

Corporate & Works Committee Minutes

Monday 7 September 2009

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 7 September 2009 at 6.00pm**

Present: His Worship The Mayor, Councillor Andrew Petrie ex-officio
Councillors Greg Medcraft (Chair)
Anthony Boskovitz
Peter Cavanagh
Nicola Grieve
Ian Plater
Isabelle Shapiro

Staff: S Dunshea (Director – Corporate Services)
W Hatton (Director – Technical Services)
G James (General Manager)
D Johnston (Manager - Finance)
Z Marolia (Manager – Property & Projects)
M Phair (Team Leader - Financial Services)
A Sheedy (Property Officer)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: D3

Declarations of Interest

Nil

Note: Item R4 was heard before Item D2.

Items Decided by this Committee using its Delegated Authority (Items D1 to D5)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 17 August 2009**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 17 August 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Shapiro/Grieve)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 17 August 2009 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **June Quarter Budget Review - 2008/2009 Year End Result**
Author: Don Johnston, Manager Finance
File No: 331G 2008/2009
Reason for Report: To present the Committee with the final review of the 2008/2009 Budget and the final result for the 2008/2009 financial year

(Cavanagh/Plater)

Resolved:

That the June Quarter Budget Review and the 2008/2009 financial results be received and noted

Item No: D3 Delegated to Committee
Subject: **Council Depot, O' Dea Ave - Right of Access Licence for Amelia St**
Author: Anthony Sheedy, Property Officer
File No: 797.G
Reason for Report: To consider a request from the Lessee of an adjoining property for the use of an area of Council's Depot, to allow improved access to their property.

Note: Late correspondence was tabled by Anthony Sheedy, Council's Property Officer.

(Cavanagh/Shapiro)

Resolved:

That Council grant Pacific Industrial Converting Pty Ltd a licence for a right of access across a 65.83 square metre portion of Council's O'Dea Street depot (Lot 3 in deposited plan 789878) adjoining Amelia Street, Waterloo; subject to the following conditions:

- A. Licence term is for 4 years.
- B. Payment of a licence fee of \$4761 per annum plus GST, with annual CPI review.
- C. Licensee may give three months notice of licence termination on account of their lease being terminated due to receipt of Lessor's Demolition Notice.
- D. The applicant agreeing to pay all Council's costs associated with licence preparation.

Item No: D4 Delegated to Committee
Subject: **9 Fisher Avenue, Vacluse - Proposed Road Closure And Sale**
Author: Anthony Sheedy, Property Officer
File No: 166.9
Reason for Report: To give consideration to the closure and subsequent sale of unmade roadway adjoining the property.

(Petrie/Shapiro)

Resolved:

- A. That the subject portion of Fisher Avenue road reserve adjoining 9 Fisher Avenue, Vacluse, including the area of the driveway to the northern boundary, be valued for its current market sale price.
 - B. That a further report be submitted, following Point A above.
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Item No: D5 Delegated to Committee
Subject: **Results of Expressions of Interest Related to Payment for Parking Via Mobile Phones**
Author: Trent Scrivener – Project Engineer Streetscapes
File No: 1038.G
Reason for Report: To provide Council with information in response to a resolution to seek expressions of interest for mobile phone based parking payment systems to supplement on-street meters

(Petrie/Plater)

Resolved:

- A. THAT Council's support for the concept of mobile phone parking payment systems be noted.
- B. THAT Council not supplement its parking meters at this time with a mobile phone based payment system as systems offered are either not authorised or have not demonstrated they are cost effective or of benefit to users or meter system operators.
- C. THAT a further report be submitted to Council if circumstances change.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R6)**

Item No: R1 Recommendation to Council
Subject: **Statutory Review Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy**
Author: Les Windle - Manager Governance
File No: 18.G
Reason for Report: To adopt a Policy following public exhibition

(Cavanagh/Grieve)

Recommendation:

That the draft Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors Policy contained in Annexure 2 to the report to the Corporate and Works Committee on 7 September 2009 be adopted.

Item No: R2 Recommendation to Council
Subject: **General Purpose Financial Report for the Year Ended 30 June 2009**
Author: Don Johnston, Manager Finance
File No: 331G 2008/2009
Reason for Report: To present the General Purpose Financial Report for the year ended 30 June 2009 to the Committee and seek the adoption of Council's statement in relation to the Reports

(Plater/Grieve)

Recommendation:

THAT consideration of the report be deferred pending the presentation of further information regarding the valuation of Council's investments at 30 June 2009.

Item No: R3 Recommendation to Council
Subject: **Attunga Street (Formerly Queen Street East), Woollahra - Acquisition of Roadway for Public Use**
Author: Zubin Marolia, Manager - Property and Projects
File No: 17 (Part 2)
Reason for Report: To formalise the status of Attunga Street as a public road

(Petrie/Cavanagh)

Recommendation:

- A. That Council proceed with the dedication of Attunga Street, Woollahra under Section 16 of the Roads Act 1993 as recommended by HWL Lawyers by undertaking the following actions:
- a) Affixing a notice on Attunga Street, Woollahra in a conspicuous place for 28 days.
 - b) Placing an advertisement in a local newspaper advising of Councils intention to dedicate all of Attunga Street, Woollahra as a public road in accordance with Section 16 of the Roads Act 1993 (draft copies of the notices and advertisement are attached).
- B. That Council instruct HWL Ebsworth Lawyers to execute the necessary actions to effectively have Attunga Street, Woollahra dedicated as a public road.
- C. That Council authorise the Mayor and General Manager to execute and affix the Council seal on all necessary legal documents.
-

Item No: R4 Recommendation to Council
Subject: **10 Wharf Road, Vaucluse - Proposed Road Closure and Sale**
Author: Anthony Sheedy, Property Officer
File No: 492.10
Reason for Report: To give consideration to the closure and subsequent sale of unmade roadway adjoining the property.

(Shapiro/Grieve)

Recommendation:

- A. That Council proceed with the road closure, subject to a deposit of \$14,300 being received by Council before the application to close the road is made. This amount is to be non-refundable except where the Minister's approval to the closure is not given.
 - B. That subject to the portion of Road being closed, Council proceed with the sale of unmade roadway adjoining 10 Wharf Road, Vaucluse with the following conditions:
 - a) A purchase price of \$4,213 per square metre plus GST; purchase price to be subject to final survey.
 - b) The balance of the purchase price is to be paid in full upon Gazettal of the road closure and completion of the sale.
 - c) The owner of 10 Wharf Rd, Vaucluse is to pay all costs, including but not limited to, GST, legal, survey etc associated with the closure and sale.
 - C. That the Seal of Council be affixed to all necessary documentation to effect the Road closure and sale, i.e. Contract for Sale, Plan of Road Closure, Transfer documents etc.
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Item No: R5 Recommendation to Council
Subject: 48 Cranbrook Road, Bellevue Hill - Proposed Lease
Author: Anthony Sheedy, Property Officer
File No: 119.48
Reason for Report: To give consideration to the lease of unmade roadway adjoining the property.

(Cavanagh/Plater)

Recommendation:

- A. That Council grant Robyn Chapman a road lease for occupation of a 35 square metre portion of Council's road reserve adjoining 48 Cranbrook Road, Bellevue Hill; subject to the following terms and conditions:
- a) Lease term of 5 years.
 - b) Payment of a lease commencement rent of \$3120 per annum plus GST, with annual review to CPI.
 - c) Public Liability insurance of minimum \$20 million.
 - d) The applicant agreeing to pay all Council's costs associated with lease preparation.
- B. That the common Seal of the Council be affixed to all legal documents relating to this matter, subject to certification from Council's solicitors that the document protects the Council's interests.
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Item No: R6 Recommendation to Council
Subject: **Collection, Counting and Banking of Parking Meter Fees**
Author: Trent Scrivener – Project Engineer Streetscapes
File No: Tender No. 09/10
Reason for Report: To recommend to Council the acceptance of a Tender

(Cavanagh/Grieve)

Recommendation:

- A. That Council enter into a contract with ECS International Security for the lump sum price of \$38,880 to provide secure cash collection, counting and banking services to support the new Pay & Display meter network over a period of three years.
- B. That the successful and unsuccessful tenderers be advised accordingly.

There being no further business the meeting concluded at 6.42pm.

We certify that the pages numbered 2848 to 2856 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 7 September 2009 and confirmed by the Corporate & Works Committee on 21 September 2009 as correct.

Chairperson

Secretary of Committee