

Corporate & Works Committee Minutes

Monday 21 November 2011

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 21 November 2011 at 6.00pm**

Present: Her Worship The Mayor, Councillor Susan Wynne ex-officio
Councillors Peter Cavanagh (Chair)
David Shoebridge
Anthony Boskovitz
Susan Jarnason
Andrew Petrie
Toni Zeltzer

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Don Johnston (Manager Finance)
Tom O’Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)
Les Windle (Manager Governance)

Also in Attendance: Mr Gary Mottau and Mr Andrew Luu, from Hill Rogers Spencer Steer, Council’s Auditors, who provided a presentation in respect of Item D2.

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillor Greg Medcraft and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D3)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 7 November 2011**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 7 November 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Petrie/Jarnason)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 7 November 2011 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Presentation of the 2010/2011 Financial Statements to the Public**
Author: Don Johnston, Manager Finance
File No: 767G 2010/2011
Reason for Report: To present the 2010/2011 Financial Statements to the public
Note: Mr Gary Mottau and Mr Andrew Luu from Hill Rogers Spencer Steer, Council's Auditors, provided a presentation in respect of Item D2.

(Petrie/Zelter)

Resolved:

- A. That the General Purpose Financial Statements for the year ended 30 June 2011, as presented to the public, be received and noted.
- B. That the Auditors be thanked for their attendance and presentation.

Item No: D3 Delegated to Committee
Subject: **Monthly Financial Report - October 2011**
Author: Don Johnston, Manager Finance
File No: 349.G
Reason for Report: To present the monthly financial report for October 2011

(Petrie/Zelter)

Resolved:

That the monthly financial report be received and noted.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommendation to Council
Subject: **Statutory Review of Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy**
Author: Les Windle - Manager Governance
File No: 18.G
Reason for Report: To adopt a Policy after public exhibition including amendments required following a review of Council's policy by the Division of Local Government

(Petrie/Wynne)

Recommendation:

- A. That the Draft Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy as contained in Annexure 5 of the report to the Corporate and Works Committee on 21 November 2011 be adopted.
- B. That Council note the adoption of A above delegates authority to the Mayor (in conjunction with the General Manager) to:

“authorise Councillors attendance at conferences, seminars and similar function in accordance with Council’s Payment of Expenses & Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy”

Item No: R2 Recommendation to Council
Subject: **Conduct of 2012 Local Government Election for Woollahra Council**
Author: Les Windle - Manager Governance
File No: 38.G 2011
Reason for Report: To advise Council of changes to the Local Government Act in relation to local government elections, constitutional referendums and polls and to appoint the NSW Electoral Commissioner to conduct the 2012 Election for Woollahra Council

(Wynne/Zeltzer)

Recommendation:

- A. THAT having considered the Division of Local Government Guidelines for Council Administered Election 2012 issued under section 23A of the Local Government Act, Council resolve to appoint the Electoral Commissioner to administer all elections, council polls and constitutional referendums for Woollahra Council until the conclusion of the 2012 ordinary election of councillors.
- B. THAT Council write to the Premier expressing its serious concern and disappointment at the lack of co-operation the New South Wales Electoral Commissioner has offered to councils considering conducting a council administered election in 2012.
- C. THAT Council write to the Minister for Local Government seeking assistance in requesting the State Government to undertake a review of its policy of full cost recovery by the NSW Electoral Commission for the conduct of local government elections.
- D. THAT Council seek early consultation with the NSW Electoral Commissioner for the identification of suitable premises to accommodate the Returning Officer and pre-poll voting.

Item No: R3 Recommendation to Council
Subject: **2011/2012 Budget Review for the Quarter Ended 30 September 2011**
Author: Trang Banfield – Systems and Management Accountant
Don Johnston - Manager Finance
File No: 331.G 2011/2012
Reason for Report: To report on the review of the 2011/2012 Budget for the quarter ended 30 September 2011

(Wynne/Jarnason)

Recommendation:

THAT the report be received and noted and the variations to the Budget be adopted.

There being no further business the meeting concluded at 6.58pm.

We certify that the pages numbered 3223 to 3229 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 21 November 2011 and confirmed by the Corporate & Works Committee on 5 December 2011 as correct.

Chairperson

Secretary of Committee