



Urban Planning Committee

Agenda: *Urban Planning Committee*

Date: *Monday 19 September 2011*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council (“R” Items)

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Broad strategic matters, such as:-
 - Town Planning Objectives; and
 - major planning initiatives.
- Matters not within the specified functions of the Committee.
- Matters requiring supplementary votes to Budget.
- Urban Design Plans and Guidelines.
- Local Environment Plans.
- Residential and Commercial Development Control Plans.
- Rezoning applications.
- Heritage Conservation Controls.
- Traffic Management and Planning (Policy) and Approvals.
- Commercial Centres Beautification Plans of Management.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.

Delegated Authority (“D” Items)

- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolutions).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Urban Planning Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

15 September 2011

To: Her Worship The Mayor, Councillor Susan Wynne ex-officio
Councillors Malcolm Young (Chair)
Chris Howe (Deputy Chair)
Sean Carmichael
Peter Cavanagh
Nicola Grieve
Ian Plater
David Shoebridge

Dear Councillors

Urban Planning Committee Meeting – 19 September 2011

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Urban Planning Committee** to be held in the **Thornton Room (Committee Room), 536 New South Head Road, Double Bay, on Monday 19 September 2011 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 5 September 2011	1
D2	Delivery Program 2009 to 2013 & Operation Plan 2010/11 (DPOP) Quarterly Progress Report June 2011 – Goal (4) Sustainable Built Form – 1229.G * Annexure 1 distributed separately	2

Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil R Items

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 5 September 2011**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 5 September 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Urban Planning Committee Meeting of 5 September 2011 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee

Subject: **Delivery Program 2009 to 2013 and Operational Plan 2010/11 (DPOP) Quarterly Progress Report June 2011 – Goal (4) – Sustainable Built Form**

Author: Allan Coker - Director Planning and Development
Chris Bluett – Manager Strategic Planning
Peter Kauter – Acting Manager Development Control

File No: 1229.G

Reason for Report: To review the status of the Priorities and Actions in Council Delivery Program 2009 to 2013 and Operational Plan 2010/11 for the three months ending 30 June 2011.

Recommendation

That the June 2011 Quarterly Progress Report on Goal 4 (Well planned neighbourhoods) of Council's Delivery Program 2009 to 2013 and Operational Plan 2010/11, be received and noted.

1. Background

In June 2010 Council adopted the Delivery Program 2009 to 2013 and Operational Plan 2010/11 (DPOP) in line with the new Integrated Planning and Reporting Legislation for NSW Local Government.

As a consequence of the Integrated Planning and Reporting Legislation, the *Local Government Act 1993* was amended to require Council to report on the progress of its Delivery Program at least every six months. In response to the amendments and in order to ensure that Council's reporting to the community remains transparent, timely and manageable under the legislation, progress reports on the Delivery Program and Operational Plan will continue to be presented quarterly for the end of September, December, March and June each year.

The framework for quarterly progress reports is consistent with the structure of the Delivery Program and Operational Plan developed around the following interrelated themes and supporting goals:

Theme: Community well-being

- Goal 1: A connected and harmonious community.
- Goal 2: A supported community.
- Goal 3: A creative and vibrant community.

Theme: Quality Places and spaces

- Goal 4: Well planned neighbourhoods.
- Goal 5: Liveable places.
- Goal 6: Getting around.

Theme: A healthy environment

- Goal 7: Protecting our environment.
- Goal 8: Sustainable use of resources.

Theme: Local prosperity

Goal 9: Community focused economic development.

Theme: Community leadership and participation

Goal 10: Working together.

Goal 11: A well managed Council.

Annexure 1 to this report is Council's June 2011 Quarterly Progress Report for Goal 4 (Well planned neighbourhoods), being most relevant to the Urban Planning Committee.

Progress comments for all DPOP actions are provided in the tables of **annexure 1**. Council staff will update these comments regularly for internal management purposes with the comments then collated at the end of the quarter for reporting to Council and the community. Generally, actions included in the Operational Plan 2010/11 relate to the current financial year. However, there are a number of actions that extend beyond June 2011, as indicated in the Target Date column.

The final column in the tables headed "Updated Comments" may contain a tick to indicate that the comments relating to that action have been updated since the previous quarterly report to Council. This will enable Councillors and other readers of the report to easily identify where an action status has been updated. Further, a number of action target dates are recommended for amendment and these are highlighted in the progress comment column within the **annexure 1**. A note recommending the revised action completion date is provided.

2. Adopted notices of motion

To further improve the efficiency and transparency of Council's Integrated Planning and Reporting procedures, notices of motion which are strategic and/or project based are now included as additional actions in the DPOP and reported on via the Quarterly Progress Report.

Adopted notices of motion which are non-strategic in nature, such as placement of an additional agenda item on a meeting or writing a letter to an organisation, will be monitored administratively.

During the 4th quarter to June 2011, two new notices of motion have been identified as strategic and/or project based in nature and included as new actions. Details of these new actions are provided below:

ACTION ARISING FROM AN ADOPTED NOTICE OF MOTION	
Action number in 2010/2011 Quarterly Progress Report	Action description
4.1.2.4	Prepare a report on the implications and practicality of providing Councillors with electronic copies (pdf) of plans, elevations, sections and other architectural drawings and information included on the Agenda's of the Application Review Panel, Application Assessment Panel and Development Control Committee. [Refer NOM 30/05/2011 - Clrs Howe & Wynne].
4.1.2.5	Prepare a report on the implications of extending the notification time on planning matters which come before the Application Assessment Panel, Development Control Committee and Urban Planning Committee. [Refer to NOM 30/05/2011].

3. Development activity

Annexure 2 to the report provides graphical presentations of development activity turnaround times for the 4th quarter to June 2011, supporting the Progress Comments for Priority 4.1.2 (Deliver high quality and timely development assessments).

4. Annual reporting

The progress against all DPOP actions for 2010/11 reported to the Urban Planning Committee will be provided in Council's Annual Report 2010/11 as part of the Integrated Planning and Reporting Legislation.

The progress reported in the Annual Report will address the five themes and eleven goals within DPOP. This is a combination of the reporting of the three standing committees being the Community and Environment Committee, Corporate and Works Committee and Urban Planning Committee and hence satisfies legislative requirements under the *Local Government Act 1993*.

5. Conclusion

The Operational Plan includes actions, generally in the form of projects, which seek to achieve identified goals, strategies and priorities. These actions are continually being put forward through various sources and it is appropriate that the Operational Plan is updated regularly so that projects can be monitored.

It is recommended that the June 2011 Quarterly Progress Report on Goal 4 (Well planned neighbourhoods) of Council's Delivery Program 2009 to 2013 and Operational Plan 2010/11, be received and noted.

Chris Bluett
Manager Strategic Planning

Peter Kauter
Acting Manager Development Control

Allan Coker
Director Planning and Development

Annexures

- 1 DPOP Quarterly Progress Report June 2011 and Outstanding Notices of Motion for Goal 4 (Sustainable built form) – *distributed separately*.
- 2 Graphical presentations of development activity turnaround times for the June quarter

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
FOR THE INFORMATION OF COUNCILLORS**

