

Corporate & Works Committee Minutes

Monday 2 February 2009

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 2 February 2009 at 6.00pm**

Present: Councillors Greg Medcraft (Chair) (Items D2 to R3)
Peter Cavanagh (Chair) (Item D1)
Anthony Boskovitz
Nicola Grieve
Ian Plater
Isabelle Shapiro

Staff: G James (General Manager)
K Walshe (Director – Community Services)
L Windle (Acting Director – Corporate Services)
Z Marolia (Manager – Property & Projects)
A Sheedy (Property Officer)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: R2

Declarations of Interest

Nil

Note: Item R1 (Cooper Park Community Hall – Licence with Miroma) was considered after Item D1.

Items Decided by this Committee using its Delegated Authority (Items D1 to D7)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 19 January 2009**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 19 January 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Shapiro/Grieve)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 19 January 2009 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **1 Wentworth Street, Point Piper - Proposed Road Closure and Sale**
Author: Anthony Sheedy, Property Officer
File No: 490.1
Reason for Report: To give consideration to the closure and subsequent sale of unmade roadway adjoining the property.

(Cavanagh/Boskovitz)

Resolved:

- A. That the proposal to sell the subject road reserve in Wunulla Road, Point Piper adjoining 1 Wentworth Street be advertised and notified to adjoining properties.
- B. That a further report be submitted, following part A above.
- C. That the Committee notes that a report will be submitted in relation to the formalisation of encroachments along Wunulla Road, Point Piper.

Item No: D3 Delegated to Committee
Subject: **48 Cranbrook Road, Bellevue Hill - Proposed Road Lease**
Author: Anthony Sheedy, Property Officer
File No: 119.48
Reason for Report: To give consideration to the lease of unmade roadway adjoining the property.

(Boskovitz/Cavanagh)

Resolved:

- A. That the proposal to lease a portion of unmade road reserve adjoining 48 Cranbrook Road, Bellevue Hill be advertised and notified to adjoining properties.
- B. That a further report be submitted, following part A above.
- C. That the Committee notes that a report will be submitted in relation to the formalisation of encroachments along Cranbrook Road, Bellevue Hill.

Item No: D4 Delegated to Committee
Subject: **Environmental, Infrastructure and Stormwater Works Program - 2nd Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 08-11
Reason for Report: To review the status of services for the Management Plan principal activity of Environmental, Infrastructure and Stormwater Works Program for the three months ending 31 December 2008.

(Cavanagh/Plater)

Resolved:

- A. That the status of projects for the principal activity 8.0 Environmental, Infrastructure and Stormwater Works Program be noted.
 - B. That the variations to projects be agreed, subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.
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Item No: D5 Delegated to Committee
Subject: **Roads, Traffic and Transport Principal Activity - 2nd Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 08-11
Reason for Report: To review the status of services for the Management Plan principal activity of Roads Traffic and Transport for the three months ending 31 December 2008.

(Shapiro/Cavanagh)

Resolved:

- A. That the status of projects for the Roads, Traffic & Transport principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Item No: D6 Delegated to Committee
Subject: **Customer Service and Communication Principal Activity - 2nd Quarter Management Plan Review**
Author: Justine Henderson –Communications Manager
Debra Murphy-Bell – Manager Customer Service
File No: 827.G 08-11
Reason for Report: To review the status of services for the Management Plan principal activity of Customer Service and Communication for the three months ending 31 December 2008.

(Shapiro/Cavanagh)

Resolved:

- A. That the status of projects for the Customer Service and Communication principal activity be noted.
 - B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.
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Item No: D7 Delegated to Committee
Subject: **Organisation Support Principal Activity - 2nd Quarter Management Plan Review**
Author: Les Windle - Acting Director Corporate Services
Warwick Hatton - Director Technical Services
File No: 827.G 08-11
Reason for Report: To review the status of services for the Management Plan principal activity of Organisation Support for the three months ending 31 December 2008.

(Cavanagh/Boskovitz)

Resolved:

- A. That the status of projects for the Organisational Support principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommended to Council
Subject: **Cooper Park Community Hall - Licence with Miroma**
Author: Kylie Walshe, Director Community Services
Zubin Marolia, Manager - Property and Projects
File No: 1024.G
Reason for Report: To seek Council approval to grant a new licence agreement to Miroma for Cooper Park Community Hall, Bellevue Hill.

Note: Georgina Michaelis of Miroma addressed the Committee.

(Grieve/Shapiro)

Recommendation:

- A. That notification of the proposed licence include an advertisement in the local newspaper, a notice on the Cooper Park Community Hall, notification letters sent to all users of the hall and notification letter sent to all residents in close locality to the site.
- B. That subject to no objections being received by Council following the notification process required in Part A, Council approve the rental of \$26,000 per annum (excl GST) for Cooper Park Community Hall and grant financial assistance, under Section 356 of the Local Government Act, of \$17,804 per annum to Miroma, thus approving a subsidised rental amount of \$8,196 plus GST per annum.

- C. That Council grant a new licence agreement with Miroma for the use of Cooper Park Community Hall for a term of 5 years, with a further option for 5 years in accordance with Section 46 and S47 of the Local Government Act 1993. The rental payment will be subject to annual CPI review during the licence term and option period.

Item No: R2 Recommendation to Council
Subject: **Civil Infrastructure Reconstruction Project for Streatfield Road & Warren Road**
Author: Kelley Ambrose, Purchasing Coordinator
File No: Tender No 08/20
Reason for Report: To recommend to Council the acceptance of a Tender

Note: Late correspondence was tabled by Council's Director Technical Services, Warwick Hatton.

(Boskovitz Shapiro)

Recommendation:

- A. That Council enter into a Contract with Roadworx Pty Ltd for the Streatfield Road and Warren Road Civil Infrastructure Project for the sum of \$248,665.00 (excluding GST), with provision for disposal of coal tar at a rate of \$60/m³ (excluding GST)
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R3 Recommendation to Council
Subject: **Supply and delivery of one (1) only Road Suction Sweeper**
Author: Kelley Ambrose - Purchasing Coordinator
File No: Tender No 08/15
Reason for Report: To recommend to Council the acceptance of a Tender

(Cavanagh/Boskovitz)

Recommendation:

- A. That Council enters into a Lump Sum contract for \$273,270.00 (excluding GST) with MacDonald Johnson Pty Ltd for the supply and delivery of one (1) only VT605 Road Suction Sweeper on Hino FG 1527 chassis with twin steering boxes.
- B. That successful and unsuccessful tenderers be advised accordingly.

There being no further business the meeting concluded at 7.18pm.

We certify that the pages numbered 240 to 248 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 2 February 2009 and confirmed by the Corporate & Works Committee on 16 February 2009 as correct.

Chairperson

Secretary of Committee