

Corporate & Works Committee Minutes

Monday 7 November 2011

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 7 November 2011 at 6.00pm**

Present: Her Worship The Mayor, Councillor Susan Wynne ex-officio
Councillors Peter Cavanagh (Chair)
David Shoebridge
Anthony Boskovitz
Susan Jarnason
Greg Medcraft (From Item R8)
Andrew Petrie
Toni Zeltzer

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Tom O’Hanlon (Director – Technical Services)
Cheryle Burns (Manager - Risk & Safety Systems)
Anthony Sheedy (Property Officer)
Jakes Matuzic (Manager - Capital Projects)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Item D1)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 17 October 2011**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 17 October 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Petrie)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 17 October 2011 be taken as read and confirmed.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R9)**

Item No: R1 Recommendation to Council
Subject: **Reconstruction of Old South Head Road, Vacluse.**
Author: Sam Badalati – Project Manager
File No: Tender No 11/12
Reason for Report: To recommend to Council the acceptance of a Tender

(Boskovitz/Zeltzer)

Recommendation:

- A. That Council enter into a Contract with Melhemcorp Pty. Ltd. for the lump sum of \$372,137 plus any costs for provisional items excluding GST.
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R2 Recommendation to Council
Subject: **Reconstruction of Village Lower Road, Vacluse.**
Author: Sam Badalati – Project Manager
File No: Tender No 11/13
Reason for Report: To recommend to Council the acceptance of a Tender

(Boskovitz/Wynne)

Recommendation:

- A. That Council enter into a Contract with Melhemcorp Pty Ltd for the lump sum of \$419,139. plus any costs for provisional items excluding GST.
 - B. That successful and unsuccessful tenderers be advised accordingly.
-

Item No: R3 Recommendation to Council
Subject: **Wilberforce Ave, Rose Bay Aerial Bundle Cabling Project Tender 11/14**
Author: Rod Ward – Project Manager Open Space & Trees
File No: Tender No 11/14
Reason for Report: To recommend to Council the acceptance of a Tender

(Jarnason/Boskovitz)

Recommendation:

- A. That Council enter into a Contract with John Moss Electrical Pty Ltd for the Wilberforce Ave, Rose Bay Aerial Bundle Cabling project for the lump sum of \$148,762.24 (excluding GST), and any provisional items used subject to a satisfactory financial capability assessment.
 - B. That the successful tenderer be advised accordingly.
-

Item No: R4 Recommendation to Council
Subject: **Powell Road, Rose Bay Stage 1 – Civil Infrastructure Project.**
Author: Veera Sathiyamoorthy
File No: Tender No 11/15
Reason for Report: To recommend to Council the acceptance of a Tender

(Wynne/Jarnason)

Recommendation:

- A. That Council enter into a Contract with Melhemcorp Pty Ltd for Powell Road, Rose Bay Stage 1- Civil Infrastructure Project for the lump sum of \$148,604.00 (excluding GST), and provisional rates used.
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R5 Recommendation to Council
Subject: **Contract for Supply and Installation of Road and Traffic Control Equipment**
Author: Dave Byatt – Purchasing Coordinator
File No: **811.G**
Reason for Report: To recommend acceptance of a tender

(Jarnason/Wynne)

Recommendation:

That Council enters into a contract with Road Management Solutions for the supply and installation of Road and Traffic Control Equipment for a three year period with the option to extend for a further two by twelve month periods.

Item No: R6 Recommendation to Council
Subject: **Contract for Supply and Delivery of Ready-Mixed Concrete**
Author: Dave Byatt – Purchasing Coordinator
File No: 811.G
Reason for Report: To recommend acceptance of a tender

(Wynne/Jarnason)

Recommendation:

That Council enters into a contract with Concrete Pty Ltd for the supply and delivery of ready-mixed Concrete for a three year period with the option to extend for a further two twelve month periods.

Item No: R7 Recommendation to Council
Subject: **Compulsory Acquisition of Land Parcels in Trumper Park, Paddington**
Author: Anthony Sheedy, Property Officer
File No: 214.G
Reason for Report: To acquire portion of Trumper Park for dedication as public road.

(Shoebridge/Zeltzer)

Recommendation:

- A. That Council apply to the Minister for Local Government for approval of the compulsory acquisition of Lots 2, 8 and 9 in Deposited Plan 1156846 proceeding in accordance with Section 29(4) of the Land Acquisition (Just Terms Compensation) Act 1991 (on the basis of the Crown having agreed to waive the requirement for compensation) and in accordance with the Native Title Act 1993 as provided in Crown Lands Division's letter to Council dated 5 August 2011, for dedication as public road reserve.
- B. That Council apply for the approval of the Minister for Local Government to Council giving a Proposed Acquisition Notice in accordance with the Land Acquisition (Just Terms Compensation) Act 1991 and the Native Title Act 1993 and for the approval of the Governor to Council issuing an Acquisition Notice for publication in the NSW Government Gazette.
- C. That Council authorise the General Manager to execute all documents required for the compulsory acquisition and transfer of land, and for the General Manager and the Mayor to execute and affix the Council seal to all the documents required for the compulsory acquisition and transfer of land Council ie Deposited Plan Administration Sheets and Transfer documents etc for dedication as public road reserve.

Item No: R8 Recommendation to Council
Subject: **Amendments to 2011/12 Stormwater Capital Works Program**
Author: Jake Matuzic
File No: 331.G 2011/12
Reason for Report: To consider amendments to the 2011/12 Stormwater Capital Works Program as a result of Council's Grant applications under the NSW Floodplain Management Program.

(Wynne/Zeltzer)

Recommendation:

- A. THAT Council Proceed with the detailed design of the Bellevue Road Conduit Scheme with funds available in 2011/12 and defer construction until 2012/13.
- B. THAT Council proceed with the construction of Stage 1 of the Cecil Lane/Trumper Oval overland flowpath works in 2011/12, and that this project is funded by deferring the Forest Road kerb & gutter and stormwater upgrade works to 2012/13.

Item No: R9 Recommendation to Council
Subject: **Audit & Assurance Committee composition**
Author: Cheryle Burns - Manager Risk Control & Safety Services
Stephen Dunshea – Director Corporate Services
File No: 1225.G (2)
Reason for Report: To consider the appointment of two independent members to the Council's Audit & Assurance Committee.

Motion moved by Councillor Shoebridge
Seconded by Councillor Jarnason

- A THAT Council seek further expressions of interest for the roles of Chair and Independent Member of Council's Audit & Assurance Committee.
- B THAT the Mayor be authorised to appoint the Councillor member of the Audit & Assurance Committee.

Amendment moved by Councillor Wynne
Seconded by Councillor Petrie

- A That Council appoint Mr John Gordon to serve as the Independent Chair of Council's Audit and Assurance Committee for an initial period of 18 months.
- B That Council appoint Mr Jason Masters as the Independent Member of Council's Audit and Assurance Committee for an initial period of 18 months.
- C That Council appoint Councillor Peter Cavanagh as the Councillor member of Council's Audit & Assurance Committee and Councillor Greg Medcraft as the alternate Councillor member for the period ending September 2012.
- D That the fees payable to the Independent Chair and Independent Member of Council's Audit & Assurance Committee be capped at \$1,200 and \$1,000 (excl. GST) per meeting respectively.
- E That the candidate listed as number 4 on the Confidential Annexure to the report be nominated as an alternate Independent Member should Mr Jason Masters decline to accept the role.

The Amendment was put and carried
The Amendment became the Motion
The Motion was put and carried

(Wynne/Petrie)

Recommendation:

- A That Council appoint Mr John Gordon to serve as the Independent Chair of Council's Audit and Assurance Committee for an initial period of 18 months.

- B That Council appoint Mr Jason Masters as the Independent Member of Council's Audit and Assurance Committee for an initial period of 18 months.
- C That Council appoint Councillor Peter Cavanagh as the Councillor member of Council's Audit & Assurance Committee and Councillor Greg Medcraft as the alternate Councillor member for the period ending September 2012.
- D That the fees payable to the Independent Chair and Independent Member of Council's Audit & Assurance Committee be capped at \$1,200 and \$1,000 (excl. GST) per meeting respectively.
- E That the candidate listed as number 4 on the Confidential Annexure to the report be nominated as an alternate Independent Member should Mr Jason Masters decline to accept the role.

There being no further business the meeting concluded at 7.05pm.

We certify that the pages numbered 3053 to 3061 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 7 November 2011 and confirmed by the Corporate & Works Committee on 21 November 2011 as correct.

Chairperson

Secretary of Committee