal Council)
	Cr C Dawson	(Woollahra Municipal Council)
	Mr Alex Unwin	(Bicycle NSW)

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### **2. Confirmation of Minutes of Meeting held on 19 November 2004 & 2 December 2004**

Adrian Boss of BIKEast confirmed the Minutes of both meetings.

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### **3. Matters Arising from Minutes of Previous Meeting**

BIKEast noted that the bike logos on the roadway on Glenmore Road were excellent, but a couple were set less than 2.2m from the kerb and were being parked over by cars. BIKEast would like to see the logos better placed on the road – 3 logos in John Street were the same.

Alan Opera advised he would check these roadway markings and arrange any necessary changes.

### **4. Late Correspondence**

Late Item tabled by BIKEast in relation to Rose Bay Promenade – to be discussed under General Business (Item 6.)

## **5.0 Matters to be discussed during this Working Party**

### **5.1 Status of Implementation of the Waverley Bike Plan plus proposed bicycle works in current financial year.**

Mr Graeme McBarron of Waverley Council addressed the Working Party on the status of the Waverley Bike Plan.

### **5.2 Status of City of Sydney Bike Project plus proposed bicycle works in current financial year.**

Mr Adam Fowler of City of Sydney Council addressed the Working Party on the status of the City of Sydney Bike Project.

### **5.3 Status of Implementation of the Woollahra Bike Plan**

Ms Lorna Oliver of Woollahra Council introduced the Map of Woollahra Bike Plan (Annexure 2) and outlined the works that have been completed (now existing) and the routes planned for the 2005/06 financial year.

### **5.4 Proposed Woollahra Implementation Program for current financial year**

#### **Proposed Action:**

- A. That the relocation or replacement of the bus shelter in Victoria Road will need to be resolved in order to complete these works.
- B. That Council adopt bike signage standard that is consistent with Section 9 of the NSW Bicycle Guidelines and inform adjoining Council.
- C. That Council liaise with adjoining Councils to obtain consistent signage across boundaries.
- D. That Council and BIKEast design an implementation schedule for the Bike Parking Racks and a report be presented to the next Bicycle Working Party
- E. That the Working Party review locations on a case by case basis with a two stage process with regard to shared area of footpaths where design issues are discussed by the Bicycle Working Party to decide options (Shared Zone / Alternate Routes / Shared Roadway / Bikes being dismantled) before design plans are created.
- F. That it be noted that the Bike Route works for Glenmore Road are to be incorporated as part of the Traffic Calming works for the 40kph Paddington works.

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**Recommended Implementation Program**

1. Birriga / O'Sullivan / Old South Head / Blair (Southern Cross) intersection
2. Victoria Rd between Bellevue Park Road and through Victoria/Old South Head intersection
3. Old South Head/Edgecliff Rds intersection
4. Implementation of Bike Route along Old South Head Road footpath from Fern Place to Edgecliff Road
5. Bike Signage
6. Implementation of Bike Parking Racks
7. Route 2, New South Head Road from Rushcutters Bay Park to Edgecliff Station
8. Route 25
9. Implementation of Grosvenor Street works
10. Route 27, Nelson Street
11. Route 23, Elizabeth St Paddington
12. Route 21, Ormond St Paddington
13. Route 19 and section of Route 24, Glenmore Rd and Oxford St footpath
14. Route 20, Campbell Ave
15. Route 22 and section of Route 24, William St and Oxford St footpath
16. Bike Lockers initiative (trial at Lyne Park, Ministry of Transport to administer)

**Recommendations:**

- A. That Woollahra Council adopt bike signage that is consistent with Section 9 of the NSW Bicycle Guidelines and that adjoining Council's be informed.
- B. That Council investigate design issues in relation to Route 2 (New South Head Road from Rushcutters Bay Park to Edgecliff Station) and the viability of alternate routes for consideration at the next Bicycle Working Party.
- C. That the prioritised implementation program as amended be adopted.

**6. General Business**

Late Item tabled by BIKEast in relation to Rose Bay Promenade:

- Implementation is not a priority for the Bicycle Working Party but should be noted / the bicycle lane is an integral part of the design proposed for the Rose Bay Promenade.
- BIKEast has heard that the Bike Route along the Promenade (northern side of New South Head Road) might be dropped. If it is a funding issue, more money should be sought from the RTA. Some residents are opposed to the inclusion of the Bike Route, because of loss of parking.
- BIKEast would like the Bicycle Working Party to be kept informed on this issue.

Other Items:

- Bicycle Design Course by the RTA due to be held late November – Will Council be sending a representative? Ms Lorna Oliver is scheduled to attend.
- Manning Road thresholds status? This matter was discussed at the Woollahra Local Traffic Committee in September 2004. Mr Alan Opera will look into this matter. BIKEast asked that it be reported back to the next Bicycle Working Party.

- Bike Week usually falls in September each year – BIKEast would like to know if the Council plans to participate or does the Bicycle Working Party feel the Bike Plan is not developed enough? BIKEast would be happy to participate. It was decided that this item should be deferred for discussions at a future Bicycle Working Party meeting.
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The next meeting of the Bicycle Working Party is scheduled for 10am on 21 February, 2006.

Meeting concluded at 12.35pm

**Alan Opera**  
**Chair**

**Item No:** D4 Delegated to Committee  
**Subject:** **MINUTES OF THE ENVIRONMENTAL LEVY COMMUNITY REFERENCE GROUP MEETING MONDAY 12 DECEMBER 2005**  
**Author:** Melanie Tasker – Project Officer Environmental Works  
**File No:** 1142.G  
**Reason for Report:** To report on the outcomes of the Environmental Levy Community Reference Group meeting held on Monday 12 December 2005

**Recommendation:**

- A. That the minutes of the Environmental Levy Community Reference Group meeting, held on Monday 12 December 2005, be received and noted.
- B. That there be a report to the Corporate & Works Committee following investigation work by appointed consultant on the Atlantis proposal, outlining how it could be used to treat the stormwater as part of the upgrade works considered for The Crescent, Vaucluse.
- C. That a meeting with the Harbourview Park Residents' Group be arranged in 2006 to discuss stormwater management options.
- D. That staff write to current Group members to confirm their continued membership and, if necessary, advertise for new members.
- E. That the Group supports the Conclusion of the EEAP of February 2004 and recommends that Council adopt the EEAP as the source document for future Environmental Education Programs.
- F. That the Project Manager circulates the draft Environmental Education & Action Consultants Brief to Group members for comment.

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**Background:**

The Minister for Local Government gave approval for Council to implement an Environmental Levy in 2002 for a three-year period. This allows Council to implement a range of environmental improvements, which aim to preserve and protect the natural beauty of the Woollahra Municipality.

The role of the ELCRG is to:

- receive and review progress reports on the implementation of the EWP;
- annually review the EWP;
- promote the EWP and its environmental objectives for the community;
- liaise with the community and provide feedback on the implementation of the EWP; and
- assist Council in seeking supplementary funding opportunities.

**Purpose:**

The purpose of this report is to provide the Community and Environment Committee with a copy of the minutes of the Environmental Levy Community Reference Group meeting held Monday 12 December 2005. The minutes will provide the Committee with an update on a variety of issues related to the implementation of the Environmental Works Program (EWP), with the main issue being extension of the Environmental Levy.

**Conclusion:**

Reporting on the minutes of the ELCRG will keep Council informed on the progress and main developments of the various projects and initiatives associated with implementing the EWP. The minutes include the actions recommended by the Group for the Committee's consideration for adoption.

Melanie Tasker  
Project Manager - Environmental Works

Warwick Hatton  
Director Technical Services

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**Annexures:**

Minutes of the ELCRG meeting of Monday 12 December 2005.

**ENVIRONMENTAL LEVY COMMUNITY**  
**REFERENCE GROUP (ELCRG) MEETING**  
**MINUTES 12 December 2006**

**(File 1142.G)**

The meeting of the Woollahra Environmental Levy Community Reference Group was held in the Committee Room, Double Bay, on Monday 12 December 2005, at 4.00pm.

**GROUP MEMBERS**

Present: Cr Tanya Excell (Woollahra Municipal Council)  
Professor Don White (Harbourview Residents' Group)  
Mr Michael Rolfe (Vaucluse Progress Association)

Apologies: Professor Bruce Thom (Friends of Parsley Bay)

Absent: Cr Wilhelmina Gardner (Woollahra Municipal Council)  
Mr Steve Guo (Double Bay Chamber of Commerce)  
Ms Catriona Simpson (Vaucluse Public School)

**STAFF**

Mr Warwick Hatton (Director Technical Services)  
Mr Jamie Howieson (Project Manager - Environmental Works)

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## 1.0 ADOPTION OF MINUTES - Minutes of Meeting 8 June 2005

Moved: Cr Excell and Mr Rolfe.

Adopted.

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## 3.0 BUSINESS ARISING FROM PREVIOUS MEETING

### 3.1 Resolution from 8 June 2005

*Submitted by Jamie Howieson – Manager Environmental Works Program*

#### Recommendation:

- G. *That there be a report to the Corporate & Works Committee on the Atlantis proposal outlining how it could be used to treat the stormwater as part of the upgrade works considered for The Crescent, Vaocluse.*
- H. *That staff respond to comments raised by the Harbourview Residents' Group on the Harbourview Park Stormwater Management Option Report.*
- I. *That staff investigate the option of a MOU with NSW Maritime detailing harbour foreshore cleaning arrangements on Maritime land under the project titled Harbour Foreshore Cleaning in next year's Environmental Works Program.*

#### Update:

- B. A consultant has been engaged to carry out hydraulic analysis and to scope the project to incorporate the Atlantis technology to treat stormwater flows in addition to meeting flood mitigation objectives. The Group have been notified that the application for \$125,000 was successful for grant funding under the Estuary Management Program for the water treatment component. Report to Council will follow investigation work.
- C. Meeting proposed with Harbourview Residents' Group to discuss comments raised on the report and to table proposals received from CDS for Gross Pollutant devices surrounding the park.
- D. A question on notice response was draft and presented to Council on 22 August 2005. Copy of the response can be found on Council's website and a hard copy will be available at the meeting. This will be further developed under project titled Harbour Foreshore Cleaning and further updates will be provided to the committee in due course.

It was brought to the Group's attention that Item E was missing from the resolution of 8 June 2005. This item is added below and was discussed at the meeting.

- E. *That a review be conducted of the membership of the Environmental Levy Reference Group as a consequence of the renewal of the Environmental Levy.*



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## **RECOMMENDATION ADOPTED BY THE GROUP**

1. That the recommendation in B be carried forward.
  2. That a meeting with the Harbourview Park Residents' Group be arranged in the New Year to discuss stormwater management options.
  3. That staff write to current Group members to confirm their continued membership and, if necessary, advertise for new members in the New Year.
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## **4.0 ITEMS FOR NOTING**

### **4.1 Program Developments Since Last Meeting** *Submitted by Jamie Howieson – Project Manager Environmental Works*

Achievements since the last meeting:

#### **Contracts Awarded**

- Parsley Bay Bush Regeneration Works.
- Investigation works for Fisher Ave and Boronia Rd Drainage Upgrade.

#### **Projects complete and underway**

- Hampden and Cecil Streets Drainage Augmentation complete.
- Double Bay Seawall Restoration (Steyne Park and Double Bay Beach) 90% complete
- Darling Point Seawall Restoration 75% complete
- Spring Water Quality Monitoring of Cooper Park, Parsley Bay and Woollahra Golf Course complete.
- Street Sweeping and Pit Cleaning Activities Review 90% complete
- Camp Street, Watsons Bay, drainage works and road lowering is currently out to tender.
- Environment Education & Action Program Brief developed.

## **RECOMMENDATION ADOPTED BY THE GROUP**

That the information be noted.

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### **4.2 Sydney Water's Stormwater Environment Improvement Program** *Submitted by Jamie Howieson – Project Manager Environmental Works*

Progressive updates have been reported to Council on this program. These updates were reported to Community & Environment meetings on 27 June, 22 August and 14 November 2005.

The latest update from Sydney Water is that the works have now commenced on Woollahra Wetland at the golf course and the sediment trap at the lower end of Cooper Park.

**RECOMMENDATION ADOPTED BY THE GROUP**

That the information be noted.

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**4.3 New Stormwater Bill**

*Submitted by Jamie Howieson – Project Manager Environmental Works*

Attached, is the second reading in parliament outlining the new stormwater bill. The new levy proposes to collect \$25 per residential property and approximately \$100 per commercial property. In the Woollahra Local Government Area (LGA), which consists of approximately 23,800 residential properties and 1,450 commercial properties, this equates to approximately \$740,000 that could potentially be collected to spend on treating stormwater.

The Department of Local Government (DLG) is preparing a circular to all councils explaining the process in broad terms. This is to be published on the DLG web site in the near future.

The next step is that the Parliamentary Council's office is drafting the regulation to the bill passed in parliament. This is due for completion at the end of the year. After that and in consultation with DLG, the DEC then drafts the guidelines. The timeframe for the guidelines to be published is early next year.

Councils with an Environmental Levy (EL), with a stormwater component, will not be able to charge this new levy. It is proposed that Councils will be able to charge this new levy in 2007/08, which overlaps our last approved year of the Environmental Levy.

It appears, from enquiries to date, that we could have both an environmental levy and the new stormwater levy, as long as we go back to the DLG with a modified EL program that separates the stormwater component and demonstrates we are not attempting to double dip for collecting levies with the same objectives. The final guidelines will set these objectives.

Further updates will be provided to the group when the information is made available.

**RECOMMENDATION ADOPTED BY THE GROUP**

That the information be noted.

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#### **4.4 Environmental Education & Action Plan**

*Submitted by Jamie Howieson – Project Manager Environmental Works*

The draft Environment Education & Action Plan (EEAP) was first reported to the Group in June 2004. The group, after a presentation from the consultant, recommended that:

1. The Group accepts the general thrust of the management actions identified in the Environmental Education and Action Plan prepared by GEMS Pty Ltd.
2. Following finalisation and Council adoption of the EEAP, copies be provided to the Group members.
3. A report be prepared for the next meeting on how the EEAP will be incorporated into the Environmental Works Program.

In response to (3), an environmental education project with a \$50,000 budget was incorporated in the revised EWP used in the application to extend the levy, which was approved by the Minister for another two financial years.

In response to (1) and (2), the next step now is to develop a program to be implemented this year and next. Using the EEAP as the source document, a consultant's brief for pricing is currently being developed. The EEAP sets specific projects covering six target groups with short, medium and long term priorities.

A draft brief will be tabled at the meeting for discussion. In support of this process, I propose that the group adopts the following recommendations:

#### **RECOMMENDATION ADOPTED BY THE GROUP**

1. That the Group supports the Conclusion of the EEAP of February 2004 and recommends that Council adopt the EEAP as the source document for future Environmental Education Programs.
2. That the Project Manager circulates the draft Environmental Education & Action consultants brief to Group members for comment.

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#### **5.0 GENERAL BUSINESS**

No General Business Items were raised.

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#### **6.0 DATE AND TIME OF THE NEXT MEETING**

March 2006, date and time to be advised.

**Item No:** D5 Delegated to Committee  
**Subject:** **LIBRARY REPORT FOR THE QUARTER, OCTOBER TO DECEMBER 2005**  
**Author:** LAURENCE MCDONNELL- ACTING MANAGER LIBRARY SERVICES  
**File No:** 48.G  
**Reason for Report:** To review the library operation for the quarter, 1 October to 30 December 2005.

**Recommendation:**

1. That the report of the library service for the quarter 1 October to 30 December 2005 be received and noted.

This report reviews activities and projects for the quarter October to December 2005 with attached statistics compared with the same quarter for the previous year, 2004. A five year trend line of circulation for the whole service for this quarter is also included.

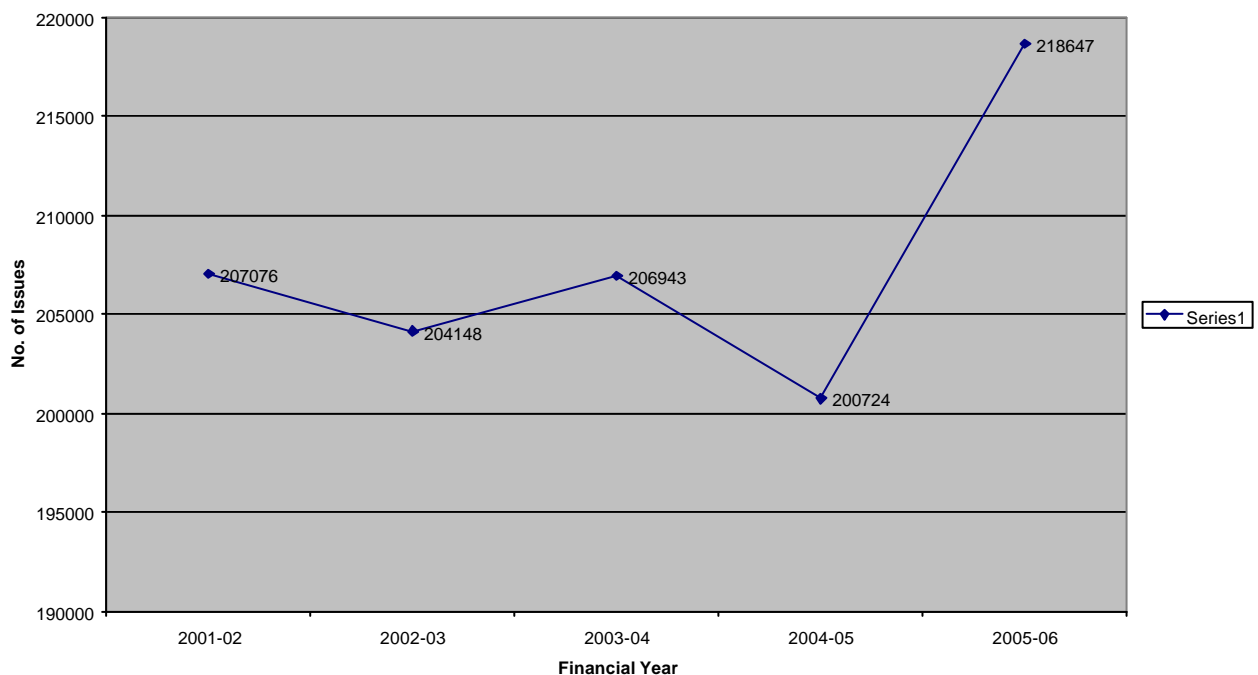
**1. Circulation Statistics from October to December 2005**

**1A. Overall Circulation:**

There was an increase in the October/December quarterly circulation statistics of 13.02%, 103,321 loans for the October/December 2005 quarter compared to 91,417 for October/December 2004.

The 5 year timeline series, below, highlights this trend and shows an accumulated increase of 11.4% in the overall loans of the first two quarters 2005/2006 compared to the corresponding quarters, July to December 2004 (218,647 compared to 196,268 in 2004).

**Woollahra Library Circulation July - December 2001 - 2006**



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## **1B. Circulation by Branch**

When looking at each branch, the following breakdown applied for the first two quarters of the financial year on the one year comparison, 2005 with 2004.

- Double Bay Central Library
  - 2<sup>nd</sup> Quarter increased by 15.13% (76,312 for 2005 – 66,281 for 2004)
  - Financial Year to Date increased by 13.05% (161,104 for 2005 – 142,501 for 2004)
- Paddington Branch Library
  - 2<sup>nd</sup> Quarter increased by 5.52% (22,762 for 2005 - 21,571 for 2004)
  - Financial Year to Date increased by 5.64% (48,319 for 2005 – 45,736 for 2004)
- Watsons Bay Branch Library
  - 2<sup>nd</sup> Quarter increased by 20.92% (4,247 for 2005 – 3,512 for 2004)
  - Financial Year to Date increased by 21% (9224 for 2005 – 7,623 for 2004)

All branches recorded increases, with Watsons Bay having the largest increase for the quarter and the Financial Year to Date, this is despite ongoing technical difficulties. The largest growth of type of loan has been seen in Adult book lending.

- 2<sup>nd</sup> Quarter increased by 23.46% (55,927 for 2005 – 45,299 for 2004)
- Financial Year to Date increased by 22% (116,909 for 2005 – 95,881 for 2004)

This was, in part, caused by effective de-selection, more effective usage of at home statistics, and continued responsiveness to borrower requests and suggestions as well as book rotation with Watsons Bay. The number of items de-selected for the Year to Date is 7,919, this has resulted in more shelf space and improved access.

All other collection area issues remained constant with the exception of Childrens books

- 2<sup>nd</sup> Quarter decreased by 23.46% (55,927 for 2005 – 45,299 for 2004)
- Financial Year to Date increased by 22% (116,909 for 2005 – 95,881 for 2004)

We are unable to determine the cause for this, however the Library Strategy to be conducted in the 2006/07 Financial Year will provide more detailed reasons. There have been class visits conducted for Rose Bay Secondary College, and classes given at Woollahra preschool and the development of these relationships and networks should lead to increased figures.

## **2. Services Other Than Circulation**

### **2A. Reference and Information Services**

The total number of reference enquiries for the second quarter:

- October – December 2005 – 8,723 – an increase of @87.1% (4,662 last Financial Year)

These enquiries are requests for library based information, face to face and via the telephone or email. The main service points are two at Double Bay for Adult and Children service areas, Paddington Library, telephone and email. The major variation on the increase of enquiries lies in better statistical keeping procedures.

## Electronic Information Service

### Online Database Use

Remote online usage of Library Resources continues to grow, but as yet usage stats for web pages are unavailable, as an external use of the Library Management System (Libero). Once this is addressed and email facilities approved this should grow further.

The most popular databases for dial in access were:

- Kinetica (The National Library bibliographic databases);
- Literature Resource Centre;
- Health and Wellness;
- APAFT – Australian Public Affairs;
- ANZRC – Australian and New Zealand Reference;
- Science Resource Centre;
- Britannica Online.

### Website Development

Among additional pages added to the Library website in this quarter:

- HSC Resources
- Book Clubs
- Local History Fast Fact Files

### Local History (LH) Centre

There was an increase of LH enquiries by 8.8% over the previous period July – December 2004, from 1020 to 1154 enquiries. The main enquiries have been, in order:

- Property Inquiries
- Local History
- Council/consultants
- Family History

There has been increasing demand and expectation from researchers for photographs in the collection to be scanned to certain specifications and emailed for printing in newspapers and other publications, as well as for private use. LH staff have been performing this function. For example a scanned image from the collection appeared in an article on Watsons Bay in the Domain section of the Sydney Morning Herald.

### Grant received

The Local History Service received a Special Grant from the State Library of New South Wales in this quarter. This grant of \$25,000 will be used to assist with the Indexing of the Council Archives. It allows for the employing of casual assistance so that the Local History Librarians have time to do the precise indexing.

### Community Information

A total of 973 searches were made in the quarter on the LINCS community information database. The top most popular searches were Community Facilities (33), Leisure (25), Education (25), Accommodation (25), Community Organisations (22)

## **2B. Cultural Events**

### Writers & Readers series

#### **November – Thursday 17**

Winner of the Orange Prize for Fiction, **Kate Grenville**, talked about her novel *The Secret River*. *The Secret River* tells the story of convict William Thornhill and his family as they stake their claim on a patch of ground by the Hawkesbury River and the battle lines between old and new inhabitants are drawn. Kate Grenville is a very popular author and this event was sold out.

## November – Saturday 26

**Local Writers Day** – This event took place on a beautiful afternoon and featured ten selected local authors who gave readings and were interviewed by Andrea Stretton about their work. Tables were set up on the terrace outside the Committee Rooms and all authors who had submitted work were able to sell books on the day. Feedback from the participants has been very appreciative.

### Library's 50<sup>th</sup> Birthday celebration

On the evening of Thursday 1 December the Library celebrated its 50<sup>th</sup> birthday with a party on the terrace at Council. The special guest speaker was acclaimed singer and entertainer Helen Reddy, famous for penning the feminist anthem *I Am Woman*, who talked with Andrea Stretton about her memoir *The Woman I Am*.

The party was attended by about 200 guests including past and present staff; Woollahra Library Friends members; library volunteers and Councillors. There was a huge birthday cake and Helen Reddy and acting Mayor Marcus Ehrlich led the guests in singing Happy Birthday.

The Library is planning a series of events throughout 2006 to mark the 50<sup>th</sup> birthday including a Sonnet Sunday and a Kids Day Out.

## 2C. Children's Services

### Story time in the Libraries

The story time programme is a core part of Library's activities. The aim is to enrich the younger child's experience in the library and enhance literacy. The following tables set out the number of children involved for the different sessions at the locations throughout the municipality.

<b>Paddington Library</b>			
<b>Story time Sessions</b>	<b>No. of Sessions</b>	<b>No. Children</b>	<b>No. of Adults</b>
Toddler Story Time (Friday)	12	194	141
Story Time (Thursday)	11	107	76
Christmas Party	1	35	28
<b>Total</b>	<b>24</b>	<b>336</b>	<b>245</b>
<b>Holdsworth Street Community Centre</b>			
<b>Story time Sessions</b>	<b>No. of Sessions</b>	<b>No. of Children</b>	<b>No. of Adults</b>
Pre-school Children (Tuesday)	10	149	127

<b>Double Bay Library</b>		
<b>Story time Sessions</b>	<b>Number of Sessions</b>	<b>Number of Children</b>
Pre-school & Primary School Children (Wednesday)	10	104
Playgroup – Pre-school Children (Friday)	3	70
Special National simultaneous story time (Friday 2/9/05) – Several sessions	1 day	63
<b>Total</b>	<b>14</b>	<b>237</b>

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<b>Special Events in Children's Library</b>	<b>No. of Children</b>	<b>No. of Parents</b>
nutrition week healthy food party 7/10/15	36	29
Woollahra garden week weed pressing 12/10 /05	29	21
Xmas party with balloon fairy 16/12/05	89	47
Woollahra pre school story times	120	5
Rose Bay Secondary school visit	15	2
Rose Bay Secondary school visit	28	3
<b>Total</b>	<b>317</b>	<b>107</b>

Added to Children's web site

- what to read while you are waiting for the next Harry Potter
- what comes next -series available
- updated the what we have in the children's library to include; easy poetry books and non fiction reading for pleasure
- updated parents and teachers page - to include parenting collection
- updated the what's on page to promote the summer reading program, the cartooning workshop and the Christmas party
- updated the regular events sections to include 2006 dates for playgroup and story time  
added link from children's site to teen site

**3. Conclusion**

Circulation statistics for all Libraries continue to increase, with the need to continue the de-selection process to allow better access to new stock and the development of contact with local schools.

Online services are developing well, but measuring usage is for the large part not possible. This will change when web site statistics are available, and upgrade of the Libero Library Management system allows more understanding of remote usage. Approval of new email capabilities should further allow marketing of Library resources.

The Library hosted some important functions during this quarter that were well attended including the Library's 50<sup>th</sup> Birthday:

*"I have been a member of Woollahra Library for nearly 20 years and I think that it just a wonderful service. I get Home Library Service and Bronwyn always know just the right books for me. Thank you for the wonderful service"* Mrs Betty Green

*I have found that the Library has an excellent, extremely helpful staff from Mrs Lawrence down and I will always be grateful for the service I have received."* Mr Ken Shave

Laurence McDonnell  
Acting Manager – Library Services

Kylie Walshe  
Director Community Services

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**Annexures:**

1. Woollahra Library Statistical Information – October to December 2005.



**Item No:** D6 Delegated to Committee

**Subject:** **NATURAL ENVIRONMENT PRINCIPAL ACTIVITY - 2ND QUARTER MANAGEMENT PLAN REVIEW**

**Author:** Warwick Hatton - Director Technical Services  
Allan Coker - Director Planning and Development

**File No:** 827.G 04-07

**Reason for Report:** To review the status of works, services and Notices of Motions for the Management Plan principal activity of Natural Environment for the three months ending 31 December 2005.

### **Recommendation**

- A. That the status of projects for the Natural Environment principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

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### **Background:**

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the second quarterly review of Principal Activity No 2 of the Management Plan, which is "Natural Environment". This principal activity has the following sub- activities:

- 2.1 Environmental Protection
- 2.2 Stormwater Systems
- 2.3 Tree Management
- 2.4 Waste Services
- 2.5 Street Cleaning
- 2.6 Bush Regeneration
- 2.7 Harbour Facilities

Included as an Annexure to this report is:

- 1. The Natural Environment Principal Activity of the Management Plan with detailed comments on the status of items in each sub activity.
- 2. Any uncompleted adopted "Notices of Motion" related to the Natural Environment principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub-activity

## **2.1 Environmental Protection**

The preparation of the Woollahra Sustainability Plan continues. The project involves a sustainability audit of Council's functions and activities, literature review of national, state and regional legislative requirements, identification of community issues and vision and the development of actions to increase Woollahra's level of sustainability. The plan aims to build on and promote Council's existing programs, ensuring that the principles of Ecological Sustainable Development (ESD) are applied to all function areas. Stage 1 – Background (literature review and audit) and Stage 2 – Issues and Visioning (community, staff and councillor consultation) are now complete. Stage 3 – Action plan is now being prepared.

Council successfully completed milestone five of the Cities for Climate Protection (CCP™) program in May 2005. Participation in the CCP™ Plus program has been postponed until the 4<sup>th</sup> quarter of 2005/2006 to provide staff resources for the preparation of the water and energy savings actions plans.

The preparation of a water conservation plan will enable Council to target the conservation of water in the operation of Council's buildings and functions. The plan will complement and build on the water management actions being undertaken by Council and provide a strategic document that will identify and prioritise the implementation of water conservation initiatives. The State Government's *Metropolitan Water Plan* release in late 2004 requires councils to prepare water conservation plans by March 2006. Council has joined Sydney Water's Every Drop Counts Program to assist with the development of the water conservation plan. Council and Sydney Water have signed a memorandum of understanding, committing to the implementation of the program. The preparation of the action plan has commenced with base year calculations and technical reviews of Council's water use currently being undertaken.

**The environmental impacts and legal issues associated with bore water use and private desalination plants** are currently being investigated. The investigation will also consider the development of policy controls.

The 2005 supplementary State of the Environment Report has been completed and adopted by Council.

## **2.2 Stormwater Systems**

Priority ranking of stream remediation and drainage improvement projects will be developed as part of the infrastructure asset management strategy adopted by Council.

The Draft Development Control Plans for Stormwater Management and Flood Management are being reviewed. A report on the plans will be provided following a decision regarding the relevant clause in Council's LEP, on which further legal advice has been sought.

Gross pollutants trapped in stormwater pit devices are being recorded and monitored by our works teams as part of the Environmental Works program.

Consultants have been engaged to undertake the DRAINS modelling project and the Rushcutters Bay Flood Study. Proposals to undertake the Double Bay Flood Study have been received and are currently being reviewed. Quotes to undertake the Drainage Condition Survey and Analysis are currently being sought.

### **Tree Management**

This quarter we processed 177 applications for pruning or removal of trees protected by the Tree Preservation Order, and assessed 116 development applications related to tree management issues.

We inspected 1,204 street trees and carried out pruning work on 656 of these. We planted 52 new street trees and completed 250 tree-related customer requests.

A draft Tree Preservation Order was prepared with the input of the Vegetation Management Strategy (VMS) Working Party and placed on public exhibition. The draft TPO 2006 has since been presented to Council for adoption.

A draft Street Tree Strategy has been prepared in readiness for consultation with the VMS Working Party.

### **2.3 Waste Services**

Collex commenced their new recycling contract in July. Council staff have been working with Collex on a community education program to encourage greater levels of recycling.

A new Enterprise Agreement was completed with Waste Services staff and the Union, and is now in operation. This included provisions to improve productivity and reduce overall costs.

The Liveable Lanes Project using grant funding was reported on in November and Council adopted a recommendation for an extension of the program to other locations. This is now under way.

The "Plastic Bag Working Party" are planning new initiatives to gain the support of local shopping precincts to increase the level of awareness of both shopkeepers and consumers on reducing plastic bags within the community.

### **2.5 Street Cleaning**

A new Enterprise Agreement was completed with Street Cleaning staff and the Union, which includes structural changes to improve our clean-up and street-sweeping services. Quarterly clean ups are now carried on the first (and sometimes second day of the week instead of throughout the week. Closer integration is being achieved between Business Centres and Street Cleaning operations.

New sweeping runs have been implemented to ensure all streets, lanes, walkways, traffic islands and bus shelters are cleaned regularly.

A new mechanical footpath sweeper and mini road suction sweeper have been purchased to increase levels of efficiency.

## **2.6 Bush Regeneration**

The review of bush regeneration service levels and schedules for all natural areas is nearing completion.

The Volunteer Bushcare Program has been successfully restoring natural areas in Harbourview Park, Gap Park and Cooper Park. A new group is being established in Trumper Park. We currently have 37 active volunteers plus recruitment and training days planned for February 2006.

We have completed a draft community education information strategy on noxious weed eradication.

## **2.7 Harbour Facilities**

A report on investigations into options for upgrading the Watsons Bay Baths, was presented to Council. As result a Working Party has been established to consider development options which will be reported upon in the near future.

Warwick Hatton  
Director Technical Services

Allan Coker  
Director Planning & Development

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### **Annexures:**

December 2005 Quarterly Review of Principal Activity – Natural Environment

December 2005 Quarterly Review of Outstanding Notices of Motion – Natural Environment

**Item No:** D7 Delegated to Committee

**Subject:** **PARKS & PUBLIC SPACE PRINCIPAL ACTIVITY -  
2ND QUARTER MANAGEMENT PLAN REVIEW**

**Author:** Warwick Hatton - Director Technical Services

**File No:** 827.G 04-07

**Reason for Report:** To review the status of works, services and projects and Notices of Motion for the Management Plan principal activity of Parks and Public Space for the three months ending 31 December 2005.

**Recommendation:**

- A. That the status of projects for the Parks and Public Space principal activity be noted.
  - B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.
- 

**Background:**

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the second quarterly review of Principal Activity No 4 of the Management Plan, which is "Parks & Public Space". This principal activity has the following sub- activities:

- 4.1 Open Space Management
- 4.2 Open Space Asset Management
- 4.3 Open Space Maintenance & Construction
- 4.4 Park Facilities

Included as an Annexure to this report is:

- 3. The Parks & Public Space Principal activity of the Management Plan with detailed comments on the status of items in each sub activity.
- 4. Any uncompleted adopted "Notices of Motion" related to the Parks and Public Space principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity:

#### **4.1 Open Space Management**

This quarter we processed 478 park hire approvals and 19 filming approvals.

A draft Recreational Needs Assessment and Strategy has been completed and will be presented to Council next quarter recommending that it be placed on public exhibition.

#### **4.2 Open Space Asset Management**

Following consideration of public submissions, a draft Plan of Management for Rushcutters Bay Park, Yarranabbe Park and Plantation Reserve was presented to Council for adoption. Community consultation was also undertaken and recommendations forward to Council regarding dog management at the Royal Hospital for Women Park.

Review and updating of Plans of Management underway for Trumper Park, Cooper Park and Foreshore Parks.

A Parks Technical Officer has been appointed to carry out asset inventory and condition surveys as well as assisting the Parks Managers and Project Manager with the identification and implementation of open space capital works projects.

#### **4.3 Open Space Maintenance & Construction**

Major renovation of Rushcutters Bay Oval No.1 was completed. The synthetic cricket wicket at Woollahra Ovals 2 & 3 was refurbished. A bore was installed at Lough Playing Fields in preparation of installing an irrigation system in the next quarter. Remediation and returfing of the Parade Ground at Sir David Martin Reserve was also completed.

Resident consultation was completed regarding the third cricket practice net at Trumper Park Oval in preparation of installation in February 2006. Design options for a new playground were completed prior to public consultation in the next quarter.

A major renovation of Trumper Park cricket wicket was completed this quarter.

Water use audits were conducted on several major WMC parks in consultation with Sydney Water.

All cyclic open space maintenance schedules and service levels were reviewed and updated this quarter. The 3 new horticultural maintenance teams; East West and Projects have commenced work with the new schedules

#### **4.4 Park Facilities**

Rollout of new park furniture continued at Robertson Park. Opportunities for formalised dinghy storage in some foreshore reserves is being investigated.

See notes on capital works projects above.

Warwick Hatton  
Director Technical Services

**Annexures:**

1. December 2005 Quarterly Review of Principal Activity: Parks and Public Space
2. December 2005 Quarterly Review of Outstanding Notices of Motion – Parks and Public Space

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**Item No:** D8 Delegated to Committee

**Subject:** **ENVIRONMENTAL WORKS PROGRAM PRINCIPAL ACTIVITY - 2<sup>ND</sup> QUARTER MANAGEMENT PLAN REVIEW**

**Author:** Warwick Hatton - Director Technical Services

**File No:** 827.G 04-07

**Reason for Report:** To review the status of works, services, and projects for the Management Plan principal activity of Environmental Works for the year three months ending 31 December 2005.

**Recommendation:**

- A. That the status of projects for the Environmental Works Program principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

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**Background:**

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted Management Plan on a quarterly basis. Included with this report is the second quarterly review of Principal Activity No 8 of the Management Plan, which is the "Environmental Works Program" (EWP). This principal activity has the following sub-activities:

- 8.1 Administration and Auditing
- 8.2 Water Quality "at source" treatment program
- 8.3 Water quality "end of line" treatment program
- 8.4 Watercourse and bushland vegetation treatment program
- 8.5 Seawall restoration treatment program
- 8.6 Local flooding, critical Pits and overland flow program

The Annexure includes all the details for this principal activity, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter. It should be noted that this program is funded from a special rate levy and needs to meet the special rate requirements when it comes to variations and changes

Following is the commentary on each sub activity:

**8.1 Administration and Auditing**

An Environmental Levy brochure was posted out with the rates notice in July 2004 updating residents on the implementation of the program.



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A draft Environmental Education Program was developed building on the achievements obtained last year. Implementation of the program is expected to commence early next quarter.

Around eight projects were actively managed over the quarter with actual and committed funds totalling approximately \$586000.00 at the end of the quarter.

## 8.2 Water Quality "at source" treatment program

The objectives of this program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. Education programs and installation of water quality devices, such as stormwater inlet pit baskets, are the types of projects that meet this objective.

### **Achievements over the quarter:**

- Storm Consulting was engaged to review Council's street sweeping and pit cleaning maintenance records and operations. Catchment mapping and pollutant load modelling will be carried out and recommendations made to improve the street sweeping and pit cleaning program.
- Maintenance records from Council's pollution control devices were collected over the quarter. These records will form part of a future database currently being considered to store all of Council's maintenance records for stormwater quality treatment devices. As part of the water quality monitoring carried out by Biotrack, sampling results collected last year have been stored on their database for future reference and comparisons with future monitoring results.
- People and Pets day was held in September, the pet flip guide, information magnets and sample biodegradable plastic bag dispensers were handed out educating dog owners on the responsibility for appropriate disposal of dog faeces.
- Interpretive park signage for dog management was finalised for the following Parks; Rushcutters Bay, Yarranabbe, Lighthouse Reserve, Christison, Steyne, Dumaresq, Lough Playing Fields, and Lower Cooper.

## 8.3 Water quality "End of Line" treatment program

The objectives of this program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. This may be achieved by projects such as installation of larger water quality devices, such as GPT's and Stormwater Booms, constructed low in the catchment at the end of the stormwater network prior to discharging into the Harbour.

### **Achievements over the quarter:**

- Field sampling was carried out by Biotrack Australia Pty Ltd in the main creek tributaries of Cooper Park and Parsley Bay Reserve

## 8.4 Watercourse and bushland vegetation treatment program

The objective of this program is to prevent uncontrolled run-off, erosion, nutrient transport and weed intrusion into remnant bushland.

### **Achievements over the quarter:**

- A contract was awarded to Sydney Bush Regeneration company to carry out primary bush regeneration works in Parsley Bay Reserve.

### **8.5 Seawall restoration treatment program**

The objective of this program is to restore the structural integrity of the seawalls located on public land to prevent erosion material from behind the seawalls from entering the harbour waters.

Achievements over the quarter:

- Contract works to the repair of the Double Bay Seawall were well underway. The top four courses of the old sandstone seawall were removed and where possible old blocks were retained for re-use. New stone blocks was sourced and processed on site. All drainage works including pouring mass concrete behind the wall, core drilling new drainage lines were also completed. The first 30m section of wall was completed and handed over, to allow public access back to the park. Works at Double Bay are planned for completion at the end of November 2005.
- Site survey and preliminary site works were completed at the Darling Point seawall site.

### **8.6 Local flooding, critical pits and overland flow program**

The objective of this program is to prevent local flooding of flood-affected properties.

Achievements over the quarter:

- Contract drainage works at Hampden and Cecil Streets were commissioned and completed over the quarter. The works included replacing 80m of new pipe work in Cecil Street and 60m of new pipe work in Hampden Street. These works will help reduce flooding at the top end of Hampden Street.
- In November 2004, Council adopted the recommendation for a preferred design option to reduce local flooding at Cliff Street, Watsons Bay. A consultant has been working on the detailed design and tender documents over the quarter. In addition to the drainage works, a water and sewer main needs to be relocated. A Sydney Water Co-ordinator has been appointed to design re-location works. It is intended to call tenders early next quarter.
- Options have been developed to address local flooding in The Crescent, Vaucluse. The works have been staged over a number of options ranging from \$490,000 to \$850,000. The possibility of incorporating stormwater filtration treatment into the design is being investigated. A grant application was lodged with DIPNR's Estuary Management Program for funding the storm water treatment component.

Warwick Hatton  
Director Technical Services

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#### **Annexures:**

1. December 2005 Quarterly Review of Principal Activity: Environmental Works Program

**Item No:** D9 Delegated to Committee

**Subject:** **COMMUNITY SERVICES PRINCIPAL ACTIVITY - 2ND QUARTER MANAGEMENT PLAN REVIEW**

**Author:** Kylie Walshe - Director Community Services  
Tim Tuxford – Manager Compliance

**File No:** 827.G 04-07

**Reason for Report:** To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 31 December 2005.

**Recommendation:**

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

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**Background:**

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the second quarterly review of Principal Activity No 5 of the Management Plan, which is "Community Services". This principal activity has the following sub- activities:

- 5.1 Community Services Management
- 5.2 Library Services
- 5.3 Family & Community Development
- 5.4 Aged & Disability Services
- 5.5 Cultural Development
- 5.6 Environment & Public Health
- 5.7 Ranger Services

Included as Annexure 1. to this report is the Community Services Principal activity of the Management Plan, with detailed comments on the status of items in each sub activity.

The annexure includes all the details whereas set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However the budget review and confirmation of any changed forecast will be considered in a separate budget report which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity.

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## 5.1 Community Services Management

This sub-activity covers the area of strategic planning and activities that impact on all operations of community services. There has been a delay in three projects.

- The Community Consultation project underwent extensive internal consultation at the end of 2005, and the Working Party unable to make a time to meet in December 2005. It is anticipated that a draft document will be presented to the Working Party early in 2006, with a recommendation to place it out on exhibition encouraging public comment and submissions.
- The Holdsworth Street Community Centre Management Committee have endorsed a draft terms sheet for the delegation and service agreement with Council, with the documents currently being drafted by Council's solicitors, Lindsay Taylor Lawyers.
- The Community Facilities Plan, due for completion by June 2006, will be significantly delayed, with the Assets Working Party considering the future of all of Council's properties and community facilities in 2006.

## 5.2 Library Services

This sub-activity covers all library activities, including projects for library facilities and the library service as a whole. All management plan projects were commenced or worked towards in this quarter. The target dates for facility improvements at Paddington Library have been put back due to a delay by the City of Sydney in establishing a new Paddington Library Committee. In addition, technical delays have resulted in the delay in finalisation of electronic indexing of early archives and the establishment of a system of sending library notices by email.

Some highlights of the library activities and projects for this quarter were:

### Writers & Readers series

- Kate Grenville - Thursday 17 November. Winner of the Orange Prize for Fiction, Kate talked about her novel *The Secret River*.
- Local Writers Day - Saturday 26 November. This event took place on a beautiful afternoon and featured ten selected local authors who gave readings and were interviewed by Andrea Stretton about their work. Feedback from the participants has been very appreciative.

### Library's 50<sup>th</sup> Birthday Celebration

On the evening of Thursday 1 December the Library celebrated its 50<sup>th</sup> Birthday with a party on the terrace at Council. The party was attended by about 200 guests including past and present staff; Woollahra Library Friends members; library volunteers and Councillors.

Online services are developing well, and will improve when the upgrade of the library management system allows more understanding of remote usage. Local History, Children's Services, and Home Library Service continue to be highly regarded in the community, with excellent feedback received in this quarter from the community.

## 5.3 Family & Community Development

This sub-activity covers the programs for children, youth, community safety, volunteering and culturally and linguistically diverse communities. The majority of the projects are on target.

## **Community Safety**

All management plan activities are on target. The Crime Prevention Plan is now in draft form as a result of the review of the Community Safety Plan. Research and statistical data has been gathered and several meetings have taken place in order to confirm the main issues of concern in the Woollahra area.

Other safety projects during this quarter included the following initiatives:

- Sixty child safety packs were compiled and distributed throughout Woollahra Preschool enrolment days. The kits included information about road safety, bathing and general child safety information.
- Crime and safety display at the library.
- Graffiti strategy: a draft graffiti strategy was developed and distributed to the Community Safety Committee.
- Domestic Violence display at customer service: a display was arranged at customer service to raise awareness about domestic violence during Domestic Violence Week in November.

## **Volunteering**

All management plan activities are on target. The following activities took place during the last quarter:

- A database of Community Visitor Scheme providers in the Woollahra area was compiled.
- A meeting was held with workers from Holdsworth St Community Centre to discuss possible partnership projects and sharing resources for volunteer programs.
- A survey was developed for youth to ascertain their needs and views on volunteering. This will be incorporated as part of the development of a Youth Strategy.

## **Culturally and Linguistically Diverse Communities**

All management plan activities are on target. The draft Community Cultural Relations Statement was prepared and progressed (Local Ethnic Affairs Priority Statement) during last quarter. This included research and data gathering to provide a framework for the statement. An announcement regarding Refugee Week was also prepared and appeared "What's On", as well as a display of refugee resources that was presented at the Council Library.

## **Youth**

All management plan activities are on target. Highlights of the quarter include:

- *Live @ Lyne Park*, a Live Music Concert was held in Lyne Park in December. This proved a successful and well-organised day, featuring seven bands and showcasing young people's musical talents. Woollahra Council Youth Services Development Officer worked in close partnership with WAYS on this event.
- The Beat Graffiti project, in partnership with *RailCorp*, ran a succession of workshops with young people during this period, producing twenty panels. These panels will form a highly colourful set of murals of local Sydney scenes. These will be launched at Edgecliff Bus Interchange in February.
- the short film, *House of Dreams* produced at the Drill Hall in July, was launched in October at an evening for the young film-makers, their friends and families. This film has since been selected to be entered in a NSW competition, run by *Silent Cells*;
- a workshop for parents was held on by an RTA consultant on how to teach one's child to drive safely ;

- collaboration with neighbouring councils and young people continued in obtaining Indent funding to hold a cross-area under-18s dance party.

### **Children's Services**

Management plan activities are mostly on target. Promotion of Family Day Care was delayed until January 2006. Activities that took place in this quarter are:

- Rose Bay Cottage. Services for socially isolated mothers continued to improve with increased usage of Rose Bay Cottage as a playgroup and mother's group venue. Extensive refurbishment of the Cottage facilities took place during this quarter.
- A Children's Services Forum was held in November focussing on meeting the needs of parents with a child who has a disability.
- Woollahra Pre-school operated at full capacity even though one place became vacant during last term of the year. This place was utilised by existing families as an extra day.

## **5.4 Ageing & Disability Services**

### **EJ Ward Community Centre**

All management plan activities are on target. Regular activities took place during the last quarter. These included weekly AIM for fitness gentle exercise classes, bus trips, table tennis, bingo, cards, and the monthly outing to the Old Time Dance at Randwick Bowling Club.

Highlights during this quarter included a Spring Party held in October, Christmas Party in December and bus outings to the Small Sculpture exhibition, Rotary Park at Ramsgate, and a trip to Parsley Bay.

Paddington Chamber of Commerce signed up to have their office in one of the upstairs rooms with exemption of hire charges. This arrangement was approved by Council in November.

### **Ageing, Disability and Access**

All management plan activities are on target. The Access Committee brochure 'Disabled Access' was successfully launched at the Access Awareness event held on 2 November 2005.

The Woollahra Seniors Christmas Concert held at the Stamford Plaza in Double Bay was a great success with 490 spectators. The Woollahra Council Seniors Week 2006 Poetry Competition was launched at the Christmas Concert by the M.C. Mr Cec Monkhouse.

## **5.5 Cultural Development**

This sub-activity includes cultural events and cultural development activities. All management plan activities were on target for this quarter. Highlights include:

- The fifth Woollahra Small Sculpture Prize exhibition was successfully launched on Friday 21 October 2005 at Redleaf Council Chambers. 314 sculptures were entered and the final 40 pieces were exhibited over a 10-day period, including two weekends between 21 – 30 October. The launch night was well attended by up to 450 guests and was supported by the Woollahra Orchestra Players. In 2005, the Woollahra Small Sculpture Prize attracted its highest number of visitors (including schools participation) and media coverage to date.

- In collaboration with the Parks and Street Trees and Communications Team a program of activities was developed for the inaugural 2005 Woollahra Garden Week held in 10 – 16 October. Highlights of *2005 Woollahra Garden Week* included workshops on waterwise gardening, composting and worm farming, a coastal cliff walk, tours of Blackburn and McKell Gardens and the presentation ceremony held on Sunday 16 October at Woollahra Council Chambers.
- Council elected to take part in the 2006 Australia Day Council NSW Local Citizen of the Year Awards 2006, in recognition of community members of Woollahra that demonstrated excellent citizenship and contribution to the people of Woollahra. The judging took place in November, and the presentation and announcement of the Award recipients occurred in January 2006.
- In December 2005, Council approved Critical Path utilisation of the ground floor of the Drill Hall for 39 weeks per calendar year for the implementation of dance development programs and the occupation of a workshop room in the first floor of the Drill Hall.
- Further research and internal consultation was also carried out into the drafting of a Public Art Policy for Council. During this research it was identified that additional consultation with Councillors and interested parties is required, with the completion date for this project now March 2006.

## 5.6 Environment & Public Health

The activities and projects listed under this sub-activity aim to protect the health and well being of residents and visitors to our area.

510 health premises are currently recorded for the area, with 361 of these handling, preparing and or selling food. Council's Environmental Health Officers endeavour to inspect all food premises twice a year. The remaining 149 premises include hairdressers, beauty saloons and businesses involved in skin penetration activities and are inspected at least once a year.

During the quarter;

- 147 food and 11 health premises were inspected as part of our Food Safety and Public Health Program;
- 17 food related notices were issued;
- 23 babies were immunised under our Childhood Immunisation Program, representing only 37% of our quarterly estimate and a 25% decrease on the previous quarter;
- 39 pollution related matters were reported and investigated, as part of our Pollution Control Program, representing an increase of approximately 22% on the previous quarter. 27 matters were for noise pollution, 8 water pollution, 2 air pollution and 1 land pollution; and
- 17 health notices/orders were issued, including 6 under the *Protection of the Environment Operations Act 1997*.

## 5.7 Ranger Services

Council's Rangers provide a variety of enforcement services to ensure the public safety and convenience of our community in relation to the use of public places.

During the quarter;

- 79 abandoned vehicle matters were reported and investigated, representing an increase of approximately 4% on the previous quarter;

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- 12 road and footpath obstruction matters were reported and investigated, representing a decrease of approximately 20% on the previous quarter;
  - 2 private skip bin matters were reported and investigated, representing a decrease of approximately 33% on the previous quarter;
  - 4 littering fine were issued;
  - 148 companion animals were registered on the New South Wales Companion Animals Register for our area, representing an increase of approximately 25% on the previous quarter. Approximately 92.5% of the registrations were for desexed animals, up from 87% for the previous quarter;
  - 29 barking dog matters were reported and investigated, representing a decrease of over 9% on the previous quarter;
  - 2 nuisance/dangerous dog orders were issued; and
  - 15 dog related fines were issued, representing an increase of over 66% on the previous quarter.

Council's Rangers worked with the New South Wales Police during December 2005 to manage the road closures and changed traffic conditions for the start of the Sydney-Hobart Yacht race and the New Years Eve celebrations.

Following consideration of a Harbour Beach & Pool Safety Report by the Community and Environment Committee on 31 October 2005, new signage was ordered for Camp Cove, Parsley Bay and Redleaf Pool. Also on 12 December 2005, a meeting was held with representatives of the NSW Maritime Authority to discuss improvements to bather and diver safety at Camp Cove Beach. A further report on this latter issue is to be submitted to a future meeting of the Community and Environment Committee, following consideration of the NSW Maritime's written response.

The review of Council's Ranger, Parking Enforcement and Animal Control Sections continued during the quarter with further meetings being held with staff to identify and discuss areas for improvement. The consultant's final report on the review of these services has recently been received by Council.

Demonstrations were provided to Council's Ranger, Parking Enforcement and Animal Control Sections of the hand-held ticketing equipment authorised for use by the Infringement Processing Bureau. The purpose built or "palm pilot" type equipment permits penalty infringement notices to issued and printed by Council staff, with the relevant data being stored for later transfer to Infringement Processing Bureau.

### **Conclusion:**

In summary, the projects detailed within the Community Services Principal Activity for the December 2005 quarter were predominantly on time and within budget, except as otherwise noted.

Tim Tuxford  
Manager Compliance

Kylie Walshe  
Director Community Services

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### **Annexures:**

1. December 2005 Quarterly Review Report - Community Services Principal Activity of the Management Plan
2. December 2005 Quarterly Review of Outstanding Notices of Motion – Community Services



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**Item No:** R1 Recommendation to Council  
**Subject:** **FORMAL ENDORSEMENT OF THE DRAFT SYDNEY COASTAL COUNCILS GROUP STRATEGIC PLAN 2005 - 2008**  
**Author:** Rebecca Peacock - Environmental Protection Coordinator  
**File No:** 814.G  
**Reason for Report:** To present the Draft Sydney Coastal Councils Group Strategic Plan 2005 - 2008 for consideration and endorsement.

**Recommendation:**

- A. THAT Council endorse the Draft Sydney Coastal Councils Group Strategic Plan 2005 - 2008.
- B. THAT Council support Section 4 “The Sydney Regional Coastal Management Guiding Principles” when undertaking their planning and management responsibilities.
- C. THAT Council support Section 8 “Requirements and Expectations of being a SCCG Member and delegate”.

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**1. Purpose**

The purpose of this report is to present to the Community and Environment Committee the Draft Sydney Coastal Councils Group Strategic Plan 2005 -2008 (Draft Strategic Plan 2005 -2008) for consideration and endorsement.

**2. Background**

The Sydney Coastal Councils Group (SCCG) wrote to the member councils on 20 December 2005 requesting formal consideration of the Draft Strategic Plan 2005 -2008. A copy of the SCCG correspondence to Council is attached as **Annexure 1**.

Specifically, the SCCG were requesting that member councils:

- formally consider, comment and endorse the Draft Sydney Coastal Councils Group Strategic Plan 2005-2008.
- formally consider and support Section 4 “The Sydney Regional Coastal Management Guiding Principles” when undertaking their planning and management responsibilities.
- formally consider and support Section 8 “Requirements and Expectations of being a SCCG Member and delegate”.

**3. Sydney Coastal Councils Group Strategic Plan 2005 -2008**

The Draft Strategic Plan 2005 - 2008 has been prepared to provide member councils and external stakeholders with details of the SCCG, including background, structure, overarching guiding principles and strategies for the next three years. The Draft Strategic Plan 2005 -2008 will be evaluated annually and comprehensively reviewed after three years. This is the fifth business plan of the SCCG since the group’s inception in 1989.

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The Draft Strategic Plan 2005 – 2008 combines the existing *SCCG Business Management Plan* and *Sydney Regional Coastal Management Strategy 1998* and incorporates member council considerations and suggestions identified through direct consultations. The final Draft Strategic Plan 2005 -2008 has been formalised after an extended period of development and input including consideration at the SCCG Annual General Meeting in September 2006; consideration and workshopping of the draft at SCCG Technical Committee meetings and consideration and input by the SCCG Strategic Plan Directional Committee (Councillors and Senior Staff).

The SCCG are requesting that member councils consider, comment and endorse the Draft Strategic Plan 2005 -2008. The following provides a brief summary of the sections included in the Draft Strategic Plan 2005 -2008:

**Section 1** – establishes the purpose of the Draft Strategic Plan 2005 - 2008 and includes a diagrammatic representation of the plan.

**Section 2** – provides a description of the Sydney coastal region, including demographic information, coastal attributes and issues.

**Section 3** – provides information on the SCCG, including the group’s history and organisational structure.

**Section 4** – details the strategic framework for the Draft Strategic Plan 2005 -2008, including Ecologically Sustainable Development (ESD) goals and objectives and the guiding principles.

**Section 5** – details the strategic implementation program that guides and prioritises the management actions for the SCCG. This section includes the key outcome statements and associated objectives and activities that will facilitate the implementation of the SCCG mission and aim.

**Section 6** – details the strategic monitoring and evaluation program of the plan, establishing the aims and desired outcomes of the monitoring and evaluation program.

**Section 7** – provides a description of each member council’s local government area.

**Section 8** – outlines the requirements and expectations of being a SCCG member and delegate.

**Section 9** – provides the details of the SCCG delegates and contacts for 2005/2006.

**Section 10** – lists the SCCG publications to date.

A copy of the Draft Strategic Plan 2005 -2008 is attached as **Annexure 2**.

It is recommended that Council formally endorse the Draft Strategic Plan 2005 -2008.

Sections 4 and 8 are discussed in greater detail below as the SCCG requests specific consideration and endorsement of these sections.

### *3.1 Section 4. Sydney Coastal Councils Group Strategic Framework*

The implementation of the plan will be guided by the coastal management goals and guiding principles set out in section 4 of the Draft Strategic Plan 2005 -2008. The underlying focus of the goals and principles is the pursuit towards achieving ESD in Sydney’s coastal zone.

The SCCG are specifically requesting that member councils consider and formally support “The Sydney Regional Coastal Management Guiding Principles” when undertaking planning and management responsibilities, contained in section 4 of the plan.

In summary, the Guiding Principles are:

- Sustainable Resource Use
  - Integrated Assessment and Decision Making,
  - The Precautionary Approach,
  - Resource Allocation, and
  - The User-pays Principles.
- Resource Conservation
- Public Participation.

Refer directly to pages 8, 9 and 10 of the Draft Strategic Plan 2005 -2008 for the full details of the Guiding Principles.

The SCCG developed the Guiding Principles following an extensive consultation process with conservation and community groups and federal, state and local government. The principles are based on the recommendations of the Resources Assessment Commission's Coastal Zone Inquiry and the Commonwealth Government's Coastal Policy and are consistent with the principles of the National Strategy for Ecologically Sustainable Development, the NSW Coastal Policy and the Memorandum of Understanding for the Coastal Action Program signed by the Commonwealth of Australia, the State of NSW and the Local Government and Shires Associations of NSW.

It is recommended that Council formally endorse the Guiding Principles included in the Draft Strategic Plan 2005 - 2008. The Guiding Principles are consistent with federal, state and regional policy and legislation and are based on the principles of ESD. Endorsing the Guiding Principles and their consideration when undertaking Council planning and management functions, ensures consistency with the greater ESD and coastal management principles.

Council is currently working on the Woollahra Sustainability Plan project. A literature review has been undertaken as a part of stage 1 of the project. The purpose of the literature review was to ensure that the Woollahra Sustainability Plan identifies and is consistent with, federal, state and regional policy and legislation. The Draft Strategic Plan 2005 -2008 will be incorporated into the literature review. The Woollahra Sustainability Plan ultimately aims to make Woollahra a more sustainable community.

### *3.2 Section 8. Requirements and Expectations of being a SCCG Member and Delegate.*

Section 8 of the Draft Strategic Plan 2005 -2008 details the requirements and expectations of being a SCCG member and delegate, including representation by member councils at Full Group and Technical Committee meetings, termination of membership, financial contributions and cooperation amongst the group. The SCCG are specifically requesting that member councils consider and formally support "Requirements and Expectations of being a SCCG Member and delegate" contained in Section 8 of the plan.

It is recommended that Council formally endorse "Section 8 Requirements and Expectations of being a SCCG member and delegate" of the Draft Strategic Plan 2005 -2008. Endorsement of section 8 acknowledges and confirms Council's role and responsibility with being a SCCG member and delegate.

## **4. Budget implications**

The Draft Strategic Plan 2005 – 2008 identifies a number of activities to be carried out by the SCCG in order to achieve the key outcome statements, guiding principles and aims adopted by the SCCG. Woollahra Council is not directly responsible for any of the activities included in the Draft Strategic Plan 2005 - 2008. Therefore there are no budget implications for Council in endorsing the plan.

## **5. Conclusion**

Woollahra has been a member council of the SCCG since the group's inception in 1989. The preparation of the Draft Strategic Plan 2005 -2008 documents the activities to be carried out by the SCCG for the next three years. Formally endorsing the Draft Strategic Plan 2005 -2008, the Guiding Principles and member and delegate responsibilities, confirms Woollahra Council's commitment to being involved with the SCCG and to the greater ESD and coastal management principles.

Rebecca Peacock  
**Environmental Protection Coordinator**

Chris Bluett  
**Manager Strategic Planning**

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### **Annexures**

1. SCCG correspondence to Council regarding the formal consideration of the Draft SCCG Strategic Plan 2005 -2008.
2. Draft Sydney Coastal Councils Group Strategic Plan 2005 – 2008.